

FLORIDA DEPARTMENT OF EDUCATION  
 DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:  
 AUTOMATED STUDENT INFORMATION SYSTEM  
 AUTOMATED STUDENT DATA ELEMENTS

Year: 2013-14

Data Element Number: **102625**

Data Element Name: **Attendance, Adult**

A three-character code which indicates the presence or absence of the adult student for each scheduled class meeting of the course. Attendance records are to be kept for each course in which the adult student is enrolled. See Automated Student Attendance Recordkeeping for procedures.

For all adult students, use the following method of indicating presence and absence.

<b>Code</b>	<b>Definition/Example</b>
A	Not present (Absent)
hhmm	Present (A numeric value). With an implied: (colon) between the second and third positions indicate to the nearest minute the total amount of time the student was actually present: 1)if the adult students attend classes at their convenience whether or not an overall schedule has been established; or  2)if a secondary student is taking the course for high school credit in order to earn a regular high school diploma and he or she is in class less than the number of hours he or she is scheduled to be in class.
P or Blank	Present.

Note: Some districts have adult courses that meet longer than 9 hours and 59 minutes in one class period. Those districts may expand the field length to four characters. Those districts which need only three characters may leave the field length as three in their local systems.

**Length:** 4

**Data Type:** Alphanumeric

**Year Implemented:** 9495

**State Standard:** No

**Use Types:**

State Reporting: No

Local Accountability: Yes

FASTER: No

Migrant Tracking: No

**Required Grades:** Adult

**Programs Required:**

Adult Basic Skills

Adult Secondary

Adult Postsecondary

**Formats Required:**

None

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**Surveys Required:**

None

**Appendixes:**

None

**Description of Changes:**

None