

# **DOE INFORMATION DATA BASE REQUIREMENTS:**

## **VOLUME I--AUTOMATED STUDENT INFORMATION SYSTEM**

**STATE OF FLORIDA  
DEPARTMENT OF EDUCATION  
COMPREHENSIVE MANAGEMENT INFORMATION SYSTEM**  
Effective July 1, 2009

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## **PREFACE**

Section 1008.385(2), Florida Statutes, mandates that each school district and the Florida Department of Education develop and implement a comprehensive management information system which is made up of compatible components and links all levels of the state education system.

In order to support the statewide process of implementing compatible local- and state-level automated information systems, the Florida Department of Education has developed the following documents:

\*DOE INFORMATION DATA BASE REQUIREMENTS:  
VOLUME I--AUTOMATED STUDENT INFORMATION  
SYSTEM

\*DOE INFORMATION DATA BASE REQUIREMENTS:  
VOLUME II--AUTOMATED STAFF INFORMATION  
SYSTEM

\*DOE INFORMATION DATA BASE REQUIREMENTS:  
VOLUME III--AUTOMATED FINANCE INFORMATION  
SYSTEM

This document contains the required data elements, functions and timelines which each automated information system component must incorporate within its automated student information system. Further information or questions concerning this document should be addressed to the Administrator, Education Information Services, Florida Department of Education, 852 Turlington Building, Tallahassee, Florida 32399-0400.



**A. AUTOMATED STUDENT INFORMATION SYSTEM  
REQUIREMENTS**

## **AUTOMATED STUDENT INFORMATION SYSTEM REQUIREMENTS**

Section 1008.385(2), F.S., requires the development and implementation of a comprehensive management information system linking all levels of the state education system. Each school district and the Florida Department of Education shall implement an automated information system component containing student information which is compatible with the statewide comprehensive management information system.

The automated student information system functions and timelines implemented by the Florida Department of Education and each school district are as follows:

### **HISTORY**

1. An automated student information system is to be implemented in each school district by June 30, 1987.


Each school district shall install an automated student information system which includes the data elements prescribed in Section B of this document and which contains the procedures for performing the automated state reporting and records transfer functions defined in subsections 4. and 5. Each system shall provide all district schools with the local automated functions of basic student information recordkeeping, course scheduling, attendance, test recordkeeping and academic grade and credit reporting (report cards, permanent records and postsecondary transcripts). Automated report cards for elementary schools will be optional for each district.

2. State-level automated student information data base design is to be implemented in the Florida Department of Education by July 1, 1987.

A state-level student data base of information shall be installed for access by state and local education managers and the Legislature. The data base design shall integrate existing Department reports previously collected separately from school districts within the automated reporting formats defined in subsection 5., thereby reducing data burden, improving compatibility among data elements, and providing a more comprehensive and flexible data base of information. The Florida Department of Education shall implement strict controls for privacy and security of student records as contained in Section C of this document.

3. Automated state reporting functions are to be implemented by each school district beginning July 1, 1987.

Current state reporting functions are defined in subsection 5.

4. Automated state records transfer of postsecondary transcripts, permanent records and selected Category B information is to be implemented by each school district using the procedures described in the Florida Automated System for Transferring Educational Records (F.A.S.T.E.R.) document provided by the Florida Department of Education See  <http://www.fldoe.org/faster/>.

The Florida Automated System for Transferring Records (F.A.S.T.E.R.) is an electronic mail system customized to meet the student transfer needs of the Florida school districts, community colleges and universities. The F.A.S.T.E.R. system is used to request the transfer of student records from districts or postsecondary institutions and to respond to such requests. The sending district or postsecondary institution will transmit student records through the Florida Information Resources Network (FIRN), which will be stored at Northwest Regional Data Center and then forwarded to the requesting district, postsecondary institution, the Florida Department of Education or other approved entity.

Each school district shall implement electronic transfer of records with other school districts and public postsecondary institutions as listed below. The timelines may differ among districts depending on the district's F.A.S.T.E.R. Implementation Plan, but will be no later than June 30, 1993, for students in grades PK-12, Adult Basic and Adult Secondary Education.

December 1, 1991

All school districts must electronically transfer student records using state-defined record formats containing permanent record and appropriate Category B information for students in grades 9 through 12 to Florida public postsecondary institutions and between Florida public school districts.

April 1, 1992

All school districts must electronically transfer student records using state-defined record formats containing permanent record and selected Category B information for students in grades 6 through 8 who transfer between Florida public school districts.

December 1, 1992

All school districts must electronically transfer student records using state-defined record formats containing permanent record and selected Category B information for students in grades PK through 5 who transfer between Florida public school districts.

All school districts must electronically transfer student records using state-defined record formats for transcripts when adult students transfer between Florida public school districts or apply for admission to public postsecondary institutions.

## **AUTOMATED STATE REPORTING FUNCTIONS**

5. Each school district shall implement the following automated state reporting functions according to the timelines provided.

AUTOMATED STUDENT REPORTING FORMATS	DATA COLLECTION ACTIVITY NUMBER	2009-2010 Survey Period							
		JUL 1	SEP 6	OCT 2	DEC 9	JAN 7	FEB 3	JUN 4	AUG 5
Student Demographic Information	DB9 13x	A	A	A	S	S	A	A	A
Student Course Schedule	DB9 14x	A		A			A	A	
Teacher Course	DB9 15x	A		A			A	A	
Exceptional Student Program	DB9 12x			S			S		S
Exceptional Student	DB9 23x	S		S		S	S	S	S
Federal/State Indicator Status	DB9 22x			A		S	A		A
Student End of Year Status	DB9 17x								A
Student Discipline/Referral Action	DB9 19x			S			S		S
Vocational Teacher Course	DB9 24x								S
Vocational Student Course Schedule	DB9 16x								S
Federal/State Compensatory Project Evaluation	DB9 18x								S
Dropout Prevention Program Data	DB9 11x								S
English Language Learners	DB9 10x			S		S	S		S
Student Course Transcript Information	DB9 39x								S
School Environmental Safety Incident Report	DB9 42x			S			S		S
Department of Juvenile Justice Student Entry Assessment	DB9 53x								S
Department of Juvenile Justice Student Exit Assessment	DB9 54x								S
Prior School Status/Student Attendance	DB9 55x			A			A		A
Student Transportation	DB9 56x	S		S			S	S	
Title I Supplemental Educational Services	DB9 57x			S	S		S		S
Student Assessment	DB9 59x			S			S		S

A = ALL STUDENTS

S = SELECTED STUDENTS

V = VOLUNTARY

X = WILL BE AN "A", "B", OR "C" DEPENDING ON THE FISCAL YEAR

# **AUTOMATED STATE REPORTING FUNCTIONS (continued)**

AUTOMATED STUDENT REPORTING FORMATS	DATA COLLECTION ACTIVITY NUMBER	2009-2010 Survey Period			
		AUGUST A	OCTOBER B	JANUARY C	MARCH D
→ McKay Prepayment Verification	DB9 61x	S	S	S	S

AUTOMATED STUDENT REPORTING FORMATS	DATA COLLECTION ACTIVITY NUMBER	2009-2010 Survey Period		
		Sept/Oct F and G	Jan/Feb W and X	June/July S
WDIS Student Demographic Information	DB9 46x	S	S	S
WDIS Vocational Student Course Schedule	DB9 47x	S	S	S
WDIS Adult General Education Student Course	DB9 48x	S	S	S
WDIS Teacher Course	DB9 49x	S	S	S
WDIS Student End of Term Status	DB9 50x	S	S	S
→ WDIS Supplemental Information	DB9 60x	S	S	S

A = ALL STUDENTS

S = SELECTED STUDENTS

V = VOLUNTARY

X = WILL BE AN "A", "B", OR "C" DEPENDING ON THE FISCAL YEAR

**Survey Dates  
2009-2010**

**Student, PK-12**

- **Survey 1:**  
Survey Week July 13-17, 2009  
Due Date: July 31, 2009  
State Processing: July 27-September 18, 2009  
Final Update/Amendment Date: September 30, 2009
- **Survey 6:**  
Survey Dates: September 4 & 18, 2009  
Due Dates: September 4 & 18, 2009  
State Processing: September 4 - 25, 2009
- **Survey 2:**  
Survey Week: October 12-16, 2009  
Due Date: October 30, 2009  
State Processing: October 19-November 13, 2009  
Final Update/Amendment Date: March 31, 2010
- **Survey 3:**  
Survey Week: February 8-12, 2010  
Due Date: February 26, 2010  
State Processing: February 15-March 12, 2010  
Final Update/Amendment Date: July 31, 2010
- **Survey 4:**  
Survey Week: June 14-18, 2010  
Due Date: July 2, 2010  
State Processing: June 28-July 16, 2010  
Final Update/Amendment Date: August 31, 2010
- **Survey 5:**  
Due date: August 6, 2010  
State processing: August 2 - September 3, 2010  
Final Update/Amendment Date: February 28, 2011
- **Survey 9:**  
Due date: December 11, 2009  
State Processing: December 7, 2009 - January 8, 2010  
Final Update/Amendment Date: February 28, 2010
- **Survey 7:**  
Due date: January 11, 2010  
State processing: January 4 – January 15, 2010

**Survey Dates  
2009-2010**

→ **Survey A:**

Verification file available: August 3, 2009  
Due date: August 10, 2009  
State processing: August 3 - 10, 2009

→ **Survey B:**

Verification file available: October 5, 2009  
Due date: October 12, 2009  
State processing: October 5 - 12, 2009

→ **Survey C:**

Verification file available: January 4, 2010  
Due date: January 11, 2010  
State processing: January 4 – 11, 2010

→ **Survey D:**

Verification file available: March 3, 2010  
Due date: March 11, 2010  
State processing: March 3 - 11, 2010

**Survey Dates  
2009-2010**

**Staff**

**→ Survey 6:**

Survey Dates: September 4 & 18, 2009  
Due Dates: September 4 & 18, 2009  
State Processing: September 4 - 25, 2009

**→ Survey 2:**

Survey Week: October 12-16, 2009  
Due Date: October 30, 2009  
State Processing: October 19-November 13, 2009  
Final Update/Amendment Date: March 31, 2010

**→ Survey 3:**

Survey Week: February 8-12, 2010  
Due Date: February 26, 2010  
State Processing: February 15-March 12, 2010  
Final Update/Amendment Date: July 31, 2010

**→ Survey 5:**

Due date: August 6, 2010  
State processing: August 2 - September 3, 2010  
Final Update/Amendment Date: February 28, 2011



**Survey Dates  
2009-2010**

**WDIS, Postsecondary Vocational and Adult General Education**

- ➔ **Window F:**  
2009-2010 WDIS Summer Term(s) data are reported:  
September 7, 2009 to October 15, 2009.  
Due Date: September 17, 2009.
- ➔ **Window G:**  
2009-2010 WDIS Fall Enrollment data are reported:  
September 7, 2009 to October 15, 2009.  
Due Date: September 17, 2009.
- ➔ **Window W:**  
2009-2010 WDIS Fall Term(s) data are reported:  
January 4, 2010 to March 4, 2010.  
Due Date: February 4, 2010.
- ➔ **Window X:**  
2009-2010 WDIS Winter Enrollment data are reported:  
January 4, 2010 to March 4, 2010.  
Due Date: February 4, 2010.
- ➔ **Window S:**  
2009-2010 WDIS Winter Term(s) data are reported:  
June 7, 2009 to July 15, 2010.  
Due Date: July 1, 2010  
Update Window Opens: July 19, 2010  
Update Window Closes: August 2, 2010

**B.           AUTOMATED STUDENT INFORMATION SYSTEM**

**DATA ELEMENTS**

## INTRODUCTION

All automated student data elements included in this volume must be incorporated within each school district's automated student information system. Districts may add additional data elements within their local automated system to meet local needs.

### DEFINITION/DOMAIN

Definition/Domain provides a working definition associated with the data element, along with applicable examples, codes, notes and exceptions.

### LENGTH AND FORMAT

Length and format define the technical field characteristics to be maintained in the automated system for each element.

### GRADES AND PROGRAMS REQUIRING THIS DATA ELEMENT

The automated student data elements contained in this volume will not apply uniformly to all grade levels or instructional programs within the school districts. Accordingly, each data element page lists the specific grade levels and programs which are applicable to the data element. For example, "Diploma Type" pertains only to grade 12 and Workforce Development Education (adult general education) students.

### COMPATIBILITY REQUIREMENT

All elements must use the specified length, format and coding definitions provided whenever:

- 1) automated state reporting is performed;
- 2) a permanent record is built for internal district use;
- 3) interdistrict transfer of automated permanent records occurs; or
- 4) automated transcripts are sent to postsecondary institutions.

The degree of required compatibility between state and local elements varies. Many elements listed in this document need merely be **compatible**, while others must meet stricter **state standards**.

### **“Compatible” elements:**

For data elements which are designated as **Compatible**, the coding structures used by the districts, the data element names presented in user documentation, the length and format of the data fields may be the same as that contained in this volume or they may be completely locally defined depending on the district's student information needs. If local definitions are used, it must be possible to convert the information into the state-required codes, descriptors and formats by calculation, computer procedures or subroutines whenever state formats are required (see **Compatibility Requirement**).

District documentation of locally defined elements must reference the state data elements for which they are surrogates.

Even though the state does not require the use of the state-defined codes for these **Compatible** elements, districts are encouraged to keep each of these elements in state format whenever possible to minimize the need for and cost of conversion.

### **“State Standard” elements:**

For data elements which are designated as **State Standard**, the coding structures used by the district, the data element names presented in user documentation, the length and format of the data fields for all external occurrences of information in reports, user documentation and display and entry screens must be the same as those contained in this volume.

Thus, **State Standard** elements must meet these additional requirements:

- 1) the state codes **must be used locally exactly as defined** in this document for automated student data elements;
- 2) user documentation must list the **State Standard** data element name;
- 3) input and output documents and reports must use the state-defined codes; and
- 4) local screen displays must use the state-defined codes.

These requirements do not address the **physical storage** of the data on tape, disk or other medium, but only how the data elements are to be presented to users in the paper format or on screen displays. The stricter definition of **State Standard** still allows the district the flexibility to use its own district-defined codes for **physically** storing elements in the student record system while, at the same time, using **State Standard** codes for display, input, reports, and user documentation. For example, a date might be required to appear always to the user as MMDDYYYY or MM/DD/YYYY but could be physically stored as YYDDD with nonusers system documentation recording this fact.

These standards do not require the district to show or print the Student Number Identifier, Florida on screens or reports. A local identification number may be displayed or printed as long as the local identification number can be crosswalked to the Student Number Identifier, Florida for state reporting purposes.

In many of the data element definitions included in this volume, a code has been defined for “not applicable.” In case of very specialized data elements, such as “Disciplinary/Referral Action Code” or “Exceptionality, Primary,” it would seem more sensible in terms of the design of the student records system to record information for such specialized elements only for students to whom the element is pertinent. For both **Compatible** and **State Standard** data elements, the codes defined as “not applicable” need not be maintained in the local data records or displayed on local screens. At the time of reporting, if it is determined that a particular characteristic or condition is “not applicable” for an individual student, the value meaning “not applicable” may be programmatically inserted into the reporting structure at that time.

This interpretation should allow segmentation of records: for example, discipline records should be maintained only for those students who had been disciplined by school officials. The data element, “Adult Fee Status”, should be maintained only for adult students. This should help reduce the need to store large numbers of characters of “noninformation” in the local data records and thus reduce the need for disk or other data storage space.

## Use Types

**Use Types** define the major purposes for which information is collected, maintained and utilized as follows:

**State report** means the data element is required for an automated state report to be forwarded to the Florida Department of Education.

- ➔ **Local accountability** identifies those data elements which the school district must maintain as an audit trail in support of statutorily required activities. These include **permanent record** data elements as required by Rule 6A-1.0955, FAC and defined as Category A items which school districts must maintain on a permanent basis for each student.
- ➔ **FASTER** indicates the data element is included in one or both of the following:
- ➔ **Postsecondary transcript** - sent by school districts to state community colleges or universities upon request of the student..
- ➔ **District records transfer** - forwarding to a requesting school district a prescribed set of data elements pertaining to a student to facilitate an initial and prompt placement of the student in the receiving district’s programs. District records transfer includes all permanent record elements plus Category B information deemed to be essential for initial placement of the student.

**Migrant Tracking** refers to the Migrant Student Information Exchange (MSIX). Section 1308(b) of the Elementary and Secondary Education Act as amended by the NCLB Act of 2001 requires methods for electronically exchanging student records among districts and states for migrant students. MSIX data is used to facilitate the timely enrollment, grade and course placement and credit accrual of migrant students who move from one district or state to another due to their migrant lifestyle.

**FACTS.org** is Florida's official online student advising system. High school students can use the services provided on this website to help plan and track educational progress in Florida. Students record their chosen major area of interest on this web site.

## **STATE REPORTING FORMATS REQUIRING THIS DATA ELEMENT**

A section is included with this document which specifies the state reporting formats which school districts must utilize in performing automated state reporting functions. Each data element page lists the specific automated state reporting formats which require the data element.

### **DATA ELEMENT NUMBER:**

The data element number is an internal number assigned by the Education Information Services section, to facilitate use of the data base elements. School districts need not maintain this number in their local automated system.

### **REPORTED IN SURVEY PERIODS**

See data element "Survey Period Code" for an explanation of these codes. If the box beside the survey period code contains an "X", the data element is reported in the survey period indicated. If the box beside the survey period contains a "D" (default), the data element must contain the default value when submitted to the Department for the survey period. If the box beside the survey period contains a "V" (varies), the data element must be reported on at least one format for the survey period and a default value must be reported on at least one additional format for the survey period, as indicated in the notes on the format layouts. If the box beside the survey period contains an "O" (optional), the district has the option of sending actual data or the default value for the element for the survey period. For the survey period with "O" indicated, the data or default value will be ignored by the Department's system and default values will be loaded to the data base for these elements.

## DATES

There are three dates associated with each data element:

**Revised;**  
**Implementation Date;** and  
**Effective.**

The **Revised** date, located at the bottom left-hand corner of the page, indicates the **month and year of the last change to the data element page**. Revisions may be *minor* (such as corrections to typographical errors or additions of examples for further clarification of the definition) or *substantive* (those affecting state reporting; affecting the population for which the data element is to be maintained; additions, changes or deletions to codes; or complete revisions).

The **Implementation Date** and the associated fiscal year are located in the upper right corner of the data element page. In general, **the date indicates implementation at the beginning of the fiscal year following the date first adopted by the State Board of Education as part of Rule 6A-1.0014, FAC**. If subsequent changes to the data element are *minor*, the Implementation Date will remain the same. If subsequent changes are *substantive*, the Implementation Date will be changed to the beginning of the next fiscal year except where Emergency Rule procedures have been implemented. In those cases, the Implementation Date may be a date in the current fiscal year.

The **Effective** date, located at the bottom of the page, **indicates the beginning month and Fiscal Year that this version of Volume I is in effect**. This date will only change once each year and all pages in the document will reflect the same effective date.

FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATA BASE REQUIREMENTS  
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS

<b>Implementation Date:</b> Fiscal Year 2009-2010 July 1, 2009
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Data Element Name/Topic	INDEX	Page	2009-2010 Change
<b>A</b>			
* Additional Hours Credited (New)		0-250	X
* Additional School Year Student		1_1	
Address: Mailing		2_1	
Address: Residence		3_1	
* Adult: Educational Functioning Level, Initial		4_1	
* Adult: Fee Status		5_1	
Adult: General Education Functioning Level, Final		6_1	
* Adult: Rural Resident		7_1	
* Adult: Student Goals (Renamed)		8_1	X
Advanced International Certificate Program		9_1	
* Alternate Assessment Administered		10_1	
Attendance: Adult		11_1	
Attendance: Daily		12_1	
Attendance: Period		13_1	
<b>B</b>			
* Birth: Date		14_1	
Birth: Date Verification		15_1	
Birth: Place		16_1	
Bus: Number		17_1	
Bus: Route Number		18_1	
Bus: Stop Number		19_1	
<b>C</b>			
* Career Academy Participant		20_1	
* Career and Professional Academy Identifier		20_25	
* Career Pathways Student Participant		20-75	
Certificate of Completion: Date		21_1	
* Certificate of Completion: Type		22_1	
* Certification/Licensure/Qualification Status		23_1	
* Citizenship Status		24_1	
* Class: Minutes, Weekly		25_1	X
Class Rank: Effective Date		26_1	
Class Rank: Numerical Position		27_1	
Class Rank: Percentile		28_1	
Class Rank: Total Number		29_1	
* Classroom Identification (FISH) Number		31_1	
College Ready Diploma		32_1	
Comment		33_1	
Communications, Date Passed for Graduation Purposes		34_1	
Community Service: Hours		35_1	
Community Service: Requirement Met		36_1	

\* - Required for State Reporting  
X - Revised Effective 7/09



FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATA BASE REQUIREMENTS  
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS

<b>Implementation Date:</b> Fiscal Year 2009-2010 July 1, 2009
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Data Element Name/Topic	Page	2009-2010 Change
<b>C (continued)</b>		
* Cost Reporting Code	37_1	
* Country of Birth	38_1	
Course: Absences	39_1	
* Course: Flag	40_1	
* Course: Grade	41_1	
Course: In Progress Hours	42_1	
* Course: Number	43_1	
* Course: Number Substituted	43_35	
* Course: Sequence Number	44_1	
* Course: State Subject Area Requirements	45_1	
Course Substituted, State Subject Area Requirements	45_30	
Course: Title, Abbreviated	46_1	
Course: Title, Official	47_1	
* Credit: Attempted, Course	48_1	
Credit: Attempted, Cumulative	49_1	
Credit: Attempted, Term	50_1	
* Credit: Earned, Course	51_1	
Credit: Earned, Cumulative	52_1	
Credit: Earned, State Subject Area Requirements	53_1	
Credit: Earned, Term	54_1	
Credit: Needed, State Subject Area Requirements	55_1	
Credit: Needed, Value, Course	56_1	
Credits Needed, Local Subject Area Requirements	57_1	
Critical/Chronic Health Information - 911 Medical Alert	58_1	
Critical/Chronic Health Information - 911 Medical Alert Contact	59_1	
<b>D</b>		
* Date Entered United States (Deleted)	59_50	X
* Date of Consent for Evaluation	59_75	X
* Date of Entry, Program/Course/Section	59_125	
* Date of Exit, Program/Course/Section	59_175	
* Day: of Week Scheduled, Date Certain	60_1	
* Day: of Week Scheduled, Friday	61_1	
* Day: of Week Scheduled, Monday	62_1	
* Day: of Week Scheduled, Saturday	63_1	
* Day: of Week Scheduled, Thursday	64_1	
* Day: of Week Scheduled, Tuesday	65_1	
* Day: of Week Scheduled, Wednesday	66_1	
* Days: Absent, Annual	67_1	
* Days Absent, Annual-Unexcused Related to Discipline	69_1	
* Days: Absent, Summer Terms	72_1	

\* - Required for State Reporting  
X - Revised Effective 7/09

FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATA BASE REQUIREMENTS  
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS

<b>Implementation Date:</b> Fiscal Year 2009-2010 July 1, 2009
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Data Element Name/Topic	INDEX	Page	2009-2010 Change
<b>D (continued)</b>			
* Days: In Term (For FTE Purposes)		73_1	
* Days: Per Week		74_1	
* Days: Present, Annual		75_1	
* Days: Present, Summer Terms		77_1	
* Differentiated Diploma		78_1	
Diploma: Date		79_1	
* Diploma: Type		80_1	
* Disciplinary/Referral Action: Code		81_1	
Disciplinary/Referral Action: Date		82_1	
* Distant Learning Delivery Indicator		82_30	
* District Name (New)		82-100	X
* District Number: Current Enrollment		83_1	X
* District Number: Current Instruction/Service		84_1	X
* District Number: Reporting District		85_1	
* District Number: Where Credit Earned		86_1	
* District Number: Where Discipline/Referral Action Occurred		87_1	
* District Number, Where Tested		87-18	
* District Number, Zoned School		87_35	
* Dropout Prevention: Actions Taken (New)		87-100	X
* Dropout Prevention: GED Exit Option Test Results		88_1	
Dropout Prevention: /Juvenile Justice Outcomes		89_1	
Dropout Prevention: /Juvenile Justice Placement Reasons		90_1	
* Dropout Prevention: /Juvenile Justice Programs		91_1	X
* Dropout Prevention: Length of Prescribed Program		92_1	
* Dropout Prevention: Length of Program Participation		93_1	
* Dropout Prevention: Possible Influence		93_50	
* Dropout Prevention: Primary Reason for Dropping out		93_75	
* Dropout Prevention: Secondary Reason for Dropping out		93_100	
* Dropout Prevention: Program Enrollment Date		94_1	
* Dropout Prevention: Program Withdrawal Date		95_1	
Dropout Prevention: Student Support and Assistance Component		96_1	
* Drug Description		97_1	
* Dual Enrollment Indicator		98_1	
* Duration, Disciplinary Action		99_1	
<b>E</b>			
Economically Disadvantaged		101_1	
* Education Choice		102_1	X
* English Language Learner: Adult		103_1	
* English Language Learners: Basis of Entry		104_1	X

\* - Required for State Reporting  
X - Revised Effective 7/09

FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATA BASE REQUIREMENTS  
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
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<b>Implementation Date:</b> Fiscal Year 2009-2010 July 1, 2009
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Data Element Name/Topic	Page	2009-2010 Change
<b>E (continued)</b>		
* English Language Learners: Basis of Exit	105_1	X
* English Language Learners: Classification Date	106_1	
* English Language Learners: Entry Date	107_1	
* English Language Learners: Exit Date	108_1	
* English Language Learners: Extension of Instruction	109_1	
* English Language Learners: Home Language Survey Date	110_1	
* English Language Learners: Instructional Model	111_1	
* English Language Learners PK-12	112_1	
English Language Learners: Post Reclassification Dates	113_1	
* English Language Learners: Program Participation	113_65	
* English Language Learners: Reclassification Date	114_1	
* English Language Learners: Reclassification Exit Date	115_1	
* English Language Learners: Reevaluation Date	116_1	
* English Language Learners: Student Plan Date	117_1	
Entry (Re-Entry): Code, Adult	118_1	
* Entry (Re-Entry): Code, PK-12	119_1	
* Entry (Re-Entry): Date	120_1	X
Ethnicity	121_60	X
Entry Date, First Time in District	121_1	
* Evaluation Completion Date	122_1	X
Even Start Family Literacy Program Participation	123_1	
* Exceptional Student: Dismissal Date	125_1	X
* Exceptional Student: Eligibility Determination Date	126_1	
* Exceptional Student: Extended School Year Services	127_1	
* Exceptional Student: , IDEA Educational Environments	128_1	X
* Exceptional Student: Placement Date	129_1	
* Exceptional Student: Placement Status	130_1	X
* Exceptional Student: Plan Date	131_1	
* Exceptional Student: Referral Reason	132_1	
Exceptional Student Re-evaluation Date	132_50	
* Exceptional Student: Vocational Course Setting	133_1	
* Exceptionality	134_1	
* Exceptionality: Other	135_1	X
* Exceptionality: Primary	136_1	
Extracurricular Eligibility	137_1	
<b>F</b>		
* Facility Type	138_1	
Federal Impact Aid Eligibility Indicator	139_1	
* Federal/State Project, Area, and Model	140_1	X

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Data Element Name/Topic	INDEX	Page	2009-2010 Change
<b>F (continued)</b>			
Federal/State Project: Placement Date		141_1	
* Federal/State Project: Support Services		142_1	
FEFP: Membership Minutes Weekly		143_1	
* FEFP: Program Number		144_1	X
* Financial Assistance Received		145_1	
* First-Time Student Indicator		146_1	
* Fiscal Year		147_1	
* Florida: Educators Certificate Number		148_1	
Florida: First Start Program Participation		149_1	
* FTE Earned: Advanced International Certificate of Education Diploma		150_1	
* FTE Earned: Advanced International Certificate of Education Score		151_1	
* FTE Earned: College Entrance Examination Board Advanced Placement Test		152_1	
* FTE Earned: Course		153_1	X
* FTE Earned: International Baccalaureate Diploma		154_1	
* FTE Earned: International Baccalaureate Score		155_1	
FTE Eligibility		156_1	
Full Program Completer		156_50	
* Full – Time Aide Indicator (Deleted)		157_1	X
* Fund Source		157_30	
* Fund Source: NCLBTitle III		157_45	X
<b>G</b>			
Gateway Education, Adult General Education		158_1	
* Gender		159_1	
* Gifted Eligibility (New)		159-60	X
* Grade Level		160_1	X
Grade Point Average: District, Cumulative		161_1	
Grade Point Average: District, Term		162_1	
* Grade Point Average: State, Cumulative		163_1	
Grade Point Average: State, Term		164_1	
* Grade Promotion Status		165_1	
* Grade Promotion Status: Good Cause Exemption		166_1	X
* Graduation Option		167_1	
Graduation Requirements Basis		168_1	
<b>H</b>			
* Hazardous Walking Code		168_100	
Health Examination, School Entry		169_1	
* Highly Qualified Teacher Status		170_1	X
* Homeless Adult Program Indicator		171_1	
* Homelessness Cause (New)		171-100	X

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Data Element Name/Topic	INDEX	Page	2009-2010 Change
<b>H (continued)</b>			
* Homeless Student, PK-12		172_1	X
* Homeless Unaccompanied Youth		173_1	
* Hurricane Affected Student		174_1	X
<b>I</b>			
* Immigrant Student		174_25	X
* Immigrant Student Services		174_35	
* Immunization Status		175_1	X
* Incident: Alcohol-Related		176_1	X
* Incident: Bullying-Related		177_1	
* Incident: Context		178_1	
* Incident: Date		179_1	
* Incident: Drug-Related		180_1	
* Incident: Gang-Related		181_1	
* Incident: Hate Crime-Related		183_1	
* Incident: Identifier		184_1	X
Incident: Injury-Related		184_50	
* Incident: Involvement Type		185_1	
* Incident: Location		186_1	
* Incident: Reported to Law Enforcement		187_1	
* Incident: Type		188_1	
* Incident: Weapon-Related		189_1	X
* Industry Certification Identifier		189-25	X
* Industry Certification Outcome		189-50	X
* Institution Number, Neglected/Delinquent		190_1	
International Baccalaureate Diploma		191_1	
* Internship Participant		192_1	
<b>K</b>			
<b>L</b>			
* Lunch Status		194_1	
<b>M</b>			
Major Area of Interest		194_100	
Mathematics, Date Passed for Graduation Purposes		195_1	
* Mathematics Remediation Component		195_85	
Migrant: Birth State		197_20	
* Migrant Continuation of Service		197_29	
Migrant Education Program Enrollment Date		197_38	
Migrant: MSIX Identification Number		197_75	
* Migrant Priority for Services		198_1	

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<b>M (continued)</b>			
Migrant Qualifying Move From City (New)		198-21	
Migrant Qualifying Move From Country (New)		198-31	
Migrant Qualifying Move From State (New)		198-41	
Migrant Qualifying Move To City (New)		198-51	
Migrant Qualifying Move To State (New)		198-61	
* Migrant Referred Services		199_1	
Migrant Residency Date		200_1	
* Migrant Status Term		201_1	
* Military Family Student		201_60	X
Modified Occupational Completion Point		203_1	
Multiple Birth Students (New)		203-300	X
<b>N</b>			
National: Achievement Scholar		204_1	
National: Hispanic Scholar		205_1	
National: Merit Scholar		206_1	
* Native Language, Student		207_1	
* NCLB Option, Choice With Transportation		207_100	X
* NCLB Option, Supplemental Educational Services		207_125	X
<b>O</b>			
* Other Institutional Adult		208_1	
<b>P</b>			
Parent/Guardian: Code		209_1	
Parent/Guardian Gender (New)		209-175	X
Parent/Guardian: Name		210_1	
Part-Time/Full-Time Student		211_1	
* Period Number		212_1	
Permission to Share Lunch Status		213_1	
* Physical Education Waiver (New)		213-160	
* Postsecondary Career Education Completion Point Code		213-200	X
* Postsecondary Course Status (New)		213-300	X
* Postsecondary Education Plans		214_1	
* Post Test Status		214_65	
* Prekindergarten Program Participation		215_1	
* Pretest Outcome – Math		215-35	
* Pretest Outcome – Reading		215_50	
* Primary Instructor Indicator		216_1	
* Primary Instructor Responsible,: Mathematics		217_1	X
* Primary Instructor Responsible,: Reading		218_1	X
* Primary Instructor Responsible,: Writing		219_1	X
* Primary Language Spoken In Home		220_1	

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<b>P (continued)</b>		
Print After Scan Number (Litho Code)	220_50	
* Prior School/Location: Country	221_1	
* Prior School/Location: District/County	222_1	
* Prior School/Location: State/Territory or Commonwealth	223_1	
* Prior Year	224_1	
* Program Participation Prior to Kindergarten (Deleted)	225_1	X
* Progress Level – Math	225_45	
* Progress Level – Reading	225_60	
<b>Q</b>		
* Qualifying Arrival Date (QAD) for Migrant Program Eligibility	226_1	
Quality Points: District, Cumulative	227_1	
Quality Points: District, Term	228_1	
Quality Points: State, Cumulative	229_1	
Quality Points: State, Term	230_1	
<b>R</b>		
Race: American Indian or Alaska Native	230_100	X
Race: Asian	230_150	X
Race: Black or African American	230_200	X
Race: Native Hawaiian or Other Pacific Islander	230_250	X
Race: White	230_300	X
* Racial/Ethnic Category	231_1	
* Reading Fluency	231_75	
* Reading Intervention Component	232_1	
* Record Identifier (New)	232-150	X
* Referral Date	233_1	
* Residence County	234_100	X
* Resident Status, State/County	235_1	
<b>S</b>		
* Scheduling Method	236_1	
Scholarship Award or Recognition	237_1	
School: Address, Current	238_1	
School: Name, Current	239_1	
* School Name Private (New)	239-150	X
School: Name, Where Credit Earned	240_1	
* School: Number, Current Enrollment	241_1	X
* School: Number, Current Instruction/Service	242_1	X
* School Number, Private (New)	242-200	X
* School: Number, Where Credit Earned	243_1	
* School: Number Where Incident Occurred	244_1	
* School: Number Where Discipline/Referral Action Occurred	245_1	

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<b>S (continued)</b>			
* School: Number, Where Tested		246_1	
* School Number, Zoned School		246_25	
School Phone Number		247_1	
* School Year		248_1	X
School Year With Century		248_100	
Screening for: Hearing Problems		249_1	
Screening for: Vision Problems		250_1	
* Section 504 Eligible		251_1	
* Section Number		252_1	
* Social Security Number		253_1	
SSAT-II, Date Passed for Graduation Purposes: Communications		254_1	
SSAT-II, Date Passed for Graduation Purposes: Math		255_1	
* Staff Number Identifier, Local		255_100	
* Student Characteristic, Agency Programs		256_1	
* Student Involved in Bullying		256_125	
* Student: Involved in Gang		257_1	
* Student: Involved in Hate Crime		258_1	
Student: Name, AKA		259_1	
* Student: Name, Legal		260_1	X
* Student: Number Identifier – Alias, Florida		261_1	
* Student: Number Identifier, Florida		262_1	X
* Student Number Identifier, Local		262_100	
* Student: Offender Transfer		263_1	
* Student: Use of Alcohol		264_1	
* Student: Use of Drugs		265_1	
* Student: Weapon Use		266_1	
* Survey Period Code		267_1	X
<b>T</b>			
Team Teaching Training		267_35	
* Tech Prep Participant		268_1	
* Teenage Parent Program: Birth Weight of Child		269_1	
* Term		270_1	
* Term/Survey Indicator		271_1	
* Test Accommodations		271_100	X
* Test: Date		272_1	
* Test: Form		273_1	X
* Test: Level		274_1	X
* Test: Name		275_1	
* Test Publication Year		275_35	

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<b>T (Continued)</b>			
* Test: Score		276_1	
* Test: Score Type		277_1	
* Test: Subject Content		278_1	
* Time: Total School Week		279_1	
* Time: With Non-Disabled Peers		280_1	
* Title I Supplemental Educational Services – Achievement Goals (New)		280-20	X
* Title I Supplemental Educational Services – Achievement Goals Mastered (New)		280-40	X
* Title I Supplemental Educational Services – Begin Services Date		280_60	X
* Title I Supplemental Educational Services: Hours of Contact		281_1	X
* Title I Supplemental Educational Services: - Length of Prescribed Program (New)		281-200	X
* Title I Supplemental Educational Services: Math		282_1	
Title I Supplemental Educational Services: Reading		283_1	
* Title I Supplemental Educational Services School		284_1	X
* Title I Supplemental Educational Services: Service Provider		285_1	X
* Title I Supplemental Educational Services- Service Provider Site Number		286_1	
* Transaction Code		288_1	
Transportation: Eligibility		290_1	
* Transportation: Membership Category		291_1	
* Title I Supplemental Educational Services- Service Provider Site Number		286_1	
* Transaction Code		288_1	
Transportation: Eligibility		290_1	
* Transportation: Membership Category		291_1	
<b>V</b>			
Vaccine: Certificate Expiration, Date		292_1	
Vaccine: Status, Date		293_1	X
* Vehicle Category		294_1	
* Veteran Student Indicator		295_1	
* Virtual Instruction Provider		295-300	X
* Vocational: Academic Disadvantaged		296_1	
* Vocational: /Adult General Education Completion Point Code		297_1	
* Vocational: Adult General Education, Disability, Student		298_1	
* Vocational: Adult General Education Program Code		299_1	X
* Vocational: Basic Skills Examination		300_1	
* Vocational: Displaced Homemaker		302_1	
* Vocational: Program Name, Abbreviated		303_1	
* Vocational: Single Parent and Single Pregnant Woman		304_1	

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<b>W</b>			
* WDIS: Class Length		305_1	
* WDIS: Reporting Year		306_1	
* WDIS: Student Instructional Hours		307_1	
* Weapon, Description		308_1	X
Weeks in Grading Cycle		309_1	
Withdrawal: Code, Adult		310_1	
* Withdrawal: Code, PK-12		311_1	
* Withdrawal: Date		312_1	X
* Withdrawal: Reason		313_1	
<b>Y</b>			
* Year		314_1	
* Year Entered Ninth Grade, Graduation Requirements Determination		314_60	X
* Year-Round/Extended School Year FTE Indicator		315_1	
* Youth Apprenticeship		316_1	

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Attendance Recordkeeping Required Codes for Grades PK-12 Students		A-1	X
APPENDIX B			
Attendance Recordkeeping Required Codes for Adult Students		B-1	
APPENDIX C			
District Name Table		C-1	
APPENDIX E			
FEFP Program Number		E-1	
APPENDIX F			
Florida Public Community Colleges and State University Reporting Codes		F-1	
APPENDIX G			
Country Codes		G-1	
APPENDIX H			
State Codes		H-1	
APPENDIX I			
Test Name Table		I-1	X
APPENDIX K			
Private Postsecondary Institution Reporting Numbers		K-1	
APPENDIX L			
Test Subject Content Codes		L-1	
APPENDIX N			
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APPENDIX P			
Definitions for Incident Reporting		P-1	
APPENDIX Q			
United States Commonwealth and Territories		Q-1	
APPENDIX R			
Core Academic Subjects Course Number Prefixes		R-1	X
APPENDIX S			
Core Courses For Class Size Reduction		S-1	X
APPENDIX T			
Title I Supplemental Educational Services – Service Providers		T-1	

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Transportation Membership Category	U-1	
APPENDIX V		
List Of Advanced Placement (AP), International Baccalaureate (IB), and Advanced International Certificate Of Education (AICE) Courses	V-1	X
APPENDIX Y		
Career and Professional Academies Registered with FLDOE	Y-1	
APPENDIX Z		
Industry Certification Identifier	Z-1	
APPENDIX AA		
Class Size Average Algorithm for the Grade Groupings	AA-1	
APPENDIX BB		
Canadian, Mexican and South American State Codes	BB-1	
→ APPENDIX CC		
Virtual Instruction Providers	CC-1	

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**Implementation Date:**  
Fiscal Year 2009-10  
July 1, 2009

<b>Element Name:</b> <b>Additional Hours Credited</b>		<b>**NEW ELEMENT**</b>									
<b>Definition/Domain</b>											
<p>A six-byte numeric field representing the cumulative count of clock hours credited the student in the current vocational program number, excluding clock hours reported on the Vocational Student Course Schedule. These hours include those credited due to work completed prior to enrollment in the reporting institution (transfer, life experience, etc). Additional Hours Credited are not reported for Continuing Workforce Education, Adult General Education, or Apprenticeship.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left; width: 15%;"><u>EXAMPLE</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>999999</td> <td>000150</td> <td>Student transfers from another institution with credit for Course A, a 150 hour course. Report 150 hours for Additional Hours Credited.</td> </tr> <tr> <td>999999</td> <td>000150</td> <td>Student is given credit for OCP A in the program for "life experience" (for example, skills gained while in the military). OCP A has a length of 150 hours. Report 150 hours for Additional Hours Credited.</td> </tr> </tbody> </table>			<u>CODE</u>	<u>EXAMPLE</u>		999999	000150	Student transfers from another institution with credit for Course A, a 150 hour course. Report 150 hours for Additional Hours Credited.	999999	000150	Student is given credit for OCP A in the program for "life experience" (for example, skills gained while in the military). OCP A has a length of 150 hours. Report 150 hours for Additional Hours Credited.
<u>CODE</u>	<u>EXAMPLE</u>										
999999	000150	Student transfers from another institution with credit for Course A, a 150 hour course. Report 150 hours for Additional Hours Credited.									
999999	000150	Student is given credit for OCP A in the program for "life experience" (for example, skills gained while in the military). OCP A has a length of 150 hours. Report 150 hours for Additional Hours Credited.									
<b>Length:</b> 6	<b>Grades and Programs Requiring This Data Element:</b>										
<b>Format:</b> Numeric	Workforce Development Education (postsecondary vocational education)										
<b>Compatibility Requirement:</b> Compatible											
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>										
<b>Data Element Number:</b>  100075	WDIS Vocational Student Course Schedule DB9 47x										
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X											
<b>Revised:</b>	Volume I	Effective: 7/09      Page Number: 0-250									

**Implementation Date:**  
Fiscal Year 1998-99  
July 1, 1998

<b>Element Name:</b> Additional School Year Student									
<b>Definition/Domain</b>									
<p>A code to indicate that the student being reported (1) has accepted a Certificate of Completion, but has returned to school during an additional school year beyond Grade Level 12 for the purpose of completing graduation requirements in order to be awarded a Standard Diploma or (2) is disabled, has not yet reached age 22, has met requirements for a Special Diploma, Certificate of Completion, Special Certificate of Completion, or GED and has opted to continue receiving FAPE*.</p> <table border="0"> <tr> <td><u>CODE</u></td> <td><u>DEFINITION</u></td> </tr> <tr> <td><b>S</b></td> <td>Seeking a Standard Diploma (may be used for disabled or non-disabled)</td> </tr> <tr> <td><b>F</b></td> <td>Opting to continue to receive FAPE* (use this code for students with disabilities)</td> </tr> <tr> <td><b>Z</b></td> <td>Not Applicable</td> </tr> </table> <p>NOTE: *FAPE equals a free appropriate public education as defined in the Individuals with Disabilities Education Act (IDEA). Federal IDEA regulations require that districts must provide a free and appropriate education (FAPE) to all students who have not reached age 22 and who have not earned a regular high school diploma (34 CFR 300.101). This requirement applies even if the student has received a special diploma, a certificate of completion, or a special certificate of completion or a GED. Additionally, districts may choose to continue to offer FAPE through the school year in which students turn 22.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>S</b>	Seeking a Standard Diploma (may be used for disabled or non-disabled)	<b>F</b>	Opting to continue to receive FAPE* (use this code for students with disabilities)	<b>Z</b>	Not Applicable
<u>CODE</u>	<u>DEFINITION</u>								
<b>S</b>	Seeking a Standard Diploma (may be used for disabled or non-disabled)								
<b>F</b>	Opting to continue to receive FAPE* (use this code for students with disabilities)								
<b>Z</b>	Not Applicable								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	All Secondary Programs								
<b>Compatibility Requirement:</b> Compatible									
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student Demographic Information DB9 13x								
<b>Data Element Number:</b> 100125	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9								
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 1-1</b>								





**Implementation Date:**  
Fiscal Year 1993-94  
July 1, 1993

<b>Element Name:</b>	<b>Address, Residence</b>		
<b>Definition/Domain</b>			
<p>The student's residence address (if different from mailing address).</p> <p>This is a free-form field.</p>			
<b>Length:</b>	64	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Alphanumeric	All Programs Grades PK-12	
<b>Compatibility Requirement:</b>	Compatible		
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>		
<input type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	None		
<b>Data Element Number:</b>			
100425	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9		
<b>Revised:</b>	<b>Volume I</b>	<b>Effective: 7/09</b>	<b>Page Number: 3-1</b>

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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b> <b>Adult Educational Functioning Level, Initial</b>																	
<b>Definition/Domain</b>																	
<p>A federally-defined code indicating the Adult General Education or English Language functioning level of the adult student upon initial entrance into the course.</p> <p>A student may be assigned only one initial adult educational functioning level for each course on each reporting record. Based upon the instruction being reported on the record, select the most appropriate response from those listed under either Adult General Education (Adult Basic Education and Adult Secondary Education), Literacy for Adult ESOL Learners, Adult ESOL, or Adult ELCATE.</p> <p>For the <u>initial Adult General Education functioning level</u>, use the following codes to relate functioning levels to grade levels. If you use a "Comprehensive" course, enter the code for the lowest "score" and track that through the end of the reporting period.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td><b>B</b></td> <td>ABE Beginning Literacy (grade level 0 through 1.9),</td> </tr> <tr> <td><b>F</b></td> <td>ABE Beginning Basic Education (grade level 2.0 through 3.9),</td> </tr> <tr> <td><b>H</b></td> <td>ABE Intermediate Low (grade level 4.0 through 5.9),</td> </tr> <tr> <td><b>J</b></td> <td>ABE Intermediate High (grade level 6.0 through 8.9),</td> </tr> <tr> <td><b>K</b></td> <td>Adult Secondary Education Low (grade level 9.0 through 10.9),</td> </tr> <tr> <td><b>L</b></td> <td>Adult Secondary Education High (grade level 11.0 through 12.9 <b>WITHOUT</b> a high school diploma or its equivalent),</td> </tr> <tr> <td><b>M</b></td> <td>Adult Secondary Education High (grade level 11.0 through 12.9, <b>WITH</b> a high school diploma or its equivalent).</td> </tr> </tbody> </table> <p><b>NOTE: See Appendix R for appropriate TABE scores.</b></p> <p>See the next page for the codes and definitions to be used for Literacy for Adult ESOL Learners, Adult ESOL and Adult ELCATE initial functioning levels.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>B</b>	ABE Beginning Literacy (grade level 0 through 1.9),	<b>F</b>	ABE Beginning Basic Education (grade level 2.0 through 3.9),	<b>H</b>	ABE Intermediate Low (grade level 4.0 through 5.9),	<b>J</b>	ABE Intermediate High (grade level 6.0 through 8.9),	<b>K</b>	Adult Secondary Education Low (grade level 9.0 through 10.9),	<b>L</b>	Adult Secondary Education High (grade level 11.0 through 12.9 <b>WITHOUT</b> a high school diploma or its equivalent),	<b>M</b>	Adult Secondary Education High (grade level 11.0 through 12.9, <b>WITH</b> a high school diploma or its equivalent).
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<b>CONTINUED ON NEXT PAGE</b>																	
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>																
<b>Format:</b> Alphanumeric	Workforce Development Education (adult general education)																
<b>Compatibility Requirement:</b>  Compatible																	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	WDIS Adult General Education Student Course DB9 48x																
<b>Data Element Number:</b>  101075	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X																
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 4-1</b>																

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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

**Element Name:**      **Adult Educational Functioning Level, Initial (Continued)**

**Definition/Domain**

NOTE: When testing on an instrument that that assesses two or more subject areas, always place and promote the student according to the lowest score.

Beginning in 2002-03 there is a new course called *Literacy For Adult ESOL Learners* for adult ESOL students who are functioning initially at less than the second grade level **AND** who are illiterate in their native language. For these students, use Code **Q, R, S**. Code **S** students should not be included in Code 2 in the charts that follow.

**NOTE:** For the CASAS, and BEST/BEST-PLUS scale scores equivalent to the Educational Functioning Level for ESOL and ELCATE students, please refer to the New ESL Descriptors for Program Year 2006 found at the National Reporting System website: <http://www.nrsweb.org/>

<u>CODE</u>	<u>DEFINITION</u>
<b>Q</b>	QESOL Pre Literacy – Level A
<b>R</b>	ESOL Basic Literacy – Level B
<b>S</b>	ESOL Advanced Literacy – 2 Level C

For the initial Adult **ESOL** functioning level, use the following codes to relate functioning level to approved test scores per SBR 1004.93.

<u>CODE</u>	<u>DEFINITION</u>
<b>1</b>	ESOL Foundations - EFL 0 – 1
<b>2</b>	Low Beginning ESOL –EFL 2
<b>3</b>	High Beginning ESOL –EFL 3
<b>4</b>	Low Intermediate ESOL –EFL 4
<b>5</b>	High Intermediate ESOL –EFL 5
<b>6</b>	Advanced ESOL –EFL 6

For the initial Adult **ELCATE** functioning level, use the following codes to relate functioning level to approved test scores per SBR 1004.93.

<u>CODE</u>	<u>DEFINITION</u>
<b>C</b>	Beginning EFL 4
<b>D</b>	Intermediate EFL 5
<b>E</b>	Advanced EFL 6

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**Element Name:**      **Adult Educational Functioning Level, Initial (Continued)**

**Definition/Domain**

This program is for students who wish to enter a university or community college, to take post-secondary level credit courses, or who wish to study academic English for personal enrichment. It is open to students who have completed the core ESOL curriculum or the ELCATE course, or to new students who demonstrate strong English language ability.

<u>CODE</u>	<u>DEFINITION</u>
<b>7</b>	English Literacy Academic Skills
<b>Z</b>	Not Applicable

**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name: Adult Fee Status</b>											
<b>Definition/Domain</b>											
<p>Indicate, using the codes below, the fee status of adult general education and postsecondary vocational students.</p> <table border="0"> <tr> <td><u>CODE</u></td> <td><u>DEFINITION</u></td> </tr> <tr> <td><b>R</b></td> <td><b><u>Fee Required:</u></b> Fee payment required. Fee was not waived, deferred or exempted (1009.22, F.S.)</td> </tr> <tr> <td><b>W</b></td> <td><b><u>Fee Waived:</u></b> Eligible fee has been waived. Fee payment waived by district school board (1009.26(1), F.S.)</td> </tr> <tr> <td><b>S</b></td> <td><b><u>Fee Waived:</u></b> Fees shall be waived for certain active members of the National Guard (1009.26(8), F.S.)</td> </tr> <tr> <td><b>D</b></td> <td> <b><u>Fee Deferred:</u></b> Fee payment deferred when:           <ol style="list-style-type: none"> <li>1. Financial aid from a federal or state assistance program is delayed in transmissions to a student through circumstances beyond the control of the student, not including failure to make timely applications for such aid (1009.27(1),F.S.</li> <li>2. A veteran or other student eligible for benefits under Chapter 30, 31, 32, 34 or 35 of Title 38, U. S. Code, or Chapter 106 of Title 10, U.S. Code is entitle to one deferment each academic year and an additional deferment each time there is a delay in the receipt of benefits for fee payment (1009.27(2),F.S.</li> <li>3. The district has a written authorization for payment or charges for fees, books and supplies from an approved business, industry, governmental unit, nonprofit organization or civic organization; (Rule 6A-6.084(10), F.A.C.)</li> <li>4. Fees are delayed because of a district-adopted criterion of need or adopted installment payment schedule (Rule 6A-6.084(11) F.A.C.).</li> </ol> </td> </tr> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>R</b>	<b><u>Fee Required:</u></b> Fee payment required. Fee was not waived, deferred or exempted (1009.22, F.S.)	<b>W</b>	<b><u>Fee Waived:</u></b> Eligible fee has been waived. Fee payment waived by district school board (1009.26(1), F.S.)	<b>S</b>	<b><u>Fee Waived:</u></b> Fees shall be waived for certain active members of the National Guard (1009.26(8), F.S.)	<b>D</b>	<b><u>Fee Deferred:</u></b> Fee payment deferred when: <ol style="list-style-type: none"> <li>1. Financial aid from a federal or state assistance program is delayed in transmissions to a student through circumstances beyond the control of the student, not including failure to make timely applications for such aid (1009.27(1),F.S.</li> <li>2. A veteran or other student eligible for benefits under Chapter 30, 31, 32, 34 or 35 of Title 38, U. S. Code, or Chapter 106 of Title 10, U.S. Code is entitle to one deferment each academic year and an additional deferment each time there is a delay in the receipt of benefits for fee payment (1009.27(2),F.S.</li> <li>3. The district has a written authorization for payment or charges for fees, books and supplies from an approved business, industry, governmental unit, nonprofit organization or civic organization; (Rule 6A-6.084(10), F.A.C.)</li> <li>4. Fees are delayed because of a district-adopted criterion of need or adopted installment payment schedule (Rule 6A-6.084(11) F.A.C.).</li> </ol>
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<b>R</b>	<b><u>Fee Required:</u></b> Fee payment required. Fee was not waived, deferred or exempted (1009.22, F.S.)										
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<b>CONTINUED ON NEXT PAGE</b>											
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>										
<b>Format:</b> Alphabetic	Workforce Development Education (adult general education and postsecondary vocational education)										
<b>Compatibility Requirement:</b> State Standard											
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>										
<input checked="" type="checkbox"/> <b>State Report</b>	WDIS Adult General Education Student Course DB9 48x  WDIS Vocational Student Course Schedule DB9 47x										
<input checked="" type="checkbox"/> <b>Local Accountability</b>											
<input type="checkbox"/> <b>F.A.S.T.E.R.</b>											
<input type="checkbox"/> <b>Migrant Tracking</b>											
<b>Data Element Number:</b>  101325	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> <b>F</b> <input checked="" type="checkbox"/> <b>W</b> <input checked="" type="checkbox"/> <b>S</b> <input checked="" type="checkbox"/> <b>G</b> <input checked="" type="checkbox"/> <b>X</b>										
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 5-1</b>										

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**Implementation Date:**  
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<b>Element Name:      Adult Fee Status (Continued)</b>	
<b>Definition/Domain</b>	
<b><u>Fee Exempt Categories</u></b>	
<b><u>CODE</u></b>	<b><u>DEFINITION</u></b>
<b>F</b>	<b><u>Fee Exempt:</u></b> The student <b>does not have a high school diploma or its equivalent;</b> (1009.25(1)(a), F.S.) and is enrolled in adult basic skills, adult secondary education, or vocational preparatory instruction.
<b>G</b>	<b><u>Fee Exempt:</u></b> The student <b>has a high school diploma or its equivalent;</b> and is enrolled in adult basic skills, adult secondary education or vocational preparatory instruction; and has basic skills which have been determined to be at or below the eighth grade level as provided for by State Board Rule (1009.25(1)(b), F.S.)
<b>I</b>	<b><u>Fee Exempt:</u></b> The student is <b>a dependent of a deceased or disabled veteran</b> pursuant to Section 295.01 through 295.05, F.S.
<b>J</b>	<b><u>Fee Waiver:</u></b> The student is <b>a dependent of a deceased special risk member</b> (Sections 112.19(3) F.S., and 112.191(3), F.S.)
<b>K</b>	<b><u>Fee Exempt:</u></b> The student is <b>enrolled in an approved registered apprenticeship program</b> as defined in s. 446.021, F.S. (1009.25(2)(b)F. S.)
<b>L</b>	<b><u>Fee Exempt:</u></b> The student is <b>mentally handicapped</b> (as defined in Rule 6A-6.03011, FAC and Rule 6A-6.084, FAC)
<b>M</b>	<b><u>Fee Exempt:</u></b> The student is a recipient of a Road-to-Independence Scholarship, or who is or was at the time he or she reached 18 years of age in the custody of a relative under s. 39.5085, F.S. or who <b>was adopted from the Department of Children and Family Services after May 5, 1997.</b>
<b>N</b>	<b><u>Fee Exempt:</u></b> The student is <b>enrolled in an employment and training program</b> under the welfare transition program to (s. 1009.25(2)(d),, F.S.)
<b>P</b>	<b><u>Fee Exempt:</u></b> Any student who <b>lacks a fixed, regular and adequate nighttime residence</b> or whose primary nighttime residence is a public or private shelter designed to provide temporary residence for <b>individuals intended to be institutionalized</b> , or a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (1009.25(2)(e), F.S.)
<b>Q</b>	<b><u>Fee Exempt:</u></b> The student is enrolled in a dual enrollment or early admission program and has taken the basic skills assessment within the first six weeks of enrollment (1009.25(2)(a); 1007.271).
<b>T</b>	<b><u>Fee Waived:</u></b> Fee shall be waived for victims of wrongful conviction.
<div>Revised:</div> <div style="display: flex; justify-content: space-between;"> <span>Volume I</span> <span>Effective: 7/09</span> <span>Page Number: 5-2</span> </div>	

Implementation Date:  
**Fiscal Year 1994-95**  
**July 1, 1994**

<b>Element Name:</b> <b>Adult Educational Functioning Level, Final</b>	
<b>Definition/Domain</b>	
<p>A federally defined code indicating the Adult General Education or English Language functioning level of the adult student for the <u>course</u> at the end of the reporting period.</p> <p>A student may be assigned only one final adult educational functioning level for <u>each course</u> on each reporting record. Based upon the instruction being reported on the record, select the most appropriate response from those listed under either Adult General Education (Adult Basic Education and Adult Secondary Education), Literacy for Adult ESOL Learners, Adult ESOL, or Adult VESOL.</p> <p>For the <u>final Adult General Education functioning level</u>, use the following codes to relate functioning levels to grade levels. See Appendix M for grade levels crosswalked by year. <u>If you use a "Comprehensive" course, enter the code for the lowest "score" and track that through the end of the reporting period.</u></p>	
<b><u>CODE</u></b>	<b><u>DEFINITION</u></b>
B	ABE Beginning Literacy (grade level 0 through 1.9),
F	ABE Beginning Basic Education (grade level 2.0 through 3.9),
H	ABE Intermediate Low (grade level 4.0 through 5.9),
J	ABE Intermediate High (grade level 6.0 through 8.9),
K	Adult Secondary Education Low (grade level 9.0 through 10.9),
L	Adult Secondary Education High (grade level 11.0 through 12.9 WITHOUT a high school diploma or its equivalent),
M	Adult Secondary Education High (grade level 11.0 through 12.9, WITH a high school diploma or its equivalent).
<p>See the next page for the codes and definitions to be used for Literacy for Adult ESOL Learners, Adult ESOL and Adult VESOL final functioning levels</p> <p style="text-align: center;">CONTINUED ON NEXT PAGE</p>	
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input type="checkbox"/> State Report <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	
<b>Data Element Number:</b>  100700	
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input type="checkbox"/> F <input type="checkbox"/> W <input type="checkbox"/> S	
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**Element Name:**        **Adult Educational Functioning Level, Final (Continued)**

**Definition/Domain**

For additional ESOL code conversions refer to the Division of Workforce Development's Technical Assistance Paper cited at <http://www.firn.edu/doe/workforce/pdf/vocscr.pdf>

NOTE: When testing on an instrument that that assesses two or more subject areas, always place and promote the student according to the lowest score.

Beginning in 2002-03 there is a new course called *Literacy For Adult ESOL Learners* for adult ESOL students who are functioning initially at less than the second grade level AND who are illiterate in their native language. For these students, use Code 1. Code 1 students should not be included in Codes 2-7 or Codes C, D, or E in the charts that follow.

CODE	DEFINITION	CASAS SCORE	TABE Grade Level Equivalents
1	Literacy for Adult ESOL Learners	0 - 190	0.0-1.9

For the final Adult ESOL functioning level, use the following codes to relate functioning level to CASAS Scores, or TABE Grade Level Equivalents.

CODE	DEFINITION	CASAS SCORE	TABE Grade Level Equivalents
2	ESL Beginning Literacy/Foundation	<u>0 - 190</u>	0.0-1.9
3	ESL Beginning	<u>191-200</u>	2.0-2.9
4	ESL Intermediate Low	201-210	3.0-4.5
5	ESL Intermediate High	211-220	4.6-5.9
6	ESL Low Advanced	221-235	6.0-7.4
7	ESL High Advanced	236-245	7.5-8.9

For the final Adult VESOL functioning level, use the following codes to relate functioning level to CASAS Scores, or TABE Grade Level Equivalents.

CODE	DEFINITION	CASAS SCORE	TABE Grade Level Equivalents
C	Beginning	181-200	1.0-2.9
D	Intermediate	201-220	3.0-5.9
E	Advanced	221-245	6.0-8.9

Z        Not Applicable



**Implementation Date:**  
Fiscal Year 1992-93  
July 1, 1992

<b>Element Name:      Adult Rural Resident</b>							
<b>Definition/Domain</b>							
<p>A one-character code to reflect the rural resident status of the adult education participant upon entrance into the program.</p> <table> <tr> <th><u>CODE</u></th> <th><u>DEFINITION</u></th> </tr> <tr> <td><b>R</b></td> <td>Adults in Rural areas. (Adult residents of places of less than 2,500 inhabitants and outside urbanized areas.)</td> </tr> <tr> <td><b>Z</b></td> <td>Not Applicable.</td> </tr> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>R</b>	Adults in Rural areas. (Adult residents of places of less than 2,500 inhabitants and outside urbanized areas.)	<b>Z</b>	Not Applicable.
<u>CODE</u>	<u>DEFINITION</u>						
<b>R</b>	Adults in Rural areas. (Adult residents of places of less than 2,500 inhabitants and outside urbanized areas.)						
<b>Z</b>	Not Applicable.						
<p><b>Note:</b> Rural areas do <b>not</b> include these Florida designated SMSA counties:</p> <p>Broward Miami-Dade Duval Escambia Hillsborough Pinellas Leon Orange Palm Beach</p>							
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>  Workforce Development Education (adult general education)						
<b>Format:</b> Alphanumeric							
<b>Compatibility Requirement:</b>  Compatible							
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
	<u>WDIS Student Demographic Information DB9 46x</u>						
<b>Data Element Number:</b>  100925	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X						
<b>Revised:</b>	<b>Volume I</b>	<b>Effective: 7/0</b>	<b>Page Number: 7-1</b>				

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**Implementation Date:**  
Fiscal Year 2005-2006  
June, 2005

**Element Name: Adult Student Goal**

**Definition/Domain**

The short-term goal for Adult Students that describes their desired result.

CODE

DEFINITION

<b>A*</b>	Employment
<b>B*</b>	Improve Employment
<b>C*</b>	Retain Employment
<b>D*</b>	Pass GED
<b>E*</b>	Obtain High School Diploma
<b>F*</b>	Advance to Postsecondary Level
<b>H</b>	Join Military
<b>I</b>	Citizenship
<b>Z</b>	Not applicable (for all students other than Adult Ed)

\*These goals are used for follow up when reporting adult data to the National Reporting Service (NRS).

