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MEMORANDUM

TO: District School Finance Officers
District Charter School Contacts
Charter School Administrators

FROM: Suzanne Pridgeon

DATE: June 22, 2021

SUBJECT: Distribution of Charter School Capital Outlay Funds for 2021-22 Fiscal Year

Section 1013.62, Florida Statutes (F.S.), establishes eligibility criteria for charter school capital outlay funding, specifies the purposes for which charter school capital outlay funds may be expended and directs the Commissioner of Education to establish procedures for the submission and approval of charter school capital outlay plans.

Charter school capital outlay plans must be submitted to the Florida Department of Education online by July 9, 2021, and each sponsoring district must review and recommend its charter schools' plans by July 23, 2021. The commissioner will make the final determination of eligibility following receipt of capital outlay plans and district recommendations. The online application allows sponsoring districts to view a charter school's plan, certify a school has sponsor approval to operate for the upcoming school year, and is operating in a facility not provided by the sponsor. All sponsor comments will be considered by the commissioner in determining a school's eligibility. In the event that additional information becomes known during the 2021-22 fiscal year that may affect a charter school's eligibility, the affected district and charter school are required to forward such information to the commissioner.

Each charter school is required to submit its capital outlay plan online at <https://web01.fldoe.org/CSA/default.aspx>. Please use your district assigned Single Sign-On (SSO) login credentials to access the Charter School Portal. Contact the district or IENHELP@fldoe.org for assistance.

Specific appropriation 19 of Senate Bill 2500 (2021 General Appropriations Act) provides \$182,864,353 in charter school capital outlay funding. Charter school capital outlay funding for the 2021-22 fiscal year will consist of state funds only.

Attached are two lists: the 2021-22 eligibility criteria and the authorized uses of charter school capital outlay funds.

Suzanne Pridgeon
Deputy Commissioner, Finance and Operations

Charter school sponsors will receive two distributions in August 2021 and a monthly distribution thereafter. Monthly distributions are made via electronic fund transfers occurring on the fourth Thursday of each month, except for November, when the distribution will be on the fourth Wednesday. Distributions will vary, as allocations are recalculated during the fiscal year to reflect revised student enrollment data and charter school eligibility. Sponsoring school districts must distribute the funds to charter schools within 10 working days of receipt, pursuant to s. 1002.33(17)(e), F.S.

If a charter school is not renewed or is terminated, the school shall be dissolved under the provisions of law under which it was organized. Any unencumbered public funds from the charter school, except for capital outlay funds and federal Charter School Program (CSP) grant funds, shall revert to the sponsor. Capital outlay funds provided pursuant to s. 1013.62, F.S., and CSP grant funds that are unencumbered shall revert to the Florida Department of Education. All equipment and property purchased with public funds shall revert to the sponsor, pursuant to s. 1002.33(8)(d), F.S. Additional property ownership arrangements, such as the shared use of facilities or partial ownership of facilities or property, shall be agreed to in the charter contract prior to the expenditure of funds.

If you have questions about the allocation of capital outlay funding, please contact the Fixed Capital Outlay Office at 850-245-9245 or AskFCO@fldoe.org. If a charter school has questions concerning the submission of its online capital outlay plan, please contact LaCrest Reed in the Office of Independent Education and Parental Choice at LaCrest.Reed@fldoe.org.

SP/mb

Attachments

cc: Dr. Dakeyan Graham, Executive Director
Adam Emerson, Charter Schools Director
Reed, LaCrest, Policy Analyst
Gina Jones, Fixed Capital Outlay Director