FLORIDA DEPARTMENT OF EDUCATION
CAREER AND ADULT EDUCATION

Quality Assurance and Compliance Onsite Monitoring Review for Perkins Career and Technical Education and Adult Education

Seminole State College of Florida

April 13-28, 2026

Final Report

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Florida Department of Education
Division of Career and Adult Education
Seminole State College of Florida
Perkins Career and Technical Education
and
Adult Education

Quality Assurance and Compliance Monitoring Report

I. INTRODUCTION

The Division of Career and Adult Education (Division) within the Florida Department of Education (Department) has several key responsibilities, including leadership, resource allocation, technical assistance, monitoring and evaluation. These duties require the Division to oversee the performance and regulatory compliance of federal and state funding recipients. The Quality Assurance and Compliance (QAC) office plays a critical role in this process by designing, developing, implementing and evaluating a comprehensive quality assurance system, which includes monitoring. This system aims to ensure financial accountability, program quality and regulatory compliance. As stewards of federal and state funds, it is the Division's duty to regularly monitor the use of workforce education funds and regulatory compliance of providers on a regular basis.

II. AUTHORITY

The Department receives federal funding from the U.S. Department of Education for Career and Technical Education under the Carl D. Perkins Strengthening Career and Technical Education (CTE) for the 21st Century Act and for Adult Education (AE) under the Workforce Innovation and Opportunity Act of 2014. The Department awards sub-grants to eligible providers to administer local programs. The Department must monitor providers to ensure compliance with federal requirements, including Florida's approved state plans for CTE and Adult Education/Family Literacy. Each state shall have procedures for reviewing and approving applications for sub-grants and amendments to those applications, for providing technical assistance, for evaluating projects and for performing other administrative responsibilities the state has determined are necessary to ensure compliance with applicable statutes and regulations pursuant to 34 Code of Federal Regulations 76.770, Education Department General Administrative Regulations and the Uniform Grant Guidance for grant awards issued on or after December 26, 2014. The Florida Department of Education, Division of Career and Adult Education, is required to oversee the performance of sub-grantees in the enforcement of all laws and rules (Sections 1001.03(8) and 1008.32, Florida Statutes).

III. QAC CORE MONITORING GUIDE

The Core Monitoring Guide is designed to be utilized by any reviewer who is conducting an onsite or desk monitoring of any program currently administered by the Division. The guide includes a brief overview of each aspect of the monitoring design and the process, as well as objectives that can be used when agencies are monitored or reviewed. The guide can be found on the Division's website at https://www.fldoe.org/academics/career-adult-edu/compliance/.

IV. PROVIDER SELECTION

Various sources of data are used throughout the implementation of the quality assurance system. The monitoring component of the system is risk-based. Risk assessment is a process used to evaluate variables associated with the grants and assign a rating for the level of risk to the Department and the Division. A risk matrix identifying certain operational risk factors is completed for each provider. The risk matrix for each program monitored is located in Appendix A. The results of the risk assessment process and consideration of available resources are used to determine one or more appropriate monitoring strategy(ies) to be implemented.

The QAC office may apply any specific monitoring strategy to any federal or state-funded provider at any time. There may be circumstances that may warrant onsite monitoring, desk monitoring review or other strategies regardless of a provider's risk matrix score.

The Seminole State College of Florida (SSC) monitoring strategy was determined to be an onsite monitoring review (OSMR). Notification was sent to Dr. Georgia Lorenz, President, on December 9, 2025. The designated representative for the agency was Dr. Jennifer Keefe, Director of Grants Development and Management, SSC.

The Division's representative conducting the OSMR was Program Specialist Michael Swift of the QAC.

V. SEMINOLE STATE COLLEGE OF FLORIDA

Finance

The provider was awarded the following grants for fiscal years 2022-23 through 2024-25:

FY 2022-23

Grants	Grant Number	Grant Amount	Unexpended
Adult Education AGE	592-1913C-3CG01	$ 358,692.00	$ 14,982.51
Adult Education IELCE	592-1933B-3CE01	$ 184,275.00	$ 1,479.57
Perkins Postsecondary	592-1613B-3CP01	$ 842,924.00	$ 115,849.28
Perkins EUM	592-1613R-3C001	$ 210,000.00	$ 13,220.54