**NOTE: DEFAULT EDUCATIONAL ATTAINMENT GOALS WILL BE SET FOR NRS BASED ON THE FOLLOWING:**

9900000	Adult Basic Education (ABE)	IMPROVE BASIC SKILLS (formerly goal "J")
9900010	General Education-Promotion	IMPROVE BASIC SKILLS (formerly goal "J")
9900020	General Education Development	IMPROVE BASIC SKILLS (formerly goal "J")
9900120	Pre-General Education Dev.	IMPROVE BASIC SKILLS (formerly goal "J")
9900040	Adult English for Speakers of Other Languages (ESOL)	LEARN ENGLISH (formerly goal "G")
9900050	ELCATE	LEARN ENGLISH (formerly goal "G")

**Length:** 3

**Grades and Programs Requiring This Data Element:**

**Format:** Alphanumeric

Workforce Development Education (adult general education)

**Compatibility Requirement:**

Compatible

**Use Types:**

- ☒ **State Report**  
☒ **Local Accountability**  
☐ **F.A.S.T.E.R.**  
☐ **Migrant Tracking**

**State Reporting Formats Requiring This Data Element:**

WDIS Student Demographic Information DB9 46x

**Data Element Number:**  
101725

**Reported in Survey Periods:** ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 7 ☐ 9  
☒ F ☒ W ☒ S ☐ G ☐ X

**Revised:** 7/1/09

**Volume I**

**Effective:** 7/09

**Page Number:** 8-1

**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b>		<b>Advanced International Certificate Program</b>					
<b>Definition/Domain</b>							
A code which indicates that the student completed the Advanced International Certificate Program.							
<u>CODE</u>	<u>DEFINITION</u>						
Y	Yes						
N	No						
Z	Not Applicable						
<b>Length:</b>		<b>Grades and Programs Requiring This Data Element:</b>					
1		All Programs Grades 9-12					
<b>Format:</b> Alphabetic							
<b>Compatibility Requirement:</b> State Standard							
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking		<b>State Reporting Formats Requiring This Data Element:</b> None					
<b>Data Element Number:</b> 101825		<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9					
<b>Revised:</b>		<b>Volume I</b>		<b>Effective: 7/09</b>		<b>Page Number: 9-1</b>	

**Implementation Date:**  
Fiscal Year 1998-99  
July 1, 1998

<b>Element Name: Alternate Assessment Administered</b>							
<b>Definition/Domain</b>							
<p>A one-digit alpha indicator used to identify whether or not a student with disabilities will be administered an alternate assessment. The codes to be used are:</p> <table border="1"> <thead> <tr> <th><b>CODE</b></th> <th><b>DEFINITION</b></th> </tr> </thead> <tbody> <tr> <td><b>Y</b></td> <td>An alternate assessment will be administered in lieu of the Florida Comprehensive Assessment Test (FCAT) and other districtwide assessment.</td> </tr> <tr> <td><b>Z</b></td> <td>Student will take statewide FCAT and other districtwide assessment, or student is in a grade where FCAT and other districtwide assessment are not administered.</td> </tr> </tbody> </table> <p>NOTE: This element is to be used only for students with disabilities. Students identified as gifted only must be coded Z.</p>		<b>CODE</b>	<b>DEFINITION</b>	<b>Y</b>	An alternate assessment will be administered in lieu of the Florida Comprehensive Assessment Test (FCAT) and other districtwide assessment.	<b>Z</b>	Student will take statewide FCAT and other districtwide assessment, or student is in a grade where FCAT and other districtwide assessment are not administered.
<b>CODE</b>	<b>DEFINITION</b>						
<b>Y</b>	An alternate assessment will be administered in lieu of the Florida Comprehensive Assessment Test (FCAT) and other districtwide assessment.						
<b>Z</b>	Student will take statewide FCAT and other districtwide assessment, or student is in a grade where FCAT and other districtwide assessment are not administered.						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphabetic	Exceptional Student Education Grades 3-11						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Exceptional Student DB9 23x						
<b>Data Element Number:</b> 102125	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 10-1</b>						

**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name: Attendance, Adult</b>									
<b>Definition/Domain</b>									
<p>A three-character code which indicates the presence or absence of the adult student for each scheduled class meeting of the course. Attendance records are to be kept for each course in which the adult student is enrolled. See <a href="#">Automated Student Attendance Recordkeeping</a> for procedures.</p> <p>For <b>all adult students</b>, use the following method of indicating presence and absence.</p> <table border="1"> <thead> <tr> <th><u>CODE</u></th> <th><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td><b>A</b></td> <td><b><u>Not</u> present</b> (Absent)</td> </tr> <tr> <td><b>P or blank</b></td> <td><b>Present.</b></td> </tr> <tr> <td><b>hhmm</b></td> <td> <b>Present</b> (A numeric value).             With an implied: (colon) between the second and third positions indicate to the nearest minute the total amount of time the student was actually present:           <ol style="list-style-type: none"> <li>1) if the adult students attend classes at their convenience whether or not an overall schedule has been established; or</li> <li>2) if a secondary student is taking the course for high school credit in order to earn a regular high school diploma and he or she is in class less than the number of hours he or she is scheduled to be in class.</li> </ol> </td> </tr> </tbody> </table> <p>NOTE: Some districts have adult courses that meet longer than 9 hours and 59 minutes in one class period. Those districts may expand the field length to four characters. Those districts which need only three characters may leave the field length as three in their local systems.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	<b><u>Not</u> present</b> (Absent)	<b>P or blank</b>	<b>Present.</b>	<b>hhmm</b>	<b>Present</b> (A numeric value).  With an implied: (colon) between the second and third positions indicate to the nearest minute the total amount of time the student was actually present: <ol style="list-style-type: none"> <li>1) if the adult students attend classes at their convenience whether or not an overall schedule has been established; or</li> <li>2) if a secondary student is taking the course for high school credit in order to earn a regular high school diploma and he or she is in class less than the number of hours he or she is scheduled to be in class.</li> </ol>
<u>CODE</u>	<u>DEFINITION</u>								
<b>A</b>	<b><u>Not</u> present</b> (Absent)								
<b>P or blank</b>	<b>Present.</b>								
<b>hhmm</b>	<b>Present</b> (A numeric value).  With an implied: (colon) between the second and third positions indicate to the nearest minute the total amount of time the student was actually present: <ol style="list-style-type: none"> <li>1) if the adult students attend classes at their convenience whether or not an overall schedule has been established; or</li> <li>2) if a secondary student is taking the course for high school credit in order to earn a regular high school diploma and he or she is in class less than the number of hours he or she is scheduled to be in class.</li> </ol>								
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphanumeric	Adult Basic Skills								
<b>Compatibility Requirement:</b> Compatible	Adult Secondary Education Adult Postsecondary Vocational								
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b> None								
<b>Data Element Number:</b> 102625	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9								
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 11-1</b>								

**FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATA BASE REQUIREMENTS  
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b> <b>Attendance, Daily</b>	
<b>Definition/Domain</b>	
<p>A one-character code which indicates the daily presence or absence of the PK-12 student in school as required by state statute.</p> <p>Code a <b>U</b>, <b>E</b> or <b>T</b> or <b>leave blank</b> for the student as defined by district policy. Codes <b>D</b> and <b>N</b> may optionally replace code <b>U</b>. Code H may optionally be used in lieu of withdrawing the student who is assigned temporarily to a hospital program in another district. See <u>Automated Student Attendance Recordkeeping</u> for procedures.</p>	
<u>CODE</u>	<u>DEFINITION</u>
<b>Blank</b>	Present
<b>U</b>	Unexcused absence as defined by district policy
<b>E</b>	Excused absence as defined by district policy
<b>T</b>	Tardy
<b>H</b>	Hospital/Homebound student scheduled in a hospital program in another district pursuant to the rule regarding alternately-assigned students, 6A-6.03020(6), FAC. (Code H should not be counted as a day absent, but rather should be considered a day of non-enrollment.)
<p>The following codes may optionally replace Code U.:</p> <p style="margin-left: 40px;"><b>D</b>              Unexcused absence related to discipline as defined by district policy</p> <p style="margin-left: 40px;"><b>N</b>              Unexcused absence <b>not</b> related to discipline as defined by district policy</p>	
<b>Length:</b>	1
<b>Format:</b>	Alphanumeric
<b>Compatibility Requirement:</b>	Compatible
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	None
<b>Data Element Number:</b>	
102825	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 12-1</b>

**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name: Attendance, Period</b>																	
<b>Definition/Domain</b>																	
<p>A one-character code which indicates the presence or absence of the 9-12 student for each period for which the student is scheduled. Code <b>U</b>, <b>E</b>, or <b>T</b> (<i>optional</i>) or leave blank for the student as defined by district policy and in accordance with Section 1003.23, F.S. Code H may optionally be used in lieu of withdrawing the student who is assigned temporarily to a hospital program in another district. See <u>Automated Student Attendance Recordkeeping</u> for procedures.</p> <table border="1"> <thead> <tr> <th><u>CODE</u></th> <th><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td><b>Blank</b></td> <td>Present</td> </tr> <tr> <td><b>U</b></td> <td>Unexcused absence as defined by district policy</td> </tr> <tr> <td><b>E</b></td> <td>Excused absence as defined by district policy</td> </tr> <tr> <td><b>T</b></td> <td>Tardy (Optional)</td> </tr> <tr> <td><b>H</b></td> <td>Hospital/Homebound student scheduled in a hospital program in another district pursuant to the rule regarding alternately-assigned students, 6A-6.03020(6), FAC. (Code H should not be counted as an absence from class, but rather as a day of non-enrollment.)</td> </tr> </tbody> </table> <p>The following codes may optionally replace Code U.:</p> <table border="1"> <tbody> <tr> <td><b>D</b></td> <td>Unexcused absence related to discipline as defined by district policy</td> </tr> <tr> <td><b>N</b></td> <td>Unexcused absence <b>not</b> related to discipline as defined by district policy</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>Blank</b>	Present	<b>U</b>	Unexcused absence as defined by district policy	<b>E</b>	Excused absence as defined by district policy	<b>T</b>	Tardy (Optional)	<b>H</b>	Hospital/Homebound student scheduled in a hospital program in another district pursuant to the rule regarding alternately-assigned students, 6A-6.03020(6), FAC. (Code H should not be counted as an absence from class, but rather as a day of non-enrollment.)	<b>D</b>	Unexcused absence related to discipline as defined by district policy	<b>N</b>	Unexcused absence <b>not</b> related to discipline as defined by district policy
<u>CODE</u>	<u>DEFINITION</u>																
<b>Blank</b>	Present																
<b>U</b>	Unexcused absence as defined by district policy																
<b>E</b>	Excused absence as defined by district policy																
<b>T</b>	Tardy (Optional)																
<b>H</b>	Hospital/Homebound student scheduled in a hospital program in another district pursuant to the rule regarding alternately-assigned students, 6A-6.03020(6), FAC. (Code H should not be counted as an absence from class, but rather as a day of non-enrollment.)																
<b>D</b>	Unexcused absence related to discipline as defined by district policy																
<b>N</b>	Unexcused absence <b>not</b> related to discipline as defined by district policy																
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>																
<b>Format:</b> Alphanumeric	All Programs Grades 9-12																
<b>Compatibility Requirement:</b> Compatible																	
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b> None																
<b>Data Element Number:</b> 103025	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 14-1</b>																

**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b>	<b>Birth Date</b>	
<b>Definition/Domain</b>		
<p>The numeric representation of the date on which the student was born.</p> <p><b>MMDDYYYY</b>      Example: 12011969 = December 1, 1969</p>		
<b>Length:</b>	8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b>	Numeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b>	Compatible	Workforce Development Education (adult general education and postsecondary vocational education)
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>	
<input checked="" type="checkbox"/> <b>State Report</b>	Student Demographic Information DB9 13x	
<input checked="" type="checkbox"/> <b>Local Accountability</b>	WDIS Student Demographic Information DB9 46x	
<input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b>	Prior School Status/Student Attendance DB9 55x	
<input checked="" type="checkbox"/> <b>Migrant Tracking</b>	Student Discipline/Referral Action DB9 19x	
<b>Data Element Number:</b>	<b>Reported in Survey Periods:</b>	
104025	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X	
<b>Revised:</b>	<b>Volume I</b>	<b>Effective: 7/09      Page Number: 14-1</b>



**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1992

<b>Element Name:</b>	<b>Birth Date Verification</b>	
<b>Definition/Domain</b>		
A one-character code which indicates the legal evidence for verifying the student's Birth Date as specified in Section 1003.21, F.S. The definitions listed below are in summary form.		
<u>CODE</u>	<u>DEFINITION</u>	
1	A duly attested transcript of the child's birth record filed according to law with a public officer charged with the duty of record births.	
3	Baptismal certificate showing date of birth and place of baptism, accompanied by parents' sworn affidavit.	
4	Insurance policy on child which has been in force at least two years.	
5	Bible record of child's birth accompanied by parents' sworn affidavit.	
6	Passport or certificate of arrival in the United States showing age of child.	
7	School record, at least four years prior, showing date of birth.	
8	Parents' sworn affidavit accompanied by a certificate of examination from a health officer or physician verifying the child's age.	
T	Verification obtained from out-of-state transfer records or from the MSRTS record for a migrant student. (Not valid for entrance into Prekindergarten and Kindergarten.)	
9	No verification.	
NOTE: For code 6, a copy of the passport or certificate of arrival may not be placed in the student's permanent record.		
NOTE: Both the official birth registration card and the official birth certificate are sufficient documentation for code 1. Local district policy may require other information for registration purposes in addition to the birth registration card. Passports or certificates of arrival may not be required as birth date verification, but may be accepted if voluntarily offered.		
<b>Length:</b>	1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b>	Alphanumeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b>	State Standard	Optional for <u>All</u> Adult Programs
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>	
<input type="checkbox"/> State Report	None	
<input type="checkbox"/> Local Accountability		
<input checked="" type="checkbox"/> F.A.S.T.E.R.		
<input checked="" type="checkbox"/> Migrant Tracking		
<b>Data Element Number:</b>	104425	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I</b>	<b>Effective: 7/09</b>
		<b>Page Number: 16-1</b>

**Implementation Date:**  
Fiscal Year 1989-90  
July 1, 1989

<b>Element Name:</b>	<b>Birth Place</b>
<b>Definition/Domain</b>	
<p>The city, state/territory or foreign country where the student was born. Free-form field.</p> <p>See Appendices G and H for State and Country Code Tables.</p>	
<b>Length:</b>	18
<b>Format:</b>	Alphanumeric
<b>Compatibility Requirement:</b>	Compatible
<b>Use Types:</b>	<p><input type="checkbox"/> State Report</p> <p><input type="checkbox"/> Local Accountability</p> <p><input checked="" type="checkbox"/> F.A.S.T.E.R.</p> <p><input type="checkbox"/> Migrant Tracking</p>
<b>Data Element Number:</b>	104825
<p><b>Grades and Programs Requiring This Data Element:</b></p> <p>All Programs Grades PK-12</p> <p>Optional for <u>All</u> Adult Programs</p>	
<p><b>State Reporting Formats Requiring This Data Element:</b></p> <p>None</p>	
<p><b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9</p>	
<b>Revised:</b>	Volume I Effective: 7/09 Page Number: 16-1

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**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b>	<b>Bus Number</b>			
<b>Definition/Domain</b>				
<p>The official number of the bus to which the student is assigned for transportation purposes. Z-fill may be used for Vehicle Categories E, P and G.</p> <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 30%;"> <p>Examples:</p> </div> <div style="width: 30%; text-align: center;"> <p>1234567</p> <p>1992ABC</p> <p>ZZZZZZZZZZZZ</p> </div> <div style="width: 35%;"> <p>Bus number is 1234567</p> <p>Bus number is 1992ABC</p> <p>Privately owned motor vehicle</p> </div> </div>				
<b>Length:</b>	12	<b>Grades and Programs Requiring This Data Element:</b>		
<b>Format:</b>	Alphanumeric	All Transported Students Grades PK -12.		
<b>Compatibility Requirement:</b>	Compatible			
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>		<b>State Reporting Formats Requiring This Data Element:</b>		
		Student Transportation DB9 56x		
<b>Data Element Number:</b> <div style="text-align: right;">105225</div>		<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9		
<b>Revised:</b>		<b>Volume I</b>	<b>Effective: 7/09</b>	<b>Page Number: 18-1</b>

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**Implementation Date:**  
Fiscal Year 1990-91  
July 1, 1990

<b>Element Name:</b> <b>Bus Route Number</b>	
<b>Definition/Domain</b>	
<p>The number assigned to each school bus route to which the student is assigned. Z-fill may be used for Vehicle Categories E, P and G.</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <p>Examples:</p> </div> <div style="width: 30%;"> <p>01211992ABC 2345678 ZZZZZZZZZZZZZZZZ</p> </div> <div style="width: 35%;"> <p>Route number is 01211992ABC Route number is 2345678 Privately owned motor vehicle</p> </div> </div>	
<b>Length:</b>	15
<b>Format:</b>	Alphanumeric
<b>Compatibility Requirement:</b>	Compatible
<b>Grades and Programs Requiring This Data Element:</b>	
All Transported Students Grades PK-12.	
<b>Use Types:</b>	
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	
<b>Data Element Number:</b>	
105625	
<b>State Reporting Formats Requiring This Data Element:</b>	
Student Transportation DB9 56x	
<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 19-1</b>

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AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b> <b>Bus Stop Number</b>	
<b>Definition/Domain</b>	
<p>The number of the location where the student is picked up by the school bus.</p> <p style="margin-left: 100px;"><b>XXXX</b>      The number</p>	
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	Those students in grades PK-12 who are transported.
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
	None
<b>Data Element Number:</b> <div style="text-align: right;">106025</div>	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 19-1</b>

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VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 1998-99  
July 1, 1998

<b>Element Name:</b> Career Academy Participant																																							
<b>Definition/Domain</b>																																							
<p>Indicate the identified Career Cluster for the Career Academy a student participated in during the current reporting year.</p> <p>A Career Academy is identified by the following characteristics:</p> <ul style="list-style-type: none"> <li>a small learning community composed of a subset of students within a larger high school</li> <li>a college preparatory curriculum taught within the context of a career theme, and partnerships with local community, employers and postsecondary institutions.</li> </ul> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 10%;"><u>Code</u></th> <th style="text-align: left;"><u>Definition</u></th> </tr> </thead> <tbody> <tr><td>A</td><td>Agriculture, Food &amp; Natural Resources</td></tr> <tr><td>B</td><td>Architecture &amp; Construction</td></tr> <tr><td>C</td><td>Arts, A/V Technology &amp; Communications</td></tr> <tr><td>D</td><td>Business, Management and Administration</td></tr> <tr><td>E</td><td>Education &amp; Training</td></tr> <tr><td>F</td><td>Finance</td></tr> <tr><td>G</td><td>Government &amp; Public Administration</td></tr> <tr><td>H</td><td>Health Science</td></tr> <tr><td>I</td><td>Hospitality &amp; Tourism</td></tr> <tr><td>J</td><td>Human Services</td></tr> <tr><td>K</td><td>Information Technology</td></tr> <tr><td>L</td><td>Law, Public Safety &amp; Security</td></tr> <tr><td>M</td><td>Manufacturing</td></tr> <tr><td>O</td><td>Marketing, Sales &amp; Service</td></tr> <tr><td>P</td><td>Science, Technology, Engineering &amp; Mathematics</td></tr> <tr><td>Q</td><td>Transportation, Distribution &amp; Logistics</td></tr> <tr><td>Z</td><td>Career Academy Student without a selected Career Track</td></tr> <tr><td>N</td><td>None. The student did not participate in a Career Academy during the current reporting year.</td></tr> </tbody> </table>		<u>Code</u>	<u>Definition</u>	A	Agriculture, Food & Natural Resources	B	Architecture & Construction	C	Arts, A/V Technology & Communications	D	Business, Management and Administration	E	Education & Training	F	Finance	G	Government & Public Administration	H	Health Science	I	Hospitality & Tourism	J	Human Services	K	Information Technology	L	Law, Public Safety & Security	M	Manufacturing	O	Marketing, Sales & Service	P	Science, Technology, Engineering & Mathematics	Q	Transportation, Distribution & Logistics	Z	Career Academy Student without a selected Career Track	N	None. The student did not participate in a Career Academy during the current reporting year.
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<b>Format:</b> Alphanumeric	Workforce Education, Grades 9-12																																						
<b>Compatibility Requirement:</b> Compatible																																							
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>																																						
	Federal/State Indicator Status DB9 22x																																						
<b>Data Element Number:</b> 107525	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9																																						
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 20-1</b>																																						

**FLORIDA DEPARTMENT OF EDUCATION  
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**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b> Career and Professional Academy Identifier	
<b>Definition/Domain</b>	
<p>The identifier assigned by the Department of Education to the Career and Professional Academy in which the student participated.</p> <p>To be classified as a Career and Professional Academy, an academy must meet requirements in the Florida Career and Professional Education Act, s. 1003.493, F.S., and be registered with the Florida Department of Education.</p> <p>See Appendix Y for a list of Career and Professional Academies and their identification numbers.</p> <p>ZZZ = Not Applicable. The student did not participate in a Career and Professional Academy.</p>	
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	Workforce Education, Grades 9-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
	Federal/State Indicator Status DB9 22x
<b>Data Element Number:</b> 107775	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 20-25</b>

**FLORIDA DEPARTMENT OF EDUCATION  
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AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name: Career Pathways Student Participant</b>							
<b>Definition/Domain</b>							
<p>The student's status, regarding the Career Pathways program, during the current reporting year.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%; padding-bottom: 5px;"><u>CODE</u></th> <th style="text-align: left; padding-bottom: 5px;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top; padding: 5px;"><b>Y</b></td> <td style="padding: 5px;"> <p><b>Secondary Career Pathways Student Participant-</b> A career and technical education student who has earned 3 or more credits in a single career and technical education program and has participated in a locally developed Program of Study* that has a written articulation agreement in place which establishes and validates the career pathway.</p> <p>A career and technical education student is still considered a Career Pathways Student Participant even if the student is not currently enrolled in a career and technical education course. The student may be in the process of completing complementary academic courses identified in the program of study.</p> <p style="text-align: center;">OR</p> <p><b>Postsecondary Career Pathways Student Participant –</b> A student enrolled in a postsecondary career and technical education program who has participated in a locally developed program of study and has earned articulated credit or dual enrollment credit as delineated in a local articulation agreement that is creditable to the student's degree or certificate.</p> </td> </tr> <tr> <td style="vertical-align: top; padding: 5px;"><b>N</b></td> <td style="padding: 5px;"> <p>The student did not participate in Career Pathways.</p> </td> </tr> </tbody> </table> <p>* NOTE: A Program of Study is a coherent sequence of rigorous academic and technical courses that prepare students for successful completion of state academic standards and supports transition to more advanced postsecondary coursework in a related career area of interest. Additional requirements include:</p> <ul style="list-style-type: none"> <li>A written articulation agreement must be in place for each Program of Study that validates the career pathway.</li> <li>The agreement must be signed and approved by the agency head of each participating local education agency (LEA).</li> <li>The Program of Study must include the locally endorsed sequence of core academic and Career and Technical Education (CTE) courses.</li> <li>Career pathways must lead to a postsecondary credential. This may include a certificate, diploma, associate, or baccalaureate degree.</li> <li>Each Program of Study is expected to be guided by the workforce and economic needs of business and industry in the community and employment opportunities for students.</li> </ul>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	<p><b>Secondary Career Pathways Student Participant-</b> A career and technical education student who has earned 3 or more credits in a single career and technical education program and has participated in a locally developed Program of Study* that has a written articulation agreement in place which establishes and validates the career pathway.</p> <p>A career and technical education student is still considered a Career Pathways Student Participant even if the student is not currently enrolled in a career and technical education course. The student may be in the process of completing complementary academic courses identified in the program of study.</p> <p style="text-align: center;">OR</p> <p><b>Postsecondary Career Pathways Student Participant –</b> A student enrolled in a postsecondary career and technical education program who has participated in a locally developed program of study and has earned articulated credit or dual enrollment credit as delineated in a local articulation agreement that is creditable to the student's degree or certificate.</p>	<b>N</b>	<p>The student did not participate in Career Pathways.</p>
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<b>N</b>	<p>The student did not participate in Career Pathways.</p>						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphanumeric	Workforce Development Education (adult general education and postsecondary vocational education)						
<b>Compatibility Requirement:</b> Compatible	Career and Technical Education, Grades 9-12						
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	WDIS Student End of Term Status, DB9 50x Student End of Year Status DB9 17x						
<b>Data Element Number:</b> 107900	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X						
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 20-75</b>						



**Implementation Date:**  
Fiscal Year 1989-90  
July 1, 1989

<b>Element Name:</b> Certificate of Completion, Date	
<b>Definition/Domain</b>	
<p>The month, day and year the certificate was awarded, normally the last day of the term.</p> <p><b>MMDDYYYY</b>      Example: 12101982</p>	
<p>NOTE: This information can be derived from the attendance system.</p>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grade 12
<b>Compatibility Requirement:</b> Compatible	Adult Secondary Education
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	None
<b>Data Element Number:</b> 108025	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 21-1</b>

**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name:</b> Certificate of Completion, Type	
<b>Definition/Domain</b>	
The type of certificate of completion awarded to the student in lieu of a high school diploma.	
<u>CODE</u>	<u>DEFINITION</u>
<b>W08</b>	<b>Certificate of Completion:</b>  Certificate awarded to students who have completed the minimum number of credits and all other requirements prescribed by the local school board but failed to earn passing scores on the state approved graduation test or an alternate assessment or to achieve a cumulative grade point average of 2.0 on a 4.0 scale
<b>W8A</b>	<b>College Placement Test (CPT)-Eligible Certificate of Completion:</b>  Certificate awarded to students who have completed all requirements for the standard high school diploma, <b>including a cumulative grade point average of 2.0 on a 4.0 scale</b> , except for passage of the state approved graduation test or alternate assessment. Students who receive a CPT-Eligible certificate of completion are allowed to take the College Placement Test (CPT) and be admitted to remedial or credit courses at a state community college, as appropriate.
<b>W09</b>	<b>Special Certificate of Completion:</b>  Certificate awarded to students who have been properly classified as educable mentally handicapped, trainable mentally handicapped, profoundly mentally handicapped, deaf or hard-of-hearing, specific learning disabled, orthopedically impaired, other health impaired, traumatic brain injured, language impaired, emotional/behavioral disabled, dual-sensory impaired, or autism spectrum disorder and who have met all applicable requirements prescribed by the local school board but are unable to meet the appropriate special state minimum requirements.
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grade 12
<b>Compatibility Requirement:</b>  State Standard	Workforce Development Education (adult general education)
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b>	Student End of Year Status DB9 17x
<input checked="" type="checkbox"/> <b>Local Accountability</b>	WDIS Student End of Term Status DB9 50x
<input type="checkbox"/> <b>F.A.S.T.E.R.</b>	
<input checked="" type="checkbox"/> <b>Migrant Tracking</b>	
<b>Data Element Number:</b>  108125	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 22-1</b>

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**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name: Certificate of Completion, Type</b>	
<b>Definition/Domain (Continued)</b>	
The type of certificate of completion awarded to the student in lieu of a high school diploma.	
<u>CODE</u>	<u>DEFINITION</u>
<b>W44</b>	<b>Adult Certificate of Completion:</b>  Certificate of Completion, see definition above, awarded to an adult student enrolled in the adult secondary education program.
<b>W53</b>	<b>Adult College Placement Test (CPT)-Eligible Certificate of Completion:</b>  Certificate awarded to an adult student who completed all of the requirements to receive an adult standard high school diploma, including a cumulative grade point average of 2.0 on a 4.0 scale, except passing the state approved graduation test or alternate assessment. Students who receive this certificate of completion are eligible to take the College Placement Test and be admitted to remedial or credit courses at a state community college, as appropriate.
<b>ZZZ</b>	<b>Not applicable.</b>
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 22-2</b>

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**Implementation Date:**  
Fiscal Year 1996-97  
July 1, 1996

<b>Element Name:</b> <b>Certification/Licensure/Qualification Status</b>																					
<b>Definition/Domain</b>																					
<p>A code indicating the type of certification, licensure, or qualification status applicable to the teacher's position in the class being reported.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>A</b></td> <td>Instructional staff member holding an adjunct teaching certificate as per s. 1012.57, F.S.</td> </tr> <tr> <td style="text-align: center;"><b>B</b></td> <td>Substitute teacher.</td> </tr> <tr> <td style="text-align: center;"><b>H</b></td> <td>Certificated instructional staff member teaching in a core academic subject for which a qualified status has been documented pursuant to a High Objective Uniform State Standard of Evaluation (HOUSSE) plan, as per the No Child Left Behind Act and Rule 6A-1.0503, FAC.</td> </tr> <tr> <td style="text-align: center;"><b>I</b></td> <td>Instructional staff member certified/licensed in the field being taught.</td> </tr> <tr> <td style="text-align: center;"><b>O</b></td> <td>Certificated instructional staff appointed by the school board to teach out-of-field under Rule 6A-1.0503, FAC.</td> </tr> <tr> <td style="text-align: center;"><b>M</b></td> <td>Certificated instructional staff member teaching in a field that was the teacher's minor field of study, as per s. 1012.42, F.S.</td> </tr> <tr> <td style="text-align: center;"><b>S</b></td> <td>Certificated instructional staff members teaching in a field in which the teacher has demonstrated sufficient subject area expertise, as per s. 1012.42, F. S.</td> </tr> <tr> <td style="text-align: center;"><b>N</b></td> <td>Non-certificated instructional staff member possessing expert skill in or knowledge of a particular subject or talent appointed by the school board under Rule 6A-1.0502, FAC.</td> </tr> <tr> <td style="text-align: center;"><b>V</b></td> <td>Prekindergarten instructor certified/licensed to teach Voluntary Prekindergarten classes per ss. 1002.63(5), 1002.55(3)(c), and 1002.55(4), F.S.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	Instructional staff member holding an adjunct teaching certificate as per s. 1012.57, F.S.	<b>B</b>	Substitute teacher.	<b>H</b>	Certificated instructional staff member teaching in a core academic subject for which a qualified status has been documented pursuant to a High Objective Uniform State Standard of Evaluation (HOUSSE) plan, as per the No Child Left Behind Act and Rule 6A-1.0503, FAC.	<b>I</b>	Instructional staff member certified/licensed in the field being taught.	<b>O</b>	Certificated instructional staff appointed by the school board to teach out-of-field under Rule 6A-1.0503, FAC.	<b>M</b>	Certificated instructional staff member teaching in a field that was the teacher's minor field of study, as per s. 1012.42, F.S.	<b>S</b>	Certificated instructional staff members teaching in a field in which the teacher has demonstrated sufficient subject area expertise, as per s. 1012.42, F. S.	<b>N</b>	Non-certificated instructional staff member possessing expert skill in or knowledge of a particular subject or talent appointed by the school board under Rule 6A-1.0502, FAC.	<b>V</b>	Prekindergarten instructor certified/licensed to teach Voluntary Prekindergarten classes per ss. 1002.63(5), 1002.55(3)(c), and 1002.55(4), F.S.
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<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>																				
<b>Format:</b> Alphanumeric	All Programs Grades PK-12																				
<b>Compatibility Requirement:</b> Compatible	Adult Postsecondary Vocational																				
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>																				
	Teacher Course DB9 15x																				
<b>Data Element Number:</b>  108150	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																				
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 23-1</b>																				



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**Implementation Date:**  
Fiscal Year 1988-89  
July 1, 1988

<b>Element Name:</b> <b>Class Minutes, Weekly</b>	
<b>Definition/Domain</b>	
<p>The actual number of instructional membership minutes during the week for which the student is enrolled in a course in grades PK-12. This may or may not be the same as FEFP Membership Minutes Weekly upon which FTE is based. See the FTE General Instructions for further explanation concerning the reporting of "Class Minutes, Weekly" for grades PK-5 course.</p>	
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b> State Standard	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student Course Schedule DB9 14x McKay Prepayment Verification DB9 61x
<b>Data Element Number:</b>  108425	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> D
<b>Revised: 7/01/09</b> <b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 25-1</b>	

**Implementation Date:**  
Fiscal Year 1990-91  
July 1, 1990

<b>Element Name:</b>	<b>Class Rank, Effective Date</b>		
<b>Definition/Domain</b>			
The date the student's class rank was determined.			
<b>MMDDYYYY</b>	Example:	01161990	Class rank was determined on January 16, 1990.
		00000000	Not applicable or class rank has not been determined.
NOTE: Optional and may be blank at district discretion. This data element is used in the T1 format (Student Information) of the F.A.S.T.E.R. System.			
<b>Length:</b>	8	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Alphanumeric	All Programs Grades 11-12	
<b>Compatibility Requirement:</b>	Compatible		
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>		
<input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	None		
<b>Data Element Number:</b>			
	108500	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	Volume I	<b>Effective:</b> 7/08	<b>Page Number:</b> 33-1

**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b>	<b>Class Rank, Numerical Position</b>		
<b>Definition/Domain</b>			
<p>The numerical position of the graduating high school student in the completion group based on district grade point average.</p>			
<b>Length:</b>	4	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Numeric	All Programs Grades 11-12	
<b>Compatibility Requirement:</b>	Compatible		
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>		
<input type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	None		
<b>Data Element Number:</b>			
108525	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9		
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Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b> <b>Class Rank, Percentile</b>	
<b>Definition/Domain</b>	
<p>The percentile rank indicating the position of the graduating high school student in the completion group. This will be based on the district grade point average.</p>	
<b>Length:</b>	2
<b>Format:</b>	Numeric
<b>Compatibility Requirement:</b>	Compatible
<b>Grades and Programs Requiring This Data Element:</b>	
All Programs Grades 11-12	
<b>Use Types:</b>	
<input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	
<b>State Reporting Formats Requiring This Data Element:</b>	
None	
<b>Data Element Number:</b>	
108625	
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
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**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b>	<b>Class Rank, Total Number</b>		
<b>Definition/Domain</b>			
The total number of graduating high school students in the completion group.			
<b>Length:</b>	4	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Numeric	All Programs Grades 11-12	
<b>Compatibility Requirement:</b>	Compatible		
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>		
<input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	None		
<b>Data Element Number:</b>	108725	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	Volume I	<b>Effective:</b> 7/09	<b>Page Number:</b> 29-1

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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> Classroom Identification (FISH) Number	
<b>Definition/Domain</b>	
<p>This element is based on the FISH number assigned by each district to every classroom in the district. If a FISH number has been assigned, then the FISH (Florida Inventory of School Houses) number should be entered in the following configuration:</p> <p>Facility - Positions 1 - 5, numeric, right justified with leading zeroes.</p> <p>Facility Suffix - Position 6, must be <b>A</b> for FISH standard, single-use school, <b>B</b> for multi-use/primarily ancillary, <b>C</b> for a conversion charter school, <b>F</b> for ancillary, or <b>S</b> for ancillary facility with student stations. For parcels and/or buildings for which the district does not have legal responsibility (e.g., a Department of Juvenile Justice Facility, charter school, hospital, jail, storefront program, Homebound student, etc.), enter <b>O</b>. *</p> <p>Parcel - Positions 7 - 11, numeric, right justified with leading zeroes.</p> <p>Building - Positions 12 - 16, numeric, right justified with leading zeroes.</p> <p>Room - Positions 17 - 21, alphanumeric, left justified.</p> <p><b>*Notes:</b></p> <p>1. For parcels and/or buildings for which the district does not have legal responsibility, the district must generate a unique number following the above scheme to designate the Parcel/ Building/ Room, with Position 6 always 'O'.</p> <p>2. For Survey 1 and 4, the FISH number must be blank, Z or zero filled.</p>	
<b>Length:</b> 21	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades pk-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>FASTER</b> <input type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Teacher Course DB9 15x
<b>Data Element Number:</b> 108732	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
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**Implementation Date:**  
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<b>Element Name:</b> College Ready Diploma									
<b>Definition/Domain</b>									
<p>A code which indicates that the diploma earned by the student is a College Ready Diploma.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>Code</u></th> <th style="text-align: left;"><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td>Y</td> <td>Yes</td> </tr> <tr> <td>N</td> <td>No</td> </tr> <tr> <td>Z</td> <td>Not Applicable</td> </tr> </tbody> </table>		<u>Code</u>	<u>Definition</u>	Y	Yes	N	No	Z	Not Applicable
<u>Code</u>	<u>Definition</u>								
Y	Yes								
N	No								
Z	Not Applicable								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	All Programs Grades 9-12								
<b>Compatibility Requirement:</b> State Standard									
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>								
	None								
<b>Data Element Number:</b> 108763	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9								
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<b>Element Name:</b>	<b>Comment</b>	
<b>Definition/Domain</b>		
<p>A field used to send comments on a FASTER format.</p>		
<b>Length:</b>	80	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b>	Alphabetic	All Programs Grades PK-12
<b>Compatibility Requirement:</b>	State Standard	
<b>Use Types:</b>		<b>State Reporting Formats Requiring This Data Element:</b>
<input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking		None
<b>Data Element Number:</b>		
	108767	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	Volume I	<b>Effective: 7/09      Page Number: 33-1</b>





**Implementation Date:**  
Fiscal Year 1998-99  
July 1, 1998

<b>Element Name:</b> Community Service Requirement Met									
<b>Definition/Domain</b>									
<p>A code indicating that the student has satisfied the community Service Hours requirement established by the school district.</p> <table border="1"> <thead> <tr> <th><b><u>CODE</u></b></th> <th><b><u>DEFINITION</u></b></th> </tr> </thead> <tbody> <tr> <td><b>Y</b></td> <td>Yes</td> </tr> <tr> <td><b>N</b></td> <td>No</td> </tr> <tr> <td><b>Z</b></td> <td>Not Applicable</td> </tr> </tbody> </table>		<b><u>CODE</u></b>	<b><u>DEFINITION</u></b>	<b>Y</b>	Yes	<b>N</b>	No	<b>Z</b>	Not Applicable
<b><u>CODE</u></b>	<b><u>DEFINITION</u></b>								
<b>Y</b>	Yes								
<b>N</b>	No								
<b>Z</b>	Not Applicable								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphanumeric	All Program Grades 9-12								
<b>Compatibility Requirement:</b>									
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>								
	None								
<b>Data Element Number:</b> 108781	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9								
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<b>Element Name: Cost Reporting Code</b>																					
<b>Definition/Domain</b>																					
<p>Report the appropriate Workforce Development Cost Reporting Code for the postsecondary instruction provide to the adult student for the term (1011.80(1), F.S.).</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u><b>CODE</b></u></th> <th style="text-align: left;"><u><b>DEFINITION</b></u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"><b>341</b></td> <td><b>Continuing Workforce Education</b> instruction listed under the seven-digit code assigned to program/course E91010A, E91010M, E91010H, E91010V, E91010B, E91010I, E91010P or Quick Response program/course (M899993) (1004.02(13) F.S).</td> </tr> <tr> <td style="vertical-align: top;"><b>351</b></td> <td>Agriscience and Natural Resources</td> </tr> <tr> <td style="vertical-align: top;"><b>352</b></td> <td>Business Education</td> </tr> <tr> <td style="vertical-align: top;"><b>353</b></td> <td>Family and Consumer Science</td> </tr> <tr> <td style="vertical-align: top;"><b>354</b></td> <td>Health Science</td> </tr> <tr> <td style="vertical-align: top;"><b>355</b></td> <td>Industrial</td> </tr> <tr> <td style="vertical-align: top;"><b>356</b></td> <td>Marketing (Distributive)</td> </tr> <tr> <td style="vertical-align: top;"><b>357</b></td> <td>Public Service</td> </tr> <tr> <td style="vertical-align: top;"><b>359</b></td> <td>Other CTE</td> </tr> </tbody> </table> <p>Postsecondary vocational instruction under the Course Code Directory seven-digit codes assigned to vocational certificate programs/courses including Pre-apprenticeship. In accordance with 1011.80(9), a dual enrolled student (1007.271(2), F.S.) is not eligible for workforce development funding unless the student has completed the basic skills assessment requirement (1004.91, F.S.).</p> <p><b>364</b> Postsecondary vocational instruction under the <i>Course Code Directory</i> seven-digit codes assigned to <b>applied technology diploma</b> programs/courses. In accordance with 1011.80(9), a dual enrolled student (1004.91 F.S.) is not eligible for workforce development funding unless the student has completed the basic skills assessment (1007.271(2), F.S.)</p> <p style="text-align: center; margin-top: 20px;"><b>CONTINUED ON NEXT PAGE</b></p>		<u><b>CODE</b></u>	<u><b>DEFINITION</b></u>	<b>341</b>	<b>Continuing Workforce Education</b> instruction listed under the seven-digit code assigned to program/course E91010A, E91010M, E91010H, E91010V, E91010B, E91010I, E91010P or Quick Response program/course (M899993) (1004.02(13) F.S).	<b>351</b>	Agriscience and Natural Resources	<b>352</b>	Business Education	<b>353</b>	Family and Consumer Science	<b>354</b>	Health Science	<b>355</b>	Industrial	<b>356</b>	Marketing (Distributive)	<b>357</b>	Public Service	<b>359</b>	Other CTE
<u><b>CODE</b></u>	<u><b>DEFINITION</b></u>																				
<b>341</b>	<b>Continuing Workforce Education</b> instruction listed under the seven-digit code assigned to program/course E91010A, E91010M, E91010H, E91010V, E91010B, E91010I, E91010P or Quick Response program/course (M899993) (1004.02(13) F.S).																				
<b>351</b>	Agriscience and Natural Resources																				
<b>352</b>	Business Education																				
<b>353</b>	Family and Consumer Science																				
<b>354</b>	Health Science																				
<b>355</b>	Industrial																				
<b>356</b>	Marketing (Distributive)																				
<b>357</b>	Public Service																				
<b>359</b>	Other CTE																				
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b>																				
<b>Format:</b> Alphanumeric	Workforce Development Education (adult general education and postsecondary vocational education)																				
<b>Compatibility Requirement:</b> Compatible																					
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																				
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	WDIS Adult General Education Student Course DB9 48x WDIS Vocational Student Course Schedule DB9 47x																				
<b>Data Element Number:</b> 108791	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X																				
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Element Name: <b>Cost Reporting Code (Continued)</b>	
Definition/Domain	
<b><u>CODE</u></b>	<b><u>DEFINITION</u></b>
<b>371</b>	Related classroom instruction (RTI)
<b>372</b>	On the job training (OJT)
	Postsecondary vocational instruction in an approved Registered Apprenticeship program (446.021, F.S.)
<b>401</b>	Literacy/Adult Basic Education (ABE)
<b>402</b>	Adult High School (Adult Secondary)
<b>403</b>	GED Preparatory
<b>404</b>	ESOL
<b>405</b>	Vocational Preparatory Instruction
<b>409</b>	Other Adult General Education
	Postsecondary vocational instruction under the Course Code Directory seven-digit codes assigned to vocational certificate programs/courses including Pre-apprenticeship. In accordance with 1011.80(9), a dual enrolled student (1007.271(2), F.S.) is not eligible for workforce development funding unless the student has completed the basic skills assessment requirement (1004.91, F.S.).
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<b>Element Name:</b> <b>Country of Birth</b>	
<b>Definition/Domain</b>	
<p>A two-character code which identifies the country or US Commonwealth/Territory of birth of the student.</p> <p>See Appendices G and Q for countries, United States Commonwealths and Territories.</p>	
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input checked="" type="checkbox"/> <b>Migrant Tracking</b>	Student Demographic Information DB9 13x
<b>Data Element Number:</b>  108800	
<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> <b>D</b> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9	
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**Implementation Date:**  
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<b>Element Name:</b> Course Absences	
<b>Definition/Domain</b>	
<p>The number of periods of instruction which a grade 9-12 student has not attended while in course membership.</p>	
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grades 9-12
<b>Compatibility Requirement:</b> State Standard	
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
	None
<b>Data Element Number:</b> 108825	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
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Element Name:	Course Flag (Continued)
Definition/Domain (Continued)	
<u>CODE</u>	<u>DEFINITION</u>
<b>I</b> = Include	Include in grade point average (used only in combination with an "X").
<b>X</b> = Exclude	Exclude from state and local grade point average (used only in combination with an "I" for tracking forgiveness).
<b>W</b> = Exclude from State GPA	Exclude from State GPA, but include in District GPA
<b>1</b> = Sub for Practical Arts Graduation Requirements.	Computer Education substitution for Practical Arts graduation requirement. The valid Computer Education substitution courses are 0200300-0200380, 0200800-0200810, 0201300-0201360, 0201380, and 0200890.
<b>2</b> = Sub for BUS EN I 1001440	Vocational substitution for Business English I. The valid substitutions are courses 8200330, 8212110, 8212120, 8215120, and 8215130.
<b>3</b> = Sub for BUS EN I 1001440 and/or BUS EN II 1001450	Vocational substitution for Business English I or II. The valid substitution courses are 8200330, 8212110, and 8212120.
<b>4</b> = Sub for BUS MA I 1205540	Vocational substitution for Business Mathematics. The valid substitutions are courses 8200330, 8203310, 8203320, 8206010, 8206020, 8212110, 8212120, 8216110, and 8216120.
<b>5</b> = Sub for MA 1 1205380/II 1205390 (valid prior to 7/1/97.)	Vocational substitution for Mathematics 1: Course number 1205380 and Mathematics II: Course Number 1205390.
<b>6</b> = Sub for GEN SCI 2002310 (Valid prior to 7/1/01)	Vocational substitution for General Science. The valid substitutions are courses 8121600, 8121000, 8121300, 8121400, 8106200, 8115110, 8106800, 8106400, 8118300, 8112100, 8112000, 8106500 and 8106100.
<b>@</b> = Sub for BIO TECH 2000430 (Valid prior to 7/1/01)	Vocational substitution for Biology Technology. The valid substitutions are courses 8121000, 8121300, 8121400, 8121600, 8106200, 8115110, 8106800, 8112000, 8106500 and 8106100.
<b>#</b> = Sub for ENV SCI 2001340 (Valid prior to 7/1/01)	Vocational substitution for Environmental Science. The valid substitutions are courses 8113000, 8118300 and 8112100.
<b>%</b> = Sub for PHY SCI 2003310 (Valid prior to 7/1/01)	Vocational substitution for Physical Science. The valid substitutions are courses 8103400, 8103200 and 8103300.
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Element Name: Course Flag (Continued)	
Definition/Domain (Continued)	
<u>CODE</u>	<u>DEFINITION</u>
<b>7</b> = Sub for ANAT PHYSIO 2000350	Vocational substitution for Anatomy and Physiology. The valid substitutions are courses 8115110, 8417130-8417210, 8418300, and 8417230.
<b>8</b> = Sub for Pre-Algebra	Vocational substitution for Pre-Algebra. The valid substitution is course 8730091.
<b>9</b> = Ninth Grader	A student below the ninth grade has been declared a ninth grade student for this course and credit will apply toward high school graduation as provided through the district's pupil progression plan.
<b>P</b> = Course in Progress	For use in 1) interdistrict records transfer to indicate the courses the student was taking and had not yet completed at the time when he or she left the sending district; and 2) for Exceptional Student Education courses taken over a longer period of time than usual. Credit would be zero until the course is completed (Time Modification).
<b>B*</b> =Home Language and/or ESOL Instruction (Valid prior to 7/1/07)	English Language Learners: Instructional Strategy code indicating the type of instruction of the ELL student. (This code is only valid for elementary self-contained courses.)
<b>M*</b> =Home Language Instruction (Valid prior to 7/1/07)	English Language Learners: Instructional Strategy code indicating the ELL student is receiving instruction in their home language in the course. (Home Language instruction is valid in math, science, social studies and computer literacy.)
<b>D*</b> = ESOL Instruction (Valid prior to 7/1/07)	English Language Learners: Instructional Strategy code indicating the ELL student is receiving instruction in English in the course. (ESOL Instruction is valid in language arts, math, science, social studies and computer literacy.)
<b>A</b> = Sub for Science Graduation Requirements	JROTC Coast Guard substitution for Marine Science I (2002500). The valid JROTC Maritime substitution courses are the completion of program 1804320-1804350.
<b>F</b> = Sub for Science Graduation Requirements	JROTC Air Force substitution for Physical Science (2003310). The valid JROTC Aerospace substitution courses are the completion of program 1800300-1800320.
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Element Name: Course Flag (Continued)	
Definition/Domain (Continued)	
<u>CODE</u>	<u>DEFINITION</u>
<b>K</b> = Sub for Science Graduation Requirements	JROTC Navy Substitution for Physical Science. The valid JROTC Naval Science substitution courses are the completion of program 1802300-1802330.
<b>O</b> = Sub for Life Management Skills Graduation Requirements (Effective through incoming 9 <sup>th</sup> grade class of 0607)	JROTC Army substitution for Life Management Skills. The valid JROTC Army substitution courses are the completion of program 1801300-1801310.
<b>Q</b> = Sub for Life Management Skills Graduation Requirements (Effective through incoming 9 <sup>th</sup> grade class of 0607)	JROTC Marine Corps substitution for Life Management Skills. The Valid JROTC Marine Corps substitution courses are the completion of courses 1803300-1803310.
<b>&amp;</b> = Sub for Life Management Skills Graduation Requirements. (Effective through incoming 9 <sup>th</sup> grade class of 0607)	JROTC Air Force substitution for Life Management Skills. The valid JROTC Air Force substitution courses are the completion of program 1800400-1800410.
<b>0(zero)</b> = Sub for Practical Arts Graduation Requirements	JROTC substitution for Practical Arts graduation requirement. The valid JROTC substitution courses are the completion of program 1800300-1800360, or 1801300-1801330, or 1802300-1802330, or 1803300-1803330, or 1804300-1804350.
<b>\$</b> = Sub for Practical Arts Graduation Requirements	Journalism substitution for Practical Arts graduation requirement. The valid Journalism substitution courses are 1006300-1006330.
<b>+</b> = Additional Credit Courses (Effective 0809)	This flag is used to report additional credit courses. It is to be used to indicate that the course is associated with a second course for which credit is also awarded. The course number of the second course will be supplied in data element Course Number, Substituted. The state subject area of the second course should be recorded in the data element Course Substituted, State Subject Area Requirements.
<b>*</b> = Generic State Course Substitution Indicator	This flag is used to indicate that the course with which it is associated is being used as a Department of Education approved substitute for another course, the code for which is being supplied in a companion data element (Course Number, Substituted). For the time being, this indicator will only be used for course substitutions created on or after July 1, 2007. Course substitutions having course flags in existence prior to July 1, 2007, will continue to use their existing course flags.
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 40-4</b>



**FLORIDA DEPARTMENT OF EDUCATION  
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<b>Element Name:</b>	<b>Course Flag (Continued)</b>
<b>Definition/Domain (Continued)</b>	
<p>Example: <b>RH9</b>      The course meets a university admissions requirement; it is being offered as an Honors course; the individual who is taking the course is a student below the ninth grade who is able to count the course toward fulfilling graduation requirements and university admissions requirements because the district's pupil progression plan addresses this specific situation.</p> <p>NOTE:    Codes <b>C, J, L, U, V, Y</b> and <b>Z</b> are reserved for local district use. The Department will not assign values to those codes at any time in the future. Districts may also define other codes for local use, but should recognize that it is possible that the Department may define standard values for them sometime in the future.</p> <p>NOTE:    Code <b>0 (zero)</b> is now state defined.</p>	
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 40-5</b>

**FLORIDA DEPARTMENT OF EDUCATION  
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VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name:</b>	<b>Course Grade</b>																																																																								
<b>Definition/Domain</b>																																																																									
<p>The academic letter or number grade earned by a student in a course or other codes to indicate the current course status.</p> <p>Right justify. Use leading blanks.</p> <p><b>Coding values:</b></p> <table style="width: 100%; border: none;"> <tr> <td><b>A+</b></td> <td><b>A</b></td> <td><b>A-</b></td> <td><b>B+</b></td> <td><b>B</b></td> <td><b>B-</b></td> <td><b>C+</b></td> <td><b>C</b></td> <td><b>C-</b></td> <td><b>D+</b></td> <td><b>D</b></td> <td><b>D-</b></td> <td><b>F</b></td> <td><b>I</b> = Incomplete</td> </tr> <tr> <td colspan="6"><b>NNN</b> = Numeric Grade</td> <td colspan="3"><b>P</b> = Passing</td> <td colspan="5"><b>FL</b> = Fail on a Pass/Fail basis</td> </tr> <tr> <td colspan="6"><b>N</b> = Needs Improvement</td> <td colspan="3"><b>S</b> = Satisfactory</td> <td colspan="5"><b>NG</b> = No Grade Assigned</td> </tr> <tr> <td colspan="6"><b>U</b> = Unsatisfactory</td> <td colspan="3"><b>WP</b> = Withdrew Passing</td> <td colspan="5"><b>WF</b> = Withdrew Failing</td> </tr> <tr> <td colspan="6"></td> <td colspan="3"><b>E</b> = Excellent</td> <td colspan="5"><b>W</b> = Withdrew (Dual Enrolled)</td> </tr> </table> <p>only)</p> <p><b><u>Grades 6-12, Adult Secondary Education, Adult Postsecondary Vocational (optional)</u></b></p> <p>Beginning with School Year 2001-02, Section 1003.437, F.S., requires that the following scale be used in determining high school grades: Beginning with School Year 2007-08, the scale also applies to middle school grades:</p> <p style="padding-left: 40px;">A = 90%-100%, B = 80%-89%, C = 70%-79%, D = 60%-69%, F = 0%-59%</p> <p>The district may use either a letter or a numeric grade on the permanent report card and transcript. Plus (“+”) or minus (“-”) signs may be displayed on the local report card, automated permanent record, and transcript but cannot be included in calculating the state grade point average.</p> <p><b><u>Grades PK-5, Adult Basic Skills (optional)</u></b></p> <p>For grades PK-5, use any designator which falls within the three alphanumeric character definitions.</p> <p>Codes displayed for PK-5 grades other than those listed must be defined in the text section of the automated permanent record file.</p> <p><b>Note:</b> Code “W,” new for 2007-08, is to be used for Dual Enrollment courses only. Districts must record the grade assigned by the college or university.</p>				<b>A+</b>	<b>A</b>	<b>A-</b>	<b>B+</b>	<b>B</b>	<b>B-</b>	<b>C+</b>	<b>C</b>	<b>C-</b>	<b>D+</b>	<b>D</b>	<b>D-</b>	<b>F</b>	<b>I</b> = Incomplete	<b>NNN</b> = Numeric Grade						<b>P</b> = Passing			<b>FL</b> = Fail on a Pass/Fail basis					<b>N</b> = Needs Improvement						<b>S</b> = Satisfactory			<b>NG</b> = No Grade Assigned					<b>U</b> = Unsatisfactory						<b>WP</b> = Withdrew Passing			<b>WF</b> = Withdrew Failing											<b>E</b> = Excellent			<b>W</b> = Withdrew (Dual Enrolled)				
<b>A+</b>	<b>A</b>	<b>A-</b>	<b>B+</b>	<b>B</b>	<b>B-</b>	<b>C+</b>	<b>C</b>	<b>C-</b>	<b>D+</b>	<b>D</b>	<b>D-</b>	<b>F</b>	<b>I</b> = Incomplete																																																												
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<b>Length:</b>	3	<b>Grades and Programs Requiring This Data Element:</b>																																																																							
<b>Format:</b>	Alphanumeric	All Programs Grades PK-12																																																																							
<b>Compatibility Requirement:</b>	Compatible	Adult Secondary Education                      Adult Basic Skills (optional) Adult Postsecondary Vocational (optional)																																																																							
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																																																																								
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input checked="" type="checkbox"/> <b>Migrant Tracking</b>	Student Course Transcript Information DB9 39x																																																																								
<b>Data Element Number:</b>	109225	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																																																																							
<b>Revised:</b>	Volume I	Effective: 7/09	Page Number: 41-1																																																																						



**Implementation Date:**  
Fiscal Year 1989-90  
July 1, 1989

<b>Element Name:</b> Course In Progress Hours	
<b>Definition/Domain</b>	
<p>The number of classroom hours which a grade 9-12 student attended a class for a course not completed for credit or grade up to the date the student withdraws from school. This element is necessary for the receiving district to determine whether a transferring student meets the 135 hour attendance requirement for high school graduation credit.</p>	
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b>  All Programs Grades 9-12
<b>Format:</b> Numeric	
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input checked="" type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
	None
<b>Data Element Number:</b> 109325	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 42-1</b>

**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name:</b>	<b>Course Number</b>
<b>Definition/Domain</b>	
<p>The official state number assigned to school district courses listed or referenced in the <u>Course Code Directory</u>, community college or state university courses listed or referenced in the Statewide Course Numbering System, or the private postsecondary institution course number for students dually enrolled in private postsecondary institutions as provided in Section 1011.62, F.S.</p> <p>The postsecondary course numbers for lab or combined lecture and lab courses (which use eight character numbers) will need to be recoded to seven-character numbers using the following conventions:</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 40%;"> <p>Lecture Courses:</p>    <p>Lab Courses:</p>    <p>Combined Lecture and Lab Courses:</p> </div> <div style="width: 55%;"> <p>Postsecondary Format = XXX9999 in the Statewide Course Numbering System</p> <p>Use the actual seven-character alphanumeric course number.</p>   <p>Postsecondary Format = XXX9999L in the Statewide Course Numbering System</p> <p>Replace the first numeric character with L.</p> <p>Example: PHY1050L would be reported PHYL050.</p>   <p>Postsecondary Format = XXX9999C in the Statewide Course Numbering System</p> <p>Replace the first numeric character with C.</p> <p>Example: PHY1050C would be reported PHYC050.</p> </div> </div>	
<b>Length:</b>	7
<b>Format:</b>	Alphanumeric
<b>Compatibility Requirement:</b>	Workforce Development Education (adult general education and postsecondary vocational education)
	State Standard
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b>	Student Course Schedule DB9 14x WDIS Adult General Education Student Course DB9 48x
<input checked="" type="checkbox"/> <b>Local Accountability</b>	Teacher Course DB9 15x WDIS Teacher Course DB9 49x
<input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b>	Vocational Teacher Course DB9 24x WDIS Vocational Student Course Schedule DB9 47x
<input type="checkbox"/> <b>Migrant Tracking</b>	Vocational Student Course Schedule DB9 16x Student Course Transcript Information DB9 39x
<b>Data Element Number:</b>	
109525	Reported in Survey Periods: <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 43-1</b>



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**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b>	<b>Course Number, Substituted</b>		
<b>Definition/Domain</b>			
<p>The official state number assigned to the course for which a substitution is being made, as described or referenced in the Course Code Directory.</p> <p>Certain course graduation requirements may be fulfilled by successful completion of another course as described in the Course Code Directory. When a substitute course is used to satisfy a high school graduation requirement; the Course Number, Substituted carries the number of the course that is required for graduation and for which a substitution is being made.</p>			
<b>Length:</b>	7	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Alphanumeric	All Programs Grades 9-12	
<b>Compatibility Requirement:</b>	Compatible		
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>		
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b>	Student Course Transcript Information (DB9 39x)		
<b>Data Element Number:</b>			
	109563	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	Volume I	Effective: 7/09	Page Number: 43-35

**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name:</b>	<b>Course, Sequence Number</b>
<b>Definition/Domain</b>	
<p>A five-character code, assigned by the district, to each course record transmitted to the state in the Student Course Transcript Information format in Survey 5, The code must be unique for each course sent for a student within a school year. The code may be generated at the time the district generates the course records to be submitted to the state.</p>	
<p>NOTE: The sequence number is needed in order to provide a unique identifier for each course sent for a student within the same school year.</p>	
<b>Length:</b>	5
<b>Format:</b>	Alphanumeric
<b>Compatibility Requirement:</b>	Compatible
<b>Use Types:</b>	<p><input checked="" type="checkbox"/> <b>State Report</b></p> <p><input type="checkbox"/> <b>Local Accountability</b></p> <p><input type="checkbox"/> <b>F.A.S.T.E.R.</b></p> <p><input type="checkbox"/> <b>Migrant Tracking</b></p>
<b>Data Element Number:</b>	109600
<p><b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9</p>	
<b>Revised:</b>	Volume I Effective: 7/09 Page Number: 44-1



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VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name:</b> <b>Course, State Subject Area Requirements</b>																																																	
<b>Definition/Domain</b>																																																	
<p>A code indicating the subject in which credit toward high school graduation will apply upon successful completion of the course. See <u>Course Code Directory</u>.</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>SUBJECT AREA</u></th> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>SUBJECT AREA</u></th> </tr> </thead> <tbody> <tr> <td><b>EN</b></td> <td>English</td> <td><b>PF</b></td> <td>Performing Fine Arts</td> </tr> <tr> <td><b>MA</b></td> <td>Mathematics</td> <td><b>LM</b></td> <td>Life Management Skills</td> </tr> <tr> <td><b>SC</b></td> <td>Science</td> <td><b>PE</b></td> <td>Physical Education</td> </tr> <tr> <td><b>AH</b></td> <td>American History</td> <td><b>EX</b></td> <td>Exceptional Student</td> </tr> <tr> <td><b>WH</b></td> <td>World History</td> <td><b>EL</b></td> <td>Electives</td> </tr> <tr> <td><b>EC</b></td> <td>Economics</td> <td><b>FL</b></td> <td>Foreign Language Elective</td> </tr> <tr> <td><b>AG</b></td> <td>American Government</td> <td><b>LA</b></td> <td>Language Arts Elective</td> </tr> <tr> <td><b>VO</b></td> <td>Career &amp; Technical (excluding courses coded PA)</td> <td><b>SS</b></td> <td>Social Studies Elective</td> </tr> <tr> <td><b>SV</b></td> <td>Half Science and Half Vocational (Effective school year 0708)</td> <td><b>NC</b></td> <td>Non Credit</td> </tr> <tr> <td></td> <td></td> <td><b>CE</b></td> <td>Computer Education (Effective 91-92, but may be used prior to effective date)</td> </tr> <tr> <td></td> <td></td> <td><b>PA</b></td> <td>Practical Arts with artistic content</td> </tr> </tbody> </table> <p>Courses in the Language Arts section of the <u>Course Code Directory</u> will be coded as <b>EN</b> if they meet the specific graduation requirements for English. Those Language Arts courses which do not meet the graduation requirements for English would be coded as Electives (<b>EL</b>) or Language Arts Electives (<b>LA</b>) depending on district policy.</p> <p style="text-align: center;"><b>CONTINUED ON NEXT PAGE</b></p>		<u>CODE</u>	<u>SUBJECT AREA</u>	<u>CODE</u>	<u>SUBJECT AREA</u>	<b>EN</b>	English	<b>PF</b>	Performing Fine Arts	<b>MA</b>	Mathematics	<b>LM</b>	Life Management Skills	<b>SC</b>	Science	<b>PE</b>	Physical Education	<b>AH</b>	American History	<b>EX</b>	Exceptional Student	<b>WH</b>	World History	<b>EL</b>	Electives	<b>EC</b>	Economics	<b>FL</b>	Foreign Language Elective	<b>AG</b>	American Government	<b>LA</b>	Language Arts Elective	<b>VO</b>	Career & Technical (excluding courses coded PA)	<b>SS</b>	Social Studies Elective	<b>SV</b>	Half Science and Half Vocational (Effective school year 0708)	<b>NC</b>	Non Credit			<b>CE</b>	Computer Education (Effective 91-92, but may be used prior to effective date)			<b>PA</b>	Practical Arts with artistic content
<u>CODE</u>	<u>SUBJECT AREA</u>	<u>CODE</u>	<u>SUBJECT AREA</u>																																														
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<b>Format:</b> Alphabetic	All Programs Grades 9-12																																																
<b>Compatibility Requirement:</b> State Standard	Adult Secondary Education																																																
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																																																
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student Course Transcript Information DB9 39x																																																
<b>Data Element Number:</b>  109625	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																																																
<b>Revised:</b>	<b>Volume I                  Effective: 7/09                  Page Number: 45-1</b>																																																

**Implementation Date:**  
Fiscal Year 1990-91  
July 1, 1990

Element Name:	Course, State Subject Area Requirements (Continued)		
Definition/Domain (Continued)			
<p>Courses in the Social Studies section of the <u>Course Code Directory</u> which meet specific graduation requirements will be coded to match the graduation requirement which they address: <b>EC</b> - Economics, <b>WH</b> - World History, <b>AH</b> - American History, and <b>AG</b> - American Government. Social Studies courses which do not meet specific graduation requirements will be coded as Electives (<b>EL</b>) or Social Studies Electives (<b>SS</b>) depending on district policy.</p> <p>Courses in Foreign Languages may be coded as Electives (<b>EL</b>) or as Foreign Language Electives (<b>FL</b>) depending on district policy. If the student is completing course work for college admissions or the Florida Academic Scholar Program, Foreign Language courses should be coded <b>FL</b>.</p> <p>Since all Science and Mathematics courses currently listed in the <u>Course Code Directory</u> meet specific graduation requirements, any credits in Mathematics or Science taken above the minimum graduation requirements should be coded <b>MA</b> or <b>SC</b> as appropriate.</p> <p>Computer Education (<b>CE</b>) may be substituted for an elective credit when a district's local policy requires a student to complete a computer education course in order to graduate.</p> <p>Students entering grade nine on or after the 2007-08 school year may use Performing Fine Arts (<b>PF</b>) or Practical Arts with Artistic Content (<b>PA</b>) to meet graduation requirements as defined in section 1003.428(2)(a)5, Florida Statutes as follows: "One credit in fine or performing arts, speech and debate, or a practical arts course that incorporates artistic content and techniques of creativity, interpretation, and imagination." A listing of courses that meet the PA definition can be found in the <u>Course Code Directory</u>.</p> <p>The Arts graduation requirement may be fulfilled by substituting one of the basic Computer Education or Journalism courses on a curriculum equivalency basis. If a substitution is made, a 1 should be shown in the Course Flag field.</p> <p>Half of the credit earned in a course coded <b>SV</b> satisfies the graduation requirement for Science and half satisfies the graduation requirement in the Vocational area.</p> <p>*Life Management Skills (<b>LM</b>) graduation requirement was effective for students entering grade nine prior to the 2007-08 school year.</p>			
Revised:	Volume I	Effective: 7/09	Page Number: 45-2

**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b> Course Substituted, State Subject Area Requirements	
<b>Definition/Domain</b>	
<p>A code indicating the subject area in which credit towards high school graduation will apply. This field is used in conjunction with the Course Number, Substituted field which is used to record a second course, for which credit is also being earned. See <u>Course Code Directory</u>.</p>	
<p><b>CODE      SUBJECT AREA</b></p> <p><b>EN</b>      English</p> <p><b>MA</b>      Mathematics</p> <p><b>SC</b>      Science</p> <p><b>AH</b>      American History</p> <p><b>WH</b>      World History</p> <p><b>EC</b>      Economics</p> <p><b>AG</b>      American Government</p> <p><b>VO</b>      Career &amp; Technical (excluding courses coded PA)</p> <p><b>SV</b>      Half Science and Half Vocational (Effective school year 0708)</p> <p><b>PA</b>      Practical Arts with artistic content</p>	<p><b>CODE      SUBJECT AREA</b></p> <p><b>PF</b>      Performing Fine Arts</p> <p><b>LM</b>      Life Management Skills</p> <p><b>PE</b>      Physical Education</p> <p><b>EX</b>      Exceptional Student</p> <p><b>EL</b>      Electives</p> <p><b>FL</b>      Foreign Language Electives</p> <p><b>LA</b>      Language Arts Electives</p> <p><b>SS</b>      Social Studies Elective</p> <p><b>NC</b>      Non Credit</p> <p><b>CE</b>      Computer Education (Effective 91-92, but may be used prior to effective date)</p>
<p>Courses in the Language Arts section of the <u>Course Code Directory</u> will be coded as <b>EN</b> if they meet the specific graduation requirements for English. Those Language Arts courses which do not meet the graduation requirements for English would be coded as Electives (<b>EL</b>) or Language Arts Electives (<b>LA</b>) depending on district policy.</p>	
<b>CONTINUED ON NEXT PAGE</b>	
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphabetic	All Programs Grades 9-12
<b>Compatibility Requirement:</b> State Standard	Adult Secondary Education
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	
<b>Data Element Number:</b> 109675	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 45-30</b>

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**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b>	<b>Course, State Subject Area Requirements (Continued)</b>
<b>Definition/Domain (Continued)</b>	
<p>Courses in the Social Studies section of the <u>Course Code Directory</u> which meet specific graduation requirements will be coded to match the graduation requirement which they address: <b>EC</b> - Economics, <b>WH</b> - World History, <b>AH</b> - American History, and <b>AG</b> - American Government. Social Studies courses which do not meet specific graduation requirements will be coded as Electives (<b>EL</b>) or Social Studies Electives (<b>SS</b>) depending on district policy.</p> <p>Courses in Foreign Languages may be coded as Electives (<b>EL</b>) or as Foreign Language Electives (<b>FL</b>) depending on district policy. If the student is completing course work for college admissions or the Florida Academic Scholar Program, Foreign Language courses should be coded <b>FL</b>.</p> <p>Since all Science and Mathematics courses currently listed in the <u>Course Code Directory</u> meet specific graduation requirements, any credits in Mathematics or Science taken above the minimum graduation requirements should be coded <b>MA</b> or <b>SC</b> as appropriate.</p> <p>Computer Education (<b>CE</b>) may be substituted for an elective credit when a district's local policy requires a student to complete a computer education course in order to graduate.</p> <p>Students entering ninth grade on or after the 2007-08 school year may use Performing Fine Arts (<b>PF</b>) or Practical Arts with Artistic Content (<b>PA</b>) to meet graduation requirements as defined in section 1003.428(2)(a)5, Florida Statutes as follows: "One credit in fine or performing arts, speech and debate, or a practical arts course that incorporates artistic content and techniques of creativity, interpretation, and imagination." A listing of courses that meet the PA definition can be found in the <u>Course Code Directory</u>.</p> <p>The Arts graduation requirement may be fulfilled by substituting one of the basic Computer Education or Journalism courses on a curriculum equivalency basis. If a substitution is made, a 1 should be shown in the Course Flag field.</p> <p>Half of the credit earned in a course coded <b>SV</b> satisfies the graduation requirement for Science and half satisfies the graduation requirement in the Vocational area.</p> <p>*Life Management Skills (<b>LM</b>) graduation requirement was effective for students entering grade nine prior to the 2007-08 school year.</p> <p><b>Note:</b> Optional for the 2008-09 school year for Local and FASTER reporting.</p>	
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 45-31</b>

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**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b>	<b>Course Title, Abbreviated</b>		
<b>Definition/Domain</b>			
<p>The abbreviated title assigned to courses listed in the <u>Course Code Directory</u>.</p>			
<b>Length:</b>	20	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Alphanumeric	All Programs Grades PK-12 Adult Basic Skills <span style="float: right;">Adult Secondary Education</span> Adult Postsecondary Vocational	
<b>Compatibility Requirement:</b>	State Standard		
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>		
<input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	None		
<b>Data Element Number:</b>			
109725	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9		
<b>Revised:</b>	Volume I	Effective: 7/09	Page Number: 46-1

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**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b>	<b>Course Title, Official</b>		
<b>Definition/Domain</b>			
<p>The official title assigned to courses listed in the <u>Course Code Directory</u>.</p>			
<b>Length:</b>	70	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Alphanumeric	All Programs Grades PK-12  Adult Basic Skills <span style="float: right;">Adult Secondary Education</span> Adult Postsecondary Vocational	
<b>Compatibility Requirement:</b>	State Standard		
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input checked="" type="checkbox"/> Migrant Tracking		<b>State Reporting Formats Requiring This Data Element:</b>	
		None	
<b>Data Element Number:</b>		<b>Reported in Survey Periods:</b>	
109825		<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	Volume I	Effective: 7/09	Page Number: 47-1

**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name:</b> Credit Attempted, Course	
<b>Definition/Domain</b>	
<p>The number of credits attempted in a term for a grade 9-12 course. Credit attempted for a course cannot exceed the number of credits allocated to the course in the state curriculum framework, if applicable.</p> <p><b>NNN</b>      0.50      One-half credit                           1.00      One credit                           0.00      Noncredit course</p>	
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grades 9-12
<b>Compatibility Requirement:</b> Compatible	Adult Secondary Education Adult Postsecondary Vocational (optional)
<b>Use Types:</b> <input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b> Student Course Transcript Information DB9 39x
<b>Data Element Number:</b> 110125	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 48-1</b>

**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b>	<b>Credit Attempted, Cumulative</b>		
<b>Definition/Domain</b>			
<p>The total number of credits attempted to date in grade 9-12 courses by the student.</p> <p><b>NNNN</b>      12.50      Twelve and one-half credits attempted</p>			
<b>Length:</b>	4	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Numeric	All Programs Grades 9-12	
<b>Compatibility Requirement:</b>	Compatible	Adult Secondary Education Adult Postsecondary Vocational (optional)	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>		
<input type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	None		
<b>Data Element Number:</b>	110225	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	<b>Volume I</b>	<b>Effective: 7/09</b>	<b>Page Number: 49-1</b>



**Implementation Date:**  
Fiscal Year 1989-90  
July 1, 1989

[illegible]

**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name:</b> Credit Earned, Course	
<b>Definition/Domain</b>	
<p>The number of credits earned in a term for a course based upon successful completion of the course. Credit earned for a course cannot exceed the number of credits allocated to the course in the state curriculum framework, if applicable.</p> <p><b>NNN</b>      0.50      One-half credit                           1.00      One credit                           0.00      For noncredit or failing grade</p>	
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grades 9-12
<b>Compatibility Requirement:</b> State Standard	Adult Secondary Education Adult Postsecondary Vocational (optional)
<b>Use Types:</b> <input checked="" type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R <input checked="" type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b> Student Course Transcript Information DB9 39x
<b>Data Element Number:</b> 110425	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 51-1</b>

**Implementation Date:**  
Fiscal Year 1989-90  
July 1, 1989

<b>Element Name:</b> Credit Earned, Cumulative	
<b>Definition/Domain</b>	
<p>The total number of credits earned by the student in grades 9-12 upon successful completion of courses.</p> <p><b>NNNN</b>      07.00      Seven credits earned</p>	
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grades 9-12
<b>Compatibility Requirement:</b> State Standard	Adult High School Adult Postsecondary Vocational (optional)
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b> None
<b>Data Element Number:</b> 110525	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 52-1</b>

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**Implementation Date:**  
Fiscal Year 1989-90  
July 1, 1989

<b>Element Name:</b> <b>Credit Earned, State Subject Area Requirements</b>	
<b>Definition/Domain</b>	
<p>The total number of credits earned in each state subject area toward state high school graduation requirements based upon successful completion of courses in the subject area. See Course, State Subject Area Requirements.</p> <p style="margin-left: 40px;"><b>NNN</b>      2.50      Two and one-half credits earned in English</p>	
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grades 9-12 Adult Secondary Education
<b>Compatibility Requirement:</b> State Standard	
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
	None
<b>Data Element Number:</b>  110625	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 53-1</b>

**Implementation Date:**  
Fiscal Year 1989-90  
July 1, 1989

<b>Element Name:</b> Credit Earned, Term	
<b>Definition/Domain</b>	
<p>The total number of credits earned by the student in grades 9-12 based on successful completion of courses taken during one term.</p> <p><b>NNNN</b>    07.00    Seven credits earned</p>	
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grades 9-12
<b>Compatibility Requirement:</b> State Standard	Adult Secondary Education Adult Postsecondary Vocational (optional)
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b> None
<b>Data Element Number:</b> 110725	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 54-1</b>

**Implementation Date:**  
Fiscal Year 1989-90  
July 1, 1989

<b>Element Name:</b> Credit Needed, State Subject Area Requirements	
<b>Definition/Domain</b>	
<p>The number of credits to be earned by the student in each state subject area taken to meet state high school graduation requirements. See Course, State Subject Area Requirements.</p> <p><b>NNN</b> 1.50 One and one-half credits needed to complete state requirements in English</p>	
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grades 9-12
<b>Compatibility Requirement:</b> State Standard	Adult Secondary Education
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	None
<b>Data Element Number:</b> 110825	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 55-1</b>

**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b>		<b>Credit Needed Value, Course</b>
<b>Definition/Domain</b>		
<p>The numeric value of the course may not exceed the value indicated in the state curriculum framework where a curriculum framework exists.</p> <p><b>NNN</b>      0.50      One-half credit                           1.00      One credit                           1.50      One and one-half credits                           0.00      For noncredit or failing grade</p>		
<b>Length:</b>	3	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b>	Numeric	All Programs Grades 9-12
<b>Compatibility Requirement:</b>	Compatible	Adult Secondary Education Adult Postsecondary Vocational (optional)
<b>Use Types:</b>	<input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
<b>Data Element Number:</b>	110925	None
		<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I</b>	<b>Effective: 7/09      Page Number: 56-1</b>

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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> Credits Needed, Local Subject Area Requirements	
<b>Definition/Domain</b>	
<p>The number of credits to be earned by the student in each local subject area taken to meet local high school graduation requirements. (Two implied decimal places.)</p> <p><b>NNNN</b>     0150 One and one-half credits needed to complete local requirements in the subject area.</p>	
<b>Length:</b>	4
<b>Format:</b>	Numeric
<b>Compatibility Requirement:</b>	State Standard
<b>Use Types:</b>	<div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <input type="checkbox"/> State Report  <input checked="" type="checkbox"/> Local Accountability  <input checked="" type="checkbox"/> F.A.S.T.E.R.  <input type="checkbox"/> Migrant Tracking </div> <div style="width: 65%;"> <b>Grades and Programs Requiring This Data Element:</b>  All Programs Grades 9 – 12  Adult Secondary </div> </div>
<b>Data Element Number:</b>	111063
<b>State Reporting Formats Requiring This Data Element:</b> None	
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	Volume I                      Effective: 7/09                      Page Number: 57-1



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**Implementation Date:**  
Fiscal Year 1996-97  
July 1, 1996

<b>Element Name:</b> <b>Critical/Chronic Health Information - 911 Medical Alert</b>							
<b>Definition/Domain</b>							
<p>Medical alert of a potentially life-threatening condition.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Y</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td style="text-align: center;">N</td> <td style="text-align: center;">No</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	Y	Yes	N	No
<u>CODE</u>	<u>DEFINITION</u>						
Y	Yes						
N	No						
<b>Length:</b>	1						
<b>Format:</b>	Alphabetic						
<b>Compatibility Requirement:</b>	Compatible						
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>Grades and Programs Requiring This Data Element:</b>						
	All Programs Grades PK-12 Migrant Students Birth-21 Years Old						
<b>Data Element Number:</b> <div style="text-align: right;">111200</div>	<b>State Reporting Formats Requiring This Data Element:</b>						
	None						
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9							
<b>Revised:</b>	Volume I                      Effective: 7/09                      Page Number: 58-1						

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**Implementation Date:**  
Fiscal Year 1996-97  
July 1, 1996

<b>Element Name:</b> <b>Critical/Chronic Health Information - 911 Medical Alert Contact</b>	
<b>Definition/Domain</b>	
<p>The name and telephone number of the school contact designated to provide critical/chronic health information - 911 medical alert information on the student.</p>	
<b>Length:</b> 45	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12  Migrant Students Birth-21 Years Old
<b>Compatibility Requirement:</b>  Compatible	
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
	None
<b>Data Element Number:</b>  111210	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I                  Effective: 7/09                  Page Number: 59-1</b>



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**Implementation Date:**  
Fiscal Year 2006-07  
July 1-2006

<b>Element Name:</b>	<b>Date Entered United States</b>	➔ <b>**ELEMENT DELETED**</b>												
<b>Definition/Domain</b>														
<p>The month, day, and year on which the student entered the United States (any of the 50 states, excluding U.S. territories and possessions).</p> <p>This element is required for all students with affirmative responses to the Home Language Survey and who are coded LY, LF, LP or LZ on the element English Language Learners, PK-12</p> <p>Examples</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;"><b>MMDDYYYY</b></td> <td style="width: 15%;">09182006</td> <td>Student entered the United States on September 18, 2006.</td> </tr> <tr> <td></td> <td>00000000</td> <td>Not applicable. Student is not one for whom this data is required or student did not enter the United States from elsewhere.</td> </tr> <tr> <td></td> <td>99999999</td> <td>Date not available. Student entered a Florida public school prior to July 1, 2006.</td> </tr> <tr> <td></td> <td>88888888</td> <td>The student's parent/guardian declined to provide this information.</td> </tr> </table> <p>Note: It is recommended that this information be collected via the registration form completed by students when enrolling in a public school for students with affirmative responses to the Home Language Survey or whose country of birth is other than the United States (any of the 50 states). This data element is required for students enrolling July 1, 2006 or after.</p> <p style="text-align: center; margin-top: 20px;"><b>Element deleted for 2009-2010</b></p>			<b>MMDDYYYY</b>	09182006	Student entered the United States on September 18, 2006.		00000000	Not applicable. Student is not one for whom this data is required or student did not enter the United States from elsewhere.		99999999	Date not available. Student entered a Florida public school prior to July 1, 2006.		88888888	The student's parent/guardian declined to provide this information.
<b>MMDDYYYY</b>	09182006	Student entered the United States on September 18, 2006.												
	00000000	Not applicable. Student is not one for whom this data is required or student did not enter the United States from elsewhere.												
	99999999	Date not available. Student entered a Florida public school prior to July 1, 2006.												
	88888888	The student's parent/guardian declined to provide this information.												
<b>Length:</b>	8	<b>Grades and Programs Requiring This Data Element:</b>  English Language Learners and Immigrant Students, Grades PK-12												
<b>Format:</b>	Numeric													
<b>Compatibility Requirement:</b>	Compatible													
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>													
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Federal State Indicator Status DB9 22x													
<b>Data Element Number:</b>	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9													
111274														
<b>Revised:</b> 7/1/09	<b>Volume I</b>	<b>Effective:</b> 7/09 <b>Page Number:</b> 59-50												

**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b> <b>Date of Consent for Evaluation</b>			
<b>Definition/Domain</b>			
<p>The date consent for formal evaluation/assessment was received.</p> <p>For Exceptional Student Education: The date consent was received for formal evaluation to determine the student's eligibility for <u>each</u> special education program.</p> <p><b>MMDDYYYY</b>    Example: 09242008    Consent was received for formal evaluation/assessment on September 24, 2008.</p>			
<p>→</p> <p>NOTES: In Survey 5, in addition to students in exceptional student education programs, this element is also reported for students referred, evaluated, and found ineligible for these programs.</p> <p>→ Date may be reported as all zeroes for students for whom consent was received prior to July 1, 2008.</p>			
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>  Exceptional Student Education, Grades PK-12		
<b>Format:</b> Alphanumeric			
<b>Compatibility Requirement:</b>  Compatible			
<b>Use Types:</b>  <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>		
	Exceptional Student Program DB9 12x		
<b>Data Element Number:</b>  111306	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9		
<b>Revised:</b> 7/1/09	<b>Volume I</b>	<b>Effective:</b> 7/09	<b>Page Number:</b> 59-75

**FLORIDA DEPARTMENT OF EDUCATION  
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**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b>	<b>Date of Entry, Program/Course/Section</b>		
<b>Definition/Domain</b>			
<p>The numeric representation of the date the student entered the program or course.</p> <p><u>CODE</u>                      <u>EXAMPLE</u></p> <p><b>MMDDYYYY</b>            09222008 = September 22, 2008</p> <p>NOTE: For the WDIS Adult General Education Student Course record, this is the student's entry date into the course and section. Date of Entry, Program/Course/Section is required only for those students who have an employment-related Adult Student Goal.</p>			
<b>Length:</b>	8	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Numeric	Workforce Development Education (adult general education)	
<b>Compatibility Requirement:</b>	Compatible		
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>		
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b>	WDIS Adult General Education Student Course DB9 48x		
<b>Data Element Number:</b>	<b>Reported in Survey Periods:</b>		
111406	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X		
<b>Revised:</b>	Volume I	Effective: 7/09	Page Number: 59-125

