

Department of Juvenile
Justice Grant
Division of Career and
Adult Education

GET THERE

Florida's Workforce Education Initiative

2021-2022

Perkins V Funding

Opportunities Webinar

August 20, 2021 - 10:00 AM



This webinar will be conducted using the Presenter mode

- In order to eliminate background noise, this webinar will be conducted in Presenter mode. Attendee lines will be muted.
- Please submit questions during the presentation through the webinar “chat” feature.
- Questions will be answered and the end of the presentation.

Accessing Audio Portion of the Webinar:

Call in number: 1-914-614-3221

Participant Passcode: 114-247-558

2021-2022 Funding Opportunities

Perkins V: The Strengthening Career and Technical Education for the 21st Century Act

Department of Juvenile Justice (DJJ) Competitive
– Request for Proposal

Due August 30, 2021

<http://www.fldoe.org/academics/career-adult-edu/funding-opportunities/index.shtml>

Carl D. Perkins – Perkins V Funding Opportunities Webinar Agenda

1. **Welcome and Introduction**
2. **The Roll of DJJ in Florida’s Perkins V State Plan**
3. **DJJ RFP Programmatic Overview**
4. **Local Application Requirements**
5. **Submitting the Local Application**
6. **General State and Federal Requirements**
7. **Questions**

Welcome and Introduction

Gloria Spradley-Brown



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Funding Webinar Perkins V Goals

- To provide funding opportunities for FY 2021-2022.
- To provide pertinent programmatic information.
- To provide updates related to DJJ requirements.
- To provide local application submission requirements.

Bruce Harrington



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What is the Purpose of Perkins?

The purpose of the Act is to develop the academic knowledge and employability skills of secondary education students and postsecondary education students who elect to enroll in Career and Technical Education (CTE) programs and programs of study.

- Perkins is dedicated to increasing learner access to high-quality CTE programs of study.
- With a focus on systems alignment and program improvement, this law has been critical to ensuring programs meet the ever-changing needs of learners and employers.

Goals Guiding the Perkins V State Plan Development

Goal 1	Ensure equal access for all individuals to educational opportunities that meet the workforce development needs of local communities and the state.
Goal 2	Ensure all programs align with the technical and employability requirements of Florida's employers.
Goal 3	Recruit, support, and retain qualified teachers, counselors, and administrators to foster the highest level of student achievement.
Goal 4	Provide students with seamless career pathways by offering Programs of Study which result in credentials of value.
Goal 5	Engage industry partners to drive program innovation and work-based learning opportunities.
Goal 6	Provide comprehensive, career-focused counseling that allows students to make informed choices about their future.

DJJ RFP Programmatic Overview

Program Purpose

- Serve DJJ secondary students by implementing new, or improving existing career and technical education programs that align to high-skill, middle to high-wage and/or high-demand fields and lead to The Florida Career and Professional Education Act (CAPE) secondary or postsecondary industry certifications.

DJJ RFP Programmatic Overview

Eligible Applicants

- School districts are the only eligible applicants for this funding and are required to serve as the fiscal and lead programmatic agent. The school district's award is contingent upon the development and maintenance of a **Cooperative Agreement** (see form in the **Attachments** section) with DJJ Programs.

DJJ RFP Programmatic Overview

- Funded ONLY in conjunction with eligible recipients secondary approved Perkins V Local Four-Year Plan Application.
- CTE programs offered must be identified on the Comprehensive Local Needs Assessment (CLNA).
- CTE Programs offered must be in alignment with the secondary four (4) year plan and meet all the Perkins V requirements.
- Selected recipients must have an approved Perkins V four-year plan prior to the issuance of the grant award.

DJJ RFP Programmatic Overview

Award Amounts

- Total - \$550,000
(Allocation is contingent on Florida's 2021 federal Award).
- Up to \$75,000 maximum per project award.
- Limited to one funded DJJ project per district.

Gloria Spradley-Brown



DJJ Grant Application Requirements

- Projects must prepare students for CAPE secondary or postsecondary industry certifications and high-skill, middle to high-wage, and/or high-demand fields as substantiated by the district's CLNA documentation through primary or secondary sources.
- Must have a Cooperative Agreement and Action Plan between school district and DJJ Facility.
- Budget/Program Performance Period
 - Grant approved through June 30, 2022.

