Florida Department of Education Education Information and Accountability Services/ Educational Data Systems

Comprehensive Management Information System Automated Student Reporting Format

2001-2002 Student End of Year Status

- 1. Submit this record for all PK-12 students who were in membership in the district at any time during either the regular school year or its associated summer session, any PK-12 student who was expected to attend school but did not enter (DNE) as expected for unknown reasons, and any student for whom a Diploma Type of W43 or W45 is being reported.
- 2. Two Student End of Year Status records may be submitted for a student. This can occur when a high school student leaves the PK-12 program and receives an Adult Standard High School Diploma, Diploma Type W43, or a State of Florida Diploma (GED), Diploma Type W45. In this instance, one End of Year Status record will be submitted with Grade Level PK-12 and one with Grade Level 30-31.
- 3. SCHOOL NUMBER, CURRENT ENROLLMENT: For the PK-12 student, report the last PK-12 school that the student was enrolled in during the regular 180 day school year unless the student was only enrolled in the district during the summer term.
- 4. GRADE LEVEL: For the PK-12 student, report the last Grade Level of the student during the regular 180 day School Year unless the student was only enrolled in the district during the summer term.
- 5. KEY FIELDS: The key fields for this format are item numbers 1, 2, 3, 4, 5 and 38. If a key field needs to be changed, the record must be deleted and resubmitted as an add.

				CHARACTERISTICS:			
FIELDC	FIELD CHARACTERISTICS: TAPE C		UNARAUIERISIIUS:	Date: April 2001			
A :	= Alphabetic	only	9 Trac	k (odd Parity)			
A/N :	 Alphanume 	ric	1600 c	or 6250 BPI, EBCDIC	Effective Date: July 2001		
	= Numeric on		Label	Information			
	= Zoned Num			d size	Format No.: 6325		
	 Packed dec Right justifie 		DIOCK	size	Record Type: 1 of 1		
	leading zer						
L	= Left justified				Activity No.: DB9 17B		
Item			Field				
Number	From-To	Size	Char.		Field Description		
1	1-2	2	N/R	,	Current Enrollment		
					ber for the current school district in		
					is officially enrolled for graduation.		
					nation Data Base Requirements:		
				Volume I - Automated Student Information System,			
				Appendix C, for ac	ceptable codes.		
				Cohool No. 11			
2	3-6	4	A/N/R	School Number, Current Enrollment			
					d four digit school number in which		
					cially enrolled for graduation during		
				the current school	year.		
				Number I	Definition		
				0001-9899 I	District school sites assigned a		
					unique number in the state Master		
					School ID File.		
3	7-16	10	A/N	Student Number I	dentifier. Florida		
					uniquely identify a student. The		
					maintained for all PK-12 students,		
1					cation students, and postsecondary		
				vocational students			
1							
				/			
				(CONTINUED ON	NEXT PAGE)		
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Itom		1	Field	
Item Number	From-To	Size	Char.	Field Description
				If the student has a social security number, the Student
				Number Identifier, Florida equals the social security
				number followed by a "X".
				nnnnnnnNX Example: 123456789X
				If a student <u>does not</u> have a social security number, the school district should assign a number using the common method statewide.
				First 2 Digits
				NN For any student entering a Florida school district for the first time who does not have a social security number, the first two digits will represent the district of initial entry into the Florida School System.
				Last 8 Digits
				NNNNNNN The last eight digits are district-defined in such a way as to result in a unique student number within the district where the number is originally assigned.
				See Data Element Number 175625 of the <u>DOE</u> <u>Information Data Base Requirements: Volume I -</u> <u>Automated Student Information System</u> for more information.
4	17-17	1	A/N	Survey Period Code - Always '5'
5	18-21	4	N	School Year
				The school year for which courses, grades and credits are recorded in the student's permanent record or the school year for which data are reported. School year is: YYYY Example: 8788

