FLORIDA DEPARTMENT OF EDUCATION

CAREER AND ADULT EDUCATION

**Quality Assurance and Compliance
Onsite Desk Monitoring Review
for
Perkins Career and Technical Education
and
Adult Education**

Orange County Public Schools

September 9-11, 2024

Final Report

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Florida Department of Education
Division of Career and Adult Education
Orange County Public Schools
Perkins Career and Technical Education
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Adult Education
Quality Assurance and Compliance Monitoring Report

I. INTRODUCTION

The Division of Career and Adult Education (Division) within the Florida Department of Education (Department) has several key responsibilities, including leadership, resource allocation, technical assistance, monitoring and evaluation. These duties require the Division to oversee the performance and regulatory compliance of federal and state funding recipients. The Quality Assurance and Compliance (QAC) office plays a critical role in this process by designing, developing, implementing and evaluating a comprehensive quality assurance system, which includes monitoring. This system aims to ensure financial accountability, program quality and regulatory compliance. As stewards of federal and state funds, it is the Division's duty to regularly monitor the use of workforce education funds and regulatory compliance of providers on a regular basis.

II. AUTHORITY

The Department receives federal funding from the U.S. Department of Education for Career and Technical Education under the Carl D. Perkins Strengthening Career and Technical Education (CTE) for the 21st Century Act and for Adult Education (AE) under the Workforce Innovation and Opportunity Act of 2014. The Department awards sub-grants to eligible providers to administer local programs. The Department must monitor providers to ensure compliance with federal requirements, including Florida's approved state plans for CTE and Adult Education/Family Literacy. Each state shall have procedures for reviewing and approving applications for sub-grants and amendments to those applications, for providing technical assistance, for evaluating projects and for performing other administrative responsibilities the state has determined are necessary to ensure compliance with applicable statutes and regulations pursuant to 34 Code of Federal Regulations 76.770, Education Department General Administrative Regulations and the Uniform Grant Guidance for grant awards issued on or after December 26, 2014. The Florida Department of Education, Division of Career and Adult Education, is required to oversee the performance of sub-grantees in the enforcement of all laws and rules (Sections 1001.03(8) and 1008.32, Florida Statutes).

III. QAC CORE MONITORING GUIDE

The Core Monitoring Guide is designed to be utilized by any reviewer who is conducting an onsite or desk monitoring of any program currently administered by the Division. The guide includes a brief overview of each aspect of the monitoring design and the process, as well as objectives that can be used when agencies are monitored or reviewed. You can find the guide on the Division's website at https://www.fldoe.org/academics/career-adult-edu/compliance/.

IV. PROVIDER SELECTION

Various sources of data are used throughout the implementation of the quality assurance system. The monitoring component of the system is risk-based. Risk assessment is a process used to evaluate variables associated with the grants and assign a rating for the level of risk to the Department and the Division. A risk matrix identifying certain operational risk factors is completed for each provider. The risk matrix for each program monitored is located in Appendix A. The results of the risk assessment process and consideration of available resources are used to determine one or more appropriate monitoring strategy(ies) to be implemented.

The QAC office may apply any specific monitoring strategy to any federal or state-funded provider at any time. There may be circumstances that may warrant onsite monitoring, desk monitoring review or other strategies regardless of a provider's risk matrix score.

The Orange County Public Schools (OCPS) monitoring strategy was determined to be an onsite monitoring review (OSMR). Notification was sent to Dr. Maria Vazquez, Superintendent, August 16, 2024. The designated representative for the agency was Ms. Angela Williams, Coordinator, Career and Technical Education.

The Division's representative conducting the OSMR was Program Specialist Michael Swift of the QAC.