**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b>	<b>Date of Exit, Program/Course/Section</b>
<b>Definition/Domain</b>	
<p>The numeric representation of the date the student exited the program, course, or section.</p> <p><u>CODE</u>                      <u>EXAMPLE</u></p> <p><b>MMDDYYYY</b>              09262008 = September 26, 2008</p> <p><b>NOTE:</b> For the WDIS Adult General Education Student Course record, this will be the student's exit date from the course and section. Date of Exit, Program/Course/Section is required only for those students who have an employment-related Adult Student Goal.</p>	
<b>Length:</b>	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	Workforce Development Education (adult general education)
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b>	WDIS Adult General Education Student Course DB9 48x
<b>Data Element Number:</b>  111441	
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X	
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 59-175</b>

**Implementation Date:**  
Fiscal Year 2003-04  
July 1, 2003

<b>Element Name:</b>	<b>Day of Week Scheduled, Date Certain</b>								
<b>Definition/Domain</b>									
<p>A code indicating that a student is scheduled in a course/section that meets on “date certain” of survey week.</p> <table border="0"> <tr> <td><u>Code</u></td><td><u>Definition</u></td></tr> <tr> <td>Y</td><td>The student is scheduled in a course/section on this day.</td></tr> <tr> <td>N</td><td>The student is NOT scheduled in a course/section on this day.</td></tr> <tr> <td>Z</td><td>Not applicable</td></tr> </table> <p>Note: Code Y should <u>ONLY</u> be used if an entire school would not be included in the class average calculation because <u>NO</u> core courses meet on Friday/date certain. In that case, choose another representative day and mark “Day of Week Scheduled, Date Certain” for all of the courses that meet on that day.”</p>		<u>Code</u>	<u>Definition</u>	Y	The student is scheduled in a course/section on this day.	N	The student is NOT scheduled in a course/section on this day.	Z	Not applicable
<u>Code</u>	<u>Definition</u>								
Y	The student is scheduled in a course/section on this day.								
N	The student is NOT scheduled in a course/section on this day.								
Z	Not applicable								
<b>Length:</b>	1								
<b>Format:</b>	Alphabetic								
<b>Compatibility Requirement:</b>	Compatible								
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>FASTER</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>Migrant Tracking</b>								
<b>Data Element Number:</b>	112525								
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9									
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 60-1</b>								



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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> <b>Day of Week Scheduled, Friday</b>							
<b>Definition/Domain</b>							
<p>A code indicating that a student is scheduled in a course/section on Friday.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>Code</u></th> <th style="text-align: left;"><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td>Y</td> <td>The student is scheduled in a course/section on this day.</td> </tr> <tr> <td>N</td> <td>The student is NOT scheduled in a course/section on this day.</td> </tr> </tbody> </table>		<u>Code</u>	<u>Definition</u>	Y	The student is scheduled in a course/section on this day.	N	The student is NOT scheduled in a course/section on this day.
<u>Code</u>	<u>Definition</u>						
Y	The student is scheduled in a course/section on this day.						
N	The student is NOT scheduled in a course/section on this day.						
<b>Length:</b>	1						
<b>Format:</b>	Alphabetic						
<b>Compatibility Requirement:</b>	Compatible						
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b> Student Course Schedule DB9 14x						
<input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>FASTER</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>Migrant Tracking</b>							
<b>Data Element Number:</b>							
112625	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 61-1</b>						

**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

[illegible]

**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

[illegible]

**FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATA BASE REQUIREMENTS  
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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> <b>Day of Week Scheduled, Thursday</b>							
<b>Definition/Domain</b>							
<p>A code indicating that a student is scheduled in a course/section on Thursday.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>Code</u></th> <th style="text-align: left;"><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td>Y</td> <td>The student is scheduled in a course/section on this day.</td> </tr> <tr> <td>N</td> <td>The student is NOT scheduled in a course/section on this day.</td> </tr> </tbody> </table>		<u>Code</u>	<u>Definition</u>	Y	The student is scheduled in a course/section on this day.	N	The student is NOT scheduled in a course/section on this day.
<u>Code</u>	<u>Definition</u>						
Y	The student is scheduled in a course/section on this day.						
N	The student is NOT scheduled in a course/section on this day.						
<b>Length:</b>	1						
<b>Format:</b>	Alphabetic						
<b>Compatibility Requirement:</b>	Compatible						
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b> Student Course Schedule DB9 14x						
<input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>FASTER</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>Migrant Tracking</b>							
<b>Data Element Number:</b>							
112655	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 64-1</b>						

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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> <b>Day of Week Scheduled, Tuesday</b>							
<b>Definition/Domain</b>							
<p>A code indicating that a student is scheduled in a course/section on Tuesday.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>Code</u></th> <th style="text-align: left;"><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td>Y</td> <td>The student is scheduled in a course/section on this day.</td> </tr> <tr> <td>N</td> <td>The student is NOT scheduled in a course/section on this day.</td> </tr> </tbody> </table>		<u>Code</u>	<u>Definition</u>	Y	The student is scheduled in a course/section on this day.	N	The student is NOT scheduled in a course/section on this day.
<u>Code</u>	<u>Definition</u>						
Y	The student is scheduled in a course/section on this day.						
N	The student is NOT scheduled in a course/section on this day.						
<b>Length:</b>	1						
<b>Format:</b>	Alphabetic						
<b>Compatibility Requirement:</b>	Compatible						
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b> Student Course Schedule DB9 14x						
<input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>FASTER</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>Migrant Tracking</b>							
<b>Data Element Number:</b>							
112665	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 65-1</b>						

**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

[illegible]

**Implementation Date:**  
Fiscal Year 1992-93  
July 1, 1992

<b>Element Name: Days Absent, Annual</b>	
<b>Definition/Domain</b>	
<p>A numeric value representing the total days the student is absent from a school or district during the 180 day school year.</p> <p>This is a calculated value using daily attendance.</p>	
<p>NOTE: a) For the Student Attendance format (DB9 40x), Days Absent, Annual means the total number of days the student is absent for each entry or reentry in each school in which the student is enrolled during the 180 school year.</p> <p>b) For the permanent record, Days Absent, Annual means the total number of days the student is absent from all district schools during the 180 day school year.</p>	
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b> All Programs Grades PK-12
<b>Format:</b> Numeric	
<b>Compatibility Requirement:</b> State Standard	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>
	Prior School Status/Student Attendance DB9 55x
<b>Data Element Number:</b> 112025	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 67-1</b>

**Implementation Date:**  
Fiscal Year 2006-07  
July 1, 2006

<b>Element Name:</b> Days Absent, Annual - Unexcused Not Related to Discipline	
<b>Definition/Domain</b>	
<p>The total number of days the student was absent from a school or district with an unexcused absence that was not related to discipline during the 180 day school year. Unexcused Absence Not Related to Discipline is defined by district policy.</p> <p>This is a calculated value using daily attendance.</p> <p>For Survey Periods 2 and 3 this field should be zero-filled.</p>	
<p>NOTES: a) For the Prior School Status/Student Attendance format (DB9 55x), Days Absent, Annual - Unexcused Not Related to Discipline means the total number of days the student is absent, unexcused and not related to disciplinary actions for each entry or reentry in each school in which the student is enrolled during the 180 day school year.</p> <p>b) For the permanent record, Days Absent, Annual - Unexcused Not Related to Discipline means the total number of days the student is absent, unexcused not related to discipline from all district schools during the 180 day school year.</p>	
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b> All Programs Grades PK-12
<b>Format:</b> Numeric	
<b>Compatibility Requirement:</b> State Standard	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>
	Prior School Status/Student Attendance DB9 55x
<b>Data Element Number:</b> 112031	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 69-1</b>



**Implementation Date:**  
Fiscal Year 1992-93  
July 1, 1992

<b>Element Name:</b> Days Absent, Summer Terms	
<b>Definition/Domain</b>	
<p>A numeric value representing the total days the student is absent from a school or district during the summer terms or intersessions.</p> <p>This is a calculated value using daily attendance.</p>	
<p>NOTES: a) For the Student Attendance format (DB9 40x), Days Absent, Summer Terms means the total number of days the student is absent for each entry or reentry in each school in which the student is enrolled during the summer terms or intersessions.</p> <p>b) For the permanent record, Days Absent, Summer Terms means the total number of days the student is absent from all district schools during the summer terms or intersessions.</p>	
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b> All Programs Grades PK-12
<b>Format:</b> Numeric	
<b>Compatibility Requirement:</b> State Standard	
<b>Use Types:</b> <input checked="" type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
	Prior School Status/Student Attendance DB9 55x
<b>Data Element Number:</b> 112050	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 72-1</b>

**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b>	<b>Days In Term (For FTE Purposes)</b>		
<b>Definition/Domain</b>			
<p>The number of school days the course is scheduled to meet or the student is scheduled to be transported during the reported term.</p> <p>Examples:</p> <p><b>Survey Periods 2 and 3</b> should have the value <b>090</b> if the course is scheduled for the entire semester.</p> <p><b>For reporting PK-12 short courses scheduled during the regular 180-day school year, use the actual number of days the course is schedule to meet.</b></p> <p><b>Survey Periods 1 and 4</b> (summer sessions) record <b>the actual number of days the course meets.</b></p> <p><b>For adult short courses in all surveys, record the actual number of days the course meets.</b></p> <p><b>For reporting Prekindergarten Early Intervention students in all surveys, record the actual number of days the course meets.</b></p> <p>Notes (Pertaining to Student Transportation format):</p> <p>For most students in survey periods 2 and 3 the number of days will be 90.</p> <p>For students in programs that meet once a week, the number of days will be 18 (90 day term divided by 5).</p> <p>For the June and July summer periods and for intersessions report the scheduled days students are required to attend for each reporting period.</p>			
<b>Length:</b>	3	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Numeric	All Programs Grades PK-12	
<b>Compatibility Requirement:</b>	Adult Basic Skills	Adult Secondary Education	
	State Standard	Adult Postsecondary Vocational	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>		
<input checked="" type="checkbox"/> <b>State Report</b>	Teacher Course DB9 15x		
<input checked="" type="checkbox"/> <b>Local Accountability</b>	Student Transportation DB9 56x		
<input type="checkbox"/> <b>F.A.S.T.E.R.</b>			
<input type="checkbox"/> <b>Migrant Tracking</b>			
<b>Data Element Number:</b>	<b>Reported in Survey Periods:</b>		
112425	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9		
<b>Revised:</b>	<b>Volume I</b>	<b>Effective: 7/09</b>	<b>Page Number: 73-1</b>

**FLORIDA DEPARTMENT OF EDUCATION  
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**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b>	<b>Days Per Week</b>		
<b>Definition/Domain</b>			
<p>The number of days per week the PK-12 student is scheduled to attend a course.</p> <p>Adult students will report 0 (zero) in state reporting formats.</p>			
<b>Length:</b>	1	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Numeric	All Programs Grades PK-12	
<b>Compatibility Requirement:</b>	Compatible		
<b>Use Types:</b>		<b>State Reporting Formats Requiring This Data Element:</b>	
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>		Student Course Schedule DB9 14x	
<b>Data Element Number:</b>		<b>Reported in Survey Periods:</b>	
112825		<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	Volume I	Effective: 7/09	Page Number: 74-1

**Implementation Date:**  
Fiscal Year 1992-93  
July 1, 1992

<b>Element Name: Days Present, Annual</b>	
<b>Definition/Domain</b>	
<p>A numeric value representing the total days the student is present in a school or district during the 180 day school year.</p> <p>This is a calculated value using daily attendance.</p>	
<p>NOTES: a) For the Student Attendance format (DB9 40x), Days Present, Annual means the total number of days the student is present for each entry or reentry in each school in which the student is enrolled during the 180 day school year.</p> <p>b) For the permanent record, Days Present, Annual means the total number of days the student is present at all district schools during the 180 day school year.</p>	
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b> All Programs Grades PK-12
<b>Format:</b> Numeric	
<b>Compatibility Requirement:</b> State Standard	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>
	Prior School Status/Student Attendance DB9 55x
<b>Data Element Number:</b> 113225	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 75-1</b>

**Implementation Date:**  
Fiscal Year 1992-93  
July 1, 1992

<b>Element Name: Days Present, Summer Terms</b>	
<b>Definition/Domain</b>	
<p>A numeric value representing the total days the student is present in a school or district during the summer terms or intersessions.</p> <p>This is a calculated value using daily attendance.</p>	
<p>NOTES: a) For the Student Attendance format (DB9 40x), Days Present, Summer Terms means the total number of days the student is present for each entry or reentry in each school in which the student is enrolled during the summer terms or intersessions.</p> <p>b) For the permanent record, Days Present, Summer Terms means the total number of days the student is present at all district schools during the summer terms or intersessions.</p>	
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b> All Programs Grades PK-12
<b>Format:</b> Numeric	
<b>Compatibility Requirement:</b> State Standard	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>
	Prior School Status/Student Attendance DB9 55x
<b>Data Element Number:</b> 113250	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 77-1</b>



**Implementation Date:**  
Fiscal Year 1989-90  
July 1, 1989

<b>Element Name:</b>	<b>Diploma Date</b>					
<b>Definition/Domain</b>						
The date the diploma was awarded to the student or the last day of the term, if different.						
MMDDYYYY      Example: 06121983						
NOTE: This information can be derived from the attendance system.						
<b>Length:</b>	8	<b>Grades and Programs Requiring This Data Element:</b>				
<b>Format:</b>	Numeric	All Programs Grade 12				
<b>Compatibility Requirement:</b>	Compatible	Adult Secondary Education				
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>					
<input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	None					
<b>Data Element Number:</b>	113625	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9				
<b>Revised:</b>	Volume I	<b>Effective:</b> 7/09		<b>Page Number:</b> 79-1		

**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b>	<b>Diploma Type</b>																																				
<b>Definition/Domain</b>																																					
The type of diploma awarded to the student upon high school graduation.																																					
<table border="1"> <thead> <tr> <th><u>CODE</u></th><th><u>DEFINITION</u></th><th><u>CODE</u></th><th><u>DEFINITION</u></th></tr> </thead> <tbody> <tr> <td><b>W06</b></td><td>Standard High School Diploma</td><td><b>WFB</b></td><td>Standard High School Diploma (Career Prep Option and Alternate Assessment)</td></tr> <tr> <td><b>W07</b></td><td>Special Diploma (option one)</td><td><b>WGA</b></td><td>Standard High School Diploma (GED and Alternate Assessment)</td></tr> <tr> <td><b>W6A</b></td><td>Standard High School Diploma (College Prep Option)</td><td><b>WGD</b></td><td>State of Florida Diploma (GED only)</td></tr> <tr> <td><b>W6B</b></td><td>Standard High School Diploma (Career Prep Option)</td><td><b>W27</b></td><td>Special Diploma (option two)</td></tr> <tr> <td><b>W10</b></td><td>Standard High School Diploma (GED and State Approved Graduation Test)</td><td><b>W43</b></td><td>Adult Standard High School Diploma</td></tr> <tr> <td><b>WFW</b></td><td>Standard High School Diploma (FCAT waiver)</td><td><b>W45</b></td><td>Adult State of Florida Diploma (GED)</td></tr> <tr> <td><b>WFT</b></td><td>Standard High School Diploma (Alternate Assessment)</td><td><b>W52</b></td><td>Adult Standard High School Diploma (Alternate Assessment)</td></tr> <tr> <td><b>WFA</b></td><td>Standard High School Diploma (College Prep Option and Alternate Assessment)</td><td><b>ZZZ</b></td><td>Not applicable</td></tr> </tbody> </table>	<u>CODE</u>	<u>DEFINITION</u>	<u>CODE</u>	<u>DEFINITION</u>	<b>W06</b>	Standard High School Diploma	<b>WFB</b>	Standard High School Diploma (Career Prep Option and Alternate Assessment)	<b>W07</b>	Special Diploma (option one)	<b>WGA</b>	Standard High School Diploma (GED and Alternate Assessment)	<b>W6A</b>	Standard High School Diploma (College Prep Option)	<b>WGD</b>	State of Florida Diploma (GED only)	<b>W6B</b>	Standard High School Diploma (Career Prep Option)	<b>W27</b>	Special Diploma (option two)	<b>W10</b>	Standard High School Diploma (GED and State Approved Graduation Test)	<b>W43</b>	Adult Standard High School Diploma	<b>WFW</b>	Standard High School Diploma (FCAT waiver)	<b>W45</b>	Adult State of Florida Diploma (GED)	<b>WFT</b>	Standard High School Diploma (Alternate Assessment)	<b>W52</b>	Adult Standard High School Diploma (Alternate Assessment)	<b>WFA</b>	Standard High School Diploma (College Prep Option and Alternate Assessment)	<b>ZZZ</b>	Not applicable	
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<b>CONTINUED ON NEXT PAGE</b>																																					
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b>																																				
<b>Format:</b> Alphanumeric	All Programs Grade 12																																				
<b>Compatibility Requirement:</b> State Standard	Workforce Development Education (adult general education)																																				
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b> Student End of Year Status DB9 17x WDIS Student End Term Status DB9 50x																																				
<b>Data Element Number:</b> 114025	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X																																				
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 80-1</b>																																				



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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b>	<b>Diploma Type (Continued)</b>
<b>Definition/Domain (Continued)</b>	
<p>Terms:</p> <p><b>Standard Diploma:</b></p> <p>Diploma awarded to students who have earned passing scores on the state approved graduation test, successfully completed the minimum number of academic credits as identified in Section 1003.43, F.S. or Section 1003.428, F.S., achieved a cumulative grade point average of 2.0 on a 4.0 scale, and successfully completed any other requirements prescribed by the state or the local school board. (W06)</p> <p>Standard diploma awarded to students with disabilities who have received an FCAT waiver, successfully completed the minimum number of academic credits as identified in Section 1003.43, F.S. or Section 1003.428, F.S., achieved a cumulative grade point average of 2.0 on a 4.0 scale, and successfully completed any other requirements prescribed by the state or the local school board. (WFW)</p> <p>Standard diploma awarded to students who have met all of the requirements to graduate based on the 18-credit college preparatory graduation option and passed the state approved graduation test. (W6A)</p> <p>Standard diploma awarded to students who have met all of the requirements to graduate based on the 18-credit career preparatory graduation option and passed the state approved graduation test. (W6B)</p> <p>Diploma awarded to adult students who have earned passing scores on the state approved graduation test, successfully completed the minimum number of academic credits as identified in Section 1003.43, F.S. or Section 1003.428, F.S., achieved a cumulative grade point average of 2.0 on a 4.0 scale, and successfully completed any other requirements prescribed by the state or the local school board. (W43)</p> <p><b>Standard Diploma using the GED Exit Option Model:</b></p> <p>Standard diploma awarded to students who successfully completed the GED Exit Option Model Program requirements and have passed the GED Tests and the state approved graduation test. (W10)</p> <p>Standard diploma awarded to students who have successfully completed the GED Exit Option Model Program requirements, passed the GED Tests, and who have satisfied the state approved graduation test requirement through an alternate assessment*. (WGA)</p> <p>Note: Students in the GED Exit Option Model must be in the 10<sup>th</sup> grade or higher in order to take the state approved graduation test.</p> <p><b>Standard Diploma using an Alternate Assessment:</b></p> <p>Standard diploma awarded to students who have satisfied the state approved graduation test requirement through an alternate assessment, successfully completed the minimum number of academic credits as identified in Section 1003.43, F.S. or Section 1003.428, F.S., achieved a cumulative grade point average of 2.0 on a 4.0 scale, and successfully completed any other requirements prescribed by the state or the local school board. (WFT)</p> <p>Standard diploma awarded to students who have met all of the requirements to graduate based on the 18-credit college preparatory graduation option and who have satisfied the state approved graduation test requirement through an alternate assessment. (WFA)</p> <p style="text-align: center;"><b>CONTINUED ON NEXT PAGE</b></p>	
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 80-2</b>

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**Implementation Date:**  
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<b>Element Name:</b>	<b>Diploma Type (Continued)</b>
<b>Definition/Domain (Continued)</b>	
<p><b>Standard Diploma using an Alternate Assessment (continued):</b></p> <p>Standard diploma awarded to students who have met all of the requirements to graduate based on the 18-credit career preparatory graduation option and who have satisfied the state approved graduation test requirement through an alternate assessment. (WFB)</p> <p>Diplomas awarded to adult students who have satisfied the state approved graduation test requirement through an alternate assessment and successfully met all other requirements for a standard diploma.* (W52)</p> <p><b>*Note:</b> A Florida Department of Education approved standardized test for which scores that are concordant with the passing scores on the state approved graduation test may be used to satisfy graduation requirements for a standard diploma, (Section 1008.22(9), F.S.).</p> <p><b>Differentiated Diploma:</b></p> <p>Diploma awarded in lieu of the standard diploma to those students exceeding the prescribed minimums. Differentiated diplomas are to be recorded as <b>standard diplomas (W06)</b>.</p> <p><b>Special Diploma:</b></p> <p>Diploma awarded to students who have been properly identified as educable mentally handicapped, trainable mentally handicapped, profoundly mentally handicapped, deaf or hard-of-hearing, specific learning disabled, emotional/behavioral disabled, orthopedically impaired, dual sensory impaired, other health impaired, traumatic brain injury, autism spectrum disorder, or language impaired.</p> <p>Effective with the 1994-95 school year, school boards may award Special Diplomas based on two (2) options.</p> <ul style="list-style-type: none"> <li>a) Option one shall include procedures for determining and certifying mastery of student performance standards for exceptional students as prescribed in Rule 6-1.0996(1)(a), FAC. (W07)</li> <li>b) Option two shall include procedures for determining and certifying mastery of demonstrated employment and community competencies in accordance with Rule 6-1.0996(1)(b), FAC. (W27)</li> </ul> <p><b>State of Florida Diploma (GED):</b></p> <p>Diploma awarded to students based on the student's satisfactory completion of the General Education Development Test.</p> <ul style="list-style-type: none"> <li>a) Diploma awarded to high school students who successfully completed the GED Exit Option Model Program requirements, successfully passed the GED, but did not pass the state approved graduation test. (WGD)</li> <li>b) Diplomas awarded to adult students should be recorded as W45.</li> </ul> <p>NOTE: This information can be derived from the attendance system.</p>	
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 80-3</b>



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**Implementation Date:**  
Fiscal Year 1992-93  
July 1, 1992

Element Name: <b>Disciplinary/Referral Action Code (Continued)</b>	
Definition/Domain (Continued)	
<u>CODE</u>	<u>DEFINITION</u>
<b>P</b> Placement in Alternative Educational Setting	Student is removed from the school for an offense,, i.e., disobedient, disrespectful, violent, abusive, uncontrollable or disruptive behavior, not expelled, and placed in an alternative educational setting
<b>U</b> Change in Placement	Change in placement (not to exceed 45 days) due to a unilateral decision by school personnel following a drug, weapon or serious bodily injury offense. (This code is for students with disabilities <u>only</u> .)
<b>S</b> Other <b>SESIR</b> Defined	Other <b>SESIR</b> defined is all other types of disciplinary action administered for a <b>SESIR</b> defined incident that cannot be reported using any other code in this element. For example, this code may be used when districts require students to attend additional activities such as "Saturday School", tobacco cessation programs, drug prevention programs, counseling, anger management programs, or community service while they continue their regular course of study. (This code is to be <b>used only when</b> the action is <b>related to a SESIR defined incident</b> ).
<p><b>CODE U:</b> Use Code "U" only for those students with disabilities involved in drug, weapon or serious bodily injury offenses who were unilaterally removed to an interim alternative education setting by school personnel other than the IEP team, in lieu of suspension/expulsion.</p> <p><b>LOCAL USE ONLY CODE D:</b> Districts may record other district-defined disciplinary/referral actions which cannot be reported using any other code in this element, and may assign them the code D in their local systems. These district-defined disciplinary/referral actions should not be included on the Student Discipline/Referral Action format.</p> <p><b>CODE H:</b> For survey 5, districts should update records coded with H to E, F or P. The update is based on School Board action.</p>	
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**Implementation Date:**  
Fiscal Year 2006-07  
July 1, 2006

<b>Element Name:</b> Distance Learning Delivery Indicator													
<b>Definition/Domain</b>													
<p>Distance Learning Delivery Indicator denotes that the student and the instructor are separated in time and/or place during 50% or more of the instruction.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 15%;"><u>Code</u></th> <th style="text-align: center;"><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">A</td> <td>Web-based or Internet-based courses.</td> </tr> <tr> <td style="text-align: center;">B</td> <td>Video conferencing.</td> </tr> <tr> <td style="text-align: center;">C</td> <td>Other distance learning delivery.</td> </tr> <tr> <td style="text-align: center;">X</td> <td>Those combinations of Technology which do not meet the 50% requirement.</td> </tr> <tr> <td style="text-align: center;">Z</td> <td>Not a Distance Learning class.</td> </tr> </tbody> </table>		<u>Code</u>	<u>Definition</u>	A	Web-based or Internet-based courses.	B	Video conferencing.	C	Other distance learning delivery.	X	Those combinations of Technology which do not meet the 50% requirement.	Z	Not a Distance Learning class.
<u>Code</u>	<u>Definition</u>												
A	Web-based or Internet-based courses.												
B	Video conferencing.												
C	Other distance learning delivery.												
X	Those combinations of Technology which do not meet the 50% requirement.												
Z	Not a Distance Learning class.												
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>												
<b>Format:</b> Alphanumeric	Workforce Development Education (adult general education and postsecondary vocational education)												
<b>Compatibility Requirement:</b> Compatible													
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>												
<input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	WDIS Teacher Course DB9 49x												
<b>Data Element Number:</b> 115025	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X												
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 82-30</b>												

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**Implementation Date:**  
Fiscal Year 2009-10  
July 1, 2009

<b>Element Name:</b>	<b>District Name</b>	<b>**NEW ELEMENT**</b>
<b>Definition/Domain</b>		
<p>The name of the Florida school district receiving or submitting the data.</p>		
<b>Length:</b>	12	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b>	Alphanumeric	ESE Programs PK-12
<b>Compatibility Requirement:</b>	State Standard	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>	
<input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	McKay Prepayment Verification DB9 61x	
<b>Data Element Number:</b>	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> D	
<b>Revised:</b>	Volume I	Effective: 7/09      Page Number: 82-100

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<b>Element Name:</b> District Number, Current Enrollment							
<b>Definition/Domain</b>							
<p>The two-digit number for the current school district or other agency in which the student is officially enrolled for graduation.</p> <p>See Appendix C: District Name Table.</p> <table border="0"> <thead> <tr> <th><u>CODE</u></th> <th><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td><b>01 – 69, 71-75, 78, 79</b></td> <td>State assigned number for school district or other agency</td> </tr> <tr> <td><b>99</b></td> <td>Other than Florida public school</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>01 – 69, 71-75, 78, 79</b>	State assigned number for school district or other agency	<b>99</b>	Other than Florida public school
<u>CODE</u>	<u>DEFINITION</u>						
<b>01 – 69, 71-75, 78, 79</b>	State assigned number for school district or other agency						
<b>99</b>	Other than Florida public school						
<p><b>NOTE:</b> If the student is enrolled in a nonpublic school, <b>District Number, Current Enrollment</b> will be coded for state reporting purposes as the number of the reporting district.</p> <p>Code 99 is only valid when used on the permanent record or for interdistrict records transfer.</p> <p>Although students do not enroll for graduation in district number 71, this district number is used by the Florida Virtual School for reporting District Number, Current Enrollment.</p>							
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Numeric	All Programs Grades PK-12						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b> →	This data element occurs on all record formats with the exception of Teacher Course, Federal/State Compensatory Project Evaluation and Vocational Teacher Course.						
<b>Data Element Number:</b> 115225							
<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9 → <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> D							
<b>Revised:</b> 7/1/09	<b>Volume I</b> <b>Effective:</b> 7/09 <b>Page Number:</b> 83-1						



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<b>Element Name:</b> <b>District Number, Current Instruction/Service</b>					
<b>Definition/Domain</b>					
<p>The two-digit number for the current school district or other agency which is providing instruction or services. See Appendix C: District Name Table.</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: center; width: 30%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"> <b>01 – 76, 78, 79</b>  <div style="margin-left: 40px;">→ <b>00</b></div> </td> <td style="vertical-align: top;">           State assigned number for school district or other agency             Use this code only on the Federal/State Indicator Status format in fields District Number, Current Instruction/Service: CAPE (First) and District Number, Current Instruction/Service: CAPE (Second) if these fields do not apply to the student.         </td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>01 – 76, 78, 79</b> <div style="margin-left: 40px;">→ <b>00</b></div>	State assigned number for school district or other agency  Use this code only on the Federal/State Indicator Status format in fields District Number, Current Instruction/Service: CAPE (First) and District Number, Current Instruction/Service: CAPE (Second) if these fields do not apply to the student.
<u>CODE</u>	<u>DEFINITION</u>				
<b>01 – 76, 78, 79</b> <div style="margin-left: 40px;">→ <b>00</b></div>	State assigned number for school district or other agency  Use this code only on the Federal/State Indicator Status format in fields District Number, Current Instruction/Service: CAPE (First) and District Number, Current Instruction/Service: CAPE (Second) if these fields do not apply to the student.				
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>				
<b>Format:</b> Numeric	All Programs Grades PK-12				
<b>Compatibility Requirement:</b>	Workforce Development Education (adult general education and postsecondary vocational education)				
Compatible					
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>				
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">           Dropout Prevention Program Data DB9 11x            Federal/State      Compensatory      Project            Evaluation DB9 18x            Student Demographic Information DB9 13x            Teacher Course DB9 15x            Vocational Teacher Course DB9 24x         </div> <div style="width: 35%;">           Federal/State Indicator Status DB9 22x            Student Course Schedule DB9 14x            Student Transportation DB9 56x            Vocational Student Course Schedule DB9 16x         </div> </div> <div style="text-align: right; margin-top: 10px;">↓</div>				
<b>Data Element Number:</b>	<b>Reported in Survey Periods:</b>				
115325	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9 <div style="text-align: center;"> <input checked="" type="checkbox"/> F   <input checked="" type="checkbox"/> W   <input checked="" type="checkbox"/> S   <input checked="" type="checkbox"/> G   <input checked="" type="checkbox"/> X         </div>				
<b>Revised:</b> 7/1/09	<b>Volume I      Effective: 7/09      Page Number: 84-1</b>				

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July 1, 1995

<b>Element Name:</b> District Number, Reporting District							
<b>Definition/Domain</b>							
<p>The two-digit number for the current school district or other agency which is reporting the incident.</p> <p>See Appendix C: District Name Table.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>01 - 76</b></td> <td>State assigned number for school district or other agency</td> </tr> <tr> <td style="text-align: center;"><b>99</b></td> <td>Other than Florida public school</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>01 - 76</b>	State assigned number for school district or other agency	<b>99</b>	Other than Florida public school
<u>CODE</u>	<u>DEFINITION</u>						
<b>01 - 76</b>	State assigned number for school district or other agency						
<b>99</b>	Other than Florida public school						
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Numeric	All Programs Grades PK-12						
<b>Compatibility Requirement:</b> State Standard							
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
	School Environmental Safety Incident Report DB9 42x						
<b>Data Element Number:</b> 115475	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
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July 1, 1991

<b>Element Name:</b> District Number, Where Credit Earned													
<b>Definition/Domain</b>													
<p>The two-digit number for the district or other agency in which the student earned credit (for permanent record and transcripts).</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: center; width: 30%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>01 – 76, 78-79</b></td> <td>State assigned number for school district or other agency</td> </tr> <tr> <td style="text-align: center;"><b>99</b></td> <td>Florida non-public school or postsecondary school</td> </tr> <tr> <td style="text-align: center;"><b>AL-WY</b></td> <td>Two-character code for out-of-state districts in which the student earned credit. See Appendix H: State Codes.</td> </tr> <tr> <td style="text-align: center;"><b>AA-ZB</b></td> <td>Two-character code for foreign country in which the student earned credit.</td> </tr> <tr> <td></td> <td>See Appendices G: Country Codes, H: State Codes and Q: United States Commonwealth and Territories.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>01 – 76, 78-79</b>	State assigned number for school district or other agency	<b>99</b>	Florida non-public school or postsecondary school	<b>AL-WY</b>	Two-character code for out-of-state districts in which the student earned credit. See Appendix H: State Codes.	<b>AA-ZB</b>	Two-character code for foreign country in which the student earned credit.		See Appendices G: Country Codes, H: State Codes and Q: United States Commonwealth and Territories.
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<b>01 – 76, 78-79</b>	State assigned number for school district or other agency												
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<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>												
<b>Format:</b> Alphanumeric	All Programs Grades PK-12												
<b>Compatibility Requirement:</b> Compatible	Adult Secondary Education Adult Postsecondary Vocational												
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>												
<input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student Course Transcript Information DB9 39x												
<b>Data Element Number:</b> 115625	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9												
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 86-1</b>												

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AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 2003-04  
July 1, 2003

<b>Element Name:</b> District Number, Where Discipline/Referral Action Occurred							
<b>Definition/Domain</b>							
<p>The two-digit number for the current school district or other agency where the student was disciplined one or more times during the school year. The district number will be associated with the corresponding Disciplinary/Referral Action Code.</p> <p>See Appendix C: District Name Table</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>01-76</b></td> <td>State assigned number for school district or other agency.</td> </tr> <tr> <td style="text-align: center;"><b>99</b></td> <td>Other than Florida public school</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>01-76</b>	State assigned number for school district or other agency.	<b>99</b>	Other than Florida public school
<u>CODE</u>	<u>DEFINITION</u>						
<b>01-76</b>	State assigned number for school district or other agency.						
<b>99</b>	Other than Florida public school						
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Numeric	All programs Grade PK-12						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>						
	None						
<b>Data Element Number:</b> 115628	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	Volume I         Effective: 7/09         Page Number: 87-1						

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**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b> <b>District Number, Where Tested</b>					
<b>Definition/Domain</b>					
<p>The two-digit state assigned number for the district or other agency in which the student was enrolled at the time of testing.</p> <p>See Appendix C: District Name Table</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;"><u><b>CODES</b></u></td> <td style="text-align: center;"><u><b>DEFINITION</b></u></td> </tr> <tr> <td style="text-align: center;"><b>01 – 69, 71-75, 78, 79</b></td> <td style="text-align: center;">State assigned number for the school district or other agency.</td> </tr> </table>		<u><b>CODES</b></u>	<u><b>DEFINITION</b></u>	<b>01 – 69, 71-75, 78, 79</b>	State assigned number for the school district or other agency.
<u><b>CODES</b></u>	<u><b>DEFINITION</b></u>				
<b>01 – 69, 71-75, 78, 79</b>	State assigned number for the school district or other agency.				
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>				
<b>Format:</b> Alphanumeric	All Programs Grades PK-12				
<b>Compatibility Requirement:</b> State Standard					
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>				
	Department of Juvenile Justice Student Entry Assessment DB9 53x Department of Juvenile Justice Student Exit Assessment DB9 54x				
<b>Data Element Number:</b>  115635	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9				
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 87-18</b>				

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**Implementation Date:**  
Fiscal Year 2006-07  
July 1, 2006

<b>Element Name</b>	<b>District Number, Zoned School</b>								
<b>Definition/Domain</b>									
<p>The state assigned two-digit number for the Florida school district in which the student's home school is located, as outlined in State Board of Education Rule 6A-1.099822, F.A.C. and pursuant to sections 1008.34(3) and 1008.341, F.S. Home school is defined as the school to which the student would be assigned if he/she were not assigned to an alternative school.</p> <table style="width: 100%; margin-top: 20px;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top;"><b>01 - 67</b></td> <td>School districts assigned a unique number in the state Master School Identification file.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>00</b></td> <td>Not applicable – The student was not in an alternative school during survey week or the student was not assigned to an alternative school instead of the student's home school.</td> </tr> </tbody> </table> <p>Note: This element should be zero filled for survey periods 1, 2, 4, 5, 7 and 9.</p>				<u>CODE</u>	<u>DEFINITION</u>	<b>01 - 67</b>	School districts assigned a unique number in the state Master School Identification file.	<b>00</b>	Not applicable – The student was not in an alternative school during survey week or the student was not assigned to an alternative school instead of the student's home school.
<u>CODE</u>	<u>DEFINITION</u>								
<b>01 - 67</b>	School districts assigned a unique number in the state Master School Identification file.								
<b>00</b>	Not applicable – The student was not in an alternative school during survey week or the student was not assigned to an alternative school instead of the student's home school.								
<b>Length:</b>	2	<b>Grades and Programs Requiring This Data Element:</b>							
<b>Format:</b>	Alphanumeric	Alternative Schools Students, Grades KG-12							
<b>Compatibility Requirement:</b>	State Standard								
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student Demographic Information, DB9 13x								
<b>Data Element Number:</b>									
	115629	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 9							
<b>Revised:</b>	<b>Volume I</b> <span style="margin-left: 50px;"><b>Effective: 7/09</b></span> <span style="float: right;"><b>Page Number: 87-35</b></span>								

**Implementation Date:**  
Fiscal Year 2009-10  
July 1, 2009

<b>Element Name:</b> Dropout Prevention: Actions Taken		<b>**NEW ELEMENT**</b>																																		
<b>Definition/Domain</b>																																				
<p>Actions, reported by the student, that were taken by school personnel in an effort to keep the student enrolled in school.</p> <table border="0"> <thead> <tr> <th align="left"><u>CODE</u></th> <th align="left"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr><td><b>A</b></td><td>Provided student counseling</td></tr> <tr><td><b>B</b></td><td>Scheduled a conference with parent(s), guardian(s), student, and school staff</td></tr> <tr><td><b>C</b></td><td>Discussed and offered options for tutoring</td></tr> <tr><td><b>D</b></td><td>Discussed the consequences of dropping out</td></tr> <tr><td><b>E</b></td><td>Discussed and offered options for continuing education in a different environment (e.g., adult education, home school, virtual school, hospital/homebound program)</td></tr> <tr><td><b>F</b></td><td>Discussed and offered alternative options for graduation (e.g., diploma options, GED Exit Option, GED testing)</td></tr> <tr><td><b>G</b></td><td>Conducted home visits</td></tr> <tr><td><b>H</b></td><td>Referred student to agencies/programs to address problems interfering with school success (e.g., substance abuse counseling, psychological counseling, family counseling)</td></tr> <tr><td><b>I</b></td><td>Discussed and offered participation in a credit recovery course/program</td></tr> <tr><td><b>J</b></td><td>Discussed and offered access to Dropout Prevention Program(s) (e.g., alternative education, disciplinary, teenage parent)</td></tr> <tr><td><b>K</b></td><td>Tracked student progress (by teacher, counselor, social worker, graduation coach, etc.)</td></tr> <tr><td><b>L</b></td><td>Changed or revised course schedule</td></tr> <tr><td><b>M</b></td><td>Implemented intervention contracts (e.g., attendance or behavior)</td></tr> <tr><td><b>N</b></td><td>Student reported that school staff took no action</td></tr> <tr><td><b>O</b></td><td>Other action not included above</td></tr> <tr><td><b>Z</b></td><td>Not Applicable. Student did not drop out of school or did not provide information about actions taken.</td></tr> </tbody> </table>			<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	Provided student counseling	<b>B</b>	Scheduled a conference with parent(s), guardian(s), student, and school staff	<b>C</b>	Discussed and offered options for tutoring	<b>D</b>	Discussed the consequences of dropping out	<b>E</b>	Discussed and offered options for continuing education in a different environment (e.g., adult education, home school, virtual school, hospital/homebound program)	<b>F</b>	Discussed and offered alternative options for graduation (e.g., diploma options, GED Exit Option, GED testing)	<b>G</b>	Conducted home visits	<b>H</b>	Referred student to agencies/programs to address problems interfering with school success (e.g., substance abuse counseling, psychological counseling, family counseling)	<b>I</b>	Discussed and offered participation in a credit recovery course/program	<b>J</b>	Discussed and offered access to Dropout Prevention Program(s) (e.g., alternative education, disciplinary, teenage parent)	<b>K</b>	Tracked student progress (by teacher, counselor, social worker, graduation coach, etc.)	<b>L</b>	Changed or revised course schedule	<b>M</b>	Implemented intervention contracts (e.g., attendance or behavior)	<b>N</b>	Student reported that school staff took no action	<b>O</b>	Other action not included above	<b>Z</b>	Not Applicable. Student did not drop out of school or did not provide information about actions taken.
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<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>																																			
<b>Format:</b> Alphabetic	Dropouts, Grades 06-12																																			
<b>Compatibility Requirement:</b> Compatible																																				
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																																			
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking.</b>	Student End of Year Status DB9 17x																																			
<b>Data Element Number:</b>  115633	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																																			
<b>Revised:</b>	<b>Volume I</b>	<b>Effective: 7/09</b>																																		
<b>Page Number: 87-100</b>																																				

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**Implementation Date:**  
Fiscal Year 1988-89  
July 1, 1988

<b>Element Name:</b> <b>Dropout Prevention: GED Exit Option Test Results</b>									
<b>Definition/Domain</b>									
<p>A one-character code to indicate the status of a student participating in the GED Exit Option Model as approved by the American Council on Education.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td><b>P</b></td> <td>The student took the GED Tests and passed</td> </tr> <tr> <td><b>F</b></td> <td>The student took the GED Tests and failed</td> </tr> <tr> <td><b>Z</b></td> <td>Not applicable</td> </tr> </tbody> </table> <p>Note: Students receiving a code of P for GED Exit Option Test Results must receive one of the following for Diploma Type:</p> <p>W10 (Any student participating in the GED Exit Option Model who passed the GED Tests and the Graduation Test and was awarded a standard high school diploma.)</p> <p style="text-align: center;">Or</p> <p>WGA (Any student participating in the GED Exit Option Model who passed the GED Tests and an alternate assessment and was awarded a standard high school diploma.)</p> <p style="text-align: center;">Or</p> <p>WGD (Any student participating in the GED Exit Option Model who passed the GED Tests, but did not pass the Graduation Test and was awarded a State of Florida diploma.)</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>P</b>	The student took the GED Tests and passed	<b>F</b>	The student took the GED Tests and failed	<b>Z</b>	Not applicable
<u>CODE</u>	<u>DEFINITION</u>								
<b>P</b>	The student took the GED Tests and passed								
<b>F</b>	The student took the GED Tests and failed								
<b>Z</b>	Not applicable								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	Grades 9-12								
<b>Compatibility Requirement:</b> Compatible									
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
	Student End of Year Status DB9 17x								
<b>Data Element Number:</b>  115657	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9								
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 88-1</b>								



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**Implementation Date:**  
Fiscal Year 1992-93  
July 1, 1992

<b>Element Name:</b> <b>Dropout Prevention/Juvenile Justice Outcomes</b>																																							
<b>Definition/Domain</b>																																							
<p>A set of codes which indicate minimum outcomes on <u>each</u> Dropout Prevention program at each school as described below:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 15%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td colspan="2"><b>Educational Alternatives (Dropout Prevention Program Code U)</b></td> </tr> <tr> <td style="text-align: center;">Y</td> <td>Improvement in academic performance</td> </tr> <tr> <td style="text-align: center;">D</td> <td>Improvement in attendance</td> </tr> <tr> <td style="text-align: center;">N</td> <td>No improvement in academic performance/attendance</td> </tr> <tr> <td></td> <td>(Up to two codes apply)</td> </tr> <tr> <td colspan="2"><b>Teenage Parent (Dropout Prevention Program Code P)</b></td> </tr> <tr> <td style="text-align: center;">Y</td> <td>Improvement in parenting skills</td> </tr> <tr> <td style="text-align: center;">N</td> <td>No improvement in parenting skills</td> </tr> <tr> <td style="text-align: center;">P</td> <td>Previously assessed and reported</td> </tr> <tr> <td style="text-align: center;">Z</td> <td>Not assessed or not applicable</td> </tr> <tr> <td></td> <td>(Only one code applies)</td> </tr> <tr> <td colspan="2"><b>Disciplinary (Dropout Prevention Program Code A)</b></td> </tr> <tr> <td style="text-align: center;">E</td> <td>Decrease in number of expulsions</td> </tr> <tr> <td style="text-align: center;">S</td> <td>Decrease in number of suspensions</td> </tr> <tr> <td style="text-align: center;">R</td> <td>Decrease in number of disciplinary referrals</td> </tr> <tr> <td style="text-align: center;">N</td> <td>No decrease in disciplinary action(s)</td> </tr> <tr> <td style="text-align: center;">T</td> <td>Continued progress or completed transition plan</td> </tr> <tr> <td></td> <td>(Up to three codes apply)</td> </tr> </tbody> </table> <p style="text-align: center; margin-top: 20px;"><b>CONTINUED ON NEXT PAGE</b></p>		<u>CODE</u>	<u>DEFINITION</u>	<b>Educational Alternatives (Dropout Prevention Program Code U)</b>		Y	Improvement in academic performance	D	Improvement in attendance	N	No improvement in academic performance/attendance		(Up to two codes apply)	<b>Teenage Parent (Dropout Prevention Program Code P)</b>		Y	Improvement in parenting skills	N	No improvement in parenting skills	P	Previously assessed and reported	Z	Not assessed or not applicable		(Only one code applies)	<b>Disciplinary (Dropout Prevention Program Code A)</b>		E	Decrease in number of expulsions	S	Decrease in number of suspensions	R	Decrease in number of disciplinary referrals	N	No decrease in disciplinary action(s)	T	Continued progress or completed transition plan		(Up to three codes apply)
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<b>Teenage Parent (Dropout Prevention Program Code P)</b>																																							
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E	Decrease in number of expulsions																																						
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<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b>																																						
<b>Format:</b> Alphanumeric	Dropout Prevention Programs Grades 4-12																																						
<b>Compatibility Requirement:</b> Compatible																																							
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>																																						
<b>Data Element Number:</b>  115664	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																																						
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<b>Implementation Date:</b> Fiscal Year 1991-92 July 1, 1991
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<b>Element Name: Dropout Prevention/Juvenile Justice Outcomes (Continued)</b>	
<b>Definition/Domain (Continued)</b>	
<u>CODE</u>	<u>DEFINITION</u>
	<b>Education Services in Department of Juvenile Justice (DJJ) Programs (Code D)</b>
<b>A</b>	Received academic services
<b>V</b>	Received vocational services
<b>W</b>	Received academic and vocational services
<b>X</b>	Has integrated educational treatment plan
<b>Y</b>	Has integrated transition plan
	(Up to three codes apply)
	Note: Students in DJJ programs receiving academic <b>or</b> vocational services, the corresponding code A or V should be selected. Students in DJJ programs receiving academic services <b>and</b> vocational services, the W code should be selected.
<div>Revised:</div> <div>Volume I</div> <div>Effective: 7/09</div> <div>Page Number: 89-2</div>	

**FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATA BASE REQUIREMENTS  
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 1992-93  
July 1, 1992

<b>Element Name:</b> <b>Dropout Prevention/Juvenile Justice Placement Reasons</b>			
<b>Definition/Domain</b>			
<p>A set of codes which indicate the allowable reasons for the student's placement in <b>each</b> Dropout Prevention program at <b>each</b> school. Codes consist of one character fields which may occur a maximum of five times. At least one placement reason code is required. Codes for allowable placement reasons in Dropout Prevention programs are as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><u>CODE</u>      <u>DEFINITION</u></p> <p style="text-align: center;"><b>Educational Alternatives</b></p> <p><b>A</b>      Retained in grade</p> <p><b>B</b>      Academically unsuccessful</p> <p><b>C</b>      Attendance/tardiness problems</p> <p><b>N</b>      Habitual Truancy</p>   <p style="text-align: center;"><b>Teenage Parent</b></p> <p><b>E</b>      Expectant parent</p> <p><b>F</b>      Parent</p> <p><b>G</b>      Child</p>   <p style="text-align: center;"><b>Education Services in the Department of Juvenile Justice Programs</b></p> <p><b>Z</b>      Not applicable</p> <p> *Note:      For Disciplinary Programs, code I should be used for students who are expelled and then offered an alternative placement.</p> </td> <td style="width: 50%; vertical-align: top;"> <p><u>CODE</u>      <u>DEFINITION</u></p> <p style="text-align: center;"><b>Disciplinary</b></p> <p><b>H</b>      Suspension(s)</p> <p><b>I</b>      Alternative Placement*</p> <p><b>J</b>      Disciplinary referral(s)</p> <p><b>T</b>      Transition from Department of Juvenile Justice</p> </td> </tr> </table>		<p><u>CODE</u>      <u>DEFINITION</u></p> <p style="text-align: center;"><b>Educational Alternatives</b></p> <p><b>A</b>      Retained in grade</p> <p><b>B</b>      Academically unsuccessful</p> <p><b>C</b>      Attendance/tardiness problems</p> <p><b>N</b>      Habitual Truancy</p> <p style="text-align: center;"><b>Teenage Parent</b></p> <p><b>E</b>      Expectant parent</p> <p><b>F</b>      Parent</p> <p><b>G</b>      Child</p> <p style="text-align: center;"><b>Education Services in the Department of Juvenile Justice Programs</b></p> <p><b>Z</b>      Not applicable</p> <p> *Note:      For Disciplinary Programs, code I should be used for students who are expelled and then offered an alternative placement.</p>	<p><u>CODE</u>      <u>DEFINITION</u></p> <p style="text-align: center;"><b>Disciplinary</b></p> <p><b>H</b>      Suspension(s)</p> <p><b>I</b>      Alternative Placement*</p> <p><b>J</b>      Disciplinary referral(s)</p> <p><b>T</b>      Transition from Department of Juvenile Justice</p>
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<b>Length:</b> 5	<b>Grades and Programs Requiring This Data Element:</b>		
<b>Format:</b> Alphanumeric	Dropout Prevention Programs Grades PK-12		
<b>Compatibility Requirement:</b> Compatible			
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>		
<b>Data Element Number:</b>  115666	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9		
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 90-1</b>		

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**Implementation Date:**  
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July 1, 1993

<b>Element Name:</b> <b>Dropout Prevention/Juvenile Justice Programs</b>											
<b>Definition/Domain</b>											
<p>A code indicating the type of program(s) in which the student participated.</p> <p>Note: In surveys 2 and 3 the student should be in the program during survey week to be reported. Also, in surveys 2 and 3 only one code is reported. Codes R and E take priority because they are used to identify the proper status of students in the school grading system. In survey 5, report students who were served at anytime during the school year and, for students participating in more than one program, record the code for <b>each</b> program at <b>each</b> school in which the student participates.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top; padding-top: 10px;"> <b>U</b>    <div style="display: inline-block; width: 20px; height: 20px; background-color: black; transform: rotate(45deg); margin-left: 10px;"></div> </td> <td style="vertical-align: top; padding-top: 10px;"> <b>Educational Alternative Programs:</b>            Educational programs which are designed to offer variations of traditional instructional programs and strategies for the purpose of increasing the likelihood that students who are unmotivated or unsuccessful in traditional programs remain in school and obtain a high school diploma or its equivalent. This includes students who are in At-Risk programs. This code does not apply to students who are participating in this program as a retrieved dropout - use code R for these students.         </td> </tr> <tr> <td colspan="2" style="padding-top: 10px;"> <p>Note: Examples of Educational Alternative Programs include but are not limited to: course modifications, credit recovery, integrated curriculum, alternative curriculum, flexible schedules and self paced curriculum. Typically alternative education programs apply alternative strategies that lead to improvement in academic performance, student attendance or student behaviors.</p> </td> </tr> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>R</b></td> <td style="vertical-align: top; padding-top: 10px;"> <b>Dropout Retrieval Programs:</b>            Alternative programs serving students who have officially been designated as dropouts.         </td> </tr> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>A</b></td> <td style="vertical-align: top; padding-top: 10px;"> <b>Disciplinary Programs:</b>            Programs designed to provide intervention for students who are disruptive in the traditional school environment. Note: This may include in-school suspension programs. This code does not apply to students who have been assigned to this program as an alternative to expulsion – use code E for these students.         </td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>U</b>   <div style="display: inline-block; width: 20px; height: 20px; background-color: black; transform: rotate(45deg); margin-left: 10px;"></div>	<b>Educational Alternative Programs:</b> Educational programs which are designed to offer variations of traditional instructional programs and strategies for the purpose of increasing the likelihood that students who are unmotivated or unsuccessful in traditional programs remain in school and obtain a high school diploma or its equivalent. This includes students who are in At-Risk programs. This code does not apply to students who are participating in this program as a retrieved dropout - use code R for these students.	<p>Note: Examples of Educational Alternative Programs include but are not limited to: course modifications, credit recovery, integrated curriculum, alternative curriculum, flexible schedules and self paced curriculum. Typically alternative education programs apply alternative strategies that lead to improvement in academic performance, student attendance or student behaviors.</p>		<b>R</b>	<b>Dropout Retrieval Programs:</b> Alternative programs serving students who have officially been designated as dropouts.	<b>A</b>	<b>Disciplinary Programs:</b> Programs designed to provide intervention for students who are disruptive in the traditional school environment. Note: This may include in-school suspension programs. This code does not apply to students who have been assigned to this program as an alternative to expulsion – use code E for these students.
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<b>Length:</b>	1										
<b>Format:</b>	Alphabetic										
<b>Compatibility Requirement:</b>	State Standard										
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>										
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Dropout Prevention Program Data DB9 11x Federal/State Indicator Status DB9 22x										
<b>Data Element Number:</b>											
115680											
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9											
<b>Revised:</b> 7/1/09	<b>Volume I</b> <b>Effective:</b> 7/09 <b>Page Number:</b> 91-1										

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AUTOMATED STUDENT DATA ELEMENTS**

<b>Implementation Date:</b> Fiscal Year 1993-94 July 1, 1993
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<b>Element Name: Dropout Prevention/Juvenile Justice Programs</b>	
<b>Definition/Domain</b>	
<u>CODE</u>	<u>DEFINITION</u>
<b>E</b>	<b>Alternative to Expulsion Programs:</b> Programs designed for students who are subject to district school board policies for expulsion for repeated or serious offenders.
<b>P</b>	<b>Teenage Parent Programs:</b> Educational programs which are designed to provide a specialized curriculum and other services to meet the needs of students who are pregnant, students who are parents or babies of TAP students.
<b>D</b>	<b>Education Services in Department of Juvenile Justice Programs:</b> Educational programs provided to students participating in Department of Juvenile Justice prevention (diversion), detention, commitment programs, and Children In Need of Services (truant, ungovernable, and runaway) and other rehabilitation programs.
<b>N</b>	<b>Non-School Institution for Neglected or Delinquent Students</b> Student resides in a non-school institution for neglected or delinquent students as defined in Title I, Parts A and D of the Elementary and Secondary Education Act, as amended by Public Law 107-110. See the element Institution Number, Neglected /Delinquent for additional information.
<b>Z</b>	<b>Not Applicable.</b> Report code Z on the Federal/State Indicator record for all students in Survey Period 5.
<div> <div>Revised: 7/1/09</div> <div>Volume I</div> <div>Effective: 7/09</div> <div>Page Number: 91-2</div> </div>	

**Implementation Date:**  
Fiscal Year 1992-93  
July 1, 1992

<b>Element Name:</b> Dropout Prevention Length of Prescribed Program									
<b>Definition/Domain</b>									
<p>The length (in school days) of the student's prescribed enrollment within each Dropout Prevention program at each school. In DJJ programs, the length of the prescribed program equals the length of adjudication. If a participant in a DJJ program is not adjudicated, then this data element does not apply. Code 000 for students in non-school institutions for neglected or delinquent students if there is no prescribed program length.</p> <p>Example:</p> <table border="0"> <tr> <td>180</td> <td>The student was placed in an Educational Alternatives program for the full school year (180 days).</td> </tr> <tr> <td>090</td> <td>The student was placed in a Teenage Parent program for the second semester (90 days).</td> </tr> <tr> <td>014</td> <td>The student was placed in a Disciplinary program for 14 days.</td> </tr> <tr> <td>000</td> <td>The student was committed to a Detention Facility, but not adjudicated a or student in a non-school institution for neglected or delinquent students and was not in a Dropout Prevention Program.</td> </tr> </table>		180	The student was placed in an Educational Alternatives program for the full school year (180 days).	090	The student was placed in a Teenage Parent program for the second semester (90 days).	014	The student was placed in a Disciplinary program for 14 days.	000	The student was committed to a Detention Facility, but not adjudicated a or student in a non-school institution for neglected or delinquent students and was not in a Dropout Prevention Program.
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000	The student was committed to a Detention Facility, but not adjudicated a or student in a non-school institution for neglected or delinquent students and was not in a Dropout Prevention Program.								
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b> Dropout Prevention/Juvenile Justice Programs Grades PK-12								
<b>Format:</b> Numeric									
<b>Compatibility Requirement:</b> Compatible									
<b>Use Types:</b> <input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b> Dropout Prevention Program Data DB9 11x								
<b>Data Element Number:</b> 115660									
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9									
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 92-1</b>								

**Implementation Date:**  
Fiscal Year 1992-93  
July 1, 1992

<b>Element Name:</b> Dropout Prevention Length of Program Participation					
<b>Definition/Domain</b>					
<p>The length (in school days) of the student's actual participation (attendance) in each Dropout Prevention program at each school. For students in non-school institutions for neglected or delinquent students, this is the student's actual length of stay, in school days, at the non-school institution</p> <p>Example:</p> <table border="0"> <tr> <td style="padding-right: 20px;">166</td> <td>The student participated in an Educational Alternative program for 166 school days.</td> </tr> <tr> <td>085</td> <td>The student resided at a non-school institution for neglected students 85 school days.</td> </tr> </table>		166	The student participated in an Educational Alternative program for 166 school days.	085	The student resided at a non-school institution for neglected students 85 school days.
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<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b> Dropout Prevention/Juvenile Justice Programs Grades PK-12				
<b>Format:</b> Numeric					
<b>Compatibility Requirement:</b> Compatible					
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>				
	Dropout Prevention Program Data DB9 11x				
<b>Data Element Number:</b> 115662	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9				
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 93-1</b>				

**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b>	<b>Dropout Prevention: Possible Influences</b>																								
<b>Definition/Domain</b>																									
<p>Responses of students who dropped out of school to the survey question, "What would have improved your chances of staying in school?"</p> <p>Allowable codes are:</p> <table border="1"> <thead> <tr> <th><u>CODE</u></th><th><u>DEFINITION</u></th></tr> </thead> <tbody> <tr> <td><b>A</b></td><td>Opportunities for real-world learning (internships, service learning)</td></tr> <tr> <td><b>B</b></td><td>Better teachers</td></tr> <tr> <td><b>C</b></td><td>Smaller Classes</td></tr> <tr> <td><b>D</b></td><td>More individualized instruction</td></tr> <tr> <td><b>E</b></td><td>Better communications with teachers</td></tr> <tr> <td><b>F</b></td><td>Better communications with parents</td></tr> <tr> <td><b>G</b></td><td>Increased parental involvement</td></tr> <tr> <td><b>H</b></td><td>Less freedom and more supervision from parents</td></tr> <tr> <td><b>I</b></td><td>Less freedom and more supervision from school officials</td></tr> <tr> <td><b>Z</b></td><td>Not Applicable. Student did not drop out of school or did not complete the survey.</td></tr> </tbody> </table>				<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	Opportunities for real-world learning (internships, service learning)	<b>B</b>	Better teachers	<b>C</b>	Smaller Classes	<b>D</b>	More individualized instruction	<b>E</b>	Better communications with teachers	<b>F</b>	Better communications with parents	<b>G</b>	Increased parental involvement	<b>H</b>	Less freedom and more supervision from parents	<b>I</b>	Less freedom and more supervision from school officials	<b>Z</b>	Not Applicable. Student did not drop out of school or did not complete the survey.
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<b>Length:</b>	1	<b>Grades and Programs Requiring This Data Element:</b>																							
<b>Format:</b>	Alphabetic	Students who Dropped Out of School, Grades KG-12																							
<b>Compatibility Requirement:</b>	Compatible																								
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																								
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student End of Year Status DB9 17x																								
<b>Data Element Number:</b>																									
115683	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																								
<b>Revised:</b>	<b>Volume I</b>	<b>Effective: 7/09</b>	<b>Page Number: 93-50</b>																						



**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b> Dropout Prevention: Primary Reason for Dropping Out	
<b>Definition/Domain</b>	
Primary reason provided by the student for deciding to drop out of school.	
<u>CODE</u>	<u>DEFINITION</u>
A	Classes were not interesting/bored
B	Missed too many days and could not catch up
C	Did not like school
D	Failing classes/could not keep up with school work
E	Illness
F	Became a parent or pregnant
G	Getting married or currently married
H	Feeling of not belonging
I	Suspended from school often
J	Expelled from school
K	Student-teacher conflict
L	Employment - have to work full time
M	Friends dropped out
N	Failed FCAT
O	Intimidated, threatened or bullied
P	Migrant
Q	Homeless
R	Family Problems
S	Other
Z	Not Applicable. Student did not drop out of school or did not provide information about the reason for dropping out.
<b>Length:</b>	1
<b>Format:</b>	Alphabetic
<b>Compatibility Requirement:</b>	Compatible
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b>	Student End of Year Status DB9 17x
<input checked="" type="checkbox"/> <b>Local Accountability</b>	
<input type="checkbox"/> <b>F.A.S.T.E.R.</b>	
<input type="checkbox"/> <b>Migrant Tracking.</b>	
<b>Data Element Number:</b>	
115728	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 93-75</b>

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<b>Element Name:</b> <b>Dropout Prevention: Secondary Reason for Dropping Out</b>																																											
<b>Definition/Domain</b>																																											
<p>Secondary reason provided by the student for deciding to drop out of school.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr><td><b>A</b></td><td>Classes were not interesting/bored</td></tr> <tr><td><b>B</b></td><td>Missed too many days and could not catch up</td></tr> <tr><td><b>C</b></td><td>Did not like school</td></tr> <tr><td><b>D</b></td><td>Failing classes/could not keep up with school work</td></tr> <tr><td><b>E</b></td><td>Illness</td></tr> <tr><td><b>F</b></td><td>Became a parent or pregnant</td></tr> <tr><td><b>G</b></td><td>Getting married or currently married</td></tr> <tr><td><b>H</b></td><td>Feeling of not belonging</td></tr> <tr><td><b>I</b></td><td>Suspended from school often</td></tr> <tr><td><b>J</b></td><td>Expelled from school</td></tr> <tr><td><b>K</b></td><td>Student-teacher conflict</td></tr> <tr><td><b>L</b></td><td>Employment - have to work full time</td></tr> <tr><td><b>M</b></td><td>Friends dropped out</td></tr> <tr><td><b>N</b></td><td>Failed FCAT</td></tr> <tr><td><b>O</b></td><td>Intimidated, threatened or bullied</td></tr> <tr><td><b>P</b></td><td>Migrant</td></tr> <tr><td><b>Q</b></td><td>Homeless</td></tr> <tr><td><b>R</b></td><td>Family Problems</td></tr> <tr><td><b>S</b></td><td>Other</td></tr> <tr><td><b>Z</b></td><td>Not Applicable. Student did not drop out of school or did not provide a secondary reason for dropping out.</td></tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	Classes were not interesting/bored	<b>B</b>	Missed too many days and could not catch up	<b>C</b>	Did not like school	<b>D</b>	Failing classes/could not keep up with school work	<b>E</b>	Illness	<b>F</b>	Became a parent or pregnant	<b>G</b>	Getting married or currently married	<b>H</b>	Feeling of not belonging	<b>I</b>	Suspended from school often	<b>J</b>	Expelled from school	<b>K</b>	Student-teacher conflict	<b>L</b>	Employment - have to work full time	<b>M</b>	Friends dropped out	<b>N</b>	Failed FCAT	<b>O</b>	Intimidated, threatened or bullied	<b>P</b>	Migrant	<b>Q</b>	Homeless	<b>R</b>	Family Problems	<b>S</b>	Other	<b>Z</b>	Not Applicable. Student did not drop out of school or did not provide a secondary reason for dropping out.
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<b>Format:</b> Alphabetic	All Programs, Grades KG-12																																										
<b>Compatibility Requirement:</b>  Compatible																																											
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																																										
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student End of Year Status DB9 17x																																										
<b>Data Element Number:</b>  115749	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																																										
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 93-100</b>																																										

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<b>Implementation Date:</b> Fiscal Year 1991-92 July 1, 1991
--

<b>Element Name:</b> <b>Dropout Prevention Program Enrollment Date</b>	
<b>Definition/Domain</b>	
<p>The date on which the student was first enrolled in <u>each</u> Dropout Prevention program within each school in accordance with Rule 6A-6.0521, FAC. For students enrolled in more than one Dropout Prevention program, track the enrollment date for each program within each school. For students in non-school institutions for neglected or delinquent students report the student's date of entry into the non-school institution.</p> <p style="text-align: center;"><b>MMDDYYYY</b>              Example: 10051985</p>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	Dropout Prevention/Juvenile Justice Programs, Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Dropout Prevention Program Data DB9 11x
<b>Data Element Number:</b>  115675	
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 94-1</b>

**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name:</b> Dropout Prevention Program Withdrawal Date	
<b>Definition/Domain</b>	
<p>The <u>last</u> date on which the student officially withdrew or was dismissed from <u>each</u> Dropout Prevention program within each school. For students enrolled in more than one Dropout Prevention program, track the withdrawal date for each program. For students in non-school institutions for neglected or delinquent students report the student's date of exit from the non-school institution.</p> <p><b>MMDDYYYY</b>      Example: 12201985</p>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b> Dropout Prevention/Juvenile Justice Programs, Grades PK-12
<b>Format:</b> Alphanumeric	
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>
	Dropout Prevention Program Data DB9 11x
<b>Data Element Number:</b> 115685	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 95-1</b>

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**Implementation Date:**  
Fiscal Year 1996-97  
July 1, 1996

<b>Element Name:</b> <b>Dropout Prevention Student Support and Assistance Component</b>							
<b>Definition/Domain</b>							
<p>A one character indicator as to whether a student is participating in the Student Support and Assistance Component.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding-top: 10px;"><b>Y</b></td> <td style="padding-top: 10px;">Yes, the student is a participant in the Student Support and Assistance Component.</td> </tr> <tr> <td style="text-align: center; padding-top: 10px;"><b>Z</b></td> <td style="padding-top: 10px;">Not applicable</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	Yes, the student is a participant in the Student Support and Assistance Component.	<b>Z</b>	Not applicable
<u>CODE</u>	<u>DEFINITION</u>						
<b>Y</b>	Yes, the student is a participant in the Student Support and Assistance Component.						
<b>Z</b>	Not applicable						
<b>Length:</b>	1						
<b>Format:</b>	Alphabetic						
<b>Compatibility Requirement:</b>	Compatible						
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>Grades and Programs Requiring This Data Element:</b>						
	Dropout Prevention Programs Grades 4-12						
<b>Data Element Number:</b>  <div style="text-align: center;">115770</div>	<b>State Reporting Formats Requiring This Data Element:</b>						
	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 96-1</b>						

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**Implementation Date:**  
Fiscal Year 2006-07  
July 1, 2006

<b>Element Name:</b>	<b>Drug Description</b>										
<b>Definition/Domain</b>											
<p>The type of drug involved in a school environmental safety incident.</p> <table style="margin-left: auto; margin-right: auto; border: none;"> <thead> <tr> <th style="text-align: left; padding-right: 20px;"><u>CODE</u></th> <th><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>M</b></td> <td>Marijuana/Hashish/Other Cannibinoids</td> </tr> <tr> <td style="text-align: center;"><b>O</b></td> <td>Other</td> </tr> <tr> <td style="text-align: center;"><b>Z</b></td> <td>Not Applicable. No drugs were involved in this incident.</td> </tr> </tbody> </table> <p style="margin-top: 40px;">NOTE: See Appendix P for additional information concerning drug descriptions.</p>				<u>CODE</u>	<u>DEFINITION</u>	<b>M</b>	Marijuana/Hashish/Other Cannibinoids	<b>O</b>	Other	<b>Z</b>	Not Applicable. No drugs were involved in this incident.
<u>CODE</u>	<u>DEFINITION</u>										
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<b>O</b>	Other										
<b>Z</b>	Not Applicable. No drugs were involved in this incident.										
<b>Length:</b>	1	<b>Grades and Programs Requiring This Data Element:</b>									
<b>Format:</b>	Alphanumeric	All Programs Grades PK-12									
<b>Compatibility Requirement:</b>	Compatible										
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>		<b>State Reporting Formats Requiring This Data Element:</b>									
		School Environmental Safety Incident Report DB9 42x									
<b>Data Element Number:</b>				<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9							
115802											
<b>Revised:</b>	Volume I	Effective: 7/09	Page Number: 97-1								

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**Implementation Date:**  
Fiscal Year 1997-98  
July 1, 1997

<b>Element Name: Dual Enrollment Indicator</b>													
<b>Definition/Domain</b>													
<p>A one character field that describes the type of dual enrollment in which the secondary student is engaged for the course or program being reported as per Section 1007.271, Florida Statutes. The dual enrollment program is the enrollment of an eligible secondary student or home education student in a postsecondary course creditable toward high school completion and a career certificate or an associate or baccalaureate degree. Note that a student can be both academically and vocationally dually enrolled at the same time.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"><b>A</b></td> <td>Academic dual enrollment. Includes students working toward A.A., B.A. and B.S. degrees in community colleges and universities who are enrolled part-time in postsecondary classes.</td> </tr> <tr> <td style="vertical-align: top;"><b>B</b></td> <td>Vocational college credit dual enrollment. Includes students working toward an A.A.S. or A.S. degree, an A.T.D., or working in a college credit certificate program.</td> </tr> <tr> <td style="vertical-align: top;"><b>C</b></td> <td>Vocational certificate dual enrollment. Includes students working in a postsecondary adult vocational program at a school district institution or a community college designated area center.</td> </tr> <tr> <td style="vertical-align: top;"><b>E</b></td> <td>Early admission student. Includes students who are working toward a high school diploma and are enrolled full-time at a postsecondary institution.</td> </tr> <tr> <td style="vertical-align: top;"><b>Z</b></td> <td>Not Applicable. Includes all postsecondary students, grades 30 and 31, and all secondary students not dually enrolled.</td> </tr> </tbody> </table> <p>Additional information on Dual Enrollment is available in section 1007.271, Florida Statutes and at <a href="http://www.facts.org/pdf_sw/DOEHandbook_2006-2007.pdf">http://www.facts.org/pdf_sw/DOEHandbook_2006-2007.pdf</a>.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	Academic dual enrollment. Includes students working toward A.A., B.A. and B.S. degrees in community colleges and universities who are enrolled part-time in postsecondary classes.	<b>B</b>	Vocational college credit dual enrollment. Includes students working toward an A.A.S. or A.S. degree, an A.T.D., or working in a college credit certificate program.	<b>C</b>	Vocational certificate dual enrollment. Includes students working in a postsecondary adult vocational program at a school district institution or a community college designated area center.	<b>E</b>	Early admission student. Includes students who are working toward a high school diploma and are enrolled full-time at a postsecondary institution.	<b>Z</b>	Not Applicable. Includes all postsecondary students, grades 30 and 31, and all secondary students not dually enrolled.
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<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>												
<b>Format:</b> Alphanumeric	Dual Enrollment, Grades 9-12												
<b>Compatibility Requirement:</b> Compatible													
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>												
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student Course DB9 14x WDIS Student Course Schedule DB9 47x												
<b>Data Element Number:</b> 115835	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X <input type="checkbox"/>												
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**Implementation Date:**  
Fiscal Year 1998-99  
July 1, 1998

<b>Element Name: Economically Disadvantaged</b>											
<b>Definition/Domain</b>											
<p>Indicate whether the vocational or adult general education student, for this course, qualifies under one or more of the following categories of economic disadvantage. Enter as many responses as are correct.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>F</b></td> <td style="padding-top: 10px;">Meets the <u>funding</u> definition requirements for inclusion in the calculations of the distribution formula for the Carl D. Perkins postsecondary adult federal vocational funds. The student is an adult vocational job preparatory enrollee <u>AND</u> is a recipient of or a participant in one or more of the following programs: Student Education Opportunity Grant, programs assisted under the Job Training Partnership Act, Workstudy or Pell Grant.</td> </tr> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>P</b></td> <td style="padding-top: 10px;">Meets the <u>program</u> definition of the economically disadvantaged student under the Carl D. Perkins federal vocational act. The student meets the disadvantaged criteria <u>AND</u> the special services and assistance requirements of the federal vocational law. "Economic disadvantaged" means individuals (other than individuals with disabilities) who have economic disadvantages and who require special services and assistance in order to succeed in vocational education programs. This includes individuals who are members of economically disadvantaged families. The term "economically disadvantaged family or individual" means such families or individuals who are determined to be low income according to the latest available data from the Department of Commerce (PL 101-392, the Carl D. Perkins Vocational and Applied Technology Education Act Amendments of 1990).</td> </tr> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>O</b></td> <td style="padding-top: 10px;">Does <u>NOT</u> meet either of the above descriptions, but is a vocational or adult general education student classified as economically disadvantaged under other federal or state definitions.</td> </tr> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>Z</b></td> <td style="padding-top: 10px;">Not applicable</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>F</b>	Meets the <u>funding</u> definition requirements for inclusion in the calculations of the distribution formula for the Carl D. Perkins postsecondary adult federal vocational funds. The student is an adult vocational job preparatory enrollee <u>AND</u> is a recipient of or a participant in one or more of the following programs: Student Education Opportunity Grant, programs assisted under the Job Training Partnership Act, Workstudy or Pell Grant.	<b>P</b>	Meets the <u>program</u> definition of the economically disadvantaged student under the Carl D. Perkins federal vocational act. The student meets the disadvantaged criteria <u>AND</u> the special services and assistance requirements of the federal vocational law. "Economic disadvantaged" means individuals (other than individuals with disabilities) who have economic disadvantages and who require special services and assistance in order to succeed in vocational education programs. This includes individuals who are members of economically disadvantaged families. The term "economically disadvantaged family or individual" means such families or individuals who are determined to be low income according to the latest available data from the Department of Commerce (PL 101-392, the Carl D. Perkins Vocational and Applied Technology Education Act Amendments of 1990).	<b>O</b>	Does <u>NOT</u> meet either of the above descriptions, but is a vocational or adult general education student classified as economically disadvantaged under other federal or state definitions.	<b>Z</b>	Not applicable
<u>CODE</u>	<u>DEFINITION</u>										
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<b>Z</b>	Not applicable										
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<b>Format:</b>	Alphanumeric										
<b>Compatibility Requirement:</b>	Compatible										
<b>Use Types:</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"> <input type="checkbox"/> State Report  <input checked="" type="checkbox"/> Local Accountability  <input type="checkbox"/> F.A.S.T.E.R.  <input type="checkbox"/> Migrant Tracking                 </td> <td style="width: 70%;"><b>State Reporting Formats Requiring This Data Element:</b></td> </tr> <tr> <td style="height: 100px;"></td> <td></td> </tr> </table>	<input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>								
<input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>										
<b>Data Element Number:</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">116150</td> <td style="width: 40%;"> <b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9  <input type="checkbox"/> F <input type="checkbox"/> W <input type="checkbox"/> S                 </td> </tr> </table>	116150	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input type="checkbox"/> F <input type="checkbox"/> W <input type="checkbox"/> S								
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<b>Revised:</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;">Volume I</td> <td style="width: 33%; text-align: center;">Effective: 7/09</td> <td style="width: 33%; text-align: center;">Page Number: 101-1</td> </tr> </table>	Volume I	Effective: 7/09	Page Number: 101-1							
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**Implementation Date:**  
Fiscal Year 2004-05  
July 1, 2004

