

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

1.

Survey Period Code must be 5 and must be correct for the submission specified by the district.

Record rejected

EXAMPLE

The Survey Period Code as specified in the transmission JCL or in statements for tape transmission is identified as Survey Period "5". However, if records on the transmission have a Survey Period Code "3", all records updated, added, or deleted with this inconsistency would be rejected.

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the Survey Period Code must be corrected either on the records coming in or the transmission JCL and all records must be resubmitted in a batch transaction or added on-line.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

2.

District Number, Current Enrollment must be numeric and in the range 01-68 or 71-75 or 80-83 and must be correct for the district submitting the data.

Record rejected

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record (indicated by an asterisk) would be rejected since the District Number, Current Enrollment is not in the appropriate range.

District Number, Current Enrollment	School Number, Current Enrollment	Florida Education Identifier
01	0021	FL123456789100
01	0021	FL123456789200
* 00	0021	FL123456789300

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the District Number, Current Enrollment and resubmit the record.

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REJECT RULES

UPDATED 07/01/2025

3.

School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 9001 and 7006.

Record rejected

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause the records to be rejected. The two records indicated with asterisks would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Florida Education Identifier
01	0021	FL123456789100
01	0021	FL123456789200
* 01	9999	FL123456789300
* 01	C901	FL123456789000

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Current Enrollment and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

5.

The District Number, Where Credit Earned must be numeric in the range of 01-68 or 71-75 or 80-83 for Florida public school districts, 99 for credit earned in Florida non-public schools, alpha codes AK-WY for credit earned out-of-state, or AA-ZB for credit earned out-of-country, or AQ to WQ for credit earned at United States Commonwealth and Territories. (See Appendices G, H and Q of the DOE Information Database Requirements: Volume I--Automated Student Information System Manual for valid Foreign Country, State codes and United States Commonwealth and Territories.)

Record rejected

EXAMPLE

The first and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The second record would be rejected since the District Number, Where Credit Earned is not in the range 01-75 or 77-79.

District Number, Where Credit Earned	School Number, Current Enrollment	School Year	Term
01	0151	0203	2
* 70	7542	0203	1
99	9999	0203	4

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the District Number, Where Credit Earned entries and resubmit the records.

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REJECT RULES

6.

The School Number, Where Credit Earned must be alphanumeric in the range of 0001-9899 for Florida public school district sites, N999 or in the range of 0001-9899 for credit earned in Florida PK-12 non-public schools, 9900 for credit earned in out-of-state schools, N998 for credit earned in home education, N997 for credit earned in an American school abroad, C901-C928 for Florida public community colleges, U970-U981 for Florida public state universities, or P001-P999 for eligible postsecondary nonpublic institutions.

Record rejected

EXAMPLE

The second and fourth records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The first record would be rejected since the School Number, Where Credit Earned contains a blank. The third record would be rejected since the School Number, Where Credit Earned has an invalid code.

District Number, Where Credit Earned	School Number, Current Enrollment	School Year	Term
* 01	151	****	2
64	6881	****	1
* 99	M999	****	4
ID	N999	****	2

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Where Credit Earned and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

7.

School Year – Course Taken must be a valid school year, numeric, and less than or equal to the current school year.

Record rejected

EXAMPLE

The first, fourth and fifth records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The second and third records would be rejected since the school year is invalid.

District Number, Where Credit Earned	School Number, Current Enrollment	School Year Course Taken
01	0021	0203
* 01	0021	9597
* 01	0021	9492
01	0021	9899
01	0021	0910

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Year – Course Taken and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

8.

Grade Level must be 01-12 or 30.

Record rejected

EXAMPLE

The second and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The first record would be rejected because the Grade Level does not contain two characters as required. The fourth record would be rejected since the Grade Level is not a valid grade.

School Year	Grade Level	Term
* 0001	8	1
0001	10	2
0203	11	1
* 0203	40	2

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Grade Level and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

9.

Term must be 1-9, B-O, or S-X.

Record rejected

EXAMPLE

The second and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The first record would be rejected because Term was left blank. The fourth record would be rejected since the Term code is not valid.

School Year	Grade Level	Term
* 0001	8	
0001	10	2
0203	11	1
* 0203	12	A

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Term codes and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

10.

Course Number must be alphanumeric and contain no blanks.