FY 2023-24

Grants	Grant Number	Grant Amount	Unexpended
Adult Education AGE	592-1914C-4CG01	$ 360,460.00	$ 17,427.39
Adult Education IELCE	592-1934B-4CE01	$ 93,760.00	$ 6,570.87
Perkins Postsecondary	592-1614P-4CP01	$ 700,159.00	$ 30,296.47

FY 2024-25

Grants	Grant Number	Grant Amount	Unexpended
Adult Education AGE*	592-1915C-5CG01	$ 457,986.00	$ N/A
Adult Education IELCE*	592-1935B-5CE01	$ 115,502.00	$ N/A
Perkins Postsecondary	592-1615P-5CP01	$ 893,798.00	$ 44,567.48
Perkins EUM	592-1615R-5C001	$ 159,090.00	$ 0.00

**Awards extended until 06/2026*

Additional information about the provider may be found at the following web address: https://www.seminolestate.edu/.

VI. MONITORING ACTIVITIES

The monitoring activities included pre- and post-review planning, an entrance and exit meeting, records review and interviews with administrators, if necessary.

Onsite Visits
The monitoring team visited the following sites as part of the OSMR:

- SSC Altamonte Springs Campus
- SSC Heathrow Campus
- SSC Sanford Lake Mary Campus

Entrance and Exit Conferences
The entrance conference for SSC was conducted on April 14, 2026. The exit conference was conducted on April 28, 2026. The participants are listed below:

Name	Title	Entrance Conference	Exit Conference
Jennifer Keefe	Director, Grants Development and Management, SSC	X	X
Molly Kostenbauder	Associate Vice president, Workforce Schools, SSC	X	X
Linda O'Donnell	Administrative Assistant, SSC	X	
Sunnie Sananikone	Coordinator, Property Management, SSC	X	
Stephen Summers	Associate Vice President, Arts and Sciences, SSC	X	
Tonia Lambert	Manager, Grant Support and Effectiveness, SSC	X	X
Edwin Rivadeneyra	Dean, Adult Education, SSC	X	X
Loretta Ovuraye	Vice President, Academic Services		X
Mila Ecle	Manager, Grants & Capital Assets Accounting		X
Sandra Lochner	Associate Vice President, Financial Services		X
Yajaira Pinney	Director, Finance & Accounting Services		X
Division Monitoring Team			
Michael Swift	Program Specialist, QAC	X	X
Charles Davis	Program Specialist, QAC	X	X

Interviews
No interviews were required as part of the OSMR.

Records Review
Program, financial, administrative and student records were reviewed. A complete list is provided in section VII, part F. A minimum of 40 student records were checked. In addition, policies and procedures were examined and discussed at various times during the monitoring review.

VII. OBSERVATION

A. **ADMINISTRATION** refers to the management and supervision of programs, the structure of programs and services, grant oversight and other administrative areas.

- It is a collaborative effort on the part of CTE and AE managers to work with program administrators to determine the needs of each program area and to determine if those needs are allowable and fit within the scope of their federal award(s). SSC adheres to their Grant Accounting Manual when applying for and managing federal grant awards. The manual encompasses all components of grant management including but not limited to:
  - Applying for a grant
  - Grant development
  - Allowability of costs
  - Budget management
  - Fiscal responsibility
- The AE and CTE Coordinators work in conjunction with the Grant Accounting Office (GAO) to ensure the allowability, allocability and reasonableness of all expenses charged to their federal awards. The GAO also tracks and monitors all awarded budget expenditures and disbursements in the college financial management system. If amendments are required, they are approved via the GAO prior to submission to the Division.
- The Division grant manager for SSC reported that grant applications and amendments are routinely submitted on time and typically require little to no additional guidance. If revisions are needed, the AE and CTE coordinators submit those in a prompt manner.
- As part of the required comprehensive local needs assessment (CLNA), SSC CTE administrators consulted with numerous individuals and entities across their service area. Representatives from stakeholder groups also provided insight into the workforce needs and opportunities for special student populations. The list of stakeholders includes, but is not limited to:
  - CareerSource Central Florida (CSCF) and local advisory committee members – Representatives of local workforce boards
  - Seminole County Public Schools (SCPS) – Local educational agency secondary representatives
  - SSC administrators, faculty and staff – Postsecondary representatives
  - Students and administrators that serve special populations
  - Families in Need, Seminole County Sheriff's Office and the School Safety and Alternative Placement – Out-of-school youth, homeless children and youth at-risk representatives
  - Local business owners (private and public)
  - Parents and students
- In addition to the bi-annual CLNA process, all CTE programs have dedicated advisory committees. SSC has a CTE Advisory Committee Handbook that is given to all advisory committee members. Representatives from business and industry in the region also have many opportunities to directly engage with and provide input to CTE faculty and administrators during a variety of formal and informal activities.