Important Application Dates

Notice of Intent-to-Apply: August 13, 2021

- <https://www.surveymonkey.com/r/9H76BRG>

Open Questions Period: August 13, 2021

- <http://www.fldoe.org/academics/career-adult-edu/funding-opportunities>.

Application Due Date: August 30, 2021

(by 11:59 pm EDT)

- **Email application submission to: CTEGrant@fldoe.org**

Narrative Sections

- Project Abstract
 - Complete the chart.
- Project Need
 - Compelling evidence and data to support the need.
- Program design and implementation plan:
 - Measureable objectives
 - Career guidance
 - Program management
 - Project collaboration
 - Action plan form
 - Follow-up data

Narrative Sections

- Program Evaluation
 - Share evaluation methods.
- Dissemination Plan
 - Share project information with appropriate population.
- Support for reading/strategic imperatives
 - Project incorporate goals included in the State Board of Education's K-20 Strategic Plan:
 - <http://www.fldoe.org/policy/state-board-of-edu/strategic-plan.shtml>.

Narrative Sections

- General Education Provisions Act (GEPA)
 - Federal requirement– ensure equitable access to and participation of students, teachers and special needs.
 - <http://www.ed.gov/fund/grant/apply/appforms/gepa427.pdf>
- Budget Narrative Requirements
 - DOE 101S, Narrative Form
 - See Budget Narrative Example

Perkins V : Budget Narrative Guidelines

In the Perkins V Budget Narrative Form (DOE 101S Form) you will list out these numbers, such as: “Section 1, Part A, 4”

(1)	(2)	(3)	(4)	(5)
FUNCTION	OBJECT	ACCOUNT TITLE, NARRATIVE, AND EXPLANATION	FTE	AMOUNT (whole \$)
#####	###	Salaries: Full-Time: Career Specialist responsible for advisory committees, students scheduling, career specialists work collaboratively with the ESE Department to facilitate academic assistance to further the integration of academic and career and technical components and curriculum modifications and other support services collaborating with business partner. <ul style="list-style-type: none"> Section 134: CLNA Need: Section 1 - Part A:4; Part C:2; Part D:2 Program Number or CIP#: 123456789 Section 135: Requirement for the Uses of Funds: 1A; 2B; 5O; 5D 	1.0	\$59,000
#####	###	Retirement: <ul style="list-style-type: none"> Section 134: CLNA Need: Section 1 - Part A:4; Part C:2; Part D:2 Program Number or CIP#: 123456789 Section 135: Requirement for the Uses of Funds: 1A; 2B; 5O; 5D 		\$4,425
#####	###	FICA: <ul style="list-style-type: none"> Section 134: CLNA Need: Section 1 - Part A:4; Part C:2; Part D:2 Program Number or CIP#: 123456789 Section 135: Requirement for the Uses of Funds: 1A; 2B; 5O; 5D 		\$1586
#####	###	Worker’s Compensation: <ul style="list-style-type: none"> Section 134: CLNA Need: Section 1 - Part A:4; Part C:2; Part D:2 Program Number or CIP#: 123456789 Section 135: Requirement for the Uses of Funds: 1A; 2B; 5O; 5D 		\$1054

Narrative Section Response Format

- Applications that are late will not be reviewed or scored.
- Place all application items in the order specified (see Application Checklist).
 - Font: Arial/Size -12
 - Margin size - 1” on both sides and top/bottom.
 - Double spaced (this does not include charts).
 - Single-sided pages.
 - Complete the narrative using the same sequence presented in the Narrative Components Sections.
 - Narrative Components (1-8) **MAXIMUM PAGE LIMIT 30 PAGES.**

Submitting the Proposal

- Applications must be submitted electronically to the Office of Grants Management via email to: CTEGRANT@fldoe.org.
- Required application submission naming convention:
 - Agency number- Agency Name-TAPS#22B006
 - Example: 999- Jones County SD-TAPS#22B006
 - Save the all application documents in one Pdf. file
- All required forms have signatures by an authorized entity. The Department will accept electronic signatures from the agency head in accordance with section 668.50(2)(h), Florida Statutes.
- The Department will accept as an electronic signature, a scanned or PDF copy of a hardcopy signature.

Conditions for Acceptance

- Request for Application is due, **August 30, 2021, by 11:59 p.m. (EDT)**
- Application must be submitted electronically.
- DOE 100A and DOE101S- Budget Narrative Form.
- Assigned TAPS number included on the forms.
- Save the application with the required naming convention.

