THE FOLLOWING CHANGES ARE FOR FISCAL YEAR
1920

October 11, 2019

FORM 101- Data Element Change

Data Element #:	197279	Author:	Teresa Sancho	Date Revised:	10/10/2019
Element Name:	English Language Learners: Tier Placement				
Subject:	Code		Year: 1920		
Revision Description:	Deleted "W-APT" Screener from codes A, B & C; Added grade level requirements to codes A, B & C; and Added additional guidance to code D.				
DB2 Programming Changes Required	No				

(Enter revision below with track changes.)

Code   Definition/Example

A   Tier A – placement based on one of the following criteria:
▪Placement determined from the ~~W-APT,~~ WIDA MODEL, or WIDA Screener.
▪Student arrived in the U.S. or entered school in the U.S. within this academic school year without previous instruction in English.
▪Student currently receives literacy instruction ONLY in their native language.
▪Student recently achieved an overall composite score of 1.0–2.0 on the statewide English language proficiency assessment.
• Student is enrolled in grades 1–12.

B   Tier B – placement based on one of the following criteria:
▪Placement determined from the ~~W-APT,~~ WIDA MODEL, or WIDA Screener.
▪Student has social language proficiency and some, but not extensive, academic language proficiency in English.
▪Student has acquired some literacy in English though have not yet reached grade level literacy.
▪Student recently achieved an overall composite score of 2.1–3.0 on the statewide English language proficiency assessment.
• Student is enrolled in grades 1–12.

C   Tier C – placement based on one of the following criteria:
▪Placement determined from the ~~W-APT,~~ WIDA MODEL, or WIDA Screener.
▪Student is approaching grade level in literacy and academic language proficiency in the core content areas.
▪Student will likely meet the state's exit criteria for support services by the end of the academic year.
▪Student recently achieved an overall composite score of 3.1–6.0 on the statewide English language proficiency assessment.
• Student is enrolled in grades 1–12.

D   Alternate Tier – placement based on all of the following criteria:
• Student has a significant cognitive disability and receives special education under IDEA (2004).
• Student requires extensive direct individualized instruction and substantial supports to achieve measurable gains in the grade and age appropriate curriculum.
•Student is or will be participating in Access Points Curriculum and/or Statewide, Standardized Alternate Assessment.
• Student is enrolled in grades 1–12.

Z   Not Applicable - Use for all KG students and for ELL students coded as LA, LF, LP or LZ on the English Language Learners, PK-12 data element.

Data Element Number: **197279**

Data Element Name: **English Language Learners: Tier Placement**

A code to indicate the tier placement for a student classified as limited English proficient and enrolled in a program or receiving services for ELL students (LY) for purposes of the ACCESS for ELLs 2.0 assessment.

Code	Definition/Example
A	Tier A – placement based on one of the following criteria: •Placement determined from the WIDA MODEL, or WIDA Screener. •Student arrived in the U.S. or entered school in the U.S. within this academic school year without previous instruction in English. •Student currently receives literacy instruction ONLY in their native language. •Student recently achieved an overall composite score of 1.0–2.0 on the statewide English language proficiency assessment. • Student is enrolled in grades 1–12.
B	Tier B – placement based on one of the following criteria: •Placement determined from the WIDA MODEL, or WIDA Screener. •Student has social language proficiency and some, but not extensive, academic language proficiency in English. •Student has acquired some literacy in English though have not yet reached grade level literacy. •Student recently achieved an overall composite score of 2.1–3.0 on the statewide English language proficiency assessment. • Student is enrolled in grades 1–12.
C	Tier C – placement based on one of the following criteria: •Placement determined from the WIDA MODEL, or WIDA Screener. •Student is approaching grade level in literacy and academic language proficiency in the core content areas. •Student will likely meet the state's exit criteria for support services by the end of the academic year. •Student recently achieved an overall composite score of 3.1–6.0 on the statewide English language proficiency assessment. • Student is enrolled in grades 1–12.
D	Alternate Tier – placement based on all of the following criteria: •Student has a significant cognitive disability and receives special education under IDEA (2004). •Student requires extensive direct individualized instruction and substantial supports to achieve measurable gains in the grade and age appropriate curriculum. •Student is or will be participating in Access Points Curriculum and/or Statewide, Standardized Alternate Assessment. •Student is enrolled in grades 1–12.
Z	Not Applicable - Use for all KG students and for ELL students coded as LA, LF, LP or LZ on the English Language Learners, PK-12 data element.

Notes: This code should be reported for all English Language Learners, PK-12 students. Select the appropriate Code/Tier for all LY students only. All others should be coded as Z.

