District K-12 Comprehensive Evidence-Based Reading Plan

Form No. CERP-1, effective February 2021. This form is incorporated in Rule 6A-6.053, Florida Administrative Code (F.A.C.).

This form must be submitted electronically to justread@fldoe.org.

(1) Contact Information, Communication Plan, and Student Achievement Goals (6A-6.053(1), F.A.C.)

a) The Main District Reading Contact will be the Florida Department of Education's (FDOE) contact for the District K-12 Comprehensive Evidence-Based Reading Plan and is responsible for the plan and its implementation. Other contacts are those who work primarily with an area covered within the plan. Indicate the contacts for your district.

Main District Reading Co	Main District Reading Contact		Email	Phone				
	Other Contacts							
Responsibility	Name	Title	Email	Phone				
Elementary English Language Arts (ELA)								
Secondary ELA								
Reading Endorsement								
Reading Curriculum								
Professional Development								
Assessment								
Data Element								
Summer Reading Camp								
Third Grade Promotion								
300 Lowest-Performing Elementary Schools								

b)	Communication of Plan Information. Describe how the district will communicate the contents of its Comprehensive							
Evidence-Based Reading Plan to all stakeholders, including school administrators, reading leadership teams, liter								
	coaches, classroom instructors, support staff, and parents.							

c) Measurable Student Achievement Goals. For each grade, K-12, establish clear and measurable student literacy achievement goals based on screening, progress monitoring, and statewide/districtwide summative assessments.

Florida Kindergarten Readiness Screener (FLKRS)						
	Previous School Year	Goal for Plan Year				
	% of Students "Ready" on	% of Students "Ready" on				
	FLKRS	FLKRS				
Kindergarten						
escribe action ste	ps to meet the district's kindergarten reading	ess goal.				

	Statewide English Language Arts Standardized Assessment						
	Previous School Year			Goal for Plan Year			
Grade	% of Students Scoring Level 1	% of Students Scoring Level 3 and Above	% of Students Scoring Level 4 and Above	% of Students Scoring Level 1	% of Students Level 3 and Above	% of Students Scoring Level 4 and Above	
3							
4							
5							
6							
7							

8			
9			
10			

Include additional literacy goals based on screening, progress monitoring, and/or district summative assessments. At a minimum, include specific goals for K-2 students.

Example: For each grade, K-2, increase the percentage of students currently scoring at or above grade level on (the approved district progress monitoring assessment) by 5% this year, from (60%) to (65%).

(2) District Budget for Research-Based Reading Instruction Allocation (6A-6.053(2), F.A.C.)

a) Districts will include salaries and benefits, professional development costs, assessment costs, and programs/materials costs required to effectively implement the district's plan.

Reading Allocation Budget Item	Amount	FTE (where applicable)
Amount of District Research-Based Reading Instruction Allocation		
Estimated proportional share distributed to district charter		
District expenditures on reading coaches assigned to elementary schools		
District expenditures on reading coaches assigned to secondary schools		
District expenditures on intervention teachers assigned to elementary schools		
District expenditures on intervention teachers assigned to secondary schools		
District expenditures on supplemental materials or interventions for elementary schools		
District expenditures on supplemental materials or interventions for secondary schools		
District expenditures on intensive interventions for elementary students reading below grade level		
District expenditures on intensive interventions for secondary students reading below grade level		
District expenditures on professional development		
District expenditures on helping teachers earn the reading endorsement		
District expenditures on summer reading camps		
District expenditures on the additional hour for schools on the list of 300 lowest-performing elementary schools		
Sum of Expenditures		

substantial deficiency in 3 students identified wit	reading. Desc	s must demonstrate a prioritization of Register how the district has prioritized real deficiency in reading.	
	Leadership T	eam, consisting, in part, of a school adr	ninistrator, reading coach, media
How is the School Literacy Team requirement commun principals?	Leadership	To whom at the district level is the roster of School Literacy Leadership Teams communicated?	Who at the district level is responsible for supporting and monitoring School Literacy Leadership Teams and ensuring compliance?
requirements below: • Provide professional teachers integrate procession strategy comprehension strategy interversion. • Differentiate and in in Identify mentor teachers.	fessional dev I developmer phonemic awa stegies into ar ention strateg tensify profes chers and est	elopment that will be provided by the control required by Section 1012.98(4)(b)11., areness, phonics, word study and spelling explicit, systematic, and sequential ap	F.S., which includes training to help ng, fluency, vocabulary, and text proach to reading instruction, including on progress monitoring data; pool; and

