## FLORIDA DEPARTMENT OF EDUCATION DOE INFORMATION DATA BASE REQUIREMENTS

VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM AUTOMATED STUDENT DATA ELEMENTS

Implementation Date: Fiscal Year 1992-93 July 1, 1992

| Element Name: Disciplinary/Referral Action Code |  |  |  |  |  |
|---|--|--|--|--|--|
| Definition/Domain                               |  |  |  |  |  |
|   | A five-character code repr<br>disciplinary action occurred | esenting the type of disciplinary action and the school number at which the  |  |  |  |
|   | CODE   | <u>DEFINITION</u>  |  |  |  |
| Fire  | st-character   | A code representing the type of action taken.  |  |  |  |
| С   | Corporal Punishment  | Corporal punishment is defined as the moderate use of physical force or physical contact by a teacher or principal to maintain discipline or to enforce school rule. (Maintained for students in grades PK-12 only.)   |  |  |  |
| I   | Suspension, In-School                                      | In-school suspension is defined as the temporary removal of a student from the school program not exceeding ten days. (Maintained for students in grades PK-12 only.)  |  |  |  |
| 0   | Suspension, Out-of-<br>School                              | Out-of-school suspension is defined as the temporary removal of a student from a school and the school program for a period not exceeding ten days. (Maintained for students in grades PK-12 only.)  |  |  |  |
| Н   | Suspension Extended,<br>Pending Hearing                    | Suspension (out-of-school) extended beyond 10 school days pending School Board hearing for expulsion. (This code should only be used when the district Superintendent grants an extension for suspension beyond 10 school days as per Ch. 1006.08, F.S.).            |  |  |  |
| E   | Expelled, Without<br>Continuing Educational<br>Services    | Student expelled from regular school without continuing educational services provided by the district. (Maintained for students in grades PK-12 and adult)   |  |  |  |
| F   | Expelled, With<br>Continuing Educational<br>Services       | Student expelled from regular school with continuing educational services, which may include a disciplinary program or second chance school, and/or referred to the criminal justice or juvenile justice system. (Maintained for students in grades PK-12 and adult) |  |  |  |
|   |  | CONTINUED ON NEXT PAGE   |  |  |  |
| Lei   | ngth: 5  | Grades and Programs Requiring This Data Element:   |  |  |  |
| _   | rmat: Alphanumeric   | For those students who have been disciplined in any Program Grades PK-12   |  |  |  |
| Со  | mpatibility Requirement:                                   | Adult Secondary Education Adult Postsecondary Vocational   |  |  |  |
|   | Compatible   | Adult Basic Skills   |  |  |  |
| Use Types:                                      |  | State Reporting Formats Requiring This Data Element:   |  |  |  |
|   |  | Student Discipline/Referral Action DB9 19x   |  |  |  |
| ☐ Local Accountability                          |  |  |  |  |  |
| ☐ F.A.S.T.E.R.                                  |  |  |  |  |  |
|   |  |  |  |  |  |
|   |  |  |  |  |  |
| Data Element Number:                            |  | _  |  |  |  |
|   | 114425   | Reported in Survey Periods:  |  |  |  |
| Re  | vised: 7/05  | Volume I Effective: 7/05 Page Number: 57-1   |  |  |  |

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VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM AUTOMATED STUDENT DATA ELEMENTS

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| Element Name: Disciplinary/Referral Action Code (Continued) |  |   |  |  |  |
|---|--|---|--|--|--|
| Definition/Domain (Continued)                               |  |   |  |  |  |
|   | CODE   | DEFINITION  |  |  |  |
| Р   | First-character Placement in Alternative Educational Setting | A code representing the type of action taken. (continued) Student is removed from the school for an offense,, i.e., disobedient, disrespectful, violent, abusive, uncontrollable or disruptive behavior, not expelled, and placed in an alternative educational setting   |  |  |  |
| U   | Change in Placement  | Change in placement (not to exceed 45 days) due to a unilateral decision by school personnel following a drug or weapon offense. (This code is for students with disabilities only.)  |  |  |  |
| S   | Other SESIR Defined  | Other SESIR defined is all other types of disciplinary action administered for a SESIR defined incident that cannot be reported using any other code in this element. For example, this code may be used when districts require students to attend additional activities such as "Saturday School", tobacco cessation programs, drug prevention programs, counseling, anger management programs, or community service while they continue their regular course of study. (This code is to be used only when the action is related to a SESIR defined incident). |  |  |  |

## NOTE:

**CODE U**: Use Code "U" only for those students with disabilities involved in drug or weapon offenses who were unilaterally removed to an interim alternative education setting by school personnel other than the IEP team, in lieu of suspension/expulsion.

**LOCAL USE ONLY CODE D**: Districts may record other district-defined disciplinary/referral actions which cannot be reported using any other code in this element, and may assign them the code D in their local systems. These district-defined disciplinary/referral actions should not be included on the Student Discipline/Referral Action format.

| Characters 2 through 5 | Enter the four-digit school number for each school in which the      |
|------------------------|--|
|                        | student was disciplined one or more times during the school year.    |
|                        | The school number will be associated with the discipline code in the |
|                        | first position of the field.   |

## Examples:

| C1234 | denotes that the student received corporal punishment one or more times during the school year at school number 1234. |
|-------|---|
| 12356 | denotes that the student received one or more in-school suspensions during the school year at school 2356.            |
| O2289 | denotes that the student received one or more out-of-school suspensions during the school year at school number 2289. |
| E5678 | denotes that the student was expelled during the school year from school 5678   |

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