Length: 1

Data Type: Alphabetic

Year Implemented: 1617

Data Element Number: **197279**

Data Element Name: **English Language Learners: Tier Placement**

State Standard: No

Use Types:

   State Reporting: Yes

   Local Accountability: Yes

   FASTER: No

   Migrant Tracking: No

Required Grades: 01-12

Programs Required:

   English Language Learners

Formats Required:

  English Language Learners Information DB9 10x

Surveys Required:

  Survey 2   Yes

Appendixes:

None

Description of Changes:

10/10/2019	Codes	Deleted "W-APT" Screener from codes A, B & C; Added grade level requirements to codes A, B & C; and Added additional guidance to code D.
9/13/2019	Codes	Added code "LA" to definition for the use of Tier Placement code "Z."
9/13/2016	Notes	Revise Note
9/13/2016	Codes	Revise definition on Code Z to include "all" KG students
7/1/2016		New Element

FORM 101- Data Element Change

Data Element #:	172825	Author:	Teresa Sancho	Date Revised:	10/10/2019
Element Name:	**School Number, Current Enrollment**				
Subject:	Code		**Year: 1920**		
Revision Description:	Added school number 3900 for the new Family Empowerment Scholarship program.				
DB2 Programming Changes Required	Yes				

(Enter revision below with track changes.)

Code	Definition/Example
0001-9899	District school sites assigned a unique number in the state Master School ID File.
3518	McKay Scholarship participants.
3900	Family Empowerment Scholarship participants
7001	Virtual Instruction Program operated through a contract with a provider that is approved by the Department of Education under 1002.45(2), F.S., the Florida Virtual School or a community college.
7004	Florida Virtual School Franchise participants as per 1002.37(2)(i), F.S.
7006	School District Virtual Course Offerings as per section 1003.498(2), F.S.
7023	Virtual Instruction Program operated by the school district as per section 1002.45(1)(c)4, F.S.
9992	Private school students participating in Title I, Part C (Migrant) programs.
9993	Migrant (Title I, Part C) students served in a home education setting.
9994	Private school students served with Fund Source D (Title I, Part D, Neglected and Delinquent) funds or Title I, Part A, Neglected set-aside funds.
9995	Private school students participating in Title I, Part A programs.
9997	Migrant Non-Attenders – Reporting number for students identified as migrant, ages 0 through 21, who are not enrolled in school and have not graduated from high school.
N998	Reporting number for home education setting
N999	Reporting number for out-of-state or PK-12 nonpublic in-state schools.

FLORIDA DEPARTMENT OF EDUCATION
DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:
AUTOMATED STUDENT INFORMATION SYSTEM
AUTOMATED STUDENT DATA ELEMENTS

Year: 2019-20

Data Element Number: **172825**

Data Element Name: **School Number, Current Enrollment**

The state assigned four-digit school number in which the student is officially enrolled for graduation during the current school year.

Code	Definition/Example
0001-9899	District school sites assigned a unique number in the state Master School ID File.
3518	McKay Scholarship participants.
3900	Family Empowerment Scholarship participants
7001	Virtual Instruction Program operated through a contract with a provider that is approved by the Department of Education under 1002.45(2), F.S., the Florida Virtual School or a community college.
7004	Florida Virtual School Franchise participants as per 1002.37(2)(i), F.S.
7006	School District Virtual Course Offerings as per section 1003.498(2), F.S.
7023	Virtual Instruction Program operated by the school district as per section 1002.45(1)(c)4, F.S.
9992	Private school students participating in Title I, Part C (Migrant) programs.
9993	Migrant (Title I, Part C) students served in a home education setting.
9994	Private school students served with Fund Source D (Title I, Part D, Neglected and Delinquent) funds or Title I, Part A, Neglected set-aside funds.
9995	Private school students participating in Title I, Part A programs.
9997	Migrant Non-Attenders – Reporting number for students identified as migrant, ages 0 through 21, who are not enrolled in school and have not graduated from high school.
N998	Reporting number for home education setting
N999	Reporting number for out-of-state or PK-12 nonpublic in-state schools.

Notes:
1. Prior to 2011-12 students did not enroll for graduation in district number 71. This district number and its valid school numbers were used by the Florida Virtual School for reporting District Number, Current Enrollment and School Number, Current Enrollment. Beginning in 2011-12, district 71 began using the true district and school of enrollment for all students instructed in that district.
2. For Survey 5 Student End of Year Status, report the last school attended during the 180 day school year. If the student

Data Element Number: **172825**

Data Element Name: **School Number, Current Enrollment**

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only attended the district in the summer then report the summer school number.
3. Prior to 2011-12 students in school number 7023 were reported using school number 7001.

