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**MEMORANDUM**

**TO:** District School Superintendents

**FROM:** Suzanne Pridgeon

**DATE:** September 1, 2022

**SUBJECT:** 2022-23 Teacher Salary Increase Allocation Compliance

This memorandum serves as a reminder that, pursuant to [section 1011.62\(14\), Florida Statutes](#), each district is required to submit a plan approved by the district school board for the distribution of the 2022-23 Teacher Salary Increase Allocation (TSIA) funds to the Florida Department of Education by October 1, 2022.

The superintendent of any district that fails to comply with the law will be asked to attend the October State Board of Education meeting to explain the delay in submitting the district's plan and ensuring the timely release of funds to classroom teachers and other instructional personnel.

If you have questions regarding the implementation of the TSIA, please refer to the [Revised Guidance for the 2022-23 Teacher Salary Increase Allocation](#) sent out on August 25, 2022. Additional information may also be found on the department's [website](#). For program reporting requirements, please email Virginia Whitaker at [Virginia.Whitaker@fldoe.org](mailto:Virginia.Whitaker@fldoe.org). For FEFP or finance questions, please email Josh Bemis at [Josh.Bemis@fldoe.org](mailto:Josh.Bemis@fldoe.org).

SP/II

cc: District Finance Officers  
District Charter School Contacts  
Jacob Oliva, Senior Chancellor  
Mark Eggers, Assistant Deputy Commissioner  
Josh Bemis, Educational Policy Director  
Virginia Whitaker, Senior Educational Program Director

Suzanne Pridgeon  
Deputy Commissioner, Finance and Operations