<b>Element Name:</b> Educational Choice											
<b>Definition/Domain</b>											
<p>The <b>primary</b> type of educational choice option, if any, that applies to the student's enrollment in the reported School Number, Current Enrollment.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 10%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>A</b></td> <td style="vertical-align: top; padding-top: 10px;"> <p>Controlled Open Enrollment (Public School Parental Choice) – s. 1002.31(1), F.S., a public education delivery system that allows school districts to make student school assignments using parents' indicated preferential school choice as a significant factor.</p> <p><b>Note:</b> This option does not require the district to provide transportation. A lottery procedure may be used by the school district to determine student assignment.</p> </td> </tr> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>B</b></td> <td style="vertical-align: top; padding-top: 10px;"> <p>Special Program (Public School Parental Choice) – s. 1002.31(2), F.S., programs such as magnet, alternative school, special program, Advanced Placement, Advanced International Certificate, International Baccalaureate, A Business-Community (ABC) school and others including the New World School of the Arts (District 13, School 7901) as specified in section 1002.35, F.S.</p> </td> </tr> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>C</b></td> <td style="vertical-align: top; padding-top: 10px;"> <p>Choice with Transportation - Transfer from a Title I school that failed to make Adequate Yearly Progress for three or more consecutive years – Title I, Sec. 1116, ESEA.</p> <p><b>Note:</b> This option <b>must</b> include transportation for all eligible students. If demand for transportation exceeds available funds, the district must prioritize transportation to the lowest achieving of the low-income students. PK students are not eligible students.</p> </td> </tr> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>D</b></td> <td style="vertical-align: top; padding-top: 10px;"> <p>Transfer from a Persistently Dangerous School - Title IX, Sec. 9532, ESEA.</p> </td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	<p>Controlled Open Enrollment (Public School Parental Choice) – s. 1002.31(1), F.S., a public education delivery system that allows school districts to make student school assignments using parents' indicated preferential school choice as a significant factor.</p> <p><b>Note:</b> This option does not require the district to provide transportation. A lottery procedure may be used by the school district to determine student assignment.</p>	<b>B</b>	<p>Special Program (Public School Parental Choice) – s. 1002.31(2), F.S., programs such as magnet, alternative school, special program, Advanced Placement, Advanced International Certificate, International Baccalaureate, A Business-Community (ABC) school and others including the New World School of the Arts (District 13, School 7901) as specified in section 1002.35, F.S.</p>	<b>C</b>	<p>Choice with Transportation - Transfer from a Title I school that failed to make Adequate Yearly Progress for three or more consecutive years – Title I, Sec. 1116, ESEA.</p> <p><b>Note:</b> This option <b>must</b> include transportation for all eligible students. If demand for transportation exceeds available funds, the district must prioritize transportation to the lowest achieving of the low-income students. PK students are not eligible students.</p>	<b>D</b>	<p>Transfer from a Persistently Dangerous School - Title IX, Sec. 9532, ESEA.</p>
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<b>D</b>	<p>Transfer from a Persistently Dangerous School - Title IX, Sec. 9532, ESEA.</p>										
<b>(Continued On Next Page)</b>											
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>										
<b>Format:</b> Alpha	All students, Grades PK-12										
<b>Compatibility Requirement:</b> Compatible											
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>										
	Prior School Status/Student Attendance										
<b>Data Element Number:</b>  116207	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9										
<b>Revised:</b> 7/1/09	<b>Volume I</b> <b>Effective:</b> 7/09 <b>Page Number:</b> 102-1										

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**Implementation Date:**  
Fiscal Year 2004-05  
July 1, 2004

<b>Element Name: Educational Choice (Continued)</b>	
<b>Definition/Domain (Continued)</b>	
<u>CODE</u>	<u>DEFINITION</u>
<b>E</b>	Transfer due to having been the Victim of Violent Crime - Title IX, Sec. 9532, ESEA.
<b>F</b>	Transfer to another public school from a school that received a School Grade of F for two school years in a four-year period – s. 1002.38, F.S.
<b>M</b>	McKay Scholarship – Transfer of a student to another <b>public school</b> other than the one to which the student is assigned in accordance with the John M. McKay Scholarships for Students with Disabilities Program — s. 1002.39, F.S.
	<b>Note:</b> Students attending a <b>private school</b> under the John M. McKay Scholarships for Students with Disabilities Program are coded “Z” and reported using school 3518.
<b>Z</b>	None of the above or not applicable.
<b>Notes:</b>	
<ol style="list-style-type: none"> <li>Select the most appropriate code above for charter school students. Charter Schools (as per s. 1002.33, F.S.) are flagged as “Charter Schools” on the Master School Identification file. Prior to July 1, 2008 all charter school students were coded “Z” on this element.</li> <li>The following choice options should be coded “Z”; these options are identifiable via other means: <ul style="list-style-type: none"> <li>Developmental Research (Laboratory) Schools – s. 1002.32, F.S.; Districts 72, 73, 74 and 75 ←</li> <li>Charter Technical Career Centers – s. 1002.34, F.S. ←</li> <li>District 35, School Number 0531</li> <li>District 55, School Number 0231</li> <li>District 64, School Number 7821</li> <li>Florida School for the Deaf and Blind – s. 1002.36, F.S.; District 68 ←</li> <li>Dozier/Okeechobee –District 69</li> <li>Florida Virtual Schools <ul style="list-style-type: none"> <li>The Florida Virtual School - District 71, school numbers 0500 (Grades 6-8), 0600 (Grades 9-12) – s. 1002.37, F.S. ←</li> <li>Florida Virtual School Franchises – school number 7004 – s. 1002.37(2)(i), F.S.</li> <li>→ School District Virtual Instruction Program – school number 7001 – s. 1002.45, F.S. ←</li> </ul> </li> </ul> </li> </ol>	
<b>(Continued On Next Page)</b>	
<b>Revised: 7/1/09</b>	<b>Volume I Effective: 7/09 Page Number: 102-2</b>



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<b>Element Name:</b>	<b>Educational Choice (Continued)</b>
<b>Definition/Domain (Continued)</b>	
<p>John M. McKay Scholarships for Students with Disabilities Program – s. 1002.39, F.S.; school number 3518 ←</p> <p>Home Education – s. 1002.41, F.S.; school number N998 ←</p> <p>Private Schools – s. 1002.42, F.S.; DOE online data collection form ←</p> <p>Private Tutoring Programs – s. 1002.43, F.S. ←</p>	
<b>Revised: 7/1/09</b>	<b>Volume I Effective: 7/09 Page Number: 102-3</b>

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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b> English Language Learners, Adult							
<b>Definition/Domain</b>							
<p>Using the definitions and the codes given below, indicate the status of the student who has been identified as an English Language Learner (ELL) student. A English Language Learner student is one who:</p> <p style="margin-left: 40px;">Was not born in the U.S. and whose native language is other than English; or</p> <p style="margin-left: 40px;">Was born in the U.S. but who comes from a home in which a language other than English is most relied upon for communication; or</p> <p style="margin-left: 40px;">Is an American Indian or Alaskan Native and comes from a home in which a language other than English has had a significant impact on his or her level of English language proficiency; and</p> <p style="margin-left: 40px;">Who as a result of the above has sufficient difficulty speaking, reading, writing or understanding the English language to deny him or her the opportunity to learn successfully in classrooms in which the language of instruction is English.</p> <table style="width: 100%; margin-top: 20px;"> <tr> <td style="text-align: center;"><u>CODE</u></td> <td style="text-align: center;"><u>DEFINITION</u></td> </tr> <tr> <td style="text-align: center;"><b>Y</b></td> <td>The student is a Limited English Proficient student.</td> </tr> <tr> <td style="text-align: center;"><b>N</b></td> <td>The student is <u>NOT</u> a Limited English Proficient student..</td> </tr> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	The student is a Limited English Proficient student.	<b>N</b>	The student is <u>NOT</u> a Limited English Proficient student..
<u>CODE</u>	<u>DEFINITION</u>						
<b>Y</b>	The student is a Limited English Proficient student.						
<b>N</b>	The student is <u>NOT</u> a Limited English Proficient student..						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphabetic	Workforce Development Education (adult general education and postsecondary vocational education)						
<b>Compatibility Requirement:</b>  Compatible							
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	WDIS Student Demographic Information DB9 46x						
<b>Data Element Number:</b>  144063							
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X							
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 103-1</b>						

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AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name:</b> <b>English Language Learners: Basis of Entry</b>													
<b>Definition/Domain</b>													
<p>A one-character code used to indicate the basis of entry into the English for Speakers of Other Languages (ESOL) program.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 15%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>A</b></td> <td>Aural/Oral</td> </tr> <tr> <td style="text-align: center;"><b>R</b></td> <td>Reading and Writing</td> </tr> <tr> <td style="text-align: center;"><b>L</b></td> <td>English Language Learners (ELL/LEP) Committee</td> </tr> <tr> <td style="text-align: center;"><b>T</b></td> <td> <div style="display: flex; align-items: center;"> <div style="font-size: 2em; margin-right: 10px;">→</div> <div> Temporarily placed in a program based on a "Yes" response to the Home Language Survey: (a) Is there a language other than English used in the home?; (b) Did the student have a first language other than English?; (c) Does the student most frequently speak a language other than English?; or (d) both (b) and (c). </div> </div> </td> </tr> <tr> <td style="text-align: center;"><b>Z</b></td> <td>Not applicable. Used for Survey 7 only.</td> </tr> </tbody> </table> <p>Note: English Language Learners with an English Language Learners, PK-12 code of LP who are placed in an ESOL program should be reported with a Basis of Entry Code of T.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	Aural/Oral	<b>R</b>	Reading and Writing	<b>L</b>	English Language Learners (ELL/LEP) Committee	<b>T</b>	<div style="display: flex; align-items: center;"> <div style="font-size: 2em; margin-right: 10px;">→</div> <div> Temporarily placed in a program based on a "Yes" response to the Home Language Survey: (a) Is there a language other than English used in the home?; (b) Did the student have a first language other than English?; (c) Does the student most frequently speak a language other than English?; or (d) both (b) and (c). </div> </div>	<b>Z</b>	Not applicable. Used for Survey 7 only.
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<b>Z</b>	Not applicable. Used for Survey 7 only.												
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>												
<b>Format:</b> Alphanumeric	English Language Learners Grades KG-12												
<b>Compatibility Requirement:</b> Compatible													
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>												
	English Language Learners Student Information DB9 10x												
<b>Data Element Number:</b>  144075	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9												
<b>Revised:</b> 7/1/09	<b>Volume I</b> <b>Effective:</b> 7/09 <b>Page Number:</b> 104-1												

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**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name:</b> <b>English Language Learners: Basis of Exit</b>																							
<b>Definition/Domain</b>																							
<p>A one-character code used to indicate the basis of exit out of the English for Speakers of Other Languages (ESOL) program. Codes B, C, D, E and F are composed of two or more measures.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top; padding-top: 10px;"> <b>A</b>       </td> <td style="vertical-align: top; padding-top: 10px;"> Aural/Oral - only for use with K-2 students exited from an ESOL program prior to July 1, 2009. </td> </tr> <tr> <td style="vertical-align: top; padding-top: 10px;"> <b>B</b>       </td> <td style="vertical-align: top; padding-top: 10px;"> CELLA Composite Score and CELLA Reading Score --. Scores equal to or greater than the CELLA composite scores shall be used to determine the level of English proficiency for students tested in listening, speaking, reading and writing (see table below). The CELLA <b>Reading</b> score must be on grade level. The second measure must be an academic Reading.assessment on grade level. </td> </tr> <tr> <td></td> <td style="padding: 10px;"> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 40%;"><u>Grade Cluster</u></th> <th style="text-align: left;"><u>CELLA English Proficient Composite Scores</u></th> </tr> </thead> <tbody> <tr><td>K-2</td><td>2050 and greater</td></tr> <tr><td>3-5</td><td>2150 and greater</td></tr> <tr><td>6-8</td><td>2200 and greater</td></tr> <tr><td>9-12</td><td>2250 and greater</td></tr> </tbody> </table> </td> </tr> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>C</b></td> <td style="vertical-align: top; padding-top: 10px;"> A score at or above the proficient level on a State approved listening and speaking assessment or above the publisher's cut score on an aural and oral assessment. If this measure is used for students in grades 3-12, the second measure shall be an assessment in reading and writing. </td> </tr> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>D</b></td> <td style="vertical-align: top; padding-top: 10px;"> A score at or above the 33rd national percentile on the reading comprehension and writing or language usage subtests on a nationally norm referenced test. The second measure shall be a listening and speaking or aural and oral assessment. </td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	Aural/Oral - only for use with K-2 students exited from an ESOL program prior to July 1, 2009.	<b>B</b>	CELLA Composite Score and CELLA Reading Score --. Scores equal to or greater than the CELLA composite scores shall be used to determine the level of English proficiency for students tested in listening, speaking, reading and writing (see table below). The CELLA <b>Reading</b> score must be on grade level. The second measure must be an academic Reading.assessment on grade level.		<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 40%;"><u>Grade Cluster</u></th> <th style="text-align: left;"><u>CELLA English Proficient Composite Scores</u></th> </tr> </thead> <tbody> <tr><td>K-2</td><td>2050 and greater</td></tr> <tr><td>3-5</td><td>2150 and greater</td></tr> <tr><td>6-8</td><td>2200 and greater</td></tr> <tr><td>9-12</td><td>2250 and greater</td></tr> </tbody> </table>	<u>Grade Cluster</u>	<u>CELLA English Proficient Composite Scores</u>	K-2	2050 and greater	3-5	2150 and greater	6-8	2200 and greater	9-12	2250 and greater	<b>C</b>	A score at or above the proficient level on a State approved listening and speaking assessment or above the publisher's cut score on an aural and oral assessment. If this measure is used for students in grades 3-12, the second measure shall be an assessment in reading and writing.	<b>D</b>	A score at or above the 33rd national percentile on the reading comprehension and writing or language usage subtests on a nationally norm referenced test. The second measure shall be a listening and speaking or aural and oral assessment.
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<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>																						
<b>Format:</b> Alphanumeric	English Language Learners Grades K-12																						
<b>Compatibility Requirement:</b> Compatible																							
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	English Language Learners Student Information DB9 10x																						
<b>Data Element Number:</b>  144080	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9																						
<b>Revised: 7/1/09</b> <b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 105-1</b>																							



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VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS**

<b>Implementation Date:</b> Fiscal Year 1995-96 July 1, 1995
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Element Name: English Language Learners: Basis of Exit (Continued)	
Definition/Domain	
<u>CODE</u>	<u>DEFINITION</u>
<b>E</b>	FCAT level 3 or greater or the equivalent developmental scale score on the Reading test of the Sunshine State Standards. The second measure shall be an assessment in listening and speaking or aural and oral, and writing
<b>F</b> →	FCAT level 3 or greater on the Writing+ of the Sunshine State Standards. The second measure shall be an assessment in listening and speaking or aural and oral, and reading---for use only with students exited from an ESOL program prior to July 1, 2008.
<b>G</b> →	District-proposed alternative exit standard as amended into the District's ELL Plan and approved by the Department of Education---for use only with students exited from an ESOL program prior to July 1, 2008.
<b>L</b>	English Language Learners (ELL) Committee
<b>R</b>	Reading and Writing---for use only with students exited from an ESOL program prior to July 1, 2008.
<b>Z</b>	Not Applicable
<p>NOTE: Report one or two English Language Learners: Basis of Exit codes. Codes B-G requires a second code.</p>	
<div> <div>Revised: 7/1/09</div> <div>Volume I</div> <div>Effective: 7/09</div> <div>Page Number: 105-2</div> </div>	

**Implementation Date:**  
Fiscal Year 1993-94  
July 1, 1993

[illegible]

**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name:</b> English Language Learners: Entry Date	
<b>Definition/Domain</b>	
<p>The initial date a student entered an ESOL program.</p> <p><b>MMDDYYYY</b>      Entry date  Example: 01181991 = January 18, 1991</p>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades K-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	English Language Learners Student Information DB9 10x
<b>Data Element Number:</b> 144105	
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 107-1</b>

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<b>Implementation Date:</b> Fiscal Year 1991-92 July 1, 1991
--

<b>Element Name:</b> English Language Learners: Exit Date	
<b>Definition/Domain</b>	
<p>The initial date a student exits an ESOL program</p> <p style="margin-left: 40px;"><b>MMDDYYYY</b>    Exit date Example: 01181991 = January 18, 1991</p> <p style="margin-left: 40px;"><b>00000000</b>      Zero fill if exit has not occurred</p>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades K-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	English Language Learners Student Information DB9 10x
<b>Data Element Number:</b>  144115	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 108-1</b>

**Implementation Date:**  
Fiscal Year 1993-94  
July 1, 1993

<b>Element Name:</b> English Language Learners: Extension of Instruction							
<b>Definition/Domain</b>							
<p>A one-character code used to indicate that a English Language Learner student is receiving services beyond the base three years of eligible ESOL FTE funding as specified in Rule 6A-6.0903, FAC.</p> <table border="1"> <thead> <tr> <th><u>CODE</u></th> <th><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td><b>Y</b></td> <td>Student in need of extension of instruction</td> </tr> <tr> <td><b>Z</b></td> <td>Not applicable or no</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	Student in need of extension of instruction	<b>Z</b>	Not applicable or no
<u>CODE</u>	<u>DEFINITION</u>						
<b>Y</b>	Student in need of extension of instruction						
<b>Z</b>	Not applicable or no						
<p><b>NOTE:</b> The base period of three years is defined as three calendar years from the original date an ELL student enters the ESOL program. Student may receive an additional 4th, 5th, or 6th year of FEFP funded ESOL instruction and services based upon needs as determined from annual evaluations.</p>							
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b> All Programs Grades K-12						
<b>Format:</b> Alphanumeric							
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
	English Language Learners Student Information DB9 10x						
<b>Data Element Number:</b> 144125	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 109-1</b>						

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<b>Implementation Date:</b> Fiscal Year 1991-92 July 1, 1991
--

<b>Element Name:</b> English Language Learners: Home Language Survey Date	
<b>Definition/Domain</b>	
<p>The date that indicates completion of the Home Language Survey in accordance with Rule 6A-6.0902, FAC.</p> <p style="text-align: center;"><b>MMDDYYYY</b>      Home Language Survey date  Example: 01181991 = January 18, 1991</p>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>
	Student Demographic Information DB9 13x
<b>Data Element Number:</b>  144135	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 110-1</b>

<b>Implementation Date:</b> Fiscal Year 1992-93 July 1, 1992
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<b>Element Name:</b> English Language Learners: Instructional Model	
<b>Definition/Domain</b>	
A code that indicates the instructional model/approach used to provide English Language Learners comprehensible instruction.	
<u>CODE</u>	<u>DEFINITION</u>
<b>E</b>	Sheltered - English
<b>S</b>	Sheltered – Core/Basic Subject Areas
<b>I</b>	Mainstream/Inclusion - English
<b>C</b>	Mainstream/Inclusion – Core/Basic Subject Areas
<b>O</b>	One-Way Developmental Bilingual Education
<b>T</b>	Dual Language (Two-way Developmental Bilingual Education)
<b>Z</b>	Not applicable
Former codes valid prior to July 1, 2007 are B, D and M.	
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades K-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b> Student Course Schedule DB9 14x
<b>Data Element Number:</b> 144145	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 111-1</b>

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<b>Element Name:</b> English Language Learners, PK-12							
<b>Definition/Domain</b>							
<p>Using the definitions and the codes given below, indicate the status of the student who has been identified as an English Language Learner (ELL) student. An ELL is one who:</p> <p style="padding-left: 40px;">Was not born in the U.S. and whose native language is other than English; or</p> <p style="padding-left: 40px;">Was born in the U.S. but who comes from a home in which a language other than English is most relied upon for communication; or</p> <p style="padding-left: 40px;">Is an American Indian or Alaskan Native and comes from a home in which a language other than English has had a significant impact on his or her level of English language proficiency; and</p> <p style="padding-left: 40px;">Who as a result of the above has sufficient difficulty speaking, reading, writing or understanding the English language to deny him or her the opportunity to learn successfully in classrooms in which the language of instruction is English.</p> <table style="width: 100%; margin-top: 20px;"> <tr> <td style="text-align: center; width: 15%;"><u>CODE</u></td> <td style="text-align: center;"><u>DEFINITION</u></td> </tr> <tr> <td style="text-align: center; vertical-align: top; padding-top: 10px;"><b>LY</b></td> <td style="padding-top: 10px;">The student is classified as limited English proficient and is enrolled in a program or receiving services that are specifically designed to meet the instructional needs of ELL students, regardless of instructional model/approach.</td> </tr> <tr> <td style="text-align: center; vertical-align: top; padding-top: 10px;"><b>LF</b></td> <td style="padding-top: 10px;">The student is being followed up for a two-year period after having exited from the ESOL program.</td> </tr> </table> <p style="text-align: center; margin-top: 20px;"><b>CONTINUED ON THE NEXT PAGE</b></p>		<u>CODE</u>	<u>DEFINITION</u>	<b>LY</b>	The student is classified as limited English proficient and is enrolled in a program or receiving services that are specifically designed to meet the instructional needs of ELL students, regardless of instructional model/approach.	<b>LF</b>	The student is being followed up for a two-year period after having exited from the ESOL program.
<u>CODE</u>	<u>DEFINITION</u>						
<b>LY</b>	The student is classified as limited English proficient and is enrolled in a program or receiving services that are specifically designed to meet the instructional needs of ELL students, regardless of instructional model/approach.						
<b>LF</b>	The student is being followed up for a two-year period after having exited from the ESOL program.						
<b>Length:</b>	2						
<b>Format:</b>	Alphabetic						
<b>Compatibility Requirement:</b>	Compatible						
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input checked="" type="checkbox"/> <b>Migrant Tracking</b>	Student Demographic Information DB9 13x Student Discipline/Referral Action DB9 19x						
<b>Data Element Number:</b>							
144025	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9						
<b>Revised:</b>	Volume I      Effective: 7/09      Page Number: 112-1						



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<b>Element Name: English Language Learners, PK-12 (Continued)</b>	
<b>Definition/Domain (Continued)</b>	
<u>CODE</u>	<u>DEFINITION</u>
<b>LP</b>	The student is in the 3rd-12th grade, tested fully English proficient on an Aural/Oral Test and is Limited English Proficient pending the Reading and Writing assessment or the student is in K-12th grade, answered "yes" on the Home Language Survey question "Is a language other than English spoken in the Home?" and is pending aural/oral assessment.
<b>LZ</b>	The student is one for whom a two-year follow-up period has been completed after the student has exited the ESOL program.
<b>ZZ</b>	Not applicable
<b>NOTE:</b>	Code LN has been removed effective July 1, 2007. Students previously reported as LN must be reported under another approved code, as appropriate. The decision regarding the appropriate code should be based on whether or not the student is receiving instruction to meet his/her unique needs, regardless of instructional model/approach, teachers' certification and program funding.
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 112-2</b>

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**Implementation Date:**  
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<b>Element Name:</b> English Language Learners: Post Reclassification Dates											
<b>Definition/Domain</b>											
<p>Each date that the former ELL's performance has been reviewed to ensure parity of participation once the student has been classified as English proficient. These reviews shall take place automatically at the student's first report card and semiannually during the first year after exiting the program, and at the end of the second year, in accordance with Rule 6A-6.0903, FAC.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>AMMDDYYYY</b></td> <td>First Report Card</td> </tr> <tr> <td style="text-align: center;"><b>BMMDDYYYY</b></td> <td>First Semiannual Review</td> </tr> <tr> <td style="text-align: center;"><b>CMMDDDYYYY</b></td> <td>Second Semiannual Review</td> </tr> <tr> <td style="text-align: center;"><b>DMMDDDYYYY</b></td> <td>End of the Second Year</td> </tr> </tbody> </table> <p style="text-align: center; margin-top: 20px;">Example: A01181991 = First Report Card on January 18, 1991</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>AMMDDYYYY</b>	First Report Card	<b>BMMDDYYYY</b>	First Semiannual Review	<b>CMMDDDYYYY</b>	Second Semiannual Review	<b>DMMDDDYYYY</b>	End of the Second Year
<u>CODE</u>	<u>DEFINITION</u>										
<b>AMMDDYYYY</b>	First Report Card										
<b>BMMDDYYYY</b>	First Semiannual Review										
<b>CMMDDDYYYY</b>	Second Semiannual Review										
<b>DMMDDDYYYY</b>	End of the Second Year										
<b>Length:</b> 9	<b>Grades and Programs Requiring This Data Element:</b>										
<b>Format:</b> Alphanumeric	All Programs Grades K-12										
<b>Compatibility Requirement:</b> Compatible											
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>										
	None										
<b>Data Element Number:</b>  144155	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9										
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**Implementation Date:**  
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<b>Element Name:</b> <b>English Language Learners: Program Participation</b>													
<b>Definition/Domain</b>													
<p>A code that indicates the program in which the English Language Learner is enrolled and is receiving services.</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left; width: 20%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>E</b></td> <td>English for Speakers of Other Languages</td> </tr> <tr> <td style="text-align: center;"><b>H</b></td> <td>Home Language/Bilingual Education</td> </tr> <tr> <td style="text-align: center;"><b>L</b></td> <td>English for Speakers of Other Languages and Home Language/Bilingual Education</td> </tr> <tr> <td style="text-align: center;"><b>N</b></td> <td>Newcomer/New Beginnings Program (Primarily in grades 6-12. May be implemented in grades 1-5 based on student needs.)</td> </tr> <tr> <td style="text-align: center;"><b>Z</b></td> <td>Not applicable</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>E</b>	English for Speakers of Other Languages	<b>H</b>	Home Language/Bilingual Education	<b>L</b>	English for Speakers of Other Languages and Home Language/Bilingual Education	<b>N</b>	Newcomer/New Beginnings Program (Primarily in grades 6-12. May be implemented in grades 1-5 based on student needs.)	<b>Z</b>	Not applicable
<u>CODE</u>	<u>DEFINITION</u>												
<b>E</b>	English for Speakers of Other Languages												
<b>H</b>	Home Language/Bilingual Education												
<b>L</b>	English for Speakers of Other Languages and Home Language/Bilingual Education												
<b>N</b>	Newcomer/New Beginnings Program (Primarily in grades 6-12. May be implemented in grades 1-5 based on student needs.)												
<b>Z</b>	Not applicable												
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>												
<b>Format:</b> Alphanumeric	English Language Learners, Grades KG-12												
<b>Compatibility Requirement:</b> Compatible													
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>												
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	English Language Learners Student Information DB9 10x												
<b>Data Element Number:</b>  116216													
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9													
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 113-65</b>												

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**Implementation Date:**  
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<b>Element Name:</b> English Language Learners: Reclassification Date	
<b>Definition/Domain</b>	
<p>The initial date a former English Language Learner student is reclassified as an English Language Learner.</p> <p style="margin-left: 100px;"><b>MMDDYYYY</b>      Reclassification date</p> <p style="margin-left: 100px;"><b>00000000</b>      Zero fill if reclassification has not occurred</p>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades K-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>
	English Language Learners Student Information DB9 10x
<b>Data Element Number:</b>  144165	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
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<b>Element Name:</b> English Language Learners: Reclassification Exit Date	
<b>Definition/Domain</b>	
<p>The date a reclassified English Language Learner student exits the ESOL program.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 20%;"> <p><b>MMDDYYYY</b></p> <p><b>00000000</b></p> </div> <div style="width: 80%;"> <p>Reclassification exit date Example: 12021991 = December 2, 1991</p> <p>Zero fill if the student has not been reclassified or the reclassified student has not exited the ESOL program.</p> </div> </div>	
<b>Length:</b>	8
<b>Format:</b>	Alphanumeric
<b>Compatibility Requirement:</b>	Compatible
<b>Use Types:</b>	<div style="display: flex;"> <div style="width: 30%;"> <input checked="" type="checkbox"/> <b>State Report</b>  <input checked="" type="checkbox"/> <b>Local Accountability</b>  <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b>  <input type="checkbox"/> <b>Migrant Tracking</b> </div> <div style="width: 70%;"> <p><b>State Reporting Formats Requiring This Data Element:</b></p> <p>English Language Learners Student Information DB9 10x</p> </div> </div>
<b>Data Element Number:</b>	144170
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	<div style="display: flex; justify-content: space-between;"> <span>Volume I</span> <span>Effective: 7/09</span> <span>Page Number: 115-1</span> </div>

**Implementation Date:**  
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<b>Element Name:</b> English Language Learners: Reevaluation Date	
<b>Definition/Domain</b>	
<p>The most recent date the English Language Learner student was reevaluated in order to determine whether the student should continue in or exit the program.</p> <p><b>MMDDYYYY</b>      Reevaluation date  Example: 01181991 = January 18, 1991</p> <p><b>00000000</b>      Zero fill if the reevaluation has not occurred.</p>	
<p>NOTE: This element should be used only for the purpose of recording students reevaluated to continue in the program after the base period of three years.</p>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>  All Programs Grades K-12
<b>Format:</b> Alphanumeric	
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>
	English Language Learners Student Information DB9 10x
<b>Data Element Number:</b> 144175	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 116-1</b>

**Implementation Date:**  
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<b>Element Name:</b> English Language Learners: Student Plan Date	
<b>Definition/Domain</b>	
<p>The date of the most recent development or review of the English Language Learner Student Plan.</p> <p><b>MMDDYYYY</b> The most recent date the English Language Learner Student Plan was developed or reviewed.</p> <p>Example: 01181991 = January 18, 1991</p>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades K-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	English Language Learners Student Information DB9 10x
<b>Data Element Number:</b> 144185	
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 117-1</b>

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<b>Element Name:</b>	<b>Entry (Re-Entry) Code, Adult</b>					
<b>Definition/Domain</b>						
<p>A code indicating the status under which an adult student entered a course.</p> <p>See Appendix B: Attendance Recordkeeping Required Codes for Adults.</p>  <p>NOTE: This data element is kept locally for all adult general education and postsecondary vocational education students, but is not reported to the state for either type.</p>						
<b>Length:</b>	3	<b>Grades and Programs Requiring This Data Element:</b>				
<b>Format:</b>	Alphanumeric	Workforce Development Education (adult general education and postsecondary vocational education)				
<b>Compatibility Requirement:</b>	State Standard					
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>					
<input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	None					
<b>Data Element Number:</b>						
116225	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9					
<b>Revised:</b>	<b>Volume I</b>		<b>Effective: 7/09</b>		<b>Page Number: 118-1</b>	



**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name:</b>	<b>Entry (Re-Entry) Code, PK-12</b>					
<b>Definition/Domain</b>						
<p>A code indicating the status under which the PK-12 student entered school.</p> <p>See Appendix A: Attendance Recordkeeping Required Codes for Grades PK-12 Students.</p>						
<b>Length:</b>	3					
<b>Format:</b>	Alphanumeric					
<b>Compatibility Requirement:</b>	State Standard					
<b>Use Types:</b>	<b>Grades and Programs Requiring This Data Element:</b>					
<input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	All Programs Grades PK-12					
<b>Data Element Number:</b>	<b>State Reporting Formats Requiring This Data Element:</b>					
116425	Prior School Status/Student Attendance DB9 55x					
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	Volume I		Effective: 7/09		Page Number: 119-1	

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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b> <b>Entry (Re-Entry) Date</b>	
<b>Definition/Domain</b>	
<p>The numeric representation of the date on which the PK-12 student entered his or her current school.</p> <p style="text-align: center;"><b>MMDDYYYY</b>      Example: 03121981</p>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input checked="" type="checkbox"/> <b>Migrant Tracking</b>	Prior School Status/Student Attendance DB9 55x McKay Prepayment Verification DB9 61x      ←
<b>Data Element Number:</b>  116625	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> D
<b>Revised: 7/1/09</b> <b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 120-1</b>	

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<b>Implementation Date:</b> Fiscal Year 1991-92 July 1, 1991
--

<b>Element Name:</b>	<b>Entry Date, First Time in District</b>		
<b>Definition/Domain</b>			
<p>The date of the first entry into the district in which the student is currently enrolled.</p> <p style="text-align: center;"><b>MMDDYYYY</b>      Example: 09081981</p>			
<b>Length:</b>	8	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Numeric	All Programs Grades PK-12  Optional for <u>all</u> Adult Programs	
<b>Compatibility Requirement:</b>	Compatible		
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking		<b>State Reporting Formats Requiring This Data Element:</b>	
		None	
<b>Data Element Number:</b>		<b>Reported in Survey Periods:</b>	
116825		<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	Volume I	Effective: 7/09	Page Number: 121-1

**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008



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**Implementation Date:**  
Fiscal Year 1990-91  
July 1, 1990

<b>Element Name:</b>	<b>Evaluation Completion Date</b>		
<b>Definition/Domain</b>			
<p>The date all applicable initial evaluation procedures prescribed in Rules 6A-6.03011 through 6A-6.03019, 6A-6.03020 through 6.03027, and 6A-6.03030, FAC, are completed for the purpose of determining a student's eligibility for each special education program.</p> <p style="text-align: center;"><b>MMDDYYYY</b>      Date evaluation procedures completed</p> <p style="text-align: center;">Example: 10152008      October 15, 2008</p>			
<p><b>Notes:</b></p> <p>In Survey 5, zero-fill Evaluation Completion Date for students with an Exceptional Student Placement Status of "R".</p> <p>In Surveys 2, 3, and 5, zero-fill Evaluation Completion Date for students with an Exceptional Student Placement Status of "T" who have transferred from <b>out of state</b>.</p>			
<b>Length:</b>	8	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Alphanumeric	Exceptional Student Education Grades PK-12	
<b>Compatibility Requirement:</b>	Compatible		
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>		
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Exceptional Student Program DB9 12x		
<b>Data Element Number:</b>			
	116800	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b> 7/1/09	Volume I	Effective: 7/09	Page Number: 122-1

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<b>Implementation Date:</b> Fiscal Year 1995-96 July 1, 1995
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<b>Element Name:</b> <b>Even Start Family Literacy Program Participation</b>									
<b>Definition/Domain</b>									
<p>A code which indicates whether or not the child birth through age seven and their family are participating in the Even Start Family Literacy Program.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left; padding: 5px;"><u>CODE</u></th> <th style="text-align: left; padding: 5px;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 5px;"><b>Y</b></td> <td style="padding: 5px;">Yes</td> </tr> <tr> <td style="text-align: center; padding: 5px;"><b>N</b></td> <td style="padding: 5px;">No</td> </tr> <tr> <td style="text-align: center; padding: 5px;"><b>Z</b></td> <td style="padding: 5px;">Not Applicable</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	Yes	<b>N</b>	No	<b>Z</b>	Not Applicable
<u>CODE</u>	<u>DEFINITION</u>								
<b>Y</b>	Yes								
<b>N</b>	No								
<b>Z</b>	Not Applicable								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	All Programs Grades PK-3								
<b>Compatibility Requirement:</b> Compatible									
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
<input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	None								
<b>Data Element Number:</b>  116925	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9								
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 123-1</b>								

**Implementation Date:**  
Fiscal Year 1993-94  
July 1, 1993

<b>Element Name:</b>	<b>Exceptional Student, Dismissal Date</b>		
<b>Definition/Domain</b>			
<p>The code indicating the date of dismissal by the Exceptional Student Education administrator or designee from exceptional student education for students with disabilities.</p> <p><b>Dismissal date occurs when:</b></p> <p>(A) Upon reevaluation, the student is determined no longer to be a student with a disability in need of special education and related services, or</p> <p>(B) The parent of the student revokes consent for services as a student with a disability</p> <p><b>MMDDYYYY</b>      Date dismissed from ESE program  Example: 05212009      Student was dismissed from ESE program May 21, 2009</p> <p>NOTE: Do not enter a withdrawal date in the Exceptional Student Dismissal Date field at the time a student moves between schools/districts, graduates or withdraws unless the student was actually dismissed from the program.</p> <p>NOTE: Report the most recent Exceptional Student, Dismissal Date in Survey 5 for any student who has exited <u>all</u> Exceptional programs during the school year and is no longer receiving special education and related services.</p>			
<b>Length:</b>	8	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Alphanumeric	Exceptional Student Education Grades PK-12	
<b>Compatibility Requirement:</b>	Compatible		
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>		
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Exceptional Student DB9 23x		
<b>Data Element Number:</b>	117225	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	7/1/09	<b>Volume I</b>	<b>Effective:</b> 7/09 <b>Page Number:</b> 125-1





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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> <b>Exceptional Student Extended School Year Services</b>									
<b>Definition/Domain</b>									
<p>An indicator of whether or not a student with disabilities is eligible to receive extended school year (ESY) services in accordance with the student's individual educational plan (IEP). The codes to be used are:</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"><b>Y</b></td> <td>The student is eligible to receive extended school year services in accordance with an IEP team decision.</td> </tr> <tr> <td style="vertical-align: top;"><b>N</b></td> <td>The IEP team determined that ESY services were not necessary.</td> </tr> <tr> <td style="vertical-align: top;"><b>Z</b></td> <td>The student is not identified as a student with a disability (e.g., the student is gifted).</td> </tr> </tbody> </table> <p><b>Note:</b>      Report this element <u>only</u> in Survey 5.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	The student is eligible to receive extended school year services in accordance with an IEP team decision.	<b>N</b>	The IEP team determined that ESY services were not necessary.	<b>Z</b>	The student is not identified as a student with a disability (e.g., the student is gifted).
<u>CODE</u>	<u>DEFINITION</u>								
<b>Y</b>	The student is eligible to receive extended school year services in accordance with an IEP team decision.								
<b>N</b>	The IEP team determined that ESY services were not necessary.								
<b>Z</b>	The student is not identified as a student with a disability (e.g., the student is gifted).								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	Exceptional Student Education Grades PK-12								
<b>Compatibility Requirement:</b> Compatibility									
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
	Exceptional Student DB9 23x								
<b>Data Element Number:</b>  117475	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9								
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 127-1</b>								

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**Implementation Date:**  
Fiscal Year 2000-01  
July 1, 2000

<b>Element Name:</b> <b>Exceptional Student, IDEA Educational Environments</b>									
<b>Definition/Domain</b>									
<p>A one character code to identify the educational environment in which a student with disabilities is served. Separate codes are provided for (1) students with disabilities ages 3-5 and (2) students with disabilities ages 6-21. <b>Use codes applicable to the age of the student as of date certain survey 2.</b> For students identified as gifted who are not also identified as disabled use code Z. For all students ages 0-2, use code Z. For all surveys other than survey 2, the element should be z-filled.</p> <p style="text-align: center;">FOR STUDENTS WITH DISABILITIES AGES 3-5, (Including Kindergarten students who are age 5) USE <u>ONLY</u> CODES K, L, S, B, A, OR J AND DETERMINE WHICH <u>ONE</u> OF THE CODES APPLY.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u><b>CODE</b></u></th> <th style="text-align: left;"><u><b>DEFINITION</b></u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"> <b>K</b>   <div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: black; margin-right: 10px;"></div> </div> </td> <td style="vertical-align: top;"> <b>Early Childhood Program (ages 3-5 only)</b> - Children with disabilities attending an early childhood program that includes 50 percent or more nondisabled children. (Include any child attending an early childhood program or kindergarten with 50 percent or more nondisabled children for any portion of the week.) Examples: Head Start, private preschools, Voluntary Prekindergarten (VPK) programs, and group child care. Attendance at an early childhood program need not be funded by IDEA, Part B funds.                 </td> </tr> <tr> <td style="vertical-align: top;"> <b>L</b>   <div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: black; margin-right: 10px;"></div> </div> </td> <td style="vertical-align: top;"> <b>Special Education Program at a Regular School Campus or Community Based Setting (ages 3-5 only)</b> – Children with disabilities attending an early childhood program or kindergarten that includes less than 50 percent nondisabled children in a regular school building, in a portable building outside a regular school building, in a community-based setting such as a child care facility, or in a hospital facility on an outpatient basis. Examples: Head Start, private preschools, Voluntary Prekindergarten (VPK) programs, and group child care. Attendance at an early childhood program need not be funded by IDEA, Part B funds.                 </td> </tr> <tr> <td style="vertical-align: top;"> <b>S</b>   <div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: black; margin-right: 10px;"></div> </div> </td> <td style="vertical-align: top;"> <b>Special Education Program in a Separate School (ages 3-5 only)</b> - Children with disabilities attending an early childhood program or kindergarten in a school designed specifically for children with disabilities.                 </td> </tr> </tbody> </table> <p style="text-align: center;"><b>(CONTINUED ON NEXT PAGE)</b></p>		<u><b>CODE</b></u>	<u><b>DEFINITION</b></u>	<b>K</b>  <div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: black; margin-right: 10px;"></div> </div>	<b>Early Childhood Program (ages 3-5 only)</b> - Children with disabilities attending an early childhood program that includes 50 percent or more nondisabled children. 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Examples: Head Start, private preschools, Voluntary Prekindergarten (VPK) programs, and group child care. Attendance at an early childhood program need not be funded by IDEA, Part B funds.	<b>S</b>  <div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: black; margin-right: 10px;"></div> </div>	<b>Special Education Program in a Separate School (ages 3-5 only)</b> - Children with disabilities attending an early childhood program or kindergarten in a school designed specifically for children with disabilities.
<u><b>CODE</b></u>	<u><b>DEFINITION</b></u>								
<b>K</b>  <div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: black; margin-right: 10px;"></div> </div>	<b>Early Childhood Program (ages 3-5 only)</b> - Children with disabilities attending an early childhood program that includes 50 percent or more nondisabled children. (Include any child attending an early childhood program or kindergarten with 50 percent or more nondisabled children for any portion of the week.) Examples: Head Start, private preschools, Voluntary Prekindergarten (VPK) programs, and group child care. Attendance at an early childhood program need not be funded by IDEA, Part B funds.								
<b>L</b>  <div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: black; margin-right: 10px;"></div> </div>	<b>Special Education Program at a Regular School Campus or Community Based Setting (ages 3-5 only)</b> – Children with disabilities attending an early childhood program or kindergarten that includes less than 50 percent nondisabled children in a regular school building, in a portable building outside a regular school building, in a community-based setting such as a child care facility, or in a hospital facility on an outpatient basis. Examples: Head Start, private preschools, Voluntary Prekindergarten (VPK) programs, and group child care. Attendance at an early childhood program need not be funded by IDEA, Part B funds.								
<b>S</b>  <div style="display: flex; align-items: center;"> <div style="width: 20px; height: 20px; background-color: black; margin-right: 10px;"></div> </div>	<b>Special Education Program in a Separate School (ages 3-5 only)</b> - Children with disabilities attending an early childhood program or kindergarten in a school designed specifically for children with disabilities.								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	Exceptional Student Education Grades PK-12								
<b>Compatibility Requirement:</b>  State Standard									
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
	Exceptional Student DB9 23X								
<b>Data Element Number:</b>  117525	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9								



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**Element Name: Exceptional Student, IDEA Educational Environments (Continued)**

**Definition/Domain**

<u>CODE</u>	<u>DEFINITION</u>
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<b>B</b>	<b>Special Education Program in a Residential Facility (ages 3-5 only)</b> -Children with disabilities attending a residential school or residential medical facility on an inpatient basis that includes less than 50 percent nondisabled children.
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<b>A</b> →	<b>Home (ages 3-5 only)</b> - Children with disabilities who do not attend an early childhood program or kindergarten provided in a separate class, separate school, or residential facility, but who receive special education and related services in the principal residence of the child's family or caregivers. Include children who receive special education both at home and in a service provider location.
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<b>J</b> →	<b>Service Provider (ages 3-5 only)</b> - Children with disabilities who do not attend an early childhood program, kindergarten, or special education program provided in a separate class, separate school, or residential facility, who receive <b>all</b> of their special education and related services from a service provider. Examples: speech instruction provided in private clinician's office, clinician's office located in a school building, hospital facility on an outpatient basis, library or other public location.
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**FOR STUDENTS WITH DISABILITIES AGES 6-21,**

**(Including Kindergarten students who are age 6 or older)**

**USE ONLY CODES C, P, D, E, F, G, H, OR Z AND DETERMINE WHICH ONE OF THE CODES APPLY.**

<u>CODE</u>	<u>DEFINITION</u>
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<b>C</b>	<b>Correction Facility (ages 6-21 only)</b> - Students with disabilities receiving special education in Department of Juvenile Justice facilities or jails (School Function/Setting D or J in Master School Identification File),
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<b>P</b>	<b>Private Schools (ages 6-21 only)</b> - Students with disabilities enrolled by their parents or guardians in regular parochial or other private schools and who receive special education and/or related services at public expense from a local educational agency. Include McKay Scholarship students who have a services plan. Do not include charter school students.
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<b>D</b>	<b>Public Separate Facility (ages 6-21 only)</b> - Students with disabilities receiving special education and related services for greater than 50 percent of the school day in <b>non-residential</b> public separate facilities. (Also known as center schools, where all of the students are disabled.)
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<b>E</b>	<b>Private Separate Facility (ages 6-21 only)</b> - Students with disabilities receiving special education and related services, at public expense, for greater than 50 percent of the school day in <b>non-residential</b> private separate facilities. This involves a contract between the school district and a private day school.
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<b>Element Name:    Exceptional Student, IDEA Educational Environments (Continued)</b>	
<b>Definition/Domain</b>	
<b><u>CODE</u></b>	<b><u>DEFINITION</u></b>
<b>F</b>	<b>Public Residential Facility (ages 6-21 only)</b> - Students with disabilities receiving special education and related services for greater than 50 percent of the school day in public <b><u>residential</u></b> facilities (e.g., Florida School for the Deaf and the Blind).
<b>G</b>	<b>Private Residential Facility (ages 6-21 only)</b> - Students with disabilities receiving special education and related services, at public expense, for greater than 50 percent of the school day in private residential facilities. This involves a contract between the school district and a private residential school.
<b>H</b>	<b>Home/Hospital (ages 6-21 only)</b> - Students with disabilities receiving special education and related services at home or in an inpatient hospital program.
<b>Z</b>	<b>None of the Above</b> - For these students, educational environment will be calculated using the two elements, Time, Total School Week and Time with Non-disabled Peers found on the Exceptional Student Format.
<b>USE Z FOR:</b>  <b>ALL STUDENTS WITH DISABILITIES AGES 0-2,</b>  <b>ALL STUDENTS IDENTIFIED AS GIFTED WHO ARE NOT ALSO IDENTIFIED AS DISABLED, AND</b>  <b>STUDENTS WITH DISABILITIES AGES 6-21 FOR WHOM CODES C, P, D, E, F, G, OR H DO NOT</b>  <b>APPLY.</b>	
<p>Placement should be determined as of date certain of survey week. The element is only reported for exceptional students during Survey 2. Districts must Z-fill this element for other survey periods.</p> <p><b>NOTE: FOR ALL STUDENTS WITH DISABILITIES REPORTED USING ANY OF THE ABOVE CODES, DISTRICTS MUST ALSO REPORT ELEMENTS "TIME WITH NONDISABLED PEERS" AND "TIME TOTAL SCHOOL WEEK."</b></p>	
<div> <div>Revised: 7/1/09</div> <div>Volume I</div> <div>Effective: 7/09</div> <div>Page Number: 128-3</div> </div>	



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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b> <b>Exceptional Student Placement Status</b>															
<b>Definition/Domain</b>															
<p>A code defining the eligibility and placement status of the student for each exceptionality.</p> <p>For students referred and pending evaluation (R) or determined eligible and not placed (N) submit one Exceptional Student Education record for the student with a 'Z' Exceptionality code. For students evaluated and ineligible (I) submit an Exceptional Student Education record only if the student is not already identified as an exceptional education student and is identified with a 'Z' Exceptionality code.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">R</td> <td>Referred and pending evaluation</td> </tr> <tr> <td style="text-align: center;">→ E</td> <td>Evaluated and pending eligibility determination (Effective 7-1-09</td> </tr> <tr> <td style="text-align: center;">P</td> <td>Determined eligible and placed</td> </tr> <tr> <td style="text-align: center;">I</td> <td>Evaluated and ineligible</td> </tr> <tr> <td style="text-align: center;">N</td> <td>Determined eligible and not placed</td> </tr> <tr> <td style="text-align: center;">T</td> <td>Transferred and placed ←</td> </tr> </tbody> </table> <p><b>NOTES:</b></p> <p>→ Code <b>T</b> applies to students who transfer from one Florida school district to another and students who transfer from outside the state.</p> <p>Codes <b>P and T</b> are reported on the Exceptional Student Program format in surveys 2, 3, and 5. Codes <b>R, E, I and N</b> are only reported in survey 5.</p> <p>For students reported with a code of <b>R</b> zero-fill Evaluation Completion Date. ←</p> <p>→ For students reported with code <b>I, E, N, or R</b> zero-fill Exceptional Student Placement Date. ←</p> <p>For students reported with a code of <b>R or E</b>, zero-fill Exceptional Student Eligibility Determination Date.</p> <p>→ For students reported with code <b>I, E, N, or R</b> a Z should be reported in Exceptionality. ←</p> <p>→ For students reported with code <b>T</b> who have transferred from out of state, zero-fill Evaluation Completion Date and Eligibility Determination Date.</p>		<u>CODE</u>	<u>DEFINITION</u>	R	Referred and pending evaluation	→ E	Evaluated and pending eligibility determination (Effective 7-1-09	P	Determined eligible and placed	I	Evaluated and ineligible	N	Determined eligible and not placed	T	Transferred and placed ←
<u>CODE</u>	<u>DEFINITION</u>														
R	Referred and pending evaluation														
→ E	Evaluated and pending eligibility determination (Effective 7-1-09														
P	Determined eligible and placed														
I	Evaluated and ineligible														
N	Determined eligible and not placed														
T	Transferred and placed ←														
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>														
<b>Format:</b> Alphabetic	Exceptional Student Education Grades PK-12														
<b>Compatibility Requirement:</b>  Compatible															
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>														
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Exceptional Student Program DB9 12x														
<b>Data Element Number:</b>  118025															
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9															
<b>Revised:</b> 7/1/09	<b>Volume I</b> <b>Effective:</b> 7/09 <b>Page Number:</b> 130-1														

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**Implementation Date:**  
Fiscal Year 1993-94  
July 1, 1993

<b>Element Name:</b> <b>Exceptional Student Plan Date</b>	
<b>Definition/Domain</b>	
<p>The date of the most recent Individual Educational Plan, Family Support Plan, Educational Plan or Services Plan development or review meeting.</p> <p style="text-align: center;"><b>MMDDYYYY</b>      Example: 05101983</p>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	Exceptional Student Education Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>
	Exceptional Student DB9 23x
<b>Data Element Number:</b>  117625	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 131-1</b>



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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> <b>Exceptional Student Referral Reason</b>									
<b>Definition/Domain</b>									
<p>A code which gives the reason for which the student referral is made.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td>D</td> <td>The student is suspected of having a disability.</td> </tr> <tr> <td>G</td> <td>The student is suspected of being gifted.</td> </tr> <tr> <td>Z</td> <td>Not applicable</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	D	The student is suspected of having a disability.	G	The student is suspected of being gifted.	Z	Not applicable
<u>CODE</u>	<u>DEFINITION</u>								
D	The student is suspected of having a disability.								
G	The student is suspected of being gifted.								
Z	Not applicable								
<p>NOTE: Codes D and G will be reported on the Exceptional Student Program format in Survey 5 for students whose Exceptional Student Placement Status is R and I and is not already served in any Exceptional Student Program. For all other surveys, enter Code Z.</p>									
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	Exceptional Student Education Grades PK-12								
<b>Compatibility Requirement:</b> Compatible									
<b>Use Types: *</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
	Exceptional Student Program DB9 12x								
<b>Data Element Number:</b>  118125	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9								
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 132-1</b>								

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**Implementation Date:**  
Fiscal Year 1996-97  
July 1, 1996

<b>Element Name:</b> <b>Exceptional Student Re-evaluation Date</b>	
<b>Definition/Domain</b>	
<p>For reevaluations that <b>include</b> formal assessment, the date the last evaluation is completed.</p> <p>For reevaluations that <b>do not include</b> formal assessment, the date that the decision <b>not to do</b> formal assessment was made.</p> <p>MMDDYYYY      Example: 10242006. The reevaluation date was October 24, 2006</p> <p>Note: This can be used to determine the date on which the student's reevaluation must be completed. To meet the required date for completion of the first three-year reevaluation, the reevaluation process must be completed by the three-year anniversary date of the last evaluation (test) administered during the initial preplacement evaluation process. For subsequent reevaluations, the reevaluation must be completed by the three-year anniversary date of the completion of the previous reevaluation process.</p>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	Exceptional Student Education Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>  <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
<b>Data Element Number:</b>  117200	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 132-50</b>

**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> <b>Exceptional Student Vocational Course Setting</b>											
<b>Definition/Domain</b>											
<p>The following codes are used only for secondary vocational students with exceptionalities (excluding gifted) to identify certain characteristics of the instructional setting for this vocational course.</p> <p>The vocational student with exceptionalities (excluding gifted) is:</p> <table border="0"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td>M</td> <td>Mainstreamed for this instruction.</td> </tr> <tr> <td>E</td> <td>Mainstreamed with modified outcomes and/or student performance standards.</td> </tr> <tr> <td>S</td> <td>Receiving this instruction in a separate class for exceptional students.</td> </tr> <tr> <td>Z</td> <td>Not Applicable</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	M	Mainstreamed for this instruction.	E	Mainstreamed with modified outcomes and/or student performance standards.	S	Receiving this instruction in a separate class for exceptional students.	Z	Not Applicable
<u>CODE</u>	<u>DEFINITION</u>										
M	Mainstreamed for this instruction.										
E	Mainstreamed with modified outcomes and/or student performance standards.										
S	Receiving this instruction in a separate class for exceptional students.										
Z	Not Applicable										
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>  Vocational Education Grades 6-12										
<b>Format:</b> Alphabetic											
<b>Compatibility Requirement:</b>  Compatible											
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>										
	Vocational Student Course Schedule DB9 16x										
<b>Data Element Number:</b>  118313	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9										
<b>Revised:</b>	<b>Volume I</b>	<b>Effective: 7/09</b>									
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**Implementation Date:**  
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July 1, 1997

<b>Element Name:</b> <b>Exceptionality</b>																																													
<b>Definition/Domain</b>																																													
<p>A code to identify each exceptionality including the primary exceptionality and all other exceptionalities for any child or youth enrolled in or eligible for enrollment in the public schools of a district who requires special instruction or related services to take full advantage of or respond to educational programs and opportunities because of a physical, mental, emotional, social or learning exceptionality. The codes to be used follow:</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>EXCEPTIONALITY</u></th> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>EXCEPTIONALITY</u></th> </tr> </thead> <tbody> <tr> <td><b>C</b></td> <td>Orthopedically Impaired</td> <td><b>L</b></td> <td>Gifted</td> </tr> <tr> <td><b>D</b></td> <td>Occupational Therapy</td> <td><b>M</b></td> <td>Hospital/Homebound</td> </tr> <tr> <td><b>E</b></td> <td>Physical Therapy</td> <td><b>O</b></td> <td>Dual-Sensory Impaired</td> </tr> <tr> <td><b>F</b></td> <td>Speech Impaired</td> <td><b>P</b></td> <td>Autism Spectrum Disorder</td> </tr> <tr> <td><b>G</b></td> <td>Language Impaired</td> <td><b>S</b></td> <td>Traumatic Brain Injured</td> </tr> <tr> <td><b>H</b></td> <td>Deaf or Hard of Hearing</td> <td><b>T</b></td> <td>Developmentally Delayed</td> </tr> <tr> <td><b>I</b></td> <td>Visually Impaired</td> <td><b>U</b></td> <td>Established Conditions</td> </tr> <tr> <td><b>J</b></td> <td>Emotional/Behavioral Disability</td> <td><b>V</b></td> <td>Other Health Impaired</td> </tr> <tr> <td><b>K</b></td> <td>Specific Learning Disability</td> <td><b>W</b></td> <td>Intellectual Disability</td> </tr> <tr> <td></td> <td></td> <td><b>Z</b></td> <td>Not Applicable</td> </tr> </tbody> </table> <p>Historical Notes:</p> <p>1995-96 Code R was collapsed into Code H  2007-08 Code Q was collapsed into Code J [s. 1003.01(3)(a), Florida Statutes]  2008-09 Codes A, B, and N were collapsed into Code W [s. 1003.01(3)(a), Florida Statutes]</p>		<u>CODE</u>	<u>EXCEPTIONALITY</u>	<u>CODE</u>	<u>EXCEPTIONALITY</u>	<b>C</b>	Orthopedically Impaired	<b>L</b>	Gifted	<b>D</b>	Occupational Therapy	<b>M</b>	Hospital/Homebound	<b>E</b>	Physical Therapy	<b>O</b>	Dual-Sensory Impaired	<b>F</b>	Speech Impaired	<b>P</b>	Autism Spectrum Disorder	<b>G</b>	Language Impaired	<b>S</b>	Traumatic Brain Injured	<b>H</b>	Deaf or Hard of Hearing	<b>T</b>	Developmentally Delayed	<b>I</b>	Visually Impaired	<b>U</b>	Established Conditions	<b>J</b>	Emotional/Behavioral Disability	<b>V</b>	Other Health Impaired	<b>K</b>	Specific Learning Disability	<b>W</b>	Intellectual Disability			<b>Z</b>	Not Applicable
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<b>Compatibility Requirement:</b>  State Standard																																													
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>																																												
	Exceptional Student Program DB9 12x																																												
<b>Data Element Number:</b>  118400	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																																												
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Fiscal Year 1997-98  
July 1, 1997

<b>Element Name:</b> <b>Exceptionality, Other</b>																																													
<b>Definition/Domain</b>																																													
<div style="display: flex; align-items: flex-start;"> <div style="width: 20px; text-align: center; margin-right: 10px;">➔</div> <div> <p>A code to identify each exceptionality or related service beyond the primary exceptionality for any child or youth enrolled in or eligible for enrollment in the public schools of a district who requires special instruction or related services to take full advantage of or respond to educational programs and opportunities because of a physical, mental, emotional, social or learning exceptionality. A maximum of nine exceptionalities may be included. The codes to be used follow:</p> <table style="width: 100%; margin-top: 20px;"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>EXCEPTIONALITY</u></th> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>EXCEPTIONALITY</u></th> </tr> </thead> <tbody> <tr><td><b>C</b></td><td>Orthopedically Impaired</td><td><b>L</b></td><td>Gifted</td></tr> <tr><td><b>D</b></td><td>Occupational Therapy</td><td><b>M</b></td><td>Hospital/Homebound</td></tr> <tr><td><b>E</b></td><td>Physical Therapy</td><td><b>O</b></td><td>Dual-Sensory Impaired</td></tr> <tr><td><b>F</b></td><td>Speech Impaired</td><td><b>P</b></td><td>Autism Spectrum Disorder</td></tr> <tr><td><b>G</b></td><td>Language Impaired</td><td><b>S</b></td><td>Traumatic Brain Injured</td></tr> <tr><td><b>H</b></td><td>Deaf or Hard of Hearing</td><td><b>T</b></td><td>Developmentally Delayed</td></tr> <tr><td><b>I</b></td><td>Visually Impaired</td><td><b>U</b></td><td>Established Conditions</td></tr> <tr><td><b>J</b></td><td>Emotional/Behavioral Disability</td><td><b>V</b></td><td>Other Health Impaired</td></tr> <tr><td><b>K</b></td><td>Specific Learning Disability</td><td><b>W</b></td><td>Intellectual Disability</td></tr> <tr><td></td><td></td><td><b>Z</b></td><td>Not Applicable</td></tr> </tbody> </table> </div> </div>		<u>CODE</u>	<u>EXCEPTIONALITY</u>	<u>CODE</u>	<u>EXCEPTIONALITY</u>	<b>C</b>	Orthopedically Impaired	<b>L</b>	Gifted	<b>D</b>	Occupational Therapy	<b>M</b>	Hospital/Homebound	<b>E</b>	Physical Therapy	<b>O</b>	Dual-Sensory Impaired	<b>F</b>	Speech Impaired	<b>P</b>	Autism Spectrum Disorder	<b>G</b>	Language Impaired	<b>S</b>	Traumatic Brain Injured	<b>H</b>	Deaf or Hard of Hearing	<b>T</b>	Developmentally Delayed	<b>I</b>	Visually Impaired	<b>U</b>	Established Conditions	<b>J</b>	Emotional/Behavioral Disability	<b>V</b>	Other Health Impaired	<b>K</b>	Specific Learning Disability	<b>W</b>	Intellectual Disability			<b>Z</b>	Not Applicable
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<b>Element Name:</b> <b>Exceptionality, Primary</b>																																									
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<p>A code to identify the primary exceptionality for any child, youth or adult postsecondary student enrolled in or eligible for enrollment in the public schools of a district who requires special instruction or related services to take full advantage of or respond to educational programs and opportunities because of a physical, mental, emotional, social or learning exceptionality. <u>Primary</u> indicates that exceptionality which most affects the student's ability to learn. The codes to be used follow:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <table style="width: 100%; border: none;"> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>EXCEPTIONALITY</u></th> </tr> <tr><td><b>C</b></td><td>Orthopedically Impaired</td></tr> <tr><td><b>F</b></td><td>Speech Impaired</td></tr> <tr><td><b>G</b></td><td>Language Impaired</td></tr> <tr><td><b>H</b></td><td>Deaf or Hard of Hearing</td></tr> <tr><td><b>I</b></td><td>Visually Impaired</td></tr> <tr><td><b>J</b></td><td>Emotional/Behavioral Disability</td></tr> <tr><td><b>K</b></td><td>Specific Learning Disability</td></tr> <tr><td><b>L</b></td><td>Gifted</td></tr> </table> </td> <td style="width: 50%; vertical-align: top;"> <table style="width: 100%; border: none;"> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>EXCEPTIONALITY</u></th> </tr> <tr><td><b>M</b></td><td>Hospital/Homebound</td></tr> <tr><td><b>O</b></td><td>Dual-Sensory Impaired</td></tr> <tr><td><b>P</b></td><td>Autism Spectrum Disorder</td></tr> <tr><td><b>S</b></td><td>Traumatic Brain Injured</td></tr> <tr><td><b>T</b></td><td>Developmentally Delayed</td></tr> <tr><td><b>U</b></td><td>Established Conditions</td></tr> <tr><td><b>V</b></td><td>Other Health Impaired</td></tr> <tr><td><b>W</b></td><td>Intellectual Disability</td></tr> <tr><td><b>Z</b></td><td>Not Applicable</td></tr> </table> </td> </tr> </table> <p>Historical Notes:</p> <p>1995-96 Code R was collapsed into Code H  2007-08 Code Q was collapsed into Code J [s. 1003.01(3)(a), Florida Statutes]  2008-09 Codes A, B, and N were collapsed into Code W [s. 1003.01(3)(a), Florida Statutes]</p>		<table style="width: 100%; border: none;"> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>EXCEPTIONALITY</u></th> </tr> <tr><td><b>C</b></td><td>Orthopedically Impaired</td></tr> <tr><td><b>F</b></td><td>Speech Impaired</td></tr> <tr><td><b>G</b></td><td>Language Impaired</td></tr> <tr><td><b>H</b></td><td>Deaf or Hard of Hearing</td></tr> <tr><td><b>I</b></td><td>Visually Impaired</td></tr> <tr><td><b>J</b></td><td>Emotional/Behavioral Disability</td></tr> <tr><td><b>K</b></td><td>Specific Learning Disability</td></tr> <tr><td><b>L</b></td><td>Gifted</td></tr> </table>	<u>CODE</u>	<u>EXCEPTIONALITY</u>	<b>C</b>	Orthopedically Impaired	<b>F</b>	Speech Impaired	<b>G</b>	Language Impaired	<b>H</b>	Deaf or Hard of Hearing	<b>I</b>	Visually Impaired	<b>J</b>	Emotional/Behavioral Disability	<b>K</b>	Specific Learning Disability	<b>L</b>	Gifted	<table style="width: 100%; border: none;"> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>EXCEPTIONALITY</u></th> </tr> <tr><td><b>M</b></td><td>Hospital/Homebound</td></tr> <tr><td><b>O</b></td><td>Dual-Sensory Impaired</td></tr> <tr><td><b>P</b></td><td>Autism Spectrum Disorder</td></tr> <tr><td><b>S</b></td><td>Traumatic Brain Injured</td></tr> <tr><td><b>T</b></td><td>Developmentally Delayed</td></tr> <tr><td><b>U</b></td><td>Established Conditions</td></tr> <tr><td><b>V</b></td><td>Other Health Impaired</td></tr> <tr><td><b>W</b></td><td>Intellectual Disability</td></tr> <tr><td><b>Z</b></td><td>Not Applicable</td></tr> </table>	<u>CODE</u>	<u>EXCEPTIONALITY</u>	<b>M</b>	Hospital/Homebound	<b>O</b>	Dual-Sensory Impaired	<b>P</b>	Autism Spectrum Disorder	<b>S</b>	Traumatic Brain Injured	<b>T</b>	Developmentally Delayed	<b>U</b>	Established Conditions	<b>V</b>	Other Health Impaired	<b>W</b>	Intellectual Disability	<b>Z</b>	Not Applicable
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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b>	<b>Facility Type (continued)</b>
<b>Definition/Domain</b>	
<p>*Federally defined as "...an adult instructional setting that features (1) extensive use of programmed instruction, (2) flexible participant scheduling and attendance, and (3) being open for extended periods of time and on a daily basis...". Due to Florida accountability data needs, one modification is required in the federal instructions regarding reporting of Learning Center data. In cases where a Learning Center is found in any of the other types of locations listed, participants should be counted as attending <u>that other facility</u> and not a <u>Learning Center</u>.</p> <p>** Federally defined as "...adults who are required to attend or live in a community-based rehabilitation facility or halfway house."</p> <p>*** Federally defined as "...agencies established as nonprofit in accordance with Section 501(3)(c) of the Internal Revenue code."</p>	
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 138-2</b>

**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b> Federal Impact Aid Eligibility Indicator	
<b>Definition/Domain</b>	
A code indicating whether the student is eligible to generate PL 81-874 funding.	
<u>CODE</u>	<u>DEFINITION</u>
<b>A</b>	The student <b>resides on federal property</b> and the <b>parent is employed on federal property</b> and the <b>parent is not in the Uniformed Services</b> of the United States. [Section 3(a)(1)]
<b>B</b>	The student <b>resides in low rent housing</b> and the <b>parent is employed on low rent housing or other federal property</b> and the <b>parent is not in the Uniformed Services</b> of the United States. [Section 3(a)(1) LRH]
<b>C</b>	The student <b>resides on federal property</b> and the <b>parent is on active duty in the Uniformed Services</b> of the United States. [Section 3(a)(2)]
<b>D</b>	The student <b>resides in low rent housing</b> and the <b>parent is on active duty in the Uniformed Services</b> of the United States. [Section 3(a)(2) LRH]
<b>E</b>	The student <b>resides on Indian lands</b> . [Section 3(a)(2) IND]
<b>F</b>	The student is a <b>special education (handicapped) student</b> who <b>resides on federal property</b> and has a <b>parent on active duty in the Uniformed Services</b> of the United States. [Section 3(a)(2) SPED]
<b>G</b>	The student is a <b>special education (handicapped) student</b> who <b>resides in low rent housing</b> and has a <b>parent on active duty in the Uniformed Services</b> of the United States. [Section 3(a)(2) SPED LRH]
<b>CONTINUED ON NEXT PAGE</b>	
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphabetic	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b> None
<b>Data Element Number:</b> 120225	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 139-1</b>

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<b>Implementation Date:</b> Fiscal Year 1987-88 July 1, 1987
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Element Name: Federal Impact Aid Eligibility Indicator (Continued)	
Definition/Domain (Continued)	
<u>CODE</u>	<u>DEFINITION</u>
<b>H</b>	The student is a <b>special education (handicapped) student</b> who <b>resides on Indian lands</b> . [Section 3(a)(2) SPED IND]
<b>I</b>	The student <b>resides on federal property</b> and the <b>parent is not employed on federal property</b> . [Section 3(b)(1)]
<b>J</b>	The student <b>resides in low rent housing</b> and the <b>parent is not employed on federal property</b> . [Section 3(b)(1) LRH]
<b>K</b>	The student <b>resides on nonfederal property</b> with a <b>parent employed on federal property situated in whole or in part in the county in which the school district is located</b> . [Section 3(b)(2)(A)]
<b>L</b>	The student <b>resides on nonfederal property</b> with a <b>parent employed on low rent housing property situated in whole or in part in the county in which the school district is located</b> . [Section 3(b)(2)(A) LRH]
<b>M</b>	The student <b>resides on nonfederal property</b> with a <b>parent employed on federal property situated in whole or in part within the state in which the school district is located</b> . [Section 3(b)(2)(B)]
<b>N</b>	The student <b>resides on nonfederal property</b> with a <b>parent employed on low rent housing situated in whole or in part within the state in which the school district is located</b> . [Section 3(b)(2)(B) LRH]
<b>O</b>	The student <b>resides on nonfederal property</b> and has a <b>parent on active duty in the Uniformed Services</b> of the United States. [Section 3(b)(3)]
<b>P</b>	The student is a <b>special education (handicapped) student</b> who <b>resides on nonfederal property</b> and has a <b>parent on active duty in the Uniformed Services</b> of the United States. [Section 3(b)(3) SPED]
<b>Z</b>	Not applicable.
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<b>Element Name:</b> <b>Federal/State Project, Area and Model</b>			
<b>Definition/Domain</b>			
<p>A numeric indication of the project type, subject area and model for the instruction received by the student during the project year.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 30%;"> <p><b>NNNNN</b></p> </div> <div style="width: 30%;"> <p><u>First Digit</u></p> <p><b>Project Type</b></p> <ul style="list-style-type: none"> <li>1 Title I Basic – Part A</li> <li>2 Title I – Migrant – Part C</li> <li>5 Title I Basic (Part A) blended with Title I Migrant – Part C</li> <li>8 Title III Immigrant Children and Youth*</li> </ul> </div> <div style="width: 30%;"> <p><u>Second Digit</u></p> <p><b>Subject Area</b></p> <table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top;"> <ul style="list-style-type: none"> <li>0 Other</li> <li>1 Language Arts</li> <li>2 Math</li> <li>3 Both Language Arts and Math</li> <li>4 ESOL</li> <li>A Vocational/Career Prep</li> </ul> </td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> <li>5 Multidisciplinary Studies/Tutorial</li> <li>6 Readiness Skills</li> <li>7 Transition Skills</li> <li>8 Science</li> <li>9 Social Studies</li> <li>Z Not Applicable</li> </ul> </td> </tr> </table> </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 30%;"> <p><u>Third - Fourth Digits</u></p> <p><b>Model</b></p> <ul style="list-style-type: none"> <li>00 School-Wide Project</li> <li>01 Targeted Assistance</li> <li>08 Add-on</li> <li>09 Other Approved Model</li> <li>14 Immigrant</li> </ul> </div> <div style="width: 30%;"> <ul style="list-style-type: none"> <li>10 Local Neglected</li> <li>11 Homeless</li> <li>12 Migratory</li> <li>13 High School Credit Accrual**</li> </ul> </div> </div> <div style="margin-top: 20px;"> <p><u>Fifth Digit</u></p> <ul style="list-style-type: none"> <li>0 Applicable</li> </ul> </div>		<ul style="list-style-type: none"> <li>0 Other</li> <li>1 Language Arts</li> <li>2 Math</li> <li>3 Both Language Arts and Math</li> <li>4 ESOL</li> <li>A Vocational/Career Prep</li> </ul>	<ul style="list-style-type: none"> <li>5 Multidisciplinary Studies/Tutorial</li> <li>6 Readiness Skills</li> <li>7 Transition Skills</li> <li>8 Science</li> <li>9 Social Studies</li> <li>Z Not Applicable</li> </ul>
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(Continued On Next Page)			

<b>Length:</b> 5	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b>  Compatible	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b> Federal/State Compensatory Project Evaluation DB9 18x
<b>Data Element Number:</b>  <div style="text-align: right;">120425</div>	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 140-1</b>

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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name: Federal/State Project, Area and Model (Continued)</b>	
<b>Definition/Domain</b>	
<p>Notes: School districts are required to set aside a portion of Title I, Part A funds for services to neglected and homeless students.</p> <p>Submit one Federal/State Compensatory Project Evaluation record for each Project Type that applies to the student.</p> <p>* For Title III Immigrant Children and Youth use 'Z' for the second digit and '14' for the third and fourth digits.</p> <p>** High School Credit Accrual is educational instruction for the purpose of increasing the credits accrued towards graduation (grades 9-12 only).</p>	
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 140-2</b>

**FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATA BASE REQUIREMENTS  
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b> <b>Federal/State Project - Placement Date</b>	
<b>Definition/Domain</b>	
<p>The date the student was enrolled in a Federal Title 1, Migrant, or Homeless Children and Youth program in the district for the current school year.</p> <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="text-align: center;"> <p><b>MMDDYYYY</b></p> </div> <div style="text-align: center;"> <p>Example:</p> </div> <div style="text-align: center;"> <p>09272005</p> </div> <div style="text-align: left;"> <p>The student first enrolled in the program September 27, 2005.</p> </div> </div> <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="text-align: center;"> <p>00000000</p> </div> <div style="text-align: left;"> <p>Not applicable.</p> </div> </div>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	Title I, Migrant and Homeless programs, Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
<b>Data Element Number:</b>  122120	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 141-1</b>

**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b> Federal/State Project - Support Services																													
<b>Definition/Domain</b>																													
<p>This data element is used to record the type(s) of Title I or Title I Migrant funded support services provided to any Title I Basic or Title I Migrant participants. Codes consist of one-character fields which may occur a maximum of four times. Allowable support services codes are as follows:</p> <table border="0"> <thead> <tr> <th><u>CODE</u></th> <th><u>DEFINITION</u></th> <th><u>CODE</u></th> <th><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td><b>A</b></td> <td>Attendance, Guidance, Psychological Services</td> <td><b>S</b></td> <td>Social Work</td> </tr> <tr> <td><b>D</b></td> <td>Dental Services</td> <td><b>T</b></td> <td>Transportation</td> </tr> <tr> <td><b>H</b></td> <td>Health Services</td> <td><b>X</b></td> <td>Needs Assessment</td> </tr> <tr> <td><b>N</b></td> <td>Nutrition</td> <td><b>Z</b></td> <td>Not Applicable</td> </tr> <tr> <td><b>O</b></td> <td>Outreach, Advocacy</td> <td></td> <td></td> </tr> <tr> <td><b>R</b></td> <td>At-risk</td> <td></td> <td></td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	Attendance, Guidance, Psychological Services	<b>S</b>	Social Work	<b>D</b>	Dental Services	<b>T</b>	Transportation	<b>H</b>	Health Services	<b>X</b>	Needs Assessment	<b>N</b>	Nutrition	<b>Z</b>	Not Applicable	<b>O</b>	Outreach, Advocacy			<b>R</b>	At-risk		
<u>CODE</u>	<u>DEFINITION</u>	<u>CODE</u>	<u>DEFINITION</u>																										
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<b>O</b>	Outreach, Advocacy																												
<b>R</b>	At-risk																												
<p>Examples:</p> <p><b>AHZZ</b> Student received support services in Guidance and Health</p> <p><b>ZZZZ</b> Not applicable. (Student did not receive support services.)</p> <p>NOTE: If the Title I Migrant participant received any type of counseling service (codes A, O and S), count that service first. Attendance, Guidance, Psychological Services (A), Outreach, Advocacy (O), or Social Work (S) services take priority when reporting Migrant Federal/State Project - Support Services.</p>																													
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b> All Programs Grades PK-12																												
<b>Format:</b> Alphanumeric																													
<b>Compatibility Requirement:</b> Compatible																													
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>																												
	Federal/State Compensatory Project Evaluation DB9 18x																												
<b>Data Element Number:</b> 122160	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																												
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 142-1</b>																												

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**Implementation Date:**  
Fiscal Year 1990-91  
July 1, 1990

<b>Element Name:</b> <b>FEFP Membership Minutes, Weekly</b>	
<b>Definition/Domain</b>	
<p>The number of instructional minutes (carried to four decimal places) for which the grade PK-12 student is eligible for funding in a course during the FTE survey week.</p> <p>The FEFP membership minutes for all classes reported may not exceed a maximum total of 1500 minutes for the week for PK-12 students during Survey Periods 2 and 3.</p> <p style="text-align: center;"><b>NNNN.NNNN</b>      Example: 1500.0000      1500 (Minutes)</p>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
	None
<b>Data Element Number:</b>  122200	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 143-1</b>



**Implementation Date:**  
Fiscal Year 1989-90  
July 1, 1989

<b>Element Name:</b> FEFP Program Number			
<b>Definition/Domain</b>			
<p>The number of the Florida Education Finance Program in which a student earns FTE in a class or section of a course.</p> <p>For Vocational dually enrolled students, report FTE earned under FEFP program number 103 (9-12 basic) ONLY on Student Course Schedule, Surveys 1-4, and NOT on Vocational Student Course Schedule, Survey 5.</p> <p>See Appendix E: FEFP Program Numbers.</p>			
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b>  All Programs Grades PK-12		
<b>Format:</b> Numeric			
<b>Compatibility Requirement:</b> State Standard			
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>		
	Student Course Schedule DB9 14x Vocational Student Course Schedule DB9 16x McKay Prepayment Verification DB9 61x      ←		
<b>Data Element Number:</b> 122225	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> D		
<b>Revised:</b> 7/1/09	<b>Volume I</b>	<b>Effective:</b> 7/09	<b>Page Number:</b> 144-1

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**Implementation Date:**  
Fiscal Year 1999-00  
July 1, 1999

<b>Element Name:</b> Financial Assistance Received																					
<b>Definition/Domain</b>																					
<p>Indicate whether the vocational or adult general education student received any of the following forms of need-based financial assistance for the instruction and term being reported. The record is for postsecondary vocational and adult general education. Enter as many responses as apply, left justified.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td>A</td> <td>Pell Grant</td> </tr> <tr> <td>B</td> <td>SEOG - Supplemental Educational Opportunity Grant</td> </tr> <tr> <td>C</td> <td>Workstudy</td> </tr> <tr> <td>D</td> <td>ITA - Individual Training Account through the Workforce Investment Act</td> </tr> <tr> <td>E</td> <td>Other need-based financial assistance, such as scholarships, loans, or grants</td> </tr> <tr> <td>F</td> <td>District Financial Aid, need-based only (Section 1009.22(5), F.S.)</td> </tr> <tr> <td>G</td> <td>Florida Work Experience</td> </tr> <tr> <td>H</td> <td>Florida Public Postsecondary Career Education Student Assistant Grant</td> </tr> <tr> <td>Z</td> <td>Did <u>NOT</u> receive need-based financial assistance for this instruction</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	A	Pell Grant	B	SEOG - Supplemental Educational Opportunity Grant	C	Workstudy	D	ITA - Individual Training Account through the Workforce Investment Act	E	Other need-based financial assistance, such as scholarships, loans, or grants	F	District Financial Aid, need-based only (Section 1009.22(5), F.S.)	G	Florida Work Experience	H	Florida Public Postsecondary Career Education Student Assistant Grant	Z	Did <u>NOT</u> receive need-based financial assistance for this instruction
<u>CODE</u>	<u>DEFINITION</u>																				
A	Pell Grant																				
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H	Florida Public Postsecondary Career Education Student Assistant Grant																				
Z	Did <u>NOT</u> receive need-based financial assistance for this instruction																				
<b>Length:</b> 5	<b>Grades and Programs Requiring This Data Element:</b>																				
<b>Format:</b> Alphabetic	Workforce Development Education (adult general education and postsecondary vocational education)																				
<b>Compatibility Requirement:</b>  Compatible																					
<b>Use Types:</b> <input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking																					
<b>Data Element Number:</b>  122394	<b>State Reporting Formats Requiring This Data Element:</b>  WDIS Adult General Education Student Course DB9 48x WDIS Vocational Student Course Schedule DB9 47x																				
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X																					
<b>Revised:</b>	Volume I      Effective: 7/09      Page Number: 145-1																				

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**Implementation Date:**  
Fiscal Year 1998-99  
July 1, 1998

<b>Element Name: First-Time Student Indicator</b>									
<b>Definition/Domain</b>									
<p>A representation of the first-time enrollment status of a student in any postsecondary instruction.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 15%;"><u><b>CODE</b></u></th> <th style="text-align: center;"><u><b>DEFINITION</b></u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top; padding: 10px;"><b>Y</b></td> <td style="padding: 10px;">A first-time student in any postsecondary education, other than dual enrollment or early admission. Includes a student enrolled in the fall term who attended the postsecondary institution for the first time in the prior summer term, but was not at that time reported as a first-time enrollment.</td> </tr> <tr> <td style="text-align: center; vertical-align: top; padding: 10px;"><b>D</b></td> <td style="padding: 10px;">A first-time student in any postsecondary dual enrollment, or an early admission student. Includes a student enrolled in the fall term who attended the postsecondary institution for the first time in the prior summer term, but was not at that time reported as a first-time enrollment.</td> </tr> <tr> <td style="text-align: center; vertical-align: top; padding: 10px;"><b>N</b></td> <td style="padding: 10px;">Not a first-time student in postsecondary education, postsecondary dual enrollment, nor an early admission student.</td> </tr> </tbody> </table> <p style="margin-top: 20px;">Note: A student may only be reported as a First-Time Student <u>one time</u>, i.e., in only one term.</p>		<u><b>CODE</b></u>	<u><b>DEFINITION</b></u>	<b>Y</b>	A first-time student in any postsecondary education, other than dual enrollment or early admission. Includes a student enrolled in the fall term who attended the postsecondary institution for the first time in the prior summer term, but was not at that time reported as a first-time enrollment.	<b>D</b>	A first-time student in any postsecondary dual enrollment, or an early admission student. Includes a student enrolled in the fall term who attended the postsecondary institution for the first time in the prior summer term, but was not at that time reported as a first-time enrollment.	<b>N</b>	Not a first-time student in postsecondary education, postsecondary dual enrollment, nor an early admission student.
<u><b>CODE</b></u>	<u><b>DEFINITION</b></u>								
<b>Y</b>	A first-time student in any postsecondary education, other than dual enrollment or early admission. Includes a student enrolled in the fall term who attended the postsecondary institution for the first time in the prior summer term, but was not at that time reported as a first-time enrollment.								
<b>D</b>	A first-time student in any postsecondary dual enrollment, or an early admission student. Includes a student enrolled in the fall term who attended the postsecondary institution for the first time in the prior summer term, but was not at that time reported as a first-time enrollment.								
<b>N</b>	Not a first-time student in postsecondary education, postsecondary dual enrollment, nor an early admission student.								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphanumeric	Workforce Development Education (adult general education and postsecondary vocational education)								
<b>Compatibility Requirement:</b> Compatible									
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>District Records Transfer</b> <input type="checkbox"/> <b>Migrant Tracking</b>	WDIS Student Demographic Information DB9 46x								
<b>Data Element Number:</b> 122244	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X								
<b>Revised:</b> <span style="margin-left: 150px;">Volume I</span> <span style="margin-left: 100px;">Effective: 7/09</span> <span style="float: right;">Page Number: 146-1</span>									

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**Implementation Date:**  
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July 1, 1994

<b>Element Name:</b> <b>Fiscal Year</b>	
<b>Definition/Domain</b>	
<p>The state fiscal year (running from July 1 to June 30) for which the reported data are applicable.</p> <p style="text-align: center;"><b>NNNN</b>      Example: 8788      Fiscal Year July 1, 1987 through June 30, 1988</p>	
<b>Length:</b>	4
<b>Format:</b>	Numeric
<b>Compatibility Requirement:</b>	Compatible
<b>Use Types:</b>	<b>Grades and Programs Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> Student Course Schedule DB9 14x  Teacher Course DB9 15x  Federal/State Indicator Status DB9 22x  Exceptional Student Program DB9 12x  Student Transportation DB9 56x </div>
<b>Data Element Number:</b>	
122425	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9
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**Implementation Date:**  
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July 1, 1994

<b>Element Name:</b> Florida Educators Certificate Number											
<b>Definition/Domain</b>											
<p>The ten-digit number that is either assigned by the Department of Education for a teacher or a district assigned number given in accordance with the assignment codes below:</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: center; width: 40%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>0000000000:</b></td> <td>Employee has no assigned certificate number.</td> </tr> <tr> <td style="text-align: center;"><b>0000000001 - 0000999998, 0001000000 - 0009999999</b></td> <td>The regular number assigned by the Certification Section of the Florida Department of Education.</td> </tr> <tr> <td style="text-align: center;"><b>0000999999:</b></td> <td>A number assigned to a community college or university instructor for reporting purposes.</td> </tr> <tr> <td style="text-align: center;"><b>9999999999:</b></td> <td>A number assigned to a teacher providing special education programs through contractual arrangements in a nonpublic school or facility in accordance with Rule 6A-6.0361, FAC.</td> </tr> </tbody> </table> <p>All numbers should be right justified.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>0000000000:</b>	Employee has no assigned certificate number.	<b>0000000001 - 0000999998, 0001000000 - 0009999999</b>	The regular number assigned by the Certification Section of the Florida Department of Education.	<b>0000999999:</b>	A number assigned to a community college or university instructor for reporting purposes.	<b>9999999999:</b>	A number assigned to a teacher providing special education programs through contractual arrangements in a nonpublic school or facility in accordance with Rule 6A-6.0361, FAC.
<u>CODE</u>	<u>DEFINITION</u>										
<b>0000000000:</b>	Employee has no assigned certificate number.										
<b>0000000001 - 0000999998, 0001000000 - 0009999999</b>	The regular number assigned by the Certification Section of the Florida Department of Education.										
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<b>9999999999:</b>	A number assigned to a teacher providing special education programs through contractual arrangements in a nonpublic school or facility in accordance with Rule 6A-6.0361, FAC.										
<b>Length:</b> 10	<b>Grades and Programs Requiring This Data Element:</b>										
<b>Format:</b> Numeric	All Programs Grades PK-12										
<b>Compatibility Requirement:</b> State Standard											
<b>Use Types:</b> <input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>										
	Teacher Course DB9 15x Vocational Teacher Course DB9 24x										
<b>Data Element Number:</b> 122300	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9										
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 148-1</b>										

**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name:</b> Florida First Start Program Participation	
<b>Definition/Domain</b>	
A code which indicates whether or not the child birth through age three and their family are participating in the Florida First Start Program.	
<u>CODE</u>	<u>DEFINITION</u>
Y	Yes
N	No
Z	Not applicable
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphabetic	All Programs Grade PK
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
<b>Data Element Number:</b> 122363	None
	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> FTE Earned, Advanced International Certificate of Education Diploma	
<b>Definition/Domain</b>	
<p>The weighted FTE earned by a student who earns an Advanced International Certificate of Education. Two decimal places are assumed.</p> <p><b>NNN</b>      0.30      Standard value is .3</p> <p>                 0.00      Not applicable</p>	
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grades 9-12
<b>Compatibility Requirement:</b> State Standard	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student End of Year Status DB9 17x
<b>Data Element Number:</b> 122525	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 150-1</b>

**FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATA BASE REQUIREMENTS  
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AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> FTE Earned, Advanced International Certificate of Education Score													
<b>Definition/Domain</b>													
<p>The weighted FTE generated by a student who earns a score of E or higher on an advanced International Certificate of Education subject examination who has been enrolled in a full-credit course taken during the current year is 0.16. For each student enrolled in a half-credit Advanced International Certificate of Education Course who receives a score of E or higher on a subject examination, a value of 0.08 full-time equivalent student membership shall be calculated. Two decimal places are assumed to the right of the decimal.</p> <p>See Section 1011.62(1)(m), Florida Statutes.</p> <table style="margin-left: 40px;"> <tr> <td style="width: 100px;"><b>NNN</b></td> <td style="width: 100px;">0.08</td> <td>One-half credit course with score of E or higher on exam</td> </tr> <tr> <td></td> <td>0.16</td> <td>One credit course with score of E or higher on exam</td> </tr> <tr> <td></td> <td>0.64</td> <td>Four courses at 0.16 each</td> </tr> <tr> <td></td> <td>0.00</td> <td>Not applicable</td> </tr> </table> <p>Notes: Records submitted with values that are not multiples of .08 will be rejected</p> <p>Prior to 2007-08 values were .24 per exam with score of E or higher for full-credit courses and .12 for half-credit courses.</p>		<b>NNN</b>	0.08	One-half credit course with score of E or higher on exam		0.16	One credit course with score of E or higher on exam		0.64	Four courses at 0.16 each		0.00	Not applicable
<b>NNN</b>	0.08	One-half credit course with score of E or higher on exam											
	0.16	One credit course with score of E or higher on exam											
	0.64	Four courses at 0.16 each											
	0.00	Not applicable											
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b>												
<b>Format:</b> Numeric	All Programs Grades 9-12												
<b>Compatibility Requirement:</b> State Standard													
<b>Use Types:</b> <input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>												
	Student End of Year Status DB9 17x												
<b>Data Element Number:</b> 122575	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9												
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 151-1</b>												



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**Implementation Date:**  
Fiscal Year 1990-91  
July 1, 1990

<b>Element Name:</b> FTE Earned, College Entrance Examination Board Advanced Placement Test	
<b>Definition/Domain</b>	
<p>The weighted FTE earned by a student for a score of three or higher on a CEEB advanced placement examination taken during the current year. Two decimal places are assumed to the right of the decimal.</p> <p><b>NNN</b>      0.16      Standard value is .16</p> <p>                 0.64      Four courses at .16 each</p> <p>                 0.00      Not applicable</p> <p> Note: Prior to 2007-08 values were .24 per exam with a score of three or higher.</p>	
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grades 9-12
<b>Compatibility Requirement:</b> State Standard	
<b>Use Types:</b> <input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
	Student End of Year Status DB9 17x
<b>Data Element Number:</b> 122625	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 152-1</b>

**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name: FTE Earned, Course</b>	
<b>Definition/Domain</b>	
<p>The four-decimal numeric value for the FTE earned under the Florida Education Finance Program (FEFP) by the student in each course listed or referenced in the state <u>Course Code Directory</u>. For dually enrolled students, enter the FTE earned by the student for courses listed in the state <u>Course Code Directory</u> or, if necessary, the Statewide Course Numbering System.</p>	
<p>Note: For vocational dually enrolled students, report FTE earned under FEFP program number 103 (9-12 basic) <u>ONLY</u> on Student Course Schedule, Surveys 1-4, and NOT on Vocational Student Course Schedule, Survey 5.</p>	
<p>Note: FTE earned is a calculated value based on state requirements and procedures.</p>	
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b> All Programs Grades PK-12
<b>Format:</b> Numeric	
<b>Compatibility Requirement:</b> State Standard	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b> Student Course Schedule DB9 14x McKay Prepayment Verification DB9 61x ←
<b>Data Element Number:</b> 122825	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <div style="display: flex; align-items: center;"> <div style="margin-right: 10px;">→</div> <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> D       </div>
<b>Revised: 7/1/09</b> <div style="display: flex; justify-content: space-between;"> <span><b>Volume I</b></span> <span><b>Effective: 7/09</b></span> <span><b>Page Number: 153-1</b></span> </div>	

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**Implementation Date:**  
Fiscal Year 1990-91  
July 1, 1990

<b>Element Name:</b> <b>FTE Earned, International Baccalaureate Diploma</b>	
<b>Definition/Domain</b>	
<p>The weighted FTE earned by a student who earns an International Baccalaureate Diploma. Two decimal places are assumed.</p> <p><b>NNN</b>      0.30   Standard value is .3</p> <p>                 0.00   Not applicable</p>	
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grades 9-12
<b>Compatibility Requirement:</b> State Standard	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>
	Student End of Year Status DB9 17x
<b>Data Element Number:</b>  122850	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 154-1</b>

**Implementation Date:**  
Fiscal Year 1990-91  
July 1, 1990

<b>Element Name:</b>	<b>FTE Earned, International Baccalaureate Score</b>					
<b>Definition/Domain</b>						
The weighted FTE earned by a student for a score of four or higher on a subject exam for an International Baccalaureate course. Two decimal places are assumed.						
<b>NNN</b>	Examples:	0.16	Standard value is .16			
		0.80	Five courses at .16 each			
		0.00	Not applicable			
Note: Prior to 2007-08 values were .24 per exam with a score of four or higher.						
<b>Length:</b>	3	<b>Grades and Programs Requiring This Data Element:</b>				
<b>Format:</b>	Numeric	All Programs Grades 9-12				
<b>Compatibility Requirement:</b>	State Standard					
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>					
<input checked="" type="checkbox"/> State Report	Student End of Year Status DB9 17x					
<input checked="" type="checkbox"/> Local Accountability						
<input type="checkbox"/> F.A.S.T.E.R						
<input type="checkbox"/> Migrant Tracking						
<b>Data Element Number:</b>	<b>Reported in Survey Periods:</b>					
122875	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9					
<b>Revised:</b>	Volume I		Effective: 7/09		Page Number: 155-1	

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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b> <b>FTE Eligibility</b>									
<b>Definition/Domain</b>									
<p>A one-character code indicating that the student is eligible for FTE funding during the survey period based upon state requirements.</p> <p>This code must be maintained for each survey period during the fiscal year in which FTE is reported to the state.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Y</b></td> <td><b>Eligible and earns FTE:</b> The student meets program membership <u>and</u> attendance requirements. See procedures for automated FTE.</td> </tr> <tr> <td style="text-align: center;"><b>N</b></td> <td>The student <b>meets program membership requirements</b> but <b>does not meet attendance requirements</b>. See procedures for automated FTE.</td> </tr> <tr> <td style="text-align: center;"><b>X</b></td> <td>The student is <b>not eligible to earn FTE</b>.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	<b>Eligible and earns FTE:</b> The student meets program membership <u>and</u> attendance requirements. See procedures for automated FTE.	<b>N</b>	The student <b>meets program membership requirements</b> but <b>does not meet attendance requirements</b> . See procedures for automated FTE.	<b>X</b>	The student is <b>not eligible to earn FTE</b> .
<u>CODE</u>	<u>DEFINITION</u>								
<b>Y</b>	<b>Eligible and earns FTE:</b> The student meets program membership <u>and</u> attendance requirements. See procedures for automated FTE.								
<b>N</b>	The student <b>meets program membership requirements</b> but <b>does not meet attendance requirements</b> . See procedures for automated FTE.								
<b>X</b>	The student is <b>not eligible to earn FTE</b> .								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	All Programs Grades PK-12								
<b>Compatibility Requirement:</b> State Standard	Adult Basic Skills    Adult Secondary Education Adult Postsecondary Vocational								
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>								
	None								
<b>Data Element Number:</b>  123025	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9								
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 156-1</b>								

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**Implementation Date:**  
Fiscal Year 1998-99  
July 1, 1998

<b>Element Name:</b> Full Program Completer											
<b>Definition/Domain</b>											
<p>Indicate the type of credential (vocational certificate or Applied Technology Diploma) awarded to the student this term for vocational instruction.</p> <table style="width: 100%; margin-top: 20px;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>V</b></td> <td><b>Vocational Certificate</b> - awarded after the student completes an entire postsecondary vocational program and meets the basic skill level requirement.</td> </tr> <tr> <td style="text-align: center;"><b>A</b></td> <td><b>Applied Technology Diploma</b> - awarded after the student completes a postsecondary Applied Technology Diploma program.</td> </tr> <tr> <td style="text-align: center;"><b>N</b></td> <td><b>Neither of the above</b> - Indicates that neither a vocational certificate (for completing an entire vocational program and meeting the basic skills requirement) nor an Applied Technology Diploma was awarded to the student this term.</td> </tr> <tr> <td style="text-align: center;"><b>Z</b></td> <td><b>Not Applicable</b> - includes all Continuing Workforce Education.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>V</b>	<b>Vocational Certificate</b> - awarded after the student completes an entire postsecondary vocational program and meets the basic skill level requirement.	<b>A</b>	<b>Applied Technology Diploma</b> - awarded after the student completes a postsecondary Applied Technology Diploma program.	<b>N</b>	<b>Neither of the above</b> - Indicates that neither a vocational certificate (for completing an entire vocational program and meeting the basic skills requirement) nor an Applied Technology Diploma was awarded to the student this term.	<b>Z</b>	<b>Not Applicable</b> - includes all Continuing Workforce Education.
<u>CODE</u>	<u>DEFINITION</u>										
<b>V</b>	<b>Vocational Certificate</b> - awarded after the student completes an entire postsecondary vocational program and meets the basic skill level requirement.										
<b>A</b>	<b>Applied Technology Diploma</b> - awarded after the student completes a postsecondary Applied Technology Diploma program.										
<b>N</b>	<b>Neither of the above</b> - Indicates that neither a vocational certificate (for completing an entire vocational program and meeting the basic skills requirement) nor an Applied Technology Diploma was awarded to the student this term.										
<b>Z</b>	<b>Not Applicable</b> - includes all Continuing Workforce Education.										
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>										
<b>Format:</b> Alphanumeric	Workforce Development Education (postsecondary vocational education)										
<b>Compatibility Requirement:</b> Compatible											
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>										
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	WDIS Vocational Student Course Schedule DB9 47x										
<b>Data Element Number:</b> 185125	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> <b>F</b> <input checked="" type="checkbox"/> <b>W</b> <input checked="" type="checkbox"/> <b>S</b> <input type="checkbox"/> <b>G</b> <input type="checkbox"/> <b>X</b>										
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 156-50</b>										

**Implementation Date:**  
Fiscal Year 1996-97  
July 1, 1996

<b>Element Name:</b> Full - Time Aide Indicator		<b>**ELEMENT DELETED**</b>
<b>Definition/Domain</b>		
A number that indicates the percentage of one full-time aide for the class being reported.		
<u>CODE</u>	<u>DEFINITION</u>	
<b><u>NNN</u></b>	A three digit numeric field that would represent the percentage of one full-time equivalent aide for the class being reported.	
<b>NNN</b>	Examples: 100 (100%) = One full time equivalent teacher aide assigned to this class. 050 (50%) = 1/2 full time equivalent teacher aide assigned to this class. 033 (33%) = 1/3 full time equivalent teacher aide assigned to this class. 025 (25%) = 1/4 full time equivalent teacher aide assigned to this class.	
<b>Note:</b>	This element refers to the assignment of a percentage of an aide full-time to an individual teacher for the school day.	
<b>Deleted for 2009-2010</b>		
<b>Length:</b>	3	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b>	Numeric	All Programs Grades K-6 (elementary grades)
<b>Compatibility Requirement:</b>	Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>	
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Teacher Course DB9 15x	
<b>Data Element Number:</b>	123075	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b> 7/1/09	<b>Volume I</b>	<b>Effective:</b> 7/09 <b>Page Number:</b> 157-1

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**Implementation Date:**  
Fiscal Year 2006-07  
July 1, 2006

<b>Element Name:</b>	<b>Fund Source</b>											
<b>Definition/Domain</b>												
<p>The source of the funds used to support the program in which the student participates.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 10%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top;"><b>D</b></td> <td> <b>Title I, Part D</b>                      The program is supported, at least in part, by Title I, Part D, Neglected and Delinquent funds.                 </td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>E</b></td> <td> <b>Title III, Part A</b>                      The supplemental services provided to the student are supported, at least in part, by Title III, Part A, Language Instruction for Limited English Proficient and Immigrant Students, No Child Left Behind, funds.                 </td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>I</b></td> <td> <b>IDEA, Part B</b>                      The early intervening services provided to the student are supported, at least in part, by IDEA, Part B funds. Funds are to be used to develop and implement coordinated, early intervening services for students in kindergarten through grade 12 (with a particular emphasis on students in kindergarten through grade three) who are not currently identified as needing special education or related services, but who need additional academic and behavioral support to succeed in a general education environment. Districts may use up to 15% of IDEA, Part B funds for this purpose (34 CFR §300.226). This is reported in Survey 5 only.                 </td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>Z</b></td> <td> <b>None of the Above</b>                      The program does not receive funds from the above fund source.                 </td> </tr> </tbody> </table> <p>NOTE: Students reported with:</p> <ul style="list-style-type: none"> <li><b>D</b> should be reported on the Dropout Prevention Program Data format,</li> <li><b>E</b> should be reported on the English Language Learners Information format,</li> <li><b>I</b> should be reported on the Federal/State Indicator Status format, and</li> <li>More than one code should be reported for a student, if applicable, each on the designated format.</li> </ul>			<u>CODE</u>	<u>DEFINITION</u>	<b>D</b>	<b>Title I, Part D</b> The program is supported, at least in part, by Title I, Part D, Neglected and Delinquent funds.	<b>E</b>	<b>Title III, Part A</b> The supplemental services provided to the student are supported, at least in part, by Title III, Part A, Language Instruction for Limited English Proficient and Immigrant Students, No Child Left Behind, funds.	<b>I</b>	<b>IDEA, Part B</b> The early intervening services provided to the student are supported, at least in part, by IDEA, Part B funds. Funds are to be used to develop and implement coordinated, early intervening services for students in kindergarten through grade 12 (with a particular emphasis on students in kindergarten through grade three) who are not currently identified as needing special education or related services, but who need additional academic and behavioral support to succeed in a general education environment. Districts may use up to 15% of IDEA, Part B funds for this purpose (34 CFR §300.226). This is reported in Survey 5 only.	<b>Z</b>	<b>None of the Above</b> The program does not receive funds from the above fund source.
<u>CODE</u>	<u>DEFINITION</u>											
<b>D</b>	<b>Title I, Part D</b> The program is supported, at least in part, by Title I, Part D, Neglected and Delinquent funds.											
<b>E</b>	<b>Title III, Part A</b> The supplemental services provided to the student are supported, at least in part, by Title III, Part A, Language Instruction for Limited English Proficient and Immigrant Students, No Child Left Behind, funds.											
<b>I</b>	<b>IDEA, Part B</b> The early intervening services provided to the student are supported, at least in part, by IDEA, Part B funds. Funds are to be used to develop and implement coordinated, early intervening services for students in kindergarten through grade 12 (with a particular emphasis on students in kindergarten through grade three) who are not currently identified as needing special education or related services, but who need additional academic and behavioral support to succeed in a general education environment. Districts may use up to 15% of IDEA, Part B funds for this purpose (34 CFR §300.226). This is reported in Survey 5 only.											
<b>Z</b>	<b>None of the Above</b> The program does not receive funds from the above fund source.											
<b>Length:</b>	1	<b>Grades and Programs Requiring This Data Element:</b>										
<b>Format:</b>	Alphabetic	Dropout Prevention, At-risk and Juvenile Justice Programs; Grades KG-12 English Language Learners Program; Grades PK-12 Early intervening services programs; Grades KG-12										
<b>Compatibility Requirement:</b>	Compatible											
<b>Use Types:</b>	<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>										
		Dropout Prevention Program Data DB9 11x English Language Learners Information DB9 10x Federal/State Indicator Status DB9 22x										
<b>Data Element Number:</b>	123150	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9										
<b>Revised:</b>	Volume I	<b>Effective: 7/09      Page Number: 157-30</b>										



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**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b> Fund Source: NCLB Title III									
<b>Definition/Domain</b>									
<p>A one-character code to identify whether a teacher's position or the program a teacher is teaching in is funded under Title III of the No Child Left Behind (NCLB) Act.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 15%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Y</td> <td>The teacher or program receives Title III funds.</td> </tr> <tr> <td style="text-align: center;">N</td> <td>No Title III funds are used to pay this teacher or fund the program in which the teacher is teaching.</td> </tr> <tr> <td style="text-align: center;">Z</td> <td>Not applicable. Report code Z for survey periods 1 and 4.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	Y	The teacher or program receives Title III funds.	N	No Title III funds are used to pay this teacher or fund the program in which the teacher is teaching.	Z	Not applicable. Report code Z for survey periods 1 and 4.
<u>CODE</u>	<u>DEFINITION</u>								
Y	The teacher or program receives Title III funds.								
N	No Title III funds are used to pay this teacher or fund the program in which the teacher is teaching.								
Z	Not applicable. Report code Z for survey periods 1 and 4.								
<p>→ <b>Note:</b> Title III is a 100% federally funded supplemental program that concentrates on delivering language instruction educational programs to students who have a primary language other than English. This program is designed to improve the education of English Language Learners (ELL) children and youths by helping them learn English and meet challenging state academic content and student academic achievement standards. The program also provides enhanced instructional opportunities for immigrant children and youths.</p> <p>If Title III funds are used in any way to provide supplemental assistance to the <u>teacher</u> or <u>program</u> use code <b>Y</b>.</p> <p>For example:</p> <ul style="list-style-type: none"> <li>A teacher is NOT funded with Title III funds but textbooks specific to the ELL students and used in this class were purchased using Title III funds; thus a <b>Y</b> code is used. In other words, the program is being supplemented with Title III funds to enhance the instructional opportunities for ELL students.</li> <li>A teacher teaching ELL students, not paid by Title III and having no supplemental services or materials in the class that were purchased using Title III funds. Use code <b>N</b>.</li> <li>A school with a specific instructional program model (bilingual, sheltered, two-way) that includes an instructional ELL coach paid with Title III funds who works with the teachers at the site. Use code <b>Y</b>.</li> </ul>									
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphanumeric	English Language Learners and Immigrant Students, Grades PK-12								
<b>Compatibility Requirement:</b> Compatible									
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Teacher Course DB9 15x								
<b>Data Element Number:</b> 123193									
<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 9									
<b>Revised:</b> 7/1/09	<b>Volume I</b>								
<b>Effective:</b> 7/09	<b>Page Number:</b> 157-45								

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**Implementation Date:**  
Fiscal Year 1998-99  
July 1, 1998

<b>Element Name:</b> Gateway Education, Adult General Education							
<b>Definition/Domain</b>							
<p>The following codes are used to indicate whether the adult general education class was provided through the special program initiative.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 15%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Y</td> <td>This special initiative class provided activities funded under special Section 322 of the Adult Education Act which includes Gateway Grants.</td> </tr> <tr> <td style="text-align: center;">N</td> <td>Not Gateway Education.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	Y	This special initiative class provided activities funded under special Section 322 of the Adult Education Act which includes Gateway Grants.	N	Not Gateway Education.
<u>CODE</u>	<u>DEFINITION</u>						
Y	This special initiative class provided activities funded under special Section 322 of the Adult Education Act which includes Gateway Grants.						
N	Not Gateway Education.						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphanumeric	Workforce Development Education (adult general education)						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>						
	None						
<b>Data Element Number:</b>  123233	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I                    Effective: 7/09                    Page Number: 158-1</b>						

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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:      Gender</b>							
<b>Definition/Domain</b>							
<p>The student's gender.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left; padding: 5px;"><u>CODE</u></th> <th style="text-align: left; padding: 5px;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 5px;"><b>M</b></td> <td style="padding: 5px;">Male</td> </tr> <tr> <td style="text-align: center; padding: 5px;"><b>F</b></td> <td style="padding: 5px;">Female</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>M</b>	Male	<b>F</b>	Female
<u>CODE</u>	<u>DEFINITION</u>						
<b>M</b>	Male						
<b>F</b>	Female						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphabetic	All Programs Grades PK-12  Workforce Development Education (adult general education and postsecondary vocational education)						
<b>Compatibility Requirement:</b>  State Standard							
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input checked="" type="checkbox"/> <b>Migrant Tracking</b>	Student Demographic Information DB9 13x WDIS Student Demographic Information DB9 46x Prior School Status/Student Attendance DB9 55x Student Discipline/Referral Action DB9 19x						
<b>Data Element Number:</b>  173625	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X						
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 159-1</b>						

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**Implementation Date:**  
Fiscal Year 2009-10  
July 1, 2009

<b>Element Name:</b> <b>Gifted Eligibility</b> <div style="text-align: right; margin-top: -15px;"> <b>**NEW ELEMENT**</b> </div>									
<b>Definition/Domain</b>									
<p>A one character code to identify the eligibility criteria under which a student was found eligible for the gifted program.</p> <table style="margin-left: auto; margin-right: auto; border: none;"> <thead> <tr> <th style="text-align: left; padding-right: 20px;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding-top: 10px;"><b>A</b></td> <td style="padding-top: 10px;">Student was determined eligible under criteria found in paragraph (2)(a) in State Board of Education Rule 6A-6.03019.</td> </tr> <tr> <td style="text-align: center; padding-top: 10px;"><b>B</b></td> <td style="padding-top: 10px;">Student was determined eligible under criteria found in paragraph (2)(b) in State Board of Education Rule 6A-6.03019.</td> </tr> <tr> <td style="text-align: center; padding-top: 10px;"><b>Z</b></td> <td style="padding-top: 10px;">Student was not determined eligible for the gifted program or the student was determined eligible for a gifted program prior to July 1, 2009.</td> </tr> </tbody> </table> <p style="margin-top: 20px;"><b>Note:</b> Report this information for students found to be eligible for the gifted program on or after July 1, 2009.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	Student was determined eligible under criteria found in paragraph (2)(a) in State Board of Education Rule 6A-6.03019.	<b>B</b>	Student was determined eligible under criteria found in paragraph (2)(b) in State Board of Education Rule 6A-6.03019.	<b>Z</b>	Student was not determined eligible for the gifted program or the student was determined eligible for a gifted program prior to July 1, 2009.
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<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	Exceptional Student Education Grades PK-12								
<b>Compatibility Requirement:</b> <div style="text-align: center;">Compatible</div>									
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
<b>Data Element Number:</b> <div style="text-align: center;">123312</div>	Exceptional Student DB9 23x								
<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9									
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 159-60</b>								

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**Implementation Date:**  
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<b>Element Name:</b> <b>Grade Level</b>																																	
<b>Definition/Domain</b>																																	
<p>The student's current grade level placement or the grade level for which data are being reported:</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>GRADE OR LEVEL</u></th> </tr> </thead> <tbody> <tr> <td><b>PK</b></td> <td>Prekindergarten</td> </tr> <tr> <td><b>KG</b></td> <td>Kindergarten</td> </tr> <tr> <td><b>01-12</b></td> <td>First through twelfth grade</td> </tr> <tr> <td><b>30</b></td> <td>Adult, Nonhigh School graduate</td> </tr> <tr> <td><b>31</b></td> <td>Adult, High School graduate</td> </tr> </tbody> </table> <p>NOTES: If a student is in an ungraded setting, assign the student to the grade in which he or she would normally be enrolled.</p> <p><b>Obsolete Grade Level Codes are listed below:</b></p> <table style="margin-left: auto; margin-right: auto;"> <tbody> <tr><td><b>13</b></td><td>Postsecondary Vocational Technical, first year (applicable for years prior to 1988-89)</td></tr> <tr><td><b>14</b></td><td>Postsecondary Vocational Technical, second year (applicable for years prior to 1988-89)</td></tr> <tr><td><b>15</b></td><td>Adult Vocational Technical, Supplemental (applicable for years prior to 1988-89)</td></tr> <tr><td><b>16</b></td><td>Preapprenticeship-Vocational Technical (applicable for years prior to 1988-89)</td></tr> <tr><td><b>17</b></td><td>Apprenticeship-Vocational Technical (applicable for years prior to 1988-89)</td></tr> <tr><td><b>20</b></td><td>Adult General, Elementary (K-8) (applicable for years prior to 1988-89)</td></tr> <tr><td><b>21</b></td><td>Adult General, Secondary (9-12) (applicable for years prior to 1988-89)</td></tr> <tr><td><b>22</b></td><td>Adult, Community Instructional Services (applicable for years prior to 1987-88)</td></tr> <tr><td><b>23</b></td><td>Student eligible for Certificate of Completion at the end of grade 12 who elects to remain in a remedial program for one additional school year. (applicable for years prior to 2005-06)</td></tr> <tr><td><b>24</b></td><td>Adult Lifelong Learning (applicable for 1987-88 only)</td></tr> </tbody> </table>		<u>CODE</u>	<u>GRADE OR LEVEL</u>	<b>PK</b>	Prekindergarten	<b>KG</b>	Kindergarten	<b>01-12</b>	First through twelfth grade	<b>30</b>	Adult, Nonhigh School graduate	<b>31</b>	Adult, High School graduate	<b>13</b>	Postsecondary Vocational Technical, first year (applicable for years prior to 1988-89)	<b>14</b>	Postsecondary Vocational Technical, second year (applicable for years prior to 1988-89)	<b>15</b>	Adult Vocational Technical, Supplemental (applicable for years prior to 1988-89)	<b>16</b>	Preapprenticeship-Vocational Technical (applicable for years prior to 1988-89)	<b>17</b>	Apprenticeship-Vocational Technical (applicable for years prior to 1988-89)	<b>20</b>	Adult General, Elementary (K-8) (applicable for years prior to 1988-89)	<b>21</b>	Adult General, Secondary (9-12) (applicable for years prior to 1988-89)	<b>22</b>	Adult, Community Instructional Services (applicable for years prior to 1987-88)	<b>23</b>	Student eligible for Certificate of Completion at the end of grade 12 who elects to remain in a remedial program for one additional school year. (applicable for years prior to 2005-06)	<b>24</b>	Adult Lifelong Learning (applicable for 1987-88 only)
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<b>Format:</b> Alphanumeric	All Programs Grades PK-12																																
<b>Compatibility Requirement:</b>	Workforce Development Education (adult general education and postsecondary vocational education)																																
State Standard																																	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																																
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input checked="" type="checkbox"/> <b>Migrant Tracking</b>	<table style="width: 100%;"> <tbody> <tr> <td style="vertical-align: top;"> Student Demographic Information DB9 13x  Student Course Schedule DB9 14x  Vocational Student Course Schedule DB9 16x  Prior School Status/Student Attendance DB9 55x  Student Course Transcript Information DB9 39x  Student End of Year Status DB9 17x  McKay Prepayment Verification DB9 61x </td> <td style="vertical-align: top;"> WDIS Adult General Education Student Course Schedule DB9 48x  WDIS Student Demographic Information DB9 46x  WDIS Student End of Term Status DB9 50x  WDIS Vocational Student Course Schedule DB9 47x  Student Discipline/Referral Action DB9 19x </td> </tr> </tbody> </table>	Student Demographic Information DB9 13x Student Course Schedule DB9 14x Vocational Student Course Schedule DB9 16x Prior School Status/Student Attendance DB9 55x Student Course Transcript Information DB9 39x Student End of Year Status DB9 17x McKay Prepayment Verification DB9 61x	WDIS Adult General Education Student Course Schedule DB9 48x WDIS Student Demographic Information DB9 46x WDIS Student End of Term Status DB9 50x WDIS Vocational Student Course Schedule DB9 47x Student Discipline/Referral Action DB9 19x																														
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124025	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> D <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X																																





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<b>Element Name:</b> <b>Grade Point Average State, Cumulative</b>	
<b>Definition/Domain</b>	
<p>The numeric value (with an implied decimal point) of the student's cumulative grade point average calculated on an unweighted 4.0 scale, <u>if different from the Grade Point Average District, Cumulative</u>. <b>The Grade Point Average State, Cumulative is used to determine if the student has met the state high school graduation requirements of a minimum of 24 credits and a 2.0 GPA based on a 4.0 scale. See Section 1003.43, F.S., for general requirements for high school graduation.</b></p> <p>This grade point average is calculated as specified in Section 1003.437, F.S., by assigning quality points of "A" = 4, "B" = 3, "C" = 2, "D" = 1, "F" = 0, and "Incomplete" = 0 to the letter grades displayed on the automated permanent record ("+" and "-" signs are ignored). Grades of NG (No Grade Assigned), WP (Withdrew Passing), and WF (Withdrew Failing) are not applicable for inclusion in the Grade Point Average State, Cumulative.</p> <p>If the district's Cumulative Grade Point Average for the student is based on a different scale than the 4.0 scale noted above, the district must calculate a Grade Point Average State, Cumulative.</p> <p>The Grade Point Average District, Cumulative and the Grade Point Average State, Cumulative, if different from the district's average, will be displayed on the automated permanent record and the transcript. This State Grade Point Average will be used for all state-defined functions. See Section 1003.437, F.S., for the statewide grading scale.</p> <div style="margin-left: 100px;"> <p><b>NNNNN</b>      Examples:   36250      Grade Point Average = 3.6250</p> <p>   00000      Grade Point Average = 0.0000</p> <p>   99999      Not applicable</p> </div> <p>Examples of Not Applicable:</p> <p style="margin-left: 40px;">A student withdrew from <b>all</b> courses before a grade was assigned (NG).</p> <p style="margin-left: 40px;">A student withdrew from <b>all</b> district courses before grades were calculated (WP or WF).</p> <p style="margin-left: 40px;">A student enrolls only in non-credit courses and is not assigned grades (NG).</p> <p>Notes:    GPA State, Cumulative must be reported for all students in grades 9-12 and should be reported for any students in grades 6-8 where it is applicable.</p> <p style="margin-left: 40px;">A GPA State, Cumulative of 99999 indicates that a student received no grades in the courses completed.</p> <p style="margin-left: 40px;">Grades of Incomplete should be included as zeros in the calculation of GPA State, Cumulative.</p>	
<b>Length:</b> 5	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grades 9-12 (mandatory)
<b>Compatibility Requirement:</b> State Standard	All Programs Grades 6-8 (optional)
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student End of Year Status DB9 17x
<b>Data Element Number:</b>  125625	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 163-1</b>



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**Implementation Date:**  
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<b>Element Name:</b> <b>Grade Promotion Status</b>															
<b>Definition/Domain</b>															
<p>Grade promotion status is defined as the change in grade assignment at the end of a regular school year or summer session. For example, if a PK-12 student meets all criteria for advancement to the next highest grade in his or her current school at the end of the regular 180 day school year or the summer session, that student is considered to have been promoted. Conversely, any PK-12 student who has not met all criteria for advancement to the next highest grade should be considered as retained. Codes and definitions follow:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 10%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td><b>A</b></td> <td>Promoted to a higher grade without meeting levels of performance for pupil progression based on limited circumstances for exceptions or good cause.</td> </tr> <tr> <td><b>D</b></td> <td>Student with disabilities opted to remain in school, or a non-disabled student opted to remain in school for one additional year. *</td> </tr> <tr> <td><b>P</b></td> <td>Academically promoted to a higher grade, graduated, completed, or reported with withdrawal code WPO.</td> </tr> <tr> <td><b>R</b></td> <td>Retained in same grade at the end of the school year.</td> </tr> <tr> <td><b>N</b></td> <td>Not enrolled in a KG-12 program in the district at the end of the school year. **</td> </tr> <tr> <td><b>Z</b></td> <td>Promotion status not applicable. Use this code for PK unless the PK student is promoted to kindergarten; for students in continuous progress schools who have not been promoted; for students enrolled in District 71, and for students in grades 30 and 31.</td> </tr> </tbody> </table> <p>COMMENT: Definitions are abbreviated on the permanent record. See Automated Student Permanent Record document.</p> <p>* <b>Use for additional years beyond graduation and completion year.</b> The Individuals with Disabilities Education Act (IDEA) requires that districts must provide a free and appropriate education (FAPE) to all students who have not reached age 22 and who have not earned a regular high school diploma (34 CFR 300.101). This requirement applies even if the student has received a special diploma, a certificate of completion, or a special certificate of completion. Additionally, districts may choose to continue to offer FAPE through the school year in which students turn 22. Section 1003.43 (10)(b) Florida Statutes allows students who are entitled to a certificate of completion to remain in school for up to one additional year to remedy his or her identified deficiencies</p> <p>** Any student withdrawing prior to the end of the school year and receiving a diploma, certificate, or WPO withdrawal code should be coded P rather than N.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	Promoted to a higher grade without meeting levels of performance for pupil progression based on limited circumstances for exceptions or good cause.	<b>D</b>	Student with disabilities opted to remain in school, or a non-disabled student opted to remain in school for one additional year. *	<b>P</b>	Academically promoted to a higher grade, graduated, completed, or reported with withdrawal code WPO.	<b>R</b>	Retained in same grade at the end of the school year.	<b>N</b>	Not enrolled in a KG-12 program in the district at the end of the school year. **	<b>Z</b>	Promotion status not applicable. Use this code for PK unless the PK student is promoted to kindergarten; for students in continuous progress schools who have not been promoted; for students enrolled in District 71, and for students in grades 30 and 31.
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<b>R</b>	Retained in same grade at the end of the school year.														
<b>N</b>	Not enrolled in a KG-12 program in the district at the end of the school year. **														
<b>Z</b>	Promotion status not applicable. Use this code for PK unless the PK student is promoted to kindergarten; for students in continuous progress schools who have not been promoted; for students enrolled in District 71, and for students in grades 30 and 31.														
<b>Length:</b>	1														
<b>Format:</b>	Alphabetic														
<b>Compatibility Requirement:</b>	Compatible														
<b>Use Types:</b>															
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<p style="text-align: center;"><b>State Reporting Formats Requiring This Data Element:</b></p> <p>Student End of Year Status DB9 17x</p>														
<b>Data Element Number:</b>															
126425	<p><b>Reported in Survey Periods:</b>    <input type="checkbox"/> 1   <input type="checkbox"/> 2   <input type="checkbox"/> 3   <input type="checkbox"/> 4   <input checked="" type="checkbox"/> 5   <input type="checkbox"/> 7   <input type="checkbox"/> 9</p>														
<b>Revised:</b>	<p style="text-align: center;"><b>Volume I                      Effective: 7/09                      Page Number: 165-1</b></p>														

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**Implementation Date:**  
Fiscal Year 1989-90  
July 1, 1989

<b>Element Name:</b> <b>Grade Point Average State, Term</b>	
<b>Definition/Domain</b>	
<p>The numeric value of the student's term grade point average calculated on an unweighted 4.0 scale, <u>if different from the Grade Point Average District, Term.</u></p> <p>See Grade Point Average State, Cumulative.</p> <p style="text-align: center;"><b>NNNNN</b>      Example:      2.1325</p>	
<b>Length:</b> 5	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grades 9-12
<b>Compatibility Requirement:</b> State Standard	Adult Secondary Education
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
	None
<b>Data Element Number:</b>  126025	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 164-1</b>

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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> <b>Grade Promotion Status: Good Cause Exemption</b>																	
<b>Definition/Domain</b>																	
<p>As defined in Section 1008.25(6), F.S., one of the following Good Cause Exemptions must be assigned to any Grade 3 student whose Grade Promotion Status = A (Promoted to a higher grade without meeting levels of performance for progression based on limited circumstances for exceptions or good cause.)</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 10%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITIONS</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Limited English Proficient Students who have had less than 2 years of instruction in an English for Speakers of Other Languages program.</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Students with disabilities whose individual education plan indicates that participation in the statewide assessment program is not appropriate, consistent with the requirements of State Board of Education Rule.</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Students who demonstrate an acceptable level of performance on an alternative standardized reading assessment approved by the State Board of Education.</td> </tr> <tr> <td style="text-align: center;">4</td> <td>Students who demonstrate, through a student portfolio, that the student is reading on grade level as evidenced by demonstration of mastery of the Sunshine State Standards in reading equal to at least a Level 2 performance on the FCAT.</td> </tr> <tr> <td style="text-align: center;">5</td> <td>Students with disabilities who participate in the FCAT and who have an individual education plan or a Section 504 plan that reflects that the student has received the intensive remediation in reading, as required by Florida Statute, for more than 2 years but still demonstrates a deficiency in reading and was previously retained in kindergarten, grade 1, grade 2 or grade 3.</td> </tr> <tr> <td style="text-align: center;">6</td> <td>Students who have received the intensive remediation in reading as required by Florida Statute for 2 or more years but still demonstrate a deficiency in reading and who were previously retained in kindergarten, grade 1, grade 2 or grade 3 for a total of 2 years.</td> </tr> <tr> <td style="text-align: center;">0</td> <td>Not Applicable.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITIONS</u>	1	Limited English Proficient Students who have had less than 2 years of instruction in an English for Speakers of Other Languages program.	2	Students with disabilities whose individual education plan indicates that participation in the statewide assessment program is not appropriate, consistent with the requirements of State Board of Education Rule.	3	Students who demonstrate an acceptable level of performance on an alternative standardized reading assessment approved by the State Board of Education.	4	Students who demonstrate, through a student portfolio, that the student is reading on grade level as evidenced by demonstration of mastery of the Sunshine State Standards in reading equal to at least a Level 2 performance on the FCAT.	5	Students with disabilities who participate in the FCAT and who have an individual education plan or a Section 504 plan that reflects that the student has received the intensive remediation in reading, as required by Florida Statute, for more than 2 years but still demonstrates a deficiency in reading and was previously retained in kindergarten, grade 1, grade 2 or grade 3.	6	Students who have received the intensive remediation in reading as required by Florida Statute for 2 or more years but still demonstrate a deficiency in reading and who were previously retained in kindergarten, grade 1, grade 2 or grade 3 for a total of 2 years.	0	Not Applicable.
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<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>																
<b>Format:</b> Numeric	All programs - Grade 3																
<b>Compatibility Requirement:</b> Compatible																	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>																
	Student End of Year Status DB9 17x																
<b>Data Element Number:</b>  126500	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																
<b>Revised:</b> 7/1/09	<b>Volume I</b> <b>Effective:</b> 7/09 <b>Page Number:</b> 166-1																

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**Implementation Date:**  
Fiscal Year 2003-04  
July 1, 2003

<b>Element Name:</b> <b>Graduation Option</b>																					
<b>Definition/Domain</b>																					
<p>A code used to distinguish between standard or accelerated option/curriculum plans for graduation.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>Code</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td><b>1</b></td> <td>24 Credit Standard High School Option</td> </tr> <tr> <td><b>2*</b></td> <td>18 Credit College Prep Option declared on or prior to June 30, 2004</td> </tr> <tr> <td><b>3*</b></td> <td>18 Credit Career Prep Option declared on or prior to June 30, 2004</td> </tr> <tr> <td><b>4</b></td> <td>Applies to a student who plans to exit with a Special Diploma as determined by the IEP Team</td> </tr> <tr> <td><b>5</b></td> <td>18 Credit College Prep Option declared on or after July 1, 2004</td> </tr> <tr> <td><b>6</b></td> <td>18 Credit Career Prep Option declared on or after July 1, 2004</td> </tr> <tr> <td><b>7</b></td> <td>Student with disabilities opting to remain in school after receiving a special diploma, certificate of completion or special certificate of completion with no intention of working toward a standard diploma</td> </tr> <tr> <td><b>8</b></td> <td>GED Exit Option Model</td> </tr> <tr> <td><b>Z</b></td> <td>Not applicable. Student is not in Grades 9-12</td> </tr> </tbody> </table> <p><b>Note:</b>    *Students entering ninth grade after July 1, 2004 and select an 18 Credit Graduation Option should be coded 5 or 6. Codes 2 and 3 should only be used for students who declared the 18 Credit Option prior to June 30, 2004.</p> <p>A student who selected one of the accelerated 3-year graduation options shall automatically move to the 4-year program set forth in s. <a href="#">1003.43</a> if the student fails to meet the requirements of 1003.429 (8) Florida Statutes.</p>		<u>Code</u>	<u>DEFINITION</u>	<b>1</b>	24 Credit Standard High School Option	<b>2*</b>	18 Credit College Prep Option declared on or prior to June 30, 2004	<b>3*</b>	18 Credit Career Prep Option declared on or prior to June 30, 2004	<b>4</b>	Applies to a student who plans to exit with a Special Diploma as determined by the IEP Team	<b>5</b>	18 Credit College Prep Option declared on or after July 1, 2004	<b>6</b>	18 Credit Career Prep Option declared on or after July 1, 2004	<b>7</b>	Student with disabilities opting to remain in school after receiving a special diploma, certificate of completion or special certificate of completion with no intention of working toward a standard diploma	<b>8</b>	GED Exit Option Model	<b>Z</b>	Not applicable. Student is not in Grades 9-12
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<b>Format:</b> Alphanumeric	All Programs Grades 9-12																				
<b>Compatibility Requirement:</b> Compatible																					
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>																				
	Student Demographic Information DB9 13x																				
<b>Data Element Number:</b>  126513	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9																				
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**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b> <b>Hazardous Walking Code</b>							
<b>Definition/Domain</b>							
<p>The code number from the Florida Department of Education School Transportation Management Section, Hazardous Walking Conditions automated reporting system (<a href="http://data.fldoe.org/walking/">http://data.fldoe.org/walking/</a>) for locations that make the student eligible for Transportation Membership Category G (Hazardous Walking, Elementary, Unweighted) as per section 1011.68(1)(e), F.S.</p> <p>Examples:</p> <table style="margin-left: 40px; border: none;"> <thead> <tr> <th style="text-align: left;"><u><b>CODE</b></u></th> <th style="text-align: left;"><u><b>DEFINITION</b></u></th> </tr> </thead> <tbody> <tr> <td style="padding-top: 10px;">060233</td> <td style="padding-top: 10px;">Hazardous walking code number 060233 in the DOE School Transportation Management Section, Hazardous Walking Conditions automated reporting system.</td> </tr> <tr> <td style="padding-top: 10px;">000000</td> <td style="padding-top: 10px;">Student is not eligible for Transportation Membership Category G (Hazardous Walking).</td> </tr> </tbody> </table>		<u><b>CODE</b></u>	<u><b>DEFINITION</b></u>	060233	Hazardous walking code number 060233 in the DOE School Transportation Management Section, Hazardous Walking Conditions automated reporting system.	000000	Student is not eligible for Transportation Membership Category G (Hazardous Walking).
<u><b>CODE</b></u>	<u><b>DEFINITION</b></u>						
060233	Hazardous walking code number 060233 in the DOE School Transportation Management Section, Hazardous Walking Conditions automated reporting system.						
000000	Student is not eligible for Transportation Membership Category G (Hazardous Walking).						
<b>Length:</b>	6						
<b>Format:</b>	Numeric						
<b>Compatibility Requirement:</b>	Compatible						
<b>Use Types:</b>	<b>Grades and Programs Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	All Transported Students Grades PK -12.  <b>State Reporting Formats Requiring This Data Element:</b> Student Transportation DB9 56x						
<b>Data Element Number:</b>							
127275	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	Volume I                      Effective: 7/09                      Page Number: 168-100						

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**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name:</b> <b>Health Examination, School Entry</b>											
<b>Definition/Domain</b>											
<p>Certification that a school health examination has been performed within one year prior to initial enrollment into a Florida public or nonpublic school as required by Section 1003.22, F.S.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top;"><b>Y</b></td> <td>School entry health examination certified.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>T</b></td> <td>Transferred from another Florida school without a health examination record.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>R</b></td> <td>Religious exemption (any child shall be exempt upon written request of parent or guardian of such child stating objections of such examination on religious grounds).</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>N</b></td> <td>The student is an initial entry into a Florida school who has not presented a school health examination and has been enrolled in this district fewer than 31 days under Section 1003.22, F.S.</td> </tr> </tbody> </table> <p style="margin-top: 20px;">NOTE:    Some districts have local school board policies which do not allow enrollment without a health examination. In those cases, code N would not be a valid code.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	School entry health examination certified.	<b>T</b>	Transferred from another Florida school without a health examination record.	<b>R</b>	Religious exemption (any child shall be exempt upon written request of parent or guardian of such child stating objections of such examination on religious grounds).	<b>N</b>	The student is an initial entry into a Florida school who has not presented a school health examination and has been enrolled in this district fewer than 31 days under Section 1003.22, F.S.
<u>CODE</u>	<u>DEFINITION</u>										
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<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>										
<b>Format:</b> Alphabetic	All Programs Grades PK-12										
<b>Compatibility Requirement:</b> State Standard											
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>										
	None										
<b>Data Element Number:</b>  128025	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9										
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 169-1</b>										

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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> <b>Highly Qualified Teacher Status</b>	
<b>Definition/Domain</b>	
<p>A code to indicate whether the teacher meets the definition of a Highly Qualified Teacher and, if not, the reason the teacher of a core academic course is not highly qualified.</p> <p>All teachers who give instruction in the core academic subjects of Art-Visual Arts, Drama-Theatre, English, Foreign Languages, Language Arts, Mathematics, Music, Reading, Science, Social Studies and KG - 6 Graded Self-Contained at any level must meet the following criteria in order for a "yes" response to be provided (<b>see Appendix R</b>):</p> <ul style="list-style-type: none"> <li>• hold an acceptable bachelor's or higher degree, and hold a valid Florida Temporary or Professional certificate.</li> </ul> <p>In addition:</p> <p>All (elementary, middle, and secondary) "not new" teachers of core academic subjects must meet one of the following criteria in order for a "yes" response to be provided:</p> <ul style="list-style-type: none"> <li>◆ hold a valid infield Temporary or Professional Certificate and have passed the appropriate subject area test in the subject area assigned OR</li> <li>◆ have documented the 100 points for the High Objective Uniform State Standard of Evaluation (HOUSSE) plan for the core academic subject area assigned OR</li> <li>◆ for elementary teachers have a valid Florida Professional Certificate appropriate for the grade level(s) assigned <b>and</b> verification from another state of passing an appropriate subject area exam for the grade level(s) assigned (transferable from out of state using the out of state SAE verification form).</li> <li>◆ for middle and secondary teachers only have a major, equivalent courses, or a passing score on the subject area exam in the subject area assigned as evidenced by a valid infield certificate.</li> </ul> <p>"New" elementary teachers, teachers with no teaching experience, must meet one of the following criteria in order for a "yes" response to be provided:</p> <ul style="list-style-type: none"> <li>◆ hold a valid infield Temporary Certificate in the area assigned and have passed the appropriate subject area test in the subject area assigned OR</li> <li>◆ hold a valid infield Professional Certificate in the area assigned.</li> </ul>	
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphabetic	All Programs Grades KG-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Teacher Course DB9 15X
<b>Data Element Number:</b>  131037	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b>	<b>Highly Qualified Teacher Status</b>
<b>Definition/Domain</b>	
<p>“New” middle and secondary teachers, teachers with no teaching experience, must meet the following in order for a “yes” response to be provided:</p> <ul style="list-style-type: none"> <li>♦ have a major, equivalent courses, or a passing score on the subject area exam in the subject area assigned as evidenced by a valid infield certificate.</li> </ul>	
<b><u>CODE</u></b>	<b><u>DEFINITION</u></b>
<b>Y</b>	Teacher meets the definition of Highly Qualified Teacher for this course.
<b>Z</b>	Course is not considered a core academic subject.
Teacher does not meet the definition of Highly Qualified Teacher for this course and fits in the following category.	
<b><u>CODE</u></b>	<b><u>DEFINITION</u></b>
<b>A</b>	Elementary school classes taught by certified general education teachers who did not pass a subject-knowledge test or (if eligible) have not demonstrated subject-matter competency through HOUSSE
<b>B</b>	Elementary school classes taught by certified special education teachers who did not pass a subject-knowledge test or have not demonstrated subject-matter competency through HOUSSE
<b>C</b>	Elementary school classes taught by teachers who are not fully certified. Note: In Florida, this code applies to elementary-level teachers who are certified but are out-of-field and have not passed the elementary education subject-knowledge test or have not demonstrated subject-matter competency through HOUSSE.
<b>D</b>	Secondary school classes taught by certified general education teachers who have not demonstrated subject-matter knowledge in those subjects (e.g., out-of-field teachers). Note: In Florida, this code applies to certified secondary-level teachers who are out-of-field for the assigned course and have not demonstrated secondary subject-matter competency through HOUSSE.
<b>E</b>	Secondary school classes taught by certified special education teachers who have not demonstrated subject-matter competency in those subjects
<b>G</b>	Other (An academic core course taught by a teacher who does not meet the definition of a Highly Qualified Teacher for the course for any reason other than A-E above.)
<b>→ H</b>	Support Facilitator who is not required to meet NCLB HQT requirements for this course.
<p><b>NOTES:</b></p> <ol style="list-style-type: none"> <li>1. For additional information on highly qualified status requirements for teachers in ESE programs, please refer to the memorandum and attachments at the links below.  memo - <a href="http://info.fldoe.org/docushare/dsweb/Get/Document-4562/k12-07-127memo.pdf">http://info.fldoe.org/docushare/dsweb/Get/Document-4562/k12-07-127memo.pdf</a> attachment 1 - <a href="http://info.fldoe.org/docushare/dsweb/Get/Document-4563/k12-07-127att1.pdf">http://info.fldoe.org/docushare/dsweb/Get/Document-4563/k12-07-127att1.pdf</a> attachment 2 - <a href="http://info.fldoe.org/docushare/dsweb/Get/Document-3411/ease_att2.pdf">http://info.fldoe.org/docushare/dsweb/Get/Document-3411/ease_att2.pdf</a></li> <li>2. This data element is not applicable to dual enrolled course teachers at the high school or postsecondary institution levels. The Highly Qualified Teacher code must be Z.</li> <li>3. For Survey Period Codes 1 and 4, the Highly Qualified Teacher code must be Z.</li> </ol>	
<b>Revised:</b> 7/1/09	<b>Volume I Effective: 07/09 Page Number: 170-2</b>

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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> <b>Homeless Adult Program Indicator</b>							
<b>Definition/Domain</b>							
<p>A one-character code to indicate an adult education program <u>designed for the homeless</u>.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top; padding-top: 10px;">F</td> <td style="vertical-align: top; padding-top: 10px;"> <p>The student is a homeless adult and participating in a program designed for the homeless.</p> <p>A homeless adult is an adult lacking a fixed, regular nighttime residence or have a residence which is:</p> <ul style="list-style-type: none"> <li>(1) a publicly supervised publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters and transitional housing for the mentally ill);</li> <li>(2) an institution that provides a temporary residence for individuals intended to be institutionalized; or</li> <li>(3) a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.</li> </ul> </td> </tr> <tr> <td style="vertical-align: top; padding-top: 10px;">Z</td> <td style="vertical-align: top; padding-top: 10px;">Not Applicable</td> </tr> </tbody> </table> <p style="margin-top: 20px;">NOTE: The term "homeless adult" does not apply to any individual imprisoned or otherwise detained pursuant to an Act of the Congress or a state law.</p>		<u>CODE</u>	<u>DEFINITION</u>	F	<p>The student is a homeless adult and participating in a program designed for the homeless.</p> <p>A homeless adult is an adult lacking a fixed, regular nighttime residence or have a residence which is:</p> <ul style="list-style-type: none"> <li>(1) a publicly supervised publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters and transitional housing for the mentally ill);</li> <li>(2) an institution that provides a temporary residence for individuals intended to be institutionalized; or</li> <li>(3) a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.</li> </ul>	Z	Not Applicable
<u>CODE</u>	<u>DEFINITION</u>						
F	<p>The student is a homeless adult and participating in a program designed for the homeless.</p> <p>A homeless adult is an adult lacking a fixed, regular nighttime residence or have a residence which is:</p> <ul style="list-style-type: none"> <li>(1) a publicly supervised publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters and transitional housing for the mentally ill);</li> <li>(2) an institution that provides a temporary residence for individuals intended to be institutionalized; or</li> <li>(3) a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.</li> </ul>						
Z	Not Applicable						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphanumeric	Workforce Development Education (adult general education)						
<b>Compatibility Requirement:</b>  Compatible							
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
	WDIS Teacher Course DB9 49x						
<b>Data Element Number:</b>  128775	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X						
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 171-1</b>						

**Implementation Date:**  
Fiscal Year 2009-10  
July 1, 2009

<b>Element Name:</b> Homelessness Cause		<b>**NEW ELEMENT**</b>	
<b>Definition/Domain</b>			
Code students who are or were homeless using the following causes of homelessness codes for the student and/or the student's family or guardian.			
<u>CODE</u>	<u>DEFINITION</u>		
M	Mortgage Foreclosure		
F	Natural Disaster-Flooding		
H	Natural Disaster-Hurricane		
S	Natural Disaster-Tropical Storm		
T	Natural Disaster-Tornado		
W	Natural Disaster-Wildfire or Fire		
D	Man-made Disaster (Major)		
O	Other – i.e., lack of affordable housing, long-term poverty, unemployment or underemployment, lack of affordable health care, mental illness, domestic violence, forced eviction, etc.		
U	Unknown		
Code students who are not and have not been homeless this school year using the following code.			
<u>CODE</u>	<u>DEFINITION</u>		
Z	No, student is not homeless and has not been homeless this school year.		
<b>Length:</b>	1	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Alphabetic	Homeless Students, Grades PK-12	
<b>Compatibility Requirement:</b>	Compatible		
<b>Use Types:</b>		<b>State Reporting Formats Requiring This Data Element:</b>	
<input checked="" type="checkbox"/> <b>State Report</b>		Federal/State Indicator Status DB9 22x	
<input checked="" type="checkbox"/> <b>Local Accountability</b>			
<input type="checkbox"/> <b>F.A.S.T.E.R.</b>			
<input type="checkbox"/> <b>Migrant Tracking</b>			
<b>Data Element Number:</b>		<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9	
129150			
<b>Revised:</b>	<b>Volume I</b>	<b>Effective: 7/09</b>	<b>Page Number: 171-100</b>

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DOE INFORMATION DATA BASE REQUIREMENTS  
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AUTOMATED STUDENT DATA ELEMENTS**

<b>Implementation Date:</b> Fiscal Year 1998-99 July 1, 1998
--

<b>Element Name:</b> <b>Homeless Student, PK-12</b>	
<b>Definition/Domain</b>	
<p>A code indicating whether or not a student is/was homeless or eligible to continue to receive services for homeless children and youth and, if so, the primary nighttime residence of the student at the time of initial identification by the district as a homeless student this school year. Report students who have been homeless at any time during the school year.</p> <p>Section 725 of the 2001 McKinney-Vento Homeless Education Assistance Improvement Act defines a homeless individual as one who lacks a fixed, regular and adequate nighttime residence. Guidelines from the U. S. Department of Education describe the following situations in which a child or youth is considered homeless:</p> <p>Sharing the housing of other persons due to the loss of housing, economic hardship or a similar reason; doubled-up;</p> <p>Living in motels, hotels, FEMA Trailers, trailer parks, or camping grounds due to lack of alternate accommodations;</p> <p>Living in emergency or transitional shelters;</p> <p>Abandoned in hospitals;</p> <p>Awaiting foster care placement;</p> <p>Having a primary nighttime residence that is not designated for, or ordinarily used as a regular sleeping accommodation for human beings;</p> <p>Living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings;</p> <p>Migratory children may qualify as homeless for the purposes of this definition if the children are living in any of the circumstances described above.</p>	
<b>CONTINUED ON THE NEXT PAGE</b>	
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphabetic	Homeless Students, Grades PK-12
<b>Compatibility Requirement:</b>  Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Federal/State Indicator Status DB9 22x
<b>Data Element Number:</b>  129525	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b> 7/1/09	<b>Volume I</b> <b>Effective:</b> 7/09 <b>Page Number:</b> 172-1

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**Implementation Date:**  
Fiscal Year 1998-99  
July 1, 1998


**Element Name:** Homeless Student, PK-12

**Definition/Domain**


Code students who are/were homeless or eligible to continue to receive homeless services using the following primary nighttime residence codes (based on the student's residence at the time of the student's initial identification by the district as homeless this school year).

CODE


DEFINITION

A       Living in emergency or transitional shelters, FEMA Trailers, abandoned in hospitals.

B      Sharing the housing of other persons due to loss of housing, economic hardship or a similar reason; doubled-up.

D       Living in cars, parks, temporary trailer parks or campgrounds due to lack of alternative adequate accommodations, public spaces, abandoned buildings, substandard housing, bus or train stations, public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings or similar settings.

E      Living in hotels or motels.

 F      Awaiting foster care. (Prior to 2009-10 this category was included in code A.)

Code students who are not or have not been homeless this school year using the following code.

CODE

DEFINITION

N      No, student is not homeless or has not been homeless this school year.