Length: 4

Data Type: Alphanumeric

Year Implemented: 9495

State Standard: Yes

Use Types:

  State Reporting: Yes

  Local Accountability: Yes

  FASTER: Yes

  Migrant Tracking: Yes

Required Grades: PK-12

Programs Required:

  All Programs

Formats Required:

  Career and Technical Education Student Course Schedule DB9 16x

  Dropout Prevention Program Data DB9 11x

  English Language Learners Information DB9 10x

  Exceptional Student DB9 23x

  Federal/State Indicator Status DB9 22x

  Industry Certification

  McKay Prepayment Verification DB9 61x

  Prior School Status / Student Attendance DB9 55x

  Student Assessment DB9 59x

  Student Course Schedule DB9 14x

  Student Course Transcript Information DB9 39x

  Student Demographic Information DB9 13x

  Student Discipline/Resultant Action DB9 19x

  Student End of Year Status DB9 17x

  Title I Supplemental Educational Services DB9 57x

Surveys Required:

  Survey 8   Yes

  Survey 1   Yes

  Survey 2   Yes

  Survey 3   Yes

  Survey 4   Yes

  Survey 5   Yes

  Survey 6   Yes

Survey 9	Yes
Survey A	Yes
Survey B	Yes
Survey C	Yes
Survey D	Yes

Appendixes:

None

Description of Changes:

10/10/2019	Codes	Added school number 3900 for the new Family Empowerment Scholarship program.
7/1/2015	Surveys Required	Survey 7 Removed from Required Surveys
2/16/2015	Formats Required	Added Industry Certification Format
10/3/2013	Codes	Added two (2) additional school codes to capture student served by Title I, Part C (Migrant).
5/17/2012	Notes	Changed note #1 to indicate the status of the use of this element by district 71 beginning in 2011-12.
8/4/2011	Notes	A note was added describing the change made to school number 7001 in 2011-12 and the addition of school 7023 that resulted from this change.
8/4/2011	Codes	Added school number 7006 for school district virtual course offerings and school number 7023 for virtual instruction programs operated by the school district. These changes are in response to 2011 Legislative changes to virtual education.
8/4/2011	Codes	Revised definition of school number 7004 to include Florida statute number
8/4/2011	Codes	Revision Description:Revised definition of school number 7001 to indicate that this is a virtual school whose provider is the Florida Virtual School, a community college or a provider approved by the Department of Education. Removed "school district" from the name of the school program.
6/1/2011	Formats Required	Deleted DJJ Student Entry Assessment DB9 53x, DJJ Student Exit Assessment DB9 54x and Exceptional Student Program DB9 12x.
6/1/2011	Codes	Updated code 9995 to include "Part A."

PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - REJECT RULES

2. School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding ~~3518 and~~ 9001, or it must be N998 or N999. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric and is not N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct School Number, Current Enrollment and resubmit the records.

2J. If Course Number equals 2222222 and School Number, Current Enrollment equals 3518 or 3900, then Survey Period Code must equal 2 or 3. -record rejected-

EXAMPLE

The first record listed below would not be loaded to the database because Survey Period Code is not correct. The second record would be loaded to the database assuming no other reject rule would cause it to reject.

Student Number Identifier, Florida	District Number, Current Instruction/ Service	School Number, Current Enrollment	Course Number	Survey Period Code
* 123456789X	01	0818	2222222	4
223456789X	41	3518	2222222	2

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Survey Period Code and resubmit the record.

5C. If FEFP Program Number is 130, English Language Learners: Instructional Model code must be C, E, I, O, S, or T unless School Number, Current Enrollment equals 3518 or 3900. -record rejected-

EXAMPLE

The first and second records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the relationship between the FEFP Program Number and the English Language Learners: Instructional Model is not valid.

Student Number Identifier, Florida	School Number, Current Enrollment	FEFP Program Number	English Language Learners: Instructional Model
123456789X	0021	130	C
123456780X	3518	130	Z
* 123456790X	0021	130	Z

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct either the FEFP Program Number or the English Language Learners: Instructional Model and resubmit the record.

STUDENT COURSE SCHEDULE - REJECT RULES

5K.   If Survey Period Code is 2 or 3, and

If School Number, Current Enrollment does not equal 3518 or 3900; or the School Number, Current Instruction/Service is not 7001, 7004, 7006 or 7023; or the School Number, Current Instruction/Service has a School Function Setting of V and a Charter School Status not equal to Z on the Master School Identification file,

then at least one of the following must be Y: Day of Week Scheduled, Monday; Day of Week Scheduled, Tuesday; Day of Week Scheduled, Wednesday; Day of Week Scheduled, Thursday; Day of Week Scheduled, Friday or Day of Week Scheduled, Saturday . -record rejected-

EXAMPLE

The first and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The second record would be rejected because none of the Day of Week Scheduled elements are coded Y.

Student Number Identifier, Florida	Sch. Num., Curr. Enr	Days Per Week	Day of Week Survey Schd., Mon.	Day of Week Schd., Tues.	Day of Week Schd., Wed.	Day of Week Schd., Thurs.	Day of Week Schd., Fri.	Day of Week Schd., Sat.	Period Code
371234566X	0411	5	Y	Y	Y	Y	Y	Y	2
* 371234568X	0411	3	N		N		N		2
371234569X	3518	0	N	N	N	N	N	N	2

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct at least one Day of Week Scheduled and resubmit the record.

