

**FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATA BASE REQUIREMENTS  
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS**

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| <b>Implementation Date:</b><br>Fiscal Year 1992-93<br>July 1, 1992 |
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|---|---|
| <b>Element Name:</b> Disciplinary/Referral Action Code  |   |
| <b>Definition/Domain</b>  |   |
| → A one-character code representing the type of disciplinary action taken. The discipline code will be associated with the corresponding School Number, Where Discipline/Referral Action Occurred.            |   |
| <b>CODE</b>   | <b>DEFINITION</b>   |
| <b>C</b> Corporal Punishment  | Corporal punishment is defined as the moderate use of physical force or physical contact by a teacher or principal to maintain discipline or to enforce school rule. (Maintained for students in grades PK-12 only.)  |
| <b>I</b> Suspension, In-School  | In-school suspension is defined as the temporary removal of a student from the school program not exceeding ten days. (Maintained for students in grades PK-12 only.)   |
| <b>O</b> Suspension, Out-of-School  | Out-of-school suspension is defined as the temporary removal of a student from a school and the school program for a period not exceeding ten days. (Maintained for students in grades PK-12 only.)   |
| <b>H</b> Suspension Extended, Pending Hearing   | Suspension (out-of-school) extended beyond 10 school days pending School Board hearing for expulsion. (This code should only be used when the district Superintendent grants an extension for suspension beyond 10 school days as per Ch. 1006.08, F.S.).                   |
| <b>E</b> Expelled, Without Continuing Educational Services  | Student expelled from regular school without continuing educational services provided by the district. (Maintained for students in grades PK-12 and adult)  |
| <b>F</b> Expelled, With Continuing Educational Services   | Student expelled from regular school with continuing educational services, which may include a disciplinary program or second chance school, and/or referred to the criminal justice or juvenile justice system. (Maintained for students in grades PK-12 and adult)        |
| <b>CONTINUED ON NEXT PAGE</b>   |   |
| <b>Length:</b> → 1  | <b>Grades and Programs Requiring This Data Element:</b>   |
| <b>Format:</b> → Alphabetic   | For those students who have been disciplined in any Program Grades PK-12  |
| <b>Compatibility Requirement:</b><br>Compatible   | Adult Secondary Education                      Adult Postsecondary Vocational<br>Adult Basic Skills   |
| <b>Use Types:</b>   | <b>State Reporting Formats Requiring This Data Element:</b>   |
| <input checked="" type="checkbox"/> State Report<br><input checked="" type="checkbox"/> Local Accountability<br><input checked="" type="checkbox"/> F.A.S.T.E.R.<br><input type="checkbox"/> Migrant Tracking | Student Discipline/Referral Action DB9 19x  |
| <b>Data Element Number:</b><br>114425   | <b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 |
| <b>Revised:</b> 7/07  | <b>Volume I                      Effective:</b> 7/07 <b>Page Number:</b> 81-1   |

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|---|--|
| <b>Element Name: Disciplinary/Referral Action Code (Continued)</b>  |  |
| <b>Definition/Domain (Continued)</b>  |  |
|   | <u>DEFINITION</u>  |
| <b>CODE</b>   |  |
| <b>P</b> Placement in Alternative Educational Setting   | Student is removed from the school for an offense,, i.e., disobedient, disrespectful, violent, abusive, uncontrollable or disruptive behavior, not expelled, and placed in an alternative educational setting  |
| <b>U</b> Change in Placement  | Change in placement (not to exceed 45 days) due to a unilateral decision by school personnel following a drug or weapon offense. (This code is for students with disabilities <u>only</u> .)   |
| <b>S</b> Other <b>SESIR</b> Defined   | Other <b>SESIR</b> defined is all other types of disciplinary action administered for a <b>SESIR</b> defined incident that cannot be reported using any other code in this element. For example, this code may be used when districts require students to attend additional activities such as "Saturday School", tobacco cessation programs, drug prevention programs, counseling, anger management programs, or community service while they continue their regular course of study. (This code is to be <b>used only when</b> the action is <b>related to a SESIR defined incident</b> ). |
| <p><b>CODE U:</b> Use Code "U" only for those students with disabilities involved in drug or weapon offenses who were unilaterally removed to an interim alternative education setting by school personnel other than the IEP team, in lieu of suspension/expulsion.</p> <p><b>LOCAL USE ONLY CODE D:</b> Districts may record other district-defined disciplinary/referral actions which cannot be reported using any other code in this element, and may assign them the code D in their local systems. These district-defined disciplinary/referral actions should not be included on the Student Discipline/Referral Action format.</p> |  |
| <p>Revised: 7/07</p>  |  |
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