Method of Review

- A review committee will evaluate eligible proposals.
- Each eligible proposal will be scored by three reviewers and scores will be averaged for the final review score.
- 100-point scale, with a minimum score of 75 points required for an application to be considered.
- Ranked order highest to lowest score.
- The Commissioner of Education has final approval.
- The Department retains the discretion to negotiate with applicants as deemed appropriate.

General Information

- General Terms, Assurances and Conditions for Participation in Federal and State Programs.
 - Must be signed by current agency head.
- Risk Analysis
 - DOE 610 - school districts, state colleges, state universities and state agencies.
 - DOE 620 - governmental and non-governmental entities.

General Information

- Payment Methods
 - The funding method is designated by the approved method stated in the original DOE200 Award Notification.
- Financial Consequences
 - Awarded projects are periodically reviewed based on the progress made on the activities and deliverables.
 - Contractors that fail to meet and comply with the activities/deliverables established in the contract or to make appropriate progress on the activities and/or towards the deliverables, may receive a reduced payment or be required to redo the work or terminate the contract.

General Information

- Fiscal Requirements
 - Must submit a completed DOE 101S, Budget Narrative form
 - Adhere to the “Green Book” and the General Assurances for Participation in Federal and State Programs
 - Charges to federal projects for personnel costs, whether treated as direct or indirect costs, will be based on payrolls documented in accordance with generally accepted accounting principles.
 - All project grantees must submit a completed DOE 399 form, Final Project Disbursement Report Form to the Florida Department of Education, Comptroller’s Office, by **August 22, 2022**.

General Information

- Executive order 11-116
 - Must utilized E-verify system to verify employment of new employees hired.
- Executive order 20-44
 - All entities named in statute with which the agency must form a sole source, public private agreement, and all entities that, through contract or other agreement with the State, annually receive 50% or more of their budget from the State or from combination of State and Federal funds, shall provide to the department an annual report showing total compensation for all members listed in the contract agreement, in the format prescribed by the department

General Information

- Intellectual Property
 - Items produced by or developed in connection with the Grant/Contract shall become the exclusive property of the State of Florida and may be copyrighted, patented or otherwise restricted as provided by Florida or federal law.

Federal and State Requirements

- Fiscal Control:
 - 2CFR 200 in the Uniform Administrative Requirement,
 - Education Department General Administration Regulations (EDGAR), and
 - Reference Guide for State Expenditures.
- Funding shall supplement, not supplant
 - Non-federal funds.
- Equipment Purchases:
 - Uniform Grant Guidance (UGG),
 - FLDOE Equipment Form, and
 - Florida Administrative Code, Rule, 691-72.002.

Federal and State Requirements

- Administrative Costs
 - Includes indirect cost.
 - Not to exceed 5%.
 - Positions such as project coordinator, accountant, clerical staff, or other positions not directly involved in instructional activities of students are considered administrative.
 - Travel, equipment, and supplies for administrators are also considered administrative costs unless used for the purpose of providing personnel professional development directly related to CTE.

Federal and State Requirements

- Records Retention
 - Maintained for five years from the last day of the program or longer, if there is an ongoing investigation or audit.
- Data Privacy Requirement
 - Students must be informed, in writing, that their personal and confidential information;
 - Will be shared only among the Perkins program partner staff and subcontractors;
 - Will be used only for the purpose of conducting an employment data match and that further disclosure of personal confidential information or records is prohibited; and
 - Will not be shared among Perkins core partners if the individual declines to share personal confidential information or records and that declining to share will not impact eligibility for services.

Resources

- [Green Book](#)
- Division of Career and Adult Education Grants website at: <http://www.fldoe.org/academics/career-adult-edu/funding-opportunities/>
- [Uniform Grants Guidance \(UGG\)](#)
- [Reference Guide for State Expenditures](#)
- Florida's Perkins V Four-Year State Plan <http://fldoe.org/academics/career-adult-edu/perkins/>
- 2021-2022 Perkins V Implementation Guide <http://fldoe.org/academics/career-adult-edu/perkins/>
- State of Florida, Office of the Governor, Executive Orders <https://www.flgov.com/2020-executive-orders/>

Participants' Questions

Please submit questions through the webinar “chat” feature.

www.FLDOE.org

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