5O. If Course Number equals 2222222, then School Number, Current Enrollment must be 3518 or 3900. -record rejected-

EXAMPLE

The first record listed below would not be loaded to the database because School Number, Current Enrollment is not 3518. The second record would be loaded to the database assuming no other reject rule would cause it to reject.

Student Number Identifier, Florida	District Number, Current Instruction/ Service	School Number, Current Enrollment	Course Number
* 123456789X	01	0818	2222222
223456789X	41	3518	2222222

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct either the School Number, Current Enrollment or the Course Number and resubmit the record.

5U. If Survey Period Code is 2 or 3 and if School Number, Current Enrollment is not 3518 or 3900 and if FEFP Program Number is 130, then the Course Number must be a course in Appendix DD. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the FEFP Program Number is 130 and the Course Number is not in Appendix DD.

District Number, Current Instruction/Service	Student Number Identifier, Florida	FEFP Program Number	Course Number
01	123456789X	130	1001040
01	123456780X	130	1002000
* 01	123456791X	130	1301000

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct either the Course Number or the FEFP Program Number and resubmit the record.

40. If the School Number, Current Enrollment is not N998 or N999, then it must exist on the Master School Identification File as a valid active number in the District Number, Current Enrollment. -record rejected-

NOTE: If Survey Period Code is 2 or 3 and the student is being reported for the McKay Scholarship Program for students with disabilities, School Number, Current Enrollment must be 3518 or Family Empowerment Scholarship Program, School Number, Current Enrollment 3900.

EXAMPLE

The records listed below would be rejected because the School Number, Current Enrollment is not on the Master School Identification File as a valid active school number in the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment
* 01	8311
* 06	0001
* 09	9999

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Current Enrollment and resubmit the records.

62. **If Survey Period Code equals 2 or 3 and**

- **Course Number equals 2222222, and**
- **School Number, Current Enrollment equals 3518 or 3900,**

then FTE Reported Course must be equal to or less than 5000.

-state validation -

EXAMPLE

The first record listed below which is marked with an asterisk would cause a message to be generated because the FTE Reported, Course is greater than 5000.

Student Number Identifier, Florida	District Number, Current Instruction/ Service	School Number, Current Enrollment	Course Number	Survey Period Code	FTE Reported, Course
* 123456789X	01	3518	2222222	2	5834
543216789X	41	3518	2222222	3	0178
987654321X	41	3518	2222222	3	5000

DISTRICT RESPONSIBILITY

The district must review the Course Number; School Number, Current Enrollment and FTE Reported Course and correct the data that is in error.

STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES

73.   For Surveys 2 and 3; x

- **if School Number, Current Enrollment is not 3518, 3900, N998, or N999; and**
- **if School Number, Current Instruction/Service is not 0500, 0600 or 0700 within District Number, Current Instruction/Service 71, and**
- **if FTE Reported, Course is greater than zero, and**
- **if the student has a Withdrawal Code, PK-12 of DNE on a Prior School Status/Student Attendance record, or if there is no matching Prior School Status/Student Attendance record,**

then FTE Reported, Course is set to NULL after the close of the state records processing cycle.

The match should be made using Year (School and Fiscal), Survey Period Code, District Number, Current Enrollment and Student Number Identifier, Florida. If the student has more than one Prior School Status/Student Attendance record, the match should be made to the record with the most recent Entry (Re-entry) Date. -state validation/NULL-

EXAMPLE

In the example below all FTE Reported, Course amounts would be set to null after the end of the state processing period except for the FTE Reported in the third record. Student Course Schedule records should not be submitted for a student with a "Did Not Enter" Withdrawal Code.

Prior School Status/Student Attendance records:

School Year	Survey Period Code	District Number, Current Enrollment	Student Number Identifier, Florida	Withdrawal Code, PK-12
****	2	03	111234563X	DNE
****	2	03	111234564X	DNE
****	2	03	111234565X	ZZZ
****	2	03	111234566X	DNE

Student Course Schedule records:

Fiscal Year	Survey Period Code	Student Number Identifier, Florida	Section Number	FEFP Program Number	FTE Reported, Course
****	2	* 111234563X	00100	103	0834
****	2	* 111234564X	00200	101	0012
****	2	* 111234565X	00500	102	0834
****	2	* 111234566X	A1500	111	0834

**** = a valid School or Fiscal Year

DISTRICT RESPONSIBILITY

The district must delete the Student Course Schedule records if they were submitted in error or change the DNE Withdrawal Code if it is incorrect.