B. **DATA AND ASSESSMENT** refers to all the data and assessment system components, including test administration, test security, data collection, entry, reporting and procedures. The use of data in program decision-making is also explored and commented on.

- SSC utilizes PeopleSoft® Campus Solutions as its integrated Management Information System (MIS) and student information system.
- SSC has written procedures for the collection, verification, analysis and reporting of student data. Division policies on the submission of student data are also adhered to and followed.
- The position of Systems Analyst, Institutional Effectiveness and Research (IER) is responsible for the accurate submission of data reports to the Department, as well as the maintenance of SSC student databases and MIS. In accordance with federal and Department rules, the IER is also responsible for ensuring necessary employees are up to date on any new guidance or requirements as it pertains to data collection, entry and submission.
- Additionally, the IER is responsible for the validation of student data and the reconciliation of any error reports received from the Department. The SSC Reports Coordinator Training Manual provides step by step procedures for ensuring accuracy in the collection, validation and reporting of data.
- SSC provided their AE Local Assessment Policy and Procedures manual for all administrators who proctor AGE placement tests. Additional procedures are in place for industry certification testing and reporting. Those policies and procedures included administrative training requirements, test security, test scheduling and administering the assessments.
- For entry to AE programs such as Adult Basic Education (ABE), General Education Development (GED®) Preparation and Adult English Speakers of Other Languages (ESOL), SSC has procedures to ensure all applicants are pre-tested and post-tested, as required, by the Department with state-approved assessments. Testing outcomes are reported to the Department.
- All test proctors are certified in accordance with the Division and each testing agency. Proctor certificates of completion were provided by SSC and reviewed as part of the monitoring process.
- SSC AE programs adhere to mandated attendance policies that require a student to be withdrawn from a course after six consecutive absences from class. Samples of student attendance records reflecting automatic class drops were provided by SSC.
- Upon registration, SSC provides students with the following notification(s) regarding the use and dissemination of student data:
  - Notification of social security number collection, usage and release.
  - Student and parental rights provided by the Family Educational Rights and Privacy Act (FERPA).

  A sample Academic Foundations Application was provided showing the above information.
- CTE and AE administrators attend Division events such as quarterly webinars, Management Information System Advisory Task Force meetings and the Division quarterly webinars. Other professional learning events are attended when the opportunity is available. Additionally, samples of local training events were submitted at the time of monitoring.
- Samples of CTE student data were reviewed and verified for accuracy as part of the OSMR. All student records were provided by SSC. Records reviewed included:
  - Industry Certifications
  - Postsecondary CTE Completers
  - ESOL Completers
  - Secondary Diploma or Recognized Equivalent (GED®)

  Upon review of the provided documentation, it was determined that one student did not receive the industry certification reported to the Department. This will result in a finding. Please see the RESULTS section of the report for further information.

C. **CURRICULUM AND INSTRUCTION** refers to those elements that contribute to student learning and skill acquisition.

- SSC offers academic programs on four physical campuses, as well as online options and multiple community locations for AE services. Although classes are offered across multiple campuses, each CTE program has a "home campus" where the majority of faculty, facilities and classrooms are located. GED® classes are also offered at Seminole County Jail.
- During the years monitored, SSC discovered the need for new program development. That program is listed below:
  - Medical Lab Technology