b)	Provide a description of how the district will communicate to principals the professional development requirements
	and how the district will support principals with fulfilling each requirement. Include who at the district is responsible
	for monitoring professional development requirements and ensuring compliance.

How are professional development requirements communicated to principals?	Who at the district level is responsible for supporting and monitoring the professional development requirements and ensuring compliance?

(5) Charter Schools (6A-6.053(5), F.A.C.)

Charter schools must utilize their proportionate share of the research-based reading allocation in accordance with Sections 1002.33(7)(a)2.a. and 1008.25(3)(a), F.S. All intensive reading interventions specified by the charter must be delivered by a teacher who is certified or endorsed in reading.

Does the district ensure charter schools will utilize their proportionate share of the research-based reading allocation in accordance with Sections 1002.33(7)(a)2.a. and 1008.25(3)(a), F.S.? **Yes** \square **No** \square

(6) Literacy Coaches (6A-6.053(6), F.A.C.)

If the funding of literacy coaches is part of the reading allocation budget, literacy coaches must be assigned to schools determined to have the greatest need based on student performance data in reading. Districts must use the Just Read, Florida! model or explain the evidence-based coaching model used in their district and how they will monitor the implementation and effectiveness of the coaching model. This must include how communication between the district, school administration, and the reading coach throughout the year will address areas of concern.

Coaches must possess the following:

- bachelor's degree and reading endorsement or reading certification;
- highly effective rating on most recent available evaluation that contains student achievement data;
- experience as successful classroom teachers;
- knowledge of evidence-based reading research;
- special expertise in quality reading instruction and infusing reading strategies into instruction;
- data management skills;
- strong knowledge base in working with adult learners;
- excellent communication skills; and
- outstanding presentation, interpersonal, and time-management skills.
- a) How were schools with the greatest need based on student performance data in reading selected for coach services and supports? Attach corresponding rubric, if applicable.

(b) Is the district using the Just Read, Florida! coaching model? Yes \square No \square

If no, please attach the evidence-based model the district is using. If yes, please complete the following chart:

Requirements of the Just Read, Florida! Coaching Model

- Provide professional development on the following:
 - o the major reading components, as needed, based on an analysis of student performance; data
 - o administration and analysis of instructional assessments; and
 - o providing differentiated instruction and intensive intervention.
- Model effective instructional strategies for teachers.
- Facilitate study groups.
- Train teachers to administer assessments, analyze data, and use data to differentiate instruction.
- Coach and mentor teachers daily.
- Provide daily support to classroom teachers.
- Work with teachers to ensure that evidence-based reading programs are implemented with fidelity.
- Help to increase instructional density to meet the needs of all students.
- Participate in reading leadership teams.
- Continue to increase their knowledge base in best practices in reading instruction, intervention, and instructional reading strategies.
- Prioritize time to those teachers, activities, and roles that will have the greatest impact on student achievement in reading, namely coaching and mentoring in classrooms.
- Work frequently with students in whole and small group instruction to model and coach in other teachers' classrooms.
- Work with school principals to plan and implement a consistent program of improving reading
 achievement using strategies that demonstrate a statistically significant effect on improving student
 outcomes.

Note: Coaches are prohibited from performing administrative functions that will detract from their role as a literacy coach, and must limit the time spent on administering or coordinating assessments.

How are these requirements being communicated to principals?	How is the district supporting coaches with prioritizing high impact activities, such as conducting data analysis with teachers to establish goals and create action plans, coaching, and providing	Who at the district level is supporting and monitoring coach time and tasks?	How often is coaching time, tasks, and impact data being reported and reviewed by the district?	What problem-solving steps are in place for making decisions regarding coaching time and tasks based on the data?

professional development based on need?		