V. ORANGE COUNTY PUBLIC SCHOOLS

Finance
The provider was awarded the following grants for fiscal years (FY) 2021-22, 2022-23 and 2023-24:

FY 2021-22

Grants	Grant Number	Grant Amount	Unexpended
Adult Education - AGE	480-1912B-2CG01	$ 1,904,457.00	$ 76,929.78
Adult Education - IELCE	480-1932B-2CE01	$ 622,617.00	$ 102,939.28
Perkins – Juvenile Justice	480-1612B-2CJJ1	$ 75,000.00	$ 51,399.06
Perkins Secondary	480-1931B-2CS01	$ 2,394,125.00	$ 392,009.98
Perkins Postsecondary	480-1612B-2CP01	$ 606,696.00	$ 69,983.14

FY 2022-23

Grants	Grant Number	Grant Amount	Unexpended
Adult Education - AGE	480-1913C-3CG01	$ 1,881,957.00	$ 302,487.93
Adult Education - IELCE	480-1933B-3CE01	$ 733,317.00	$ 63,763.81
Perkins Secondary	480-1613B-3CS01	$ 2,304,957.00	$ 582,848.50
Perkins Postsecondary	480-1613B-3CP01	$ 646,242.00	$ 120,897.70
Perkins Equipment Upgrade and Modernization	480-1613R-3C001	$ 170,747.00	$ 48,730.64

FY 2023-24

Grants	Grant Number	Grant Amount	Unexpended
Adult Education - AGE	480-1913C-3CG01	$ 1,920,603.00	$ N/A
Adult Education - IELCE	480-1933B-3CE01	$ 684,342.00	$ N/A
Perkins Secondary	480-1933B-3CE02	$ 2,563,808.00	$ N/A
Perkins Postsecondary	480-1613B-3CP01	$ 499,771.00	$ N/A

Additional information about the provider may be found at the following web address:
https://www.ocps.net/.

VI.   MONITORING ACTIVITIES

The monitoring activities included pre- and post-review planning, an entrance and exit meeting, records review and interviews with administrators, if necessary.

Onsite Visits
The monitoring team visited the following sites as part of the OSMR:
- OCPS – District Office
- OCPS – Wekiva High School
- OCPS – Colonial High School
- Orange Technical College (OTC) – East Campus
- OTC – South
- OTC - Avalon

Entrance and Exit Conferences
The entrance conference for OCPS was conducted on September 9, 2024. The exit conference was conducted on October 7, 2024. The participants are listed below:

Name	Title	Entrance Conference	Exit Conference
Jose Cabrera	Technology Support Representative	X	
Angela Williams	Coordinator, CTE	X	X
Margaret "Peggy" Wilster	Director	X	
Carol Tingley	Senior Director Leader - CTE	X	
Josue Raymond	Director	X	
Nina Melendez	Senior Administrator. Grants	X	
Rosa Grant	Executive Leader, CTE	X	
Tameika Moore	Senior Manager, Grants	X	
Lisa Connelly	Senior Manager, Grants	X	
Mike Armbruster	Deputy Superintendent	X	
Division Monitoring Team			
Michael Swift	Program Specialist, QAC	X	X
Chuck Davis	Program Specialist, QAC	X	

Interviews

QAC monitoring staff conducted a fiscal review of the providers' grant budget analysis (GBA). Multiple line items and object codes within the GBA resulted in potential findings, and the CTE coordinator and district finance staff were questioned by the monitoring staff. After a productive conversation, the provider was able to provide multiple pieces of documentation and evidence to satisfy the line of questioning presented by the monitoring team. The provider stated that the object codes in question would no longer be used.

Additionally, the object codes in question were presented to the department's Comptroller's office for approval of the provider's final expenditure reports. The Division and the Comptroller's office asked OCPS to amend the final expenditure reports and remove the object codes. Upon receiving the amended reports, they were approved by the Division and the Comptroller's office. At the discretion of the QAC Director, OCPS was not found to be out of compliance and no financial finding was issued. Although no finding was issued, a concern is cited in the "Results" section of this report.

