FLORIDA DEPARTMENT OF EDUCATION

CAREER AND ADULT EDUCATION

**Quality Assurance and Compliance
Onsite Desk Monitoring Review
for
Perkins Career and Technical Education
and
Adult Education**

Broward County Public Schools

December 2-6, 2024

Final Report

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Florida Department of Education
Division of Career and Adult Education

Broward County Public Schools
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Quality Assurance and Compliance Monitoring Report

I.   INTRODUCTION

The Division of Career and Adult Education (Division) within the Florida Department of Education (Department) has several key responsibilities, including leadership, resource allocation, technical assistance, monitoring and evaluation. These duties require the Division to oversee the performance and regulatory compliance of federal and state funding recipients. The Quality Assurance and Compliance (QAC) office plays a critical role in this process by designing, developing, implementing and evaluating a comprehensive quality assurance system, which includes monitoring. This system aims to ensure financial accountability, program quality and regulatory compliance. As stewards of federal and state funds, it is the Division's duty to regularly monitor the use of workforce education funds and regulatory compliance of providers on a regular basis.

II.   AUTHORITY

The Department receives federal funding from the U.S. Department of Education for Career and Technical Education under the Carl D. Perkins Strengthening Career and Technical Education (CTE) for the 21st Century Act and for Adult Education (AE) under the Workforce Innovation and Opportunity Act of 2014. The Department awards sub-grants to eligible providers to administer local programs. The Department must monitor providers to ensure compliance with federal requirements, including Florida's approved state plans for CTE and Adult Education/Family Literacy. Each state shall have procedures for reviewing and approving applications for sub-grants and amendments to those applications, for providing technical assistance, for evaluating projects and for performing other administrative responsibilities the state has determined are necessary to ensure compliance with applicable statutes and regulations pursuant to 34 Code of Federal Regulations 76.770, Education Department General Administrative Regulations and the Uniform Grant Guidance for grant awards issued on or after December 26, 2014. The Florida Department of Education, Division of Career and Adult Education, is required to oversee the performance of sub-grantees in the enforcement of all laws and rules (Sections 1001.03(8) and 1008.32, Florida Statutes).

III.   QAC CORE MONITORING GUIDE

The Core Monitoring Guide is designed to be utilized by any reviewer who is conducting an onsite or desk monitoring of any program currently administered by the Division. The guide includes a brief overview of each aspect of the monitoring design and the process, as well as objectives that can be used when agencies are monitored or reviewed. You can find the guide on the Division's website at https://www.fldoe.org/academics/career-adult-edu/compliance/.

IV.   PROVIDER SELECTION

Various sources of data are used throughout the implementation of the quality assurance system. The monitoring component of the system is risk-based. Risk assessment is a process used to evaluate variables

associated with the grants and assign a rating for the level of risk to the Department and the Division. A risk matrix identifying certain operational risk factors is completed for each provider. The risk matrix for each program monitored is located in Appendix A. The results of the risk assessment process and consideration of available resources are used to determine one or more appropriate monitoring strategy(ies) to be implemented.

The QAC office may apply any specific monitoring strategy to any federal or state-funded provider at any time. There may be circumstances that may warrant onsite monitoring, desk monitoring review or other strategies regardless of a provider's risk matrix score.

Broward County Public Schools (BCPS) monitoring strategy was determined to be an onsite monitoring review (OSMR). Notification was sent to Dr. Howard Hepburn, Superintendent, August 16, 2024. The designated representative for the agency was Ms. Maria Formoso. The Division's representative conducting the OSMR was Program Specialist Chuck Davis of the QAC.

V. BROWARD COUNTY PUBLIC SCHOOLS

Finance
The provider was awarded the following grants for fiscal years (FY) 2021-22, 2022-23 and 2023-24:

FY 2021-22

Grants	Grant Number	Grant Amount	Unexpended
Adult Education - AGE	060-1912B-2CG01	$ 2,523,252.00	$ 155,588.77
Adult Education - IELCE	060-1932B-2CE01	$ 884,800.00	$ 180,514.77
Perkins Secondary	060-1612B-2CS01	$ 3,017,202.00	$ 111,069.60
Perkins Postsecondary	060-1612B-2CP01	$ 899,854.00	$ 104,904.40
Perkins DJJ	060-1612B-2CJJ1	$ 104,773.00	$ 14,701.18

