### Florida Department of Education Education Information and Accountability Services/ Educational Data Systems

# Comprehensive Management Information System Automated Student Reporting Format

# 2002-2003 Student End of Year Status

- Submit this record for all PK-12 students who were in membership in the district at any time during either the regular school year or its associated summer session, any PK-12 student who was expected to attend school but did not enter (DNE) as expected for unknown reasons, and any student for whom a Diploma Type of W43 or W45 is being reported.
- 2. Two Student End of Year Status records may be submitted for a student. This can occur when a high school student leaves the PK-12 program and receives an Adult Standard High School Diploma, Diploma Type W43, or a State of Florida Diploma (GED), Diploma Type W45. In this instance, one End of Year Status record will be submitted with Grade Level PK-12 and one with Grade Level 30-31.
- 3. SCHOOL NUMBER, CURRENT ENROLLMENT: For the PK-12 student, report the last PK-12 school that the student was enrolled in during the regular 180 day school year unless the student was only enrolled in the district during the summer term.
- 4. GRADE LEVEL: For the PK-12 student, report the last Grade Level of the student during the regular 180 day School Year unless the student was only enrolled in the district during the summer term.
- 5. KEY FIELDS: The key fields for this format are item numbers 1, 2, 3, 4, 5 and 38. If a key field needs to be changed, the record must be deleted and resubmitted as an add.

	HARACTERI	901T2		CHARACTERISTICS:	
		01103.			Date: April 2001
A	= Alphabetic	onlv	9 Trac	k (odd Parity)	
	<ul> <li>Alphanume</li> </ul>			or 6250 BPI, EBCDIC	Effective Date: July 2001
	<ul> <li>Numeric on</li> </ul>			Information	······································
	Zoned Num	neric Reco		d size	Format No.: 6325
P :	= Packed dec	cimal		size	
R	= Right justified				Record Type: 1 of 1
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ltem Number	From To	Size	Field		Field Description
Number	From-To	Size	Char.		Field Description
1	1-2	2	N/R	District Number, C	
					per for the current school district in
				which the student i	is officially enrolled for graduation.
					ation Data Base Requirements:
				Volume I - Autom	ated Student Information System,
				Appendix C, for acc	eptable codes.
				-	
2	3-6	4	A/N/R	School Number, C	urrent Enrollment
				The state assigned	four digit school number in which
					ially enrolled for graduation during
				the current school y	
				<u>Number</u> <u>D</u>	efinition
				0001-9899 D	istrict school sites assigned a
					nique number in the state Master
					chool ID File.
3	7-16	10	A/N	Student Number Ic	-
					ode used to uniquely identify a
					er must be maintained for all PK-12
					eneral education students, and
				postsecondary voca	ational students.
				-	
				(CONTINUED ON N	NEXT PAGE)

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### FLORIDA DEPARTMENT OF EDUCATION EDUCATION INFORMATION AND ACCOUNTABILITY SERVICES/

Item			Field	
Number	From-To	Size	Char.	Field Description
				If the student provides a social security number, the Student Number Identifier, Florida equals the social security number followed by a "X".
				nnnnnnnnX Example: 123456789X
				If a student <u>does not</u> provide a social security number, the school district should assign a number using the common method statewide.
				First 2 Digits
				NN For any student entering a Florida school district for the first time who does not have a social security number, the first two digits will represent the district of initial entry into the Florida School System.
				Last 8 Digits
				NNNNNNN The last eight digits are district-defined in such a way as to result in a unique student number within the district where the number is originally assigned.
				See Data Element Number 175625 of the <u>DOE</u> Information Data Base Requirements: Volume I - <u>Automated Student Information System</u> for more information.
4	17-17	1	A/N	Survey Period Code - Always '5'
5	18-21	4	N	School Year
				The school year for which courses, grades and credits are recorded in the student's permanent record or the school year for which data are reported. School year is: YYYY Example: 8788