**Implementation Date:**  
Fiscal Year 2005-06  
July 1, 2005

<b>Element Name:</b>	<b>Homeless Unaccompanied Youth</b>										
<b>Definition/Domain</b>											
<p>A code indicating whether or not a homeless student (or student eligible for homeless services) is also an unaccompanied youth. Section 725 of the 2001 McKinney-Vento Homeless Assistance Improvement Act defines unaccompanied youth as a youth not in the physical custody of a parent or guardian.</p> <table border="1"> <thead> <tr> <th><u>CODE</u></th><th><u>DEFINITION</u></th></tr> </thead> <tbody> <tr> <td>Y</td><td>Yes, this student is a homeless youth (or student eligible for homeless services) who is not in the physical custody of a parent or guardian.</td></tr> <tr> <td>N</td><td>No. This student is homeless (or student eligible for homeless services) but does not meet the definition of an unaccompanied youth.</td></tr> <tr> <td>Z</td><td>Not applicable. This student does not meet the definition of a homeless youth (or student eligible for homeless services).</td></tr> </tbody> </table>				<u>CODE</u>	<u>DEFINITION</u>	Y	Yes, this student is a homeless youth (or student eligible for homeless services) who is not in the physical custody of a parent or guardian.	N	No. This student is homeless (or student eligible for homeless services) but does not meet the definition of an unaccompanied youth.	Z	Not applicable. This student does not meet the definition of a homeless youth (or student eligible for homeless services).
<u>CODE</u>	<u>DEFINITION</u>										
Y	Yes, this student is a homeless youth (or student eligible for homeless services) who is not in the physical custody of a parent or guardian.										
N	No. This student is homeless (or student eligible for homeless services) but does not meet the definition of an unaccompanied youth.										
Z	Not applicable. This student does not meet the definition of a homeless youth (or student eligible for homeless services).										
<b>Length:</b>	1	<b>Grades and Programs Requiring This Data Element:</b>									
<b>Format:</b>	Alphabetic	Homeless Students, Grades PK-12									
<b>Compatibility Requirement:</b>	Compatible										
<b>Use Types:</b>	<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>									
<b>Data Element Number:</b>	130275	Federal/State Indicator Status DB9 22x									
		<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9									
<b>Revised:</b>	Volume I	<b>Effective:</b>	7/09 Page Number: 173-1								

**Implementation Date:**  
Fiscal Year 2004-05  
July 1, 2004

<b>Element Name: Hurricane Affected Student</b>	
<b>Definition/Domain</b>	
<p>Indicator of whether the student moved to this school district or changed schools within the district this school year due to a hurricane.</p> <p><b>CODE</b>      <b>DEFINITION</b></p> <p><b>Y</b>      Yes, this student moved to this district this school year due to a hurricane.</p> <p><b>W</b>      Yes, this student changed schools within this district this school year due to a hurricane.</p> <p><b>Z</b>      No, this student did not move to this district and did not change schools within this district this school year due to a hurricane.</p>	
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Grades, PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>
	Prior School Status/Student Attendance
<b>Data Element Number:</b> 131545	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b> 7/1/09	<b>Volume I</b> <b>Effective:</b> 7/09 <b>Page Number:</b> 174-1

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**Implementation Date:**  
Fiscal Year 2006-07  
July 1, 2006

<b>Element Name:</b> <b>Immigrant Student</b>									
<b>Definition/Domain</b>									
<p>An indicator of whether or not the student meets the definition of Immigrant Children and Youth pursuant to the No Child Left Behind (NCLB) Act, Title III, Part C, General Provisions, Section 3301(6) at anytime during the school year.</p> <p>The term immigrant children and youth means individuals who:</p> <ul style="list-style-type: none"> <li>(A) are ages 3 through 21;and</li> <li>(B) were not born in any State or U.S. territory or possession; and</li> <li>(C) have not been attending one or more schools in any one or more States for more than 3 full academic years.</li> </ul> <table style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Y</b></td> <td>Yes, the student is an immigrant student.</td> </tr> <tr> <td style="text-align: center;"><b>N</b></td> <td>No, the student is not an immigrant student.</td> </tr> <tr> <td style="text-align: center;"><b>Z</b></td> <td>Not applicable. This code can be used for students in District Number 71 and in School Numbers 3518 and 9997.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	Yes, the student is an immigrant student.	<b>N</b>	No, the student is not an immigrant student.	<b>Z</b>	Not applicable. This code can be used for students in District Number 71 and in School Numbers 3518 and 9997.
<u>CODE</u>	<u>DEFINITION</u>								
<b>Y</b>	Yes, the student is an immigrant student.								
<b>N</b>	No, the student is not an immigrant student.								
<b>Z</b>	Not applicable. This code can be used for students in District Number 71 and in School Numbers 3518 and 9997.								
<p>➔ <b>Note:</b> The children of U.S. military personnel born overseas are not to be included in any count of immigrant children or youth.</p>									
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	All Programs, Grades PK-12								
<b>Compatibility Requirement:</b> Compatible									
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
	Federal/State Indicator Status DB9 22x								
<b>Data Element Number:</b>  131785	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9								
<b>Revised:</b> 7/1/09	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 174-25</b>								



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**Implementation Date:**  
Fiscal Year 2006-07  
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<b>Element Name:</b> <b>Immigrant Student Services</b>																															
<b>Definition/Domain</b>																															
<p>This data element is used to report the type(s) of Title III, Immigrant Children and Youth funded Instructional and Supplemental Services provided to any Title III, Immigrant Children and Youth participant. Codes consist of one-character fields. Allowable codes are:</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: center; width: 15%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td colspan="2"><b>Enhanced Instructional Services</b></td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>L</b></td> <td>Family literacy, parent outreach, training – activities designed to assist parents to become active participants in the education of their children.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>S</b></td> <td>Salaries of specially trained personnel – support of personnel, including teacher aides who have been specifically trained, or are being trained, to provide services to immigrant children and youth.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>A</b></td> <td>Tutorials and mentoring.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>C</b></td> <td>Academic or career counseling.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>M</b></td> <td>Identification and acquisition of curricular materials, educational software, and technologies.</td> </tr> <tr> <td colspan="2"><b>Supplemental Education Services Additional Basic Instruction</b></td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>D</b></td> <td>Classroom Supplies</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>F</b></td> <td>Overhead Costs</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>B</b></td> <td>Construction</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>R</b></td> <td>Acquisition or Rental Space</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>T</b></td> <td>Transportation</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>O</b></td> <td>Other</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>Z</b></td> <td>Not applicable. Not a Title III, Immigrant Children and Youth participant.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>Enhanced Instructional Services</b>		<b>L</b>	Family literacy, parent outreach, training – activities designed to assist parents to become active participants in the education of their children.	<b>S</b>	Salaries of specially trained personnel – support of personnel, including teacher aides who have been specifically trained, or are being trained, to provide services to immigrant children and youth.	<b>A</b>	Tutorials and mentoring.	<b>C</b>	Academic or career counseling.	<b>M</b>	Identification and acquisition of curricular materials, educational software, and technologies.	<b>Supplemental Education Services Additional Basic Instruction</b>		<b>D</b>	Classroom Supplies	<b>F</b>	Overhead Costs	<b>B</b>	Construction	<b>R</b>	Acquisition or Rental Space	<b>T</b>	Transportation	<b>O</b>	Other	<b>Z</b>	Not applicable. Not a Title III, Immigrant Children and Youth participant.
<u>CODE</u>	<u>DEFINITION</u>																														
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<b>Format:</b> Alphanumeric	Immigrant Student Programs, PK-12																														
<b>Compatibility Requirement:</b> Compatible																															
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>																														
	Federal State Compensatory Project Evaluation DB 9 18x																														
<b>Data Element Number:</b>  131905	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																														
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 174-35</b>																														

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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994


<b>Element Name:</b> Immunization Status																						
<b>Definition/Domain</b>																						
<p>Certification that the student has complied with the immunization requirements of Section 1003.22, F.S., by filing the appropriate DH or HRS form with the school district.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DH or HRS FORM</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>DH 680, Part A - Complete</td> <td>Permanent immunization certificate documenting general immunization requirements</td> </tr> <tr> <td style="text-align: center;">→ 8</td> <td>DH or HRS Part A - Complete</td> <td>Permanent immunization certificate documenting seventh grade requirements</td> </tr> <tr> <td style="text-align: center;">2</td> <td>DH 680, Part B - Temporary</td> <td>Temporary medical exemption requiring follow-up</td> </tr> <tr> <td style="text-align: center;">3</td> <td>DH 680, Part C - Permanent</td> <td>Permanent medical exemption</td> </tr> <tr> <td style="text-align: center;">4</td> <td>DH 681</td> <td>Permanent religious exemption</td> </tr> <tr> <td style="text-align: center;">0</td> <td>None</td> <td>Enrolled in this district fewer than 31 days or enrolled in any Juvenile Justice education program fewer than 31 days under Section 1003.22(5)(e), F.S.</td> </tr> </tbody> </table> <p>Also see Vaccine Status, Date.</p> <p>NOTES: Some districts do not allow use of the 0 code. For districts which permit use of the 0 code, if the student still has a code 0 after 30 days enrollment in the district, the student should be sent home and not allowed to return to school until proper documentation is presented.</p> <p style="text-align: center;"><b>CONTINUED ON THE NEXT PAGE</b></p>		<u>CODE</u>	<u>DH or HRS FORM</u>	<u>DEFINITION</u>	1	DH 680, Part A - Complete	Permanent immunization certificate documenting general immunization requirements	→ 8	DH or HRS Part A - Complete	Permanent immunization certificate documenting seventh grade requirements	2	DH 680, Part B - Temporary	Temporary medical exemption requiring follow-up	3	DH 680, Part C - Permanent	Permanent medical exemption	4	DH 681	Permanent religious exemption	0	None	Enrolled in this district fewer than 31 days or enrolled in any Juvenile Justice education program fewer than 31 days under Section 1003.22(5)(e), F.S.
<u>CODE</u>	<u>DH or HRS FORM</u>	<u>DEFINITION</u>																				
1	DH 680, Part A - Complete	Permanent immunization certificate documenting general immunization requirements																				
→ 8	DH or HRS Part A - Complete	Permanent immunization certificate documenting seventh grade requirements																				
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<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>																					
<b>Format:</b> Alphanumeric	All Programs Grades PK-12																					
<b>Compatibility Requirement:</b> State Standard																						
<b>Use Types:</b> <input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>																					
	Federal/State Indicator Status DB9 22x																					
<b>Data Element Number:</b>  132025	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9																					
<b>Revised:</b> 7/1/09	<b>Volume I</b> <b>Effective:</b> 7/09 <b>Page Number:</b> 175-1																					

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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

Element Name:	Immunization Status (Continued)												
	Definition/Domain (Continued)												
→	<ul style="list-style-type: none"><li>Beginning with the 1998-99 school year, students entering or attending kindergarten are required to show proof of completing the hepatitis B vaccination series which is a three dose series.</li></ul>												
→	<ul style="list-style-type: none"><li>Beginning with the 2001-02 school year, students entering or attending preschool or kindergarten are required to show proof of completion of varicella vaccination or documentation of varicella disease.</li></ul>												
→	<ul style="list-style-type: none"><li>Beginning with the 2001-02 school year, students entering or attending public preschool are required to show proof of completing the hepatitis B vaccination series which is a three dose series.</li></ul>												
→	<ul style="list-style-type: none"><li>Beginning with the 1997-98 School Year, immunizations required for students who enter or attend the 7th grade are; tetanus diphtheria booster, hepatitis B vaccine series, and second dose of measles vaccine.</li></ul>												
→	<ul style="list-style-type: none"><li>In the 2007-08 School Year, the only additional immunization required for students who meet Kindergarten immunization requirements and enter or attend the 7<sup>th</sup> grade is the tetanus diphtheria booster.</li></ul>												
→	<ul style="list-style-type: none"><li>Beginning with the 2008-09 School Year, students are required to have two doses of varicella vaccine for Kindergarten and each subsequent year thereafter.</li></ul>												
→	<ul style="list-style-type: none"><li>Beginning with the 2009-10 School Year, the only additional immunization required for students who meet Kindergarten immunization requirements and enter or attend 7th grade is one tetanus-diphtheria-pertussis (Tdap) vaccination.</li></ul>												
→	<ul style="list-style-type: none"><li>Physician's note or laboratory evidence must be verified by the school health nurse.</li></ul>												
	<p><b>Obsolete Immunization Status codes are listed below.</b></p> <p>Beginning in the 1993-94 school year, codes 5, 6, and 7 are not valid Immunization Status codes for any new student entering Florida schools. Codes 5, 6, and 7 <u>are</u> applicable for students who were given these codes prior to the 1993-94 school year.</p> <table><tr><th><u>CODE</u></th><th><u>DH or HRS FORM</u></th><th><u>DEFINITION</u></th></tr><tr><td>5</td><td>DH or HRS 680 and Code 1</td><td>(a) Permanent immunization certificate (680A) and (b) second dose of measles vaccine documentation or physician's note documenting measles disease or laboratory evidence of measles immunity</td></tr><tr><td>6</td><td>DH or HRS 680 and Code 2</td><td>(a) Temporary medical certificate (680B) requiring follow-up and (b) second dose of measles vaccine documentation or physician's note documenting measles disease or laboratory evidence of measles immunity</td></tr><tr><td>7</td><td>DH or HRS 680 and Code 3</td><td>(a) Permanent medical exemption (680C) and (b) second dose of measles vaccine documentation or physician's note documenting measles disease or laboratory evidence of measles immunity</td></tr></table>	<u>CODE</u>	<u>DH or HRS FORM</u>	<u>DEFINITION</u>	5	DH or HRS 680 and Code 1	(a) Permanent immunization certificate (680A) and (b) second dose of measles vaccine documentation or physician's note documenting measles disease or laboratory evidence of measles immunity	6	DH or HRS 680 and Code 2	(a) Temporary medical certificate (680B) requiring follow-up and (b) second dose of measles vaccine documentation or physician's note documenting measles disease or laboratory evidence of measles immunity	7	DH or HRS 680 and Code 3	(a) Permanent medical exemption (680C) and (b) second dose of measles vaccine documentation or physician's note documenting measles disease or laboratory evidence of measles immunity
<u>CODE</u>	<u>DH or HRS FORM</u>	<u>DEFINITION</u>											
5	DH or HRS 680 and Code 1	(a) Permanent immunization certificate (680A) and (b) second dose of measles vaccine documentation or physician's note documenting measles disease or laboratory evidence of measles immunity											
6	DH or HRS 680 and Code 2	(a) Temporary medical certificate (680B) requiring follow-up and (b) second dose of measles vaccine documentation or physician's note documenting measles disease or laboratory evidence of measles immunity											
7	DH or HRS 680 and Code 3	(a) Permanent medical exemption (680C) and (b) second dose of measles vaccine documentation or physician's note documenting measles disease or laboratory evidence of measles immunity											
→													
Revised: 7/1/09	Volume I Effective: 7/09 Page Number: 175-2												

**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name:</b> Incident, Alcohol-Related	
<b>Definition/Domain</b>	
A code indicating whether or not the incident was alcohol related.	
<u>CODE</u>	<u>DEFINITION</u>
Y	Yes
N	No
<p><b>NOTE:</b>  Incident is alcohol related if there is evidence that those involved in the incident were caught drinking at the incident or had been drinking, based on testing or investigation of a Law Enforcement Officer at the scene, or if the incident is somehow related to possession, use or sale of alcohol. <u>Schools will not be testing for alcohol use.</u></p>	
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphabetic	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	School Environmental Safety Incident Report DB9 42x
<b>Data Element Number:</b> 138225	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b> 7/1/09	<b>Volume I Effective: 7/09 Page Number: 176-1</b>

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**Implementation Date:**  
Fiscal Year 2006-07  
July 1, 2006

<b>Element Name:</b> Incident, Bullying-Related							
<b>Definition/Domain</b>							
<p>A code indicating whether or not the incident was bullying-related.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 15%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Y</td> <td>Yes, the incident was bullying-related.</td> </tr> <tr> <td style="text-align: center;">N</td> <td>No, the incident was not bullying-related.</td> </tr> </tbody> </table> <p><b>NOTE:</b> The incident is bullying-related if the incident includes unwanted and repeated written, verbal, or physical behavior, including any threatening, insulting, or dehumanizing gesture, by an adult or student that is severe or pervasive enough to create an intimidating, hostile, or offensive educational environment, cause discomfort, or humiliation, or unreasonably interfere with the individual's school performance or participation.</p> <p>If a student or other systematically and chronically inflicted physical hurt or psychological distress on one or more students which may have involved teasing, social exclusion, threat, intimidation, stalking, physical violence, theft, sexual or racial harassment, public humiliation, or destruction of property, then the incident should be reported as bullying related.</p> <p><b>Note:</b> If the bullying/harassment results in any SESIR Incidents do not code the incident as <i>Bullying/Harassment</i>. Instead, the incident should be coded appropriately with the related element coded as bullying-related.</p>		<u>CODE</u>	<u>DEFINITION</u>	Y	Yes, the incident was bullying-related.	N	No, the incident was not bullying-related.
<u>CODE</u>	<u>DEFINITION</u>						
Y	Yes, the incident was bullying-related.						
N	No, the incident was not bullying-related.						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphabetic	All Programs Grades PK-12						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	School Environmental Safety Incident Report DB9 42x						
<b>Data Element Number:</b> 138325							
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9							
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 177-1</b>						

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**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name:</b> Incident, Context									
<b>Definition/Domain</b>									
<p>A one-digit code to identify the incident context.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 15%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>During school hours</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Outside school hours - school-sponsored activity</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Outside school hours – non-school-sponsored activity</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	1	During school hours	2	Outside school hours - school-sponsored activity	3	Outside school hours – non-school-sponsored activity
<u>CODE</u>	<u>DEFINITION</u>								
1	During school hours								
2	Outside school hours - school-sponsored activity								
3	Outside school hours – non-school-sponsored activity								
<b>Length:</b>	1								
<b>Format:</b>	Numeric								
<b>Compatibility Requirement:</b>	Compatible								
<b>Use Types:</b>	<b>Grades and Programs Requiring This Data Element:</b>								
<input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	All Programs Grades PK-12								
<b>Data Element Number:</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
138425	School Environmental Safety Incident Report DB9 42x								
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9									
<b>Revised:</b>	Volume I      Effective: 7/09      Page Number: 178-1								

**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

[illegible]

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AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name:</b> Incident, Drug-Related							
<b>Definition/Domain</b>							
<p>A code indicating whether or not the incident was drug related.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Y</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td style="text-align: center;">N</td> <td style="text-align: center;">No</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	Y	Yes	N	No
<u>CODE</u>	<u>DEFINITION</u>						
Y	Yes						
N	No						
<p><b>NOTE:</b> Incident is drug related if there is evidence that those involved in the incident were under the influence of drugs at the time of the incident; drugs were in the possession of individuals involved in the incident, based on testing or investigation done by a police officer as a result of the incident; or if the incident is somehow related to possession, use or sale of drugs. See the definition for those substances included in the category of drugs. <u>Schools will not be testing for drug use</u> or asked to do searches beyond those already authorized for school personnel.</p>							
<b>Length:</b>	1						
<b>Format:</b>	Alphabetic						
<b>Compatibility Requirement:</b>	Compatible						
<b>Use Types:</b>	<p style="text-align: center;"><b>State Reporting Formats Requiring This Data Element:</b></p> <p>School Environmental Safety Incident Report DB9 42x</p>						
<b>Data Element Number:</b>							
138825	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 180-1</b>						



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**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name:</b> Incident, Gang-Related							
<b>Definition/Domain</b>							
<p>A code indicating whether or not the incident was gang related.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Y</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td style="text-align: center;">N</td> <td style="text-align: center;">No</td> </tr> </tbody> </table> <p><b>NOTE:</b> Incident is gang related if gang affiliation/association caused the incident or was a contributing factor to action that happened during the incident. For example, an incident of vandalism or robbery might be a part of an initiation into a gang or a fight might be caused by group rivalry. Report an incident as gang related only if you are sure that gang affiliation/association contributed to that incident. Factors to be considered when determining whether the incident is gang related include, but are not limited to the following: A gang is a somewhat organized group of some duration, sometimes characterized by turf concerns, symbols, special dress or colors. The group is recognized as a gang by its members and others. One or more of those involved in the incident admits to gang affiliation/association or admits that gang affiliation/association was a contributing factor to the incident. One or more of those involved was identified by his/her parents as a gang member/associate. One or more involved were wearing clothing, tattoos, or a style of dress "known" to be associated with gang(s). Students/witnesses to the incident alleged that the incident or one or more of those involved in the incident was gang related or affiliated/associated with a gang. The determination of whether or not the incident was gang related should be based on a reasonable interpretation of the totality of the circumstances.</p>		<u>CODE</u>	<u>DEFINITION</u>	Y	Yes	N	No
<u>CODE</u>	<u>DEFINITION</u>						
Y	Yes						
N	No						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphabetic	All Programs Grades PK-12						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	School Environmental Safety Incident Report DB9 42x						
<b>Data Element Number:</b> 139025	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 181-1</b>						

**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name: Incident, Hate Crime-Related</b>	
<b>Definition/Domain</b>	
A code indicating whether or not the incident was hate crime related.	
<u>CODE</u>	<u>DEFINITION</u>
Y	Yes
N	No
<p>Examples: Student spray paints anti-gay slogans on bathroom walls, sends racial slurs to someone in a note or through electronic mail, or uses derogatory language involving someone's religious beliefs in a fight with someone.</p>	
<p><b>NOTE:</b> An act, or attempted act, to cause physical injury, emotional suffering or property damage through intimidation, harassment, racial/ethnic slurs and bigoted epithets, vandalism, force or the threat of force, motivated all or in part by hostility to the victim's real or perceived race, religion, color, sexual orientation, ethnicity, ancestry, national origin, political beliefs, marital status, age, social and family background, linguistic preference or mental/physical<sup>1</sup> disability. Creates an intimidating, hostile or offensive educational environment. The motivation (intent) behind the act is the key element in determining whether an incident is hate-related<sup>2</sup>.</p> <p><sup>1</sup>Mental or Physical Disability means that the victim suffers from a condition of physical or mental incapacitation due to a developmental disability, organic brain damage, or mental illness, and has one or more physical or mental limitations that restrict the victim's ability to perform the normal activities of daily living (Chapter 775.085, F.S.).</p> <p><sup>2</sup>Florida Department of Law Enforcement's <i>Hate Crime Report Manual</i>, Annual Report/Hate Crimes in Florida/January 1 – December 31, 2003, definition of hate crimes.</p>	
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphabetic	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	School Environmental Safety Incident Report DB9 42x
<b>Data Element Number:</b> 139225	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 183-1</b>

**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name:</b> Incident, Identifier	
<b>Definition/Domain</b>	
<p>A unique eight position code, locally assigned within a district to identify a specific school environmental safety (SESIR) incident or occurrence or a disciplinary/referral action specific to a student for a non-SESIR incident. More than one student may be involved in a single incident. ←</p> <p>When there are resulting Disciplinary/Referral Action codes applicable to a SESIR Incident, Identifier, the SESIR Incident, Identifier must be reported on the corresponding Student Discipline/Referral Action format.</p>	
<p>NOTE: Reports must be made on incidents occurring on school campus, at school-sponsored events and on school-sponsored transportation at any time of the year and 24 hours a day. At school-sponsored events, report those incidents that involve student(s) as either perpetrator or victim.</p>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b> All Programs Grades PK-12
<b>Format:</b> Alphanumeric	
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>
	School Environmental Safety Incident Report DB9 42x Student Discipline/Referral Action DB9 19x
<b>Data Element Number:</b> 139325	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 184-1</b>

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**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b> Incident, Injury-Related									
<b>Definition/Domain</b>									
<p>A code indicating whether or not the incident involved serious bodily injury.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 20%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td><b>A</b> (More Serious)</td> <td>Bodily injury which involves: a substantial risk of death; extreme physical pain; protracted and obvious disfigurement; or protracted loss or impairment of the function of a bodily member, organ, or mental faculty. 18 U.S.C. 1365(h)(3)</td> </tr> <tr> <td><b>B</b> (Less Serious)</td> <td>Bodily injury which requires immediate first aid or subsequent medical attention that does not meet the definition in code A above.</td> </tr> <tr> <td><b>Z</b> (None)</td> <td>The incident did not involve serious bodily injury.</td> </tr> </tbody> </table> <p>NOTES: The person(s) injured could be a student, a non-student or both.</p> <p>Incident type Homicide (HOM) must always be coded A on the Incident, Injury-Related element.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>A</b> (More Serious)	Bodily injury which involves: a substantial risk of death; extreme physical pain; protracted and obvious disfigurement; or protracted loss or impairment of the function of a bodily member, organ, or mental faculty. 18 U.S.C. 1365(h)(3)	<b>B</b> (Less Serious)	Bodily injury which requires immediate first aid or subsequent medical attention that does not meet the definition in code A above.	<b>Z</b> (None)	The incident did not involve serious bodily injury.
<u>CODE</u>	<u>DEFINITION</u>								
<b>A</b> (More Serious)	Bodily injury which involves: a substantial risk of death; extreme physical pain; protracted and obvious disfigurement; or protracted loss or impairment of the function of a bodily member, organ, or mental faculty. 18 U.S.C. 1365(h)(3)								
<b>B</b> (Less Serious)	Bodily injury which requires immediate first aid or subsequent medical attention that does not meet the definition in code A above.								
<b>Z</b> (None)	The incident did not involve serious bodily injury.								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	All Programs Grades PK-12								
<b>Compatibility Requirement:</b> Compatible									
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	School Environmental Safety Incident Report DB9 42x								
<b>Data Element Number:</b> 139375									
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9									
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 184-50</b>								

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<b>Implementation Date:</b> Fiscal Year 1995-96 July 1, 1995
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<b>Element Name:</b> Incident, Involvement Type											
<b>Definition/Domain</b>											
<p>A one-character code which identifies the type of offender involved in the incident.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left; padding: 5px;"><u>CODE</u></th> <th style="text-align: left; padding: 5px;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 5px;">S</td> <td style="padding: 5px;">Student</td> </tr> <tr> <td style="text-align: center; padding: 5px;">N</td> <td style="padding: 5px;">Non-Student</td> </tr> <tr> <td style="text-align: center; padding: 5px;">B</td> <td style="padding: 5px;">Both Student and Non-Student</td> </tr> <tr> <td style="text-align: center; padding: 5px;">U</td> <td style="padding: 5px;">Unknown</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	S	Student	N	Non-Student	B	Both Student and Non-Student	U	Unknown
<u>CODE</u>	<u>DEFINITION</u>										
S	Student										
N	Non-Student										
B	Both Student and Non-Student										
U	Unknown										
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>										
<b>Format:</b> Alphabetic	All Programs Grades PK-12										
<b>Compatibility Requirement:</b> Compatible											
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>										
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	School Environmental Safety Incident Report DB9 42x										
<b>Data Element Number:</b>  139425	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9										
<b>Revised:</b>	<b>Volume I                  Effective: 7/09                  Page Number: 185-1</b>										

**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name:</b> Incident, Location	
<b>Definition/Domain</b>	
A code indicating where the incident occurred.	
<u>CODE</u>	<u>DEFINITION</u>
1	School Grounds/On Campus
2	School-Sponsored Activity/Off Campus
3	School-Sponsored Transportation (Including Bus Stops)
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	<b>State Reporting Formats Requiring This Data Element:</b> School Environmental Safety Incident Report DB9 42x
<b>Use Types:</b>	
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	
<b>Data Element Number:</b> 139625	
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 186-1</b>

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**Implementation Date:**  
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<b>Element Name:</b> Incident, Reported to Law Enforcement							
<b>Definition/Domain</b>							
<p>A code indicating whether or not the incident was reported to law enforcement authorities.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Y</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td style="text-align: center;">N</td> <td style="text-align: center;">No</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	Y	Yes	N	No
<u>CODE</u>	<u>DEFINITION</u>						
Y	Yes						
N	No						
<p>NOTE: An incident should be coded as Reported to Law Enforcement if an official action was taken by a School Resource Officer (SRO) or local Law Enforcement Officer such as: a case number was assigned, a report was filed, an affidavit was filed, an investigation was conducted and found to be an incident reportable to SESIR OR an arrest was made.</p>							
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphabetic	All Programs Grades PK-12						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
	School Environmental Safety Incident Report DB9 42x						
<b>Data Element Number:</b> 140025	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 187-1</b>						

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<b>Element Name:</b>	<b>Incident, Type</b>																																																
<b>Definition/Domain</b>																																																	
<p>A three-character code to identify the type of incident.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 20%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr><td>ALC</td><td>Alcohol Possession and/or Use</td></tr> <tr><td>** ARS</td><td>Arson</td></tr> <tr><td>* BAT</td><td>Battery</td></tr> <tr><td>** BHA</td><td>Bullying/Harassment</td></tr> <tr><td>** BRK</td><td>Breaking and Entering</td></tr> <tr><td>** DOC</td><td>Disruption on Campus – Major (Disorderly Conduct)</td></tr> <tr><td>DRD</td><td>Drug Sales and/or Distribution (excluding alcohol)</td></tr> <tr><td>DRU</td><td>Drug Possession and/or Use (excluding alcohol)</td></tr> <tr><td>** FIT</td><td>Fighting (serious mutual combat or mutual altercation only)</td></tr> <tr><td>* HOM</td><td>Homicide</td></tr> <tr><td>* KID</td><td>Kidnapping</td></tr> <tr><td>** OMC</td><td>Other Major Unclassified Offenses</td></tr> <tr><td>** ROB</td><td>Robbery</td></tr> <tr><td>STL</td><td>Larceny/Theft/Motor Vehicle Theft</td></tr> <tr><td>* SXB</td><td>Sexual Battery</td></tr> <tr><td>** SXH</td><td>Sexual Harassment</td></tr> <tr><td>SXO</td><td>Sexual Offenses (Other)</td></tr> <tr><td>TBC</td><td>Tobacco Possession and/or Use</td></tr> <tr><td>TRE</td><td>Threat/Intimidation</td></tr> <tr><td>TRS</td><td>Trespassing</td></tr> <tr><td>VAN</td><td>Vandalism</td></tr> <tr><td>WPO</td><td>Weapons Possession</td></tr> </tbody> </table> <p>* For reporting to the U.S.D.O.E., these incident types are considered to be violent incidents.</p> <p>** For reporting to the U.S.D.O.E., these incident types are considered to be violent incidents if they result in bodily injury as reported in the Incident, Injury-Related element.</p> <p style="text-align: center;"><b>(Continued On Next Page)</b></p>				<u>CODE</u>	<u>DEFINITION</u>	ALC	Alcohol Possession and/or Use	** ARS	Arson	* BAT	Battery	** BHA	Bullying/Harassment	** BRK	Breaking and Entering	** DOC	Disruption on Campus – Major (Disorderly Conduct)	DRD	Drug Sales and/or Distribution (excluding alcohol)	DRU	Drug Possession and/or Use (excluding alcohol)	** FIT	Fighting (serious mutual combat or mutual altercation only)	* HOM	Homicide	* KID	Kidnapping	** OMC	Other Major Unclassified Offenses	** ROB	Robbery	STL	Larceny/Theft/Motor Vehicle Theft	* SXB	Sexual Battery	** SXH	Sexual Harassment	SXO	Sexual Offenses (Other)	TBC	Tobacco Possession and/or Use	TRE	Threat/Intimidation	TRS	Trespassing	VAN	Vandalism	WPO	Weapons Possession
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<b>Format:</b>	Alphabetic	All Programs Grades PK-12																																															
<b>Compatibility Requirement:</b>	Compatible																																																
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<b>Revised:</b>	Volume I	Effective: 7/09	Page Number: 188-1																																														



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--

<b>Element Name:</b>	<b>Incident, Type (continued)</b>
<b>Definition/Domain</b>	
<p>If more than one Incident Type is applicable to the incident, report the type that resulted in the most injury or the highest property or monetary loss.</p> <p>See <u>DOE Information Data Base Requirements: Volume I--Automated Student Information System</u>, Appendix P, for more detailed definitions of codes and for a preliminary rank ordering of incident types.</p> <p>Note: Districts may record other district-defined incident types and assign them the code ZZZ in their local systems. These district-defined incidents should not be included on the School Environmental Safety Incident Report format.</p>	
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<b>Element Name:</b> Incident, Weapon-Related																			
<b>Definition/Domain</b>																			
<p>A code indicating whether or not the incident was weapon related.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 15%;"><u>CODE</u></th> <th style="text-align: center; width: 10%;"></th> <th style="text-align: center; width: 15%;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">N</td> <td></td> <td>No, the Incident was not Weapon-Related.</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">→</td> <td>Yes, the Incident was Weapon-Related and <b>one</b> non-firearm weapon was possessed/used.</td> </tr> <tr> <td style="text-align: center;">2</td> <td></td> <td>Yes, the Incident was Weapon-Related and <b>two or more</b> weapons were possessed/used and none were firearms*. ←</td> </tr> <tr> <td style="text-align: center;">→ 3</td> <td></td> <td>Yes, the Incident was Weapon-Related and at least one was a firearm*.</td> </tr> <tr> <td style="text-align: center;">→ 4</td> <td></td> <td>Yes, the Incident was Weapon-Related and two or more were firearms*.</td> </tr> </tbody> </table> <p style="margin-top: 20px;">NOTE: An incident is weapon-related if any of those involved in the incident possessed or used a weapon during the incident or if the incident was somehow related to possession, use or sale of weapons. Code the type of weapon used under Weapon, Description.</p> <p>→ *Firearms are defined on the "Weapon, Description" data element as Firearm, Other (Code F), Handgun (Code H) or Rifle or Shotgun (Code R).</p>		<u>CODE</u>		<u>DEFINITION</u>	N		No, the Incident was not Weapon-Related.	1	→	Yes, the Incident was Weapon-Related and <b>one</b> non-firearm weapon was possessed/used.	2		Yes, the Incident was Weapon-Related and <b>two or more</b> weapons were possessed/used and none were firearms*. ←	→ 3		Yes, the Incident was Weapon-Related and at least one was a firearm*.	→ 4		Yes, the Incident was Weapon-Related and two or more were firearms*.
<u>CODE</u>		<u>DEFINITION</u>																	
N		No, the Incident was not Weapon-Related.																	
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→ 3		Yes, the Incident was Weapon-Related and at least one was a firearm*.																	
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<b>Length:</b>	1																		
<b>Format:</b>	Alphanumeric																		
<b>Compatibility Requirement:</b>	Compatible																		
<b>Use Types:</b>	<p style="text-align: center;"><b>State Reporting Formats Requiring This Data Element:</b></p> <p>School Environmental Safety Incident Report DB9 42x</p>																		
<b>Data Element Number:</b>	140425																		
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																			
<b>Revised:</b> 7/1/09	<b>Volume I</b> <b>Effective:</b> 7/09 <b>Page Number:</b> 189-1																		

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**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b> <b>Industry Certification Identifier</b>							
<b>Definition/Domain</b>							
<p>The identifier assigned by the Florida Department of Education to specify the industry certification or technical skill attainment by third party assessment that the student has taken/attempted.</p> <p>See Appendix Z for a list of the Industry Certification Identifiers.</p> <p>Report all Z's (ZZZZZZZZ) if no industry certification was attempted by the student in the course being reported.</p> <p><b>Examples</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">CISCO004</td> <td>Cisco Certified Network Associate (CCNA)</td> </tr> <tr> <td>NIASE007</td> <td>ASE Automobile/Light Truck Technician: Brakes (A5)</td> </tr> <tr> <td>ZZZZZZZZ</td> <td>Not applicable. No industry certification was attempted by the student in the course being reported.</td> </tr> </table>		CISCO004	Cisco Certified Network Associate (CCNA)	NIASE007	ASE Automobile/Light Truck Technician: Brakes (A5)	ZZZZZZZZ	Not applicable. No industry certification was attempted by the student in the course being reported.
CISCO004	Cisco Certified Network Associate (CCNA)						
NIASE007	ASE Automobile/Light Truck Technician: Brakes (A5)						
ZZZZZZZZ	Not applicable. No industry certification was attempted by the student in the course being reported.						
<b>Length</b> 8	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphanumeric	Career and Professional Academy Programs, Grades 9-12						
<b>Compatibility Requirement:</b> Compatible	Workforce Development Education (postsecondary vocational education)						
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Vocational Student Course Schedule DB9 16x WDIS Supplemental Information DB9 60x      ←						
<b>Data Element Number:</b>  140462	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X						
<b>Revised: 7/1/09</b> <b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 189-25</b>							

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<b>Element Name:</b> <b>Industry Certification Outcome</b>									
<b>Definition/Domain</b>									
<p>An indicator of whether or not the student passed the industry certification or technical skill assessment taken/attempted.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center; padding: 5px;"><u>CODE</u></th> <th style="text-align: center; padding: 5px;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 5px;">P</td> <td style="padding: 5px;">Student passed the assessment.</td> </tr> <tr> <td style="text-align: center; padding: 5px;">F</td> <td style="padding: 5px;">Student did not pass the assessment.</td> </tr> <tr> <td style="text-align: center; padding: 5px;">Z</td> <td style="padding: 5px;">Student did not take an assessment.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	P	Student passed the assessment.	F	Student did not pass the assessment.	Z	Student did not take an assessment.
<u>CODE</u>	<u>DEFINITION</u>								
P	Student passed the assessment.								
F	Student did not pass the assessment.								
Z	Student did not take an assessment.								
<b>Length</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphanumeric	Career and Professional Academy Programs, Grades 9-12								
<b>Compatibility Requirement:</b> Compatible	Workforce Development Education (postsecondary vocational education)								
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Vocational Student Course Schedule DB9 16x WDIS Supplemental Information DB9 60x      ←								
<b>Data Element Number:</b>  140500	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X								
<b>Revised: 7/1/09</b> <b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 189-50</b>									

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**Implementation Date:**  
Fiscal Year 2004-05  
July 1, 2004

<b>Element Name: Institution Number, Neglected/Delinquent</b>							
<b>Definition/Domain</b>							
<p>The number assigned to the institution for neglected or delinquent children in which the student resided or was served. Report the state-assigned four-digit school number if the institution is a public school or report a district-assigned three digit number preceded by an 'A' if the facility is not a public school. District-assigned numbers for eligible institutions must be unique within the district.</p> <p><b>EXAMPLES</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">A001</td> <td>District-assigned number for an institution for neglected or delinquent children.</td> </tr> <tr> <td>0601</td> <td>State-assigned school number for the eligible institution for neglected or delinquent children.</td> </tr> <tr> <td>0000</td> <td>Not applicable</td> </tr> </table> <p><b>NOTE:</b> This element applies to institutions for neglected or delinquent children as defined in Title I, Parts A and D of the Elementary and Secondary Education Act, as amended by Public Law 107-110. Examples of institutions that might meet the definitions in this legislation are juvenile detention centers, children's homes, halfway houses, girls' or boys' ranches, county jails, boot camps, addiction recovery facilities, marine institutes, and wilderness institutes. Districts should consult the regulations for specific qualifying requirements.</p> <p><b>NOTE:</b> This information is reported in Survey Periods 5 and 9 only. For other Survey Periods and for students for whom this element is not applicable use 0000.</p> <p>For Survey Period 9 the following applies:</p> <p><b>For Title I, Part D, Local Residential Students:</b> Report Local Neglected/Delinquent Institution Numbers only for students ages 5-17 inclusive who resided in the institution for at least one day during the designated 30 day count period in the reporting year. The count period (which may be set separately for each institution) is 30 consecutive calendar days at least one of which falls within the month of October.</p>		A001	District-assigned number for an institution for neglected or delinquent children.	0601	State-assigned school number for the eligible institution for neglected or delinquent children.	0000	Not applicable
A001	District-assigned number for an institution for neglected or delinquent children.						
0601	State-assigned school number for the eligible institution for neglected or delinquent children.						
0000	Not applicable						
<b>Continued On Next Page</b>							
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphanumeric	Neglected and Delinquent, Grades PK-12						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b> Student Demographic Information DB9 13x						
<b>Data Element Number:</b>  140575	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 190-1</b>						

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**Implementation Date:**  
Fiscal Year 2004-05  
July 1, 2004

Element Name: Institution Number, Neglected/Delinquent	
Definition/Domain	
<p><b>For Title I, Part D, Local Non-Residential Students:</b></p> <p>Report Local Neglected/Delinquent Institution Numbers only for students ages 5-17 inclusive who were served in the institution for at least one day during the designated 30 day count period in the reporting year. The count period (which may be set separately for each institution) is 30 consecutive calendar days at least one of which falls within the month of October.</p> <p>For Survey Period 9 the following applies (continued):</p> <p><b>For Title I, Part D, State Students reported on Survey 9 in Dozier/Okeechobee (District 69):</b></p> <p>Report State Neglected/Delinquent Institution Numbers only for students under age 21 who received free public education provided by the state and enrolled in a regular program for at least 20 hours per week in a Neglected or Delinquent institution or 15 hours per week in an adult correctional institution. The average length of stay for students in each of these institutions must be at least 30 days.</p> <p>For Survey Period 5 this element is reported for any student who received Title I, Part D (Neglected or Delinquent Education Program) services at any time between July 1 and June 30 of the reporting year.</p>	
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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> International Baccalaureate Diploma									
<b>Definition/Domain</b>									
<p>A code which indicates that the diploma earned by the student is an International Baccalaureate Diploma.</p> <table style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Code</u></th> <th style="text-align: left;"><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td>Y</td> <td>Yes</td> </tr> <tr> <td>N</td> <td>No</td> </tr> <tr> <td>Z</td> <td>Not Applicable</td> </tr> </tbody> </table>		<u>Code</u>	<u>Definition</u>	Y	Yes	N	No	Z	Not Applicable
<u>Code</u>	<u>Definition</u>								
Y	Yes								
N	No								
Z	Not Applicable								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	All Programs Grades 9-12								
<b>Compatibility Requirement:</b> State Standard									
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>								
	None								
<b>Data Element Number:</b> 140725	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9								
<b>Revised:</b>	Volume I      Effective: 7/09      Page Number: 191-1								

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<b>Implementation Date:</b> Fiscal Year 1998-99 July 1, 1998
--

<b>Element Name: Internship Participant</b>							
<b>Definition/Domain</b>							
<p>Indicate whether the student participated, during the current reporting year (secondary), in an <u>Internship</u>.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="padding-top: 10px;"><b>Y</b></td> <td style="padding-top: 10px;">The student participated in an Internship.</td> </tr> <tr> <td style="padding-top: 10px;"><b>N</b></td> <td style="padding-top: 10px;">The student did not participate in an Internship.</td> </tr> </tbody> </table> <p>NOTE: Internships are exploratory or preparatory paid or unpaid work-site experiences where students work for an employer or agency for 40 or more hours to learn about a particular industry or occupation. Activities may include special projects, a sample of tasks for different jobs, or tasks from a single occupation. Internships may include community service (service learning) placements if they meet the above requirements and are related to the student's program of study or career goals.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	The student participated in an Internship.	<b>N</b>	The student did not participate in an Internship.
<u>CODE</u>	<u>DEFINITION</u>						
<b>Y</b>	The student participated in an Internship.						
<b>N</b>	The student did not participate in an Internship.						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphanumeric	All programs K-12						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Vocational Student Course Schedule DB9 16x						
<b>Data Element Number:</b> 141025	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 192-1</b>						



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**Implementation Date:**  
Fiscal Year 1993-94  
July 1, 1993

<b>Element Name:</b> <b>Lunch Status</b>																			
<b>Definition/Domain</b>																			
<p>Lunch status is defined as the student's eligibility for participation in the Free, Reduced or Full Price Lunch Program of the district as evidenced by submission of an application.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>0</b></td> <td>The student <b>did not apply</b> for free or reduced price lunch.</td> </tr> <tr> <td style="text-align: center;"><b>1</b></td> <td>The student <b>applied</b> for free or reduced price lunch <b>but is not eligible</b>.</td> </tr> <tr> <td style="text-align: center;"><b>2</b></td> <td>The student <b>is eligible for free lunch</b>.</td> </tr> <tr> <td style="text-align: center;"><b>3</b></td> <td>The student <b>is eligible for reduced-price lunch</b>.</td> </tr> <tr> <td style="text-align: center;"><b>4</b></td> <td>The student is <b>enrolled in a USDA-approved Provision 2 school</b>.</td> </tr> <tr> <td style="text-align: center;"><b>6</b></td> <td>The student <b>is eligible for free meals</b> based on direct certification which is the automatic approval for free meals but declines the free meals.</td> </tr> <tr> <td style="text-align: center;"><b>9</b></td> <td>The student <b>is eligible for free meals</b> based on direct certification which is the automatic approval for free meals.</td> </tr> <tr> <td style="text-align: center;"><b>Z</b></td> <td>Unknown. This code should be used only for private school students participating in Title I programs and (optionally) for reporting survey 6 information.</td> </tr> </tbody> </table> <p>NOTE: (a) Only codes <b>0, 1, 2, 3</b> and <b>4</b> are submitted to the state. Codes <b>6</b> and <b>9</b> should be converted to code <b>2</b> prior to state reporting.</p> <p>(b) If a student is eligible for free or reduced price lunch at any time during the school year, report the student as such in Survey 5.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>0</b>	The student <b>did not apply</b> for free or reduced price lunch.	<b>1</b>	The student <b>applied</b> for free or reduced price lunch <b>but is not eligible</b> .	<b>2</b>	The student <b>is eligible for free lunch</b> .	<b>3</b>	The student <b>is eligible for reduced-price lunch</b> .	<b>4</b>	The student is <b>enrolled in a USDA-approved Provision 2 school</b> .	<b>6</b>	The student <b>is eligible for free meals</b> based on direct certification which is the automatic approval for free meals but declines the free meals.	<b>9</b>	The student <b>is eligible for free meals</b> based on direct certification which is the automatic approval for free meals.	<b>Z</b>	Unknown. This code should be used only for private school students participating in Title I programs and (optionally) for reporting survey 6 information.
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<b>0</b>	The student <b>did not apply</b> for free or reduced price lunch.																		
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<b>Length:</b>	1																		
<b>Format:</b>	Alphanumeric																		
<b>Compatibility Requirement:</b>	Compatible																		
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																		
<input checked="" type="checkbox"/> <b>State Report</b>	Student Demographic Information DB9 13x																		
<input checked="" type="checkbox"/> <b>Local Accountability</b>	Student Discipline/Referral Action DB9 19x																		
<input type="checkbox"/> <b>F.A.S.T.E.R.</b>																			
<input type="checkbox"/> <b>Migrant Tracking</b>																			
<b>Data Element Number:</b>																			
146025	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9																		
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 194-1</b>																		

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**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b> <b>Major Area of Interest</b>	
<b>Definition/Domain</b>	
<p>The state-approved field of study, comprised of at least four courses, selected by the student as a focus for the student's studies as per section 1003.428(2), F.S. Examples include sequential courses in a career and technical program, fine and performing arts, or academic content area.</p> <p>Approved Major Area of Interest codes are found at  <a href="http://www.fldoe.org/HSMajors/ListMajorsAndCourses.aspx">http://www.fldoe.org/HSMajors/ListMajorsAndCourses.aspx</a>.</p> <p>Notes:</p> <ol style="list-style-type: none"> <li>1. Ninth grade students entering high school beginning 7/1/2007 must choose a Major Area of Interest.</li> <li>2. This code is also used to indicate the Major Area of Interest to which a course applies for high school graduation.</li> <li>3. For students in grades PK-8, students choosing an 18 credit graduation option, students in International Baccalaureate (IB) programs or Advanced International Certificate of Education (AICE) programs and those entering high school prior to 7/1/2007 use '0000'.</li> </ol> <p>Note: Students select a Major Area of Interest as they complete an ePersonal Education Planner on the FACTS.org web site. See <a href="http://www.facts.org/cgi-bin/eaglec">http://www.facts.org/cgi-bin/eaglec</a>. These data are provided to school districts for use in local data systems.</p>	
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs, Grades 9-12
<b>Compatibility Requirement:</b> State Standard	
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking <input checked="" type="checkbox"/> FACTS.org	<b>State Reporting Formats Requiring This Data Element:</b>
<b>Data Element Number:</b>  146275	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> <b>Mathematics, Date Passed for Graduation Purposes</b>	
<b>Definition/Domain</b>	
<p>A six-digit field used to indicate the month and year when the regular student passed the mathematics section of a test used to determine graduation eligibility.</p> <p>MMYYYY    Example: 031999    Test passed March 1999</p>	
<b>Length:</b> 6	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Program Grades 9-12
<b>Compatibility Requirement:</b> State Standard	
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
	None
<b>Data Element Number:</b>  146525	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
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**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b> <b>Mathematics Remediation Component</b>															
<b>Definition/Domain</b>															
<p>A code indicating the setting or method of Mathematics remediation, if any, the student received, as per Sections 1003.4156(1)(c) and 1003.428(2)(b)(2)(d), Florida Statutes. Students scoring at Levels 1 and 2 on the Mathematics portion of the Florida Comprehensive Assessment Test (FCAT) are required to receive remediation.</p> <p>This element applies to students in grades 06-12 only. Report a 'Z' code for all students in grades PK – 05.</p> <table style="width: 100%; margin-top: 20px;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td>A</td> <td>The student received Mathematics remediation in a Mathematics class during the regular school day.</td> </tr> <tr> <td>B</td> <td>The student received Mathematics remediation in another subject area course during the regular school day.</td> </tr> <tr> <td>C</td> <td>The student received Mathematics remediation in a before or after school remediation program or class.</td> </tr> <tr> <td>D</td> <td>The student received Mathematics remediation as part of an online course.</td> </tr> <tr> <td>E</td> <td>The student received Mathematics remediation through other methods.</td> </tr> <tr> <td>Z</td> <td>The student did not receive Mathematics remediation. All students in grades PK-05 and those who have met expectations for graduation should be coded Z.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	A	The student received Mathematics remediation in a Mathematics class during the regular school day.	B	The student received Mathematics remediation in another subject area course during the regular school day.	C	The student received Mathematics remediation in a before or after school remediation program or class.	D	The student received Mathematics remediation as part of an online course.	E	The student received Mathematics remediation through other methods.	Z	The student did not receive Mathematics remediation. All students in grades PK-05 and those who have met expectations for graduation should be coded Z.
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A	The student received Mathematics remediation in a Mathematics class during the regular school day.														
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<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>														
<b>Format:</b> Alphabetic	Mathematics, Grades 06-12														
<b>Compatibility Requirement:</b>  Compatible															
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>														
	Federal/State Indicator Status														
<b>Data Element Number:</b>  146775	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9														
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 195-85</b>														

**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b> Migrant: Birth State	
<b>Definition/Domain</b>	
<p>A two character code for a State, United States Commonwealth or Territory, Canadian Province or Mexican State in which the student was born.</p> <p>See Appendix H for State codes. See Appendix Q for United States Commonwealths and Territories.</p>	
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphabetic	Migrant Students, PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input checked="" type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
<b>Data Element Number:</b> 148046	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 197-20</b>

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**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b> <b>Migrant Continuation of Services</b>											
<b>Definition/Domain</b>											
<p>A code to identify migrant children whose eligibility has expired (who are no longer classified as migrant students) but who continue to receive migrant program educational or educationally related services.</p> <p>Note: Students who are served through the Migrant Continuation of Services provision should be coded as Title 1 Migrant Part C or Title I Basic (Part A) blended with Title I Migrant (Part C) in the Project Type of the data element Federal/State Project, Area and Model.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"><b>A</b></td> <td>A child who ceases to be classified as migrant during a school term but who is still eligible for services until the end of the term. (This represents a partial year of services after the child's migrant eligibility has expired.)</td> </tr> <tr> <td style="vertical-align: top;"><b>B</b></td> <td>A child who ceases to be classified as a migrant but who continues to receive services for one additional school year because comparable services are not available through other programs. (This represents an additional school year of services after the child's migrant eligibility has expired.)</td> </tr> <tr> <td style="vertical-align: top;"><b>C</b></td> <td>A secondary school student who ceases to be classified as migrant but who is served through credit accrual programs until graduation.</td> </tr> <tr> <td style="vertical-align: top;"><b>Z</b></td> <td>The student was not a migrant student or was a migrant student but did not receive Continuation of Services this school year.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	A child who ceases to be classified as migrant during a school term but who is still eligible for services until the end of the term. (This represents a partial year of services after the child's migrant eligibility has expired.)	<b>B</b>	A child who ceases to be classified as a migrant but who continues to receive services for one additional school year because comparable services are not available through other programs. (This represents an additional school year of services after the child's migrant eligibility has expired.)	<b>C</b>	A secondary school student who ceases to be classified as migrant but who is served through credit accrual programs until graduation.	<b>Z</b>	The student was not a migrant student or was a migrant student but did not receive Continuation of Services this school year.
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<b>Length:</b>	1										
<b>Format:</b>	Alphabetic										
<b>Compatibility Requirement:</b>	Compatible										
<b>Use Types:</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"> <input checked="" type="checkbox"/> <b>State Report</b>  <input checked="" type="checkbox"/> <b>Local Accountability</b>  <input type="checkbox"/> <b>F.A.S.T.E.R.</b>  <input type="checkbox"/> <b>Migrant Tracking</b> </td> <td style="width: 70%;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: center;"><b>State Reporting Formats Requiring This Data Element:</b></td> </tr> <tr> <td colspan="2">Federal/State Compensatory Project Evaluation DB9 18x</td> </tr> </table> </td> </tr> </table>	<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: center;"><b>State Reporting Formats Requiring This Data Element:</b></td> </tr> <tr> <td colspan="2">Federal/State Compensatory Project Evaluation DB9 18x</td> </tr> </table>	<b>State Reporting Formats Requiring This Data Element:</b>		Federal/State Compensatory Project Evaluation DB9 18x					
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Federal/State Compensatory Project Evaluation DB9 18x											
<b>Data Element Number:</b>	148056										
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9											
<b>Revised</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 197-29</b>										

**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b> Migrant Education Program Enrollment Date	
<b>Definition/Domain</b>	
<p>The numeric representation of the month, day and year on which the student was enrolled in the Migrant Education Program.</p> <p><b>MMDDYY</b> Example: 12092007 = Student was enrolled in the Migrant Education Program on December 9, 2007.</p>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>  Migrant Studnets, PK-12
<b>Format:</b> Numeric	
<b>Compatibility Requirement:</b> State Standard	
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input checked="" type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
<b>Data Element Number:</b>  148066	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 197-38</b>

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**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b> <b>Migrant: MSIX Identification Number</b>	
<b>Definition/Domain</b>	
<p>A unique 12 character identification number generated and assigned by the Migrant Student Information Exchange (MSIX) system to a migrant child for use in identifying the child's consolidated record.</p>	
<b>Length:</b> 12	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	Migrant Students, PK-12
<b>Compatibility Requirement:</b> State Standard	
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input checked="" type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
<b>Data Element Number:</b>  148107	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 197-75</b>



**Implementation Date:**  
Fiscal Year 2006-07  
July 1, 2006

<b>Element Name: Migrant Priority for Services</b>	
<b>Definition/Domain</b>	
<p>An indicator that the migrant student has been classified as failing or at risk of failing to meet the state achievement requirements <b>and</b> that the student's education has been interrupted during the regular school year leading to the designation of "priority to receive services." Students Identified as "Priority for Services" must receive services prior to migrant funds being utilized for other migrant children. The following indicators shall be used to identify the children who should receive "Priority for Services".</p> <p>The migrant student who:</p> <ul style="list-style-type: none"> <li>• Scored at Level 1 or Level 2 on the FCAT; or</li> <li>• Is an English Language Learner *; or</li> <li>• Was retained at any time; or</li> <li>• Has an age/grade discrepancy; or</li> <li>• Is at risk of failing to meet the state graduation requirement by having one or both of the following: <ul style="list-style-type: none"> <li>○ an unweighted GPA of 2.0 or below, or</li> <li>○ insufficient credits for promotion or graduation.</li> </ul> </li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>• Whose education has been interrupted during the regular school year. An "educational interruption" occurs when a child, in the preceding 12 months, has changed schools or missed a "significant" amount of school time (e.g. ten days or more) during the regular school year (defined as August through June) due to the child's or family's migrant lifestyle. This determination is made on a "rolling" basis, that is, at the time an eligible migratory child is identified and enrolls in school, the preceding 12 month enrollment history should be reviewed for significant absences.</li> </ul> <p><u>CODE</u>      <u>DEFINITION</u></p> <p><b>Y</b>          The migrant student is designated as Priority for Services.</p> <p><b>N</b>          The migrant student is not designated as Priority for Services.</p> <p><b>Z</b>          The student is not a migrant student.</p> <p>* English Language Learners are students coded LY, LN or LP on the element English Language Learners, PK-12.</p>	
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphabetic	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Federal/State Compensatory Project Evaluation DB9 18x
<b>Data Element Number:</b> 148269	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 198-1</b>

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**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b> <b>Migrant Qualifying Move From City</b>	
<b>Definition/Domain</b>	
<p>The name of the city in which the child resided prior to the qualifying move. This is a free text field.</p> <p>Example:              Galveston</p>	
<b>Length:</b> 20	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	Migrant Students, Birth - 21 Years Old
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input checked="" type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
<b>Data Element Number:</b>  <div style="text-align: right;">148289</div>	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	

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**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b> <b>Migrant Qualifying Move From Country</b>	
<b>Definition/Domain</b>	
<p>The abbreviation code for a country in which the child resided prior to the qualifying move.</p> <p>See Appendices G and Q for countries, United States Commonwealths and Territories.</p> <p>Example:              MX   (where MX = Mexico)</p>	
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphabetic	Migrant Students, Birth - 21 Years Old
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input checked="" type="checkbox"/> Migrant Tracking	
<b>Data Element Number:</b>  148299	
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 198-31</b>

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**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b> <b>Migrant Qualifying Move From State</b>	
<b>Definition/Domain</b>	
<p>The postal abbreviation code for a State (within the United States) or Outlying Area in which the migrant child resided prior to the qualifying move.</p> <p>(See Appendix H for U.S. State codes, Appendix Q for United State Commonwealth and Territories codes and Appendix BB for Canadian, Mexican and South American State codes.)</p> <p>Example:            TX = Texas</p>	
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	Migrant Students, Birth - 21 Years Old
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input checked="" type="checkbox"/> Migrant Tracking	
<b>Data Element Number:</b>  148309	
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 198-41</b>

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**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b> <b>Migrant Qualifying Move To City</b>	
<b>Definition/Domain</b>	
<p>The name of the city in which the migrant child resides following the qualifying move. This is a free text field.</p> <p>Example:              Immokalee</p>	
<b>Length:</b> 20	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	Migrant Students, Birth - 21 Years Old
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input checked="" type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
<b>Data Element Number:</b>  <div style="text-align: right;">148319</div>	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	
<b>Volume I                      Effective: 7/09                      Page Number: 198-51</b>	

**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b> Migrant Qualifying Move To State	
<b>Definition/Domain</b>	
<p>The postal abbreviation code for a State (within the United States) or Outlying Area in which the migrant child's residence in the new school district is located when the child made the last qualifying move.</p> <p>(See Appendix H for U.S. State codes, Appendix Q for United State Commonwealth and Territories codes and Appendix BB for Canadian, Mexican and South American State codes.)</p> <p>Example: FL = Florida</p>	
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	Migrant Students, Birth - 21 Years Old
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input checked="" type="checkbox"/> Migrant Tracking	
<b>Data Element Number:</b>  148329	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 198-61</b>

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**Implementation Date:**  
Fiscal Year 1996-97  
July 1, 1996

<b>Element Name:</b> <b>Migrant Residency Date</b>	
<b>Definition/Domain</b>	
<p>Date when the child entered a particular school district or local operating agency service area and established his/her residency (required for a state to receive funding for the student).</p>	
<b>Length:</b>	8
<b>Format:</b>	Alphanumeric
<b>Compatibility Requirement:</b>	Compatible
<b>Use Types:</b>	<b>Grades and Programs Requiring This Data Element:</b>
<input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	Migrant Students, Birth-21 Years
<b>Data Element Number:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
148350	None
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	Volume I      Effective: 7/09      Page Number: 200-1

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**Implementation Date:**  
Fiscal Year 2001-02  
July 1, 2001

<b>Element Name:</b> <b>Migrant Status Term</b>															
<b>Definition/Domain</b>															
<p>Migrant Status Term codes are to be used to indicate which term(s) a migrant student was served and/or identified.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top;">D</td> <td>Enrolled/Served ONLY in Regular 180 day School Year with services provided during the regular school day only.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;">E</td> <td>Enrolled/Served in Regular 180 day School Year with some or all services provided during an extended day/week.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;">S</td> <td>Enrolled/Served ONLY in Summer Term – The student must be served in a partially or fully Migrant funded service component designed especially for Migrant students enrolled in conventional summer school (or intersession) in order for the student to be coded “S”.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;">B</td> <td>Served in BOTH Regular 180 Day School Year and Summer Term – This code should also be used for a student identified but not served in the regular 180 day school year, but then served in the summer term.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;">X</td> <td>Identified, NOT Served – Use this code if the student has been identified at any time during the school year or summer session, but not enrolled/served. This code is for emancipated youth and children three years of age or over (who are not enrolled in Pre-Kindergarten classes).</td> </tr> <tr> <td style="text-align: center; vertical-align: top;">Z</td> <td>Not Applicable, a Non-Migrant student.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	D	Enrolled/Served ONLY in Regular 180 day School Year with services provided during the regular school day only.	E	Enrolled/Served in Regular 180 day School Year with some or all services provided during an extended day/week.	S	Enrolled/Served ONLY in Summer Term – The student must be served in a partially or fully Migrant funded service component designed especially for Migrant students enrolled in conventional summer school (or intersession) in order for the student to be coded “S”.	B	Served in BOTH Regular 180 Day School Year and Summer Term – This code should also be used for a student identified but not served in the regular 180 day school year, but then served in the summer term.	X	Identified, NOT Served – Use this code if the student has been identified at any time during the school year or summer session, but not enrolled/served. This code is for emancipated youth and children three years of age or over (who are not enrolled in Pre-Kindergarten classes).	Z	Not Applicable, a Non-Migrant student.
<u>CODE</u>	<u>DEFINITION</u>														
D	Enrolled/Served ONLY in Regular 180 day School Year with services provided during the regular school day only.														
E	Enrolled/Served in Regular 180 day School Year with some or all services provided during an extended day/week.														
S	Enrolled/Served ONLY in Summer Term – The student must be served in a partially or fully Migrant funded service component designed especially for Migrant students enrolled in conventional summer school (or intersession) in order for the student to be coded “S”.														
B	Served in BOTH Regular 180 Day School Year and Summer Term – This code should also be used for a student identified but not served in the regular 180 day school year, but then served in the summer term.														
X	Identified, NOT Served – Use this code if the student has been identified at any time during the school year or summer session, but not enrolled/served. This code is for emancipated youth and children three years of age or over (who are not enrolled in Pre-Kindergarten classes).														
Z	Not Applicable, a Non-Migrant student.														
<b>Length:</b>	1														
<b>Format:</b>	Alphanumeric														
<b>Compatibility Requirement:</b>	Compatible														
<b>Use Types:</b>	<b>Grades and Programs Requiring This Data Element:</b>														
<input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input checked="" type="checkbox"/> Migrant Tracking	All Programs														
<b>Data Element Number:</b>	<b>State Reporting Formats Requiring This Data Element:</b>														
148625	Student Demographic DB9 13x														
<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9															
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 201-1</b>														



**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name: Military Family Student</b>									
<b>Definition/Domain</b>									
<p>An indicator of whether or not the student is a child of a military family as per s. 1000.36, F.S.</p> <p>These include children of 1) active duty members of the uniformed services, including members of the National Guard and Reserve on active-duty orders pursuant to 10 U.S.C. ss. 1209 and 1211; 2) members or veterans of the uniformed services who are severely injured and medically discharged or retired for a period of 1 year after medical discharge or retirement; and 3) members of the uniformed services who die on active duty or as a result of injuries sustained on active duty for a period of 1 year after death.</p> <p>These do not include children of 1) inactive members of the national guard and military reserves; 2) members of the uniformed services now retired, except those in the paragraph above; 3) veterans of the uniformed services, except those in the paragraph above; and 4) other United States Department of Defense personnel and other federal agency civilian and contract employees not defined as active-duty members of the uniformed services.</p> <table border="0"> <thead> <tr> <th><u>CODE</u></th> <th><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td>Y</td> <td>Yes, this student is a child of a military family.</td> </tr> <tr> <td>N</td> <td>No, this student is not a child of a military family.</td> </tr> <tr> <td>Z</td> <td>Not Applicable. This code should be reported for Prekindergarten students.</td> </tr> </tbody> </table> <p>Note: In Survey Period 5, report 'Y' if the student was a Military Family Student at any time during the school year.</p>		<u>CODE</u>	<u>DEFINITION</u>	Y	Yes, this student is a child of a military family.	N	No, this student is not a child of a military family.	Z	Not Applicable. This code should be reported for Prekindergarten students.
<u>CODE</u>	<u>DEFINITION</u>								
Y	Yes, this student is a child of a military family.								
N	No, this student is not a child of a military family.								
Z	Not Applicable. This code should be reported for Prekindergarten students.								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	All Programs, Grades KG-12								
<b>Compatibility Requirement:</b> Compatible									
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
<input checked="" type="checkbox"/> <b>State Report</b>	Federal/State Indicator Status DB9 22x								
<input checked="" type="checkbox"/> <b>Local Accountability</b>	McKay Prepayment Verification DB9 61x ←								
<input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b>									
<input type="checkbox"/> <b>Migrant Tracking</b>									
<b>Data Element Number:</b> 148725	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> D								
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 201-60</b>								

**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name: Modified Occupational Completion Point</b>	
<b>Definition/Domain</b>	
<p>Indicate if the student was awarded a modified occupational completion point (MOCP) during the year being reported.</p> <p>NOTE: To report a MOCP, a student must:</p> <ol style="list-style-type: none"> <li>1. be a secondary student with exceptionalities (an ESE student) who;</li> <li>2. has a <u>current</u> Individual Education Plan (IEP) that includes the MOCP; and</li> <li>3. has achieved the modified outcome as described in the IEP</li> </ol> <p><u>CODE</u>      <u>DEFINITION</u></p> <p>A – Y      Report the letter of the Occupational Completion Point (OCP) that was modified.</p> <p>      Z      Not Applicable—includes any student who has not met all of the above criteria.</p>	
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	Vocational Education Grades 6-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Vocational Student Course Schedule DB9 16x
<b>Data Element Number:</b> 151625	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 203-1</b>

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**Implementation Date:**  
Fiscal Year 2009-10  
July 1, 2009

<b>Element Name:</b> <b>Multiple Birth Student</b> <div style="text-align: right; margin-top: -15px;"> </div>		<b>**NEW ELEMENT**</b>								
<b>Definition/Domain</b>										
<p>Indicates whether the student is a twin, triplet, etc.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center; padding: 5px;"><u>CODE</u></th> <th style="text-align: center; padding: 5px;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 5px;"><b>Y</b></td> <td style="padding: 5px;">The student is a twin, triplet, etc.</td> </tr> <tr> <td style="text-align: center; padding: 5px;"><b>N</b></td> <td style="padding: 5px;">The student is not a twin, triplet, etc.</td> </tr> <tr> <td style="text-align: center; padding: 5px;"><b>Z</b></td> <td style="padding: 5px;">Unknown.</td> </tr> </tbody> </table>			<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	The student is a twin, triplet, etc.	<b>N</b>	The student is not a twin, triplet, etc.	<b>Z</b>	Unknown.
<u>CODE</u>	<u>DEFINITION</u>									
<b>Y</b>	The student is a twin, triplet, etc.									
<b>N</b>	The student is not a twin, triplet, etc.									
<b>Z</b>	Unknown.									
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>									
<b>Format:</b> Alphabetic	Migrant Program, Grades PK-12									
<b>Compatibility Requirement:</b> Compatible	Optional for all other students.									
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input checked="" type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b> <div style="height: 100px; border: 1px solid black; margin-top: 5px;"></div>									
<b>Data Element Number:</b> <div style="text-align: right; margin-top: -15px;">153025</div>	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9									
<div style="display: flex; justify-content: space-between;"> <span><b>Revised:</b> 7/1/09</span> <span><b>Volume I</b></span> <span><b>Effective:</b> 7/09</span> <span><b>Page Number:</b> 203-300</span> </div>										

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AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> <b>National Achievement Scholar</b>									
<b>Definition/Domain</b>									
<p>Indicates the student's National Achievement Scholar status.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Code</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td>S</td> <td>Scholar</td> </tr> <tr> <td>F</td> <td>Finalist</td> </tr> <tr> <td>Z</td> <td>Not Applicable</td> </tr> </tbody> </table>		<u>Code</u>	<u>Definition</u>	S	Scholar	F	Finalist	Z	Not Applicable
<u>Code</u>	<u>Definition</u>								
S	Scholar								
F	Finalist								
Z	Not Applicable								
<b>Length:</b>	1								
<b>Format:</b>	Alphabetic								
<b>Compatibility Requirement:</b>	State Standard								
<b>Use Types:</b>  <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>Grades and Programs Requiring This Data Element:</b>								
	All Programs Grades 9-12								
<b>Data Element Number:</b>  154425	<b>State Reporting Formats Requiring This Data Element:</b>								
	None								
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9									
<b>Revised:</b>	Volume I      Effective: 7/09      Page Number: 204-1								

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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> <b>National Hispanic Scholar</b>							
<b>Definition/Domain</b>							
<p>Indicates the student's National Hispanic Scholar status.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Code</u></th> <th style="text-align: left; border-bottom: 1px solid black;"><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td style="padding-left: 20px;">S</td> <td>Scholar</td> </tr> <tr> <td style="padding-left: 20px;">Z</td> <td>Not Applicable</td> </tr> </tbody> </table>		<u>Code</u>	<u>Definition</u>	S	Scholar	Z	Not Applicable
<u>Code</u>	<u>Definition</u>						
S	Scholar						
Z	Not Applicable						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphabetic	All Programs Grades 9-12						
<b>Compatibility Requirement:</b> State Standard							
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>						
	None						
<b>Data Element Number:</b>  154625	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 205-1</b>						

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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> <b>National Merit Scholar</b>									
<b>Definition/Domain</b>									
<p>Indicates the student's National Merit Scholar status.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>Code</u></th> <th style="text-align: left;"><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td>S</td> <td>Scholar</td> </tr> <tr> <td>F</td> <td>Finalist</td> </tr> <tr> <td>Z</td> <td>Not Applicable</td> </tr> </tbody> </table>		<u>Code</u>	<u>Definition</u>	S	Scholar	F	Finalist	Z	Not Applicable
<u>Code</u>	<u>Definition</u>								
S	Scholar								
F	Finalist								
Z	Not Applicable								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	All Programs Grades 9-12								
<b>Compatibility Requirement:</b> State Standard									
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>  None								
<b>Data Element Number:</b>  154825	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9								
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 206-1</b>								

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**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name:</b> Native Language, Student							
<b>Definition/Domain</b>							
<p>A two-character code which identifies the native language spoken by the students.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>NN</b></td> <td>The language code of the student.</td> </tr> <tr> <td style="text-align: center;"><b>ZZ</b></td> <td>Not applicable (ZZ is not valid for students in grades PK-12.)</td> </tr> </tbody> </table> <p>See Appendix N: Language Codes.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>NN</b>	The language code of the student.	<b>ZZ</b>	Not applicable (ZZ is not valid for students in grades PK-12.)
<u>CODE</u>	<u>DEFINITION</u>						
<b>NN</b>	The language code of the student.						
<b>ZZ</b>	Not applicable (ZZ is not valid for students in grades PK-12.)						
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphanumeric	All Programs Grades PK-12						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student Demographic Information DB9 13x						
<b>Data Element Number:</b> 144050							
<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9							
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 207-1</b>						

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**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

**Element Name:** NCLB Option, Choice with Transportation

**Definition/Domain**

A code which indicates the status of a student for the current school year in grades Kindergarten through 12 regarding eligibility to transfer to another school because the student is enrolled in a Title I School In Need of Improvement (SINI) pursuant to Title I, Part A, Section 1116, Elementary and Secondary Education Act (ESEA) as amended by No Child Left Behind (NCLB). All students who are enrolled in a Title I school that did not make Adequate Yearly Progress (AYP) for 3 or more consecutive years (SINI 2+) are eligible to transfer to a higher performing school.

CODE      DEFINITION

**C** → **Did Not Apply to Transfer** – The student is enrolled in a SINI 2+ school but the student's parent(s) did not request that the student transfer to another public school under the provisions of NCLB Choice with Transportation.

**D** → **Applied to Transfer** – The student is enrolled in a SINI 2+ school and the student's parent(s) requested that the student transfer to another public school under the provisions of NCLB Choice with Transportation.

**Z** → **Not Applicable** – The student's school is not a SINI 2+ school or the district does not have a receiver school, or the student is a prekindergarten student.

Note: A receiver school is a public school in the LEA that is not identified for school improvement, corrective action, or restructuring.