Record rejected

EXAMPLE

The second, third, fourth, fifth, and sixth records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The first and seventh records would be rejected since the Course Number contains blanks.

Florida Education Identifier	School Year	Course Number	Course Sequence Number
FL123456789100	****	1 5300	1234A
FL123456789200	****	0900310	1234A
FL123456789100	****	A010203	12345
FL123456789100	****	1200330	3456C
FL123456789100	****	V200302	1234A
FL123456789100	****	2109310	ABCDE
* FL123456789100	****	1005	21234

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district should correct the Course Number and resubmit the record.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

11.

The Course Sequence Number must be alphanumeric and contain no blanks. Allowable characters are 0-9, A-Z, hyphen, dollar sign, pound sign, and colon.

Record rejected

EXAMPLE

The second, third, fourth, fifth, and sixth records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The first and seventh records would be rejected since the Course Sequence Number contains blanks.

Florida Education Identifier	School Year	Course Number	Course Sequence Number
* FL123456789100	****	1005300	1 34A
FL123456789200	****	0900310	1234A
FL123456789100	****	0400330	12345
FL123456789100	****	1200330	3456C
FL123456789100	****	1302340	1234A
FL123456789100	****	2109310	ABCDE
* FL123456789100	****	1005300	2 4

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Course Sequence Number and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

12.

All alphanumeric Course Numbers must either be on the Course Code Directory or on the Statewide Course Numbering System file unless School Number, Where Credit Earned equals P001-P999.

Record rejected

EXAMPLE

The second and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The first and fourth records would be rejected because the Course Numbers are not on the Course Code Directory or on the Statewide Course Numbering System files.

Florida Education Identifier	District Number, Where Credit Earned	School Number, Where Credit Earned	Course Number
* FL123456789100	66	0061	FF10011
FL123456789200	66	0061	I460103
FL123456789300	66	0201	B070614
* FL123456789000	66	C901	ABCDE12

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Course Numbers and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

UPDATED 07/01/25

13.

If School Year-Course Taken = School Year-Record Submission, then Course, State Subject Area Requirements must equal A1, AG, AH, BI, CT, EC, EL, EQ, FE, FL, GE, MA, NC, PE, PF, PL, or WH.

Record rejected

EXAMPLE

In the example below, records number two, five, six, and seven would be loaded to the database assuming no other reject rule would cause the records to be rejected. Records one, three and four would be rejected since the Course, State Subject Area Requirements codes are invalid.

Course Number	Course Sequence Number	Course, State Subject Area Requirements
* 1005300	1234A	E
0900310	2345B	EL
* 0400330	1235B	FP
* 1200330	3456C	MS
1302340	45678	PF
2109310	ABCDE	WH
1005320	123AB	EN

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Course, State Subject Area Requirements and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

14.

If School Year-Course Taken = School Year-Record Submission, then Course Flag must be 7, 9, G-I, N, P, T, W, X, * or blank.

Record rejected

EXAMPLE

In the example below, records one and three would be loaded to the database assuming no other reject rules would cause the records to be rejected. Record two would be rejected since the Course Flag contains invalid characters.

Course Number	Course Flag
	HT
* 0900310	9S5
1302340	

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Course Flag entry and resubmit the record.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

15.

For each Student Course Transcript Information record, no Course Flag, except blanks, may be repeated.

Record rejected

EXAMPLE

In the example below, records two and three would be loaded to the database assuming no other reject rule would cause the records to be rejected. The first record would be rejected since the Course Flag contains two H codes.

Course Number	Course Flag
* 1005300	RHH
0900310	9
1302340	

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Course Flag and resubmit the record.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

16.

Credit Attempted, Course must be numeric.

Record rejected

NOTE: Two decimal places assumed.

EXAMPLE

In the example below, records two, five, six, and seven would be loaded to the database assuming no other reject rule would cause the records to be rejected. Records one, three, and four would be rejected since the Credit Attempted, Course is not numeric.

Course Number	Credit Attempted, Course	Credit Earned, Course
* 1005300	edk	100
0900310	050	050
* 0400330	05a	100
* 1200350	Ooo	050
1302340	100	100
2109310	100	050
1005320	050	050

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Credit Attempted, Course and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

17.

Credit Earned, Course must be numeric.

Record rejected

NOTE: Two decimal places assumed.