Item Number	From-To	Size	Field Char.		Field Description
6	22-22	1	Α	Grade Pro	omotion Status
				Grade Pro grade assi summer s meets all grade in l regular 18 session, promoted. met all cr	omotion Status is defined as the change in ignment at the end of a regular school year or session. For example, if a PK-12 student criteria for advancement to the next highest his or her current school at the end of the 80 day school year or the 45 day summer that student is considered to have been Conversely, any PK-12 student who has not riteria for advancement to the next highest buld be considered as retained. Codes and
				<u>Code</u>	Definition
				A	Promoted to a higher grade without meeting levels of performance for pupil progression based on limited circumstances for exceptions or good cause.
				D	Student with disabilities opted to remain in school.
				Р	Academically promoted to a higher grade, graduated or completed.
				R	Retained in same grade at the end of the school year.
				Ν	Not enrolled in a KG-12 program in the district at the end of the school year.
				Z	Not applicable. (Use this code for PK unless the PK student is promoted to kindergarten; for students in continuous progress schools who have not been promoted; and for students in grade 23).
7	23-25	3	A/N	Diploma	
				The type school gra	of diploma awarded the student upon high duation.
				(CONTINU	JED ON NEXT PAGE)

Item			Field	
Number	From-To	Size	Char.	Field Description
			→	Code W06DefinitionW06Standard High School DiplomaW07Special Diploma - Option OneW10State of Florida Diploma (GED and FCAT/ HSCT)WGDState of Florida diploma (GED only)W27Special Diploma - Option TwoW43Adult Standard High School DiplomaW45Adult State of Florida Diploma (GED)ZZZNot Applicable
				Terms:
			-	Standard Diploma: Diploma awarded to students who have passed both sections of the High School Competency Test (HSCT) or the FCAT, successfully completed the minimum number of academic credits as identified in Section
				232.246, F.S., and successfully completed any other requirements prescribed by the state or the local school board.
				Standard Diploma using the GED Exit Option Model: Standard diploma awarded to students who have passed the GED Tests and both sections of the HSCT or the FCAT. These Standard diplomas are to be recorded as W10 for high school students.
				Differentiated Diploma:
				Diploma awarded in lieu of the standard diploma to those students exceeding the prescribed minimums. Differentiated diplomas are to be recorded as standard diplomas (W06).
				Special Diploma:
				Diploma awarded to students who have been properly identified as educable mentally handicapped, trainable mentally handicapped, hearing impaired, specific learning disabled, emotionally handicapped, physically impaired, or language impaired.
				(CONTINUED ON NEXT PAGE)

Item			Field	
Number	From-To	Size	Char.	Field Description
				Effective with the 1994-95 school year, school boards may award Special Diplomas based on two (2) options.
				 a) Option one shall include procedures for determining and certifying mastery of student performance standards for exceptional students as prescribed in Rule 6A-1.0996(3)-(10), FAC.
				 b) Option two shall include procedures for determining and certifying mastery of demonstrated employment and community competencies in accordance with Rule 6A- 1.0996(12), FAC.
				State of Florida Diploma (GED):
			-	Diploma awarded to students based on the student's satisfactory completion of the General Education Development Test (GED).
			-	 a) Diploma (WGD) awarded to high school students who participated in the GED Exit Option Model, successfully completed the GED, but did not pass the FCAT or HSCT.
				 b) Diplomas awarded to adult students should be recorded as W45.
				NOTE: This information can be derived from the attendance system.
8	26-28	3	A/N	Certificate of Completion, Type
				The type of certificate of completion awarded to the student in lieu of a high school diploma.
				(CONTINUED ON NEXT PAGE)

Item			Field	
Number	From-To	Size	Char.	Field Description
				Code Definition
				W08 Certificate of Completion: Certificate awarded to students who have completed the minimum number of credits and all other requirements prescribed by the local school board and failed to meet the eleventh grade minimum student performance standards requirements, o failed to pass both sections of the High School Competency Test (HSCT or SSAT- II).
				W09 Special Certificate of Completion: Certificate awarded to students who have been properly classified as educable mentally handicapped, trainable mentally handicapped, hearing impaired, specific learning disabled, physically impaired, language impaired or emotionally handicapped, and who have met all applicable requirements prescribed by the local school board but failed to demonstrate mastery of the appropriate state adopted minimum student performance standards. In addition, a student who has been properly classified as profoundly handicapped who meets the special requirements of the district school board is eligible for a special certificate of completion if all school requirements for students who are profoundly handicapped have been met.
	00.00		A /51	ZZZ Not Applicable.
9	29-30	2		Filler
10	31-31	1	A/N	Postsecondary Education Plans
				If the student left school with either a Standard Diploma, Special Diploma, Certificate of Completion or Special Certificate of Completion, indicate the
				(CONTINUED ON NEXT PAGE)