Records Review

Program, financial, administrative and student records were reviewed. A complete list is provided in section VII, part F. A minimum of 50 student records were checked. In addition, policies and procedures were examined and discussed at various times during the monitoring review.

VII.   OBSERVATION

A.   **ADMINISTRATION** refers to the management and supervision of programs, the structure of programs and services, grant oversight and other administrative areas.

- The OCPS CTE and AE grants are managed by program coordinators with numerous years of experience within their respective program areas. They work directly with administrators and faculty to determine the needs of each program area, and to determine if those needs fit within the scope of their federal award(s). Additionally, program coordinators are responsible for ensuring compliance with the specific laws, terms and conditions of the federal award.
- The Division grant manager for OCPS reported that grant applications and amendments are routinely submitted on time and typically require little to no additional guidance. If revisions are needed, the program directors submit those in a prompt manner.
- As part of the required comprehensive local needs assessment (CLNA), OCPS CTE administrators consulted with numerous individuals and entities across their service area. Representatives from stakeholder groups also provided insight into the workforce needs and opportunities for special student population students. The list of stakeholders includes, but is not limited to:
  - o CareerSource Central Florida – Representatives of local workforce board
  - o OCPS administrators and faculty – Local secondary educational agency representatives
  - o OTC faculty and staff – Postsecondary representatives
  - o OCPS Counselor and Disabilities Specialist – Special populations and individuals with
  - o Multiple civic engagement organizations – Out-of-school youth, homeless children and youth at-risk
  - o Local business owners (private and public)
  - o Parents and students
- Workforce Advisory meetings are held throughout the school year with the above-mentioned stakeholders, as well as other participants who represent multiple entities within the county.

- While conducting their Labor Market Analysis (LMA), OCPS also received multiple letters of support from their local CareerSource and other public entities that spoke of the need for some programs represented in their CLNA. These letters of support represent programs that aren't included on the local and/or state occupation demands report.
- OCPS conducts ongoing professional learning and training events to ensure all CTE and AE administrative staff are up to date on any changes that come from the federal and/or state-level Department of Education. Department-sponsored training events are also attended. OCPS provided multiple records of district-wide training and learning events.

B. **DATA AND ASSESSMENT** refer to all the data and assessment system components, including test administration, test security, data collection, entry, reporting and procedures. The use of data in program decision-making is also explored and commented on.

- OCPS utilizes CampusVue® as its integrated Management Information System (MIS) and student information system. The MIS meets all Department requirements as defined by the Data Dictionary.
- OCPS has written procedures for the collection, verification, analysis and reporting of student data. Division policies on the submission of student data are also adhered to and followed.
- Multiple individuals work together on state reporting and ensuring that data submission requirements and deadlines are met. Those individuals include:
  o Senior Instructional Process Specialist
  o State Reporting Administrator
  o Application Specialist
  o Instructional Process Specialist
  o Program Coordinator(s)
  Job descriptions for all positions listed above were provided by the district.
- OCPS provided testing and assessment policies and procedures for all administrators who proctor AGE placement tests. Those policies and procedures included administrative training requirements, test security, test scheduling and administering the assessments.
- All test proctors are certified in accordance with the Division and each testing agency. Administrator certificates of completion were provided by OCPS and reviewed as part of the monitoring process.
- OCPS AE programs adhere to mandated attendance policies that require a student to be withdrawn from a course after missing a set number of classes. Samples of student attendance records reflecting automatic class drops were provided by the district.
- OCPS provides students with the following notification(s) regarding the use and dissemination of student data:
  o Notification of social security number collection, usage and release.
  o Student authorization for access to educational records.
  o Student and parental rights provided by the Family Educational Rights and Privacy Act (FERPA).
  Students may opt in or out of these notices at any time.
- CTE and AE administrators attend Division events such as quarterly webinars and Management Information System Advisory Task Force meetings. Other professional learning events are attended when the opportunity is available. Additionally, samples of local training events were submitted at the time of monitoring.
- Samples of CTE and AE student data were reviewed and verified for accuracy as part of the OSMR. All student records were provided by OCPS. Records reviewed included:
  o AGE completers and non-completers
  o CTE industry certifications (secondary and postsecondary)