EXAMPLE

In the example below, records two, five, six, and seven would be loaded to the database assuming no other reject rule would cause the records to be rejected. Records one, three, and four would be rejected since the Credit Earned, Course is not numeric.

Course Number	Credit Attempted, Course	Credit Earned, Course
* 1005300	100	edk
0900310	050	050
* 0400330	100	Ooo
* 1200350	050	5x5
1302340	100	100
2109310	100	050
1005320	050	050

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Credit Earned, Course and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

18.

The Course Grade code must be A+, A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F, I, N, NNN, U, P, S, SB, T, E, WP, FL, NG, W or WF and must be right justified with leading blanks.

Record rejected

EXAMPLE

In the example below, records two and five would be loaded to the database assuming no other reject rule would cause the records to be rejected. Records one and four would be rejected since they contain invalid codes. Record three would be rejected since the Course Grade is not right justified with leading blanks.

Course Number	Credit Attempted, Course	Credit Earned, Course
* 1005300	100	OOA
0900310	050	B+
* 0400330	100	C+
* 1200350	050	WC
1200350	050	P

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required.

However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Course Grade and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

19.

The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the database; if C or D is specified then the record must exist on the database.

Record rejected

EXAMPLE

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Transaction Code and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

20.

Each Student Course Transcript Information record must be unique based on Survey Period Code; District Number, Current Enrollment; School Number, Current Enrollment; Florida Education Identifier; School Year – Record Submission; School Year – Course Taken; Grade Level; Term; Course Number; and Course Sequence Number.

First record accepted, all other duplicate records rejected

EXAMPLE

The first, third, fourth, sixth, and seventh records listed below would be loaded to the database assuming no other reject rule would cause the records to be rejected. The second and fifth records would be rejected since they are duplicates of the first and fourth records, respectively.

Survey Period Code	District Number, Current Enrollment	School Number, Current Enrollment	Florida Education Identifier	School Year-Course Taken	Grade Level	Term	Course Number	Course Sequence Number
5	01	0021	FL123456789100	1011	12	2	1200310	1234A
*5	01	0021	FL123456789100	1011	12	2	1200310	1234A
5	01	0021	FL123456789200	1011	12	3	1001370	1234D
5	01	0021	FL123456789300	1011	12	3	1001370	1234D
*5	01	0021	FL123456789300	1011	12	3	1001370	1234D
5	01	0021	FL123456789000	1011	11	1	2001370	1234D
5	01	0021	FL123456789000	1011	11	2	2001370	1234D

DISTRICT RESPONSIBILITY

If the records loaded to the database are correct, no action is necessary. However, if the district wishes the rejected records to be loaded to the database, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

21.

School Number, Current Enrollment must exist on the Master School Identification File as a valid active school number for the District Number, Current Enrollment.

Record rejected

EXAMPLE

The fourth and fifth records listed below would be loaded to the database assuming no other reject rule would cause the records to be rejected. Records one, two, and three would be rejected because the School Number, Current Enrollment does not exist on the Master School Identification File as a valid active school number for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment
* 09	8131
* 13	0021
* 15	C999
57	0051
63	0031

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Current Enrollment and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

22.

Item 5 - Filler on this format in position numbers 22-31 must be all spaces.

Record rejected

EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the data reported is not all spaces.

District Number, Current Enrollment	School Number, Current Enrollment	Filler, Item #5
01	0151	
* 01	0151	265456789X

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must fill the positions noted with all spaces and resubmit the record.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

23.

The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) It must be left-justified with trailing blanks.

Record rejected

EXAMPLE

The first three records listed below would be loaded to the database assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@). The fifth record would be rejected because it is right-justified rather than left-justified.

District Number, Current Enrollment	School Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@XYZ
* 01	123456

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Student Number Identifier, Local and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

24.

If School Number, Where Credit Earned equals C901-C928, U970-U981, or P001-P999, then District Number, Where Credit Earned must equal 99.

Record rejected

EXAMPLE

The first record listed below would pass the edit. The second record would be rejected because the School Number, Where Credit Earned is not correct for the District Number, Where Credit Earned.

District Number, Where Credit Earned	School Number, Where Credit Earned	Florida Education Identifier
99	U970	FL123456789100
* 16	C901	FL123456789200

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the District Number, Where Credit Earned or the School Number, Where Credit Earned and resubmit the record.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

25.

