

**THE FOLLOWING CHANGES ARE FOR  
FISCAL YEAR  
1718**

**August 24, 2018**

**THE FOLLOWING CHANGES ARE FOR  
FISCAL YEAR  
1819**

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FLORIDA DEPARTMENT OF EDUCATION  
 DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:  
 AUTOMATED STUDENT INFORMATION SYSTEM  
 AUTOMATED STUDENT DATA ELEMENTS

Year: 2018-19

Data Element Number: **112525**

Data Element Name: **Day of Week Scheduled, Alternate Date Certain**

“Date Certain” is the Friday of survey week. This code indicates that a student is scheduled in a course/section that meets on an “alternate date certain” of survey week. An alternate date certain is typically used by schools who do not have core courses scheduled on Friday of survey week, for class size consideration.

<b>Code</b>	<b>Definition/Example</b>
N	The student is NOT scheduled in a course/section on an alternate date certain for class size consideration.
Y	The student is scheduled in a course/section on an alternate date certain because no core courses are scheduled on date certain (Friday of survey week) for the entire school.
Z	Not applicable

Note: Code Y should ONLY be used if an entire school would not be included in the class size average calculation because NO core courses meet on Friday/date certain. In that case, choose another representative day and code ‘Y’ for “Day of Week Scheduled, Alternate Date Certain” for all of the courses that meet on that day.

**Length:** 1

**Data Type:** Alphabetic

**Year Implemented:** 0304

**State Standard:** No

**Use Types:**

State Reporting: Yes

Local Accountability: Yes

FASTER: No

Migrant Tracking: No

**Required Grades:** PK-12

**Programs Required:**  
All Programs

**Formats Required:**  
Student Course Schedule DB9 14x

**Surveys Required:**

Survey 2 Yes

Survey 3 Yes

**Appendixes:**  
None

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**Description of Changes:**

7/1/2018	Notes	Added clarifying language to note.
7/1/2018	Codes	Added clarifying language to codeS N and Y.
7/1/2018	Definition	Added clarifying language to data element definition.
7/1/2018	Element Name	Changed the data element name.

## TEACHER COURSE - REJECT RULES

### NEW EDIT FOR 1819

 2F. If the Team Teacher Training code is not Z and Scheduling Method equals C, then Primary Instructor Indicator code must equal Y. -record rejected-

#### EXAMPLE

The first and third records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The second record would be rejected because the Team Teacher Training code is not Z and the Scheduling Method of S is invalid.

District Number	School Number, Current Instr./ Service	Social Security Number	Team Teacher Training	Primary Instructor Indicator	Scheduling Method
01	0321	123456781	A	Y	C
* 01	0321	123456782	B	Y	S
01	0321	123456783	C	Y	C

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Team Teacher Training code, Scheduling Method or Primary Instructor Indicator code and resubmit the record.

# Appendix(es) Updated

## Student:

- **Appendix I:** Test Name Table
- **Appendix L:** Test Subject Content Codes
- **Appendix FF:** & D U H H U D Q G 3 U R I H V