FY 2022-23

Grants	Grant Number	Grant Amount	Unexpended
Adult Education - AGE	060-1913C-3CG01	$ 2,500,752.00	$ 155,588.77
Adult Education - IELCE	060-1933B-3CE01	$ 962,300.00	$ 180,514.77
Perkins Secondary	060-1613B-3CS01	$ 2,796,534.00	$ 66,699.77
Perkins Postsecondary	060-1613B-3CP01	$ 938,120.00	$ 14,991.59

FY 2023-24

Grants	Grant Number	Grant Amount	Unexpended
Adult Education - AGE	060-1914C-4CG01	$ 2,381,610.00	$ 13,700.59
Adult Education - IELCE	060-1934B-4CE01	$ 834,902.00	$ 27,624.50
Perkins Secondary	060-1614S-4CS01	$ 2,975,152.00	$ 19,837.39
Perkins Postsecondary	060-1614P-4CP01	$ 776,003.00	$ 23,304.41

Additional information about the provider may be found at the following web address:
https://www.browardschools.com/

VI. MONITORING ACTIVITIES

The monitoring activities included pre- and post-review planning, an entrance and exit meeting, records review and interviews with administrators, if necessary.

Onsite Visits
The monitoring team visited the following sites as part of the OSMR:

- BCPS – Nova High School
- BCPS – Henry D. Perry Education Center
- BCPS – Piper High School
- BCPS – Stranahan High School
- BCPS – J.P. Taravella High School

Entrance and Exit Conferences
The entrance conference for BCPS was conducted on December 4, 2024. The exit conference was conducted on December 6, 2024. The participants are listed below:

Name	Title	Entrance Conference	Exit Conference
Maria Formoso	Director- CTE & AE, BCPS	X	X
Earlene Parker	Clerk Specialist, BCPS	X	
Gloria Arencibia	Curriculum Supervisor, BCPS	X	
Jarrett Torrella	Technical Support Analyst, BCPS	X	X
Christy Bradford	Curriculum Supervisor, BCPS	X	X
Nikki Jensen	Accounting Specialist, BCPS	X	
Division Monitoring Team			
Chuck Davis	Program Specialist, QAC	X	X
Michael Swift	Program Specialist, QAC	X	X

Interviews
No interviews were required as part of the OSMR. BCPS submitted thorough and qualitative documentation and records via the Department ShareFile.

Records Review
Program, financial, administrative and student records were reviewed. A complete list is provided in section VII, part F. A minimum of 60 student records were checked. In addition, policies and procedures were examined and discussed at various times during the monitoring review.

VII.   OBSERVATION

A.   **ADMINISTRATION** refers to the management and supervision of programs, the structure of programs and services, grant oversight and other administrative areas.

- The BCPS CTE and AE grants are managed by the director who follows the same process for the drafting, approval and submissions of their grants to FDOE.
  - The director of Career, Technical, Adult and Community Education (CTACE) is responsible for managing the district's secondary Perkins grants. The CTACE director also works alongside the assistant director of Atlantic Technical College (ATC) to manage their post-secondary Perkins grants.
  - The AE curriculum supervisor serves as the grant manager of the district's AGE and Integrated English Literacy and Civics Education (IELCE) grants.

- o The AE and CTE grant managers conduct annual needs assessments with program facilitators and teachers to ensure that all program needs are addressed within their respective grants.
  - o Once all of the programmatic needs are addressed and the grant applications are complete, the district grants department verifies the contents of the grants before moving it along to the superintendent for final approval prior to submission to the state.
- Despite being managed by different administrative staff, the CTE and AE programs operate as a cohesive unit. Both sets of grant managers are housed at ATC and have regular meetings to ensure that both program areas are operating in the best interest of students.
- As part of the required comprehensive local needs assessment (CLNA), CTE administrative staff consulted with numerous individuals and entities across the district's service area. Those stakeholders included but were not limited to; students; teachers; CareerSource Broward; the Broward Chamber of Commerce; and multiple local business and community leaders. All secondary and post-secondary CTE programs have advisory councils that meet several times a year and they provided invaluable input and advice throughout the CLNA process. The majority of these stakeholders who participated in the CLNA process serve as ongoing consultants to the CTE program.
- Prior to the mandated CLNA (CTE only) the AE and CTE programs conducted district-wide, annual program reviews to determine district needs. BCPS also benefitted from their strong relationship with local civic and business leaders who would oftentimes offer input as to what professions, occupations and trainings were needed in the community.