- Postsecondary Adult Vocational program completers

C. **CURRICULUM AND INSTRUCTION** refer to those elements that contribute to student learning and skill acquisition.

- OCPS offers CTE on all high school campuses within their service area, while AE services are provided at all OTC campuses, satellite sites within the county and the Orange County jail. Multiple support services such as providing bus passes to/from OTC help students eliminate potential barriers that that might impact their ability to attend classes.
- Multiple new secondary and postsecondary programs were implemented at multiple secondary and postsecondary sites over the course of the years monitored. A sample of those programs included:
  - Carpentry
  - Electronic Systems Technician
  - Plumbing
  - Criminal Justice Operations
  - Animal Sciences

  The necessity for these programs were determined by local workforce needs uncovered during the CLNA process.
- OCPS has a memorandum of understanding (MOU) with CareerSource Central Florida to provide workforce training, employment assistance and other services for those interested in workforce programs and/or literacy services. The two work closely to ensure an integrated and efficient delivery of those services. The MOU states the expectations of each party to maximize their effectiveness and avoid a duplication of services provided.
- OCPS offers students multiple opportunities to participate in additional learning activities outside of the traditional classroom environment.
  - High-achieving CTE students can dual enroll at OTC while still in high schools. This allows students to earn postsecondary credits and certifications while still enrolled in a secondary school. Valencia College also offers multiple pathways programs for students to dual enroll.
  - The cosmetology clinic at the OTC West campus offers services available to the general public for a nominal fee depending on the services provided. Services are performed by students under direct supervision of a licensed instructor.
  - Culinary students routinely provide on-campus food services for students and administrators.
  - Multiple clubs and student organizations are available for students to participate in program themed learning environments.
- Beginning with the 2024-25 program year OTC will adopt a fully functioning Integrated Education and Training (IET) program to help Integrated English Literacy and Civics Education (IELCE) learners not only attain literacy skills, but also transition into postsecondary education and/or receive simultaneous workforce training for gainful employment.
- Students enrolled in IELCE programs can select from a multitude of IET programs on all OTC campuses.
- In compliance with Section 504 of the Rehabilitation Act of 1973 no student who self-declares a disability is denied appropriate and reasonable accommodation as determined by the student's needs.
  - Students who self-disclose their disability are afforded a 504 Plan in which the student and the exceptional student education (ESE) certified Resource Teacher/504 Coordinator

meet to address learning accommodations to be provided in the classroom. The student's accommodations are shared with the teacher specific needs are then discussed.

- o OTC provides CTE and AE opportunities for students identified with an intellectual disability. Through the Build Your Future program students with intellectual disabilities are enrolled in an individualized job preparatory program to provide specialized career instruction. Students enrolled in Build Your Future are on a modified program for building construction and cosmetology and are supervised by a teacher certified in ESE.

- OCPS offers ample professional learning and training to AE and CTE administrators and staff. Instructors also participate in ongoing training provided by the Division, as well as annual professional learning through the college. Program-specific training and/or certifications are also completed as required.
  - o Proctors of the Comprehensive Adult Student Assessment System (CASAS) were verified as part of the monitoring process.

D.   **TECHNOLOGY AND EQUIPMENT** refers to a review of the technology and equipment used by students and instructors in the classroom; addresses access, availability, innovation, use and condition.

