

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

- ➔ 1. **District Number, Current Enrollment must be numeric and in the range 01-76 and must be correct for the district submitting the data. -record rejected-**

### EXAMPLE

If district 01 is submitting records; District Number, Current Enrollment must be 01 for all records. Of the records listed below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is 02 rather than 01 (the district submitting the record).

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345678X
01	0151	012345679X
* 02	0151	012345677X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the record.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

2. School Number, Current Enrollment must be numeric in the range 0001 to 9899 or it must be N998 or N999. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric, N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-76. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

Note: For more information on Student Number Identifier, Florida refer to the DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida, the tenth position must be an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

- 4. Survey Period Code must be 2, 3 or 5 and must be correct for the submission specified by the district. -record rejected-**

### EXAMPLE

The Survey Period Code as specified in the transmission JCL or in the statements for tape transmission is identified as Survey Period Code "2" and records are coded with Survey Period Code "3". All updates, adds, or deletes with this inconsistency would be rejected.

The record in the example below would be rejected because the Survey Period Code is not valid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code
* 34	341234567X	4

### DISTRICT RESPONSIBILITY

The district must correct the Survey Period Code either on the records coming in or the transmission JCL and resubmit all records for processing.

- 5. Fiscal Year must be correct for the submission specified by the district. -record rejected-**

### EXAMPLE

The Fiscal Year as specified in the transmission JCL or in the statements for tape transmission is identified as the valid year for data submission, but records being submitted have the previous Fiscal Year coded. All updates, adds, or deletes with this inconsistency would be rejected.

### DISTRICT RESPONSIBILITY

The district must correct the Fiscal Year either on the JCL or the records being submitted and resubmit all records for processing.

## **EXCEPTIONAL STUDENT PROGRAM -REJECT RULES**

**6. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should have been submitted, the district must correct the Transaction Code and resubmit the records with the correct Transaction Code.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

7. Each Exceptional Student Program record must be unique based on the keys of District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code, Fiscal Year and Exceptionality. -record rejected-

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fourth records would be rejected since they are duplicates of the first and third records, respectively.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Exceptionality
22	221234567X	2	****	A
* 22	221234567X	2	****	A
22	221234568X	2	****	C
* 22	221234568X	2	****	C

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the data base are the correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

9. Exceptional Student Placement Date must be numeric. If Exceptional Student Placement Status = P, then Exceptional Student Placement Date must be a valid date and less than or equal to the survey date. If Exceptional Student Placement Status = R, I, or N, Exceptional Student Placement Date must be 0-filled. -record rejected-

### EXAMPLE

Each of the records listed below would be rejected. The first record would be rejected because the Exceptional Student Placement Date is not numeric. The second record would be rejected because Exceptional Student Placement Date is an invalid date.

Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Exceptional Student Placement Status	Exceptional Student Placement Date
* 361234567X	3	****	P	NNNNNNNN
* 361234568X	3	****	P	02301999

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Exceptional Student Placement Date and resubmit the records.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

10. Exceptional Student Eligibility Determination Date must be numeric. If Exceptional Student Placement Status = P, I or N, then Exceptional Student Eligibility Determination Date must be a valid date and less than or equal to the survey date. -record rejected-

### EXAMPLE

The first two records listed below would be rejected because the Exceptional Student Eligibility Determination Date is not a valid date. The third record would be loaded to the data base assuming no other reject rule would cause its rejection.

Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Exceptional Student Placement Status	Exceptional Student Eligibility Determination Date
* 621234567X	2	****	P	00000000
* 621234568X	2	****	P	031486
621234569X	2	****	P	04072001

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Exceptional Student Eligibility Determination Date and resubmit the records.



## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

11. Exceptional Student Placement Status may be P or T in Surveys 2 and 3. In survey 5, Exceptional Student Placement Status may be R, P, I, N, T and Z.   
-record rejected-

### EXAMPLE

The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first record would be rejected because the Exceptional Student Placement Status code is not valid.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptional Student Placement Status
* 49	491234567X	X
49	491234568X	P

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Exceptional Student Placement Status and resubmit the record.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

### 12. Exceptionality must be A-Q, S-V, or Z. -record rejected-

#### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Exceptionality code is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality
57	571234567X	L
* 57	571234568X	X
* 57	571234569X	R

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Exceptionality code and resubmit the records.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

13. In Survey 5, if Exceptional Student Placement Status is R, I or N, Exceptionality must be Z. -record rejected-

### EXAMPLE

The first and second record listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Exceptional Student Placement Status is I and Exceptionality is not Z.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Exceptional Student Placement Status	Exceptionality
21	621234567X	5	I	Z
21	621234568X	5	R	Z
* 21	621234569X	5	I	P

### RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Exceptionality and resubmit the record.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

**14. Evaluation Completion Date must be numeric. If Exceptional Student Placement Status = P, I or N, then Evaluation Completion Date must be a valid date and less than or equal to the survey date. -record rejected-**

### EXAMPLE

The second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first record would be rejected because Evaluation Completion Date is a future date.

Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Exceptional Student Placement Status	Evaluation Completion Date
* 361234567X	3	****	P	05152099
361234568X	3	****	P	05152000
361234569X	3	****	R	00000000

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Evaluation Completion Date and resubmit the record.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

- ➔ 15. If Exceptional Student Placement Status = P and Evaluation Completion Date is greater than or equal to 2/1/94, then Referral Date must be a valid date and less than or equal to the survey date. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Referral Date is a future date.

Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Exceptional Student Placement Status	Evaluation Completion Date	Referral Date
123456789X	3	****	P	01021992	09021991
* 123456790X	3	****	P	09151994	06012099

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Referral Date and resubmit the record.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

### 16. Referral Date must be a valid date or zero filled. -reject record-

#### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Referral Date is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Referral Date
20	123456789X	2	****	09021991
* 20	123456788X	2	****	11311999

\*\*\*\* = Valid fiscal year for data submission.

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Referral Date and resubmit the record.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

**20. If School Number, Current Enrollment is not N998 or N999, then the School Number, Current Enrollment must exist on the Master School Identification File as a valid school number in the district of enrollment. -record rejected-**

### EXAMPLE

In the record listed below, the School Number, Current Enrollment is not valid on the Master School Identification File for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
* 01	0351	012345678X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct School Number, Current Enrollment and resubmit the record.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

21. Exceptional Student Referral Reason must be D, G or Z. If Survey = 2 or 3, Exceptional Student Referral Reason must be Z. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because H is not a valid code for Exceptional Student Referral Reason.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Exceptional Student Referral Reason
36	123456789X	2	D
* 36	234567890X	2	H

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Exceptional Student Referral Reason and resubmit the record.



## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

22. If Survey = 5 and Exceptional Student Referral Reason = D or G, then Referral Date must be a valid date and less than or equal to 8/31/\*\*\*\*. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Referral Date is not a valid date.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Exceptional Student Referral Reason	Referral Date
36	123456789X	5	D	12121999
* 36	234567890X	5	G	11311999

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Referral Date and resubmit the record.

## EXCEPTIONAL STUDENT PROGRAM -STATE VALIDATION RULES

**30. Each Exceptional Student Program record must have a matching Student Demographic record based on District Number, Current Enrollment (Exceptional Student Program) and District Number, Current Instruction/Service (Student Demographic); Student Number Identifier, Florida; Survey Period Code; and Fiscal Year. -state validation 3-**

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The Exceptional Student Program record listed below which is marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic record.

#### *Exceptional Student Program records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
* 01	012345678X	2	**** <input type="checkbox"/>
01	019876545X	2	**** <input type="checkbox"/>
01	429876546X	2	**** <input type="checkbox"/>

#### *Student Demographic Information records*

District Number, Current Instruction/Service	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
01	019876545X	2	****
01	429876546X	2	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must delete the Exceptional Student Program record or add a Student Demographic record to match the key fields.

## EXCEPTIONAL STUDENT PROGRAM -STATE VALIDATION RULES

31. If Exceptional Student Placement Status = P, Exceptional Student Placement Date must be greater than Birth Date. -state validation 3-

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The second record listed below would pass this edit. The first record would cause an error message to be generated because Exceptional Student Placement Date is prior to Birth Date.

<i>Exceptional Student Program</i>			<i>Student Demographic</i>	
Student Number Identifier Florida	Exceptional Student Placement Status	Exceptional Student Placement Date	Student Number Identifier, Florida	Birth Date
* 041234567X	P	06151993	041234567X	04051994
041234568X	P	05201999	041234568X	07231993

### DISTRICT RESPONSIBILITY

The district must correct either the Exceptional Student Placement Date or the Birth Date so that the proper relationship exists.

## EXCEPTIONAL STUDENT PROGRAM -STATE VALIDATION RULES

**32. If Exceptional Student Placement Status = P, Exceptional Student Eligibility Determination Date must be greater than Birth Date. -state validation 3-**

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The second record listed below would pass this edit. The first record would cause an error message to be generated because Exceptional Student Eligibility Determination Date is prior to Birth Date.