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Item			Field	
Number	From-To	Size	Char.	Field Description
				postsecondary education plans for that student using the codes below:
				Code The Student Expressed Plans to Enter:
				1 Florida public community college
				 Florida private junior college Florida college or university - public Florida college or university - private Out of state college or university Out of state technical, trade, or other institution State technical, trade or other institution None of the above
11	32-32	1	A/N	Filler
12	33-33	1	A/N	Filler
13	34-34	1	A/N	Filler
14	35-37	3	A/N	Withdrawal Reason
		-		For PK-12, withdrawal reason is defined as a code which indicates the separation of a student from the district prior to graduation or completion. Valid codes for PK-12 are DNE, W03-W05, W11-W26 or WPO. Withdrawal due to graduation or completion is reported separately under the elements Diploma Type and Certificate of Completion Type.
				See Appendix A: Attendance Record keeping Required Codes for Grades PK-12 Students.
				NOTE: For reporting purposes, the PK-12 Withdrawal Code used to report Withdrawal Reason on the Student End of Year Status format should be the last appropriate code for the school year being reported.

Item		1	Field			
Number	From-To	Size	Char.	Field Description		
15-20	38-43	6	A/N	Filler		
21	44-44	1	Α	Transaction Code		
				A code indicating the appropriate action to be taken with		
				respect to the district's data base reporting records.		
				Code Definition		
				A Add Record C Update Record		
				D Delete Record		
22	45-47	3	N/R	FTE Earned, College Entrance Examination Board Advanced Placement Test		
				The weighted FTE earned by a student for a score of 3 or higher on a CEEB advanced placement examination taken during the current year. Two decimal places are assumed.		
				Example: NNN 0.24 Standard Value is .24 0.96 Four courses at .24 each 0.00 Not applicable		
23-29	48-54	7	A/N	Filler		
30	55-57	3	N/R	FTE Earned, International Baccalaureate Diploma		
				The weighted FTE earned by a student who earns an International Baccalaureate Diploma. Two decimal places are assumed.		
				Example: NNN 0.30 Standard Value is .3 0.00 Not applicable		
31	58-60	3	N/R	FTE Earned, International Baccalaureate Score		
				The weighted FTE earned by a student for a score of 4 or higher on a subject exam for an International Baccalaureate course. Two decimal places are assumed. Example: NNN 0.24 Standard Value is .24 1.20 Five courses at .24 each 0.00 Not applicable		
32-35	61-72	12	A/N	Filler		

