

**STATE BOARD OF EDUCATION**  
**Consent Item**  
November 20, 2024

**SUBJECT:** Approval of Amendment to Rule 6A-1.0014, Comprehensive Management Information System

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**PROPOSED BOARD ACTION**

For Approval

**AUTHORITY FOR STATE BOARD ACTION**

Sections 1001.02(1), (2)(n), 1002.22, 1002.221, 1002.222, 1002.225, 1008.385(3), 1008.386, 1008.41(2), F.S.

**EXECUTIVE SUMMARY**

To revise existing requirements of the statewide comprehensive management information system to implement changes recommended by school districts and to change state reporting and local recordkeeping procedures for state and/or federal programs as described in the updated FDOE Information Database Requirements. The rule also adopts the updated FDOE Information Database Requirements: Volume I - Automated Student Information System, 2425 and Volume II - Automated Staff Information System, 2425. The effect maintains compatibility among state and local information systems' components. The statewide comprehensive management information system provides the data on which the measurement of school improvement and accountability is based.

Section 1008.385(3), Florida Statutes (F.S.), requires the State Board of Education (SBE) to specify, by rule, items necessary for a Comprehensive Management Information System that is an integrated informational system for educational management. Rule 6A-1.0014, F.A.C, incorporates by reference the database requirements for staff and student reporting. The FDOE Database Requirements Volume I - Automated Student Information System and FDOE Database Requirements Volume II - Automated Staff Information System (hereafter referred to as the Student and Staff Database Manuals) have been updated to implement changes required by school districts and to make changes in state reporting and local recordkeeping procedures for state and federal programs.

The agency currently collects student-level and staff-level data from school districts as part of a survey-based data collection process. The data collected are reviewed by applicable program offices each spring and updates (based on program needs and legislative changes) are shared with district MIS staff each summer. These updates are included in the Student and Staff Database Manuals which are incorporated by reference in Rule 6A-1.0014, F.A.C.

This rule is being amended as part of the annual process to reference (by rule) the updates to the Student and Staff Database Manuals for the new academic year.

These changes affect the district staff responsible for collecting, reviewing, and submitting data to the department during the data survey submission periods. Different data elements are collected for each survey, and the rule through incorporation of the Student and Staff Database Manuals establishes the elements to be collected and the deadlines for district and state processing for each survey. Additionally, the Student and Staff Database Manuals implement new data elements or new data element codes that districts must submit as a

result of changes mainly to state requirements and may also include district recommendations. For example, for 2024-25, new codes ('U' and 'V') were added to data element Immunization Status to identify students of military families and immunization noncompliance.

State and federal changes that have led to updates to the Student Database Manual for 2024-25 involve code changes and/or language clarifications to 20 data elements and the deletion of 1 data element. A summary of these changes for the Student Database are posted online at [Summary of Student Data Element Changes for the 2024-25 Fiscal Year](#). The Staff Database Manual for 2024-25 involve no code changes and/or language clarifications are posted online at [Summary of Staff Data Element Changes for the 2024-2025 Fiscal Year](#).

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**Supporting Documentation Included:** Proposed Rule 6A-1.0014, F.A.C. FDOE Database Requirements Volume I - Automated Student Information System, 2425, and FDOE Database Requirements Volume II - Automated Staff Information System, 2425 (under separate cover)

**Facilitators/Presenters:** Andre Smith, Deputy Commissioner, Division of Technology and Innovation