Item			Field	
Number	From-To	Size	Char.	Field Description
6	22-22	1	A	Grade Promotion Status
				Grade Promotion Status is defined as the change in grade assignment at the end of a regular school year or summer session. For example, if a PK-12 student meets all criteria for advancement to the next highest grade in his or her current school at the end of the regular 180 day school year or the 45 day summer session, that student is considered to have been promoted. Conversely, any PK-12 student who has not met all criteria for advancement to the next highest grade should be considered as retained. Codes and definitions follow:
				CodeDefinitionAPromoted to a higher grade without meeting levels of performance for pupil progression based on limited circumstances for exceptions or good cause.DStudent with disabilities opted to remain in school.
				<ul> <li>P Academically promoted to a higher grade, graduated or completed.</li> <li>R Retained in same grade at the end of the asheel year</li> </ul>
				school year. N Not enrolled in a KG-12 program in the district at the end of the school year.
				Z Not applicable. (Use this code for PK unless the PK student is promoted to kindergarten; for students in continuous progress schools who have not been promoted; and for students in grade 23).
7	23-25	3	A/N	Diploma Type
				The type of diploma awarded the student upon high school graduation.
				<u>Code</u> <u>Definition</u> W06 Standard High School Diploma W07 Special Diploma - Option One
				(CONTINUED ON NEXT PAGE)

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# FLORIDA DEPARTMENT OF EDUCATION EDUCATION INFORMATION AND ACCOUNTABILITY SERVICES/ EDUCATIONAL DATA SYSTEMS 2002-2003 STUDENT END OF YEAR STATUS

Item	From-To	Size	Field Char.	Field Departmention
Number		5120	Char.	Field Description W10 Standard High School Diploma (GED and
				FCAT/ HSCT)
				WFT Standard High School Diploma (Alternate assessment)
				WFW Standard High School Diploma (FCAT Waiver)
				WGD State of Florida diploma (GED only)
				W27 Special Diploma - Option Two
				W43 Adult Standard High School Diploma W45 Adult State of Florida Diploma (GED)
				ZZZ Not Applicable
				Terms:
				Standard Diploma:
				Diploma awarded to students who have passed both
				sections of the High School Competency Test (HSCT) or the FCAT, successfully completed the minimum number
				of academic credits as identified in Section 232.246,
				F.S., and successfully completed any other requirements prescribed by the state or the local school board.
				Standard Diploma awarded to students who have
				received a FCAT Waiver, successfully completed the minimum number of academic credits as identified in
				Section 1003.43, F.S. and successfully completed any
				other requirements prescribed by the state or local school board.
				Standard diploma awarded to students who have satisfied the graduation test requirement through an alternative assessment, successfully completed the
				minimum number of academic credits as identified in Section 1003.43, F.S. and successfully completed any other requirements prescribed by the state or the local school board.
				Standard Diploma using the GED Exit Option Model:
				Standard diploma awarded to students who have passed the GED Tests and both sections of the HSCT or the
				FCAT. These Standard diplomas are to be recorded as W10 for high school students.
				(CONTINUED ON NEXT PAGE)

1 1				
Item Number	From-To	Size	Char.	Field Description
Item Number	From-To	Size	Field Char.	<ul> <li><u>Differentiated Diploma</u>:</li> <li><u>Diploma awarded in lieu of the standard diploma to those students exceeding the prescribed minimums.</u></li> <li><u>Differentiated diplomas are to be recorded as standard diplomas (W06).</u></li> <li><u>Special Diploma</u>:</li> <li><u>Diploma awarded to students who have been properly identified as educable mentally handicapped, trainable mentally handicapped, hearing impaired, specific learning disabled, emotionally handicapped, physically impaired, or language impaired.</u></li> <li>Effective with the 1994-95 school year, school boards may award Special Diplomas based on two (2) options.</li> <li>a) Option one shall include procedures for determining and certifying mastery of student performance standards for exceptional students as prescribed in Rule 6A-1.0996(3)-(10), FAC.</li> <li>b) Option two shall include procedures for determining and certifying mastery of demonstrated employment and community competencies in accordance with Rule 6A-1.0996(12), FAC.</li> <li>State of Florida Diploma (GED):</li> <li>Diploma awarded to students based on the student's satisfactory completion of the General Education Development Test (GED).</li> <li>a) Diploma (WGD) awarded to high school students who participated in the GED Exit Option Model, successfully completed the GED, but did not pass the FCAT or HSCT.</li> <li>b) Diplomas awarded to adult students should be recorded as W45.</li> <li>NOTE: This information can be derived from the attendance system.</li> </ul>