- All inventory criteria set forth by federal, state and local guidelines are included within the district's fixed asset management system.
- OCPS has policies and procedures on property management, equipment safety/storage, inventory reconciliation and inventory disposal. In addition to these policies and procedures, OCPS has internal controls and procedures to govern loss prevention, transfer of property and the surplus of capital equipment. Property control records are housed within the Property Accounting Office (PAO).
- Every secondary site and OTC campus has a senior level administrator that serves as the Property Custodian that is responsible for all equipment at his or her site. Additionally, the Property Custodian assigns a Property Manager that is responsible for conducting the annual inventory of capitalized and non-capitalized equipment; safeguarding equipment against theft; maintaining equipment; and ensuring all property records are accurate and up to date within SAP®.
- OCPS utilizes a Property Acquisition Form (PAF) whenever equipment and/or property is purchased and received. This form includes all of the required elements to be uploaded into the property management system. In the event that a piece of equipment is transferred from it's original location, the district uses the PAF that details where the property is coming from and where it's new location will be, as well as the receiving Property Manager.
- Additionally, it is the responsibility of the Property Manager to notify the PAO of any changes in location, value or custodianship of all equipment under their watch.
- Capitalized equipment is inventoried at least annually, and all inventoried property must match the records maintained within the PAO. Property Managers must notify the office of any property that is lost, believed to be stolen or missing.
- Any instances of theft, burglary or damage to equipment must be reported in a Damage and/or Loss of Property Report and submitted electronically to the PAO within 72 hours of discovering the loss. A police report with the case number must also be attached to the report. The report will be submitted to the Board, who will then approve the item(s) for deletion from inventory.
- OCPS reported no instances of lost, damaged or stolen granted-funded capital assets over the past 36 months.
- Monitoring staff conducted inventory reviews at six OCPS campuses and all inventory was accounted for and in its correct location. The district capitalized inventory monetary threshold

is $1,000. QAC staff verified inventory at the federal $5,000 threshold, as well as spot checked $1,000 items for internal controls compliance. No issues were uncovered.
- Annual training is provided to all district Property Managers to learn the duties, responsibilities and inventory reports required of their position.

E. **EQUAL ACCESS** refers to compliance with federal non-discrimination laws' requirements relating to recruitment, enrollment, participation and completion of programs.

- OCPS included the necessary policies required by the General Education Provisions Act (GEPA) and other federal laws, which ensure equal access and participation in programs regardless of sex, race, national origin, color, disability or age.

F. **RECORDS REVIEW** refers to reviewing the records and documents that evidence compliance with federal and state rules and regulations. In addition, a sampling of financial and programmatic records is reviewed.

Documents reviewed are:
- Notification of social security number collection, usage and release
- Student authorization for access to educational records
- FERPA notification
- ESE manual
- Testing policies and procedures manual
- Time and effort reports
- Student data
- AE student attendance records reflecting class drops
- Fiscal and operational policies and procedures
- CASAS certifications
- Multiple MOUs
- Dual enrollment articulation agreement
- IET Program of Study
- Advisory committee meeting records
- Travel records
- GEPA statement
- Disability Services Manual
- CLNA documentation
- Professional learning calendar

G. **FINANCIAL** refers to aspects of the federal fiscal requirements that providers must meet when expending federal funds, including financial management, procurement, inventory management and allowable costs.

- SAP® NetWeaver is used as OCPS's financial management system. Purchases, contracts, deliverables and all aspects of procurement are housed within the iBuy portal. All fiscal transaction records are also maintained within NetWeaver.

