



May 20, 2026

Office of K-20 Articulation  
Florida Department of Education  
325 West Gains Street  
Tallahassee, FL 32399

RE: Letter of Interest

As a partner of the Florida College System since March 26, 2018, Southern New Hampshire University is writing to reaffirm our interest in establishing Articulation Agreements with institutions within the Florida College System with which we do not yet have formal partnerships.

Southern New Hampshire University is a private nonprofit 501(c)(3) institution of higher education. We are accredited by the New England Commission of Higher Education (NECHE) and have several programmatic accreditations in areas such as Accreditation Council for Business Schools and Programs (ACBSP), Commission on Collegiate Nursing Education (CCNE), Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM), Council on Education for Public Health (CEPH), and more, ensuring our learners have access to a high quality education. In addition, Southern New Hampshire University has been designated as a National Center of Academic Excellence in Cyber Defense by the National Security Agency (NSA).

We offer more than **200 undergraduate and graduate programs**, delivered online and on campus, designed to expand access to education and align with the needs of today's evolving workforce. Our programs span a wide range of high-demand fields, including healthcare, business, STEM, accounting, and related disciplines, supporting students as they pursue meaningful academic and career pathways. We are proud to serve a diverse, global community of learners, including more than 200,000 online students and over 3,000 on-campus students. Within Florida, this commitment is reflected in our support of students from Florida College System institutions, with more than **8,500 actively enrolled**, over **5,000 graduates in the past five years**, and more than **5,500 new students beginning their studies in the last year**.

As part of our commitment to access, affordability, and educational opportunity, we offer a **10% tuition discount** to eligible learners affiliated with Florida College System institutions through an articulation agreement. This **benefit is available to alumni of associate and/or bachelor's degree programs**, as well as to faculty and staff of Florida College System institutions and their immediate family members. By extending this support beyond students alone, we aim to reduce financial barriers, recognize the broader college community, and encourage continued educational advancement for learners at all stages of their academic and professional journeys.

Additionally, as part of our approach to supporting access, mobility, and informed decision-making for transfer students, we offer several practices designed to reduce common barriers to transfer and enrollment.

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### **Transfer up to 90 credits**

At SNHU, we value the students' learning journey. To that end, we accept up to 90 transfer credits toward eligible undergraduate degree programs. Transfer credit may be awarded for coursework completed at other institutions accredited by an agency approved by the US DoE, as well as for college-level learning gained through military training and experience. In addition, we recognize learning acquired outside the traditional classroom through alternative pathways such as Credit for Prior Learning (CPL), including industry certifications, professional training, and demonstrated competencies. By honoring a wide range of learning experiences, we aim to reduce time to degree completion and support students in building on the knowledge and skills they have already earned.

### **Course-by-Course Transfer Pathways**

To further support transparency and consistency in the transfer process, we develop detailed, course-by-course articulation pathways with partner institutions. These pathways clearly identify how coursework completed at Florida College System institutions applies toward specific degree programs, helping students, advisors, and institutions understand transfer outcomes in advance. By establishing clearly defined pathways, we aim to reduce credit loss, support efficient degree completion, and provide students with confidence as they plan their academic next steps.

### **Preliminary Transfer Credit Evaluations**

We offer Preliminary Transfer Credit Evaluations (PTCEs) prior to application, allowing students to understand how previously earned coursework may apply toward their intended program of study. This early insight helps students make informed decisions, set realistic expectations regarding time to completion, and approach the transfer process with greater confidence. In addition, Preliminary Transfer Credit Evaluations may be used to advise students while they are still enrolled at their Florida College System institution, helping them select coursework that aligns with bachelor's degree requirements. This proactive guidance supports optimized degree planning, reduces excess credit accumulation, and promotes a smoother transition from the associate to the baccalaureate level.

