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## **MEMORANDUM**

TO: District School Superintendents

FROM: Suzanne Pridgeon

DATE: July 22, 2022

**SUBJECT: 2022-23 Teacher Salary Increase Allocation**

In the 2020-21 fiscal year, the legislature appropriated \$500 million for the Teacher Salary Increase Allocation (TSIA) in the Florida Education Finance Program (FEFP). From these funds, 80 percent of the allocation was to be used to increase the minimum base salary for all full-time classroom teachers, as defined in [section \(s.\) 1012.01\(2\), Florida Statutes \(F.S.\)](#), to \$47,500 or the maximum amount achievable. The remaining 20 percent, along with any unused funds from the 80 percent allocation, were to be used to provide salary increases to any full-time classroom teacher who did not receive an increase from the 80 percent allocation or received an increase of less than 2 percent, as well as any other full-time instructional personnel, as defined in s. 1012.01(2)(b)-(d), F.S. In 2021-22, the legislature increased the TSIA by \$50 million, for a total of \$550 million.

In the 2022-23 fiscal year, the FEFP includes \$800 million for the TSIA. Of this allocation, \$550 million is allocated for the maintenance of the salary increases provided in previous years, and the remaining \$250 million (growth allocation) is for salary increases in the 2022-23 year. Districts are now required to use 50 percent of the growth allocation (previously this was 80 percent) to increase the minimum base salary. Pursuant to [s. 1011.62\(16\)\(b\)4., F.S.](#), school districts and charter schools may not reduce the salary increases provided in any subsequent fiscal year unless specifically authorized in the General Appropriations Act.

Attachment 1 shows the TSIA allocations for the 2022-23 fiscal year as computed in the 2022-23 FEFP Conference Calculation, which will be recalculated and frozen for the remainder of the year in the 2022-23 FEFP Second Calculation in July. Each district's allocation includes a portion of the prior year's \$550 million maintenance allocation, which is distributed based on 2022-23 base funding, and should be used to maintain the minimum base salary increases achieved through the TSIA in the previous years.

Just as district TSIA allocations are based on each district's base funding amount, distributions to charter schools should also be based on each school's base funding amount. School districts should not recalculate a charter school's allocation after it has been calculated as of the 2022-23 FEFP Second Calculation.

Suzanne Pridgeon  
Deputy Commissioner, Finance and Operations

**2022-23 TSIA Maintenance Allocation**

In 2022-23, the Florida Department of Education (department) will begin paying maintenance allocation funds to districts with the first FEFP payment. The only TSIA funding withheld by the department will be growth allocation funds, which will be distributed upon submission of a board-approved and union-ratified distribution plan that has been determined by the department to be compliant with the law.

**2022-23 TSIA Distribution Plans**

Beginning in 2022-23, districts and charter schools will be required to use the attached templates for the submission of the statutorily required distribution plans. Because the TSIA allocations will be recalculated in the 2022-23 FEFP Second Calculation, districts and charter schools should wait to finalize and submit their plans until after the July release of the calculation. This calculation will be released by July 19, 2022. Plans that are approved by the school board and ratified by the union must be submitted to the department by October 1, 2022. TSIA growth funds will not be distributed to school districts until they have submitted a plan compliant with the laws pertaining to the TSIA. Charter schools should submit their board-approved distribution plans to their sponsoring school district so that they can be submitted to the department. Plans that are not completed on the attached, unaltered templates will not be accepted and will need to be revised. Once completed, plans can be submitted at <https://survey.alchemer.com/s3/6896312/2022-23-Teacher-Salary-Increase-Allocation-Plan>.

If, by the October 1, 2022, deadline, a district’s plan has not yet been approved by the school board and ratified by the union, please submit a statement to the department by this date detailing what steps the district has taken in the process and whether it has an anticipated date for completion.

<b>TEACHER SALARY INCREASE ALLOCATION GENERAL IMPLEMENTATION TIMELINE FOR SCHOOL DISTRICTS</b>	
July 1, 2022, and before October 1, 2022	Each superintendent submits a proposed salary distribution plan to the district school board for approval. Each charter school administrator submits a proposed salary distribution plan to the charter school’s governing body for approval.
On or before October 1, 2022	Each school district must submit to the department an approved district salary distribution plan, along with the approved salary distribution plan for each charter school in the district.
On or before December 1, 2022	Each school district must submit a preliminary detailed teacher salary increase allocation expenditure report to the department. Each charter school governing board must submit its expenditure report to the district in time to be included in the school district report to the department.

District School Superintendents

July 22, 2022

Page Three

August 1, 2023	Each school district must submit a final teacher salary increase allocation expenditure report to the department. Each charter school governing board must submit its final report to the district in time to be included in the school district report to the department.
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If you have questions regarding program reporting requirements, please email Virginia Whitaker at [Virginia.Whitaker@fldoe.org](mailto:Virginia.Whitaker@fldoe.org). For FEFP or finance questions, please email Josh Bemis at [Josh.Bemis@fldoe.org](mailto:Josh.Bemis@fldoe.org).

SP/jb

Attachment 1 – 2022-23 TSIA Allocations

Attachment 2 – 2022-23 District Distribution Plan Template

Attachment 3 – 2022-23 Charter School Distribution Plan Template

Attachment 4 – 2022-23 TSIA Frequently Asked Questions

cc: District Finance Officers  
District Charter School Contacts  
Jacob Oliva, Senior Chancellor  
Mark Eggers, Assistant Deputy Commissioner  
Josh Bemis, Educational Policy Director  
Virginia Whitaker, Senior Educational Program Director