If the Course Grade code equals W, then the School Number, Where Credit Earned must be U970-U981, C901-C928, P001-P999, 9900 or N999.

Record rejected

EXAMPLE

In the examples below, records two and four would be loaded to the database assuming no other reject rule would cause the records to be rejected. Records one and three would be rejected because the Course Grade is not valid for the reported School Number, Where Credit Earned.

Course Number	School Number, Where Credit Earned	Course Grade
* 1005300	0021	W
Z001010	C901	W
* 0400330	7851	W
PSY2012	U970	W

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Course Grade or the School Number, Where Credit Earned and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

26.

Course Number, Substituted must be a course in the Course Code Directory or it must be blank.

Record rejected

EXAMPLE

The second record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The first and third records would be rejected because the Course Numbers, Substituted are not in the Course Code Directory.

Florida Education Identifier	District Number, Where Credit Earned	School Number, Where Credit Earned	Course Number Substituted
* FL123456789100	66	0101	FF10011
FL123456789200	66	0101	0800300
* FL123456789300	66	C917	ABCDE12

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Course Number, Substituted fields and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

27.

If the Course Number, Substituted is not blank, then at least one Course Flag must be “*”.

Record rejected

EXAMPLE

The first and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The second record would be rejected because there is no asterisk (*) Course Flag.

Florida Education Identifier	Course Number	Course Number Substituted	Grade Level	Course Flag
FL123456789100	1802300	0800300	09	*
* FL123456789200	1802300	0800300	10	
FL123456789300	1802300	0800300	11	*

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Course Number, Substituted or the Course Flag field and resubmit the record.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

28.

If any of the four Course Flags are “*”, then the Course Number, Substituted must not be blank.

Record rejected

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Course Number, Substituted must not be blank when there is a Course Flag of ‘*’.

Florida Education Identifier	Course Number	Course Number Substituted	Grade Level	Course Flag
FL123456789100	1802300	0800300	09	*
* FL123456789200	1802300	0800300	10	*
FL123456789300	1802300		11	*

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Course Number, Substituted or the Course Flag field and resubmit the record.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

UPDATED 07/01/25

29.

If School Year-Course Taken = School Year-Record Submission, then Course Substituted, State Subject Area Requirements must equal A1, AG, AH, BI, CT, EC, EL, EN, EQ, FE, FL, GE, MA, NC, PE, PF, PL, or WH, or blank. If Course Number, Substituted is blank, Course Substituted, State Subject Area Requirements must be blank. If Course Substituted, State Subject Area Requirements is blank, then Course Number, Substituted must be blank.

Record rejected

EXAMPLE

In the example below, the first record would be loaded to the database assuming no other reject rule would cause it to be rejected. The second record would be rejected since the Course Substituted, State Subject Area Requirements code is invalid.

Course Number	Course Number Substituted	Course Substituted, State Subject Area Requirements
0800300	1802300	PE
* 0800300	1802300	PP

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Course Substituted, State Subject Area Requirements code and resubmit the record.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

30.

The School Year – Record Submission must be correct for the submission specified by the district.

Record rejected

EXAMPLE

The School Year – Record Submission on the JCL and the records being submitted for processing must match. Otherwise, the records will be rejected.

DISTRICT RESPONSIBILITY

Correct the School Year – Record Submission either on the transmission JCL or the records being submitted and resubmit all records for processing.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

36.

If School Number, Where Credit Earned does not begin with P, then Course Number must not equal 5022000, or 2200300-2200330 (study hall) and must not have a Sort Level of 1 (Basic Education PK-5) or 2 (Basic Education 6-8) on the Course Code Directory file DPS.DISTRICT.K9.F62806.Yyyyy.

Record rejected

EXAMPLE

The third and fourth records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The first record listed below would be rejected because it is a Study Hall course. The second record would be rejected because it is a middle/junior high school course.

Florida Education Identifier	School Year	Course Number	School Number, Where Credit Earned
* FL123456789100	****	2200300	5201
FL123456789200	****	0702020	5211
FL123456789300	****	2003310	5201
FL123456789300	****	1302300	5201

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district should correct the Course Numbers and resubmit the records.

STUDENT COURSE TRANSCRIPT INFORMATION

REJECT RULES

37.