			1	
Item			Field	
Number	From-To	Size	Char.	Field Description
8	26-28	3	A/N	Certificate of Completion, Type
				The type of certificate of completion awarded to the student in lieu of a high school diploma.
				Code Definition
				W08 Certificate of Completion: Certificate awarded to students who have completed the minimum number of credits and all other requirements prescribed by the local school board and failed to meet the eleventh grade minimum student performance standards requirements, or failed to pass both sections of the High School Competency Test (HSCT or SSAT-II).
				W8A Certificate of Completion:
				Certificate awarded to students who have completed the minimum number of credits and all other requirements prescribed by the local school board but failed to pass both sections of the Graduation Test and is eligible to take the College Placement Test and be admitted to remedial or credit courses at a state community college as appropriate.
				(CONTINUED ON NEXT PAGE)

Item			Field	
Number	From-To	Size	Char.	Field Description
				<ul> <li>W09 Special Certificate of Completion:</li> <li>Certificate awarded to students who have been properly classified as educable mentally handicapped, trainable mentally handicapped, hearing impaired, specific learning disabled, physically impaired, language impaired or emotionally handicapped, and who have met all applicable requirements prescribed by the local school board but failed to demonstrate mastery of the appropriate state adopted minimum student performance standards. In addition, a student who has been properly classified as profoundly handicapped who meets the special requirements of the district school board is eligible for a special certificate of completion if all school requirements for students who are profoundly handicapped have been met.</li> <li>ZZZ Not Applicable.</li> </ul>
9	29-30	2	A/N	Filler
10	31-31	1	A/N	Postsecondary Education Plans
				If the student left school with either a Standard Diploma, Special Diploma, Certificate of Completion or Special Certificate of Completion, indicate the postsecondary education plans for that student using the codes below: Code The Student Expressed Plans to Enter: 1 Florida public community college (CONTINUED ON NEXT PAGE)

ltom			Field	
ltem Number	From-To	Size	Field Char.	Field Description
				<ul> <li>Florida private junior college</li> <li>Florida college or university - public</li> <li>Florida college or university - private</li> <li>Out of state college or university</li> <li>Out of state technical, trade, or other institution</li> <li>State technical, trade or other institution</li> <li>None of the above</li> <li>U.S. Armed Forces</li> </ul>
11	32-32	1	A/N	Filler
12	33-33	1	A/N	Filler
13	34-34	1	A/N	Filler
14	35-37	3	A/N	Withdrawal Reason
				<ul> <li>which indicates the separation of a student from the district prior to graduation or completion. Valid codes for PK-12 are DNE, W03-W05, W11-W26 or WPO. Withdrawal due to graduation or completion is reported separately under the elements Diploma Type and Certificate of Completion Type.</li> <li>See Appendix A: Attendance Record keeping Required Codes for Grades PK-12 Students.</li> <li>NOTE: For reporting purposes, the PK-12 Withdrawal Code used to report Withdrawal Reason on the Student End of Year Status format should be the last appropriate code for the school year being reported.</li> </ul>