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- Automated Student Number 125625) for de3778-836NFiller3884-852A/NGrade Level3884-852A/NGrade or Level3884-852A/NGrade or Level3884-852A/NGrade or Level3884-852A/NGrade or Level3884-852A/NGrade or Level30Adult, Pre-KindergKGKindergarte30Adult, Nonl31Adult, Nonl31Adult, HighIf a student is in an ung the grade in which he of3986-905A/NFiller	Data Base Requirements: Volume I Information System (Data Element ofinition. grade level placement or the grade being reported. evel garten
37 78-83 6 N Filler 38 84-85 2 A/N Grade Level 38 84-85 2 A/N Grade or Level 39 86-90 5 A/N Filler	Data Base Requirements: Volume I Information System (Data Element ofinition. grade level placement or the grade being reported. evel garten
- Automated Student Number 125625) for de3778-836NFiller3884-852A/NGrade Level3884-852A/NGrade or Level3884-852A/NGrade or Level3884-852A/NGrade or Level3884-852A/NGrade or Level3884-852A/NGrade or Level30Adult, Pre-KindergKGKindergarte30Adult, Nonl31Adult, Nonl31Adult, HighIf a student is in an ung the grade in which he of3986-905A/NFiller	Information System (Data Element finition. grade level placement or the grade being reported. evel garten
3884-852A/NGrade LevelThe student's current level for which data are level for which data are OdeCode Grade or Level PKGrade or Level PKPKPre-Kinderg KGPKPre-Kinderg KG Kindergarte 01-12PK First throug 23Pist throug year. 30Adult, Nont 31Adult, Nont 31Adult, High He grade in which he of the grade in which he of the grade in which he of3986-905A/NFiller	being reported. evel garten
The student's current level for which data are Code PKCode Grade or Le PKPKPre-Kinderg KG 	being reported. evel garten
IncludeInclusion <t< th=""><th>being reported. evel garten</th></t<>	being reported. evel garten
PKPre-Kindergarte KG01-12First throug 2323Student elig the end of remedial p year.30Adult, Nont 3131Adult, High the grade in which he of the grade in which he of 	garten
KGKindergarte 01-1223Student eliq the end of remedial p year.30Adult, Nont 3131Adult, High the grade in which he of the grade in which he of <br< th=""><th></th></br<>	
the grade in which he of 39 86-90 5 A/N	h Twelfth Grade gible for Certificate of Completion at grade 12 who elects to remain in a rogram for one additional school igh School graduate School graduate
	raded setting, assign the student to or she would normally be enrolled.
40 91-92 2 A/N Filler	
41 93-93 1 A/N Filler	
42 94-94 1 A/N Filler	
43 95-95 1 A/N Filler	
44 96-96 1 A/N Filler	
	Prior to Kindergarten
A code which indicates student participated in When the student participated program, the program source is to be recorded (CONTINUED ON NEX	the program in which a kindergarten

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14			E la la l		1
Item Number	From-To	Size	Field Char.		Field Description
				Code C	Definition Title 1 Prekindergarten - A federal funded preschool program serving three and four year olds who live in Title 1 attendance zones and are educationally disadvantaged.
				Η	Head Start - A federal funded preschool program serving three and four year olds who meet income eligibility requirements; program may be operated by school district or community agency.
				Μ	Migrant Prekindergarten - A federal or state funded preschool program for eligible three and four year old children of migratory agricultural or fishing laborers.
				Р	Non-district Prekindergarten Program - a preschool not operated by or contracted by a school district.
				I	Prekindergarten Early Intervention - A state funded program serving three and four year olds who meet specific eligibility requirements.
				D	Prekindergarten Program for Children with Disabilities - A federally and state funded program within the Florida Education Finance Program (FEFP) for three and four year olds with disabilities.
				S	Subsidized Child Care - A federal and state funded program serving children birth to age 12 through which an eligible family receives a government subsidy to pay the total or partial costs of child care. The location of the care does not necessarily determine subsidized child care status. This code is to be used for
				(CONTINUE	D ON NEXT PAGE)

Item			Field	
Number	From-To	Size	Char.	Field Description
				recording prekindergarten participation in a program provided by a district through contracted services.
				O Prekindergarten, Other - A preschool program operated by a school district (excluding those identified above).
				N None-The student did not participate in a prekindergarten program.
				Z Not applicable. (The student is not a kindergarten student.)
				Note: The element is to be used for recording prekindergarten program participation the year prior to entering kindergarten for students currently in kindergarten.
46	98-100	3	A/N	Filler
47	101-101	1	A/N	Filler
48	102-109-	8	A/N	Withdrawal Date
				See the <u>DOE Information Data Base Requirements:</u> Volume I Automated Student Information System manual (Data Element 188825) for definition. MMDDYYYY Example: 06051995
49	110-110	1	A/N	Filler
50	111-111	1	Α	Prekindergarten Program Participation
				A code which indicates the program in which a preschool age student is currently participating. When the student participates/participated in more than one program, the program which is/was the primary funding source is to be recorded.