#### *Exceptional Student Program*

#### *Student Demographic*

Student Number Identifier Florida	Exceptional Student Placement Status	Exceptional Student Eligibility Determination Date	Student Number Identifier, Florida	Birth Date
* 041234567X	P	06151993	041234567X	04051994
041234568X	P	05201998	041234568X	07231992

### DISTRICT RESPONSIBILITY

The district must correct either the Exceptional Student Eligibility Determination Date or the Birth Date and resubmit the record.

## EXCEPTIONAL STUDENT PROGRAM -STATE VALIDATION RULES

**34. If Exceptional Student Placement Status = P, Evaluation Completion Date must be greater than Birth Date. -state validation 3-**

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The second record listed below would pass this edit. The first record would cause an error message to be generated because Evaluation Completion Date is prior to Birth Date.

#### *Exceptional Student Program*

#### *Student Demographic*

Student Number Identifier Florida	Exceptional Student Placement Status	Evaluation Completion Date	Student Number Identifier, Florida	Birth Date
* 041234567X	P	06151993	041234567X	04051994
041234568X	P	05201998	041234568X	07231992

### DISTRICT RESPONSIBILITY

The district must correct either the Evaluation Completion Date or the Birth Date so that the proper relationship exists.

## EXCEPTIONAL STUDENT PROGRAM -STATE VALIDATION RULES

**35. For Survey Periods 2, 3 and 5, each Exceptional Student Program record with an Exceptional Student Placement Status of P and T must have a matching Exceptional Student record based on District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Fiscal Year. -state validation 3-**

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The Exceptional Student Program record listed below which is marked with an asterisk would cause a message to be generated because it does not have a matching Exceptional Student record.

#### *Exceptional Student Program*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality Student Placement Status	Survey Period Code	Fiscal Year
* 01	0021	012345678X	P	2	****
01	0021	019876545X	P	2	****
01	0021	429876546X	P	2	****

#### *Exceptional Student*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
01	0021	019876545X	2	****
01	0021	429876546X	2	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must delete the Exceptional Student Program record or add an Exceptional Student record to match the key fields.

## EXCEPTIONAL STUDENT PROGRAM - EXCEPTION REPORTS

**50. If Exceptional Student Placement Status = P, Exceptional Student Placement Date must be greater than or equal to Exceptional Student Eligibility Determination Date. -exception report-**

### EXAMPLE

The first record listed below would pass this edit. The second record would cause a message to be generated because the Exceptional Student Placement Date is prior to (less than) the Exceptional Student Eligibility Determination Date.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptional Student Placement Status	Exceptional Student Placement Date	Exceptional Student Eligibility Determination Date
65	651234567X	P	03031998	01201998
* 65	651234568X	P	10151998	04151999

### DISTRICT RESPONSIBILITY

The district should verify the Exceptional Student Placement Date and the Exceptional Student Eligibility Determination Date and correct if in error.

## EXCEPTIONAL STUDENT PROGRAM - EXCEPTION REPORTS

**51. If Exceptional Student Placement Status = P, Evaluation Completion Date must be prior to (less than) or equal to Exceptional Student Eligibility Determination Date. -exception report-**

### EXAMPLE

The first record listed below would pass this edit. The second record would cause a message to be generated because the Evaluation Completion Date is after (greater than) the Exceptional Student Eligibility Determination Date.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptional Student Placement Status	Evaluation Completion Date	Exceptional Student Eligibility Determination Date
65	651234567X	P	10151998	01201999
* 65	651234568X	P	02151999	04151998

### DISTRICT RESPONSIBILITY

The district should verify the Evaluation Completion Date and the Exceptional Student Eligibility Determination Date and correct if in error.



## EXCEPTIONAL STUDENT PROGRAM - EXCEPTION REPORTS

**52. If Exceptional Student Placement Status = P, Referral Date must be prior to (less than) or equal to Evaluation Completion Date, unless zero-filled. -exception report-**

### EXAMPLE

The first record listed below would pass this edit. The second record would cause a message to be generated because the Referral Date is after (greater than) the Evaluation Completion Date.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptional Student Placement Status	Referral Date	Evaluation Completion Date
65	651234567X	P	10151998	01201999
* 65	651234568X	P	02151999	04151998

### DISTRICT RESPONSIBILITY

The district should verify the Referral Date and the Evaluation Completion Date and correct if in error.