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MEMORANDUM NUMBER 30-2027-02

TO: Florida College System (FCS) Reports Coordinators

FROM: Kimberly Pippin, Bureau Chief
Community College and Technical Center Management Information Services

DATE: July 9, 2026

SUBJECT: 2025-2026 Recreation and Leisure Headcount Report/Certification

DUE DATE: **Friday, August 7, 2026**

All colleges are required to submit an unduplicated headcount of the number of recreation and leisure students enrolled during the 2025-2026 reporting year (Summer, Fall and Spring terms) using the [Annual Recreation and Leisure Enrollment Certification Form](#).

This certification form is due no later than Friday, August 7, 2026, and must be submitted using the specified certification file name.

All colleges must complete and return this form, even if your college has **no** enrollment in recreation and leisure courses/programs.

If you have any questions, please contact Dipalee Kinge at Dipalee.Kinge@fldoe.org or Katie Mueller at Katherine.Mueller@fldoe.org.

KP/dk

cc: College Executive Assistant to the President