- OCPS has policies and procedures that provide a uniform and systematic method for procurements in an efficient, cost-effective manner in accordance with, and as permitted by, applicable federal and state laws; Department rules; School Board policies; and administrative rules, procedures and guidelines which promote transparency and accountability in the expenditure of federal and state funds The following components of the procedures manual were reviewed as part of the monitoring process:
  - Purchasing guidelines and procedures
  - Sole source purchases
  - Budget implementation
  - Cash management
  - Contracts and bids
  - Purchasing cards (P-card)
  - Inventory management
  - Procurement
  - Conflict of interests
  - Ethics
  - Travel
- Project managers routinely review their grant budgets to keep track of current expenditures and to ensure that there is no cost overrun between object codes. If the scope of a project changes or if funds need to be re-allocated, an amendment will be drafted and submitted to the Division.
- OCPS does use grant-funded P-cards for minor expenditures. All purchases made with P-cards must receive prior approval and be used solely for the operation of a grant-funded program or when encumbering expenses necessary for tasks such as travel and conferences. When a P-card is used, it is the responsibility of the authorized card holder to submit proper documentation to the Business Office for reconciliation toward the appropriate grant fund. Sample P-card transactions and reconciliations were provided by OCPS.
- All supplies, equipment and services charged to a grant-funded source shall be purchased using sound judgement and obtained at the lowest cost possible. Expenditures must go toward the operation of programs and fit within the scope of the grant.
- No purchases shall be authorized without prior approval from the Division via a grant award letter and/or subsequent amendment(s).
- The dollar value of a purchase ultimately dictates the procurement method used to acquire goods and/or services.
  - Less than $5,000 – Do not require competition and shall rely on sound judgement from OCPS administrators.
  - $5,000 but less than $49,999 – Shall be competitively quoted by or facilitated through the Procurement Services Office.
  - Purchases exceeding $50,000 – Shall be competitively bid using one of the following procurement methods:
    (i) Invitation to Bid;
    (ii) Request for Proposal;
    (iii) Invitation to Negotiate;
    (iv) Request for Qualification; or
    (v) Any and all other means allowable by State law, rule or regulation.
- The Senior Director of Procurement Services serves as the contract manager for any agreement entered that uses federal grant dollars. This individual also approves the

preparation and review of all district bids, requests for proposals, professional service proposals and contract documents in accordance with school board policy and Florida Statute.
- OCPS provided additional fiscal records such as:
  o Time and effort
  o Procurement
  o Travel
  o P-card transactions
All records were in accordance with applicable local, state and federal law.

H. **COLLABORATION** refers to the collaborative agreements, partnerships or memoranda of understanding (MOU) that are in place to benefit an agency's programs and students.

- OCPS has numerous collaborations, partnerships and MOUs throughout their service region. These partnerships aid in the expansion and implementation of the core objectives of OCPS. The list of partners includes, but is not limited to:
  o CareerSource Central Florida
  o The Farm Bureau
  o Manufacturers Association of Central Florida
  o Lockheed Martin
  o Universal resorts
  o Raymond James
  o Advent Health
  o Valencia College
  o Orange County Jail

VIII. RESULTS

OCPS was not found to be out of compliance, but the following concern was uncovered.

Program Concerns	1
Area	Budgetary and grant expenditures
Details	1. During the monitoring review it was discovered that OCPS had been charging federal and state grant funds to unallowable expenditures. OCPS utilized object code 290 in all budgets reviewed during the monitoring process, a permissible code per the Department Redbook. 2. However, the specific expenditures OCPS charged to this object code were not allowable according to federal and state grant guidelines. 3. Federal and state grant funds cannot be used to pay for suspended teachers or sick leave pools, as OCPS wrote in their grant application(s). 4. On multiple occasions OCPS was informed by the DCAE grant manager, the Director of Grant Management and the Office of Grants Management that the object code is unallowable for the specified uses in their grant application(s). Despite this directive, the object codes were still utilized. 5. The Division instructed OCPS to amend their final expenditure reports (DOE 399/499) and remove the charges allocated to object code 290.

	6. Upon receipt of the amended final expenditure reports, the Comptroller's office approved the reports and closed out the 2023-24 grants.
Effectiveness	1. The classification of expenditures must be in conformance with the Financial and Program Cost Accounting and Reporting for Florida Schools policy manual (Florida Red Book). It is also noted that failure to comply with these requirements may result in cost recovery and reimbursement of the expended funds back to the Department. 2. Normal separation costs are unallowable as direct costs to federal programs. When unallowable as direct costs, they are unallowable as indirect costs. 3. Separation costs such an retirement incentives or contract buyouts are unallowable as direct or indirect costs.