**Length:** 1

**Grades and Programs Requiring This Data Element:**

**Format:** Alphabetic

All Programs, Grades KG-12

**Compatibility Requirement:**

Compatible

**Use Types:**

- ☒ **State Report**
- ☒ **Local Accountability**
- ☐ **F.A.S.T.E.R.**
- ☐ **Migrant Tracking**

**State Reporting Formats Requiring This Data Element:**

Federal/State Indicator Status DB9 22x

**Data Element Number:**

156125

**Reported in Survey Periods:** ☐ 1 ☒ 2 ☒ 3 ☐ 4 ☒ 5 ☒ 7 ☐ 9

**Revised:** 7/1/09

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**Effective:** 7/09

**Page Number:** 207-100



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**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b> <b>NCLB Option, Supplemental Educational Services</b>									
<b>Definition/Domain</b>									
<div style="display: flex; align-items: flex-start;"> <div style="width: 20px; text-align: center; margin-right: 10px;">→</div> <div> <p>A code which indicates the status of a KG-12 student regarding eligibility for Title I Supplemental Education Services for the current school year because the student is enrolled in a Title I School In Need of Improvement (SINI) pursuant to Title I, Part A, Section 1116, Elementary and Secondary Education Act (ESEA) as amended by No Child Left Behind (NCLB). Students, who are enrolled in a Title I school that did not make Adequate Yearly Progress (AYP) for 2 or more consecutive years (SINI 1+) and qualify for free and reduced priced lunch (FRPL), are eligible to receive Supplemental Educational Services (SES).</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>C→</b></td> <td style="vertical-align: top; padding-top: 10px;"><b>Did Not Apply for Title I SES</b> – The student is enrolled in a SINI 1+ school and qualifies for FRPL, but the student's parent(s) did not request that the student participate in Title I Supplemental Educational Services.</td> </tr> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>D→</b></td> <td style="vertical-align: top; padding-top: 10px;"><b>Applied for Title I SES</b> – The student is enrolled in a SINI 1+ school and qualifies for FRPL and the student's parent(s) requested that the student participate in Title I Supplemental Educational Services.</td> </tr> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>Z</b></td> <td style="vertical-align: top; padding-top: 10px;"><b>Not Applicable</b> – The student's school is not a SINI 1+ school, the student does not qualify for FRPL, or the student is a prekindergarten student.</td> </tr> </tbody> </table> </div> </div>		<u>CODE</u>	<u>DEFINITION</u>	<b>C→</b>	<b>Did Not Apply for Title I SES</b> – The student is enrolled in a SINI 1+ school and qualifies for FRPL, but the student's parent(s) did not request that the student participate in Title I Supplemental Educational Services.	<b>D→</b>	<b>Applied for Title I SES</b> – The student is enrolled in a SINI 1+ school and qualifies for FRPL and the student's parent(s) requested that the student participate in Title I Supplemental Educational Services.	<b>Z</b>	<b>Not Applicable</b> – The student's school is not a SINI 1+ school, the student does not qualify for FRPL, or the student is a prekindergarten student.
<u>CODE</u>	<u>DEFINITION</u>								
<b>C→</b>	<b>Did Not Apply for Title I SES</b> – The student is enrolled in a SINI 1+ school and qualifies for FRPL, but the student's parent(s) did not request that the student participate in Title I Supplemental Educational Services.								
<b>D→</b>	<b>Applied for Title I SES</b> – The student is enrolled in a SINI 1+ school and qualifies for FRPL and the student's parent(s) requested that the student participate in Title I Supplemental Educational Services.								
<b>Z</b>	<b>Not Applicable</b> – The student's school is not a SINI 1+ school, the student does not qualify for FRPL, or the student is a prekindergarten student.								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	All Programs Grades KG-12								
<b>Compatibility Requirement:</b>  Compatible									
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Federal/State Indicator Status DB9 22x								
<b>Data Element Number:</b>  156775	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9								
<b>Revised:</b> 7/1/09	<b>Volume I</b> <b>Effective:</b> 7/09 <b>Page Number:</b> 207-125								

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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> <b>Other Institutionalized Adult</b>							
<b>Definition/Domain</b>							
<p>A one-character code to reflect the status of the adult education participant upon entrance into the program.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">A</td> <td>An adult who is a patient or resident of a medical or special institution, but not in correctional facilities or classified as a "homeless adult."</td> </tr> <tr> <td style="vertical-align: top;">Z</td> <td>Not Applicable</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	A	An adult who is a patient or resident of a medical or special institution, but not in correctional facilities or classified as a "homeless adult."	Z	Not Applicable
<u>CODE</u>	<u>DEFINITION</u>						
A	An adult who is a patient or resident of a medical or special institution, but not in correctional facilities or classified as a "homeless adult."						
Z	Not Applicable						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphanumeric	Workforce Development Education (adult general education)						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
	WDIS Student Demographic Information DB9 46x						
<b>Data Element Number:</b>  157425	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X						
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 208-1</b>						

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**Implementation Date:**  
Fiscal Year 1989-90  
July 1, 1989

<b>Element Name:</b> <b>Parent/Guardian Code</b>															
<b>Definition/Domain</b>															
<p>A code indicating the relationship of each person appearing in the Parent/Guardian Name field:</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>P</b></td> <td>Parent</td> </tr> <tr> <td style="text-align: center;"><b>G</b></td> <td>Legal guardian (See Section 744.102(8), F.S., for definition.)</td> </tr> <tr> <td style="text-align: center;"><b>O</b></td> <td>Other, such as relative</td> </tr> <tr> <td style="text-align: center;"><b>A</b></td> <td>Guardian Ad Litem (See Section 744.102(9), F.S., for definition.)</td> </tr> <tr> <td style="text-align: center;"><b>S</b></td> <td>Surrogate parent (See Rule 6A-6.0333, FAC, for definition.)</td> </tr> <tr> <td style="text-align: center;"><b>N</b></td> <td>No parent/guardian required</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>P</b>	Parent	<b>G</b>	Legal guardian (See Section 744.102(8), F.S., for definition.)	<b>O</b>	Other, such as relative	<b>A</b>	Guardian Ad Litem (See Section 744.102(9), F.S., for definition.)	<b>S</b>	Surrogate parent (See Rule 6A-6.0333, FAC, for definition.)	<b>N</b>	No parent/guardian required
<u>CODE</u>	<u>DEFINITION</u>														
<b>P</b>	Parent														
<b>G</b>	Legal guardian (See Section 744.102(8), F.S., for definition.)														
<b>O</b>	Other, such as relative														
<b>A</b>	Guardian Ad Litem (See Section 744.102(9), F.S., for definition.)														
<b>S</b>	Surrogate parent (See Rule 6A-6.0333, FAC, for definition.)														
<b>N</b>	No parent/guardian required														
<b>Length:</b>	1														
<b>Format:</b>	Alphabetic														
<b>Compatibility Requirement:</b>	State Standard														
<b>Use Types:</b>	<p><b>Grades and Programs Requiring This Data Element:</b></p> <p>All Programs Grades PK-12</p> <p>Adult Basic Skills (optional)</p> <p>Adult Secondary Education (optional)</p>														
<input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> District Records Transfer <input checked="" type="checkbox"/> Migrant Tracking	<p><b>State Reporting Formats Requiring This Data Element:</b></p> <p>None</p>														
<b>Data Element Number:</b>	160025														
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9															
<b>Revised:</b>	Volume I      Effective: 7/09      Page Number: 209-1														

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**Implementation Date:**  
Fiscal Year 2009-10  
July 1, 2009

<b>Element Name:</b> <b>Parent/Guardian Gender</b> <div style="text-align: right; margin-top: -15px;"> <b>**NEW ELEMENT **</b> </div>									
<b>Definition/Domain</b>									
<p>The gender of the reported parent, legal guardian or other adult responsible for the student.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>M</b></td> <td style="padding-top: 10px;">The reported parent, legal guardian or other adult responsible for the student is male.</td> </tr> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>F</b></td> <td style="padding-top: 10px;">The reported parent, legal guardian or other adult responsible for the student is female.</td> </tr> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>Z</b></td> <td style="padding-top: 10px;">The gender of the reported parent, legal guardian or other adult responsible for the student is unknown.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>M</b>	The reported parent, legal guardian or other adult responsible for the student is male.	<b>F</b>	The reported parent, legal guardian or other adult responsible for the student is female.	<b>Z</b>	The gender of the reported parent, legal guardian or other adult responsible for the student is unknown.
<u>CODE</u>	<u>DEFINITION</u>								
<b>M</b>	The reported parent, legal guardian or other adult responsible for the student is male.								
<b>F</b>	The reported parent, legal guardian or other adult responsible for the student is female.								
<b>Z</b>	The gender of the reported parent, legal guardian or other adult responsible for the student is unknown.								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	Migrant Program, Grades PK-12								
<b>Compatibility Requirement:</b> Compatible	Optional for all other programs.								
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input checked="" type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b> <div style="height: 100px; border: 1px solid black; margin-top: 5px;"></div>								
<b>Data Element Number:</b> <div style="text-align: right; margin-top: -15px;">160225</div>	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9								
<b>Revised: 7/1/09</b> <div style="text-align: center; margin-top: -15px;"> <b>Volume I                      Effective: 7/09                      Page Number: 209-175</b> </div>									

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July 1, 1989

<b>Element Name:</b>	<b>Parent/Guardian Name</b>		
<b>Definition/Domain</b>			
<p>The name of the parent, legal guardian or other adult responsible for the student.</p> <p>Last name should be first.</p>			
<b>Length:</b>	25	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Alphanumeric	All Programs Grades PK-12 Adult Basic Skills (optional) Adult Secondary Education (optional)	
<b>Compatibility Requirement:</b>	Compatible		
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>		
<input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	None		
<b>Data Element Number:</b>			
160425	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9		
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**Implementation Date:**  
Fiscal Year 1998-99  
July 1, 1998

<b>Element Name: Part-Time/Full-Time Student</b>											
<b>Definition/Domain</b>											
<p>For use in determining the part-time or full-time status of this student, select the range, from the choices below, that best represents the contact hours per week for this student for this reporting period.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center; padding: 5px;"><u>CODE</u></th> <th style="text-align: center; padding: 5px;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 5px;"><b>A</b></td> <td style="padding: 5px;">24 or more contact hours.</td> </tr> <tr> <td style="text-align: center; padding: 5px;"><b>B</b></td> <td style="padding: 5px;">20 or more, but fewer than 24 contact hours.</td> </tr> <tr> <td style="text-align: center; padding: 5px;"><b>C</b></td> <td style="padding: 5px;">12 or more, but fewer than 20 contact hours.</td> </tr> <tr> <td style="text-align: center; padding: 5px;"><b>D</b></td> <td style="padding: 5px;">Fewer than 12 contact hours.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	24 or more contact hours.	<b>B</b>	20 or more, but fewer than 24 contact hours.	<b>C</b>	12 or more, but fewer than 20 contact hours.	<b>D</b>	Fewer than 12 contact hours.
<u>CODE</u>	<u>DEFINITION</u>										
<b>A</b>	24 or more contact hours.										
<b>B</b>	20 or more, but fewer than 24 contact hours.										
<b>C</b>	12 or more, but fewer than 20 contact hours.										
<b>D</b>	Fewer than 12 contact hours.										
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>										
<b>Format:</b> Alphanumeric	Workforce Development Education (adult general education and postsecondary vocational education)										
<b>Compatibility Requirement:</b> Compatible											
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>										
<b>Data Element Number:</b> 160731	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9										
<b>Revised:</b> <span style="margin-left: 100px;">Volume I</span> <span style="margin-left: 50px;">Effective: 7/09</span> <span style="float: right;">Page Number: 211-1</span>											

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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b>	<b>Period Number</b>														
<b>Definition/Domain</b>															
<p>A period is defined as the instructional time of the school day during which a class or section of a course is offered.</p> <p><b>Standard meeting time courses</b> to which the student is assigned <b>should be coded as a beginning and ending period.</b></p> <p>Valid codes include the range from 0000 to 8080, NN88 (where NN is numeric), and 9999.</p> <p>Examples follow:</p> <table style="margin-left: 40px;"> <tr><td>0000</td><td>Any class that meets prior to the first period of the regular school day.</td></tr> <tr><td>0002</td><td>A class beginning before the regular school day and ending second period.</td></tr> <tr><td>0101</td><td>A one period course beginning and ending the first period.</td></tr> <tr><td>0203</td><td>A two period course beginning period two and ending period three.</td></tr> <tr><td>0406</td><td>A three period course beginning period four and ending period six.</td></tr> <tr><td>0106</td><td>A self-contained elementary course meeting all day.</td></tr> </table> <p><b>Nonstandard meeting time courses</b> to which the student is assigned for classes that meet differing periods during the week should be coded with the first two digits as the first period the class meets during the week and <b>88 for the third and fourth digits.</b></p> <p style="margin-left: 40px;"><b>0288</b>      A class which meets period two on Monday and period four on Wednesday.</p>				0000	Any class that meets prior to the first period of the regular school day.	0002	A class beginning before the regular school day and ending second period.	0101	A one period course beginning and ending the first period.	0203	A two period course beginning period two and ending period three.	0406	A three period course beginning period four and ending period six.	0106	A self-contained elementary course meeting all day.
0000	Any class that meets prior to the first period of the regular school day.														
0002	A class beginning before the regular school day and ending second period.														
0101	A one period course beginning and ending the first period.														
0203	A two period course beginning period two and ending period three.														
0406	A three period course beginning period four and ending period six.														
0106	A self-contained elementary course meeting all day.														
<b>Length:</b>	4	<b>Grades and Programs Requiring This Data Element:</b>  All Programs Grades PK-12													
<b>Format:</b>	Numeric														
<b>Compatibility Requirement:</b>	Compatible														
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>		<b>State Reporting Formats Requiring This Data Element:</b>													
		Student Course Schedule DB9 14x Teacher Course DB9 15x Vocational Teacher Course DB9 24x Vocational Student Course Schedule DB9 16x													
		<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9													
<b>Data Element Number:</b>															
160825															
<b>Revised:</b>	Volume I	Effective: 7/09	Page Number: 212-1												

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**Implementation Date:**  
Fiscal Year 1999-00  
July 1, 1999

<b>Element Name:</b> <b>Permission to Share Lunch Status</b>									
<b>Definition/Domain</b>									
<p>A code to indicate that a parent has given permission for his or her child's school lunch eligibility to be shared with administrators of the Healthy Kids Insurance Program.</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td>Y</td> <td>Parent has given permission.</td> </tr> <tr> <td>N</td> <td>Parent has not given permission.</td> </tr> <tr> <td>Z</td> <td>Not Applicable.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	Y	Parent has given permission.	N	Parent has not given permission.	Z	Not Applicable.
<u>CODE</u>	<u>DEFINITION</u>								
Y	Parent has given permission.								
N	Parent has not given permission.								
Z	Not Applicable.								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	Food Service Program, Grades PK-12								
<b>Compatibility Requirement:</b> Compatible									
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>								
	None								
<b>Data Element Number:</b>  160975	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9								
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 213-1</b>								



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**Implementation Date:**  
Fiscal Year 2009-10  
July 1, 2009

<b>Element Name:</b> <b>Physical Education Waiver</b>		<b>**NEW ELEMENT**</b>								
<b>Definition/Domain</b>										
<p>A code indicating whether or not the physical education requirement has been waived for the KG-8 student for the school year as per Section 1003.455(4), Florida Statutes.</p> <p>The physical education requirement shall be waived for a student who meets one of the following criteria:</p> <ol style="list-style-type: none"> <li>1. The student is enrolled or required to enroll in a remedial course.</li> <li>2. The student's parent indicates in writing to the school that the parent requests that the student enroll in another course from among those courses offered as options by the school district.</li> <li>3. The student's parent indicates in writing to the school that the student is participating in physical activities outside the school day which are equal to or in excess of the mandated requirement.</li> </ol> <table style="margin-left: auto; margin-right: auto; border: none;"> <thead> <tr> <th style="text-align: left; padding: 5px;"><u>CODE</u></th> <th style="text-align: left; padding: 5px;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">Y</td> <td style="padding: 5px;">KG-8 student with a Physical Education Waiver.</td> </tr> <tr> <td style="padding: 5px;">N</td> <td style="padding: 5px;">KG-8 student with no Physical Education Waiver.</td> </tr> <tr> <td style="padding: 5px;">Z</td> <td style="padding: 5px;">Not applicable. Student is in grades PK or 9-12. Also use code Z for all students in survey 7.</td> </tr> </tbody> </table>			<u>CODE</u>	<u>DEFINITION</u>	Y	KG-8 student with a Physical Education Waiver.	N	KG-8 student with no Physical Education Waiver.	Z	Not applicable. Student is in grades PK or 9-12. Also use code Z for all students in survey 7.
<u>CODE</u>	<u>DEFINITION</u>									
Y	KG-8 student with a Physical Education Waiver.									
N	KG-8 student with no Physical Education Waiver.									
Z	Not applicable. Student is in grades PK or 9-12. Also use code Z for all students in survey 7.									
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>									
<b>Format:</b> Alphabetic	All programs, Grades KG-8									
<b>Compatibility Requirement:</b> Compatible										
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>									
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Federal/State Indicator Status DB9 22x									
<b>Data Element Number:</b>  161013	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9									
<b>Revised:</b> 7/1/09 <b>Volume I</b> <b>Effective:</b> 7/09 <b>Page Number:</b> 213-100										

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**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

**Element Name: Postsecondary Career Education Completion Point Code**

**Definition/Domain**

The code used only for postsecondary vocational students to identify the occupational completion points achieved by the student during the term.

See the Workforce Development Information System (WDIS) Database Handbook, Appendix S, for a list of Workforce Development Programs with Occupational Completion Points and OES, DOT or Industry Codes and Titles.

**CODES**

**DESCRIPTION**

**A - Y**

Select the appropriate alphabetic code that most closely describes the occupational completion point achievement of the student in the reporting period.

**Length:** 1

**Format:** Alphanumeric

**Compatibility Requirement:**  
Compatible

**Grades and Programs Requiring This Data Element:**

Workforce Development Education (postsecondary vocational education)

**Use Types:**

- ☐ State Report  
☒ Local Accountability  
☐ F.A.S.T.E.R.  
☐ Migrant Tracking

**State Reporting Formats Requiring This Data Element:**

**Data Element Number:**

**Reported in Survey Periods:** ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 7 ☐ 9  
☐ F ☐ W ☐ S ☐ G ☐ X

**Revised:** 7/1/09

**Volume I**

**Effective:** 7/09

**Page Number:** 213-200

Implementation Date:  
**Fiscal Year 2009-10**  
**July 1, 2009**

<b>Element Name:</b> <b>Postsecondary Course Status</b> <div style="float: right;"> <b>**NEW ELEMENT**</b> </div>	
<b>Definition/Domain</b>	
<p>The course grade status of the student in a postsecondary career certificate or applied technology diploma course.</p> <p style="text-align: center;">Coding values:</p> <p>S = Satisfactory or Passing  U = Unsatisfactory or Failing</p> <p>I = Incomplete  C = Course in Progress – student continuing into the next survey  W = Withdrew from the course after the drop/add period  Z = Not applicable.</p> <p><b>Note:</b> Postsecondary Course Status is not reported for Apprenticeship or Continuing Workforce Education. For these courses, use “Z – Not Applicable.” Postsecondary Course Status is not reported for Adult General Education and is therefore not a data element on the Adult General Education Student Course format.”</p>	
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	Workforce Development Education (adult general education and postsecondary vocational education)
<b>Compatibility Requirement:</b>  <div style="text-align: center;">Compatible</div>	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>
	WDIS Vocational Student Course Schedule DB9 47
<b>Data Element Number:</b>  <div style="text-align: right;">161200</div>	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 213-300</b>

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**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b> <b>Postsecondary Education Plans</b>																									
<b>Definition/Domain</b>																									
<p>→ A code used to report the postsecondary education plans for students who left school with either a Standard Diploma, Special Diploma, Certificate of Completion or Special Certificate of Completion.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>THE STUDENT EXPRESSED PLANS TO ENTER</u></th> </tr> </thead> <tbody> <tr><td>01</td><td>Florida public community college</td></tr> <tr><td>02</td><td>Florida private junior college</td></tr> <tr><td>03</td><td>Florida college or university - public</td></tr> <tr><td>04</td><td>Florida college or university - private</td></tr> <tr><td>05</td><td>Out-of-state college or university</td></tr> <tr><td>06</td><td>Out-of-state technical, trade, or other institution</td></tr> <tr><td>07</td><td>Florida technical, trade or other institution</td></tr> <tr><td>08</td><td>None of the above. Student is eligible to receive a Standard Diploma, Special Diploma, Certificate of Completion or Special Certificate of Completion, but did not select option 01-07, or 09-10.</td></tr> <tr><td>09</td><td>U.S. Armed Forces</td></tr> <tr><td>10</td><td>Out-of-state community college</td></tr> <tr><td>99</td><td>Not Applicable — Student is in grades PK-11 or <b>not eligible</b> to receive a Standard Diploma, Special Diploma, Certificate of Completion or Special Certificate of Completion.</td></tr> </tbody> </table>		<u>CODE</u>	<u>THE STUDENT EXPRESSED PLANS TO ENTER</u>	01	Florida public community college	02	Florida private junior college	03	Florida college or university - public	04	Florida college or university - private	05	Out-of-state college or university	06	Out-of-state technical, trade, or other institution	07	Florida technical, trade or other institution	08	None of the above. Student is eligible to receive a Standard Diploma, Special Diploma, Certificate of Completion or Special Certificate of Completion, but did not select option 01-07, or 09-10.	09	U.S. Armed Forces	10	Out-of-state community college	99	Not Applicable — Student is in grades PK-11 or <b>not eligible</b> to receive a Standard Diploma, Special Diploma, Certificate of Completion or Special Certificate of Completion.
<u>CODE</u>	<u>THE STUDENT EXPRESSED PLANS TO ENTER</u>																								
01	Florida public community college																								
02	Florida private junior college																								
03	Florida college or university - public																								
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99	Not Applicable — Student is in grades PK-11 or <b>not eligible</b> to receive a Standard Diploma, Special Diploma, Certificate of Completion or Special Certificate of Completion.																								
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>  All Programs, Students Completing High School																								
<b>Format:</b> Numeric																									
<b>Compatibility Requirement:</b> Compatible																									
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>																								
	Student End of the Year Status DB9 17x																								
<b>Data Element Number:</b>  161225	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																								
<b>Revised:</b>	<b>Volume I</b>	<b>Effective: 7/09</b>	<b>Page Number: 214-1</b>																						

**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b>	<b>Post Test Status</b>								
<b>Definition/Domain</b>									
<p>A one byte field that indicates the status assigned to the specific examination taken by the student.</p> <table> <tr> <td><u>CODE</u></td><td><u>EXAMPLE</u></td></tr> <tr> <td><b>Y</b></td><td>Student took post test</td></tr> <tr> <td><b>N</b></td><td>Student did not take post test.</td></tr> <tr> <td><b>Z</b></td><td>Not Applicable</td></tr> </table>		<u>CODE</u>	<u>EXAMPLE</u>	<b>Y</b>	Student took post test	<b>N</b>	Student did not take post test.	<b>Z</b>	Not Applicable
<u>CODE</u>	<u>EXAMPLE</u>								
<b>Y</b>	Student took post test								
<b>N</b>	Student did not take post test.								
<b>Z</b>	Not Applicable								
<b>Length:</b>	1								
<b>Format:</b>	Alphanumeric								
<b>Compatibility Requirement:</b>	Compatible								
<b>Use Types:</b>	<b>State Report</b> <b>Local Accountability</b> <b>F.A.S.T.E.R.</b>								
<b>Data Element Number:</b>	161525								
<b>Grades and Programs Requiring This Data Element:</b> Workforce Development Education (adult general education)									
<b>State Reporting Formats Requiring This Data Element:</b> WDIS Adult General Education Student Course DB9 48x									
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X									
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 214-65</b>								

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**Implementation Date:**  
Fiscal Year 1998-99  
July 1, 1998

<b>Element Name:</b> <b>Prekindergarten Program Participation</b>													
<b>Definition/Domain</b>													
<p>A code which indicates the program in which a preschool age student is currently participating. When the student participates/participated in more than one program, the program which is/was the primary funding source is to be recorded.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 10%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"><b>C</b></td> <td><b>Title 1, Part A, Prekindergarten</b> - A federal funded preschool program serving three and four year olds who live in Title 1 attendance zones and are educationally disadvantaged.</td> </tr> <tr> <td style="vertical-align: top;"><b>D</b></td> <td><b>Prekindergarten Program for Children with Disabilities</b> - A federally and state funded program within the Florida Education Finance Program (FEFP) for children with disabilities.</td> </tr> <tr> <td style="vertical-align: top;"><b>F</b></td> <td><b>Fee for Service</b> – A prekindergarten program operated by a local school district in which parents pay tuition; includes a prekindergarten program operated on a sliding fee payment scale.</td> </tr> <tr> <td style="vertical-align: top;"><b>H</b></td> <td><b>Head Start</b> - A federal funded preschool program serving three and four year olds who meet income eligibility requirements; program may be operated by school district or community agency.</td> </tr> <tr> <td style="vertical-align: top;"><b>L</b></td> <td><b>Readiness Program Operated by Local Coalition</b> – These programs operate under contract with local readiness coalitions and are supported by state or federal funds and/or a sliding fee scale based on the parents' income. These include programs formerly known as Subsidized Child Care and Prekindergarten Early Intervention.</td> </tr> </tbody> </table> <p>Note:      This element is to be used for recording current program participation for preschool age children.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>C</b>	<b>Title 1, Part A, Prekindergarten</b> - A federal funded preschool program serving three and four year olds who live in Title 1 attendance zones and are educationally disadvantaged.	<b>D</b>	<b>Prekindergarten Program for Children with Disabilities</b> - A federally and state funded program within the Florida Education Finance Program (FEFP) for children with disabilities.	<b>F</b>	<b>Fee for Service</b> – A prekindergarten program operated by a local school district in which parents pay tuition; includes a prekindergarten program operated on a sliding fee payment scale.	<b>H</b>	<b>Head Start</b> - A federal funded preschool program serving three and four year olds who meet income eligibility requirements; program may be operated by school district or community agency.	<b>L</b>	<b>Readiness Program Operated by Local Coalition</b> – These programs operate under contract with local readiness coalitions and are supported by state or federal funds and/or a sliding fee scale based on the parents' income. These include programs formerly known as Subsidized Child Care and Prekindergarten Early Intervention.
<u>CODE</u>	<u>DEFINITION</u>												
<b>C</b>	<b>Title 1, Part A, Prekindergarten</b> - A federal funded preschool program serving three and four year olds who live in Title 1 attendance zones and are educationally disadvantaged.												
<b>D</b>	<b>Prekindergarten Program for Children with Disabilities</b> - A federally and state funded program within the Florida Education Finance Program (FEFP) for children with disabilities.												
<b>F</b>	<b>Fee for Service</b> – A prekindergarten program operated by a local school district in which parents pay tuition; includes a prekindergarten program operated on a sliding fee payment scale.												
<b>H</b>	<b>Head Start</b> - A federal funded preschool program serving three and four year olds who meet income eligibility requirements; program may be operated by school district or community agency.												
<b>L</b>	<b>Readiness Program Operated by Local Coalition</b> – These programs operate under contract with local readiness coalitions and are supported by state or federal funds and/or a sliding fee scale based on the parents' income. These include programs formerly known as Subsidized Child Care and Prekindergarten Early Intervention.												
<b>CONTINUED ON THE NEXT PAGE</b>													
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>												
<b>Format:</b> Alphabetic	All Programs Grade PK												
<b>Compatibility Requirement:</b> Compatible													
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>												
	Federal/State Indicator Status DB9 22x												
<b>Data Element Number:</b>  161825	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9												
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 215-1</b>												

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<b>Implementation Date:</b> Fiscal Year 1998-99 July 1, 1998
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<b>Element Name: Prekindergarten Program Participation (Continued)</b>	
<b>Definition/Domain (Continued)</b>	
<u>CODE</u>	<u>DEFINITION</u>
<b>M</b>	<b>Migrant (Title 1, Part C) Prekindergarten</b> - A federal funded preschool program for eligible three and four year old children of migratory agricultural or fishing laborers.
<b>T</b>	<b>Teenage Parent Program</b> – A child care program provided by the district for the child(ren) of a parent or parents who are enrolled in or who have completed a Teenage Parent program and who are enrolled full-time in a public school in the district.
<b>S</b>	<b>Funded Through Other Source(s)</b> – A prekindergarten program operated by a local school district which is funded through a source(s) other than those listed above.
<b>V</b>	<b>Voluntary Prekindergarten Education Program</b> – A prekindergarten education program delivered by a public school for children who have attained the age of four-years-old on or before September 1 of the school year in which the child is eligible to attend.
<b>Z</b>	<b>Not Applicable</b> – Not a prekindergarten student.
<div> <div>Revised:</div> <div>Volume I</div> <div>Effective: 7/09</div> <div>Page Number: 215-2</div> </div>	

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**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name</b>	<b>Pretest Outcome – Math</b>										
<b>Definition/Domain</b>											
<p>Using the codes and definitions given below, indicate the pretest level of the student in Math upon entry into the institution for neglected or delinquent students. For students in the institution fewer than 90 consecutive calendar days and for students in Department of Juvenile Justice (DJJ) schools for whom entry and exit assessment information is being submitted, this data element may be coded Z.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td><b>A</b></td> <td>The student tested below grade level in Math upon entry into the program or facility.</td> </tr> <tr> <td><b>B</b></td> <td>The student tested at or above grade level in Math upon entry into the program or facility.</td> </tr> <tr> <td><b>Z</b></td> <td>Not applicable. Use this code for students who were at the institution for fewer than 90 consecutive calendar days and for students for whom DJJ entry and exit assessment data is being submitted.</td> </tr> </tbody> </table>				<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	The student tested below grade level in Math upon entry into the program or facility.	<b>B</b>	The student tested at or above grade level in Math upon entry into the program or facility.	<b>Z</b>	Not applicable. Use this code for students who were at the institution for fewer than 90 consecutive calendar days and for students for whom DJJ entry and exit assessment data is being submitted.
<u>CODE</u>	<u>DEFINITION</u>										
<b>A</b>	The student tested below grade level in Math upon entry into the program or facility.										
<b>B</b>	The student tested at or above grade level in Math upon entry into the program or facility.										
<b>Z</b>	Not applicable. Use this code for students who were at the institution for fewer than 90 consecutive calendar days and for students for whom DJJ entry and exit assessment data is being submitted.										
<b>Length:</b>	1	<b>Grades and Programs Requiring This Data Element:</b>									
<b>Format:</b>	Alphabetic	Neglected and Delinquent Programs, PK-12									
<b>Compatibility Requirement:</b>	Compatible										
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>										
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Dropout Prevention Program Data, DB9 11x										
<b>Data Element Number:</b>											
161975	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9										
<b>Revised:</b>	Volume I	Effective: 7/09	Page Number: 215-35								



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**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name</b>	<b>Pretest Outcome – Reading</b>										
<b>Definition/Domain</b>											
<p>Using the codes and definitions given below, indicate the pretest level of the student in Reading upon entry into the institution for neglected or delinquent students. For students in the institution fewer than 90 consecutive calendar days and for students in Department of Juvenile Justice (DJJ) schools for whom entry and exit assessment information is being submitted, this data element may be coded Z.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"><b>A</b></td> <td>The student tested below grade level in Reading upon entry into the program or facility.</td> </tr> <tr> <td style="vertical-align: top;"><b>B</b></td> <td>The student tested at or above grade level in Reading upon entry into the program or facility.</td> </tr> <tr> <td style="vertical-align: top;"><b>Z</b></td> <td>Not applicable. Use this code for students who were at the institution for fewer than 90 consecutive calendar days and for students for whom DJJ entry and exit assessment data is being submitted.</td> </tr> </tbody> </table>				<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	The student tested below grade level in Reading upon entry into the program or facility.	<b>B</b>	The student tested at or above grade level in Reading upon entry into the program or facility.	<b>Z</b>	Not applicable. Use this code for students who were at the institution for fewer than 90 consecutive calendar days and for students for whom DJJ entry and exit assessment data is being submitted.
<u>CODE</u>	<u>DEFINITION</u>										
<b>A</b>	The student tested below grade level in Reading upon entry into the program or facility.										
<b>B</b>	The student tested at or above grade level in Reading upon entry into the program or facility.										
<b>Z</b>	Not applicable. Use this code for students who were at the institution for fewer than 90 consecutive calendar days and for students for whom DJJ entry and exit assessment data is being submitted.										
<b>Length:</b>	1	<b>Grades and Programs Requiring This Data Element:</b> Neglected and Delinquent Programs, PK-12									
<b>Format:</b>	Alphabetic										
<b>Compatibility Requirement:</b>	Compatible										
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b> Dropout Prevention Program Data, DB9 11x										
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>											
<b>Data Element Number:</b>	162125	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9									
<b>Revised:</b>	<b>Volume I</b>										
		<b>Effective: 7/09</b>	<b>Page Number: 215-50</b>								

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**Implementation Date:**  
Fiscal Year 1997-98  
July 1, 1997

<b>Element Name:</b> <b>Primary Instructor Indicator</b>								
<b>Definition/Domain</b>								
<p>A code that indicates the primary instructor for a class.</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left; width: 20%;"><u>Code</u></th> <th style="text-align: left;"><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding-top: 10px;"><b>Y</b></td> <td style="padding-top: 10px;">Teacher is the primary instructor for this class</td> </tr> <tr> <td style="text-align: center; padding-top: 10px;"><b>N</b></td> <td style="padding-top: 10px;">Teacher is not the primary instructor for this class</td> </tr> </tbody> </table>			<u>Code</u>	<u>Definition</u>	<b>Y</b>	Teacher is the primary instructor for this class	<b>N</b>	Teacher is not the primary instructor for this class
<u>Code</u>	<u>Definition</u>							
<b>Y</b>	Teacher is the primary instructor for this class							
<b>N</b>	Teacher is not the primary instructor for this class							
<b>Length:</b>	1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b>	Alphabetic	<table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">All Programs Grades PK-12</td> <td style="width: 40%;">Adult Secondary Education</td> </tr> <tr> <td>Adult Postsecondary Vocational</td> <td></td> </tr> <tr> <td>Adult Basic Skills</td> <td></td> </tr> </table>	All Programs Grades PK-12	Adult Secondary Education	Adult Postsecondary Vocational		Adult Basic Skills	
All Programs Grades PK-12	Adult Secondary Education							
Adult Postsecondary Vocational								
Adult Basic Skills								
<b>Compatibility Requirement:</b>	Compatible							
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>							
	Teacher Course DB9 15x							
<b>Data Element Number:</b>	162975	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	Volume I	Effective: 7/09      Page Number: 216-1						

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**Implementation Date:**  
Fiscal Year 2000-01  
July 1, 2000

<b>Element Name:</b> <b>Primary Instructor Responsible, Mathematics</b> <span style="float: right;">→ <b>**OPTIONAL**</b></span>	
<b>Definition/Domain</b>	
<p>The Social Security Number of the instructor who is primarily responsible for instructing the student in mathematics.</p> <p>NOTE: For contracted or charter school staff <u>for whom the school district cannot obtain a Social Security Number</u>, the district must assign a Staff Number Identifier using the following method:</p> <p style="margin-left: 40px;"><u>First Two Positions</u></p> <p>CS    The first two positions must be coded with the letters "CS".</p> <p style="margin-left: 40px;"><u>Last Seven Positions</u></p> <p>NNNNNNN    The last seven positions must be numeric.</p> <p>NOTES: The district-defined Staff Number Identifier must result in a unique staff number within the district.</p> <p style="margin-top: 20px;">→ This element was reported at the state level prior to July 1, 2009. This element is now optional.</p>	
<b>Length:</b> 9	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	Mathematics Programs Grades 3-10
<b>Compatibility Requirement:</b> <div style="text-align: center;">Compatible</div>	
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b> <div style="height: 100px; position: relative;"> <div style="position: absolute; top: 0; left: 0;">None ←</div> <div style="position: absolute; bottom: 0; right: 0;"> <div style="display: flex; justify-content: space-around; width: 100%;"> <div style="text-align: center;">↓</div> <div style="text-align: center;">↓</div> </div> </div> </div>
<b>Data Element Number:</b> <div style="text-align: center;">163012</div>	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b> 7/1/09 <b>Volume I</b> <b>Effective:</b> 7/09 <b>Page Number:</b> 217-1	

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**Implementation Date:**  
Fiscal Year 2000-01  
July 1, 2000

<b>Element Name:</b> <b>Primary Instructor Responsible, Reading</b>							
<b>Definition/Domain</b>							
<p>The Social Security Number of the instructor who is primarily responsible for instructing the student in reading.</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left; width: 15%;"> <b>Code</b></th> <th style="text-align: left;"><b>Description</b></th> </tr> </thead> <tbody> <tr> <td>NNNNNNNNN</td> <td>The Social Security Number of instructors of students who are involved in Progress Monitoring and Reporting (PMRN).</td> </tr> <tr> <td>000000000</td> <td>The default code used to report instructors of students who are not involved in Progress Monitoring and Reporting (PMRN).</td> </tr> </tbody> </table> <p><b>NOTE:</b>  For contracted or charter school staff <b>for whom the school district cannot obtain a Social Security Number</b>, the district must assign a unique district-defined Staff Number Identifier using the following method:</p> <p style="margin-left: 40px;"><u>First Two Positions</u></p> <p style="margin-left: 40px;">CS    The first two positions must be coded with the letters "CS".</p> <p style="margin-left: 40px;"><u>Last Seven Positions</u></p> <p style="margin-left: 40px;">NNNNNNN    The last seven positions must be numeric.</p>		<b>Code</b>	<b>Description</b>	NNNNNNNNN	The Social Security Number of instructors of students who are involved in Progress Monitoring and Reporting (PMRN).	000000000	The default code used to report instructors of students who are not involved in Progress Monitoring and Reporting (PMRN).
<b>Code</b>	<b>Description</b>						
NNNNNNNNN	The Social Security Number of instructors of students who are involved in Progress Monitoring and Reporting (PMRN).						
000000000	The default code used to report instructors of students who are not involved in Progress Monitoring and Reporting (PMRN).						
<b>Length:</b> 9	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphanumeric	Reading Programs Grades 3-10						
<b>Compatibility Requirement:</b> Compatible	Students in Progress Monitoring and Reporting Network Grades KG-12						
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student Demographic DB9 13X						
<b>Data Element Number:</b>  163049	<div style="text-align: center;"></div> <b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
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**Implementation Date:**  
Fiscal Year 2000-01  
July 1, 2000

<b>Element Name:</b> Primary Instructor Responsible, Writing		<b>**OPTIONAL**</b>
<b>Definition/Domain</b>		
<p>The Social Security Number of the instructor who is primarily responsible for instructing the student in writing.</p> <p><u>First Two Positions</u></p> <p>CS    The first two positions must be coded with the letters "CS".</p> <p><u>Last Seven Positions</u></p> <p>NNNNNN    The last seven positions must be numeric.</p>		
<p>NOTES: The district-defined Staff Number Identifier must result in a unique staff number within the district.</p> <p>This element was reported at the state level prior to July 1, 2009. This element is now optional.</p>		
<b>Length:</b>	9	<b>Grades and Programs Requiring This Data Element:</b>  Writing Programs Grades 3-10
<b>Format:</b>	Alphanumeric	
<b>Compatibility Requirement:</b>	Compatible	
<b>Use Types:</b>	<input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b> <div style="height: 100px; border: 1px solid black; position: relative;"> <div style="position: absolute; top: 0; left: 0;">None</div> <div style="position: absolute; bottom: 0; right: 0;"> <div style="display: flex; justify-content: space-around; width: 100%;"> <div style="text-align: center;">↓</div> <div style="text-align: center;">↓</div> </div> </div> </div>
<b>Data Element Number:</b>	163086	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b> 7/1/09		<b>Page Number:</b> 219-1



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**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name:</b> <b>Primary Language Spoken In Home</b>	
<b>Definition/Domain</b>	
<p>A two-character code indicating the primary home language of the parent(s) or guardian(s) of the student. Record the code representing the <b><u>predominant</u></b> language spoken in the home by the parent(s) or guardian(s).</p> <p>See Appendix N: Language Codes.</p>	
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student Demographic Information DB9 13x
<b>Data Element Number:</b>  163096	
<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9	
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 220-1</b>

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**Implementation Date:**  
Fiscal Year 199-00  
July 1, 1999

<b>Element Name:</b> <b>Print After Scan Number (Litho Code)</b>	
<b>Definition/Domain</b>	
<p>The identification number that is printed on the test record form when the test document is scanned by the scanning vendor.</p>	
<b>Length:</b> 9	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphabetic	<b>All Programs Grades 3–12</b>
<b>Compatibility Requirement:</b> State Standard	
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
<b>Data Element Number:</b>  161050	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 220-50</b>

**Implementation Date:**  
Fiscal Year 2001-02  
July 1, 2001

<b>Element Name:</b>	<b>Prior School/Location: Country</b>					
<b>Definition/Domain</b>						
<p>A two-character code which identifies the country in which a student was enrolled in school prior to enrolling in the current school.</p> <p>See Appendix G for Country codes.</p>  <p><b>Note:</b> For students with an entry code of E09, this code identifies the country in which the student resided prior to enrolling in the current school.</p>						
<b>Length:</b>	2	<b>Grades and Programs Requiring This Data Element: *</b>				
<b>Format:</b>	Alpha	All Program Grades PK-12				
<b>Compatibility Requirement:</b>	Compatible					
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>					
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Prior School Status/Student Attendance DB9 55x					
<b>Data Element Number:</b>						
163106	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9					
<b>Revised:</b>	<b>Volume I</b>		<b>Effective: 7/09</b>		<b>Page Number: 221-1</b>	



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**Implementation Date:**  
Fiscal Year 2001-02  
July 1, 2001

<b>Element Name:</b> <b>Prior School/Location: District/County</b>							
<b>Definition/Domain</b>							
<p>A two-character code which identifies the district/county in which a student was enrolled in school prior to enrolling in the current school.</p> <p>See Appendix C for district numbers.</p> <table style="width: 100%; margin-top: 20px;"> <thead> <tr> <th style="text-align: center; width: 30%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>01 – 69, 71-75, 78 &amp; 79</b></td> <td>State assigned number for school district or other agency</td> </tr> <tr> <td style="text-align: center;"><b>99</b></td> <td>Other than a Florida school</td> </tr> </tbody> </table> <p style="margin-top: 40px;"><b>Note:</b> District 70 was used to report the Eckerd Challenge Program prior to 1993-94.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>01 – 69, 71-75, 78 &amp; 79</b>	State assigned number for school district or other agency	<b>99</b>	Other than a Florida school
<u>CODE</u>	<u>DEFINITION</u>						
<b>01 – 69, 71-75, 78 &amp; 79</b>	State assigned number for school district or other agency						
<b>99</b>	Other than a Florida school						
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element: *</b>						
<b>Format:</b> Numeric	All Program Grades PK-12						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
	Prior School Status/Student Attendance DB9 55x						
<b>Data Element Number:</b>  163126	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 222-1</b>						

**Implementation Date:**  
Fiscal Year 2001-02  
July 1, 2001

<b>Element Name:</b>	<b>Prior School/Location: State/Territory or Commonwealth</b>					
<b>Definition/Domain</b>						
<p>A two-character code which identifies the state/territory or commonwealth in which a student was enrolled in school prior to enrolling in the current school. This code is required for students who have an entry code of E01 – E04. For students with an entry code of E09, this code identifies the state/territory or commonwealth in which the student resided prior to enrolling in the current school.</p> <p>See Appendix H for States. See Appendix Q for Commonwealths, and Territories.</p>						
<b>Length:</b>	2	<b>Grades and Programs Requiring This Data Element: *</b>				
<b>Format:</b>	Alpha	All Program Grades PK-12				
<b>Compatibility Requirement:</b>	Compatible					
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>					
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Prior School Status/Student Attendance DB9 55x					
<b>Data Element Number:</b>						
163166	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9					
<b>Revised:</b>	<b>Volume I</b>		<b>Effective: 7/09</b>		<b>Page Number: 223-1</b>	

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**Implementation Date:**  
Fiscal Year 2004-2005  
June, 2005

<b>Element Name: Prior Year</b>							
<b>Definition/Domain</b>							
<p>The year the completion was awarded. If the value of the field is greater than zero, the completion was awarded in the previous WDIS Reporting Year and the student is not currently enrolled in the program for which the completion is reported.</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;"><u>CODE</u></td> <td style="text-align: center;"><u>EXAMPLE</u></td> </tr> <tr> <td style="text-align: center;">YYYY</td> <td style="text-align: center;">0000</td> </tr> <tr> <td style="text-align: center;">YYYY</td> <td style="text-align: center;">0304</td> </tr> </table>		<u>CODE</u>	<u>EXAMPLE</u>	YYYY	0000	YYYY	0304
<u>CODE</u>	<u>EXAMPLE</u>						
YYYY	0000						
YYYY	0304						
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Numeric	Workforce Development Education (adult general education and postsecondary vocational education)						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b> WDIS Student End of Term Status DB9 50x WDIS Adult General Education Student Course DB9 48x WDIS Vocational Student Course Schedule DB9 47x						
<b>Data Element Number:</b> 163183	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X						
<b>Revised:</b> <span style="margin-left: 150px;">Volume I</span> <span style="margin-left: 100px;">Effective: 7/09</span> <span style="float: right;">Page Number: 224-1</span>							

**FLORIDA DEPARTMENT OF EDUCATION  
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VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name:</b>	<b>Program Participation Prior to Kindergarten</b>	<b>**ELEMENT DELETED**</b>												
<b>Definition/Domain</b>														
<p>A code which indicates the program in which a kindergarten student participated in the year prior to kindergarten entry. When the student participates/participated in more than one program, the program which is/was the primary funding source is to be recorded.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 10%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"><b>C</b></td> <td><b>Title 1, Part A, Prekindergarten</b> - A federal funded preschool program serving three and four year olds who live in Title 1 attendance zones and are educationally disadvantaged.</td> </tr> <tr> <td style="vertical-align: top;"><b>D</b></td> <td><b>Prekindergarten Program for Children with Disabilities</b> - A federally and state funded program within the Florida Education Finance Program (FEFP) for children with disabilities.</td> </tr> <tr> <td style="vertical-align: top;"><b>F</b></td> <td><b>Fee for Service</b> – A prekindergarten program operated by a local school district in which parents pay tuition; includes a prekindergarten program operated on a sliding fee payment scale.</td> </tr> <tr> <td style="vertical-align: top;"><b>H</b></td> <td><b>Head Start</b> - A federal funded preschool program serving three and four year olds who meet income eligibility requirements; program may be operated by school district or community agency.</td> </tr> <tr> <td style="vertical-align: top;"><b>L</b></td> <td><b>Readiness Program Operated by Local Coalition</b> – These programs operate under contract with local readiness coalitions and are supported by state or federal funds and/or a sliding fee scale based on the parents' income. These include programs formerly known as Subsidized Child Care and Prekindergarten Early Intervention.</td> </tr> </tbody> </table> <p style="text-align: center; margin-top: 20px;"><b>CONTINUED ON NEXT PAGE</b></p> <p style="text-align: center; margin-top: 20px;"><b>Element deleted for 2009-2010</b></p>			<u>CODE</u>	<u>DEFINITION</u>	<b>C</b>	<b>Title 1, Part A, Prekindergarten</b> - A federal funded preschool program serving three and four year olds who live in Title 1 attendance zones and are educationally disadvantaged.	<b>D</b>	<b>Prekindergarten Program for Children with Disabilities</b> - A federally and state funded program within the Florida Education Finance Program (FEFP) for children with disabilities.	<b>F</b>	<b>Fee for Service</b> – A prekindergarten program operated by a local school district in which parents pay tuition; includes a prekindergarten program operated on a sliding fee payment scale.	<b>H</b>	<b>Head Start</b> - A federal funded preschool program serving three and four year olds who meet income eligibility requirements; program may be operated by school district or community agency.	<b>L</b>	<b>Readiness Program Operated by Local Coalition</b> – These programs operate under contract with local readiness coalitions and are supported by state or federal funds and/or a sliding fee scale based on the parents' income. These include programs formerly known as Subsidized Child Care and Prekindergarten Early Intervention.
<u>CODE</u>	<u>DEFINITION</u>													
<b>C</b>	<b>Title 1, Part A, Prekindergarten</b> - A federal funded preschool program serving three and four year olds who live in Title 1 attendance zones and are educationally disadvantaged.													
<b>D</b>	<b>Prekindergarten Program for Children with Disabilities</b> - A federally and state funded program within the Florida Education Finance Program (FEFP) for children with disabilities.													
<b>F</b>	<b>Fee for Service</b> – A prekindergarten program operated by a local school district in which parents pay tuition; includes a prekindergarten program operated on a sliding fee payment scale.													
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<b>Length:</b>	1	<b>Grades and Programs Requiring This Data Element:</b>												
<b>Format:</b>	Alphabetic	All Programs Grade KG												
<b>Compatibility Requirement:</b>	Compatible													
<b>Use Types:</b>		<b>State Reporting Formats Requiring This Data Element:</b>												
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>		Federal/State Indicator Status DB9 22x												
<b>Data Element Number:</b>	163425													
		<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9												
<b>Revised:</b> 7/1/09	<b>Volume I</b>	<b>Effective:</b> 7/09 <b>Page Number:</b> 225-1												

**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

Element Name:	Program Participation Prior to Kindergarten (Continued)	<b>**ELEMENT DELETED**</b>
Definition/Domain (Continued)		
<u>CODE</u>	<u>DEFINITION</u>	
<b>M</b>	<b>Migrant (Title 1, Part C) Prekindergarten</b> - A federally funded preschool program for eligible three and four year old children of migratory agricultural or fishing laborers.	
<b>N</b>	<b>None</b> – The student did not participate in a prekindergarten or daycare program.	
<b>P</b>	<b>Private Prekindergarten Program</b> - A student parentally placed in a private preschool or daycare program.	
<b>T</b>	<b>Teenage Parent Program</b> – A child care program provided by the district for the child(ren) of a parent or parents who are enrolled in or who have completed a Teenage Parent program and who are enrolled full-time in a public school in the district.	
<b>S</b>	<b>Funded Through Other Source(s)</b> – A prekindergarten program operated by a local school district which is funded through a source(s) other than those listed above.	
<b>V</b>	<b>Voluntary Prekindergarten Education Program</b> – A prekindergarten education program delivered by a public school for children who have attained the age of four-years-old on or before September 1 of the school year in which the child is eligible to attend.	
<b>Z</b>	<b>Not Applicable</b> (The student is not a kindergarten student.)	
<p style="text-align: center;"><b>Element deleted for 2009-2010</b></p>		
Revised: 7/1/09	Volume I	Effective: 7/09      Page Number: 225-2

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**Implementation Date:**  
Fiscal Year 2006-07  
July 1, 2006

<b>Element Name</b>	<b>Progress Level – Math</b>																		
<b>Definition/Domain</b>																			
<p>Using the codes and definitions given below, indicate the progress of the student in Math (as indicated by pre and post test data) during the student's stay at the institution for neglected or delinquent students. For students in the institution fewer than 90 consecutive calendar days and for students in Department of Juvenile Justice (DJJ) schools for whom entry and exit assessment information is being submitted, code this data element Z.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 10%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td><b>C</b></td> <td>The student showed a negative grade level change from the pre to the post test.</td> </tr> <tr> <td><b>D</b></td> <td>The student showed no change from the pre to the post test.</td> </tr> <tr> <td><b>E</b></td> <td>The student showed improvement of one half grade level from the pre to the post test.</td> </tr> <tr> <td><b>F</b></td> <td>The student showed improvement of one full grade level from the pre to the post test.</td> </tr> <tr> <td><b>G</b></td> <td>The student showed improvement of more than one full grade level from the pre to the post test.</td> </tr> <tr> <td><b>H</b></td> <td>The student was not tested.</td> </tr> <tr> <td><b>Z</b></td> <td>Not applicable. Use this code for students who were at the institution for fewer than 90 consecutive calendar days and for students for whom DJJ entry and exit assessment data is being submitted.</td> </tr> </tbody> </table>				<u>CODE</u>	<u>DEFINITION</u>	<b>C</b>	The student showed a negative grade level change from the pre to the post test.	<b>D</b>	The student showed no change from the pre to the post test.	<b>E</b>	The student showed improvement of one half grade level from the pre to the post test.	<b>F</b>	The student showed improvement of one full grade level from the pre to the post test.	<b>G</b>	The student showed improvement of more than one full grade level from the pre to the post test.	<b>H</b>	The student was not tested.	<b>Z</b>	Not applicable. Use this code for students who were at the institution for fewer than 90 consecutive calendar days and for students for whom DJJ entry and exit assessment data is being submitted.
<u>CODE</u>	<u>DEFINITION</u>																		
<b>C</b>	The student showed a negative grade level change from the pre to the post test.																		
<b>D</b>	The student showed no change from the pre to the post test.																		
<b>E</b>	The student showed improvement of one half grade level from the pre to the post test.																		
<b>F</b>	The student showed improvement of one full grade level from the pre to the post test.																		
<b>G</b>	The student showed improvement of more than one full grade level from the pre to the post test.																		
<b>H</b>	The student was not tested.																		
<b>Z</b>	Not applicable. Use this code for students who were at the institution for fewer than 90 consecutive calendar days and for students for whom DJJ entry and exit assessment data is being submitted.																		
<b>Length:</b>	1	<b>Grades and Programs Requiring This Data Element:</b>																	
<b>Format:</b>	Alphabetic	Neglected and Delinquent Programs, PK-12																	
<b>Compatibility Requirement:</b>	Compatible																		
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																		
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Dropout Prevention Program Data, DB9 11x																		
<b>Data Element Number:</b>																			
163275	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																		
<b>Revised:</b>	Volume I	Effective: 7/09	Page Number: 225-45																

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**Implementation Date:**  
Fiscal Year 2006-07  
July 1, 2006

<b>Element Name</b>	<b>Progress Level – Reading</b>																		
<b>Definition/Domain</b>																			
<p>Using the codes and definitions given below, indicate the progress of the student in Reading (as indicated by pre and post test data) during the student's stay at the institution for neglected or delinquent students. For students in the institution fewer than 90 consecutive calendar days and for students in Department of Juvenile Justice (DJJ) schools for whom entry and exit assessment information is being submitted and for mentoring program participants, code this data element Z.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 10%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td><b>C</b></td> <td>The student showed a negative grade level change from the pre to the post test.</td> </tr> <tr> <td><b>D</b></td> <td>The student showed no change from the pre to the post test.</td> </tr> <tr> <td><b>E</b></td> <td>The student showed improvement of one half grade level from the pre to the post test.</td> </tr> <tr> <td><b>F</b></td> <td>The student showed improvement of one full grade level from the pre to the post test.</td> </tr> <tr> <td><b>G</b></td> <td>The student showed improvement of more than one full grade level from the pre to the post test.</td> </tr> <tr> <td><b>H</b></td> <td>The student was not tested.</td> </tr> <tr> <td><b>Z</b></td> <td>Not applicable. Use this code for students who were at the institution for fewer than 90 consecutive calendar days and for students for whom DJJ entry and exit assessment data is being submitted.</td> </tr> </tbody> </table>				<u>CODE</u>	<u>DEFINITION</u>	<b>C</b>	The student showed a negative grade level change from the pre to the post test.	<b>D</b>	The student showed no change from the pre to the post test.	<b>E</b>	The student showed improvement of one half grade level from the pre to the post test.	<b>F</b>	The student showed improvement of one full grade level from the pre to the post test.	<b>G</b>	The student showed improvement of more than one full grade level from the pre to the post test.	<b>H</b>	The student was not tested.	<b>Z</b>	Not applicable. Use this code for students who were at the institution for fewer than 90 consecutive calendar days and for students for whom DJJ entry and exit assessment data is being submitted.
<u>CODE</u>	<u>DEFINITION</u>																		
<b>C</b>	The student showed a negative grade level change from the pre to the post test.																		
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<b>G</b>	The student showed improvement of more than one full grade level from the pre to the post test.																		
<b>H</b>	The student was not tested.																		
<b>Z</b>	Not applicable. Use this code for students who were at the institution for fewer than 90 consecutive calendar days and for students for whom DJJ entry and exit assessment data is being submitted.																		
<b>Length:</b>	1	<b>Grades and Programs Requiring This Data Element:</b> Neglected and Delinquent Programs, Grades PK-12																	
<b>Format:</b>	Alphabetic																		
<b>Compatibility Requirement:</b>	Compatible																		
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																		
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Dropout Prevention Program Data, DB9 11x																		
<b>Data Element Number:</b>	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																		
163500																			
<b>Revised:</b>	Volume I	Effective: 7/09	Page Number: 225-60																





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**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b> <b>Quality Points District, Cumulative</b>	
<b>Definition/Domain</b>	
<p>The number of quality points earned by the student for all grade 9-12 courses completed to date in which a letter grade has been awarded. Quality points are locally assigned. They may be weighted or unweighted. This total is used in the calculation of the Grade Point Average District, Cumulative.</p> <p>The system used for awarding quality points must be defined in the text section of the automated permanent record and the transcript.</p>	
<b>Length:</b> 5	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grades 9-12  Adult Secondary Education
<b>Compatibility Requirement:</b>  Compatible	
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
	None
<b>Data Element Number:</b>  164025	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 227-1</b>

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**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b> <b>Quality Points District, Term</b>	
<b>Definition/Domain</b>	
<p>The number of quality points earned by the student for all grade 9-12 courses completed during the term for which an academic grade has been awarded. Quality points are locally assigned. They may be weighted or unweighted. This total is used in the calculation of the Grade Point Average District, Term.</p>	
<b>Length:</b>	4
<b>Format:</b>	Numeric
<b>Compatibility Requirement:</b>	Adult Secondary Education
	Compatible
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	None
<b>Data Element Number:</b>	
164825	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	Volume I                      Effective: 7/09                      Page Number: 228-1

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**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b> <b>Quality Points State, Cumulative</b>													
<b>Definition/Domain</b>													
<p>The number of quality points earned by the student for all grade 9-12 courses completed to date in which an academic grade has been awarded. This total is used in the calculation of the Grade Point Average State, Cumulative.</p> <p>If the district's own scale for quality points is identical to the scale described below, a separate element will not be needed. This element is intended for use only where Quality Points District, Cumulative is based on a different scale.</p> <p>The quality point scale to be used for this element follows (values in the scale are adjusted by the credit value of the course):</p> <table style="margin-left: 40px;"> <tr><td style="padding-right: 20px;"><b>4</b></td><td>quality points for "A"</td></tr> <tr><td style="padding-right: 20px;"><b>3</b></td><td>quality points for "B"</td></tr> <tr><td style="padding-right: 20px;"><b>2</b></td><td>quality points for "C"</td></tr> <tr><td style="padding-right: 20px;"><b>1</b></td><td>quality points for "D"</td></tr> <tr><td style="padding-right: 20px;"><b>0</b></td><td>quality points for "F"</td></tr> <tr><td style="padding-right: 20px;"><b>0</b></td><td>quality points for incomplete "I"</td></tr> </table> <p>Quality points for a .5 credit course with a grade of "B" would be 001.50.</p> <p>Quality points for a 1.0 credit course with a grade of "B" would be 003.00.</p> <p>See Section 1003.437, Florida Statutes, for current requirements.</p>		<b>4</b>	quality points for "A"	<b>3</b>	quality points for "B"	<b>2</b>	quality points for "C"	<b>1</b>	quality points for "D"	<b>0</b>	quality points for "F"	<b>0</b>	quality points for incomplete "I"
<b>4</b>	quality points for "A"												
<b>3</b>	quality points for "B"												
<b>2</b>	quality points for "C"												
<b>1</b>	quality points for "D"												
<b>0</b>	quality points for "F"												
<b>0</b>	quality points for incomplete "I"												
<b>Length:</b> 5	<b>Grades and Programs Requiring This Data Element:</b>												
<b>Format:</b> Numeric	All Programs Grades 9-12 Adult Secondary Education												
<b>Compatibility Requirement:</b> State Standard													
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>												
	None												
<b>Data Element Number:</b>  165625	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9												
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 229-1</b>												



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**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b> <b>Race: American Indian or Alaska Native</b>							
<b>Definition/Domain</b>							
<p>A code to indicate whether the student is an American Indian or Alaska Native as per the description below.</p> <p>A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Y</b></td> <td>Yes, the student is an American Indian or Alaska Native.</td> </tr> <tr> <td style="text-align: center;"><b>N</b></td> <td>No, the student is not an American Indian or Alaska Native.</td> </tr> </tbody> </table> <p><b>Notes:</b></p> <p>→ This element is <b>voluntary</b> for local implementation during the <b>2008-09</b> school year. This element is <b>required</b> beginning with the <b>2009-10</b> school year.</p> <p>Students coded as Hispanic/Latino ethnicity should also be reported with the appropriate race(s).</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	Yes, the student is an American Indian or Alaska Native.	<b>N</b>	No, the student is not an American Indian or Alaska Native.
<u>CODE</u>	<u>DEFINITION</u>						
<b>Y</b>	Yes, the student is an American Indian or Alaska Native.						
<b>N</b>	No, the student is not an American Indian or Alaska Native.						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphabetic	All Programs, Grades PK-12						
<b>Compatibility Requirement:</b>	Workforce Development Education (adult general education and postsecondary vocational education)						
State Standard							
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
→ <input checked="" type="checkbox"/> <b>State Report</b>	Student Demographic Information DB9 13X ←						
→ <input checked="" type="checkbox"/> <b>Local Accountability</b>	McKay Prepayment Verification DB9 61x ←						
<input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b>	WDIS Student Demographic Information DB9 46x ←						
<input type="checkbox"/> <b>Migrant Tracking</b>							
<b>Data Element Number:</b>	<b>Reported in Survey Periods:</b>						
167275	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> D <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X						
<b>Revised:</b> 7/1/09	<b>Volume I</b>						
	<b>Effective:</b> 7/09						
	<b>Page Number:</b> 230-100						

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Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b> <b>Race: Asian</b>							
<b>Definition/Domain</b>							
<p>A code to indicate whether the student is Asian as per the description below.</p> <p>A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Y</b></td> <td>Yes, the student is Asian.</td> </tr> <tr> <td style="text-align: center;"><b>N</b></td> <td>No, the student is not Asian.</td> </tr> </tbody> </table> <p><b>Notes</b></p> <p>→ This element is <b>voluntary</b> for local implementation during the <b>2008-09</b> school year. This element is <b>required</b> beginning with the <b>2009-10</b> school year.</p> <p>Students coded as Hispanic/Latino ethnicity should also be reported with the appropriate race(s).</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	Yes, the student is Asian.	<b>N</b>	No, the student is not Asian.
<u>CODE</u>	<u>DEFINITION</u>						
<b>Y</b>	Yes, the student is Asian.						
<b>N</b>	No, the student is not Asian.						
<b>Length:</b>	1						
<b>Grades and Programs Requiring This Data Element:</b>							
<b>Format:</b>	Alphabetic						
<b>Compatibility Requirement:</b>	All Programs, Grades PK-12						
State Standard	Workforce Development Education (adult general education and postsecondary vocational education)						
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
→ <input checked="" type="checkbox"/> <b>State Report</b>	Student Demographic Information DB9 13X ←						
→ <input checked="" type="checkbox"/> <b>Local Accountability</b>	McKay Prepayment Verification DB9 61x ←						
<input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b>	WDIS Student Demographic Information DB9 46x ←						
<input type="checkbox"/> <b>Migrant Tracking</b>							
<b>Data Element Number:</b>							
167325	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> D <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X						
<b>Revised:</b> 7/1/09	<b>Volume I</b>						
<b>Effective:</b> 7/09	<b>Page Number:</b> 230-150						

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VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b> <b>Race: Black or African American</b>							
<b>Definition/Domain</b>							
<p>A code to indicate whether the student is Black or African American as per the description below.</p> <p>A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black or African American".</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Y</b></td> <td>Yes, the student is Black or African American.</td> </tr> <tr> <td style="text-align: center;"><b>N</b></td> <td>No, the student is not Black or African American.</td> </tr> </tbody> </table> <p><b>Notes</b></p> <p>→ This element is <b>voluntary</b> for local implementation during the <b>2008-09</b> school year. This element is <b>required</b> beginning with the <b>2009-10</b> school year.</p> <p>Students coded as Hispanic/Latino ethnicity should also be reported with the appropriate race(s).</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	Yes, the student is Black or African American.	<b>N</b>	No, the student is not Black or African American.
<u>CODE</u>	<u>DEFINITION</u>						
<b>Y</b>	Yes, the student is Black or African American.						
<b>N</b>	No, the student is not Black or African American.						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphabetic	All Programs, Grades PK-12						
<b>Compatibility Requirement:</b>	Workforce Development Education (adult general education and postsecondary vocational education)						
State Standard							
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	None Student Demographic Information DB9 13X ← McKay Prepayment Verification DB9 61x ← WDIS Student Demographic Information DB9 46x ←						
<b>Data Element Number:</b>	<b>Reported in Survey Periods:</b>						
167375	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> D <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X						
<b>Revised:</b> 7/1/09	<b>Volume I</b>						
	<b>Effective:</b> 7/09						
	<b>Page Number:</b> 230-200						

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**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b> <b>Race: Native Hawaiian or Other Pacific Islander</b>							
<b>Definition/Domain</b>							
<p>A code to indicate whether the student is a Native Hawaiian or Other Pacific Islander as per the description below.</p> <p>A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Y</b></td> <td>Yes, the student is a Native Hawaiian or Other Pacific Islander.</td> </tr> <tr> <td style="text-align: center;"><b>N</b></td> <td>No, the student is not a Native Hawaiian or Other Pacific Islander.</td> </tr> </tbody> </table> <p><b>Notes</b></p> <p>→ This element is <b>voluntary</b> for local implementation during the <b>2008-09</b> school year. This element is <b>required</b> beginning with the <b>2009-10</b> school year.</p> <p>Students coded as Hispanic/Latino ethnicity should also be reported with the appropriate race(s).</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	Yes, the student is a Native Hawaiian or Other Pacific Islander.	<b>N</b>	No, the student is not a Native Hawaiian or Other Pacific Islander.
<u>CODE</u>	<u>DEFINITION</u>						
<b>Y</b>	Yes, the student is a Native Hawaiian or Other Pacific Islander.						
<b>N</b>	No, the student is not a Native Hawaiian or Other Pacific Islander.						
<b>Length:</b>	1						
<b>Format:</b>	Alphabetic						
<b>Compatibility Requirement:</b>	State Standard						
<b>Use Types:</b>	<b>Grades and Programs Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<p style="text-align: center;">All Programs, Grades PK-12</p> <p>Workforce Development Education (adult general education and postsecondary vocational education)</p>						
<b>Data Element Number:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
167425	<p>None</p> <p>Student Demographic Information DB9 13X ←</p> <p>McKay Prepayment Verification DB9 61x ←</p> <p>WDIS Student Demographic Information DB9 46x ←</p>						
<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> D <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X							
<b>Revised:</b> 7/1/09	Volume I      Effective: 7/09      Page Number: 230-250						



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AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b> <b>Race: White</b>																									
<b>Definition/Domain</b>																									
<p>A code to indicate whether the student is White as per the description below.</p> <p>A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Y</b></td> <td>Yes, the student is White.</td> </tr> <tr> <td style="text-align: center;"><b>N</b></td> <td>No, the student is not White.</td> </tr> </tbody> </table> <p><b>Notes</b></p> <p>→ This element is <b>voluntary</b> for local implementation during the <b>2008-09</b> school year. This element is <b>required</b> beginning with the <b>2009-10</b> school year.</p> <p>Students coded as Hispanic/Latino ethnicity should also be reported with the appropriate race(s).</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	Yes, the student is White.	<b>N</b>	No, the student is not White.																		
<u>CODE</u>	<u>DEFINITION</u>																								
<b>Y</b>	Yes, the student is White.																								
<b>N</b>	No, the student is not White.																								
<b>Length:</b>	1																								
<b>Format:</b>	Alphabetic																								
<b>Compatibility Requirement:</b>	All Programs, Grades PK-12																								
State Standard																									
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																								
→ <input checked="" type="checkbox"/> <b>State Report</b>	Student Demographic Information DB9 13X ←																								
→ <input checked="" type="checkbox"/> <b>Local Accountability</b>	McKay Prepayment Verification DB9 61x ←																								
<input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b>	WDIS Student Demographic Information DB9 46x ←																								
<input type="checkbox"/> <b>Migrant Tracking</b>																									
<b>Data Element Number:</b>	<b>Reported in Survey Periods:</b> <table style="display: inline-table; vertical-align: middle;"> <tr> <td><input checked="" type="checkbox"/> 1</td><td><input checked="" type="checkbox"/> 2</td><td><input checked="" type="checkbox"/> 3</td><td><input checked="" type="checkbox"/> 4</td><td><input checked="" type="checkbox"/> 5</td><td><input checked="" type="checkbox"/> 6</td><td><input checked="" type="checkbox"/> 7</td><td><input checked="" type="checkbox"/> 9</td> </tr> <tr> <td><input checked="" type="checkbox"/> A</td><td><input checked="" type="checkbox"/> B</td><td><input checked="" type="checkbox"/> C</td><td><input checked="" type="checkbox"/> D</td><td><input checked="" type="checkbox"/> F</td><td><input checked="" type="checkbox"/> W</td><td><input checked="" type="checkbox"/> S</td><td></td> </tr> <tr> <td><input checked="" type="checkbox"/> G</td><td><input checked="" type="checkbox"/> X</td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>	<input checked="" type="checkbox"/> 1	<input checked="" type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input checked="" type="checkbox"/> 4	<input checked="" type="checkbox"/> 5	<input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> 7	<input checked="" type="checkbox"/> 9	<input checked="" type="checkbox"/> A	<input checked="" type="checkbox"/> B	<input checked="" type="checkbox"/> C	<input checked="" type="checkbox"/> D	<input checked="" type="checkbox"/> F	<input checked="" type="checkbox"/> W	<input checked="" type="checkbox"/> S		<input checked="" type="checkbox"/> G	<input checked="" type="checkbox"/> X						
<input checked="" type="checkbox"/> 1		<input checked="" type="checkbox"/> 2	<input checked="" type="checkbox"/> 3	<input checked="" type="checkbox"/> 4	<input checked="" type="checkbox"/> 5	<input checked="" type="checkbox"/> 6	<input checked="" type="checkbox"/> 7	<input checked="" type="checkbox"/> 9																	
<input checked="" type="checkbox"/> A	<input checked="" type="checkbox"/> B	<input checked="" type="checkbox"/> C	<input checked="" type="checkbox"/> D	<input checked="" type="checkbox"/> F	<input checked="" type="checkbox"/> W	<input checked="" type="checkbox"/> S																			
<input checked="" type="checkbox"/> G	<input checked="" type="checkbox"/> X																								
167475																									
<b>Revised:</b> 7/1/09	Volume I																								
	Effective: 7/09																								
	Page Number: 230-300																								

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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b> <b>Racial/Ethnic Category</b>															
<b>Definition/Domain</b>															
<p>The racial/ethnic group to which the student belongs or with which the student identifies:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 15%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>W</b></td> <td>White, Non-Hispanic: a person having origins in any of the original peoples of Europe, North Africa or the Middle East.</td> </tr> <tr> <td style="text-align: center;"><b>B</b></td> <td>Black, Non-Hispanic: a person having origins in any of the black racial groups in Africa.</td> </tr> <tr> <td style="text-align: center;"><b>H</b></td> <td>Hispanic: a person of Mexican, Puerto Rican, Cuban or South or Central American origin or other Spanish culture or origin regardless of race.</td> </tr> <tr> <td style="text-align: center;"><b>A</b></td> <td>Asian or Pacific Islander: a person having origins in any of the original peoples of the Far East, Southeast Asia, the Pacific Islands or the Indian subcontinent.</td> </tr> <tr> <td style="text-align: center;"><b>I</b></td> <td>American Indian or Alaskan Native: a person having origins in any of the original peoples of North America, and who maintains cultural identification through tribal affiliation or community recognition.</td> </tr> <tr> <td style="text-align: center;"><b>M</b></td> <td>Multiracial: a person having parents of different racial/ethnic categories.</td> </tr> </tbody> </table> <p>Note: Racial/Ethnic Category state reporting will change effective with the 2009-10 school year. Districts will report both the Racial/Ethnic Category data element and the following six data elements in 2009-10: Ethnicity, Race: American Indian or Alaska Native, Race: Asian, Race: Black or African American, Race: Native Hawaiian or Other Pacific Islander, and Race: White. The Racial/Ethnic Category data element will no longer be reported in 2010-11.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>W</b>	White, Non-Hispanic: a person having origins in any of the original peoples of Europe, North Africa or the Middle East.	<b>B</b>	Black, Non-Hispanic: a person having origins in any of the black racial groups in Africa.	<b>H</b>	Hispanic: a person of Mexican, Puerto Rican, Cuban or South or Central American origin or other Spanish culture or origin regardless of race.	<b>A</b>	Asian or Pacific Islander: a person having origins in any of the original peoples of the Far East, Southeast Asia, the Pacific Islands or the Indian subcontinent.	<b>I</b>	American Indian or Alaskan Native: a person having origins in any of the original peoples of North America, and who maintains cultural identification through tribal affiliation or community recognition.	<b>M</b>	Multiracial: a person having parents of different racial/ethnic categories.
<u>CODE</u>	<u>DEFINITION</u>														
<b>W</b>	White, Non-Hispanic: a person having origins in any of the original peoples of Europe, North Africa or the Middle East.														
<b>B</b>	Black, Non-Hispanic: a person having origins in any of the black racial groups in Africa.														
<b>H</b>	Hispanic: a person of Mexican, Puerto Rican, Cuban or South or Central American origin or other Spanish culture or origin regardless of race.														
<b>A</b>	Asian or Pacific Islander: a person having origins in any of the original peoples of the Far East, Southeast Asia, the Pacific Islands or the Indian subcontinent.														
<b>I</b>	American Indian or Alaskan Native: a person having origins in any of the original peoples of North America, and who maintains cultural identification through tribal affiliation or community recognition.														
<b>M</b>	Multiracial: a person having parents of different racial/ethnic categories.														
<b>Length:</b>	1														
<b>Format:</b>	Alphabetic														
<b>Compatibility Requirement:</b>	Grades and Programs Requiring This Data Element:														
State Standard	All Programs Grades PK-12														
<b>Use Types:</b>	Workforce Development Education (adult general education and postsecondary vocational education)														
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b> Student Demographic Information DB9 13x WDIS Student Demographic Information DB9 46x Prior School Status/Student Attendance DB9 55x Student Discipline/Referral Action DB9 19x														
<b>Data Element Number:</b>															
168025	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X														
<b>Revised:</b>	Volume I                      Effective: 7/09                      Page Number: 231-1														

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AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b> <b>Reading Fluency</b>									
<b>Definition/Domain</b>									
<p>A code to indicate the Reading fluency status of a student who scored Level 1 or Level 2 on the FCAT Reading subtest. This determination is made through the use of a district assessment(s) as required by SBER 6A-6.054(2)(c) and (3)(c). Disfluent students must receive additional instructional time (more than one period of reading intervention). The cut-score for this determination is included in the district's K-12 Comprehensive Reading Plan.</p> <p>This element applies to students in grades 06-12 only. Report a 'Z' code for all students in grades PK – 05.</p> <table style="width: 100%; margin-top: 20px;"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">F</td> <td>The student has been determined to be fluent in Reading through the use of a district assessment(s).</td> </tr> <tr> <td style="vertical-align: top;">D</td> <td>The student has been determined to be disfluent in Reading through the use of a district assessment(s).</td> </tr> <tr> <td style="vertical-align: top;">Z</td> <td>Not applicable. The student is in grade level PK-05 or scored above Level 2 on the Reading subtest of the FCAT. Also use code Z for all students in Survey Period 7.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	F	The student has been determined to be fluent in Reading through the use of a district assessment(s).	D	The student has been determined to be disfluent in Reading through the use of a district assessment(s).	Z	Not applicable. The student is in grade level PK-05 or scored above Level 2 on the Reading subtest of the FCAT. Also use code Z for all students in Survey Period 7.
<u>CODE</u>	<u>DEFINITION</u>								
F	The student has been determined to be fluent in Reading through the use of a district assessment(s).								
D	The student has been determined to be disfluent in Reading through the use of a district assessment(s).								
Z	Not applicable. The student is in grade level PK-05 or scored above Level 2 on the Reading subtest of the FCAT. Also use code Z for all students in Survey Period 7.								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	Reading, Grades 06-12								
<b>Compatibility Requirement:</b> Compatible									
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
	Federal/State Indicator Status								
<b>Data Element Number:</b>  168273	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9								
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 231-75</b>								

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AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 2006-07  
July 1, 2006