  No programs were recommended to be phased out.
- While conducting their CLNA, there was a local need for occupations not currently represented on the Labor Market Alignment (LMA) list. SSC received the required letters of support from local businesses and organizations for each program not on the LMA lists. Letters were supplied by SSC and reviewed as part of the monitoring review.
- SSC has a memorandum of understanding (MOU) with CSCF to identify training scholarships available for students and potential students. They also collaborate on CSCF's Summer Youth Program that offers CTE and career exploration opportunities to local students. CSCF has offices located on SSC campuses to provide direct career guidance and academic counseling before and during enrollment.
- Additionally, SSC attends all CSCF Training Provider meetings where information is provided on the industry sectors that are most in demand in the region. Based on that information and the Regional Demand Occupation List, the SSC representative works with CSCF to identify programs to be added to CSCF's training matrix. Once the programs are approved by CSCF, the information is then shared with SSC's Career Program Advisors.
- SSC has articulation agreements in place with SCPS, Florida Virtual School and Orange County Public Schools that allow high school CTE students to dual enroll at a postsecondary institution while still taking high school courses. This allows students to earn postsecondary credits and certifications in addition to their high school diploma.
- All CTE program areas offer work based learning opportunities for students to gain experience outside of the traditional classroom setting. Examples include career and technical student organizations, simulation labs, internships, practicums and capstones. Additionally, Articulation Agreements are in place with local businesses and a local fire department.
- SSC offers multiple fully functioning Integrated Education and Training (IET) programs. These programs allow enrolled AE students the opportunity to enroll concurrently with workforce education training and programs. The intent of this program is to provide AE students with a jumpstart at earning CTE credentials and/or the ability to transition into postsecondary programs. Programs of study currently offered for IET include the following:
  - Nursing Assistant
  - Basic Healthcare Worker
  - Microsoft Office Specialist
  - Phlebotomy
- In compliance with Section 504 of the Rehabilitation Act of 1973, no student who self-declares a disability is denied appropriate and reasonable accommodation as determined by the student's needs. The SSC Office of Disability Support Services works as the hub for disability-related information, procedures and services/accommodations.
- As defined by the Individuals with Disabilities Education Act, an Individual Educational Plan (IEP) is developed for all students with a declared disability. The IEP outlines a student's current performance, sets measurable annual goals and specifies the special education

services, support and accommodations the student will receive. SSC provided sample Accommodation Request Letters for students receiving accommodations.
- In addition to local college-wide professional learning events, SSC provides ample opportunities for teachers and instructors to gain the knowledge and certifications necessary to provide instruction in the classroom. Examples of learning events were provided by SSC.

D. **TECHNOLOGY AND EQUIPMENT** refers to a review of the technology and equipment used by students and instructors in the classroom; this review addresses access, availability, innovation, use and condition.

- All inventory criteria set forth by federal, state and local guidelines are included within the district's fixed asset management system. The college's Tangible Personal Property Manual governs the acquisition, usage, safety/storage, inventory reconciliation and inventory disposal of all grant-funded equipment. In addition to these policies and procedures, SSC has internal controls and procedures to govern loss prevention, transfer of property and the disposition of capital equipment. All equipment records are maintained in PeopleSoft®.
- The SSC Property Management Coordinator (PMC) is responsible for all property and equipment throughout the college. The PMC is also responsible for ensuring all tangible equipment receives a property identification barcode upon receipt in the property control department. Once the property is tagged, it is then relocated to its appropriate program location.
- A physical inventory of all property is conducted annually and as deemed appropriate by the PMC. At the conclusion of the inventory process, the PMC will notate all results, including the collection of appropriate documentation for any items believed to be lost or stolen.
- Unaccounted for property shall be reported to the custodian and referred to campus security for further investigation. If an item is still not located by campus security, a report is filed with the appropriate law enforcement agency. Stolen and/or missing items are then reported to the Board of Trustees for approval.
- Additional policies and procedures for the disposition of equipment are in place for unusable property, "worn-out" property and surplus items. All dispositioned items must be reported to and approved by the Board of Trustees prior to reconciliation of property records and the removal of equipment.
- SSC reported no instances of lost, damaged or stolen granted-funded capital assets over the past 36 months. Additionally, no equipment purchased during the years monitored have been disposed of.
- Monitoring staff conducted inventory reviews at three SSC campuses and all inventory was accounted for and in its correct location. QAC staff verified inventory at the federal $5,000 threshold, as well as spot checked $1,000 items for internal controls compliance. No issues were uncovered.

E. **EQUAL ACCESS** refers to compliance with federal non-discrimination law requirements relating to recruitment, enrollment, participation and completion of programs.

- SSC included the necessary policies required by the General Education Provisions Act (GEPA) and other federal laws, which ensure equal access and participation in programs regardless of sex, race, national origin, color, disability or age.