B. **DATA AND ASSESSMENT** refer to all the data and assessment system components, including test administration, test security, data collection, entry, reporting and procedures. The use of data in program decision-making is also explored and commented on.

- BCPS utilizes FOCUS® as their integrated Student Information System (SIS) and Workforce Development Information System (WDIS).
- The district has policies and procedures on data collection and offers annual localized training to CTE and AE administrative staff and teachers. Training provided by the district includes, but is not limited to: the annual Summer Workforce Education Leadership training; the annual Back-to-School teacher trainings; and National Reporting System (NRS) new user workshops. Administrative staff also attends FDOE sponsored training and professional development events such as FDOE quarterly webinars, the Florida Association of Career and Technical Education (FACTE) conference and Workforce Education and District Data Advisory Council (WEDDAC) annual conferences.
- BCPS has a robust checks and balances system to ensure the accuracy of all student data submitted to the state. Each program site (school) has an Information Management Specialist (IMS) who is responsible for verifying all student data from their particular school prior to submission to the district WDIS data entry operator. Data staff then reviews all records from across the district for accuracy prior to submission to FDOE. If the district receives any edit/error reports from the state the data staff and school IMS is responsible for reconciling that data prior to re-submission to FDOE.
- Additionally, AE literacy completion points (LCP) are reviewed manually prior to submission to FDOE. Although FOCUS® is capable of auto-detecting LCPs, each teacher is responsible for manually noting the LCP gain. The IMS at each school then confirms and approves the gain before they upload to the WDIS and submission to FDOE.
- The WDIS employs numerous safeguards that prevent erroneous data from being uploaded into the system. Fields that are required to be populated must include the appropriate data element(s) or the system will not let the data entry operator proceed to the next field.

- BCPS conducts internal data compliance audits of their schools on a regular basis. Student data is selected at random and reviewed for compliance and adherence to local and state policies and procedures.
- Once district-wide data reports are available the information is distributed to stakeholders, program directors, principals and program managers for review. These reports help the AE and CTE programs assess their strengths, weaknesses and areas for improvement of their programs.
- All proctors of the Tests for Adult Basic Education (TABE) and the Comprehensive Adult Student Assessment System (CASAS) are trained and certified, as required, by the state and the appropriate testing companies. Local policies and procedures on testing are also in place.
- All of the data elements required of their local MIS were included in the system and verified during the desk review.
- Student electronic files include "release of information" clauses as required by the Family Educational Rights and Privacy Act (FERPA).
- Samples of CTE and AE student data were reviewed and verified for accuracy as part of the VDMR. No errors were found. All student records were provided by BCPS.

C. **CURRICULUM AND INSTRUCTION** refer to those elements that contribute to student learning and skill acquisition.

- BCPS offers CTE and AE programs across three technical colleges, three adult centers, all high schools, most middle schools and 16 satellite sites throughout Broward County.
- BCPS prides itself in making CTE and AE programming available for all students who wish to participate. CTE programs are available across the county, with some programs only offered at specific locations, and AE services are provided at various times and locations to accommodate the many needs of their adult learners.
- Prior to the Perkins required CLNA, the district already conducted CTE program viability reviews driven by workforce needs, workforce data, student enrollment numbers and prior years' student data. Notably, decisions that came from previous program reviews were upheld and confirmed by the results of their CLNA.
- BCPS sponsors programs that aim to attract, retain and support students on all levels.
  - The Broward High School Exploration program and the Career Exploration program aim to introduce students to all aspects of CTE and workforce opportunities as early as middle school.
  - The Out of School Youth grant aims to get students back into the classroom to earn their General Education Development (GED) and become job ready.
  - BCPS invests multiple resources in ensuring that their academic alternative schools receive the same guidance and opportunities as their traditional school sites.
  - The Exceptional Students Learning Services department works with K-12, postsecondary and AE students to ensure that all of their needs are being met, and that they are afforded equal access in all learning environments (when possible).
- BCPS offers students multiple opportunities to participate in additional learning activities outside of the classroom.
  - Work based learning, internships and on-the-job training (OJT) is a priority within the district.
  - Students participate in multiple Career and Technical Student Organizations (CTSOs).
  - Multiple dual enrollment agreements are in place with local colleges that allow for qualified high school CTE students to earn postsecondary college credits.

