1. District Number, Current Instruction/Service must be numeric in the range 01-70 or 72-76 and must be correct for the district submitting the data. -record rejected-

EXAMPLE

If district 01 is submitting records, District Number, Current Instruction/Service must be 01 for all records. In the records listed below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Instruction/Service is 02 rather than 01 (the number of the district submitting the record).

District Number, Current Instruction/Service	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 02	0021	012345679X

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Instruction/Service and resubmit the record.

2. School Number, Current Instruction/Service must be numeric in the range 0001 to 9899, or it must be N998 or N999. -record rejected-

EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Instruction/Service is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Instruction/Service is not an acceptable code.

District Number, Current	Student Number Identifier,	School Number, Current
Instruction/Service	Florida	Instruction/Service
01	012345676X	0151
01	012345677X	0151
* 01	123456789X	9999
* 01	123456788X	C901

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-70 or 72-76. -record rejected-

Note: For more information on Student Number Identifier, Florida refer to <u>DOE</u> <u>Information Data Base Requirements Volume I -- Automated Student Information</u> <u>System</u> Manual.

EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida code, the tenth position must be an "X". The fourth and sixth records would be rejected because the Student Number Identifier, Florida code contains blanks. The fifth record would be rejected because the first two digits are not a valid district number.

District Number, Current Instruction/Service	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	0123 56791

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

4. Survey Period Code must be 5 and correct for the submission specified by the district. -record rejected-

EXAMPLE

The Survey Period Code as specified in the transmission JCL or in statements for tape transmission is identified as Survey Period "5." However, records on the transmission have a Survey Period Code "3." All updates, adds or deletes with this inconsistency would be rejected.

DISTRICT RESPONSIBILITY

The district must correct the Survey Period Code either on the records being submitted or the transmission JCL and resubmit.

5. School Year must be correct for the submission specified by the district. -record rejected-

EXAMPLE

The School Year as specified in the transmission JCL or in statements for tape transmission is identified as "9900". However, records on the transmission have School Year coded as "0001". All updates, adds or deletes with this inconsistency will be rejected.

DISTRICT RESPONSIBILITY

Correct the School Year either on the records being submitted or the transmission JCL and resubmit all records in a batch transaction or add them on-line.

6. The first digit of Federal/State Project, Area, and Model must be in the range 1-3 or 5-7. The second digit must be in the range 0-9. The third and fourth digits must be in the range 00-01 or 08-10. The fifth digit must be zero. -record rejected-

EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because digits three and four of the Federal/State Project, Area, and Model are not within the range 00-01 or 08-10. The fourth record would be rejected because the third position of the Federal/State Project, Area, and Model contains a blank.

Student Number	Federal/State Project,
Identifier, Florida	Area, and Model
012345676X	31010
012345677X	32010
* 012345678X	24300
* 012345679X	24 80

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Federal/State Project, Area, and Model and resubmit the records.

17. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-

EXAMPLE

For all original transmissions, the Transaction Code must be "A." An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D." To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A." Records with an incorrect Transaction Code would be rejected.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

18. Each Federal/State Compensatory Project Evaluation record must be unique based on the keys of District Number, Current Instruction/Service; School Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code; School Year; Federal/State Project, Area, and Model and Term. -first record accepted, all other duplicate records rejected-

EXAMPLE

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates of the first and fourth records, respectively.

District	School					
Number,	Number,	Student			Federal/State	
Current	Current	Number	Survey		Project,	
Instruction/	Instruction/	Identifier,	Period	School	Area, and	
Service	Service	Florida	Code	Year	Model	Term
01	0021	123456789X	5	0001	11010	3
* 01	0021	123456789X	5	0001	11010	3
01	0021	123456786X	5	0001	11010	3
01	0021	123456787X	5	0001	11000	3
* 01	0021	123456787X	5	0001	11000	3

DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the data base are the correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

20. Term must be 3 or S. -record rejected-

EXAMPLE

The records listed below would be rejected because of invalid Term codes.

Student Number Identifier, Florida	Term
* 123456789X	0 (zero)
* 223456789X * 012345678X	М

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Term code and resubmit the records.

21. Federal/State Project - Placement Date must be a valid date, greater than or equal to July 1, 2000 and less than August 16, 2001, or all zeroes. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Federal/State Project - Placement Date is not a valid date. The third record would be rejected because it contains a blank. The fourth record would be rejected because it is less than July 1, 2000. The fifth record would be rejected because it is greater than August 16, 2001.

Student Number	Federal/State Project -
Identifier, Florida	Placement Date
012345676X	09272000
* 012345677X	13011999
* 012345688X	01 1999
* 012345689X	01291996
* 012345690X	09302001

DISTRICT RESPONSIBILITY

If the records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Federal/State Project - Placement Date and resubmit the records.

24. Federal/State Project - Support Service must be A, D, H, N, O, R, S, T, X, Q, or Z. -record rejected-

EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number	Federal/state	Federal/State
Identifier,	Project, Area, and	Project - Support
Florida	Model	Services
123456786X	11010	DHNZ
123456787X	12100	ZZZZ
* 123456789X	11010	DH N
* 123456788X	11010	MGZZ

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Federal/State Project - Support Service code and resubmit the records.