(7) District-Level Monitoring of Plan Implementation (6A-6.053(7), F.A.C.)

Districts must monitor the implementation of the District K-12 Comprehensive Evidence-Based Reading Plan at the school and classroom level. Districts must also explain how concerns are communicated if it is determined that the District K-12 Comprehensive Evidence-Based Reading Plan is not being implemented in a systematic and explicit manner, based on data to meet the needs of students. The district must:

- Provide an explanation of the data that will be collected, how it will be collected, and the frequency of review
 must be provided. Districts must also explain how concerns are communicated if it is determined that the
 District K-12 Comprehensive Evidence-Based Reading Plan is not being implemented in a systematic and explicit
 manner, based on data to meet the needs of students;
- Ensure all instruction in reading is systematic and explicit, based on data, and uses an evidence-based sequence of reading instruction and strategies to meet the needs of students at the school level and determining appropriate instructional adjustments;
- Ensure that data from formative assessments are used to guide differentiation of reading instruction;
- Ensure incorporation of reading and literacy instruction by all content area teachers into subject areas to extend and build discussions of text in order to deepen understanding; and
- Evaluate District K-12 Comprehensive Evidence-Based Reading Plan implementation and impact on student achievement.
- a) Indicate the assessment(s) used to screen and progress monitor K-12 students. For each assessment, indicate the following:
 - the full name of the assessment;
 - the grade level(s) the assessment is administered, and, where applicable, criteria for identifying students who will be assessed; and
 - the components of reading (oral language, phonological awareness, phonics, fluency, vocabulary, comprehension) or the standards strand (reading, communication) that will be assessed, the type of assessment, and how often the data will be collected and analyzed to support instruction.

Name of the Assessment	To whom is the assessment administered?	What component of reading/strand of standard is being assessed?	Assessment type	How often is the data being collected?
		Choose an item.	Choose an item.	Choose an item.
		Choose an item.	Choose an item.	Choose an item.
		Choose an item.	Choose an item.	Choose an item.
		Choose an item.	Choose an item.	Choose an item.

Choose an item.	Choose an item.	Choose an item.
Choose an item.	Choose an item.	Choose an item.

b) Complete the following chart depicting how the district will meet each of the requirements.

Who at the district level is responsible for providing plan implementation oversight, support, and follow-up?	What process is in place for ensuring all instruction in foundational reading skills is systematic and explicit and all reading instruction is evidence-based?	What process is in place for ensuring that formative assessment data is used to differentiate reading instruction?	What steps are the district taking to incorporate literacy instruction into content areas to build discussions of texts in order to deepen understanding?	How are concerns communicated if the plan is not being implemented to meet the needs of students?

- c) Districts must annually evaluate the implementation of their K-12 Reading plan. The evaluation must:
 - Analyze elements of the district's plan, including leadership, assessment, curriculum, instruction, intervention, professional development and family engagement;
 - · Include input from teachers, literacy coaches and administrators at the school level; and
 - Identify elements in need of improvement and strategies to increase literacy outcomes for students.

Describe the district's plan to meet each requirement above. Include a description of how the district will use the evaluation to improve implementation of the district's plan for the following school year to increase student

achievement.		·	•	

(8) School-Level Monitoring of Plan Implementation (6A-6.053(8), F.A.C.)

Districts must describe the process used by principals to monitor implementation of, and ensure compliance with, the reading plan, including weekly reading walkthroughs conducted by administrators. In addition, districts must describe how principals monitor collection and utilization of assessment data, including progress monitoring data, to determine intervention and support needs of students. Complete the chart below.

Requirements	What process is in place to ensure effective implementation?	Who at the district level supports effective implementation?	What process is in place to identify areas in need of improvement for effective implementation?
School-level Reading Plan implementation			
Weekly reading walkthroughs by administrators			
Use of data to determine interventions and support needs of students			

(9) Summer Reading Camp (6A-6.053(9), F.A.C.)