      ○ IELCE students are able to participate in Integrated Education and Training (IET) programs that better prepare them for transition into the workforce and/or into a postsecondary CTE program.
- AE and CTE instructors participate in ongoing trainings provided by FDOE, as well as annual professional learning through the district. Program specific trainings are also attended as required.
- No reasonable services and accommodations are denied to those students who self-declare a disability. The district works with disabled students to ensure their individual needs are being met.

D.   **TECHNOLOGY AND EQUIPMENT** refers to a review of the technology and equipment used by students and instructors in the classroom; addresses access, availability, innovation, use and condition.

- All inventory criteria set forth by federal, state and local guidelines are included within the inventory management system. The inventory management system was verified during the VDMR.
- The district has a technology plan that includes policies on new equipment requests, equipment safety/storage and old inventory disposal.
- Program site leaders (principal and/or program director) act as the custodians of all equipment housed at their location.
- BCPS conducts an annual district-wide inventory of their federally funded equipment; there have been no reports of stolen or lost equipment over the previous three fiscal years.
- As part of the OSMR, the QAC team conducted inventory searches at five locations across the district. Findings were uncovered at the time of the inventory review. See Finding 1.

E.   **EQUAL ACCESS** refers to compliance with federal non-discrimination laws' requirements relating to recruitment, enrollment, participation and completion of programs.

- BCPS included the necessary policies required by the General Education Provisions Act (GEPA) and other federal laws, which ensure equal access and participation in programs regardless of sex, race, national origin, color, disability or age.

F.   **RECORDS REVIEW** refers to reviewing the records and documents that evidence compliance with federal and state rules and regulations. In addition, a sampling of financial and programmatic records is reviewed.

Documents reviewed are:
- Notification of social security number collection, usage and release
- Student authorization for access to educational records
- FERPA notification
- ESE Manual
- Testing policies and procedures manual
- Time and effort reports
- Student data
- AE student attendance records reflecting class drops
- Fiscal and operational policies and procedures

- CASAS certifications
- Multiple MOUs
- Dual enrollment articulation agreement
- Advisory committee meeting records
- Travel records
- GEPA statement
- Disability Services Manual
- CLNA documentation
- District professional learning and training records – agendas, sign-in sheets, training materials, calendar etc.
- CTE and AE student data review
- Tests of Adult Basic Education (TABE) and Comprehensive Adult Student Assessment System (CASAS) proctor records

G. **FINANCIAL** refers to aspects of the federal fiscal requirements that providers must meet when expending federal funds, including financial management, procurement, inventory management and allowable costs.

- SAP® is used as the district's Enterprise Resource Planning (ERP) system.
- The district's Accounting and Finance Procedures Guide ensures the efficient management of CTE and AE grant funds.
  - Financial reporting
  - Internal Controls
  - Audit requirements
  - Training
- Purchase orders are only created and authorized for items previously approved in the FDOE federal grant application. Once a purchase has been authorized, the method of procurement is determined based off the price of the item(s). All purchases in excess of $50,000 must be approved by the BCPS board. All items below that threshold may be approved by the grant manager(s).
- Grant managers work closely with the district grants department to ensure all expenditures are allowable by law, and able to be funded with federal dollars. Regular meetings are held with program administrators and finance staff to determine the current financial standings of each grant, and to ensure that grant expenditures are being managed properly. Budget amendments are submitted to FDOE if the opportunity arises.
- The district has a preferred deadline to submit all grant amendments to the superintendent for approval prior to submission to the state. That deadline is early spring of the current fiscal year.
- Monitoring staff conducted a budget analysis of BCPS's Department grants. See Finding 2.

H. **COLLABORATION** refers to the collaborative agreements, partnerships or memoranda of understanding (MOU) that are in place to benefit an agency's programs and students.