### **Removing Barriers to Admission**

SNHU is committed to reducing barriers that can prevent students from continuing their education. Our institution does not charge an application fee for undergraduate or graduate transfer applicants, allowing students to explore transfer options and take next steps toward enrollment without encountering an initial financial barrier. In addition, SNHU evaluates applicants without requiring standardized entrance exams. For example, undergraduate applicants are not required to submit ACT or SAT scores, and graduate applicants are not required to complete the GMAT or GRE. Together, these practices support equitable access by enabling students to be evaluated based on their academic history rather than standardized testing or upfront costs.

### **Transcript Request and Coverage Support**

To further streamline the transfer process, our institution requests official transcripts on behalf of students and, when required, covers the associated transcript fees. This reduces administrative burden on students and ensures that the transfer credit evaluation process can begin as efficiently as possible.

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### **Dedicated Point of Contact**

As part of our commitment to partnership and student support, we assign a specific point of contact to serve as a resource for participating institutions and transfer students. This role supports coordination, addresses questions or concerns, and facilitates efficient resolution throughout the articulation and transfer process.

To summarize, Southern New Hampshire University is seeking to partner with the Florida College System as a thought leader and collaborator. **We want to join forces to innovate**, specifically by tackling systemic barriers, maximizing credit transfer, and pioneering new methods for recognizing prior learning. We believe our shared expertise can redefine the student journey from two-year to four-year institutions.

Sincerely,

DocuSigned by:

*Gayla Freelon*

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Gayla Freelon-Wimby

Sr. Director, Academic & Military Partnerships

g.freelon@snhu.edu | 603-851-4942

Signed by:

*Jennifer Batchelor*

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Dr. Jennifer Batchelor

Executive Vice President, Provost

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## **Articulation Agreement**

Southern New Hampshire University  
and  
(Florida College System Institution [College Name])

### **I. PURPOSE**

Southern New Hampshire University ("SNHU" or "University") and [College Name], in the spirit of academic cooperation, and to facilitate the transfer of graduates of [College Name] to SNHU hereby do enter into an academic articulation agreement ("Agreement"). Successful implementation of the Agreement is dependent upon communication of its content to all involved participants and the assumption of responsibility by both institutions for such communications. The terms of this Agreement apply only to SNHU's standard course-based online degree programs. This Agreement does not apply to any other University program or coursework, including specialty/cohort programs, day programs, and coursework provided by the University's college campus.

### **II. TRANSFERABILITY OF CREDITS – Students may transfer up to 90 credits towards a bachelor's degree program as follows:**

- 1) As SNHU is institutionally accredited, all academic course work in which a student has earned a grade of "C-" or higher is fully transferable if it fits into the student's degree plan of study.
- 2) Any students enrolling at SNHU under this Agreement may transfer with unlimited CLEP, DANTES and Excelsior, military training (based upon a transcript from the American Council on Education (ACE), College Credit Recommendation Service or Community College of the Air Force (CCAF) transcript) and ACE or National College Credit Recommendation Service (NCCRS) credits - providing students meet residency requirements. Transfer credit is awarded based on degree program requirements. Residency requirements equate to 30 credit hours or ten classes.
- 3) Transfer pathways can be created with an addendum to this agreement. However, all [College Name] students intending to transfer to SNHU are eligible for a Preliminary Transfer Credit Evaluation (PTCE) to determine how their prior coursework may transfer to their program(s) of interest at SNHU by contacting [partnersupport@snhu.edu](mailto:partnersupport@snhu.edu)

### **III. TERMS**

- 1) During the Term of this Agreement, each [College Name] Alumni (defined as [College Name] graduates with an associate degree or higher), Employees, and Immediate Family Members of Employees (defined as an Employee's spouse, or domestic partner and children thereof), who identifies Partner on their SNHU online discount application will receive a 10% tuition discount. No

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tuition credit, or refund shall be made retroactively for any [College Name] Employees, Family Members of Employees, or Alumni already enrolled at the University on the date of execution of this Agreement; however, the tuition discount shall be applied to such Employees, Family Members of Employees, or Alumni for course enrollments following the execution of this Agreement.