IX. SUMMARY

After completing the monitoring review and receiving any additional information requested, a preliminary report is sent to the provider for their review. The Division monitoring team lead may consider comments at their discretion. Once the final report is approved, it will be sent to the agency head and a copy will be sent to the provider's designated contact person. The final report will also be posted on the Department's website, which you can find at:
http://fldoe.org/academics/career-adult-edu/compliance

Once all outstanding corrective action plan items have been completed (when applicable), the Division will issue a closure letter to the agency head and designated contact person. This letter will signify the end of the monitoring process and that no further action is required.

The monitoring team would like to extend their appreciation to all participants in the Orange County Public Schools monitoring review, on behalf of the Division. A special thanks is offered to Ms. Angela Williams for her participation and leadership during this process.

Orange County Public Schools
Career and Technical Education
Risk Matrix

Risk Scores Matrix for Districts Receiving Career and Technical Education (CTE) Carl D. Perkins Grants

Agency Name: **Orange County Public Schools**
Program Type: **CTE**
Monitoring Year: **2023-2024**

Metric	Scaling	Point Value	Points Assigned	Weight	Total Metric Points
Number of Years Since Last Monitored	7 or More Years	7	**6**	X 10	**60**
	5-6	5			
	3-4	3			
	0-2	1			
Total Budget for all Perkins Grants Combined	Upper Quartile	7	**7**	X8	**56**
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
Number of Perkins Grants	4 or More	7	**5**	X 8	**40**
	3	5			
	2	3			
	1	1			
Change in Management Information Systems (MIS) from Previous Fiscal Year	Yes	7	**7**	X 6	**42**
	No	0			
Agency CTE Program Director Change from Previous Fiscal Year	Yes	7	**7**	X 6	**42**
	No	0			
Unexpended Funds from all Perkins Grants Combined	Upper Quartile	7	**7**	X 4	**28**
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
	0	0			
Number of Findings from the Office of the Auditor General	Upper Quartile	7	**7**	X 4	**28**
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
	0	0			
			AGENCY RISK SCORE:		**266**

Data sources used for calculations: Prior to July 1, 2023

Risk Scores Matrix for Districts Receiving Adult Education (AE) Grants

Agency Name: **Orange County Public Schools**
Program Type: **AE**
Monitoring Year: **2023-2024**

Metric	Scaling	Point Value	Points Assigned	Weight	Total Metric Points
Number of Years Since Last Monitored	7 or More Years	7	3	X10	30
	5-6	5			
	3-4	3			
	0-2	1			
Total Budget for all Adult Education Grants Combined	Upper Quartile	7	7	X 8	56
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
Number of Adult Education Grants	4 or More	7	3	X 8	24
	3	5			
	2	3			
	1	1			
Change in Management Information Systems (MIS) from Previous Fiscal Year	Yes	7	07	X 6	42
	No	0			
Agency AE Program Director Change from Previous Fiscal Year	Yes	7	0	X 6	0
	No	0			
Unexpended Funds from all Adult Education Grants Combined	Upper Quartile	7	7	X 4	28
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
	0	0			
Number of Findings from the Office of the Auditor General	Upper Quartile	7	7	X 4	28
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
	0	0			
Adult Education Program Improvement Plan (AEPIP)	Target Not Met on 3 of 3 Indicators	5	1	X 6	6
	Target Not Met on 2 of 3 Indicators	3			
	Target Not Met on 1 of 3 Indicators	1			
	All targets met	0			
				Agency Risk Score	**214**

