

**THE FOLLOWING CHANGES ARE FOR
FISCAL YEAR
1516**

STAFF PAYROLL INFORMATION - STATE VALIDATION RULES

NEW EDIT FOR 1516:



54. If the employee's Job Code places the employee on lines 09-19 or 21-43, inclusive, of the Public Schools Staff Survey - EEO-5, and if Employee Type = RF or TF and

If Employment Date, Original Position on the Staff Demographic record is prior to 07012011 and if Employment Date, Current Position is before 07012014, then Salary Schedule Pay Type must equal 1-7 or A; or

If Employment Date, Original Position on the Staff Demographic record is prior to 07012011 and if Employment Date, Current Position is on or after 07012014, then Salary Schedule Pay Type may equal B* or else must equal 1-7 or A; or

If Employment Date, Original Position is on or after 07012011, then Salary Schedule pay type must equal B.

The match should be based on District Number, Social Security Number, Fiscal Year and Survey Period Code. –state validation-

(*Note: This applies where employee's Job Code changed from lines 09-19 to 21-43, inclusive, of the Public Schools Staff Survey - EEO-05; or changed from lines 21-43 to 09-19, inclusive, or changed from lines 01-08 or 44-54 to 09-43, inclusive.)

EXAMPLE

The Staff Payroll record listed below would cause an error message to be generated because the Employment Date, Current Position on the Staff Demographic Information record is after July 1, 2011 (07012011) and the Salary Schedule Pay Type is 1.

Staff Demographic Information record

District Number	Social Security Number	Survey Period Code	Fiscal Year	Employment Date, Current Position
03	123456789	2	****	03252013

Staff Payroll record

District Number	Social Security Number	Survey Period Code	Fiscal Year	Job Code, Primary	Salary Schedule Pay Type
* 03	123456789	2	****	53007	1

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**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district must identify the invalid data on the Staff Payroll record or Staff Demographic record, then make the appropriate correction.