1. District Number, Current Enrollment must be numeric and in the range 01-70 or 72-76. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not in the appropriate range.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Enrollment and resubmit the record.

2. School Number, Current Enrollment must be numeric in the range 0001 to 9899. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The last two records would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not an acceptable code.

District Number,	School Number,	Student Number
Current	Current	Identifier,
Enrollment	Enrollment	Florida
01	0021	0123456789
01	0021	0123456790
* 01	9999	0123456791
* 01	C901	0123456792

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

3. School Number, Where Tested must be numeric in the range 0001 to 9899. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Where Tested is not in the appropriate range. The fourth record would be rejected because the School Number, Where Tested is not an acceptable code.

District Number, Current	School Number, Where	Student Number Identifier,
Enrollment	Tested	Florida
01	0021	0123456789
01	0021	0123456790
* 01	9999	0123456791
* 01	C901	0123456792

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Where Tested and resubmit the records.

4. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-70 or 72-76. -record rejected-

Note: For additional information on Student Number Identifier, Florida, refer to DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the tenth position of the Student Number Identifier, Florida, must be numeric or an "X". The fourth and sixth records would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number.

District Number,	School Number,	Student Number
Current Enrollment	Current Enrollment	Identifier, Florida
04	0454	4004507004
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	0123 56791

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

5. Survey Period Code must be 8 and correct for the submission specified by the district. -record rejected-

EXAMPLE

The Survey Period Code as specified in the transmission JCL or in statements for tape transmission is identified as Survey Period "8". However, records on the transmission have a Survey Period Code "5". All updates, adds or deletes with this inconsistency would be rejected.

DISTRICT RESPONSIBILITY

The district must correct the Survey Period Code either on the records coming in or the Transmission JCL, and all records should be resubmitted.

6. School Year must be correct for the submission specified by the district. -record rejected-

EXAMPLE

The School Year as specified in the transmission JCL or in statements for tape transmission is identified as "9899". However, records on the transmission have School Year coded as "9798". All updates, adds or deletes with this inconsistency will be rejected.

DISTRICT RESPONSIBILITY

The district must correct the School Year either on the records coming in or the Transmission JCL and resubmit all the records.

7. Grade Level must be 04 or 08, the grade in which the student was enrolled at the time the test was administered. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Grade Level is not 04 or 08. The fourth record would be rejected because Grade Level does not have a leading zero.

District Number,	School Number,	
Current	Current	Grade
Enrollment	Enrollment	Level
01	0021	04
01	0141	08
* 01	0031	10
* 01	0041	4

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Grade Level and resubmit the records.

8. Exceptionality, Primary must be either A, B, C, F, G, H, I, J, K, L, M, N, O, P, Q, S, V, or Z. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Exceptionality, Primary is not provided with an acceptable code. The fourth record would be rejected because Exceptionality, Primary is blank.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality, Primary
01	0021	0123456789X	А
01	0031	0123456790X	K
* 01	0041	0123456791X	D
* 01	0141	0123456792X	

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Exceptionality, Primary and resubmit the records.

9. The code for Reason Not Tested must be A, I, O, or Z. -record rejected-

EXAMPLE

The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and third records would be rejected because the Reason Not Tested codes are invalid.

District	Student	
Number,	Number	Reason
Current	Identifier,	Not
Enrollment	Florida	Tested
* 01	012345678X	S
01	601254693X	А
* 01	019876545X	Ν

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Reason Not Tested codes and resubmit the records.

10. Test Date, as determined by the Test Name and Test Form below, must match the range shown in the chart below (format item numbers 11, 12 and 25) or include all zeroes. These are the dates identified by the test publishers as being used for projected or empirical norms. -record rejected-

Test Name	Test Form	Test Date
CAP, ACS	A or B	03121999 - 06041999
CAP, NAT	3	03081999 - 05311999
CAT	E or F	03161999 - 06221999
CAT	C or D	03161999 - 06221999
СТВ	A or B	03081999 - 06151999
СТВ	U or V	03081999 - 06151999
ITB	G or H	03151999 - 06211999
ITB	7 or 8	03151999 - 06211999
MTS	L or M	03141999 - 06061999
NTB	1	03131999 - 06051999
STA	E or F	03241999 - 06161999
STA	J, K, L, or S	03041999 - 05271999
CAT	A or B	03011999 - 06301999
ITB	K, L or M	03011999 - 06301999
MTS	S	02231999 - 07311999
TER	A or B	03081999 - 06151999

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is out of range. The fourth record would be rejected because the Test Date code is all zeroes and the Test Name and Test Form codes contain valid data.

