

**Department of Education**  
**Office of Inspector General – Internal Audit**  
**Six-Month Status Report on: Enterprise Risk Based Compliance Audit of Contracts**  
**Report # A-2425DOE-003 Issued: July 1, 2025**  
**Status as of January 5, 2026**

Finding	Recommendation(s)	Previous Management Responses	Management Response as of January 5, 2026	Anticipated Completion Date & Contact
<p>DOE failed to enter all statutorily required information into FACTS within statutory timeframes for 17 of 60 sampled contracts.</p>	<p>We recommend that the Bureau of Contracts, Grants, and Procurement Management Services management enter all required contract information into FACTS in accordance with statutory requirements.</p>	<p><b>Management Response as of July 1, 2025</b></p> <p>Concur. The contracts office has already implemented corrective measures to ensure contracts are entered into FACTS in a timely manner. Staff will enter the statutorily required information into FACTS before executed contract documents are provided to the requestor. The contract administrator will monitor executed contracts for FACTS entry weekly. The Contracts Office considers this matter to be completed as of May 30, 2025. The grants office has already implemented corrective measures to ensure project grant awards are entered into FACTS in a</p>	<p><i>The Contracts Office implemented effective May 30, 2025 that executed contracts will be entered in FACTS prior to distributing to the requestor. Assigned Contracts Staff are responsible for FACTS entry.</i></p> <p><i>Effective May 30, 2025 a dedicated email box was implemented notifying the FACTS team that completed project grant awards are ready to input in FACTS. The FACTS team provided instructions to the Grants team on what information is needed to facilitate entry.</i></p>	<p><i>REV: 2/9/26</i> <i>On-going</i></p> <p><i>Completed</i></p>

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		<p>timely manner. The grants office has initiated a dedicated email for staff to send documents ready for FACTS to the FACTS team. The FACTS team has a tracking sheet on entries that will be cross-referenced for verification. The Grants Office considers this matter to be completed as of May 30, 2025.</p>		

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<b>Finding</b>	<b>Recommendation(s)</b>	<b>Previous Management Responses</b>	<b>Management Response as of January 5, 2026</b>	<b>Anticipated Completion Date &amp; Contact</b>
<p>DOE failed to enter all statutorily required information into FACTS within statutory timeframes for 17 of 60 sampled contracts.</p>	<p>We recommend that the DEL management enter all required contract information into FACTS in accordance with statutory requirements.</p>	<p><b>Management Response as of July 1, 2025</b></p> <p>Concur. DEL will enter all executed contracts into FACTS within 7 business days of the contract execution date and completed immediately as contracts are executed.</p>	<p><i>DEL has been and will continue to be vigilant on uploading and entering contracts/amendments into FACTS within 7 business days of the execution date.</i></p>	<p><i>Completed – 07/2025 DEL maintains a contract tracking log that includes a reminder to upload/enter executed contracts/amendments into FACTS along with the date. Contact - Aimee Ashley</i></p>