

## Edit Error Codes

### Adult Test and Performance

The following codes are to be used with error codes listed on the [Adult Edit Error Report](#). Edit errors occur when a value in a field is incorrect. Edits only look at a single format (Demographic, Course, or Test), checking to make sure that each field contains valid data. **The Adult Test record is not required for Survey 11.**

<u>Error Code</u>	<u>Explanation</u>
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| *T1 | <b>Survey Period Code</b> must be “1”, “2”, or “3” and must be correct for the submission period.  |
| *T2 | <b>(REVISED 2425) Adult Test Name</b> must be “TAB”, “TBE”, “CAG”, “CLW”, “BSP”, or “BSL”, “GED”, “BL2”, “BP3”, “CG2”, “CST”, or “ <b>ACT</b> ”. If the <b>Adult Test Name</b> is CAG and <b>Adult Test Subject Content</b> is M, then the <b>Adult Test Date</b> must prior to July 1, 2024.  |
| *T3 | <b>Adult Test Subject Content</b> must be “M”, “N”, “R”, “S”, “W”, “T”, “C” or “ <b>P</b> ”.   |
| *T4 | <b>Adult Test Form</b> must be valid for the test reported.  |
| *T5 | <b>Adult Test Level</b> must be valid for the test reported.   |
| *T7 | <b>Institutional Site</b> must be a three-digit number assigned to the CBO.  |
| *T8 | The year submitted must be the fiscal year for which the survey is being submitted.  |
| *T9 | <b>Adult Test Score</b> must be within the allowable range for the <b>Adult Test Name, Adult Test Subject Content, Adult Test Form</b> and <b>Adult Test Level</b> and the score must be numeric, HAVE LEADING ZEROS, in a TEXT Excel field.<br><br>If the <b>Adult Test Score</b> is Out of Range Low, the score must be numeric, with a leading “1”. If the <b>Adult Test Score</b> is Out of Range High, the score must be numeric, with a leading “9”. See Appendix I. |

For Example:

The CBO should report a “0” in the first field of the four-character data element followed by the three digit score. For example, if a student receives a score of 485 on the Reading Level M Form 11 test, the CBO would report “0485” for the test score. (If the score had been OOR, then the score for the Reading Level M Form 11 score, for example, would be reported as “1442”).

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| *T10 | <b>Institutional Site</b> must be a valid number listed on Appendix H based on <b>CBO Number</b> . <i>Note: See Appendix H for a list of valid Institutional Site Numbers.</i>    |
| *T11 | The <b>Adult Educational Functioning Level</b> must align with the <b>Adult Test Name, Adult Test Form, Adult Test Subject Content</b> and <b>Adult Test Score</b> in Appendix B. |
| *T12 | <b>Test Identification</b> must be alphanumeric and a length of four characters. If <b>Test Identification</b> is not applicable, 9999 must be submitted.                         |

- \*T13 The **Test Identification Number** must be unique for the **CBO Number, Institutional Site, Student Number Identifier, Survey Period Code, Reporting Year** and **Adult Test Subject Content**. Excluding Test Identification Number equal to 9999. -All duplicate records rejected –
- \*T14. **(NEW 2425) Adult Test Date** must be a valid date that is not in the future and no greater than 3 years from the current reporting year.