

Department of Education
Office of Inspector General – Internal Audit
18 Month Status Report on: Bureau of Family and Community Outreach
Report # A-1617-011 Issued: May 31, 2017
Status as of December 29, 2018

Finding	Recommendation(s)	Previous Management Responses	Management Response as of December 29, 2018	Anticipated Completion Date & Contact
<p>BFCO’s grants monitoring process does not include tools or procedures to identify overlap amongst grant recipients and sub recipients.</p>	<p>We recommend that BFCO implement tools and processes to track recipients and sub recipients by location so they can identify recipients and sub recipients that receive multiple grants for the same client services. These tools and processes may include but not be limited to:</p> <ul style="list-style-type: none"> • Recording addresses and other identifying information on each recipient and sub recipient, • Requiring recipients and sub recipients to submit initial rosters on the clients they serve in an electronic format complete with demographic information so individual clients can be identified and compared across multiple grants, • Creating a database to house all sub recipient and client information to facilitate data analytics; and 	<p>Management Response as of June 29, 2017: We agree that neither the monitoring process for federal or state grants include tools or procedures to identify overlap. We will work towards the creation of a database for BFCO awards as there is funding available for monitoring of the federal awards. Also, we are considering the feasibility of a legislative budget request to build a reporting database.</p> <p>Management Response as of December 29, 2017: BFCO has identified a software system that works to track the project activities of each 21st CCLC by site location. We are working to procure the software solution for use by BFCO grants.</p>	<p>We have purchased through our Administrative contract a site-based system, EZ Reports. Subrecipients will be able to upload programmatic information about each 21st CCLC site and report data to the department. The system also allows each site to report all funding sources for that site. All new projects will be required to use the system for the 2018-19 year. Continuation project use for this year is optional; but will be mandatory for the 2019-20 year.</p> <p>Also, we have conducted comprehensive technical assistance visits and monitoring visits for</p>	<p>Completed</p>

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	<ul style="list-style-type: none"> Tracking clients served by grant recipients and sub recipients that receive multiple grants and periodically conducting data analyses to determine whether grant recipients and sub recipients are paying for the same client services through multiple grants. 	<p><i>Anticipated Completion Date: June 2018</i></p> <p>Management Response as of June 29, 2018 BFCO is purchasing a cloud-based application for each 21st CCLC program to enter their programmatic data at the site level. Due to the site licenses being an annual contract, we are purchasing the application to be allocable for the 2018-19 project year</p> <p><i>Anticipated Completion Date: September 2018</i></p>	<p>several agencies and been able to identify overlap in services and are working with agencies to correct those issues through corrective action plans.</p>	