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**MEMORANDUM**

**TO:** Florida College System Presidents  
**FROM:** Suzanne Pridgeon   
**DATE:** July 8, 2021  
**SUBJECT:** **Deferred Building Maintenance Program**

Chapter 2021-36, section 152, Laws of Florida (SB 2500), authorizes the spending of federal State Fiscal Recovery Fund (SFRF) awarded to the state as part of the American Rescue Plan (ARP) Act of 2021. This memo addresses the \$350 million appropriated for the Deferred Building Maintenance program, which was subsequently prorated to \$286,091,284 based on proviso.

Please see the attached template and the instructions below to assist in compiling and submitting a **prioritized** list of your college's maintenance, repair and renovation projects.

In order for projects to be considered, the projects must be included in your Capital Improvements Program (CIP) Plan for fiscal years 2021-22 through 2025-26, which were submitted **last** year by July 1, 2020. A summary of submitted maintenance, repair and renovation projects from those CIPs is attached, *2020 FCS Deferred Maintenance 2020-10-30*. Please note that this list is by college and projects are not in any prioritized order.

Based on the 2020 FCS Deferred Maintenance list, please complete the Deferred Building Maintenance Template using the following guidelines:

1. Prioritize your projects by describing in column E of the template how the proposed projects will promote and ensure public, student and employee safety and well-being. Colleges should consider how the projects would support public health responses, equity-focused services and address negative economic impacts as they relate to facilities.
2. Proposed projects must follow the parameters outlined in the Deferred Building Maintenance proviso when completing column F of the template. See the "Proviso" tab of the template for further information.
3. Only include a project that was deferred or not funded during the 2021 legislative session.

Suzanne Pridgeon  
Deputy Commissioner, Finance and Operations

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4. Project funding requests can be for projects contained in any fiscal year of the CIP. However, the funding should be for projects ready for initiation and obligation no later than June 30, 2022.
5. Ensure compliance with the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR Part 200.

Submit the completed template by **July 16, 2021**, to Lisa Cook, Associate Vice Chancellor in the Division of Florida Colleges, at [Lisa.Cook@fldoe.org](mailto:Lisa.Cook@fldoe.org).

If you have any questions, please contact Lisa Cook.

SP/jm

Attachments

cc: Kathy Hebda, Chancellor, Division of Florida Colleges  
Lisa Cook, Associate Vice Chancellor, Division of Florida Colleges  
Jonathan Manalo, Assistant Deputy Commissioner, Finance and Operations  
Chief Financial Officers  
Facilities Directors