

**THE FOLLOWING CHANGES ARE  
FOR FISCAL YEAR  
2021**

**October 23, 2020**

FLORIDA DEPARTMENT OF EDUCATION  
 DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:  
 AUTOMATED STUDENT INFORMATION SYSTEM  
 AUTOMATED STUDENT DATA ELEMENTS

Year: 2020-21

Data Element Number: **101075**

Data Element Name: **Adult Educational Functioning Level, Initial**

A federally-defined code indicating the Adult General Education or English Language functioning level of the adult student upon initial entrance into the course. A student may be assigned only one initial adult educational functioning level for each course on each reporting record and must be the same level or a higher level than previously reported for the same course. Based upon the instruction being reported on the record, select the most appropriate response from those listed under either Adult General Education (Adult Basic Education and Adult Secondary Education), Adult ESOL Literacy Skills, Adult ESOL, Adult ELCATE, Adult ESOL College and Career Readiness, or Applied Academics for Adult Education (AAAE). Functioning level reported may not be based on out of range test scores as determined using publisher guidelines.

For the initial Adult General Education functioning level, use the following codes to relate functioning levels to grade levels.

Code	Definition/Example
<b>1) Adult General Education</b>	
B	ABE Level 1
F	ABE Level 2
H	ABE Level 3
J	ABE Level 4
K	ABE Level 5 (grade level 9.0 through 10.9 WITH a U.S. high school diploma or its equivalent)
L	ABE Level 6 (grade level 11.0 through 12.9 WITHOUT a U.S. high school diploma or its equivalent),
M	ABE Level 6 (grade level 11.0 through 12.9, WITH a U.S. high school diploma or its equivalent).
N	ABE Level 5 (grade level 9.0 through 10.9 WITHOUT a U.S. high school diploma or its equivalent)

NOTE #1: When determining initial placement for GED® Prep Social Studies (9900132) or GED® Prep Science (9900133) a student is placed when tested at a 9.0 or higher on an eligible Reading subtest.

NOTE #2: Students may only be enrolled in Applied Academics for Adult Education (AAAE) if their initial functioning level is equivalent to grade level 9.0 or higher (Codes K, L, M, or N) and the student is enrolled in or planning to enroll in a career certificate program with a basic skills requirement.

NOTE #3: Should be reported using the field “Adult Educational Functioning Level, Initial (Non-ESOL and ELCATE Programs)”.

<b>2) ESOL</b>	
Q	ESOL Pre Literacy – Level A
R	ESOL Basic Literacy – Level B
S	ESOL Advanced Literacy – 2 Level C

For the initial Adult ESOL functioning level, use the following codes to relate functioning level to approved test scores per Rule

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6A-6.014, Florida Administrative Code (F.A.C.).

NOTE #1: Should be reported using the field “Adult Educational Functioning Level, Initial (Non-ESOL and ELCATE Programs)”.

**3) ESOL initial**

1 ESL Level 1

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2 ESL Level 2

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3 ESL Level 3

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4 ESL Level 4

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5 ESL Level 5

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6 ESL Level 6

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NOTE#1: IEFL based on reading should be reported using the field “Adult Educational Functioning Level, Initial (ESOL/ELCATE Reading)”.

NOTE#2: IEFL based on listening should be reported using the field “Adult Educational Functioning Level, Initial (ESOL/ELCATE Listening)”.

For the initial Adult ELCATE functioning level, use the following codes to relate functioning level to approved test scores per r. 6A-6.014, F.A.C.

**4) ELCATE**

D ESL Level 5

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E ESL Level 6

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NOTE#1: IEFL based on reading should be reported using the field “Adult Educational Functioning Level, Initial (ESOL/ELCATE Reading)”.

NOTE#2: IEFL based on listening should be reported using the field “Adult Educational Functioning Level, Initial (ESOL/ELCATE Listening)”.

This program is for students who wish to enter a university or state college, to take post-secondary level credit courses. It is open to students who have completed the core ESOL curriculum or the ELCATE course, or to new students who demonstrate strong English language ability.

**5) Open**

7 Adult ESOL College and Career Readiness

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Z Not Applicable

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NOTE #1: Students may only be enrolled in Applied Academics for Adult Education (AAAE) if their initial functioning level is equivalent to grade level 9.0 or higher (Codes K, L, M, or N) and the student is enrolled in or planning to enroll in a career certificate program with a basic skills requirement.