District Number,

Current Enrollment	Test Name	Test Form	Test Date
01	CAT	E	03291999
02	NTB	1	03201999
* 01	CAT	С	02151999
* 01	CAT	С	0000000

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Date so it would match the Test Name and Test Form and resubmit the records.

11. Test Name must be CAP, NAT, ACS, CAT, CTB, ITB, MTS, NTB, STA, TER or all zeroes. -record rejected-

EXAMPLE

The first three records listed below would be loaded to the data base assuming no other reject rule caused their rejection. The fourth record would be rejected because the Test Name is not one of the nine acceptable codes. The fifth record would be rejected because the Test Name is missing.

District Number, Current	
Enrollment	Test Name
01	CAP
02	СТВ
03	CAT
* 04	MAT
* 05	

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Name and resubmit the records. 12. Test Form - Reading and Test Form - Mathematics codes must match Test Name code (format item number 11) as indicated below or the Test Form code may be all zeroes. -record rejected-

Test Name	Test Form
CAP, ACS	A or B
CAP, NAT	3
CAT	A, B, C, D, E, or F
CTB	A, B, U, or V
ITB	G, H, K, L, M, 7, or 8
MTS	L, M, or S
NTB	1
STA	E, F, J, K, L, or S
TER	A or B

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Form is not one of the acceptable Test Forms for the Test Name CAP. The fourth record would be rejected because the Test Form is blank.

District Number, Current Enrollment	Test Name	Test Form
01	CAP	А
01	CAT	Е
* 01	CAP	С
* 01	CAP	

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records are to be loaded to the data base, the district must correct the Test Form and resubmit the records.

13. Test Level-Reading code (format item 13) and Test Level-Mathematics code (format item 24) are determined by the Grade Level, Test Name and Test Form codes (format item numbers 7, 11, and 12). The Test Level-Reading code is the level of the test scores reported in items 15-18. The Test Level-Mathematics code is the level of the test scores reported in items 19-22. Acceptable Test Level codes are listed below. -record rejected-

Grade Level	Test Name	Test Form	Test Level
04 04 04 04	CAP or AC CAP or NA CAT CTB		07-11 E, F, or G 12-17 13-16
04		U or V	D, E, F, G, H or J
04	ITB	G, H, K, L, or M	09-10
04	ITB	7 or 8	08-11
04	MTS	L or M	P2 or EL
04	MTS	S	E2
04	NTB	1	E, F, G, or H
04	STA	E, F, J, K, L or S	P2, P3, I1, I2, or 04-07
04	TER	A or B	13-15
08	CAP or AC		10-14
08	CAP or NA		I, J, or K
08	CAT	E or F	16-20
08	CAT	A, B, C, or D	16-19
08	CTB	A or B	16-20
08	СТВ	U or V	F, G, H, J, or K
08	ITB	G, H, K, or L	12-14
08	ITB	7 or 8	12-14
08	MTS	L or M	IN or A1
08	MTS	S	14
08	NTB	1	I, J, or K
08	STA	E or F	I2, AD, or 07-08
08	STA	J, K, L, or S	I3, A1, A2, or 08-10
08	TER	A or B	17-19

EXAMPLE

The first two records listed in the following example would be loaded to the data base, assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Level is not one of the acceptable Test Levels for the Test Name CAP Form A. The fourth record would be rejected because the Test Level is preceded by a blank instead of being followed by a blank. The fifth record would be rejected because the Test Level is not preceded by a zero.

