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DFC Memorandum Number: 2022-11

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MEMORANDUM

TO: Florida College System Presidents

FROM: Kathy Hebda 

DATE: September 1, 2022

**SUBJECT: Approval of Amendment to Rule 6A-14.092, Florida Administrative Code (F.A.C.),
Textbook and Course Material Affordability and Transparency**

On August 17, 2022, the State Board of Education (SBOE) approved revisions to Rule 6A-14.092, F.A.C., Textbook and Course Material Affordability and Transparency (formerly Textbook Affordability). This rule amendment is in accordance with section (s.) 1004.085, Florida Statutes (F.S.), which was modified in 2022 by Senate Bill (SB) 7044 (Chapter No. 2022-70, Laws of Florida) and in accordance with s. 1006.73, F.S., which was modified by SB 2524 (Chapter 2022-154, Laws of Florida). A copy of the rule is attached for your reference.

The amendment to Rule 6A-14.092, F.A.C., provides additional requirements related to the list of required and recommended textbooks and instructional materials that colleges are required to post. The lists of textbooks and instructional materials are required to:

- Remain posted for at least five academic years;
- Be searchable by the course subject, course number, course title, the name of the instructor of the course, the title of each assigned textbook or instructional material, and each author of an assigned textbook or instructional material; and
- Be easily downloadable by current and prospective students.

The amendment also includes syllabi posting requirements for general education core courses and limited exceptions to those posting requirements. Additionally, the amendment modifies syllabi requirements for general education core courses. For the syllabi of general education core course options identified in Rule 6A-14.0303, F.A.C., the following information is required:

- Course curriculum;
- Goals, objectives, and student expectations; and
- Assessment of student performance.

KATHRYN S. HEBDA
FLORIDA COLLEGE SYSTEM CHANCELLOR

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Moreover, the amendment specifies that an icon must be used to indicate course sections that have no cost for textbooks or use no-cost Open Educational Resources (OER) pursuant to s. 1006.73, F.S.

The Division of Florida Colleges (DFC) recognizes implementing these new requirements may require some lead time; however, once the rule is effective, Florida College System (FCS) institutions should start to implement the new provisions as soon as possible with an aim to meet the requirements no later than spring 2023. However, please note that for the course textbook list five-year posting requirement, FCS institutions must publish the preceding five-year list of required textbooks and instructional materials by May 1, 2023.

Action Required:

Each college should review the statutory and rule requirements. Colleges will have to build the new requirements into their online systems where the required list of courses is posted to comply with the new provisions as well as communicate the new syllabi requirements to faculty and academic program chairs. Guidance regarding the annual reporting template is forthcoming.

Next Steps:

To assist institutions in implementing the provisions, attached are responses to several implementation questions that emerged during rule development. Additionally, the DFC is hosting a rule implementation webinar on Wednesday, September 21, 2022, from 2:00 – 3:00 p.m., EDT, to review the rule revisions adopted by the State Board of Education at its August meeting. The registration link is available at <https://attendee.gotowebinar.com/register/9189065500509057036>.

Please contact Dr. Mike Sfiropoulos, Director of Academic Affairs, at Mike.Sfiropoulos@fldoe.org for questions regarding the rule.

KH/ms

Attachments

Cc: Henry Mack, Senior Chancellor, Department of Education
Dr. Carrie Henderson, Executive Vice Chancellor, DFC
Dr. Mike Sfiropoulos, Director, Academic Affairs, DFC
Dr. Shanna Autry, Director, Student Affairs, DFC
Caleb Hawkes, Director of External and Governmental Affairs, DFC
FCS Council of Instructional Affairs
FCS Council of Student Affairs
FCS Reports Coordinators