F. **RECORDS REVIEW** refers to reviewing the records and documents that evidence compliance with federal and state rules and regulations. In addition, a sampling of financial and programmatic records is reviewed.

Documents reviewed are:

- Notification of social security number collection, usage and release
- Student authorization for access to educational records
- FERPA notification
- Testing policies and procedures
- Conflict of Interest Disclosure
- Time and effort reports
- Student data
- Grant accounting manual
- Purchasing and procurement manual
- AE student attendance records reflecting class drops
- Fiscal and operational policies and procedures
- Comprehensive Adult Student Assessment System proctor certifications
- Sample Accommodation Request Letters
- Multiple MOUs
- Dual enrollment articulation agreements
- Advisory committee meeting records
- Travel records
- Procurement records
- GEPA statement
- Program lesson plans
- CLNA documentation
- Professional learning samples

G. **FINANCIAL** refers to aspects of the federal fiscal requirements that providers must meet when expending federal funds, including financial management, procurement, inventory management and allowable costs.

- PeopleSoft® is used as SSC's contract and financial management system.
- SSC has policies and procedures that provide uniform and systematic internal controls to promote efficient fiscal responsibility and accountability in the expenditure of federal funds. The following components of the SSC grant accounting and purchasing manual were reviewed as part of the monitoring process:
  - Budget Preparation
  - Cash Management
  - Conflict of interest
  - Cost Principals
  - Fiscal Planning
  - Internal Controls
  - Procurement
  - Travel
- All purchases must be in accordance with and as permitted by applicable federal and state laws and grant assurances. SSC provided Internal Control procedures that includes cost-effective practices, ensuring maximum value to stakeholders.
- In the event that Purchasing Cards (P-Card) are used to cover federal grant expenditures, P-Cards are administered by the Finance & Accounting Services office. All holders of a P-Card must have prior approval from the Director of Purchasing.

- Dedicated staff within the Purchasing Department is responsible for the acquisition and purchasing of goods using federal grant dollars. Competitive offers, bids or solicitations are conducted in accordance with applicable federal law and Florida Statutes.
- Prior to the issuance of a purchase order, the following must be adhered to:
  - $0.00 to $10,000 requires one or more written or verbal quotations or solicitations.
  - $10,001 to $35,000 requires two or more written quotations.
  - $35,001 to $65,000 requires three more written quotations.
  - Any purchase or contractual agreement above $65,000 requires competitive solicitation issued by the Purchasing Department.

  Except when exemptions exist, the above thresholds must be followed. Additional guidelines are followed for sole-source or single-source purchases.
- In the event a purchase has predetermined specifications and the lowest price from a bidder is the determining factor for award, a competitive sealed bidding process is preferred. When specifications are clearly defined for a purchase and will not deviate from the stated approach, the following methods will be used:
  - Request for Proposal;
  - Invitation to Negotiate; or
  - Request for Qualification.

  Except as authorized by law or rule, competitive solicitations shall be issued for the procurement of commodities and contractual services exceeding the minimal threshold stated in Florida Statute.
- When entering any contractual agreements with federal grant funds, the Purchasing Director has signature authority under the approval of the College General Counsel. The only exceptions are with prior approval of a delegated individual. PeopleSoft® is used as the contract management system to track deliverables, invoices and payments.
- QAC monitoring staff conducted a GBA and fiscal review of the providers' approved grant budget narrative and final expenditure reports. Upon review, no errors were uncovered.
- SSC provided additional fiscal records such as:
  - Time and effort
  - Procurement
  - Travel

  All records were in accordance with applicable local, state and federal law.

H. **<u>COLLABORATION</u>** refers to the collaborative agreements, partnerships or memoranda of understanding (MOU) that are in place to benefit an agency's programs and students.

