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CONTACT PERSON:

NAME: Josh Bemis
PHONE: 850-245-0405

TO: School District Finance Officers

FROM: Suzanne Pridgeon

DATE: June 9, 2021

SUBJECT: Final Expenditure Report for 2020-21 Teacher Salary Increase Allocation

In accordance with section 1011.62(18), Florida Statutes, each school district and charter school is required to submit a salary schedule and final report on the expenditure of Teacher Salary Increase Allocation (TSIA) funds by August 1, 2021. Attached to this memorandum are templates for salary schedules and TSIA final expenditure reports for school districts and charter schools, which should not be altered. Please use these templates to complete the salary schedules and final expenditure reports, then submit the reports and salary schedules at [2020-21 TSIA Final Expenditure Report Submission Survey](#) no later than August 1, 2021. Uploads are limited to the Microsoft Excel format. Each report template includes instructions on how to complete the associated report and will generate an error report to review prior to report submission. Please do not submit a report if item D7 on the TSIA Final Expenditure Report template states that the report is not ready to be submitted.

Charter schools should submit their completed TSIA final expenditure report and salary schedule to their sponsoring school district. Districts are responsible for including all charter school reports and salary schedules in their submissions. Please note that this reporting requirement is separate from the requirement for a preliminary expenditure report, which was due by December 1, 2020. All school districts and charter schools that received TSIA funds are required to submit a final expenditure report by the August 1 deadline, regardless of when, or if, a preliminary survey was submitted.

If you have questions on how to complete the survey, please contact Josh Bemis at Josh.Bemis@fldoe.org or 850-245-0405. If you have questions on how to submit reports through the online system, please contact Erika Fritz-Ochs at Erika.Fritz-Ochs@fldoe.org or 850-245-0435.

SP/jb

Attachments

cc: School District Superintendents
School District Charter School Contacts
Mark Eggers, Deputy Assistant Commissioner
Josh Bemis, Educational Policy Director
Erika Fritz-Ochs, Educational Policy Consultant

Suzanne Pridgeon
Deputy Commissioner, Finance and Operations