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**Sent:** Tuesday, January 7, 2025 10:08 AM  
**To:** Florida College System Facilities Directors/Planners  
<[FloridaCollegeSystemFacilityDirectors@FloridaDOE.onmicrosoft.com](mailto:FloridaCollegeSystemFacilityDirectors@FloridaDOE.onmicrosoft.com)>  
**Cc:** Sidwell1, Sandra <[Sandra.Sidwell1@fldoe.org](mailto:Sandra.Sidwell1@fldoe.org)>; Leland, Stephanie <[Stephanie.Leland@fldoe.org](mailto:Stephanie.Leland@fldoe.org)>  
**Subject:** Cost of Construction Reports

Good morning, All:

It's time to submit your cost of construction reports (for new construction only) for projects that completed in calendar year 2024. The sole purpose of this report is to provide us with the best and most recent cost per square foot information for each space category to assist us in updating the CIP forms for this year. We average the cost per square foot for each space category that you send for college projects, with the new construction cost information submitted by the state university system, and then update the CIP3 cost worksheet accordingly.

Frequently asked questions:

- What is a completed project? Since we're looking for final cost numbers, you may have a project that is substantially complete, but still in closeout. If you are comfortable with the numbers you have, go ahead and submit that project. If you are not sure the cost numbers are final, then please wait and submit that project next year. (Please check to see if there are any projects that substantially completed in 2023 that weren't ready to submit last year, that need to be sent this year.)
- What if a project is a mix of new construction (an addition) plus renovation and/or remodeling – should we report it? Only if you can break out the cost for the new construction work on its own, by cost per square foot by space category. (This is usually only an option if set up that way with the contractor from the beginning of the project.)  
**We don't need/use remodeling or renovation cost information, so please don't send it.**
- Title of Project: If the new construction project was funded with a state appropriation, use the name as it was appropriated or as it appears on the 442 report.
- EFIS Project Number: You'll only have an EFIS Project Number if you used DOE for plan review.
- Phase III Plan Approval Date: The date approved by your District Board of Trustees, usually/probably the same time as the Contract Award Date.
- Number of Student Stations and Cost per Student Station? K-12 schools follow statutorily

prescribed costs per student station – colleges do not. You can complete if you want, but it's not necessary.

Please feel free to contact me with any other questions/concerns.

**The Cost of Construction form and instructions can be found [here](#). Please send the completed form to [AskFCO@fldoe.org](mailto:AskFCO@fldoe.org) by Monday, February 3<sup>rd</sup>. If you don't have any projects to submit, please send the form in with NONE.**

Thanks

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