

FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATABASE REQUIREMENTS VOLUME I:  
AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS

Year: 2013-14

Data Element Number: **109225**

Data Element Name: **Course Grade**

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The academic letter or number grade earned by a student in a course or other codes to indicate the current course status.

Right justify. Use leading blanks.

Coding values:

Grades 6-12, Adult Secondary Education, Adult Postsecondary Career and Technical Education (optional)

Beginning with School Year 2001-02, Section 1003.437, F.S., requires that the following scale be used in determining high school grades: Beginning with School Year 2007-08, the scale also applies to middle school grades:

A = 90%-100%, B = 80%-89%, C = 70%-79%, D = 60%-69%, F = 0%-59%

The district may use either a letter or a numeric grade on the permanent report card and transcript. Plus (“+”) or minus (“-”) signs may be displayed on the local report card, automated permanent record, and transcript but cannot be included in calculating the state grade point average.

Grades PK-5, Adult Basic Skills (optional)

For grades PK-5, use any designator which falls within the three alphanumeric character definitions.

Codes displayed for PK-5 grades other than those listed must be defined in the text section of the automated permanent record file.

<b>Code</b>	<b>Definition/Example</b>
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A	
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A-	
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A+	
----	--

B	
---	--

B-	
----	--

B+	
----	--

C	
---	--

C-	
----	--

C+	
----	--

D	
---	--

D-	
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D+	
E	Excellent
F	
FL	Fail on a Pass/Fail basis
I	Incomplete
IP	In-Progress
N	Needs Improvement
NG	No Grade Assigned
NNN	Numeric Grade
P	Passing
S	Satisfactory
U	Unsatisfactory
W	Withdrew (Dual Enrolled only)
WF	Withdrew Failing
WP	Withdrew Passing
Z	Not Applicable (Only applies in Student Course Schedule and if the course is not a virtual course offered in a virtual charter school, the school of instruction is not 7001, 7004, 7006 or 7023, or district of instruction does not equal 71.)

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NOTES: Code "W," new for 2007-08, is to be used for Dual Enrollment courses only. Districts must record the grade assigned by the college or university. Codes "IP" and "Z" are new for 2013-14 and are only to be applied to specific virtual courses in Student Course Schedule records. These codes are not to be applied in any Student Course Transcript record.

**Length:** 3

**Data Type:** Alphanumeric

**Year Implemented:** 9192

**State Standard:** No

**Use Types:**

State Reporting: Yes

Local Accountability: Yes

FASTER: Yes

Migrant Tracking: Yes

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**Required Grades:** PK-12, Adult

**Programs Required:**

All Programs

Adult Basic Skills

Adult Postsecondary

Adult Secondary

**Formats Required:**

Student Course Schedule DB9 14x

Student Course Transcript Information DB9 39x

**Surveys Required:**

Survey 5 Yes

Survey 1 Yes

Survey 2 Yes

Survey 3 Yes

Survey 4 Yes

**Appendixes:**

None

**Description of Changes:**

7/17/2013 Codes

Added codes IP and Z to only be used in Student Course Schedule