

FLORIDA DEPARTMENT OF EDUCATION  
 DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:  
 AUTOMATED STUDENT INFORMATION SYSTEM  
 AUTOMATED STUDENT DATA ELEMENTS

Year: 2024-25

Data Element Number: **184625**

Data Element Name: **Career and Technical Education Basic Skills Examination**

THESE CODES ARE USED ONLY FOR CAREER AND TECHNICAL EDUCATION STUDENTS. Students who are enrolled in postsecondary career certificate programs that are 450 hours or more shall complete an entry-level basic skills examination within the first six (6) weeks after admission into the program (Section 1004.91, F.S.). Indicate the status of the student in reference to basic skills assessment (Rule 6A-10.040).

Code	Definition/Example
A	Basic Skills Exempt: A student who possesses a college degree at the associate in applied science level or higher pursuant to Rule 6A-10.040 (8)(a).
B	Basic Skills Exempt: A student who demonstrates readiness for public postsecondary education pursuant to s. 1008.30 and applicable rules adopted by the State Board of Education.
C	Basic Skills Exempt: A student who passes a state or national industry certification or licensure related to their career certificate program and identified in the Basic Skills Licensure Exemption List pursuant to Rule 6A-10.040 (8)(c), F. A. C
D	Basic Skills Exempt: An adult student who is enrolled in an apprenticeship program that is registered with the Department of Education in accordance with Chapter 446, Florida Statutes, pursuant to Rule 6A-10.040 (8)(d).
F	Basic Skills Exempt: An adult student with a disability as defined in s. 1004.02(7), F.S. who is exempt from meeting the required basic skills mastery level based on school district and Florida college institutions local policies adopted per s. 1004.91 (3)(a), F. S.. (Rule 6A- 10.040(4), S.B.E.).
G	The program is not subject to the basic skills requirement per 1004.91, F.S.; The total career certificate program length as indicated in the curriculum frameworks is less than 450 clock hours pursuant to Section 1004.91, F.S
H	Basic Skills Exempt. A student is enrolled in a law enforcement officer basic recruit training program and he or she is a veteran as defined in s. 1.01(14), F.S., or holds an associate degree or higher from an accredited college or university pursuant to Rule 6A-10.040 (8)(e). Note: Correctional Officer and Correctional Probation Officer programs and students do not apply to this exemption.
N	Student has not yet completed the initial assessment.
P	Student has completed initial assessment but has not demonstrated mastery of the required minimal level of basic skills for the program in which the student is enrolled.
Y	Student has demonstrated mastery of the required minimal level of basic skills for the program in which the student is enrolled utilizing the assessments listed in Rule 6A-10.040 (1)(a) – (e), F. A. C.
Z	Not Applicable. (Student is not enrolled in a career certificate program)

Note: This element is not intended to show students met postsecondary readiness requirements for dual enrollment. For dual enrollment students, the reported value should indicate the status of the student in meeting the basic skills requirement of the specific program they are enrolled in, or if the program meets one of the basic skill exemptions specified in s. 1004.91, F.S.

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Note added to code W; definition revised for code Y.

**Length:** 1

**Data Type:** Alphanumeric

**Year Implemented:** 9495

**State Standard:** Yes

**Use Types:**

State Reporting: Yes

Local Accountability: Yes

FASTER: No

Migrant Tracking: No

**Required Grades:** Adult

**Programs Required:** Workforce Development

**Formats Required:** WDIS Career and Technical Education Student Course Schedule DB9 47x

**Surveys Required:**  
Survey F  
Survey W  
Survey S

**Appendixes:** None

**Description of Changes:**

8/25/2023	Removed code 'W'. It could no longer be reported as of 2019-20.
6/21/2023	Revising language for Codes A,C,D,G,H, Y and Z
6/21/2023	Updated Element Definition
10/13/2021	Note added to code W, and definition revised for code Y.
4/20/2020	Added new code W for students meeting basic skills requirements without assessments for 2019-20 per FDOE Order No. 2020-EO-01 related to the COVID-19 Pandemic.
7/1/2016	Definitions of code "F" and "N" updated and code "P" added.
10/31/2014	Addition of rule reference to value of "F", removal of "dual enrollment" to value of Z, and addition of "Note"
7/1/2014	Added clarifying language to value of C, and added new value of Z.
7/1/2014	Expansion of valid codes and definition to meet reporting requirements of DCAE