Year: 2012-13

Data Element Number: **218045**

Data Element Name: **Social Security Number**

The number assigned to an individual by the Social Security Administration (left justified).

NOTE: For contracted or charter school staff for whom the school district cannot obtain a Social Security Number, the district must assign a Staff Number Identifier for the employee using the following method:

Code	**Definition/Example**
First Two Positions	
CS	The first two positions in the Social Security Number field must be coded with the letters "CS".

Last Seven Positions
NNNNNNN   The last seven positions must be numeric.

NOTE: The district-defined Staff Number Identifier must result in a unique staff number within the district.

Length: 10

Data Type: Alphanumeric

Year Implemented: 8788

State Standard: Yes

Use Types:

State Reporting: Yes

Local Accountability: Yes

Formats Required:

Staff Additional Job Assignments DB9 31x

Staff Benefits DB9 33x

Staff Demographic Information DB9 27x

Staff Experience DB9 28x

Staff Fiscal Year Benefits DB9 44x

Staff Fiscal Year Salaries DB9 43x

Staff Multidistrict Employee DB9 29x

Staff Payroll Information DB9 30x

Staff Professional Development DB9 36x

Staff Salary Supplements DB9 32x

Teacher Exit Interview DB9 58x

Surveys Required:

Survey 2   Yes

Survey 3   Yes

Survey 5   Yes

Survey 8   Yes

Data Element Number: **218045**

Data Element Name: **Social Security Number**

Appendixes:
None

Description of Changes:

None