STUDENT DEMOGRAPHIC – REJECT RULES

3. If Survey Period Code is 1-4 or 9, School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 9001 or it must be 9992, 9993, 9997, N998 or N999. If Survey Period Code is 5, School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 9001 or it must be 9992, 9993, 9995, 9997, N998 or N999. If Survey Period Code is 6 or 8, School Number Current Enrollment must be numeric in the range 0001 to 9899, excluding 3518, 3900 and 9001. -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric, N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Current Enrollment and resubmit the records.

STUDENT DEMOGRAPHIC – STATE VALIDATION RULES

5C. If Survey Period code is 2 or 3 and if Exceptionality, Primary code = M or Exceptionality, Other code = M on the Exceptional Student record, and District of Instruction is not 71, then the School Number, Zoned School must be in the range 0001-9899 but not 3518, 3900, 7001, 7004, 7006, 7023. The match between the Student Demographic Information record and the Exceptional Student record should be based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Fiscal Year. (This edit does not apply to Survey Period 6) – state validation-

EXAMPLE

The first and second Student Demographic records listed below would cause a message to be generated because the values for School Number, Zoned School are not valid for Exceptional Student records where Exceptionality, Primary code = M or the Exceptionality, Other code = M.

Student Demographic records

District Number, Current Enrollment	Student Number, Identifier Florida	Survey Period Code	Fiscal Year	District, Number, Zoned School	School Number, Zoned School
* 09	37112345678	3	****	00	0000
* 09	37112345679	2	****	00	0000
09	37112345681	3	****	02	0781
09	37112345680	2	****	01	0345

Exceptional Student records

District Number, Current Enrollment	Student Number, Identifier Florida	Survey Period Code	Fiscal Year	Exceptionality, Primary	Exceptionality, Other
09	37112345678	3	****	C	M
09	37112345679	2	****	M	Z
09	37112345681	3	****	K	M
09	37112134785	2	****	M	P

**** = Valid fiscal year for data submission.

STUDENT DEMOGRAPHIC – STATE VALIDATION RULES

DISTRICT RESPONSIBILITY

The district must correct the District Number, Zoned School and School Number, Zoned School data on the Student Demographic records so that the appropriate relationship exists between School Number, Zoned School and the Exceptionality codes on the Exceptional Student records.

17. If Survey Period Code = 1, 4, 5 or 9, then School Number, Zoned School must be filled with zeroes.

If Survey Period Code = 2 or 3 and
- **District of Instruction is not 71 and**
- **School of Enrollment is in the range 0001-9899 but not 3518, 3900, 7001, 7004, 7006, 7023 and**
- **School Function/Setting is not D (DJJ) on MSID and**
- **Charter School Status is Z (not Charter) on MSID and**
- **Grade Level code is KG-12 and**
- **Accountability ESE Center is Y or Primary Service Type is B (Alternative Education) on MSID and**
- **Neglected, Delinquent Status is not (D) or (N) on MSID**

then School Number, Zoned School must be an <u>active</u> school for the District Number, Zoned School on the Master School Identification file unless District of Instruction or District of Enrollment is 68 in which case School Number, Zoned School can also be zeroes.

Any other School of Enrollment can also report zeros for School Number, Zoned School.

(This edit does not apply to Survey Periods 6 and 8.) -record rejected-

EXAMPLE
The first two records listed below would be written to the database assuming no other reject rule would cause their rejection. The third record would be rejected since the School Number, Zoned School is not zero- filled for survey 1. The fourth record would be rejected since the School Number, Zoned School is not a valid number on the Master School Identification file.

Survey Period Code	District Number, Zoned School	School Number, Zoned School
3	00	0000
2	12	0161
* 1	00	0345
* 3	02	9990

DISTRICT RESPONSIBILITY
If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Zoned School and resubmit the records.

18. If School Number, Current Enrollment is not 3518, 3900, 9992, 9993, 9995 or 9997, then there must be a valid association between the Grade Level listed below and the student's age. For Survey Periods 1-4, age will be determined as of Date Certain (Friday) of the survey period. For Survey Period 5, age will be determined as of Date Certain of Survey 3. For Survey Period 6, age will be determined as of the Survey Due Date. For Survey Periods 8 and 9, age will be determined as of Date Certain of Survey 2. –record rejected-

Grade Level	Age
PK	not equal to 9+
KG	not equal to 0-3, 11+
1	not equal to 0-4, 12+
2	not equal to 0-4, 13+
3	not equal to 0-4, 14+
4	not equal to 0-4, 15+
5	not equal to 0-4, 16+
6	not equal to 0-4, 18+
7	not equal to 0-4, 19+
8	not equal to 0-4, 20+
9	not equal to 0-4, 27+
10	not equal to 0-4, 28+
11	not equal to 0-4, 29+
12	not equal to 0-4, 30+

EXAMPLE

The records below without an asterisk would be loaded to the database assuming no other reject rule would cause their rejection. The records below which are marked with an asterisk would be rejected because of the invalid association between the Grade Level of the student and the student's Birth Date.