- BCPS has numerous collaborations, partnerships and MOUs within the local community. They offer additional educational and job experiences to students within the district. The list of partners include, but is not limited to:
  - CareerSource Broward

- o Atlantic Technical College
- o Embry- Riddle Aeronautical University
- o Broward Technical College
- o University of Miami
- o Walgreens
- o Regents Park of Boca Raton
- o Memorial Healthcare
- o Florida Training Services, Inc.
- o Masonry Association of Florida
- o South Florida Manufacturers Association

VIII. RESULTS

BCPS was found to be out of compliance due to the following:

Finding Number	1
Area	Inventory Management
Finding Summary	Multiple pieces of equipment at Henry D. Perry education Center and J.P. Taravella High School were missing asset identification tags.
Finding Detail	BCSD staff located the correct asset identification tags and provided photographic evidence for their corrective action.
Citation	Violation of UGG 2 CFR 200.313; UGG 2 CFR 200.313(c); UGG 2 CFR 200.303(d)(3)
Recommended/Anticipated Corrective Action	Director of CTE program shall provide a letter of attestation stating the acceptance of the finding and the plan of corrective action.
Anticipated completion date:	Complete
Name and Title responsible for CAP	Maria Formoso, Director CTE & AE, BCPS

Finding Number	2
Area	Finance
Finding Summary	A grant budget analysis (GBA) was conducted for BCPS for all grants from 2021-2024. There were errors in: Object codes were overspent with no budget amendments submitted.
Finding Detail	• FY 2021-22 • CTE-Secondary, AE: Object codes were overspent with no budget amendments submitted.
Citation	Violation of the Project Application and Amendment Procedures for Federal and State Programs (Green Book), Section B "Project Amendments. Along with 2 CFR 200.308, (b) (c) Revisions of the budget & program plan, and 2 CFR 200.407, not seeking prior approval before expending funds.
Recommended/Anticipated Corrective Action	The director will provide a letter of attestation and plan of corrective action

Anticipated completion date:	2/4/2025
Name and Title responsible for CAP	Maria Formoso, Director CTE & AE, BCPS
Plan Accepted by:	Chuck Davis
Status of Action Plan	Complete

IX. SUMMARY

After completing the monitoring review and receiving any additional information requested, a preliminary report is sent to the provider for their review. The Division monitoring team lead may consider comments at their discretion. Once the final report is approved, it will be sent to the agency head and a copy will be sent to the provider's designated contact person. The final report will also be posted on the Department's website, which you can find at:
http://fldoe.org/academics/career-adult-edu/compliance

Once all outstanding corrective action plan items have been completed (when applicable), the Division will issue a closure letter to the agency head and designated contact person. This letter will signify the end of the monitoring process and that no further action is required.

On behalf of the Division, the monitoring team would like to extend their appreciation to all participants in the Broward County Public Schools monitoring review A special thanks is offered to Ms. Maria Formoso for her participation and leadership during this process.

Broward County Public Schools
Career and Technical Education
Risk Matrix

Risk Scores Matrix for Districts Receiving Career and Technical Education (CTE) Carl D. Perkins Grants

Agency Name: **Broward County Public Schools**
Program Type: **CTE**
Monitoring Year: **2023-2024**

Metric	Scaling	Point Value	Points Assigned	Weight	Total Metric Points
Number of Years Since Last Monitored	7 or More Years	7	**3**	X 10	**30**
	5-6	5			
	3-4	3			
	0-2	1			
Total Budget for all Perkins Grants Combined	Upper Quartile	7	**7**	X8	**56**
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
Number of Perkins Grants	4 or More	7	**5**	X 8	**40**
	3	5			
	2	3			
	1	1			
Change in Management Information Systems (MIS) from Previous Fiscal Year	Yes	7	**0**	X 6	**0**
	No	0			
Agency CTE Program Director Change from Previous Fiscal Year	Yes	7	**7**	X 6	**42**
	No	0			
Unexpended Funds from all Perkins Grants Combined	Upper Quartile	7	**7**	X 4	**28**
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
	0	0			
Number of Findings from the Office of the Auditor General	Upper Quartile	7	**7**	X 4	**28**
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
	0	0			
			AGENCY RISK SCORE:		**224**