Grade Level	Test Name	Test Form	Test Level
04	CAP	А	08
08	CAP	3	J
* 04	CAP	А	12
* 08	CAP	3	J
* 04	CAP	А	8

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Level and resubmit the records.

14. Test Score Type must be NP or all zeroes. -record rejected-

EXAMPLE

The first record would be loaded to the data base assuming no other reject rule caused its rejection. The second record would be rejected because the Test Score Type only has one "N". The third record would be rejected because the Test Score Type is not "NP". The fourth record would be rejected because the Test Score Type is blank.

Grade Level	Test Name	Test Form	Test Score Type
04	CAP	А	NP
* 08	CAP	3	Ν
* 04	CAP	А	RS
* 08	CAP	3	

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Score Type and resubmit the records.

15. The Test Score must be numeric and less than 100. All zeros are to be used for students who do not have a test score. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score is not numeric. The third record would be rejected because the Test Score is blank.

Student Number	Test	Test
Identifier, Florida	Date	Score
0123456789	04191998	0000
* 0123456790	04191998	ZZZZ
* 0123456791	04191998	

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Score and resubmit the records.

16. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-

EXAMPLE

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

17. The School Number, Current Enrollment must exist on the Master School Identification File as a valid school number in the District Number, Current Enrollment. -record rejected-

EXAMPLE

The records listed below would be rejected because the School Number, Current Enrollment in each case is not on the Master School Identification File as a valid number in the District Number, Current Enrollment.

District Number,	School Number,
Current Enrollment	Current Enrollment
* 01	8311
* 06	0001
* 09	0085

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

18. Each Statewide Assessment Program record must be unique based on the keys of District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and School Year. -first record accepted, all other duplicate records rejected-

EXAMPLE

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates (same Student Number Identifier, Florida) of the first and fourth records, respectively.

ol
r
9
9
9
9
9

DISTRICT RESPONSIBILITY

If the rejected records that were accepted and loaded to the data base are the correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

19. The School Number, Where Tested must exist on the Master School Identification File as a valid school number in the District Number, Current Enrollment. -record rejected-

EXAMPLE

The records listed below would be rejected because the School Number, Where Tested in each case is not on the Master School Identification File as a valid number in the District Number, Current Enrollment.

District Number,	School Number,
Current Enrollment	Where Tested
* 01	8311
* 06	0001
* 09	0085

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Where Tested and resubmit the records.

20. Test Date must be a valid date in the range 02/23/1999 to 07/31/1999 or it must be zeroes. -record rejected

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Date is not in the valid range.

District Number,	Test	Test
Current Enrollment	Name	Date
01	CAP	03141999
* 01	CAP	02211999

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Date and resubmit the record.

21. Test Form must be A-H, J-M, S, U, V, 1, 3, 7, 8 or it must be zeroes. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Form is not a valid code. The third record would be rejected because Test Form is blank.

Grade Level	Test Name	Test Form
04	CAP	В
* 04	CAP	I
* 08	CAP	

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Form and resubmit the records.

22. Test Level must be D-K, 04-20, P2, P3, EL, E2, I1, I2, I3, I4, IN, AD, A1, A2 or zeroes. All one character alpha Test Level codes must be left justified with a trailing blank. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Test Level is not left justified with a trailing blank. The Fourth record would be rejected because Test Level is not a valid code. The fifth record would be rejected because Test Level is blank.

Grade Level	Test Name	Test Form	Test Level
04	CAP	А	07
08	CAP	3	J
* 04	CAP	3	E
* 04	CAP	3	EE
* 08	CAP	3	

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Level and resubmit the records.

23. Sex code must be M or F. -record rejected-

EXAMPLE

The records listed below would be rejected. The first record would be rejected because the sex code is not M or F. The second record would be rejected because sex code was left blank.

Student Number Identifier, Florida	Sex	Racial/Ethnic Category
* 012345678X * 012345679X	Z	W

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Sex code and resubmit the records.

24. Racial/Ethnic Category code must be W, B, H, A, I or M. -record rejected-

EXAMPLE

The records listed below would be rejected. The first record would be rejected because the Racial/Ethnic Category code is not valid. The second record would be rejected because the Racial/Ethnic Category code was left blank.