Florida Education Identifier (FLEID) is alphanumeric and must be entered as FL" in the first 2 positions followed by twelve numeric digits. No blanks, spaces or all zeros for the twelve numeric digits are allowable.

Record rejected

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Florida Education Identifier (FLEID) is not a valid FLEID.

District Number, Current Enrollment	Florida Education Identifier
01	FL340945895734
01	FL004583948567
* 01	FL000000000000

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Florida Education Identifier and resubmit the record for processing.

STUDENT COURSE TRANSCRIPT INFORMATION

STATE VALIDATION RULES

50.

Each Student Course Transcript must have a matching Student Demographic Record based on District Number, Current Enrollment; Florida Education Identifier; Survey Period Code and School Year – Record Submission matched to Year.

State validation

EXAMPLE

The Student Course Transcript Information record listed below which is marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic Information record.

Student Course Transcript Information records

District Number, Current Enrollment	Florida Education Identifier	School Year-Record Submission	Survey Period Code
* 01	FL123456789100	1011	5
01	FL123456789200	1011	5
01	FL123456789300	1011	5

Student Demographic Information records

District Number, Current Enrollment	Florida Education Identifier	Year	Survey Period Code
01	FL123456789200	1011	5
01	FL123456789300	1011	5

DISTRICT RESPONSIBILITY

The district must delete the Student Course Transcript Information record or add a Student Demographic Information record to match the key fields on the Student Course Transcript Information record.

STUDENT COURSE TRANSCRIPT INFORMATION

EXCEPTION REPORTS

80.

Grade Level must be in the range 06-12, or 30.

Exception report

EXAMPLE

The second, third and fourth records listed below would pass this edit. The first record would cause an error message to be generated because the student is reported as being in grade level 05.

School Year	Grade Level	Term	Credit Earned, Course
* 9900	05	1	050
9900	10	2	050
0001	11	1	050
0203	08	2	050

DISTRICT RESPONSIBILITY

The district should verify the Grade Level submitted and correct the record if in error.

STUDENT COURSE TRANSCRIPT INFORMATION

EXCEPTION REPORTS

81.

If Grade Level is less than 09 and Credit Earned, Course is greater than zero, then Course Flag must be 9.

Exception report

EXAMPLE

The second, third and fourth records listed below would pass this edit. The first record would cause an error message to be generated because the student is reported as being in grade level 07, but does not have a Course Flag code of 9.

School Year	Course Number	Grade Level	Course Flag	Credit Earned, Course
* ****	1200310	07		050
****	1001350	10	R	050
****	1001370	11		050
****	1200310	08	9	050

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district should verify the Course Flag code submitted and correct the record if in error.

STUDENT COURSE TRANSCRIPT INFORMATION

EXCEPTION REPORTS

82.

For each Course Flag of I, there must be a Course Flag of X on another course record for the same District Number, Current Enrollment; School Number, Current Enrollment; Florida Education Identifier; School Year – Record Submission and Course, State Subject Area Requirements.

Exception report

EXAMPLE

The second and third records listed below would pass this edit. The first and fourth records would cause an error message to be generated because for the same Florida Education Identifier and the same Course Number there are no matching Course Flags of I and X.

Florida Education Identifier	School Year Record Submission	Term	Course Number	Grade Level	Course State Subject Area Requirements	Course Flag	Credit Earned Course
* FL123456789100	1011	3		09	MA		000
FL123456789200	1011	3		10	EN	X	000
FL123456789300	1011	3		11	EN	I	100
*FL123456789100	1011	3		10	MA	I	100

DISTRICT RESPONSIBILITY

The district should verify the Course Flags submitted along with other elements listed in the edit statement and correct the records if in error.

STUDENT COURSE TRANSCRIPT INFORMATION

EXCEPTION REPORTS

83.

If Course Flag is N then Credit Earned, Course must be zero.

Exception report

EXAMPLE

The second and third records listed below would pass this edit. The first record would cause an error message to be generated because there is a Course Flag of N, but Credit Earned, Course does not equal zero.

Florida Education Identifier	School Year	Course Number	Course Grade	Course Flag	Credit Earned Course
* FL123456789100	00001	1200310	A	N	100
FL123456789200	0203	1001340	B-		100
FL123456789100	0001	1200320	B		100

DISTRICT RESPONSIBILITY

The district should verify the Course Flag and the Credit Earned, Course and correct the record if in error.