Item			Field	
Number	From-To	Size	Char.	Field Description
15-20	38-43	6	A/N	Filler
21	44-44	1	Α	Transaction Code
				A code indicating the appropriate action to be taken with respect to the district's data base reporting records.
				Code Definition
				A Add Record C Update Record
				D Delete Record
22	45-47	3	N/R	FTE Earned, College Entrance Examination Board Advanced Placement Test
				The weighted FTE earned by a student for a score of 3 or higher on a CEEB advanced placement examination taken during the current year. Two decimal places are assumed.
				Example: NNN 0.24 Standard Value is .24 0.96 Four courses at .24 each 0.00 Not applicable
23-29	48-54	7	A/N	Filler
30	55-57	3	N/R	FTE Earned, International Baccalaureate Diploma
				The weighted FTE earned by a student who earns an International Baccalaureate Diploma. Two decimal places are assumed.
				Example: NNN 0.30 Standard Value is .3 0.00 Not applicable
31	58-60	3	N/R	FTE Earned, International Baccalaureate Score
				The weighted FTE earned by a student for a score of 4 or higher on a subject exam for an International Baccalaureate course. Two decimal places are assumed. Example: NNN 0.24 Standard Value is .24 1.20 Five courses at .24 each 0.00 Not applicable
32-35	61-72	12	A/N	Filler

Itom			Field	
Item Number	From-To	Size	Field Char.	Field Description
36	73-77	5	N	Grade Point Average State, Cumulative
				See <u>DOE Information Data Base Requirements: Volume I</u> <u>- Automated Student Information System</u> (Data Element Number 125625) for definition.
37	78-83	6	Ν	Filler
38	84-85	2	A/N	Grade Level
				The student's current grade level placement or the grade level for which data are being reported.
				Code Grade or Level
				<ul> <li>PK Pre-Kindergarten</li> <li>KG Kindergarten</li> <li>01-12 First through Twelfth Grade</li> <li>23 Student eligible for Certificate of Completion at the end of grade 12 who elects to remain in a remedial program for one additional school year.</li> <li>30 Adult, Non-high School graduate</li> <li>31 Adult, High School graduate</li> </ul>
				If a student is in an un-graded setting, assign the student to the grade in which he or she would normally be enrolled.
39	86-90	5	A/N	Filler
40	91-92	2	A/N	Filler
41	93-93	1	A/N	Filler
42	94-94	1	A/N	Filler
43	95-95	1	A/N	Filler
44	96-96	1	A/N	Filler
45	97-97	1	A/N	Program Participation Prior to Kindergarten
				A code which indicates the program in which a kindergarten student participated in the year prior to kindergarten entry. When the student participates/ participated in more than one program, the program which is/was the primary funding source is to be recorded. (CONTINUED ON NEXT PAGE)

Item			Field		
Number	From-To	Size	Char.		Field Description
				Code C	Definition Title 1 Prekindergarten - A federal funded preschool program serving three and four year olds who live in Title 1 attendance zones and are educationally disadvantaged.
				D	Prekindergarten Program for Children with Disabilities - A federally and state funded program within the Florida Education Finance Program (FEFP) for three and four year olds with disabilities.
				F	Fee for Service – A prekindergarten program operated by a local school district in which parents pay tuition.
				Н	Head Start - A federal funded preschool program serving three and four year olds who meet income eligibility requirements; program may be operated by school district or community agency.
				L	Readiness Program Operated by Local Coalition – These programs operate under contract with local readiness coalitions and are supported by state or federal funds and/or a sliding fee scale based on the parents' income. These include programs formerly known as Subsidized Child 'Care and Prekindergarten Early Intervention. *See Page 124-50.
				М	Migrant Prekindergarten - A federal or state funded preschool program for eligible three and four year old children of migratory agricultural or fishing laborers.
				N	None-The student did not participate in a prekindergarten program.
					(CONTINUED ON NEXT PAGE)

Item			Field	
Number	From-To	Size	Char.	Field Description
				P Non-district Prekindergarten Program - a preschool not operated by or contracted by a school district.
				T Teenage Parent Program – A child care program provided by the district for the child(ren) of a parent or parents who are enrolled in or who have completed a Teenage Parent Program and who are enrolled full-time in a public school in the district.
				Z Not applicable (The student is not a kindergarten student.)
				Note: The element is to be used for recording prekindergarten program participation the year prior to entering kindergarten for students currently in kindergarten.
46	98-100	3	A/N	Filler
47	101-101	1	A/N	Filler
48	102-109-	8	A/N	Withdrawal Date
				See the <u>DOE Information Data Base Requirements:</u> <u>Volume I</u> <u>Automated Student Information System</u> manual (Data Element 188825) for definition.
				MMDDYYYY Example: 06051995
49	110-110	1	A/N	Filler
50	111-111	1	Α	Prekindergarten Program Participation
				A code which indicates the program in which a preschool age student is currently participating. When the student participates/participated in more than one program, the program which is/was the primary funding source is to be recorded.
				(CONTINUED ON NEXT PAGE)