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ltem Number	From-To	Size	Field Char.		Field Description
Humber		0120	ondi.	Code	Definition
				С	Title 1 Prekindergarten - A federal funded preschool program serving three and four year olds who live in Title 1 attendance zones and are educationally disadvantaged
				н	Head Start - A federal funded preschool program serving three and four year olds who meet income eligibility requirements; program may be operated by school district or community agency.
				Μ	Migrant Prekindergarten - A federal or state funded preschool program for eligible three and four year old children of migratory agricultural or fishing laborers.
				D	Prekindergarten Program for Children with Disabilities - A federally and state funded program within the Florida Education Finance Program (FEFP) for three and four year olds with disabilities.
				I	Prekindergarten Early Intervention - A state funded program serving three and four year olds who meet specific eligibility requirements.
				S	Subsidized Child Care - A federal and/or state funded program serving children birth to age 12 through which an eligible family receives a government subsidy to pay the total or partial costs of child care. The location of the care does not necessarily determine subsidized child care status. This code is to be used for recording prekindergarten participation in a program provided by the district through contracted services.
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From-To	Size	Field Char.	Field Description
			Code Definition
			O Prekindergarten, Other - A preschool program operated by a school district (excluding those identified above).
			Z Not Applicable
			Note: This element is to be used for recording current Program participation for preschool age children.
112-112	1	Α	Kindergarten Readiness
			A code indicating whether or not a student has been evaluated and determined ready for kindergarten.
			CodeDefinitionYThe kindergarten student has been evaluated and determined ready for school.NThe kindergarten student has been evaluated and determined not to be ready for school.ZNot applicable. (The student has either not been evaluated or is not a kindergarten student).
113-113	1	A/N	Career Academy Participant
			Indicate whether the student participated, during the current reporting year, in a <u>Career Academy</u> as a School-To-Work student. This is a school-based learning activity within the School-To-Work initiative.
			Code YDefinition The student participated in a Career Academy during the current reporting year.
			N The student did not participate in a Career Academy during the current reporting year.
			(CONTINUED ON NEXT PAGE)
	112-112	112-112 1	112-112 1 A

Item			Field	
Number	From-To	Size	Char.	Field Description
				NOTE: In these special-focus programs, applied academic and technical instruction focuses on a single area (or occupational cluster) such as health care, science and technology, or hospitality and tourism. Most Career Academies are "schools within schools," but an entire school may be designed around the academy concept.
53	114-114	1	A/N	Florida Compact Participant
				Indicate whether the student participated, during the current reporting year, in the Florida Compact as a School-To-Work student. This is a school-based learning activity within the School-To-Work initiative.Code YDefinition The student participated in the Florida Compact during the current reporting year.NThe student did not participate in the Florida Compact during the current reporting year.
54	115-115	1	A/N	Internship Participant
				Indicate whether the student participated, during the current reporting year (secondary) or term (postsecondary), in an Internship as a School-To-Work student. This is a work-based experience within the School-To-Work initiative.Code YDefinition The student participated in an Internship.NThe student did not participate in an Internship.
				(CONTINUED TO NEXT PAGE)

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Item Number	From-To	Size	Field Char.	Field Description
				NOTE: Internships are exploratory or preparatory paid or unpaid work-site experiences where students work for an employer or agency for 40 or more hours to learn about a particular industry or occupation. Activities may include special projects, a sample of tasks for different jobs, or tasks from a single occupation.
55	116-116	1	A/N	Mentoring/Coaching Participant
				Indicate whether the student participated, during the current reporting year (secondary) or term (postsecondary), in Mentoring/Coaching as a School- To-Work student. This is a work-based experience within the School-To-Work initiative.Code YDefinition The student participated in Mentoring/ Coaching.NThe student did not participate in Mentoring/ Coaching.
56	117-117	1	A/N	School Based Enterprise Participant
				Indicate Unterprise Furtherprise FurtherpriseIndicate whether the student participated, during the current reporting year (secondary) or term (postsecondary), in a School Based Enterprise as a School-To-Work student. This is a work-based experience within the School-To-Work initiative.Code YDefinition The student participated in a School Based Enterprise.NThe student did not participate in a School Based Enterprise.
				(CONTINUED ON NEXT PAGE)