Data sources used for calculations: Prior to July 1, 2023

Risk Scores Matrix for Districts Receiving Adult Education (AE) Grants

Agency Name: **Broward County Public Schools**
Program Type: **AE**
Monitoring Year: **2023-2024**

Metric	Scaling	Point Value	Points Assigned	Weight	Total Metric Points
Number of Years Since Last Monitored	7 or More Years	7	3	X10	30
	5-6	5			
	3-4	3			
	0-2	1			
Total Budget for all Adult Education Grants Combined	Upper Quartile	7	7	X 8	56
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
Number of Adult Education Grants	4 or More	7	3	X 8	24
	3	5			
	2	3			
	1	1			
Change in Management Information Systems (MIS) from Previous Fiscal Year	Yes	7	0	X 6	0
	No	0			
Agency AE Program Director Change from Previous Fiscal Year	Yes	7	7	X 6	42
	No	0			
Unexpended Funds from all Adult Education Grants Combined	Upper Quartile	7	7	X 4	28
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
	0	0			
Number of Findings from the Office of the Auditor General	Upper Quartile	7	7	X 4	28
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
	0	0			
Adult Education Program Improvement Plan (AEPIP)	Target Not Met on 3 of 3 Indicators	5	3	X 6	18
	Target Not Met on 2 of 3 Indicators	3			
	Target Not Met on 1 of 3 Indicators	1			
	All targets met	0			
				Agency Risk Score	**226**

Data sources used for calculations: Prior to July 1, 2023

BROWARD County Public Schools | **Career, Technical, Adult, & Community Education** Office of Academics | **CTACE**

Mrs. Formoso
CTACE Director

Empowering Students for Success in College, Careers, and Beyond!

Industry Certifications & Digital Tools

- **2023-2024: 22,449** Industry Certifications | **3,306** Digital Tool Certificates
  - (2,641 earned by Middle School students)
- **2022-2023: 17,781** Industry Certifications | **1,944** Digital Tool Certificates
  - (425 earned by Middle School students)
- 2021-2022: **7,675** Industry Certifications | **2,745** Digital Tool Certificates
  - (542 earned by Middle School students)

Summer Internships

- **1,600+ student interns** placed in collaboration with **Career Source Broward, Junior Achievement, and local business partners.**
- **1,000+ students** were trained by school-based Career Champions.

CAP Grant Awards

- With a total of **$7,699,688** allocated for the **2023-2024** and **2024-2025** school years, these funds will enhance programs across **Aerospace Technology, Industrial Biotechnology, Digital Media**, and other high-demand **career and technical fields**. Funding will support programs in **Information Technology, Automotive Service Technology, Healthcare, and Career Dual Enrollment**, ensuring students can access industry certifications, hands-on training, and workforce development opportunities that align with current labor market needs.

Congratulations to the awarded schools:

- The **CTE CAP Grant Recipients** for the 2023-2024 and 2024-2025 school years include Andrews High School, Ascend Academy Charter, Avant Garde Academy, Blanche Ely High School, City of Pembroke Pines Charter Schools, Cooper City High School, Coral Glades High School, Deerfield Beach High School, Everglades High School, HD Perry Education Center, Hollywood Hills High School, International School of Broward, JP Taravella High School, Marjory Stoneman Douglas High School, McArthur High School, Miramar High School, Monarch High School, Nova High School, Plantation High School, Somerset Academy Charter High, Somerset Arts Conservatory, South Broward High School, Stranahan High School, Sunrise High School, West Broward High School, and Whiddon Rogers.

Support Visits & Programs

- **Acceleration Support:** Facilitators & Supervisors assisting teachers and administrators.
- **Middle School Support:** Focused visits to enhance CTE programs.

- **Reimagined Culinary/Home Economics labs** in **12 middle schools**.
- **Strategic Planning & Acceleration Visits:** Conducted at **33 high schools** with **feeder middle schools**.
- **Career & Curriculum Fairs:** Connecting students to future opportunities.
- **CTE Scholar Banquet:** Awarded **$162,000 in scholarships**.
- **Engineer the Future Day:** Hosted **14 participating schools**.
- **Worlds of Work:** New initiative exposing **9th & 10th graders** to career pathways.