ltem Number	From-To	Size	Field Char.		Field Description
		0.20		<u>Code</u>	Definition
				С	Title 1 Prekindergarten - A federal funded preschool program serving three and four year olds who live in Title 1 attendance zones and are educationally disadvantaged
				D	Prekindergarten Program for Children with Disabilities - A federally and state funded program within the Florida Education Finance Program (FEFP) for three and four year olds with disabilities.
				F	Fee for Service – A prekindergarten program operated by a local school district in which parents pay tuition.
				н	Head Start - A federal funded preschool program serving three and four year olds who meet income eligibility requirements; program may be operated by school district or community agency.
				L	Readiness Program Operated by Local Coalition – These programs operate under contract with local readiness coalitions and are supported by state or federal funds and/or a sliding fee scale based on the parents' income. These include programs formerly known as Subsidized Child Care and Prekindergarten Early Intervention. *See Page 124-50.
				Μ	Migrant Prekindergarten - A federal or state funded preschool program for eligible three and four year old children of migratory agricultural or fishing laborers.
					(CONTINUED ON NEXT PAGE)

Item			Field	
Number	From-To	Size	Char.	Field Description
				CodeDefinitionTTeenage Parent Program – A child care program provided by the district for the child(ren) of a parent or parents who are enrolled in or who have completed a Teenage Parent Program and who are enrolled full-time in a public school in the district.ZNot ApplicableNote:This element is to be used for recording current
				Program participation for preschool age children.
51	112-112	1	A/N	Filler
52	113-113	1	A/N	Career Academy Participant
				Indicate whether the student participated, in a Career Academy during the current reporting year.Code YDefinition The student participated in a Career Academy during the current reporting year.NThe student did not participate in a Career Academy during the current reporting year.
ltem Number	From-To	Size	Field Char.	Field Description
53	114-114	1	A/N	Filler
54	115-115	1	A/N	Filler
55	116-116	1	A/N	Filler
56	117-117	1	A/N	Filler
57	118-118	1	A/N	Filler

Item			Field	
Number	From-To	Size	Char.	Field Description
58	119-119	1	A/N	Tech Prep ParticipantIndicate whether the student participated, during the current reporting year (secondary) or term (postsecondary), in Tech Prep.Code YDefinition The student participated in Tech Prep.NThe student participated in Tech Prep.NThe student did not participate in Tech Prep.NOTE:Tech Prep is a specific articulated occupational/technical program. It is offered in secondary and postsecondary institutions.
59	120-120	1	A/N	Filler
60	121-121	1	A	Vocational Academic Disadvantaged
				<ul> <li>THESE CODES ARE USED ONLY FOR VOCATIONAL STUDENTS. Indicate whether or not the student met one or more of the criteria identified below during the reporting year.</li> <li><u>Code</u> <u>Definition</u></li> <li>A "Academic Disadvantaged" means individuals (other than individuals with handicaps) who exhibit one or more of the following characteristics during the reporting year: <ul> <li>Identified as potential dropouts from secondary school.</li> <li>Enrolled in remedial instruction in reading, writing or mathematics. Remedial instruction is any course listed in the <u>Course Code Directory</u> as "remedial" or as "Level I."</li> <li>Has secondary school grades below 2.0 on a 4.0 scale (Grade "A" equals 4.0).</li> </ul> </li> </ul>