Data sources used for calculations: Prior to July 1, 2023
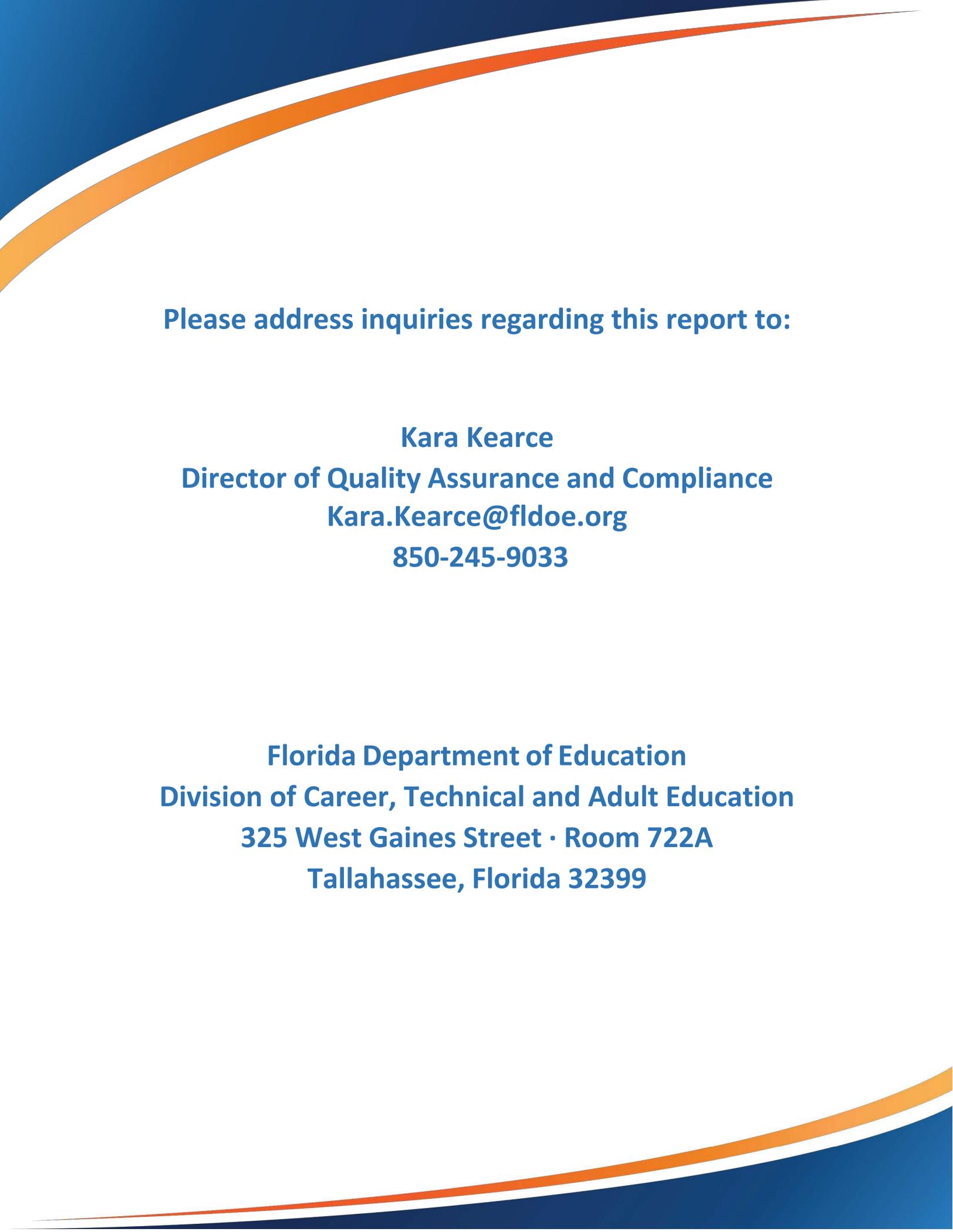
Please address inquiries regarding this report to:

Kara Kearce
Director of Quality Assurance and Compliance
Kara.Kearce@fldoe.org
850-245-9033

Florida Department of Education
Division of Career, Technical and Adult Education
325 West Gaines Street · Room 722A
Tallahassee, Florida 32399