Professional Development

- **New Industry Certifications:** Ducks Unlimited, Food Safety, and Science.
- **CTE New Teacher Training**
- **CTE Assistant Principal Workshop**
- **District-wide PLCs & Assessment Coordinator Training**
- **CTE Counselors and BRACE Advisors Training**

Additional Initiatives

- **CTACE Advisory Board** formed with **community stakeholders**.
- **Expanded industry certification offerings** (Ducks Unlimited, Social Media Strategist, Food Safety, Science).
- **Enhanced culinary resources** at **Broward Youth Treatment Center & Pine Ridge**.

Adult Education Programs

Broward County Public School's Adult Education programs include a range of instructional programs that help adults, including adults with disabilities, get the basic skills they need to be productive workers, family members, and citizens. Adult education programs also help adult learners gain the knowledge and skills they need to enter and succeed in post-secondary education. This school year, BCPS has had 17,314 students enroll in an Adult General Education (AGE) program throughout 8 Community Schools, 3 Technical Colleges, and 3 Adult Education Centers.

- GED® /HSE – General Education Diploma/High School Equivalency
- ABE - Adult Basic Education
- ASB – Academic Skills Building
- IELCE - Integrated English Literacy and Civics Education
- AHS – Adult High School
- OSY – Out of School Youth
- AWD – Adults with Disabilities
- FPCTP – Florida Postsecondary Comprehensive Transition Program.

Build Your Future @ Sheridan Technical College
Grow Your Future @ McFatter Technical College

Program Description

The Grow Your Future and Build Your Future programs offer an opportunity for adult students with an intellectual disability to become certified in a Career Technical Education (CTE) program. Admitted students will receive a $7,000 scholarship for tuition and fees. Students must possess adequate daily living skills, be independent on campus, and work effectively with others.

Students will begin in a pre-requisite course, and after showing Satisfactory Academic Progress, will transition inclusively into a CTE program, with an option of daily support groups. Accommodations will be provided based on needs. However, students are held to the same academic standard for certification requirements.
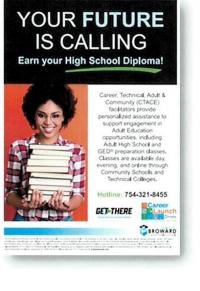
With the guidance of college staff, students will gain increased levels of independence, self-determination, reading, math, technical, life readiness, and employability skills.

CTE Programs	Length of Program	Industry Certification
Professional Culinary Arts & Hospitality	1200 Hours	ServSafe
Automotive Collision Technology Technician	1400 Hours	Automotive Service Excellence (ASE)
Automotive Maintenance & Light Repair	600 Hours	Automotive Service Excellence (ASE)
Electrician	1200 Hours	Broward County Electrical Journeyman License exam
Cosmetology	1200 Hours	Florida Cosmetology License
Early Childhood Education	600 Hours	Child Development Associate (CDA) / Early Childhood Professional Certificate (ECPD)
Computer Systems & Information Technology	900 Hours	CompTIAA+ Network+ Security+
Welding Technology	1050 Hours	American Welding Society (AWS) Certified Welder
Baking & Pastry Arts	600 Hours	ServSafe

Program Admission Requirements
- High School Diploma
- Documented Disability

Our goal for graduated students is 100% employment. Career planning, resume writing, and interview skills are reviewed through soft skills curriculum. These Florida Postsecondary Comprehensive Transition Programs (FPCTPs) are funded by the Florida Center for Students with Unique Abilities.

OUT-OF-SCHOOL YOUTH PROGRAM
Get Your GED For Free!

REQUIREMENTS FOR ELIGIBLE STUDENTS:
- Enrolled in a GED program
- Able to work in the United States
- Ages 17 - 23

CALL NOW!
754-321-8400

BENEFITS:
- Free GED tuition
- Free GED testing
- Financial incentive for earning your GED
- Monthly transportation assistance
- Academic / job coaching
- Paid work experience

YOUR FUTURE IS CALLING
Earn your High School Diploma!

Career, Technical, Adult & Community (CTACE) facilitators provide personalized assistance to support engagement in Adult Education opportunities, including Adult High School and GED® preparation classes. Classes are available day, evening, and online through Community Schools and Technical Colleges.

Hotline: 754-321-8455

GET THERE

Please address inquiries regarding this report to:

Kara Kearce
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