For Summer Reading Camps required by Section 1008.25(7), F.S., districts must:

- Provide instruction to grade 3 students who score Level 1 on the statewide standardized assessment for ELA;
- Implement evidence-based explicit, systematic, and multisensory reading instruction in phonemic awareness, phonics, fluency, vocabulary, and comprehension; and
- Provide instruction by a highly effective teacher endorsed or certified in reading.

	Trovide motification by a mignify effective teacher effactive and certified in redding.
a)	All district Summer Reading Camp teachers are highly effective and reading endorsed/certified. Yes □ No □
b)	Describe the district's plan to meet each requirement for Summer Reading Camps required by Section 1008.25(7), F.S. Include a description of the evidence-based instructional materials that will be utilized.
c)	Districts have the option of providing summer reading camps to students in grades K-2 who demonstrate a reading deficiency as determined by district and state assessments, and students in grades 4-5 who score Level 1 on the statewide, standardized ELA assessment.
	Will the district implement this option? Yes \square No \square If yes, describe the district's instructional plan, include a description of the evidence-based instructional materials that will be utilized.

d) Complete the chart below depicting the number and percentage of students attending summer reading camps.

Students	Number of Students Attending Summer Reading Camp	Percentage of Students Attending Summer Reading Camp
Third grade students who score Level 1 and atrisk of retention (1008.25(7)(a)2., F.S.)		
Students who demonstrate a reading deficiency in grades K-2		
Students who score Level 1 in grades 4-5		

(10) Parent Support through a Read-At-Home Plan (6A-6.053(10), F.A.C.)

In accordance with	n Section 1008.25(5)(c),	F.S., parents of studer	ts identified with a subs	tantial deficiency in readin	ıg must
be provided a rea	d-at-home plan that the	e parent can use to he	elp with reading at hom	e. Describe the district's p	olan for
partnerships or pr		to increase support f	or families to engage in	iency in reading. Include literacy activities and reangling implementation.	•
		· 			

Who at the district is responsible for monitoring this requirement?

(11) Assessment, Curriculum, and Instruction (6A-6.053(11), F.A.C.)

a) Elementary schools (K-5) must teach reading in a dedicated, uninterrupted block of time of at least 90 minutes daily to <u>all students</u>. The reading block will include whole group instruction utilizing an evidence-based sequence of reading instruction and small group differentiated instruction in order to meet individual student needs. Complete the chart below.

Requirement	How does the district support and monitor implementation?	Who at the district is responsible for supporting and monitoring this requirement?
Provide whole group instruction utilizing an evidence-based sequence of reading instruction		
Use texts to increase students' background knowledge and literacy skills in social studies, science, and the arts.		

Provide small group differentiated	ed
instruction in order to meet	
individual student needs	

- **b)** K-12 reading instruction will align with Florida's Revised Formula for Success, 6 + 4 + T1 +T2 + T3, which includes the following:
 - **Six components of reading:** oral language, phonological awareness, phonics, fluency, vocabulary, and comprehension;
 - Four types of classroom assessments: screening, progress monitoring/formative assessment, diagnosis, and summative assessment;
 - Core instruction (Tier 1): is standards-aligned; includes accommodations for students with a disability, students with an Individual Educational Plan (IEP), and students who are English language learners; provides print-rich explicit and systematic, scaffolded, and differentiated instruction; builds background and content knowledge; incorporates writing in response to reading; and incorporates the principles of Universal Design for Learning as defined in 34 C.F.R. 200.2(b)(2)(ii);
 - Immediate intervention (Tier 2): is standards-aligned; includes accommodations for students with a disability, students with an IEP, and students who are English language learners; provides explicit, systematic, small group teacher-led instruction matched to student need, targeting gaps in learning to reduce barriers to students' ability to meet Tier 1 expectations; provides multiple opportunities to practice the targeted skill(s) and receive feedback; and occurs in addition to core instruction; and
 - Immediate intensive intervention (Tier 3): is provided to students identified as having a substantial deficiency in reading; is standards-aligned; includes accommodations for students with a disability, students with an IEP, and students who are English language learners; provides explicit, systematic, individualized instruction based on student need, one-on-one or very small group instruction with more guided practice, immediate corrective feedback, and frequent progress monitoring; and occurs in addition to core instruction and Tier 2 interventions. In accordance with Section 1008.25(4)(c), F.S., students identified with a substantial reading deficiency must be covered by a federally required student plan, such as an IEP or an individualized progress monitoring plan and receive intensive interventions from teachers who are certified or endorsed in reading.