STUDENT COURSE TRANSCRIPT INFORMATION

EXCEPTION REPORTS

84.

If the Course Number is not one of those listed below, the Credit Attempted, Course must be less than or equal to 100.

Exception report

Basic Education Courses Offering Multiple Credit:

1000412 1000414 1000416 1000418 1002380 1002381 0500370
1200400 1400340

Vocational Courses Offering Multiple Credit:

8100100 8100410 8200420 8200410 8200100 8300420 8300410
8301650 8400100 8400410 8500100 8500410 8700100 8700400
8800100 8800410 8900100 8900410 8900420 8200400 8200430
8300100 8300430 8303010 8303020 8303030 8501000 8501420
8601420 8601800 8601900 8603000 8800420 8901000 9000420
9001820 9001920 9009200 9200420 9201000 9500420 9603100
9603110 9603120 9603130 9603140 9603150 9603160 9603170
9603180 9700420 9701000 8801000 8905190 9000100 9501000
E91010A E91010C E91010K E91010B E91010E E91010X E91010S
E91010F E91010G E91010H E91010N E91010D E91010Y E91010L
E91010J E91010M E91010T

Exceptional Education Courses Offering Multiple Credit:

7915010 7912070 7915015 7915020 7919010 7912065
7910120 7912080 7910125 7912095 7912075 7912090
7910130 7910135 7921027 7921330 7920011 7920015
7920020 7920025 7920022 7920050 7921020 7921015
7921021 7921022 7921025 7960010 7963010 7963130
7965010 7963140 7967020 7963070 7963040 7965030
7963090 7963050 7965040 7963080 7963060 7967010
7963150 7963160 7963170 7963180 7967025 7967015
7980110 7980120 7980040 7980150 7980130 7980190
7912120 7921031 7921032 7921033

EXAMPLE

The third record listed below would pass this edit. The first and second records would not pass this edit because Credit Attempted, Course is greater than 100 and the Course Number is not one of the exceptions.

DISTRICT RESPONSIBILITY

The district should verify the Credit Attempted, Course submitted and correct the records if in error.

STUDENT COURSE TRANSCRIPT INFORMATION

EXCEPTION REPORTS

85.

If the Course Number is not one of those listed below, the Credit Earned, Course must be less than or equal to 100.

Exception report

Basic Education Courses Offering Multiple Credit:

1000412 1000414 1000416 1000418 1002380 1002381 0500370 1200400 1400340

Vocational Courses Offering Multiple Credit:

8100410 8100100 8200420 8200100 8200400 8200410 8200430 8300100 8300420 8300410 8300430
 8301650 8303010 8303020 8303030 8400410 8400100 8500410 8500100 8501000 8501420 8601420
 8601800 8601900 8603000 8700100 8700400 8800100 8800410 8800420 8900100 8900410 8900420
 8901000 8905190 9000100 9000420 9001820 9001920 9009200 9200420 9201000 9500420 9603100
 9603110 9603120 9603130 9603140 9603150 9603160 9603170 9603180 9700420 9701000 8801000
 8905190 9000100 9501000 E91010A E91010C E91010K E91010B E91010E E91010X E91010S E91010F
 E91010G E91010H E91010N E91010D E91010Y E91010L E91010J E91010M E91010T

Exceptional Education Courses Offering Multiple Credit:

7915010 7912075 7912080 7910125 7910130 7919010 7921330 7912090 7920011 7910135 7920050
 7912065 7960010 7963010 7963130 7912095 7980120 7915015 7965010 7910120 7980130 7920025
 7921015 7912070 7963040 7965030 7980040 7980150 7921027 7915020 7963050 7965040 7920022
 7980190 7921025 7920015 7920020 7921020 7963060 7921021 7921022 7967015 7963140 7967020
 7963070 7963160 7963170 7963080 7963180 7963090 7963150 7967025 7967010 7980110 7912120
 7921031 7921032 7921033

EXAMPLE

The third record listed below would pass this edit. The first and second records would not pass this edit because Credit Earned, Course is greater than 100 and the Course Number is not one of the exceptions.

Course Number	Credit Attempted, Course	Credit Earned, Course
* 7921060	100	200
* 7920060	100	150
8100410	200	200

DISTRICT RESPONSIBILITY

The district should verify the Credit Earned, Course submitted and correct the records if in error.