Student Number Identifier, Florida	Year	Survey Period Code	Grade Level	Birth Date
*123456788X	1011	2	02	02021994
123456786X	1011	2	08	05062003
123456785X	1011	2	PK	12022010
* 123456789X	1011	2	12	08172014

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Grade Level or Birth Date so that there is a valid relationship between these two data elements and resubmit the records.

19. If Survey Period Code is 1-4 or 5, and English Language Learners, PK-12 code = LY or LP, and School Number, Current Enrollment is not 3518 or 3900, and Grade Level is not PK, then Date Entered United States School must be numeric and a valid date in the format MMDDYYYY. Date Entered United States School may be 00000000 for all others. For Survey Period 9, Date Entered United States School must be 00000000. (This edit does not apply to Survey Periods 6 and 8.). -record rejected-

EXAMPLE

Each of the records listed below would be rejected. The first record would be rejected because Date Entered United States School is not numeric; the second record would be rejected because Date Entered United States School is 00000000 and English Language Learners, PK-12 code = LY; the third record would be rejected because Date Entered United States School is an invalid date.

Student Number Identifier, Florida	Survey Period Code	Year	Date Entered United States School	English Language Learners, PK-12
* 012345678X	2	****	ZZZZZZZZ	LF
* 012345679X	2	****	00000000	LY
* 012345680X	2	****	02302005	LP

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the information for Date Entered United States School or English Language Learners, PK-12 and resubmit the records.

STUDENT DEMOGRAPHIC – REJECT RULES

25.   If District Number, Current Enrollment is 72 and if School Number, Current Enrollment = 3518 or 3900, then Residence County code must be 50 or 56. (This edit does not apply to Survey Periods 6 and 8.) -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because District Number, Current Enrollment is 72 and School Number, Current Enrollment = 3518, but the Residence County code is invalid.

Student Number Identifier, Florida	District Number, Current Enrollment	School Number, Current Enrollment	Residence County
012345678X	72	3518	50
012345679X	72	3518	56
* 012345670X	72	3518	75

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the District Number, Current Enrollment, School Number, Current Enrollmentor Residence County code and resubmit the record.

STUDENT DEMOGRAPHIC – REJECT RULES

31. **If Survey Period Code is 1-5 or 9; and**
    - **If Grade Level equals 9 – 12; and**
    - **If School Number, Current Enrollment does not equal 9992, 9993, 9995,**
    - **9997, N998, N999, ~~or~~ 3518 or 3900; or**
    - **If both District Number, Current Instruction/Service and District Number, Current Enrollment equal 71;**

then Graduation Option code must be 1, 4, 7, 8, 9, A ~~or~~, B or C.

If School Number, Current Enrollment = 9992, 9993, 9995, 9997, N998, N999, 3518, 3900, or
  - **if District Number, Current Instruction/Service equals 71 and District Number, Current Enrollment does not equal 71,**

then Graduation Option code must be Z.

If Grade Level equals PK – 8, 30, or 31, then Graduation Option code must be Z.

(This edit does not apply to Survey Periods 6 and 8.) -record rejected-

EXAMPLE

The first two records would be loaded to the database assuming no other reject rules would cause their rejection. The third record would be rejected because Graduation Option does not equal 1-9. The fourth record would be rejected because Graduation Option does not equal Z.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Grade Level	Graduation Option
01	0001	0123456789	10	1
01	0001	0123456790	07	Z
* 01	0001	0123456791	11	Z
* 01	3518	0123456792	12	1

DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Grade Level; School Number, Current Enrollment or Graduation Option so that the proper relationship exists, and resubmit the records.

32. If District Number, Current Enrollment is 73 and if School Number, Current Enrollment = 3518 or 3900, then Residence County code must be 06 or 37. (This edit does not apply to Survey Periods 6 and 8.) -record rejected-

EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because District Number, Current Enrollment is 73 and School Number, Current Enrollment = 3518, but Residence County code is invalid.

Student Number Identifier, Florida	District Number, Current Enrollment	School Number, Current Enrollment	Residence County
012345678X	73	3518	06
012345679X	73	3518	37
* 012345670X	73	3518	75

DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the District Number, Current Enrollment, School Number, Current Enrollment or Residence County code and resubmit the record.

53. If Survey Period Code is 2, 3 or 5 and if English Language Learners, PK-12 is LY or LF and if Grade Level is KG-12 and if School Number, Current Enrollment is not 3518 or 3900 and if there is a matching Student Course Schedule or Student End of Year Status record, then there must be a matching English Language Learners Information record based on District Number, Current Instruction Service; Student Number Identifier, Florida; Survey Period Code and Year.

The match between Student Demographic and Student Course should be made based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Year/Fiscal Year. The match between Student Demographic and Student End of Year should be made based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Year/School Year. (This edit does not apply to Survey Periods 6 and 8.) –state validation-

    EXAMPLE

    The Student Demographic records listed below which are marked with an asterisk would cause a message to be generated because there are no matching English Language Learners records.