- SSC has numerous collaborations, partnerships and MOUs throughout their service region. These partnerships aid in the expansion and implementation of the core objectives of SSC. The list of partners includes, but is not limited to:
  - CareerSource Central Florida
  - Seminole County Public Schools
  - Orange County Public Schools
  - Florida Virtual School
  - Seminole County Sheriff's Department
  - Casselberry Fire Department
  - Advent Health Orlando
  - Florida Virtual School
  - Heart of Florida United Way

VIII. RESULTS

SSC was found to be out of compliance in the following area:

Finding Number	1
Area	Student Data Reporting
Finding Summary	Upon review of student data to the state, it was determined that one incorrect submission was reported.
Finding Detail	A student was reported as having earned an IET industry certification but ultimately did not.
Citations	UGG 2 CFR 200.329 – Monitoring and Reporting Program Performance Florida Statute 1008.43 – Career Program Reporting Requirements
Recommended/Anticipated Corrective Action	The Director will provide a letter of attestation accepting the finding and outlining policies and procedures for the validation of data submitted to the Department.
Status of Corrective Action Plan (CAP)	Complete
Name and Title responsible for CAP	Jennifer Keefe, Director, Grants Development and Management, SSC

IX. SUMMARY

After completing the monitoring review and receiving any additional information requested, a preliminary report is sent to the provider for their review. The Division monitoring team lead may consider comments at their discretion. Once the final report is approved, it will be sent to the agency head and a copy will be sent to the provider's designated contact person. The final report will also be posted on the Department's website, which can be found at http://fldoe.org/academics/career-adult-edu/compliance.

Once all outstanding corrective action plan items have been completed (when applicable), the Division will issue a closure letter to the agency head and designated contact person. This letter will signify the end of the monitoring process and that no further action is required.

The monitoring team would like to extend their appreciation to all participants in the Seminole State College of Florida monitoring review, on behalf of the Division. A special thanks is offered to Dr. Jennifer Keefe for her participation and leadership during this process.

APPENDIX A

Seminole State College
Career and Technical Education
Risk Matrix

Risk Scores Matrix for Districts Receiving Career and Technical Education (CTE) Carl D. Perkins Grants Agency Name: **Seminole State College**	Program Type: **CTE** Monitoring Year: **2025-2026**

Metric	Scaling	Point Value	Points Assigned	Weight	Total Metric Points
Number of Years Since Last Monitored	7 or More Years	7	**3**	X 10	**30**
	5-6	5			
	3-4	3			
	0-2	1			
Total Budget for all Perkins Grants Combined	Upper Quartile	7	**5**	X8	**40**
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
Number of Perkins Grants	4 or More	7	**1**	X 8	**8**
	3	5			
	2	3			
	1	1			
Change in Management Information Systems (MIS) from Previous Fiscal Year	Yes	7	**0**	X 6	**0**
	No	0			
Agency CTE Program Director Change from Previous Fiscal Year	Yes	7	**7**	X 6	**42**
	No	0			
Unexpended Funds from all Perkins Grants Combined	Upper Quartile	7	**5**	X 4	**20**
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
	0	0			
Number of Findings from the Office of the Auditor General	Upper Quartile	7	**5**	X 4	**20**
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
	0	0			
				AGENCY RISK SCORE:	**160**

Data sources used for calculations: Prior to July 1, 2024

Seminole State College
Adult Education
Risk Matrix

Risk Scores Matrix for Districts Receiving Adult Education (AE) Grants

Agency Name: **Seminole College**
Program Type: **AE**
Monitoring Year: **2025-2026**

Metric	Scaling	Point Value	Points Assigned	Weight	Total Metric Points
Number of Years Since Last Monitored	7 or More Years	7	**3**	X10	**30**
	5-6	5			
	3-4	3			
	0-2	1			
Total Budget for all Adult Education Grants Combined	Upper Quartile	7	**3**	X 8	**24**
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
Number of Adult Education Grants	4 or More	7	**3**	X 8	**24**
	3	5			
	2	3			
	1	1			
Change in Management Information Systems (MIS) from Previous Fiscal Year	Yes	7	**0**	X 6	**0**
	No	0			
Agency AE Program Director Change from Previous Fiscal Year	Yes	7	**7**	X 6	**42**
	No	0			
Unexpended Funds from all Adult Education Grants Combined	Upper Quartile	7	**3**	X 4	**12**
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
	0	0			
Number of Findings from the Office of the Auditor General	Upper Quartile	7	**5**	X 4	**20**
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
	0	0			
Adult Education Program Improvement Plan (AEPIP)	Target Not Met on 3 of 3 Indicators	5	**4**	X 6	**24**
	Target Not Met on 2 of 3 Indicators	3			
	Target Not Met on 1 of 3 Indicators	1			
	All targets met	0			
				Agency Risk Score	**176**

Data sources used for calculations: Prior to July 1, 2024

Please address inquiries regarding this report to:

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