Student Number Identifier, Florida	Sex	Racial/Ethnic Category
* 012345678X * 012345679X	M F	Z

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Racial/Ethnic Category code and resubmit the records.

25. Exceptionality, Other must be A-Q, S, V, or Z. -record rejected-

Note: Nine possible codes may be selected. If less than nine codes are selected, Z-fill the remaining fields.

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Exceptionality, Other code is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality, Other
57	571234567X	CLZZZZZZZ
* 57	571234568X	XZZZZZZZZ
* 57	571234569X	RZZZZZZZ

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Exceptionality, Other code and resubmit the records.

26. If Exceptionality, Primary is other than Z, then Exceptionality, Other codes may not include the Exceptionality, Primary code. -record rejected-

EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Exceptionality, Other codes includes the Exceptionality, Primary code.

District Number,	Student Number		
Current	Identifier,	Exceptionality,	Exceptionality,
Enrollment	Florida	Primary	Other
57	571234567X	В	ZZZZZZZZZ
* 57	571234568X	С	ACKZZZZZ

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must determine which exceptionality code is in error, correct the record, then resubmit it.

27. Limited English Proficient code must be LY, LN, LF, LP, LZ, or ZZ. -record rejected-

EXAMPLE

The records listed below would be rejected. The first record would be rejected because the Limited English Proficient code is not valid. The second record would be rejected because the Limited English Proficient code was left blank.

Student Number	Limited English
Identifier, Florida	Proficient

* 012345678X	00
* 012345679X	

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Limited English Proficient codes and resubmit the records.

28. Limited English Proficient: Entry Date must be numeric and a valid date unless zero filled. -record rejected-

EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Limited English Proficient: Entry Date is not a valid date. The fourth record would be rejected because the Limited English Proficient: Entry Date is blank.

Student Number	Survey	School	LEP:
Identifier, Florida	Period Code	Year	Entry Date
123456789X	2	9899	19950118
* 223456789X	3	9899	19910230
323456789X	3	9899	00000000
* 423456789X	3	9899	

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Limited English Proficient: Entry Date and resubmit the records.

29. The code for Alternative Assessment Administered must be Y, N, or Z. -record rejected-

EXAMPLE

The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and third records would be rejected because the Alternative Assessment Administered codes are invalid.

District	Student	
Number,	Number	Alternative
Current	Identifier,	Assessment
Enrollment	Florida	Administered
* 01	012345678X	А
01	601254693X	Ν
* 01	019876545X	0

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Alternative Assessment Administered codes and resubmit the records.

STATEWIDE ASSESSMENT PROGRAM - EXCEPTION REPORT

80. The Test Date should be the same for all of the records submitted by a district that have the same Grade Level. -exception report-

EXAMPLE

The first eight records listed below would pass this edit. The ninth record would cause an error message to be generated because it has the same Grade Level as the first record, but it has a different Test Date. The tenth record would cause an error message to be generated because it has the same Grade Level as the seventh record, but it has a different Test Date.

District Number, Current Enrollment	Grade Level	Test Date
01	04	05041999
01	04	05041999
02	04	05061999
02	04	05061999
01	08	04201999
01	08	04201999
02	08	04211999
02	08	04211999
* 01	04	05031999
* 02	08	04241999

DISTRICT RESPONSIBILITY

The district should verify the Test Date and correct the records if in error.

STATEWIDE ASSESSMENT PROGRAM - EXCEPTION REPORT

82. If Test Date is equal to zeroes, then Test Name, Test Form, Test Level, Test Score, and Test Score Type must equal zeroes. -exception report-

The first record listed below would pass this edit. The second record listed below would cause an error message to be generated because Test Name is not equal to all zeroes.

District Number, Current Enrollment	Test Date	Test Name	Test Form	Test Level	Test Score	Test Score Type
01	00000000	000	0	00	0000	00
* 01	00000000	CAP	0	00	0000	00

DISTRICT RESPONSIBILITY

The district should verify the Test Date, and correct the record if in error.