    Student Demographic records

District Number, Current Instruction/Service	School Number, Current Enrollment	Survey Period Code	Year	Student Number Identifier, Florida	English Language Learners, PK-12
37	0001	2	1011	3712345678	LY
37	0001	2	1011	3712345679	LF
* 37	0001	2	1011	3712345682	LF
* 37	0002	2	1011	3712345680	LY

STUDENT DEMOGRAPHIC – STATE VALIDATION RULES

English Language Learners records

District Number, Current Instruction/Service	School Number, Current Enrollment	Survey Period Code	School Year	Student Number Identifier, Florida
37	0001	2	1011	3712345678
37	0001	2	1011	3712345679
37	0001	2	1011	3712345681
37	0002	2	1011	3712345683

DISTRICT RESPONSIBILITY

The district must review the Student Demographic records and determine whether the students are English Language Learners. The district must either submit an English Language Learners record for each student or submit a revision to the English Language Learners, PK-12 element to indicate that the student is not an English Language Learner.

STUDENT DEMOGRAPHIC – STATE VALIDATION RULES

54. If the English Language Learners code = LF and if School Number, Current Enrollment is not 3518 or 3900 and if Survey Period Code is 2 or 3 and if there is a matching Student Course Schedule record, then English Language Learners: Exit Date on the matching English Language Learners Information record must be a valid date. The match between the Student Demographic Information record and the Student Course Schedule record should be based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Fiscal Year.

If the English Language Learners code = LF and if School Number, Current Enrollment is not 3518 or 3900 and if Survey Period Code is 5 and if there is a matching Student End of Year Status record and if District Number, Current Enrollment is equal to District Number, Current Instruction/Service, then English Language Learners: Exit Date on the matching English Language Learners Information record must be a valid date. The match between the Student Demographic Information record and the Student End of Year Status record should be based on
District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Fiscal/School Year. The match between the Student Demographic Information record and the English Language Learners Information record should be based on District Number, Instruction/Service; Student Number Identifier, Florida; Survey Period Code and Fiscal/School Year.

 --state validation-

   EXAMPLE

   An error message would be generated for the student Demographic record marked with an asterisk below. This is because the English Language Learners: Exit Date on the matching English Language Learners Student Information record is not a valid date.

   Student Demographic Information records

District Number, Current Instruction/Service	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	English Language Learners
01	0021	012345678X	2	LF
* 01	0021	012345679X	2	LF

STUDENT DEMOGRAPHIC – STATE VALIDATION RULES

English Language Learners Student Information records

District Number, Current Instruction/Service	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	English Language Learners: Exit Date
01	0021	012345678X	2	01042010
01	0021	012345679X	2	02302010

Student Course Schedule records

Student Number Identifier, Florida	District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Course Number	Section Number	Period Number
012345678X	01	0021	2	****	1	1200300	00200	0404
012345679X	01	0021	2	****	1	1200300	00200	0404

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district must correct the English Language Learners: Exit Date and/or the English Language Learners code so that a valid relationship exists between the elements

STUDENT DEMOGRAPHIC – STATE VALIDATION RULES

56. If Survey Period Code is 2, 3 or 5 and if the English Language Learners, PK12 code is LF and if School Number, Current Enrollment is not 3518 <u>or 3900</u> and if there is a matching Student Course Schedule or Student End of Year Status record then one of the following must be true for the English Language Learners Information record:

- **English Language Learners: Reclassification Exit Date is all zeros and the**
- **English Language Learners: Exit Date is within two years of survey date or**
- **English Language Learners: Reclassification Exit Date is greater than zero and is within two years of survey date.**

Use the Survey Period 3 survey date for Survey Period 5 editing.

The match between the Student Demographic record and the English Language Learners record should be based on District Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code; and Fiscal Year. If no matching English Language Learners Information record is found, then do not generate an error message. (This edit does not apply to Survey Periods 6 and 8.) - state validation -

The match between the Student Demographic Information record and the Student Course Schedule record should be based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Fiscal Year.

The match between the Student Demographic Information and the Student End of Year Status record should be made based on District Number, Current Enrollment; Student Number, Identifier, Florida; Survey Period Code; and Year/School Year.

> **EXAMPLE**
>
> An error message would be generated for the Student Demographic Information record marked with an asterisk below. This is because the English Language Learners: Exit Date on the matching English Language Learners Student Information record is more than two years from the survey date for a student with an English Language Learners, PK-12 code of LF.