30. If the School Number, Current Instruction/Service is not N998 or N999, then it must exist on the Master School Identification File as a valid school in the district of instruction. -record rejected-

EXAMPLE

The record listed below would be rejected because the School Number, Current Instruction/Service is not valid on the Master School Identification File for the District Number, Current Instruction/ Service.

District Number,	School Number,	Student Number
Current	Current	Identifier,
Instruction/Service	Instruction/Service	Florida
* 01	0351	123456789X

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the record.

FEDERAL/STATE COMPENSATORY PROJECT EVALUATION -STATE VALIDATION RULES

31. Each Federal/State Compensatory Project Evaluation record must have a matching Student Demographic record based on District Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code and School Year. -state validation-

ALLOWABLE for Batch/Update

EXAMPLE

The Federal/State Compensatory Project Evaluation record listed below would cause an error message to be generated because it does not have a matching Student Demographic record based on District Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code and School Year.

Student Demographic Information records

District Number,		Survey	
Current Instruction/	Student Number	Period	School
Service	Identifier, Florida	Code	Year
01	123456789X	5	0001
01	123456788X	5	0001

Federal/State Compensatory Project Evaluation record

District Number,	Survey			Survey		
Current Instruction/	Student Number	Period	School			
Service	Identifier, Florida	Code	Year			
		_				
* 01	123456786X	5	0001			

DISTRICT RESPONSIBILITY

The district must delete the Federal/State Compensatory Project Evaluation record if it was submitted in error. Otherwise, submit the matching demographic record if it should have been submitted with the original transmission.

32. If the Subject Area is 2, Basic Skills Math (second digit of the Federal/State Project, Area, and Model code) of the Federal/State Compensatory Project Evaluation record, and Grade Level of the Student Demographic Information record is in the range 02-08, then there must be a matching Federal/State Compensatory Project Evaluation record with the Subject Area of 7, Higher Order Skills - Math (second digit of the Federal/State Project, Area, and Model code). -exception report-

EXAMPLE

The first and second Federal/State Compensatory Evaluation records below would pass the edit. The third Federal/State Compensatory Evaluation record would cause an error message to be generated because there is no matching Federal/State Compensatory Project Evaluation record with the Subject Area of 7, Higher Order Skills - Math (second digit of the Federal/State Project, Area, and Model code).

Federal/State Compensatory Evaluation records

District Number,	Student Number	Survey	Federal/State,
Current Instruction/	Identifier,	Period	Project,
Service	Florida	Code	Area, and Model
01	123456789X	5	12010
01	123456789X	5	17010
* 01 (record Missing)	123456777X	5	12010

Student Demographic Information records

District Number,	Student Number		Grade
Current Instruction/	Identifier,	Survey Period	Level
Service	Florida	Code	
01	123456789X	5	03
01		5	05
01	123456777X	5	03

DISTRICT RESPONSIBILITY

The district must submit the Federal/State Compensatory Project Evaluation records containing both basic skill and advanced (or Higher Order) skills for those students in grade levels two and higher.

33. If the Subject Area is 1, Basic Skills - Reading (second digit of the Federal/State Project, Area, and Model code) of the Federal/State Compensatory Project Evaluation record, and Grade Level of the Student Demographic Information record is in the range 02-08, then there must be a matching Federal/State Compensatory Project Evaluation record with a Subject Area of 6, Higher Order Skills - Reading (second digit of the Federal/State Project, Area, and Model code). -exception report-

EXAMPLE

The first and second Federal/State Compensatory Evaluation records below would pass the edit. The third Federal/State Compensatory Evaluation record would cause an error message to be generated because there is no matching Federal/State Compensatory Project Evaluation record with the Subject Area of 6, Higher Order Skills - Reading (second digit of the Federal/State Project, Area, and Model code).

Federal/State Compensatory Evaluation records

District Number,	Student Number	Survey	Federal/State
Current Instruction/	Identifier,	Period	Project,
Service	Florida	Code	Area, and Model
01	123456789X	5	11010
01	123456789X	5	16010
* 01 (record missing)	123456777X	5	11010

Student Demographic Information records

District Number,	Student Number	Survey	
Current Instruction/	Identifier,	Period	Grade
Service	Florida	Code	Level
01	123456789X	5	03
01		5	
01	123456777X	5	03

DISTRICT RESPONSIBILITY

The district must submit the Federal/State Compensatory Project Evaluation records containing both basic skill and advanced (or Higher Order) skills for those students in grade levels two and higher.

48. If Term = S and the first digit of Federal/State Project, Area and Model is 2, 3, 5 or 6, the second digit of Federal/State Project, Area and Model may not equal 0 (zero). -exception report-

EXAMPLE

The first and third records listed below would pass the edit. The third record would cause a message to be generated because the Term is S and the second digit of Federal/State Project, Area and Model is 0.

District	School		Federal/	
Number,	Number,	Student	State	
Current	Current	Number	Project,	
Instruction/	Instruction/	Identifier,	Area	Term
Service	Service	Florida	and Model	
01	0021	123456789X	61010	S
* 01	0021	123456790X	20010	S
01	0021	123456791X	53010	S

DISTRICT RESPONSIBILITY

The district should verify that the elements, Term and Federal/State Project, Area and Model have been accurately reported. If there is an error, the record should be updated. Otherwise, no further action is necessary.