NOTE#2: IEFL based on reading should be reported using the field “Adult Educational Functioning Level, Initial (ESOL/ELCATE Reading).”

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NOTE#3: IEFL based on listening should be reported using the field "Adult Educational Functioning Level, Initial (ESOL/ELCATE Listening).

**Length:** 1

**Data Type:** Alphanumeric

**Year Implemented:** 9495

**State Standard:** No

**Use Types:**

State Reporting: Yes

Local Accountability: Yes

FASTER: No

Migrant Tracking: No

**Required Grades:** Adult

**Programs Required:**

Workforce Development

**Formats Required:**

WDIS Adult General Education Student Course DB9 48x

**Surveys Required:**

Survey F Yes

Survey W Yes

Survey S Yes

**Appendixes:**

Appendix R: Core Academic Subjects Course Number Prefixes

**Description of Changes:**


10/21/2020	Notes	Modified Note #2 and #3 under section 5) Open.
7/1/2020	Notes	Added multiple clarification notes.
7/1/2020	Codes	Modified code definition removing grade requirement.
7/1/2019	Notes	Modified the Adult General Education Note #1 to clarify when a student is placed.
7/1/2017	Codes	Changed labels for codes to reflect new federal National Reporting
7/1/2016	Notes	Added clarifying language and removed obsolete note.
7/1/2016	Codes	Added value N, removed value C, corrected numbering, and added clarifying language.
7/1/2016	Definition	Updates to definition to reflect programmatic changes in adult general education
4/6/2016	Codes	Updated the name of the Adult ESOL College and Career Readiness program
6/5/2015	Definition	Clarifying language and additions to notes for AAEE and GED
10/31/2014	Definition	Remove reference to comprehensive courses in definition and remove ambiguous references in code notes.

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## ENGLISH LANGUAGE LEARNERS INFORMATION – REJECT RULES

 8. ~~If Survey Period Code is 2 or 3, English Language Learners: Student Plan Date must be numeric and a valid date or zeros less than or equal to the survey date. If Survey Period Code is 5, English Language Learners: Student Plan Date must be numeric and a valid date less than or equal to June 30<sup>th</sup>.~~ -record rejected-

### EXAMPLE


The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the English Language Learners: Student Plan Date is an invalid date. The third record would be rejected because the English Language Learners: Student Plan Date is blank.

Florida Education Identifier	ELL: Student Plan Date
FL123456789000	01181997
* FL123456789300	04311996
* FL123456749000	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the English Language Learners: Student Plan Date and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION – REJECT RULES

 18. The English Language Learners: Student Plan Date must be ~~a valid date~~ ~~and be~~ greater than or equal to the English Language Learners: Entry Date.  
-record rejected-

### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the English Language Learners: Student Plan Date is prior to the English Language Learners: Entry Date.

Florida Education Identifier	ELL: Entry Date	ELL: Student Plan Date
FL123456789000	03251997	03291997
* FL123456789200	03291997	03251997

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the English Language Learners: Student Plan Date and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - STATE VALIDATION RULES

### NEW EDIT FOR 2021

78. If Survey Period Code is 2 or 3, and  
If English Language Learners, PK-12 code is LY or LP, then  
English Language Learners: Student Plan Date must be a valid date  
less than or equal to the survey date.  
Or if English Language Learners, PK-12 code is LF, then may be zero-filled.

- If Survey Period Code is 5, and  
If English Language Learners, PK-12 code is LY or LP, then  
English Language Learners: Student Plan Date must be a valid date  
less than or equal to June 30<sup>th</sup>.  
Or if English Language Learners, PK-12 code is LF, then may be zero-filled.

**-state validation-**

### **EXAMPLE**

The English Language Learners record listed below which is marked with an asterisk would cause a message to be generated because the English Language Learners, PK-12 code is LP and the Student Plan Date is zero-filled.

*English Language Learners Student Information records*

Florida Education Identifier	School Year	English Language Learners: Exit Date
FL123496589200	2021	01042020
*FL123496519200	2021	00000000

*Student Demographic Information records*

Florida Education Identifier	School Year	English Language Learners
FL123496589200	2021	LY
*FL123496519200	2021	LP

### **DISTRICT RESPONSIBILITY**

The district must correct the English Language Learners, PK-12 code and/or the English Language Learners: Student Plan Date so that the correct relationship exists between the elements.



# APPENDICES

2020-21

Student:

- **Appendix Y:** Career and Professional Academies Registered with FLDOE