STUDENT DEMOGRAPHIC – STATE VALIDATION RULES

Student Demographic Information records

District Number, Current Instruction/Service	Student Number Identifier, Florida	Survey Period Code	Year	English Language Learners, PK-12
01	012345678X	2	1011	LF
01	012345679X	2	1011	LF
*01	012345680X	2	1011	LF

English Language Learners Student Information record

District Number, Current Instruction/Service	Student Number Identifier, Florida	Survey Period Code	English Language Learners: Exit Date	English Language Learners: Reclassification Exit Date
01	012345678X	2	01042010	00000000
01	012345679X	2	05302007	05302009
* 01	012345680X	2	05302008	00000000

DISTRICT RESPONSIBILITY

The district must correct the English Language Learners: Exit Date and/or the English Language Learners, PK-12 code so that a valid relationship exists between the elements.

STUDENT DEMOGRAPHIC - EXCEPTION REPORTS

68. If Survey Period Code = 2, 3 or 5; School Number, Current Enrollment is not 3518, 3900, 9992, 9993, 9994, 9995 or 9997; District Number, Current Instruction/Service is not 71; District Number, Current Enrollment equals District Number, Current Instruction/Service; Withdrawal Code, PK-12 on matching Prior School Status/Student Attendance records is not DNE; and Grade Level is not 30 or 31, then each Student Demographic record must have a matching Federal/State Indicator Status record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Fiscal Year. (This edit does not apply to Survey Periods 6 and 8.) The match between the Student Demographic Information record and the Prior School Status/Student Attendance record should use the following fields: District Number, Current Enrollment;

Student Number Identifier, Florida; Survey Period Code and Year/School Year. - exception report-

EXAMPLE

The first and third Student Demographic records listed below would pass this edit. The second Student Demographic record would not pass the edit because it has no matching Federal/State Indicator Status record.

Student Demographic records   *Federal/State Indicator records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year	District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
26	012345678X	2	****	26	012345678X	2	****
* 26	012345679X	2	****	26	012345680X	2	****
26	012345680X	2	****				

**** = Valid fiscal year for data submission.

DISTRICT RESPONSIBILITY

The district must review the Student Demographic record and determine whether a Federal/State Indicator Status record is necessary. If such a record is necessary, the district should submit the record. If such a record is not necessary, no action is necessary.

69. If Survey Period Code is 2, 3, or 5; School Number, Current Enrollment is not 3518, 3900, 9992, 9993, 9994, 9995, or 9997; Migrant Status Term is not X; District Number Current Instruction/Service is not 71 and Grade Level is not 30 or 31; then each Student Demographic record must have at least one matching Prior School Status/Student Attendance record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code, and School Year. (This edit does not apply to Survey Periods 6 and 8.) –exception report –

EXAMPLE

The first record listed below would generate an error message because there is no matching Prior School Status/Student Attendance record to accompany it, and Migrant Status Term is not equal to X. The second record without a matching Prior School Status/Student Attendance record would not generate an error message because the School Number, Current Enrollment is equal to 3518. The third record without a matching Prior School Status/Student Attendance record would not generate an error message because Migrant Status Term is equal to X. The fourth record would not generate an error message because it has a matching Prior School Status/Student Attendance record.

Student Demographic records

District Number, Identifier,	School Number, Period	Student Number Enrollment	Survey Enrollment	Current Florida	Current Code	Year	Migrant Status Term
* 02	0111	0212345678	3 02	3518		1011	Z
0212345678	3 02	0111	0212345679	3		1011	Z
02	0111	0212345680	3			1011	X
						1011	B

Prior School Status/Student Attendance records

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year
02	0212345680	3	1011

DISTRICT RESPONSIBILITY

The district must review the Student Demographic Information record and determine whether a matching Prior School Status/Student Attendance record is necessary. If such a record is necessary, the district must submit the record. If such a record is not necessary, then no action is necessary.

STUDENT DEMOGRAPHIC - AGGREGATE EXCEPTION REPORTS

90. For each School Number, Current Enrollment, at least one record must have a Lunch Status code not equal to 0 unless the School Number, Current Enrollment is 3518, 3900, 9996, 9997, N998, or N999. (The student did not apply for free or reduced price lunch). (This edit does not apply to Survey Periods 6 and 8.) –aggregate exception report-

Note: The following information will be listed on the exception report for schools that do not meet the exception edit above:
- **District Number, Current Enrollment**
- **School Number, Current Enrollment**
- **Total number of Student Demographic records**
- **Number of records with Lunch Status = 0**

EXAMPLE

School 0021 has 56 total Student Demographic records. All of these records have a Lunch Status code of 0. An error message is generated for School 0021 on the exception report indicating that the school failed this exception edit.

DISTRICT RESPONSIBILITY

The district must review the records to determine whether code 0 was used appropriately. The district must correct the Lunch Status on the Student Demographic records that are in error. If no records are in error, no action is necessary.

APPENDICES

2019-20

Student:

- **Appendix Y**: Career and Professional Academies Registered with FLDOE

- **Appendix DD**: Courses Eligible for ELL Weighted FTE