Item			Field	
Number	From-To	Size	Char.	Field Description
				Code Definition
				<ul> <li>Scored at or below the 25th percentile for the student's grade level on a standardized achievement or aptitude test.</li> </ul>
				<ul> <li>Failing a grade.</li> </ul>
				Z Not Applicable
61	122-122	1	Α	Vocational, Single Parent and Single Pregnant Woman
				THESE CODES ARE USED ONLY FOR VOCATIONAL STUDENTS. Select the most appropriate code below to indicate whether or not the student was a single parent and/or single pregnant woman during the reporting year (secondary) or term (postsecondary).
				Code Definition
				S Single Parent, except pregnant - The student is unmarried, widowed or legally separated from a spouse and has a minor child or children for which the parent has either custody or joint custody.
				W Single Pregnant Woman
				B Both - The student is both a single parent and a single pregnant woman.
				Z Not Applicable, including adult general education students.
62	123-123	1	A	<b>GED Exit Option Test Results</b> A one-character code to indicate the status of a student participating in the GED Exit Option Model as approved by the American Council on Education.
				CONTINUED ON NEXT PAGE

Item			Field	
Number	From-To	Size	Char.	Field Description
				Code Definition
				<ul><li>P The student took the GED Tests and passed</li><li>F The student took the GED Tests and failed.</li></ul>
				Z Not applicable
				NOTE: Students receiving a code of P for GED Exit Option Test Results must receive one of the following for Diploma Type:
				W10 (Any student participating in the GED Exit Option Model who passed the GED Tests and the FCAT or HSCT and was awarded a standard high school diploma.)
				Or WGD (Any student participating in the GED Exit Option Model who passed the GED tests, but did not pass the FCAT or HSCT and was awarded a State of Florida diploma.)
63	124-126	3	N	FTE Earned, Advanced International Certificate of Education
				The weighted FTE earned by a student who earns an Advanced International Certificate of Education. Two decimal places are assumed.
				NNN 0.30 Standard value .3 0.00 Not applicable
64	127-129	3	N	FTE Earned, Advanced International Certificate of Education Score
				CONTINUED ON NEXT PAGE

Item			Field	
Number	From-To	Size	Char.	Field Description
				The weighted FTE generated by a student who earns a score of two or higher on an Advanced International Certificate of Education subject examination who has been enrolled in a full-credit course taken during the current year is 0.24. For each student enrolled in a half-credit Advanced International Certificate of Education Course who receives a score of 1 or higher on a subject examination, a value of 0.12 full-time equivalent student membership shall be calculated. Two decimal places are assumed to the right of the decimal.
				NNN 0.12 One-half credit course with score of 1 or higher on exam
				0.24 One credit course with score of 2 or higher on exam
				0.96 Four courses at .24 each
				NOTE: Records submitted with values that are not multiples of .12 will be rejected.
65	130-130	1	Ν	Grade Promotion Status: Good Cause Exemption
				As defined in Section 1008.25(6), F.S., one of the following Good Cause Exemptions must be assigned to any Grade 3 student whose Grade Promotion Status = A (Promoted to a higher grade without meeting levels of performance for pupil progression based on limited circumstances for exceptions or good cause.)
				CODE DEFINITION
				1 Limited English Proficient Students who have had less than 2 years of instruction in an English for Speakers of Other Languages program.
				(CONTINUED ON NEXT PAGE)

Item			Field		
Number	From-To	Size	Char.		Field Description
				2	Students with disabilities whose individual education plan indicates that participation in the statewide assessment program is not appropriate, consistent with the requirements of State Board of Education Rule.
				3	Students who demonstrate an acceptable level of performance on an alternative standardized reading assessment approved by the State Board of Education.
				4	Students who demonstrate, through a student portfolio, that the student is reading on grade level as evidenced by demonstration of mastery of the Sunshine State Standards in reading equal to at least a Level 2 performance of the FCAT.
				5	Students with disabilities who participate in the FCAT and who have an individual education plan or a Section 504 plan that reflects that the student has received the intensive remediation in reading, as required by Florida Statute, for more than 2 years but still demonstrates a deficiency in reading and was previously retained in kindergarten, grade 1, or grade 2.
				6	Students who have received the intensive remediation in reading as required by Florida Statute for 2 or more years but still demonstrate a deficiency in reading and who were previously retained in kindergarten, grade 1, or grade 2 for a total of 2 years.
				0	Not applicable.
66	131-160	30	A/N	Filler	