



FLORIDA DEPARTMENT OF
EDUCATION
fldoe.org

**STAFF DATABASE
UPDATES 2526**

**AUGUST 1ST,
2025**

STAFF DEMOGRAPHIC INFORMATION

REJECT RULES

UPDATED 7/29/2025

22.

Reading Endorsement codes must be N, Y, R or Z.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second and third records below would be rejected because the codes for Reading Endorsement are invalid.

District Number	Social Security Number	Survey Period Code	Fiscal Year	Reading Endorsement
03	123456789	2	****	Y
* 03	123456780	2	****	B
* 03	123456781	2	****	M

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Reading Endorsement codes and resubmit the records for processing.



STAFF DATA ELEMENTS

2025-26

Data Element Number: **221830**

Data Element Name: **Reading Endorsement**

A code to indicate the instructional personnel's completion or non-completion of the Reading Endorsement per s.1012.586, F.S.

Code	Definition/Example
N	No, the instructional personnel has not completed the Reading Endorsement.
R	The instructional personnel has met the requirement through the K-12 Reading Certification Exam
Y	Yes, the instructional personnel has completed the Reading Endorsement.
Z	Not applicable – not an instructional employee.

If an individual has completed one or more of the Reading Endorsement Competencies, but has not earned the full Reading Endorsement, select N to indicate non-completion of the Reading Endorsement.

Completion of the Reading Endorsement should be reported to indicate that the instructional personnel meets the qualifications to deliver interventions per s. 1011.62(8)€2. Completion of this training should be reported regardless of whether or not the individual is currently delivering reading interventions.

Per (s).1012.01(2), F.S., Instructional personnel means any K-12 staff member whose function includes the provision of direct instructional services to students. Instructional personnel also includes K-12 personnel whose functions provide direct support in the learning process of students. Included in the classification of instructional personnel are the following K-12 personnel classroom teachers, student personnel services, librarians/media specialists, education paraprofessionals and other instructional staff

Data Element Detailed Information

<table> <tr><td>Length:</td><td>1</td></tr> <tr><td>Data Type:</td><td>Alphabetic</td></tr> <tr><td>Year Implemented:</td><td>2324</td></tr> <tr><td>State Standard:</td><td>No</td></tr> <tr><td>Required Grades:</td><td></td></tr> </table>	Length:	1	Data Type:	Alphabetic	Year Implemented:	2324	State Standard:	No	Required Grades:		<table style="background-color: #e6f2ff;"> <tr><th colspan="2" style="text-align: center;">Use Types:</th></tr> <tr><td>State Reporting:</td><td style="text-align: center;"><input type="checkbox"/></td></tr> <tr><td>Local Accountability:</td><td style="text-align: center;"><input type="checkbox"/></td></tr> <tr><td>FASTER:</td><td style="text-align: center;"><input type="checkbox"/></td></tr> <tr><td>Migrant Tracking:</td><td style="text-align: center;"><input type="checkbox"/></td></tr> </table>	Use Types:		State Reporting:	<input type="checkbox"/>	Local Accountability:	<input type="checkbox"/>	FASTER:	<input type="checkbox"/>	Migrant Tracking:	<input type="checkbox"/>
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Applicable Format And Edit

Formats Required:	Edits Required:
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Data Element Number: **221830**
Data Element Name: **Reading Endorsement**

Staff Demographic Information 2Z

Programs Required:

Surveys Required:

Survey 2

Survey 3

Survey 5

Appendices:

None

Description of Changes:

7/29/2025	Revising the definition to select code "N" to indicate non-completion of the Reading Endorsement.
7/1/2025	Updated codes N and Z, along with their definitions.