- 2) SNHU may change its tuition rates at any time at its sole discretion and the tuition discount reduction will be calculated based on the current tuition in effect for the applicable academic term for the enrolled program. Eligible Employees, Immediate Family Members, and Alumni shall not be entitled to any other reduction and are subject to all other admission and continuation requirements as set forth in the respective Southern New Hampshire University policies and catalogs.
- 3) SNHU agrees to provide [College Name], at their request, an annual update of student enrollment, to include general data on how many students have transferred to SNHU.
- 4) This Agreement is effective as of the date of the fully executed document and shall continue until terminated. Both parties must approve amendments to the Agreement in writing. Either party may terminate the Agreement without cause upon 90 days written notice to the other party. Notwithstanding the foregoing, either party may terminate the Agreement immediately if participation under the Agreement may give rise to a violation of any requirement of federal or state law or regulation or the requirements of any accrediting agency having jurisdiction.
- 5) Admission criteria, academic requirements, and other admission requirements will be subject to the applicable academic catalog accessed through [snhu.edu](http://snhu.edu) at the time of the students' admission. Students who have begun their SNHU program of study or students in the process of enrolling prior to the effective date of any without cause termination will be grandfathered in to continue receiving the discount offered in this Agreement until such time such students complete or discontinue enrollment in their program.
- 6) Transferability of third-party course work will be evaluated on a case-by-case basis.
- 7) This Articulation Agreement is based on the current curriculum of both educational institutions. Each institution is responsible for notifying the other of any substantive changes to the curriculum.
- 8) Specific transfer pathways will be created with an addendum to this agreement.
- 9) Parties grant to each other a non-exclusive, non-transferable license to use each other's trademarks and service marks in furtherance of the articulation coordination detailed herein or in a manner solely for the purpose of identifying and communicating the existence of the relationship to [College Name] Employees, students, and Alumni. Use of trademarks, service marks and logos will comply with use policies of the originating institution. Parties shall discontinue the use of the licensed marks and return all files and materials containing the licensed marks supplied by the

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owner at termination or expiration of the Agreement. Neither party grants to the other any interest in the other party's trademarks. Should either originating institution request, in writing, that a particular use of the originating institution's trademarks and/or service marks be discontinued, the non-originating institution shall cease and desist such use of the trademarks and/or service marks.

- 10) [College Name] agrees to notify students of transfer opportunities to SNHU by: listing SNHU as a transfer articulation partner on [College Name] transfer web pages, providing access to graduates through mailing lists one time per term, in support of additional collaboration with SNHU on other forms of transfer communication and to host SNHU representatives on campus or virtually for recruitment activities during the academic school year.
- 11) Parties hereto will have the relationship of independent contractors for all purposes. Each will have complete control over its own performance and the details for accomplishing its own obligations under this Agreement. In no event will the agents, representatives, or employees of one party be deemed to be agents, representatives, or employees of the other.
- 12) This Agreement may be executed by a duly authorized representative of each party, either by electronic or facsimile transmission, each of which will be considered an original.

#### IV. CONTACTS FOR COORDINATION:

All notices and other communications required hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by overnight courier, and shall be deemed to have been duly given when delivered personally or received when using overnight courier or three business days after being deposited in the United States mail, postage prepaid, addressed as follows:

If to Southern New Hampshire University:

Gayla Freelon, Sr. Director, Academic & Military Partnerships  
2500 North River Road  
Manchester, NH 01306  
603-851-4942 | g.freelon@snhu.edu

If to [College Name]:

NAME, TITLE  
[College Name]  
ADDRESS  
CITY/STATE/ZIP  
PHONE | EMAIL

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or to such other persons or places as either party may from time to time designate by written notice to the other.

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DATE: \_\_\_\_\_

APPROVALS:

\_\_\_\_\_  
Dr. Jennifer Batchelor  
Executive Vice President, Provost  
Southern New Hampshire University

\_\_\_\_\_  
Name  
President  
[College Name]

\_\_\_\_\_  
Manager of Agreement  
Gayla Freelon, Sr. Director Academic & Military Partnerships  
Southern New Hampshire University

\_\_\_\_\_  
Name  
Chief Academic Officer  
[College Name]