Florida Department of Education Education Information and Accountability Services/ Educational Data Systems

Comprehensive Management Information System Automated Student Reporting Format

2002-2003 Federal/State Compensatory Project Evaluation

- 1. DEMOGRAPHIC INFORMATION: Submit a separate record during reporting period 5 for each student who participated in a Title 1, Title 1 Migrant, State Migrant, Title 1/Title 1 Migrant, or Title 1 Migrant/State Migrant education program for both the school year and, if applicable, the summer session.
- 2. TERM: To show the student participated in a program during the regular school year, use code 3 (annual). To indicate summer participation, use S (Combined Summer Session). If the student participated in <u>both</u> regular school year <u>and</u> summer school sessions, send separate records indicating correct term.
- 3. FEDERAL/STATE PROJECT STATE SUPPORT SERVICES: Up to four support service codes may be reported for students receiving Title 1, Title 1 Migrant, or State Migrant services. With the exception of "Z", a support service code may be used only once. This is NOT required for support services provided by state funds.
- 4. PLACEMENT DATE: This data element indicates the date the student began receiving Title 1, Education Program services for the current school year. This data element is optional for districts that elect to include a late enrollment date in their approved Title 1 plan and application.
- 5. KEY FIELDS: The key fields for this format are item numbers 1, 2, 3, 4, 5, 6 and 8. If a key field needs to be changed, the record must be deleted and re-submitted as an add.

FIELD CHARACTERISTICS:		TAPE CHARACTERISTICS:		
			Date:	April 2001
А	= Alphabetic only	9 Track (odd Parity)		
A/N	= Alphanumeric	1600 or 6250 BPI, EBCDIC	Effective Date:	July 2001
Ν	= Numeric only	Label Information		
Z	= Zoned Numeric	Record size	Format No.:	6323
Р	= Packed decimal	Block size		
R	= Right justified		Record Type:	1 of 1
	leading zeros			
L	= Left justified		Activity No.:	DB9 18B

Item Number	From-To	Size	Field Char.		Field Description
1	1-2	2	N/R	District Number, Current Instruction/Service	
				The two digit number for the current school district which is providing instruction or services. See <u>DOE</u> <u>Information Data Base Requirements: Volume I -</u> <u>Automated Student Information System</u> , Appendix C, for acceptable codes.	
2	3-6	4	N	School Numbe	r, Current Instruction/Service
				The state assigned four digit school number for the school in which instruction or other services are provided during the current school year.	
				<u>Number</u>	Definition
				0001-9899	District school sites assigned a unique number in the state Master School ID File.
				N999	DPS/MIS reporting number for out-of- state or PK-12 non-public in-state schools.
3	7-16	10	A/N	Student Number Identifier, Florida	
				A ten character code used to uniquely identify a student. The number must be maintained for all PK-12 students, adult general education students, and postsecondary vocational students.	
				(CONTINUED C	ON NEXT PAGE)

		Field		
From-To	Size	Char.	Field Description	
	-		Student Number Identifier, Florida equals the social	
			security number followed by a "X".	
			nnnnnnnnX Example: 123456789X	
	-		If a student <u>does not</u> provide a social security number, the school district should assign a number using the common method statewide.	
			First 2 Digits	
			NN For any student entering a Florida school district for the first time who does not have a social security number, the first two digits will represent the district of initial entry into the Florida School System.	
			Last 8 Digits	
			NNNNNNN The last eight digits are district-defined in such a way as to result in a unique student number within the district where the number is originally assigned.	
			See Data Element Number 175625 of the <u>DOE</u> <u>Information Data Base Requirements: Volume I -</u> <u>Automated Student Information System</u> for more information.	
17-17	1	A/N	Survey Period Code - Always '5'	
18-21	4	Ν	School Year	
			The school year for which courses, grades and credits are recorded in the student's permanent record or the school year for which the data are reported. School year is: YYYY Example: 9091	
		17-17 1	From-To Size Char.	

Item			Field	
Number	From-To	Size	Char.	Field Description
6	22-26	5	A/N	Federal/State Project, Area and Model
6	22-26	5		Federal/State Project, Area and Model A numeric indication of the project type, subject area and model for the instruction received by the student during the project year. NNNN First Digit - Project Type 1 Title 1 2 Title 1 - Migrant 3 State Migrant 5 Title 1/Title 1 Migrant 6 Title 1/Title 1 Migrant 6 Title 1 / Migrant/State Migrant Second Digit - Subject Area 0 Other* 1 Language Arts 2 Math 3 Language Arts/Math 4 ESOL 5 Multidisciplinary Studies/Tutorial 6 Readiness Skills ** 7 Transition Skills** 8 Science 9 Social Studies *May Not Be Used in Summer term.
				**May Only Be Used in Summer term
		-		Third - Fourth Digit Model 00 Schoolwide Project 01 Targeted Assistance 08 Add-On 09 Other Approved Model <u>Fifth Digit</u> 0 0 Not Applicable

ltem Number	From-To	Size	Field Char.	Field Description	
7	27-27	1	Α	Transaction Code	
				A code indicating the appropriate action to be taken with respect to the district's data base reporting records.	
				Code Definition	
				A Add RecordC Update RecordD Delete Record	
8	28-28	1	A/N	Term	
				The time of the school year during which the student was enrolled in the course.	
				Code Definition	
				3 Annual S Combined Summer Sessions	
9	29-32	4	A/N	Federal/State Project - Support Services	
				Record the type(s) of Title 1 or Title 1 Migrant funded support services provided to any Title 1, Basic Title 1 Migrant, or State Migrant participants. Codes consist of one character fields which may occur a maximum of four times. Allowable support services codes are as follows:	
				(CONTINUED ON NEXT PAGE)	

Item			Field	
Number	From-To	Size	Char.	Field Description
				Code Definition A Attendance, Guidance, Psychological Services D Dental Services H Health Services N Nutrition O Outreach, Advocacy R At-Risk S Social Work T Transportation X Needs Assessment Z Not Applicable Examples: AHZZ Student receives support services in Guidance and Health. ZZZZ Not applicable.
				support services.)
10	33-40	8	A/N	Federal/State Project - Placement Date
		-		The date the student first enrolled in a Federal Title 1 or Migrant Program in the district for the year being reported. MMDDYYYY
				Example: 09271994 The student first enrolled in the program September 27, 1994.
				00000000 Not applicable or district is not maintaining the date.
				Note: This data element is optional for districts that elect to include an enrollment date in their approved Title 1 plan and application.
11	41-80	40	A/N	Filler