Describe how the district will align K-12 reading instruction with Florida's Revised Formula for Success.

How does the district support and monitor implementation?	Who at the district is responsible for supporting and monitoring this requirement?

c) Assessment/Curriculum Decision Trees. Districts are required to develop Assessment/Curriculum Decision Trees to demonstrate how data will be used to determine specific reading instructional needs and interventions for all students in grades K-12. Use the following Assessment/Curriculum Decision Tree template to address ALL students. The template can be used for grade bands or for individual grades.

The Decision Trees must contain the following information:

- Name of screening, diagnostic, progress monitoring, local assessment, statewide assessment, or teacher observations used within the district. Pursuant to Section 1002.69, F.S., the Florida Kindergarten Readiness Screener (FLKRS) must be used as a component of identification for kindergarten students, and according to section (12) of the plan rule, the assessment tool used to identify students in grades K-3 with a substantial deficiency. Florida Standards Assessment-English Language Arts (FSA-ELA) must be one of the components used for grades 3-12 pursuant to Section 1008.25(4)(a), F.S.;
- Target audience (grade level);
- Performance criteria used for decision-making for each instrument;
- Assessment/curriculum connection, including evidence-based curriculum materials and practices used in instruction and intervention, that address the six (6) components of reading: oral language, phonological awareness, phonics, fluency, vocabulary, and comprehension;
- The methods for providing reading instruction and intervention to students who may continue to receive instruction through distance or blended learning;
- An explanation of how instruction will be modified for students who have been identified as having a substantial deficiency in reading who are in need of intensive intervention; and
- Specific criteria for when a student is identified to receive intensive reading interventions by a teacher who is certified or endorsed in reading, what intensive reading interventions will be used, and how they are provided. Districts must identify the multisensory intervention provided to students in grades K-3 who have a substantial deficiency in reading. A description of the intensive, explicit, systematic and multisensory reading interventions which will be provided to students in grades K-3.

	Assessment/Curriculum Decision Tree		
Grade L	evel(s):		
IF:	Student meets the following criteria at beginning of school year: (Enter assessment criteria that will be used)		
THEN:	TIER 1 Only		

Initial instruction:

- is standards-aligned;
- builds background and content knowledge;
- provides print-rich, systematic, scaffolded, and differentiated instruction;
- incorporates writing in response to reading;
- includes accommodations (IEP, ESOL, or 504);
- incorporates the principles of Universal Design for Learning; and
- includes specially designed instruction for students with disabilities.

Core Curriculum

Please indicate your core curriculum and how its use by the students served is supported by strong evidence, moderate evidence, or promising evidence.

Progress Monitoring

Assessment & Frequency	Performance Criteria that indicates Tier 1 is sufficient	Performance Criteria that prompts the addition of Tier 2 interventions
How is the effectiveness of Tier 1 instruction being monitored?	What procedures are in place to identify and solve problems to improve effectiveness of Tier 1 instruction provided to in-person students? Provided to distance learning students?	
How is the effectiveness of Tier 1 curriculum being monitored?	What procedures are in place to identify and solve problems to improve effectiveness of Tier 1 curriculum? Provided to distance learning students?	

 $How\ is\ instruction\ provided\ to\ students\ who\ receive\ instruction\ through\ distance\ learning?$

HEN:	TIER 1 instruction and TIER 2 interventions					
TIER 1 instruction and TIER 2 interventions	Interventions:					
TIER 1 instructi	Duration	Assessm Frequ		Performance Criteria to discontinue Tier 2 intervention	Performance Criteria indicating continuation of Tier 2 interventions in addition to Tier 1 instruction	Performance Criteria that prompts the addition of Tie 3 interventions
	Number of times per week intervention provided			Number of minu	tes per intervention se	ession
	What procedures are in place to identify including alignment with core curriculum learning students?		-		=	