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From-To	Size	Field Char.	Field Description NOTE: School Based Enterprise experiences are activities carried out in a school or employer sponsored enterprise in which goods or services are produced by the students. School enterprises provide career awareness, exploration or preparation experiences for 40 or more baura and parmally involve students in all
			NOTE: School Based Enterprise experiences are activities carried out in a school or employer sponsored enterprise in which goods or services are produced by the students. School enterprises provide career awareness, exploration or preparation experiences for 40 or more
			hours and normally involve students in all aspects of the business to the extent practicable. They may be conducted on or off the school site, but must be a part of the student's regular school program.
118-118	1	A/N	Service Learning Participant
			Indicate whether the student participated, during the current reporting year (secondary) or term (postsecondary), in Service Learning as a School-To- Work student. This is a school-based learning activity within the School-To-Work initiative.Code YDefinition The student participated in Service Learning.NThe student did not participate in Service Learning.
119-119	1	A/N	Tech Prep Participant
	-		Indicate whether the student participated, during the current reporting year (secondary) or term (postsecondary), in <u>Tech Prep</u> as a School-To-Work student. This is a school-based learning activity within the School-To-Work initiative.

Item Number	From-To	Size	Field Char.	Field Description
				Code YDefinition The student participated in Tech Prep.NThe student did not participate in Tech Prep.NOTE:TechPrep is a specific articulated occupational/technical program. It is offered in secondary and postsecondary institutions on the state list of tech prep sites in funded
59	120-120	1	A/N	Filler
60	121-121	1	Α	Vocational Academic Disadvantaged
				THESE CODES ARE USED ONLY FOR VOCATIONAL STUDENTS. Indicate whether or not the student was academically disadvantaged during the reporting year (secondary) or term (postsecondary). <u>Code Definition</u> A "Academic Disadvantaged" means individuals (other than individuals with handicaps) who have academic disadvantages and <u>WHO REQUIRE</u> <u>SPECIAL SERVICES AND ASSISTANCE IN</u> <u>ORDER TO SUCCEED IN VOCATIONAL</u> <u>EDUCATION PROGRAMS</u> . This includes individuals who are: (CONTINUED ON NEXT PAGE)

Item			Field	
Number	From-To	Size	Char.	Field Description
				migrants;
				Limited English Proficient; or
				dropouts, or who are identified as potential dropouts, from secondary school. (PL 101-392, the Carl D. Perkins Vocational and Applied Technology Education Act Amendments of 1990)
				The following indicators may be used with the above definition to determine vocational academic disadvantagement:
				 The student is enrolled in remedial instruction in reading, writing or mathematics.
				 The student has secondary school grades below 2.0 on a 4.0 scale (Grade "A" equals 4.0).
				 The student has scored at or below the 25th percentile for the student's grade level on a standardized achievement or aptitude test.
				 The student is failing a grade.
				 The student is on academic probation (for adults).
				Z Not Applicable
				THESE CODES ARE USED ONLY FOR VOCATIONAL STUDENTS. Select the most appropriate code below to indicate whether or not the student was a single parent and/or single pregnant woman during the reporting year (secondary) or term (postsecondary).
				(CONTINUED ON NEXT PAGE)

Item Number	From-To	Size	Field Char.		Field Description
61	122-122	1	Α	Vocational, Single Parent and Single Pregnant Woman	
				<u>Code</u>	Definition
				S	Single Parent, except pregnant - The student is unmarried, widowed or legally separated from a spouse and has a minor child or children for which the parent has either custody or joint custody.
				W	Single Pregnant Woman
				В	Both - The student is both a single parent and a single pregnant woman.
				Z	Not Applicable, including adult general education students.
62	123-123	1	Α	GED Exit	Option Test Results
			-	A one-character code to indicate the status of a student participating in the GED Exit Option Model as approved by the American Council on Education.	
				<u>Code</u>	<u>Definition</u>
				Р	The student took the GED Tests and passed
				F	The student took the GED Tests and failed.
				Z	Not applicable
				NOTE: W10	Students receiving a code of P for GED Exit Option Test Results must receive one of the following for Diploma Type: (Any student participating in the GED Exit Option Model who passed the
					GED Tests and the FCAT or HSCT and was awarded a standard high school diploma.) Or
				(CONTINU	JED ON NEXT PAGE)

	-2002 010				
Item			Field		
Number	From-To	Size	Char.		Field Description
			-	WGD	(Any student participating in the GED Exit Option Model who passed the GED tests, but did not pass the FCAT or HSCT and was awarded a State of Florida diploma.)
63	124-160	37	A/N	Filler	