	Explain how the use of the programs/mat or promising evidence.	terials/st	rategies is	supported by strong evidence	, moderate ev	idence,	
	How are Tier 2 interventions provided to s	students	who receiv	e interventions through distai	nce learning?		
IF:	Student meets the following criteria a assessment criteria that will be used)	t beginr	ning of sch	ool year: (Enter			
THEN:	TIER 1 instruction, TIER 2 interventions, and TIER 3 intensive interventions						
tions, and TIER 3 Intensive Interventions	 Immediate, intensive intervention: is targeted instruction based on student need; provides small group or one-on-one instruction; includes accommodations (IEP, ESOL, or 504); includes more frequent progress monitoring than Tier 1 instruction and Tier 2 interventions; and ensures additional time allotted is in addition to core instruction and Tier 2 interventions. 						
ons, and TIER 3 Int	Tier 3 Programs/Materials/Strategies & Duration	Tier 3 Progress Monitoring					
		Assessment & Frequency		Performance Criteria to remove Tier 3 and continue Tier 2 interventions in addition to Tier 1 instruction	Performance Criteria that prompts the changes to Tier 3 interventions		
_							
TIER 1 instruction, TIER 2 interve							
nstructio							
TIER 1 i	All Tier 3 Interventions must be provided by a teacher who is certified in reading or has the reading endorsement.						
	Number of times per week intervention provided			Number of minutes per inte session	rvention		

	What procedures are in place to identify and solve problems to improve effectiveness of Tier 3 intervention, including alignment with core curriculum and instruction, provided to in-person students? Provided to distance learning students?
	Explain how the use of the programs/materials/strategies is supported by strong evidence, moderate evidence, or promising evidence.
	How are Tier 3 interventions provided to students who receive interventions through distance learning?
A student is id • The s scree	fication of Students with a Substantial Reading Deficiency (6A-6.053(12), F.A.C.) dentified as having a substantial deficiency in reading if any of the following criteria are met: tudent scores at the lowest achievement level/benchmark as identified by the publisher during a universal ning period, on an assessment listed in the district's approved District K-12 Comprehensive Evidence-baseing Plan.
• The s	tudent scores at the lowest achievement level/benchmark as identified by the publisher during progres toring administration at any time during the school year, on an assessment listed in the district's approve ct K-12 Comprehensive Evidence-based Reading Plan.
• The s	student has demonstrated, through consecutive formative assessments or teacher observation data num skill levels for reading competency in one or more of the areas of phonological awareness; phonics oulary, including oral language skills; reading fluency; and reading comprehension.
Describe the	district's process for identifying students with a substantial deficiency in reading based on the criteria above
(13) 300 La	owest Performing Elementary Schools. (6A-6.053(13), F.A.C.)
Each school d hour per day	listrict that has one or more of the 300 lowest-performing elementary schools must provide an additional of intensive reading instruction for the students in each school as required by Section 1011.62(9), F.S. The ur may be provided within the school day.

Does the district have one or more of the 300 lowest-performing elementary schools? Yes \(\simeg \) No \(\simeg \) If yes, describe the process the district uses to ensure all of the following requirements are met. If individual schools within the district have a different approach to meet the requirements below, please include their plan.

Provide an additional hour per day of intensive reading instruction for students in the school. The additional hour may be provided within the school day.

Note: If the additional hour is provided within the school day, 150 minutes of reading instruction must be provided in accordance with Rule 6A-6.053, F.A.C., and Section 1011.62, F.S.
The additional hour per day of intensive reading instruction must be provided by teachers and reading specialists who have demonstrated effectiveness in teaching reading.
The intensive reading instruction delivered in this additional hour includes research-based reading instruction that has been proven to accelerate progress of students exhibiting a reading deficiency, including:
 differentiated instruction based on screening, diagnostic, progress monitoring, or student assessment data to meet students' specific reading needs;
 explicit and systematic reading strategies to develop phonemic awareness, phonics, fluency, vocabulary, and comprehension, with more extensive opportunities for guided practice, error correction, and feedback; and integration of social studies, science, and mathematics text reading, text discussion, and writing in response to reading.