<b>Element Name:</b> <b>Reading Intervention Component</b>											
<b>Definition/Domain</b>											
<p>A code indicating whether or not the course is used to provide reading intervention for the student as per section 1008.25 (2)(b) and (4)(a)-(c). Students scoring at Levels 1 and 2 on the Reading portion of the Florida Comprehensive Assessment Test (FCAT) or who have been determined through diagnostic assessment to have a reading deficiency must receive intervention.</p> <p>This indicator applies to students in grades KG-12 only. Report a 'Z' for prekindergarten students.</p> <table style="width: 100%; margin-top: 20px;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top;"><b>Y</b></td> <td>Yes, this course is used to provide reading intervention for this student.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>N</b></td> <td>No, this course is not used to provide reading intervention for this student.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>F</b></td> <td>Flexibility – This course is used to provide reading intervention to students who have met the graduation requirement in reading with a score of Level 2 on FCAT Reading (or a concordant score) as noted in SBER 6A-6.054(3)(e). Having a student assigned to the class under this “flexibility” provision does not require the teacher of the course to be reading endorsed, reading certified or to have completed Content Area Reading Professional Development, but the teacher must be knowledgeable in providing reading strategies. This code applies to students in grade levels 11 and 12 only.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>Z</b></td> <td>Not applicable. The student is not in grades KG-12.</td> </tr> </tbody> </table> <p>Note: Report code Z for all students in Survey Periods 1 and 4.</p> <p>Note: The reading intervention course must meet the implementation guidelines set forth by the Just Read, Florida! office and approved in the district's K-12 Comprehensive Reading Plan.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	Yes, this course is used to provide reading intervention for this student.	<b>N</b>	No, this course is not used to provide reading intervention for this student.	<b>F</b>	Flexibility – This course is used to provide reading intervention to students who have met the graduation requirement in reading with a score of Level 2 on FCAT Reading (or a concordant score) as noted in SBER 6A-6.054(3)(e). Having a student assigned to the class under this “flexibility” provision does not require the teacher of the course to be reading endorsed, reading certified or to have completed Content Area Reading Professional Development, but the teacher must be knowledgeable in providing reading strategies. This code applies to students in grade levels 11 and 12 only.	<b>Z</b>	Not applicable. The student is not in grades KG-12.
<u>CODE</u>	<u>DEFINITION</u>										
<b>Y</b>	Yes, this course is used to provide reading intervention for this student.										
<b>N</b>	No, this course is not used to provide reading intervention for this student.										
<b>F</b>	Flexibility – This course is used to provide reading intervention to students who have met the graduation requirement in reading with a score of Level 2 on FCAT Reading (or a concordant score) as noted in SBER 6A-6.054(3)(e). Having a student assigned to the class under this “flexibility” provision does not require the teacher of the course to be reading endorsed, reading certified or to have completed Content Area Reading Professional Development, but the teacher must be knowledgeable in providing reading strategies. This code applies to students in grade levels 11 and 12 only.										
<b>Z</b>	Not applicable. The student is not in grades KG-12.										
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>										
<b>Format:</b> Alphabetic	Grades KG-12										
<b>Compatibility Requirement:</b>  Compatible											
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>										
	Student Course Schedule										
<b>Data Element Number:</b>  168521	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9										
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 232-1</b>										

**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name:</b>	<b>Referral Date</b>	<b>**Element Deleted**</b>
<b>Definition/Domain</b>		
<p>The date the student was referred for formal evaluation/assessment.</p> <p>For Exceptional Student Education: The date the student was referred for formal evaluation to determine the student's eligibility for <u>each</u> special program.</p> <p><b>MMDDYYYY</b> Example: 09241987 The student was referred for formal evaluation/assessment on September 24, 1987.</p>		
<p>NOTE: This element may become part of a generic tracking system.</p>		
<b>Deleted for 2008-09</b>		
<b>Length:</b>	8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b>	Alphanumeric	Exceptional Student Education Grades PK-12
<b>Compatibility Requirement:</b>	Compatible	
<b>Use Types:</b>		<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>		Exceptional Student Program DB9 12x
<b>Data Element Number:</b>	170010	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	7/08	<b>Volume I Effective: 7/08 Page Number: 233-1</b>

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**Implementation Date:**  
Fiscal Year 2009-10  
July 1, 2009

<b>Element Name:</b>	<b>Record Identifier</b>	<b>**NEW ELEMENT**</b>
<b>Definition/Domain</b>		
Department of Education assigned identification number for this record.		
<b>Length:</b>	6	<b>Grades and Programs Requiring This Data Element:</b>  McKay Scholarship Programs PK-12
<b>Format:</b>	Alphanumeric	
<b>Compatibility Requirement:</b>	State Standard	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>  McKay Prepayment Verification DB9 61x	
<input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>Reported in Survey Periods:</b> <div style="display: flex; justify-content: space-around; font-size: small;"> <span><input checked="" type="checkbox"/> 1</span> <span><input type="checkbox"/> 2</span> <span><input type="checkbox"/> 3</span> <span><input type="checkbox"/> 4</span> <span><input type="checkbox"/> 5</span> <span><input type="checkbox"/> 7</span> <span><input type="checkbox"/> 9</span> </div> <div style="display: flex; justify-content: space-around; font-size: small;"> <span><input checked="" type="checkbox"/> A</span> <span><input checked="" type="checkbox"/> B</span> <span><input checked="" type="checkbox"/> C</span> <span><input checked="" type="checkbox"/> D</span> </div>	
<b>Data Element Number:</b>		
<b>Revised:</b>	Volume I	Effective: 7/09
<b>Page Number: 233-150</b>		

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**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b> <b>Residence County</b>	
<b>Definition/Domain</b>	
<p>The county/school district in which the student resides.</p> <p>See Appendix C for a list of county/school district identification numbers.</p> <p>Use code 99 for students residing outside of Florida.</p> <p>Use code 00 for Title I students in private schools (School Number, Current Enrollment = 9995).</p>	
<b>Length:</b>	2
<b>Format:</b>	Numeric
<b>Compatibility Requirement:</b>	Compatible
<b>Grades and Programs Requiring This Data Element:</b>	
All programs, Grades PK-12	
<b>State Reporting Formats Requiring This Data Element:</b>	
<b>Use Types:</b>	Student Demographic Information DB9 13x WDIS Student Demographic Information DB9 46x    ←
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	
<b>Data Element Number:</b>	
170022	
<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9	
<b>Revised:</b> 7/1/09	<b>Volume I</b>
<b>Effective:</b> 7/09 <b>Page Number:</b> 234-100	

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AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 1988-89  
July 1, 1988

<b>Element Name:</b> <b>Resident Status, State/County</b>																							
<b>Definition/Domain</b>																							
<p>A code representing the resident status of the student for purposes of enrollment.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td><b>0</b></td> <td>PK-12 Student: Foreign Exchange student enrolled in a Florida public school.</td> </tr> <tr> <td><b>* A</b></td> <td>PK-12 Student: Out-of-county resident enrolled in this school district pursuant to an inter-district agreement for students with disabilities as per Rule 6A-6.0311(3), Florida Administrative Code, <i>Eligible Special Programs for Exceptional Students</i>.</td> </tr> <tr> <td><b>* B</b></td> <td>PK-12 Student: Out-of-county resident enrolled in this school district under circumstances other than in codes 0, A or 2.</td> </tr> <tr> <td><b>* 2</b></td> <td>PK-12 Student: Out-of-state resident enrolled in this school district.</td> </tr> <tr> <td><b>* 3</b></td> <td>PK-12 Student: In-county resident.</td> </tr> <tr> <td><b>4</b></td> <td>Adult Student: Florida resident.</td> </tr> <tr> <td><b>5</b></td> <td>Adult Student: Out-of-state resident.</td> </tr> <tr> <td><b>6</b></td> <td>Adult Student: In-state evacuee.</td> </tr> <tr> <td><b>7</b></td> <td>Adult Student: Out-of-state evacuee.</td> </tr> <tr> <td><b>Z</b></td> <td>Not Applicable—Used only for Survey 6 reporting or if School Number, Current Enrollment is 9995. <span style="color: green; font-size: 1.2em;">←</span></td> </tr> </tbody> </table> <p><b>* NOTE:</b> When providing special education programs through contractual arrangements with nonpublic schools or community facilities, the school district is responsible for “verifying that the student is a resident of the school district...” Rule 6A-6.0361(6)(d), Florida Administrative Code.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>0</b>	PK-12 Student: Foreign Exchange student enrolled in a Florida public school.	<b>* A</b>	PK-12 Student: Out-of-county resident enrolled in this school district pursuant to an inter-district agreement for students with disabilities as per Rule 6A-6.0311(3), Florida Administrative Code, <i>Eligible Special Programs for Exceptional Students</i> .	<b>* B</b>	PK-12 Student: Out-of-county resident enrolled in this school district under circumstances other than in codes 0, A or 2.	<b>* 2</b>	PK-12 Student: Out-of-state resident enrolled in this school district.	<b>* 3</b>	PK-12 Student: In-county resident.	<b>4</b>	Adult Student: Florida resident.	<b>5</b>	Adult Student: Out-of-state resident.	<b>6</b>	Adult Student: In-state evacuee.	<b>7</b>	Adult Student: Out-of-state evacuee.	<b>Z</b>	Not Applicable—Used only for Survey 6 reporting or if School Number, Current Enrollment is 9995. <span style="color: green; font-size: 1.2em;">←</span>
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<b>6</b>	Adult Student: In-state evacuee.																						
<b>7</b>	Adult Student: Out-of-state evacuee.																						
<b>Z</b>	Not Applicable—Used only for Survey 6 reporting or if School Number, Current Enrollment is 9995. <span style="color: green; font-size: 1.2em;">←</span>																						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>																						
<b>Format:</b> Alphanumeric	All Programs Grades PK-12																						
<b>Compatibility Requirement:</b>	Workforce Development Education (adult general education and postsecondary vocational education)																						
Compatible																							
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																						
<input checked="" type="checkbox"/> <b>State Report</b>	Student Demographic Information DB9 13x																						
<input checked="" type="checkbox"/> <b>Local Accountability</b>	WDIS Student Demographic Information DB9 46x																						
<input type="checkbox"/> <b>District Records Transfer</b>																							
<input type="checkbox"/> <b>Migrant Tracking</b>																							
<b>Data Element Number:</b>																							
170025	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X																						
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 235-1</b>																						



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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:      Scheduling Method</b>															
<b>Definition/Domain</b>															
<p>A code to indicate the scheduling method employed:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 10%;"><u><b>CODE</b></u></th> <th style="text-align: left;"><u><b>DEFINITION</b></u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"><b>A</b></td> <td>Alternate Week Schedule – Teacher meets with different groups of students in same course/classroom on same day, but alternate weeks.</td> </tr> <tr> <td style="vertical-align: top;"><b>B</b></td> <td>Block Scheduling (any block scheduling method is applicable) – Course is scheduled so that students may earn one credit in the course in a semester.</td> </tr> <tr> <td style="vertical-align: top;"><b>C</b></td> <td>Co-teaching – A classroom in which two or more teachers share responsibility for planning, delivering, and evaluating instruction for all students in a class. In order to be considered co-teaching, this delivery system is provided whenever a class/subject is taught by two or more teachers and must continue for the entire class period.</td> </tr> <tr> <td style="vertical-align: top;"><b>G</b></td> <td>Individual or Small Group Instruction – Teacher meets with an individual student or small group of students in a separate classroom setting.</td> </tr> <tr> <td style="vertical-align: top;"><b>I</b></td> <td>In-Class One-on-One – Teacher meets with an individual student or small group of students on an individualized basis within a traditional classroom but not as a co-teacher.</td> </tr> <tr> <td style="vertical-align: top;"><b>M</b></td> <td>Multiple-Use Classroom or Pod – More than one class meets during the same period in a space designated by one FISH number but separated by temporary “walls.”</td> </tr> </tbody> </table> <p style="text-align: center; margin-top: 20px;"><b>CONTINUED ON NEXT PAGE</b></p>		<u><b>CODE</b></u>	<u><b>DEFINITION</b></u>	<b>A</b>	Alternate Week Schedule – Teacher meets with different groups of students in same course/classroom on same day, but alternate weeks.	<b>B</b>	Block Scheduling (any block scheduling method is applicable) – Course is scheduled so that students may earn one credit in the course in a semester.	<b>C</b>	Co-teaching – A classroom in which two or more teachers share responsibility for planning, delivering, and evaluating instruction for all students in a class. In order to be considered co-teaching, this delivery system is provided whenever a class/subject is taught by two or more teachers and must continue for the entire class period.	<b>G</b>	Individual or Small Group Instruction – Teacher meets with an individual student or small group of students in a separate classroom setting.	<b>I</b>	In-Class One-on-One – Teacher meets with an individual student or small group of students on an individualized basis within a traditional classroom but not as a co-teacher.	<b>M</b>	Multiple-Use Classroom or Pod – More than one class meets during the same period in a space designated by one FISH number but separated by temporary “walls.”
<u><b>CODE</b></u>	<u><b>DEFINITION</b></u>														
<b>A</b>	Alternate Week Schedule – Teacher meets with different groups of students in same course/classroom on same day, but alternate weeks.														
<b>B</b>	Block Scheduling (any block scheduling method is applicable) – Course is scheduled so that students may earn one credit in the course in a semester.														
<b>C</b>	Co-teaching – A classroom in which two or more teachers share responsibility for planning, delivering, and evaluating instruction for all students in a class. In order to be considered co-teaching, this delivery system is provided whenever a class/subject is taught by two or more teachers and must continue for the entire class period.														
<b>G</b>	Individual or Small Group Instruction – Teacher meets with an individual student or small group of students in a separate classroom setting.														
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<b>M</b>	Multiple-Use Classroom or Pod – More than one class meets during the same period in a space designated by one FISH number but separated by temporary “walls.”														
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>														
<b>Format:</b> Alphabetic	All Programs Grades PK-12														
<b>Compatibility Requirement:</b> Compatible															
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>FASTER</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>														
	Teacher Course DB9 15x														
<b>Data Element Number:</b>  171525	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9														
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 236-1</b>														

**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b>	<b>Scheduling Method (Continued)</b>		
<b>Definition/Domain (Continued)</b>			
A code to indicate the scheduling method employed:			
<b><u>CODE</u></b>	<b><u>DEFINITION</u></b>		
<b>S</b>	Self-contained – One teacher provides total instruction for the entire class period.		
<b>W</b>	Wheel Class – Same course meets in the same room with the same teacher during the same period on multiple days of the week, but with different groups of students.		
<b>Z</b>	Not applicable. Use this code for all records in survey periods 1 and 4.		
<b>Revised:</b>	<b>Volume I</b>	<b>Effective: 7/09</b>	<b>Page Number: 236-2</b>

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<b>Implementation Date:</b> Fiscal Year 1987-88 July 1, 1987
--

<b>Element Name:</b> <b>Scholarship Award or Recognition</b>							
<b>Definition/Domain</b>							
<p>A code indicating that the graduating student has received an academic or artistic scholarship worth one thousand dollars or more.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Y</b></td> <td>Received scholarship</td> </tr> <tr> <td style="text-align: center;"><b>Z</b></td> <td>Scholarship not received, less than required amount or no information available</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	Received scholarship	<b>Z</b>	Scholarship not received, less than required amount or no information available
<u>CODE</u>	<u>DEFINITION</u>						
<b>Y</b>	Received scholarship						
<b>Z</b>	Scholarship not received, less than required amount or no information available						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphanumeric	All Programs Grade 12						
<b>Compatibility Requirement:</b> <div style="text-align: center;">Compatible</div>							
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>						
	None						
<b>Data Element Number:</b>	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
172025							
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 237-1</b>						

**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b>	<b>School Address, Current</b>					
<b>Definition/Domain</b>						
Street, city, state and zip code for the student's current school.						
Free form field.						
<b>Length:</b>	65	<b>Grades and Programs Requiring This Data Element:</b>				
<b>Format:</b>	Alphanumeric	All Programs Grades PK-12				
<b>Compatibility Requirement:</b>	Compatible	Adult Basic Skills                      Adult Secondary Education Adult Postsecondary Vocational				
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>					
<input type="checkbox"/> State Report	None					
<input type="checkbox"/> Local Accountability						
<input checked="" type="checkbox"/> F.A.S.T.E.R.						
<input type="checkbox"/> Migrant Tracking						
<b>Data Element Number:</b>	172225	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9				
<b>Revised:</b>	Volume I		Effective: 7/09		Page Number: 238-1	

**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b>	<b>School Name, Current</b>
<b>Definition/Domain</b>	
The name of the school where the student is currently officially enrolled.	
<b>Length:</b> 25	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b> State Standard	Adult Basic Skills Adult Secondary Education Adult Postsecondary Vocational
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b> None
<b>Data Element Number:</b> 172425	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 239-1</b>

**Implementation Date:**  
Fiscal Year 2009-10  
July 1, 2009

<b>Element Name:</b> <b>School Name, Private</b>		<b>→ **NEW ELEMENT**</b>	
<b>Definition/Domain</b>			
<p>The name of the private school the student attends.</p>			
<b>Length:</b> 43		<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b> Alphanumeric		ESE Programs PK-12	
<b>Compatibility Requirement:</b> State Standard			
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>		<b>State Reporting Formats Requiring This Data Element:</b> McKay Prepayment Verification DB9 61x	
<b>Data Element Number:</b> 172525		<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> D	
<b>Revised:</b>		<b>Volume I                      Effective: 7/09                      Page Number: 239-150</b>	

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<b>Implementation Date:</b> Fiscal Year 1987-88 July 1, 1987
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<b>Element Name:</b> <b>School Name, Where Credit Earned</b>	
<b>Definition/Domain</b>	
<p>The name of the school in which the student earned credit.</p>	
<b>Length:</b> 25	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12  Adult Basic Skills                                      Adult Secondary Education  Adult Postsecondary Vocational
<b>Compatibility Requirement:</b>  State Standard	
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>  None
<b>Data Element Number:</b>  172625	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b> <b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 240-1</b>	

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VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b> <b>School Number, Current Enrollment</b>																			
<b>Definition/Domain</b>																			
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<b>Format:</b> Alphanumeric	All Programs Grades PK-12																		
<b>Compatibility Requirement:</b> State Standard																			
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																		
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<b>Revised:</b> 7/1/09	<b>Volume I</b>	<b>Effective:</b> 7/09	<b>Page Number:</b> 241-1																



## Attachment to School Number, Current Enrollment

**Please use the matrix below as a guide for the correct use of school numbers N998 and N999 by format.**

	<b>FORMAT</b>	<b>SURVEY</b>	<b>ALLOW N998/N999?</b>
	Department of Juvenile Justice Student Entry Assessment	5	No
	Department of Juvenile Justice Student Exit Assessment	5	No
	Dropout Prevention Program Data	5	NO
	Exceptional Student	1, 2, 3, 4, 5, 7	YES
	Exceptional Student Program	2, 3, 5	YES
	Federal/State Indicator Status	2, 3, 5, 7	YES
	English Language Learners Proficient Information	2, 3, 5, 7	YES
→	Prior School Status/Student Attendance	2, 3, 5	YES
	Student Assessment	2, 3, 5	NO
	Student Course Schedule	1, 2, 3, 4	YES
	Student Course Transcript Information	5	NO
	Student Demographic Information	1, 2, 3, 4, 5, 6, 7, 9	YES (Except Survey 6 = No)
	Student Discipline/Referral Action	2, 3, 4, 5	YES
	Student End of Year Status	5	YES
	Title I – Supplemental Educational Services	2, 3, 5, 9	NO
	Vocational Student Course Schedule	5	YES

**FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATA BASE REQUIREMENTS  
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b> <b>School Number, Current Instruction/Service</b>																							
<b>Definition/Domain</b>																							
<p>The state assigned four-digit number of the school which provides instruction or services during the current school year.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 20%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td><b>0001 - 9899</b></td> <td>District school sites assigned a unique number in the state Master School ID File.</td> </tr> <tr> <td><b>9994</b></td> <td>Private school students served with Fund Source D (Title I, Part D, Neglected and Delinquent) funds or Title I Part A Neglected set-aside funds.</td> </tr> <tr> <td><b>9995</b></td> <td>Private school students participating in Title I programs.</td> </tr> <tr> <td><b>9996</b></td> <td>Students with disabilities who receive services at a private school from the public school district. Students reported must have a Services Plan and be placed by their parents at the private school. If the student is also served by Title I funds at the private school use 9996 rather than 9995.</td> </tr> <tr> <td><b>9997</b></td> <td>Migrant Non-Attendees – Reporting number for students identified as migrant, ages 3 through 21, who are not enrolled in school and have not graduated from high school.</td> </tr> <tr> <td><b>C901 - C928</b></td> <td>DPS/MIS reporting number for public community colleges in Florida.</td> </tr> <tr> <td><b>U970 - U980</b></td> <td>DPS/MIS reporting number for public state universities in Florida.</td> </tr> <tr> <td><b>N999</b></td> <td>DPS/MIS reporting number for out-of-state schools or PK-12 nonpublic in-state schools. Valid for Student Course Transcript Information format only.</td> </tr> <tr> <td><b>P001 - P999</b></td> <td>DPS/MIS reporting number for eligible postsecondary nonpublic colleges and universities.</td> </tr> <tr> <td><b>7004</b></td> <td>Florida Virtual School franchise participants.</td> </tr> </tbody> </table> <p>See Appendix F: Florida Public Community College and State University Reporting Numbers. Also see Appendix K: Private Postsecondary Institution Reporting Numbers.</p> <p><b>Note:</b> For McKay Scholarship Program participants use private school number found in dataset DPS.DISTRICT.GH.70119.Yyyyyy.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>0001 - 9899</b>	District school sites assigned a unique number in the state Master School ID File.	<b>9994</b>	Private school students served with Fund Source D (Title I, Part D, Neglected and Delinquent) funds or Title I Part A Neglected set-aside funds.	<b>9995</b>	Private school students participating in Title I programs.	<b>9996</b>	Students with disabilities who receive services at a private school from the public school district. Students reported must have a Services Plan and be placed by their parents at the private school. If the student is also served by Title I funds at the private school use 9996 rather than 9995.	<b>9997</b>	Migrant Non-Attendees – Reporting number for students identified as migrant, ages 3 through 21, who are not enrolled in school and have not graduated from high school.	<b>C901 - C928</b>	DPS/MIS reporting number for public community colleges in Florida.	<b>U970 - U980</b>	DPS/MIS reporting number for public state universities in Florida.	<b>N999</b>	DPS/MIS reporting number for out-of-state schools or PK-12 nonpublic in-state schools. Valid for Student Course Transcript Information format only.	<b>P001 - P999</b>	DPS/MIS reporting number for eligible postsecondary nonpublic colleges and universities.	<b>7004</b>	Florida Virtual School franchise participants.
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<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>																						
<b>Format:</b> Alphanumeric	All Programs Grades PK-12 Workforce Development Education(adult general education and postsecondary Vocational education)																						
<b>Compatibility Requirement:</b>																							
State Standard																							
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																						
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<b>Data Element Number:</b>	<b>Reported in Survey Periods:</b>																						
172875	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X																						
<b>Revised: 7/1/09</b> <b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 242-1</b>																							

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**Implementation Date:**  
Fiscal Year 2009-10  
July 1, 2009

<b>Element Name:</b> <b>School Number, Private</b>		<b>**NEW ELEMENT**</b>				
<b>Definition/Domain</b>						
<p>The state assigned four digit school number (0001-9899) for the private school the student attends.</p> <table border="0"> <thead> <tr> <th align="left"><u>CODE</u></th> <th align="left"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td><b>0001 - 9899</b></td> <td>Florida private school sites assigned a unique number in the state Private School ID File.</td> </tr> </tbody> </table>			<u>CODE</u>	<u>DEFINITION</u>	<b>0001 - 9899</b>	Florida private school sites assigned a unique number in the state Private School ID File.
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<b>0001 - 9899</b>	Florida private school sites assigned a unique number in the state Private School ID File.					
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>					
<b>Format:</b> Alphanumeric	ESE Programs Grades PK-12					
<b>Compatibility Requirement:</b> State Standard						
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>					
	McKay Prepayment Verification DB9 61x					
<b>Data Element Number:</b>	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> D					
<b>Revised:</b>	<b>Volume I</b>	<b>Effective: 7/09      Page Number: 242-200</b>				

**Implementation Date:**  
Fiscal Year 1993-94  
July 1, 1993

<b>Element Name:</b> School Number, Where Credit Earned	
<b>Definition/Domain</b>	
The four-digit state assigned school number for the school in which the student earned or attempted to earn credit.	
<u>CODE</u>	<u>DEFINITION</u>
<b>0001 - 9899</b>	District school sites assigned a unique number in the state Master School ID File; including 7004 (Virtual School Franchise), and excluding 3518.
<b>N999</b>	DPS/MIS reporting number for out-of-state schools or PK-12 nonpublic in-state schools.
<b>N998</b>	DPS/MIS reporting number for home education.
<b>N997</b>	DPS/MIS reporting number for American schools abroad.
<b>C901 - C928</b>	DPS/MIS reporting number for public community colleges in Florida.
<b>U970 - U980</b>	DPS/MIS reporting number for public state universities in Florida.
<b>P001 - P999</b>	DPS/MIS reporting number for eligible postsecondary nonpublic colleges and universities.
See Appendix F: Florida Public Community College and State University Reporting Numbers and Appendix K: Private Postsecondary Institution Reporting Numbers.	
Note: Florida On-Line Middle School (0500) and Florida On-Line High School (0600) must use 71 as the District Number, Where Credit Earned.	
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b> State Standard	Adult Basic Skills Adult Secondary Education Adult Postsecondary Vocational
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b> Student Course Transcript Information DB9 39x
<b>Data Element Number:</b> 173025	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 243-1</b>

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VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 2003-04  
July 1, 2003

<b>Element Name:</b> <b>School Number, Where Discipline/Referral Action Occurred</b>							
<b>Definition/Domain</b>							
<p>The state assigned four-digit number for the school in which the student was disciplined one or more times during the school year. The school number will be associated with the corresponding Disciplinary/Referral Action Code.</p> <table style="width: 100%; margin-top: 20px;"> <thead> <tr> <th style="text-align: center; width: 30%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>0001-9899</b></td> <td>District school sites assigned a unique number in the state Master School ID file.</td> </tr> <tr> <td style="text-align: center;"><b>9001</b></td> <td>Any location that involves a county or district-sponsored event (e.g., County Youth Fair, District Football Championship)</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>0001-9899</b>	District school sites assigned a unique number in the state Master School ID file.	<b>9001</b>	Any location that involves a county or district-sponsored event (e.g., County Youth Fair, District Football Championship)
<u>CODE</u>	<u>DEFINITION</u>						
<b>0001-9899</b>	District school sites assigned a unique number in the state Master School ID file.						
<b>9001</b>	Any location that involves a county or district-sponsored event (e.g., County Youth Fair, District Football Championship)						
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Numeric	All programs Grade PK-12						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
	Student Discipline/Referral Action DB9 19x						
<b>Data Element Number:</b>  173075	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 244-1</b>						

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VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name:</b> <b>School Number, Where Incident Occurred</b>							
<b>Definition/Domain</b>							
<p>The state assigned four-digit number of the school which indicates the uniqueness of the site.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 20%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top;"><b>0001 - 9899</b></td> <td>District school sites assigned a unique number in the state Master School ID File.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>9001</b></td> <td>Any event that involves county- or district-sponsored event (e.g., County Youth Fair, District Football Championship)</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>0001 - 9899</b>	District school sites assigned a unique number in the state Master School ID File.	<b>9001</b>	Any event that involves county- or district-sponsored event (e.g., County Youth Fair, District Football Championship)
<u>CODE</u>	<u>DEFINITION</u>						
<b>0001 - 9899</b>	District school sites assigned a unique number in the state Master School ID File.						
<b>9001</b>	Any event that involves county- or district-sponsored event (e.g., County Youth Fair, District Football Championship)						
<b>Length:</b>	4						
<b>Grades and Programs Requiring This Data Element:</b>							
<b>Format:</b>	Numeric						
<b>Compatibility Requirement:</b>	State Standard						
<b>State Reporting Formats Requiring This Data Element:</b>							
<b>Use Types:</b>	<div style="margin-bottom: 5px;">School Environmental Safety Incident Report DB9 42x</div> <div style="margin-bottom: 5px;">Student Discipline/Referral Action DB9 19x</div>						
<b>Data Element Number:</b>							
173125	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 245-1</b>						

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VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS**

<b>Implementation Date:</b> Fiscal Year 1991-92 July 1, 1991
--

<b>Element Name:</b> <b>School Number, Where Tested</b>					
<b>Definition/Domain</b>					
<p>The four-digit state assigned school number for the school in which the student was enrolled at the time of testing.</p> <table style="width: 100%; margin-top: 20px;"> <thead> <tr> <th style="text-align: center; width: 20%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top;"><b>0001 - 9899</b></td> <td>District school sites assigned a unique number in the state Master School ID File.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>0001 - 9899</b>	District school sites assigned a unique number in the state Master School ID File.
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<b>0001 - 9899</b>	District school sites assigned a unique number in the state Master School ID File.				
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>				
<b>Format:</b> Alphanumeric	All Programs Grades PK-12				
<b>Compatibility Requirement:</b> State Standard					
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>				
<input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Department of Juvenile Justice Student Entry Assessment DB9 53x Department of Juvenile Justice Student Exit Assessment DB9 54x				
<b>Data Element Number:</b>  175650	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9				
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 246-1</b>				

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**Implementation Date:**  
Fiscal Year 2006-07  
July 1, 2006

<b>Element Name</b>	<b>School Number, Zoned School</b>								
<b>Definition/Domain</b>									
<p>The state assigned four-digit school number for the school to which the student would be assigned if he/she were not assigned to the alternative school, as outlined in State Board of Education Rule <u>6A-1.099822, F.A.C.</u>, and pursuant to sections 1008.34(3) and 1008.341, F.S..</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: center; width: 20%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top;"><b>0001 - 9899</b></td> <td>District school sites assigned a unique number in the state Master School ID file.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>0000</b></td> <td>Not applicable – The student was not in an alternative school during survey week or the student was not assigned to an alternative school instead of the student's home school.</td> </tr> </tbody> </table> <p>Note: This element should be zero filled for survey periods 1, 2, 4, 5, 7 and 9.</p>				<u>CODE</u>	<u>DEFINITION</u>	<b>0001 - 9899</b>	District school sites assigned a unique number in the state Master School ID file.	<b>0000</b>	Not applicable – The student was not in an alternative school during survey week or the student was not assigned to an alternative school instead of the student's home school.
<u>CODE</u>	<u>DEFINITION</u>								
<b>0001 - 9899</b>	District school sites assigned a unique number in the state Master School ID file.								
<b>0000</b>	Not applicable – The student was not in an alternative school during survey week or the student was not assigned to an alternative school instead of the student's home school.								
<b>Length:</b>	4	<b>Grades and Programs Requiring This Data Element:</b>							
<b>Format:</b>	Alphanumeric	Alternative School Students, Grades KG-12							
<b>Compatibility Requirement:</b>	State Standard								
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student Demographic Information, DB9 13x								
<b>Data Element Number:</b>									
173174	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 9								
<b>Revised:</b>	Volume I	Effective: 7/09	Page Number: 246-25						



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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> <b>School Phone Number</b>	
<b>Definition/Domain</b>	
<p>The phone number of a school.</p> <p>EXAMPLE:          8505551212                  (850) 555-1212</p>	
<b>Length:</b> 10	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b> State Standard	
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
	None
<b>Data Element Number:</b>  173190	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I                  Effective: 7/09                  Page Number: 247-1</b>

**Implementation Date:**  
Fiscal Year 1992-93  
July 1, 1992

<b>Element Name:</b>	<b>School Year</b>
<b>Definition/Domain</b>	
<p>The school year for which courses, grades and credits are recorded in the student's permanent record or the school year for which data are reported. School year is:</p> <p><b>YYYY</b>      Example: 8384</p>	
<p>NOTE: The school year, for reporting purposes, is the 180 day regular school year plus the associated summer session(s) immediately preceding the next 180 day school year.</p>	
<b>Length:</b>	4
<b>Format:</b>	Numeric
<b>Compatibility Requirement:</b>	Compatible
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<p>Reported on all record formats with the exception of:</p> <p>Exceptional Student Program DB9 12x  Student Demographic Information DB9 13x  Student Course Schedule DB9 14x  Teacher Course DB9 15x  Federal/State Indicator Status DB9 22x  Exceptional Student DB9 23x  WDIS Student Demographic Information DB9 46x  WDIS Teacher Course DB9 49x  WDIS Student End of Reporting Period Status DB9 50x  WDIS Adult General Education Student Course DB9 48x  WDIS Vocational Student Course Schedule DB9 47x</p>
<b>Data Element Number:</b>	173225
<b>Reported in Survey Periods:</b>	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> D
<b>Revised:</b>	7/1/09
<b>Volume I</b>	<b>Effective: 7/09</b>
<b>Page Number:</b>	248-1

**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b> School Year With Century	
<b>Definition/Domain</b>	
The school year for which student's courses, grades and credits are recorded in the student's permanent record (for example: 20072008).	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b> State Standard	Adult Basic Skills Adult Secondary Education Adult Postsecondary Vocational
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input checked="" type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b> None
<b>Data Element Number:</b> 173263	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 5 <input type="checkbox"/> 9
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**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name:</b> <b>Screening for Hearing Problems</b>											
<b>Definition/Domain</b>											
<p>A code which indicates whether the student was screened for hearing problems and passed the test, or was screened for hearing problems and did not pass the test.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td>HY</td> <td>Student was screened for hearing problems and passed the test.</td> </tr> <tr> <td>HT</td> <td>Student was screened for hearing problems, did not pass the test and received appropriate treatment.</td> </tr> <tr> <td>HN</td> <td>Student was screened for hearing problems, did not pass the test and did not receive appropriate treatment.</td> </tr> <tr> <td>ZZ</td> <td>Not applicable.</td> </tr> </tbody> </table> <p style="margin-top: 40px;">NOTE: This element is to be used to report the results of screening for hearing problems for kindergarten students.</p>		<u>CODE</u>	<u>DEFINITION</u>	HY	Student was screened for hearing problems and passed the test.	HT	Student was screened for hearing problems, did not pass the test and received appropriate treatment.	HN	Student was screened for hearing problems, did not pass the test and did not receive appropriate treatment.	ZZ	Not applicable.
<u>CODE</u>	<u>DEFINITION</u>										
HY	Student was screened for hearing problems and passed the test.										
HT	Student was screened for hearing problems, did not pass the test and received appropriate treatment.										
HN	Student was screened for hearing problems, did not pass the test and did not receive appropriate treatment.										
ZZ	Not applicable.										
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>										
<b>Format:</b> Alphabetic	All Programs Grade KG										
<b>Compatibility Requirement:</b> Compatible											
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>										
	None										
<b>Data Element Number:</b>  173300	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9										
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**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name:</b> <b>Screening for Vision Problems</b>											
<b>Definition/Domain</b>											
<p>A code which indicates whether the student was screened for vision problems and passed the test, or was screened for vision problems and did not pass the test.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td>VY</td> <td>Student was screened for vision problems and passed the test.</td> </tr> <tr> <td>VT</td> <td>Student was screened for vision problems, did not pass the test and received appropriate treatment.</td> </tr> <tr> <td>VN</td> <td>Student was screened for vision problems, did not pass the test and did not receive appropriate treatment.</td> </tr> <tr> <td>ZZ</td> <td>Not applicable.</td> </tr> </tbody> </table> <p style="margin-top: 40px;">NOTE: This element is to be used to report the results of screening for vision problems for kindergarten students.</p>		<u>CODE</u>	<u>DEFINITION</u>	VY	Student was screened for vision problems and passed the test.	VT	Student was screened for vision problems, did not pass the test and received appropriate treatment.	VN	Student was screened for vision problems, did not pass the test and did not receive appropriate treatment.	ZZ	Not applicable.
<u>CODE</u>	<u>DEFINITION</u>										
VY	Student was screened for vision problems and passed the test.										
VT	Student was screened for vision problems, did not pass the test and received appropriate treatment.										
VN	Student was screened for vision problems, did not pass the test and did not receive appropriate treatment.										
ZZ	Not applicable.										
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>										
<b>Format:</b> Alphabetic	All Programs Grade KG										
<b>Compatibility Requirement:</b> Compatible											
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>										
	None										
<b>Data Element Number:</b>  173374	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9										
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**Implementation Date:**  
Fiscal Year 1996-97  
July 1, 1996

<b>Element Name:</b> <b>Section 504 Eligible</b>							
<b>Definition/Domain</b>							
<p>A code to identify that the student is an eligible student under Section 504 of the Rehabilitation Act of 1973, excluding students who are identified as eligible students with disabilities under the Individuals with Disabilities Education Act (IDEA).</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"><b>Y</b></td> <td>Student is an eligible student under Section 504 of the Rehabilitation Act of 1973 and is not an eligible student with disabilities under the Individuals with Disabilities Education Act (IDEA).</td> </tr> <tr> <td style="vertical-align: top;"><b>Z</b></td> <td>Not applicable</td> </tr> </tbody> </table> <p>Note: Section 504 of the Rehabilitation Act of 1973 is a civil rights statute which provides that: "No otherwise qualified individual with handicaps in the United States...shall, solely by reason of his/her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance or activity conducted by any Executive agency or by the United States Postal Service." (29 USC s. 794)</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	Student is an eligible student under Section 504 of the Rehabilitation Act of 1973 and is not an eligible student with disabilities under the Individuals with Disabilities Education Act (IDEA).	<b>Z</b>	Not applicable
<u>CODE</u>	<u>DEFINITION</u>						
<b>Y</b>	Student is an eligible student under Section 504 of the Rehabilitation Act of 1973 and is not an eligible student with disabilities under the Individuals with Disabilities Education Act (IDEA).						
<b>Z</b>	Not applicable						
<b>Length:</b>	1						
<b>Format:</b>	Alphanumeric						
<b>Compatibility Requirement:</b>	Compatible						
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Federal/State Indicator Status DB9 22x						
<b>Data Element Number:</b>							
173400	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 251-1</b>						

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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b> <b>Social Security Number</b>	
<b>Definition/Domain</b>	
<p>Federal social security number. Left justified.</p> <p>STAFF SOCIAL SECURITY NUMBER: Report the social security number for all instructional staff on the Teacher Course and the Vocational/Adult General Education Teacher Course formats.</p> <p>NOTE: For contracted or charter school staff <u>for whom the school district cannot obtain a Social Security Number</u>, the district must assign a Staff Number Identifier for the employee using the following method:</p> <p style="margin-left: 40px;"><b><u>First Two Positions</u></b></p> <p style="margin-left: 80px;"><b>CS</b>      The first two positions in the Social Security Number field must be coded with the letters "CS".</p> <p style="margin-left: 40px;"><b><u>Last Seven Positions</u></b></p> <p style="margin-left: 80px;">NNNNNNN    The last seven positions must be numeric.</p> <p>NOTE: The district-defined Staff Number Identifier must result in a unique staff number within the district.</p> <p>STUDENT SOCIAL SECURITY NUMBER: Florida Statue 1008.386 requires school districts to request a social security number for each student in grades PK-Adult who enroll or who are enrolled in school. When a social security number is available, the number is also used as the first nine digits of the student's Florida Student Number Identifier.</p> <p>See the Student Number Identifier, Florida data element for more information.</p>	
<b>Length:</b> 10	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b>  State Standard	Workforce Development Education (adult general education and postsecondary vocational education)
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b>	Teacher Course DB9 15x
<input checked="" type="checkbox"/> <b>Local Accountability</b>	Vocational Teacher Course DB9 24x
<input type="checkbox"/> <b>F.A.S.T.E.R.</b>	WDIS Teacher Course DB9 49x
<input type="checkbox"/> <b>Migrant Tracking</b>	
<b>Data Element Number:</b>  173825	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 253-1</b>

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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b>	<b>Section Number</b>	<b>Definition/Domain</b>	
		<p>Section number identifies separate groupings of students enrolled in the same course.</p> <p><b>XXXXX</b>     A unique offering of a course in which the student is enrolled</p>	
<b>Length:</b>	5	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Alphanumeric	All Programs Grades PK-12  Workforce Development Education (adult general education and postsecondary vocational education)	
<b>Compatibility Requirement:</b>	Compatible		
<b>Use Types:</b>		<b>State Reporting Formats Requiring This Data Element:</b>	
<input checked="" type="checkbox"/> <b>State Report</b>		Student Course Schedule DB9 14x Teacher Course DB9 15x Vocational Teacher Course DB9 24x Vocational Student Course Schedule DB9 16x WDIS Adult General Education Student Course DB9 48x WDIS Teacher Course DB9 49x WDIS Vocational Student Course Schedule DB9 47x	
<input checked="" type="checkbox"/> <b>Local Accountability</b>			
<input type="checkbox"/> <b>F.A.S.T.E.R.</b>			
<input type="checkbox"/> <b>Migrant Tracking</b>			
<b>Data Element Number:</b>			
	173425	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X	
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 252-1</b>		



**Implementation Date:**  
Fiscal Year 1990-91  
July 1, 1990

<b>Element Name:</b> SSAT-II Communications, Date Passed for Graduation Purposes	
<b>Definition/Domain</b>	
<p>A four-digit field used to indicate the month and year when the regular student passed in communications.</p> <p><b>MMYY</b>      Example: 1084</p>	
<p>NOTE: In March of 1991, the SSAT-II was replaced with the High School Competency Test (HSCT). Refer to page 105-7 for information about students passing the communication section on or after March 1991. This data element will be discontinued in 1993-94.</p>	
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades 9-12
<b>Compatibility Requirement:</b> State Standard	Adult Secondary Education Adult Basic Skills (optional)
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
<b>Data Element Number:</b> 174825	None
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 254-1</b>

**Implementation Date:**  
Fiscal Year 1990-91  
July 1, 1990

<b>Element Name:</b> SSAT-II Math, Date Passed for Graduation Purposes	
<b>Definition/Domain</b>	
<p>A four-digit field used to indicate the month and year when the regular student passed in math.</p> <p><b>MMYY</b>      Example: 0483</p>	
<p>NOTE: In March of 1991, the SSAT-II was replaced with the High School Competency Test (HSCT). Refer to page 105-9 for information about students passing the math section on or after March 1991. This data element will be discontinued in 1993-94.</p>	
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades 9-12
<b>Compatibility Requirement:</b> State Standard	Adult Secondary Education Adult Basic Skills (optional)
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b> None
<b>Data Element Number:</b> 175025	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 255-1</b>

**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b>	<b>Staff Number Identifier, Local</b>					
<b>Definition/Domain</b>						
A ten-character code used by the school district locally to uniquely identify an employee. This staff identifier must be different than the Social Security Number or the district-defined number used in lieu of a social security number provided in the Social Security Number data element field.						
Note: This element is <b>optional</b> . If the district reports this identifier on a data format submitted to the Automated Staff Data Base, this identifier will be included on designated print reports, available from the system, in place of the Social Security Number or data provided in the Social Security Number data element field.						
<b>Length:</b>	10	<b>Grades and Programs Requiring This Data Element:</b>				
<b>Format:</b>	Alphanumeric	All Programs Grades PK-12				
<b>Compatibility Requirement:</b>	Compatible					
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>					
<input checked="" type="checkbox"/> <b>State Report</b>	Teacher Course DB9 15x Vocational Teacher Course Schedule DB9 16x					
<input checked="" type="checkbox"/> <b>Local Accountability</b>						
<input type="checkbox"/> <b>F.A.S.T.E.R.</b>						
<input type="checkbox"/> <b>Migrant Tracking</b>						
<b>Data Element Number:</b>	175100	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9				
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**Implementation Date:**  
Fiscal Year 1990-91  
July 1, 1990

<b>Element Name:</b> <b>Student Characteristic, Agency Programs</b>									
<b>Definition/Domain</b>									
<p>Indicate, using the codes below, whether or not the student being reported meets any of the following categories.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 15%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top;"><b>A</b></td> <td> <p>The student is a client of Department of Children and Families (DCF), is placed in a residential facility operated by the agency, and receives educational services from the local school district or through a contract with the local school district.</p> <p style="text-align: center;"><i><b>This definition was designed to include students with disabilities who were placed in residential facilities by DCF [e.g., a Developmental Services, Intermediate Care Facility (ICF-MR)]. It does not include students who are in foster care placements.</b></i></p> </td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>C</b></td> <td> <p>The student is enrolled in a Department of Juvenile Justice facility/program and receives educational services from the local school district.</p> <p style="text-align: center;"><i><b>This definition was designed to include the Department of Juvenile Justice or a private, public, or other governmental organization under contract with the Department of Juvenile Justice which provides treatment, care and custody or educational programs for youth in juvenile justice intervention, detention, or commitment programs. This definition encompasses programs such as PACE and AMI. Please note that in many DJJ facilities there may be more than one educational program that generates weighted FTE (e.g., ESE, basic, ESOL, or vocational.)</b></i></p> </td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>Z</b></td> <td> <p>None of the above categories apply to the student.</p> </td> </tr> </tbody> </table> <p><b>Note:</b>    These codes are used in the calculation of the enrollment ceiling (cap) as authorized by s. 1011.62(1)(d)3.a., F.S.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	<p>The student is a client of Department of Children and Families (DCF), is placed in a residential facility operated by the agency, and receives educational services from the local school district or through a contract with the local school district.</p> <p style="text-align: center;"><i><b>This definition was designed to include students with disabilities who were placed in residential facilities by DCF [e.g., a Developmental Services, Intermediate Care Facility (ICF-MR)]. It does not include students who are in foster care placements.</b></i></p>	<b>C</b>	<p>The student is enrolled in a Department of Juvenile Justice facility/program and receives educational services from the local school district.</p> <p style="text-align: center;"><i><b>This definition was designed to include the Department of Juvenile Justice or a private, public, or other governmental organization under contract with the Department of Juvenile Justice which provides treatment, care and custody or educational programs for youth in juvenile justice intervention, detention, or commitment programs. This definition encompasses programs such as PACE and AMI. Please note that in many DJJ facilities there may be more than one educational program that generates weighted FTE (e.g., ESE, basic, ESOL, or vocational.)</b></i></p>	<b>Z</b>	<p>None of the above categories apply to the student.</p>
<u>CODE</u>	<u>DEFINITION</u>								
<b>A</b>	<p>The student is a client of Department of Children and Families (DCF), is placed in a residential facility operated by the agency, and receives educational services from the local school district or through a contract with the local school district.</p> <p style="text-align: center;"><i><b>This definition was designed to include students with disabilities who were placed in residential facilities by DCF [e.g., a Developmental Services, Intermediate Care Facility (ICF-MR)]. It does not include students who are in foster care placements.</b></i></p>								
<b>C</b>	<p>The student is enrolled in a Department of Juvenile Justice facility/program and receives educational services from the local school district.</p> <p style="text-align: center;"><i><b>This definition was designed to include the Department of Juvenile Justice or a private, public, or other governmental organization under contract with the Department of Juvenile Justice which provides treatment, care and custody or educational programs for youth in juvenile justice intervention, detention, or commitment programs. This definition encompasses programs such as PACE and AMI. Please note that in many DJJ facilities there may be more than one educational program that generates weighted FTE (e.g., ESE, basic, ESOL, or vocational.)</b></i></p>								
<b>Z</b>	<p>None of the above categories apply to the student.</p>								
<b>Length:</b>	1	<b>Grades and Programs Requiring This Data Element:</b>							
<b>Format:</b>	Alphanumeric	All Programs Grades PK-12							
<b>Compatibility Requirement:</b>	State Standard								
<b>Use Types:</b>		<b>State Reporting Formats Requiring This Data Element:</b>							
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>		Student Demographic Information DB9 13x							
<b>Data Element Number:</b>	175175	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9							
<b>Revised:</b>	Volume I	<b>Effective:</b> 7/09 <b>Page Number:</b> 256-1							

**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b> Student, Involved in Bullying	
<b>Definition/Domain</b>	
A code indicating whether or not the student was involved in a bullying incident.	
<u>CODE</u>	<u>DEFINITION</u>
Y	Yes
N	No
<p>NOTE: A student is involved in a bullying incident if the student causes physical injury, emotional suffering or property damage through unwanted and repeated written, verbal, or physical behavior, including any threatening, insulting, or dehumanizing gesture, that is severe or pervasive enough to create an intimidating, hostile, or offensive educational environment, cause discomfort, or humiliation, or unreasonably interfere with the individual's school performance or participation</p>	
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphabetic	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student Discipline/Referral Action DB9 19x
<b>Data Element Number:</b> 175188	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 256-125</b>

**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name: Student, Involved in Hate Crime</b>	
<b>Definition/Domain</b>	
A code indicating whether or not the incident was hate-crime related.	
<u>CODE</u>	<u>DEFINITION</u>
Y	Yes
N	No
<p>NOTE: A student is involved in a hate crime if they cause physical injury, emotional suffering or property damage through intimidation, harassment, racial/ethnic slurs and bigoted epithets, vandalism, force or the threat of force, motivated all or in part by hostility to the victim's real or perceived race, religion, color, sexual orientation, ethnicity, ancestry, national origin, political beliefs, marital status, age, social and family background, linguistic preference or disability. The person was involved in creating an intimidating, hostile or offensive educational environment. The motivation (intent) behind the act is the key element in determining whether an incident is hate-related<sub>2</sub>.</p> <p><sub>1</sub>Mental or Physical Disability means that the victim suffers from a condition of physical or mental incapacitation due to a developmental disability, organic brain damage, or mental illness, and has one or more physical or mental limitations that restrict the victim's ability to perform the normal activities of daily living (Section 775.085, F.S.).</p> <p><sub>2</sub>Florida Department of Law Enforcement's <i>Hate Crime Report Manual</i>, Annual Report/Hate Crimes in Florida/January 1 – December 31, 2003, definition of hate crimes.</p>	
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphabetic	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student Discipline/Referral Action DB9 19x
<b>Data Element Number:</b> 175210	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 258-1</b>

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**Implementation Date:**  
Fiscal Year 1987-88  
July 1, 1987

<b>Element Name:</b> <b>Student Name, AKA</b>	
<b>Definition/Domain</b>	
<p>Free form field. Keep each name by which the student is also known other than the legal name.</p> <p>Keep up to four alternate names.</p>	
<b>Length:</b> 42	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12                      Adult Basic Skills (Optional)
<b>Compatibility Requirement:</b> Compatible	Adult Secondary Education (optional) Adult Postsecondary Vocational (optional)
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b> <div style="border: 1px solid black; height: 100px; width: 100%;"></div>
<b>Data Element Number:</b> <div style="text-align: right; padding-right: 20px;">175225</div>	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b> <b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 259-1</b>	

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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b> <b>Student Name, Legal</b>	
<b>Definition/Domain</b>	
<p>The student's last, first and middle name including appendage as follows:</p> <div style="margin-left: 40px;"> 17 characters      Last Name   03 characters      Appendage   12 characters      First Name   10 characters      Middle/Maiden Name or Initial </div> <p>This is a fixed field.</p>	
<b>Length:</b> 42	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12  Workforce Development Education (adult general education and postsecondary vocational education)
<b>Compatibility Requirement:</b>  Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input checked="" type="checkbox"/> <b>Migrant Tracking</b> →	Student Demographic Information DB9 13x WDIS Student Demographic Information DB9 46x Prior School Status/Student Attendance DB9 55x McKay Prepayment Verification DB9 61x
<b>Data Element Number:</b>  175425	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 9 → <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> D <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X
<b>Revised:</b> 7/1/09	<b>Volume I</b> <b>Effective:</b> 7/09 <b>Page Number:</b> 260-1



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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b> <b>Student Number Identifier - Alias, Florida</b>	
<b>Definition/Domain</b>	
<p>A ten-character code used to identify the first Student Number Identifier, Florida assigned to a student in a district. The number will be reported to the state and will be used to enable the state to do longitudinal studies.</p> <p><u>Creation of the Data Element</u></p> <p>1. Upon enrollment in the district, copy each student's Student Number Identifier, Florida to the student's Student Number Identifier - Alias, Florida field.</p> <p>2. Effective the first day of the 180 day 1991-92 school year, for any student who provides a social security number, the student's Student Number Identifier, Florida should be equal to the student's social security number followed by an "X."</p> <p><u>Subsequent Changes</u></p> <p>If a social security number is provided at a later date or the student's social security number is incorrect, the student's existing Student Number Identifier, Florida must be updated. The correct social security number would be entered in the first nine positions of the Student Number Identifier, Florida field and an "X" would be entered into the tenth position. <b><u>The Student Number Identifier – Alias, Florida field must remain constant.</u></b></p> <p>If a student does not have a social security number and the district determines the student's Student Number Identifier, Florida is incorrect, the student's existing Student Number Identifier, Florida must be updated. <b><u>The Student Number Identifier - Alias, Florida must remain constant.</u></b></p> <p>NOTE: This field must be reported for <u>each</u> student in <u>each</u> survey period.</p>	
<b>Length:</b> 10	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b>  State Standard	Workforce Development Education (adult general education and postsecondary vocational education)
<b>Use Types:</b>  <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>  Student Demographic Information DB9 13x WDIS Student Demographic Information DB9 46x Prior School Status DB9 55x
<b>Data Element Number:</b>  175630	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X
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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b> <b>Student Number Identifier, Florida</b>	
<b>Definition/Domain</b>	
<p>A ten-character code used to uniquely identify a student. The number must be maintained for all PK-12 students, adult general education students and postsecondary vocational students.</p> <p><u>If the student provides a social security number, the Student Number Identifier, Florida equals the social security number followed by an "X."</u></p> <p style="padding-left: 40px;">nnnnnnnnX      Example: 123456789X</p> <p>If a student <u>does not</u> provide a social security number, the school district should assign a number using the common method statewide.</p> <p><b><u>First Two Digits</u></b></p> <p style="padding-left: 40px;"><b>NN</b>      For any student entering a Florida school district for the first time who does not have a social security number, the first two digits will represent the district of initial entry into the Florida school system.</p> <p><b><u>Last Eight Digits</u></b></p> <p style="padding-left: 40px;"><b>NNNNNNNN</b>      The last eight digits are district-defined in such a way as to result in a unique student number within the district where the number is originally assigned.</p> <p>If a student does not provide a social security number at the time of entry, but later provides a social security number, the district must update the Student Number Identifier, Florida with the verified social security number.</p> <p>See Student Number Identifier - Alias, Florida data element for more information concerning changes to the Student Number Identifier, Florida.</p> <p>NOTE: Section 1008.386, F.S. requires school districts to request a social security number for each student in grades PK - Adult who enroll or who are enrolled in school. However, a student is not required to provide his or her social security number as a condition for enrollment or graduation.</p> <p>NOTE: Districts may maintain a separate local student number identifier.</p>	
<b>Length:</b> 10	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b>	Workforce Development Education (adult general education and postsecondary vocational education)
State Standard	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input checked="" type="checkbox"/> <b>Migrant Tracking</b>	<p>Key element on all record formats with the exception of:</p> <p>Teacher Course DB9 15x</p> <p>Vocational Teacher Course DB9 24x</p> <p>WDIS Teacher Course DB9 49x</p> <p>School Environmental Safety Incident Report DB9 42x</p>
<b>Data Element Number:</b>	<b>Reported in Survey Periods:</b>
175625	<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;">→</div> <div style="display: flex; gap: 5px;"> <div style="border: 1px solid black; padding: 2px;"><input checked="" type="checkbox"/> 1</div> <div style="border: 1px solid black; padding: 2px;"><input checked="" type="checkbox"/> 2</div> <div style="border: 1px solid black; padding: 2px;"><input checked="" type="checkbox"/> 3</div> <div style="border: 1px solid black; padding: 2px;"><input checked="" type="checkbox"/> 4</div> <div style="border: 1px solid black; padding: 2px;"><input checked="" type="checkbox"/> 5</div> <div style="border: 1px solid black; padding: 2px;"><input checked="" type="checkbox"/> 6</div> <div style="border: 1px solid black; padding: 2px;"><input checked="" type="checkbox"/> 7</div> <div style="border: 1px solid black; padding: 2px;"><input checked="" type="checkbox"/> 9</div> </div> <div style="display: flex; gap: 5px; margin-top: 5px;"> <div style="border: 1px solid black; padding: 2px;"><input checked="" type="checkbox"/> A</div> <div style="border: 1px solid black; padding: 2px;"><input checked="" type="checkbox"/> B</div> <div style="border: 1px solid black; padding: 2px;"><input checked="" type="checkbox"/> C</div> <div style="border: 1px solid black; padding: 2px;"><input checked="" type="checkbox"/> D</div> <div style="border: 1px solid black; padding: 2px;"><input checked="" type="checkbox"/> F</div> <div style="border: 1px solid black; padding: 2px;"><input checked="" type="checkbox"/> W</div> <div style="border: 1px solid black; padding: 2px;"><input checked="" type="checkbox"/> S</div> </div> <div style="display: flex; gap: 5px; margin-top: 5px;"> <div style="border: 1px solid black; padding: 2px;"><input checked="" type="checkbox"/> G</div> <div style="border: 1px solid black; padding: 2px;"><input checked="" type="checkbox"/> X</div> </div> </div>
<b>Revised:</b> 7/1/09	<b>Volume I</b>
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	<b>Page Number:</b> 262-1

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**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b> <b>Student Number Identifier, Local</b>	
<b>Definition/Domain</b>	
<p>A ten-character code used by the school district locally to uniquely identify a student. This student identifier is generally different than the Student Number Identifier, Florida and the Student Number Identifier - Alias, Florida.</p> <p>Note: This element is <b>optional</b>. If the district reports this identifier on a data format submitted to the Automated Student Data Base, this identifier will be included on designated print reports, available from the system, in place of the Student Number Identifier, Florida.</p>	
<b>Length:</b> 10	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs, Grades PK -12.
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	This data element occurs on all record formats with the exception of Teacher Course DB9 15x, School Environmental Safety Incident Report DB9 42x and Vocational Teacher Course Schedule DB9 16x.
<b>Data Element Number:</b> 175631	
<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9	
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 262-100</b>

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**Implementation Date:**  
Fiscal Year 2005-06  
July 1, 2005

<b>Element Name:</b> <b>Student Offender Transfer</b>							
<b>Definition/Domain</b>							
<p>A code indicating whether or not the student is an offender who was transferred to another school in order to separate the offender from being at the same school as the victim or the victim's sibling, per section 1006.13(5), F.S., because the victim or the victim's sibling attended the same school.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Y</b></td> <td>Yes, the student is an offender who was transferred to another school in order to separate the offender from the victim or the victim's sibling.</td> </tr> <tr> <td style="text-align: center;"><b>N</b></td> <td>No, the student is NOT an offender.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	Yes, the student is an offender who was transferred to another school in order to separate the offender from the victim or the victim's sibling.	<b>N</b>	No, the student is NOT an offender.
<u>CODE</u>	<u>DEFINITION</u>						
<b>Y</b>	Yes, the student is an offender who was transferred to another school in order to separate the offender from the victim or the victim's sibling.						
<b>N</b>	No, the student is NOT an offender.						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphabetic	All Programs Grades PK-12						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
	Prior School Status/Student Attendance DB9 55x						
<b>Data Element Number:</b>  175633	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 263-1</b>						

**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name:</b> Student, Use of Alcohol							
<b>Definition/Domain</b>							
<p>A code indicating whether or not the student was involved in the use of alcohol.</p> <table> <tr> <td><u>CODE</u></td> <td><u>DEFINITION</u></td> </tr> <tr> <td>Y</td> <td>Yes</td> </tr> <tr> <td>N</td> <td>No</td> </tr> </table>		<u>CODE</u>	<u>DEFINITION</u>	Y	Yes	N	No
<u>CODE</u>	<u>DEFINITION</u>						
Y	Yes						
N	No						
<p>NOTE: A student is involved with the use of alcohol if they were caught drinking at the incident or had been drinking, based on testing or investigation by a police officer at the scene; or if they had alcohol in their possession; or were involved in the sale of alcohol. <u>Schools will not be testing for alcohol use.</u></p>							
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphabetic	All Programs Grades PK-12						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student Discipline/Referral Action DB9 19x						
<b>Data Element Number:</b> 175635	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 264-1</b>						

**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name: Student, Use of Drugs</b>	
<b>Definition/Domain</b>	
A code indicating whether or not the student was involved in the use of drugs.	
<u>CODE</u>	<u>DEFINITION</u>
Y	Yes
N	No
<p>NOTE: A student is involved with the use of drugs if they were under the influence at the time of the incident; drugs were in their possession during the incident, based on testing or investigation done by police as a result of the incident; or if they were involved in the sale of drugs during the incident. <u>Schools will not be testing for drug use or asked to do searches beyond those already authorized for school personnel.</u></p>	
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphabetic	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student Discipline/Referral Action DB9 19x
<b>Data Element Number:</b> 175640	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 265-1</b>

**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name: Student, Weapon Use</b>	
<b>Definition/Domain</b>	
A code indicating whether or not the student used any type of weapon.	
<u>CODE</u>	<u>DEFINITION</u>
Y	Yes
N	No
<p>NOTE: A student is involved with weapon use if they possessed, used or intended to use any instrument or object to inflict harm on another person or sold a weapon during the incident. Please make sure to code the type of weapon used under Weapon, Description.</p>	
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphabetic	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student Discipline/Referral Action DB9 19x
<b>Data Element Number:</b> 175645	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I Effective: 7/09 Page Number: 266-1</b>

**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b> Survey Period Code	
<b>Definition/Domain</b>	
A code representing one of the state reporting periods.	
<u>CODE</u>	<u>TIME OF REPORT</u>
1	July
2	October
3	February
4	June
5	End of Year
6	September
7	January
9	December
→ A	McKay September Prepayment
→ B	McKay November Prepayment
→ C	McKay February Prepayment
→ D	McKay April Prepayment
F	Fall (for reporting all Summer instruction in WDIS)
W	Winter (for reporting all Fall instruction in WDIS)
S	Summer (for reporting all Winter or Winter/Spring instruction in WDIS)
G	Preliminary Enrollment (for reporting fall term(s) enrollment concurrent with Survey F in WDIS)
X	Preliminary Enrollment (for reporting WDIS winter term(s) enrollment concurrent with Survey W in WDIS)
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	Workforce Development Education (adult general education and postsecondary vocational education)
<b>Use Types:</b> <input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b> Key element. Appears on all state record formats.
<b>Data Element Number:</b> 175825	<b>Reported in Survey Periods:</b> → <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> D <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X
<b>Revised:</b> 7/1/09	<b>Volume I Effective: 7/09 Page Number: 267-1</b>



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AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 2005-06  
July 1, 2005

<b>Element Name:</b> <b>Team Teacher Training</b>													
<b>Definition/Domain</b>													
<p>A code that indicates the prior existence of the team of teachers and the teacher's status regarding training in team-teaching methods, as per Section 1003.03 (5), F.S.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 15%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top;"><b>A</b></td> <td>This teacher is team-teaching in this class as part of a team that was in existence prior to July 1, 2005.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>B</b></td> <td>This teacher is team-teaching in this class as part of a team that was not in existence prior to July 1, 2005 and this teacher has had training in team-teaching methods as of the FTE survey week.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>C</b></td> <td>This teacher is team-teaching in this class as part of a team that was not in existence prior to July 1, 2005 and this teacher has <u>not</u> had training in team-teaching methods as of the FTE survey week. This teacher is scheduled to attend training in team-teaching methods within one year after the teacher's assignment to the team.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>D</b></td> <td>This teacher is team-teaching in this class as part of a team that was not in existence prior to July 1, 2005 and this teacher has <u>not</u> had training in team-teaching methods as of the FTE survey week. This teacher is <u>not</u> scheduled to attend training in team-teaching methods within one year after the teacher's assignment to the team.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>Z</b></td> <td>Not applicable. This teacher is not part of a team for this class.</td> </tr> </tbody> </table> <p>Note: This element should be Z-filled for surveys 1 and 4.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	This teacher is team-teaching in this class as part of a team that was in existence prior to July 1, 2005.	<b>B</b>	This teacher is team-teaching in this class as part of a team that was not in existence prior to July 1, 2005 and this teacher has had training in team-teaching methods as of the FTE survey week.	<b>C</b>	This teacher is team-teaching in this class as part of a team that was not in existence prior to July 1, 2005 and this teacher has <u>not</u> had training in team-teaching methods as of the FTE survey week. This teacher is scheduled to attend training in team-teaching methods within one year after the teacher's assignment to the team.	<b>D</b>	This teacher is team-teaching in this class as part of a team that was not in existence prior to July 1, 2005 and this teacher has <u>not</u> had training in team-teaching methods as of the FTE survey week. This teacher is <u>not</u> scheduled to attend training in team-teaching methods within one year after the teacher's assignment to the team.	<b>Z</b>	Not applicable. This teacher is not part of a team for this class.
<u>CODE</u>	<u>DEFINITION</u>												
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<b>B</b>	This teacher is team-teaching in this class as part of a team that was not in existence prior to July 1, 2005 and this teacher has had training in team-teaching methods as of the FTE survey week.												
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<b>Z</b>	Not applicable. This teacher is not part of a team for this class.												
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>												
<b>Format:</b> Alphanumeric	All Programs, Grades PK-12												
<b>Compatibility Requirement:</b>  Compatible													
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>												
	Teacher Course Schedule DB9 15x												
<b>Data Element Number:</b>  175907	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9												
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 267-35</b>												

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**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name:</b> <b>Teenage Parent Program - Birth Weight of Child</b>									
<b>Definition/Domain</b>									
<p>This is a one-character field which indicates whether or not a child born by a female Teenage Parent program participant weighed at least 5 pounds 8 ounces at delivery.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>Y</b></td> <td>Child weighed at least 5 pounds 8 ounces</td> </tr> <tr> <td style="text-align: center;"><b>N</b></td> <td>Child weighed less than 5 pounds 8 ounces</td> </tr> <tr> <td style="text-align: center;"><b>Z</b></td> <td>Not applicable</td> </tr> </tbody> </table> <p style="margin-top: 40px;">NOTE: Use Code 'Z' for circumstances which are not applicable, such as: no child born; not a live birth; multiple births wherein all children cannot be classified the same; the female participant entered the program <u>after</u> the second trimester; or the participant was a father. Track this outcome through the end of the appropriate school term.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	Child weighed at least 5 pounds 8 ounces	<b>N</b>	Child weighed less than 5 pounds 8 ounces	<b>Z</b>	Not applicable
<u>CODE</u>	<u>DEFINITION</u>								
<b>Y</b>	Child weighed at least 5 pounds 8 ounces								
<b>N</b>	Child weighed less than 5 pounds 8 ounces								
<b>Z</b>	Not applicable								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphanumeric	Dropout Prevention Programs Grades PK-12								
<b>Compatibility Requirement:</b> Compatible									
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
	Dropout Prevention Program Evaluation DB9 11x								
<b>Data Element Number:</b>  176150	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9								
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 269-1</b>								

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**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name:</b>	<b>Term</b>	<b>Definition/Domain</b>																																																																																																			
<p>The time of the school year during which the student was enrolled in courses.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Semester 1</td> <td style="text-align: center;">B</td> <td>Trimester 1</td> <td style="text-align: center;">T*</td> <td>Intersession 1</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Semester 2</td> <td style="text-align: center;">C</td> <td>Trimester 2</td> <td style="text-align: center;">U*</td> <td>Intersession 2</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Annual</td> <td style="text-align: center;">D</td> <td>Trimester 3</td> <td style="text-align: center;">V*</td> <td>Intersession 3</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">W*</td> <td>Intersession 4</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">X*</td> <td>Intersession 5</td> </tr> <tr><td colspan="6"> </td></tr> <tr> <td style="text-align: center;">4</td> <td>Summer Session 1</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">5</td> <td>Summer Session 2</td> <td style="text-align: center;">S</td> <td>Combined Summer Session</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">6</td> <td>Quarter 1</td> <td style="text-align: center;">E</td> <td>Quinmester 1</td> <td style="text-align: center;">J</td> <td>Six weeks 1</td> </tr> <tr> <td style="text-align: center;">7</td> <td>Quarter 2</td> <td style="text-align: center;">F</td> <td>Quinmester 2</td> <td style="text-align: center;">K</td> <td>Six weeks 2</td> </tr> <tr> <td style="text-align: center;">8</td> <td>Quarter 3</td> <td style="text-align: center;">G</td> <td>Quinmester 3</td> <td style="text-align: center;">L</td> <td>Six weeks 3</td> </tr> <tr> <td style="text-align: center;">9</td> <td>Quarter 4</td> <td style="text-align: center;">H</td> <td>Quinmester 4</td> <td style="text-align: center;">M</td> <td>Six weeks 4</td> </tr> <tr> <td style="text-align: center;">Y***</td> <td>Year of Nonenrollment</td> <td style="text-align: center;">I</td> <td>Quinmester 5</td> <td style="text-align: center;">N</td> <td>Six weeks 5</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">O</td> <td>Six weeks 6</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">Z</td> <td>Not Applicable</td> </tr> </tbody> </table> <p style="margin-top: 20px;">*NOTE: Intersessions are to be used only for year-round school recordkeeping.</p> <p>***NOTE: Code Y is to be used only for reporting students who have withdrawn between school years.</p>						<u>CODE</u>	<u>DEFINITION</u>	<u>CODE</u>	<u>DEFINITION</u>	<u>CODE</u>	<u>DEFINITION</u>	1	Semester 1	B	Trimester 1	T*	Intersession 1	2	Semester 2	C	Trimester 2	U*	Intersession 2	3	Annual	D	Trimester 3	V*	Intersession 3					W*	Intersession 4					X*	Intersession 5							4	Summer Session 1					5	Summer Session 2	S	Combined Summer Session			6	Quarter 1	E	Quinmester 1	J	Six weeks 1	7	Quarter 2	F	Quinmester 2	K	Six weeks 2	8	Quarter 3	G	Quinmester 3	L	Six weeks 3	9	Quarter 4	H	Quinmester 4	M	Six weeks 4	Y***	Year of Nonenrollment	I	Quinmester 5	N	Six weeks 5					O	Six weeks 6					Z	Not Applicable
<u>CODE</u>	<u>DEFINITION</u>	<u>CODE</u>	<u>DEFINITION</u>	<u>CODE</u>	<u>DEFINITION</u>																																																																																																
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2	Semester 2	C	Trimester 2	U*	Intersession 2																																																																																																
3	Annual	D	Trimester 3	V*	Intersession 3																																																																																																
				W*	Intersession 4																																																																																																
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<b>Data Element Number:</b> 176225		<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																																																																																																			
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**Implementation Date:**  
Fiscal Year 2005-06  
July 1, 2005

<b>Element Name:</b>	<b>Term/Survey Indicator</b>										
<b>Definition/Domain</b>											
<p>A code that indicates the term is occurring during the state reporting period (FTE survey week) being submitted.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>Code</u></th> <th style="text-align: left;"><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td><b>Y</b></td> <td>Term is occurring during state reporting period being submitted.</td> </tr> <tr> <td><b>N</b></td> <td>Term is not occurring during state reporting period being submitted.</td> </tr> <tr> <td><b>Z</b></td> <td>Not applicable. Use this code for records sent for Survey Period 9 only.</td> </tr> </tbody> </table> <p>Notes:</p> <ul style="list-style-type: none"> <li>Term 3 will always be Y, Term 1 will always be Y in Survey Period 2, and Term 2 will always be Y in Survey Period 3.</li> <li>For the same Classroom/Course/Period, if Term 6 is Y, Term 7 must be N and if Term 8 is Y, Term 9 must be N.</li> <li>For the same Classroom/Course/Period, only one of Terms J, K, L may be Y in Survey Period 2, and only one of Terms M, N, O may be Y in Survey Period 3.</li> <li>For the same Classroom/Course/Period, only one of Terms E, F, G, H, I may be Y in Survey Period 2 or 3.</li> <li>For the same Classroom/Course/Period, only one of Terms B, C, D may be Y in Survey Period 2 or 3.</li> <li>For the same Classroom/Course/Period, only one of Terms T, U, V, W, X may be Y in Survey Period 2 or 3.</li> </ul>				<u>Code</u>	<u>Definition</u>	<b>Y</b>	Term is occurring during state reporting period being submitted.	<b>N</b>	Term is not occurring during state reporting period being submitted.	<b>Z</b>	Not applicable. Use this code for records sent for Survey Period 9 only.
<u>Code</u>	<u>Definition</u>										
<b>Y</b>	Term is occurring during state reporting period being submitted.										
<b>N</b>	Term is not occurring during state reporting period being submitted.										
<b>Z</b>	Not applicable. Use this code for records sent for Survey Period 9 only.										
<b>Length:</b>	1	<b>Grades and Programs Requiring This Data Element:</b>									
<b>Format:</b>	Alphabetic	All Programs Grades PK-12									
<b>Compatibility Requirement:</b>	Compatible										
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>										
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Teacher Course DB9 15x										
<b>Data Element Number:</b>											
176325	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9										
<b>Revised:</b>	Volume I	Effective: 7/09	Page Number: 271-1								

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**Implementation Date:**  
Fiscal Year 2007-08  
July 1, 2007

<b>Element Name:</b> <b>Test Accommodations</b>													
<b>Definition/Domain</b>													
<p>The type of special accommodations, if any, needed by the student when being tested.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>C</b></td> <td>Contracted Braille</td> </tr> <tr> <td style="text-align: center;"><b>U</b></td> <td>Uncontracted Braille</td> </tr> <tr> <td style="text-align: center;"><b>L</b></td> <td>Large Print</td> </tr> <tr> <td style="text-align: center;">→ <b>P</b></td> <td>Paper-Based Test in lieu of Computer-Based Test</td> </tr> <tr> <td style="text-align: center;"><b>Z</b></td> <td>Not Applicable. None of the above test accommodations are needed.</td> </tr> </tbody> </table> <p>Note: This information will be used during the pre-identification process for administration of the Comprehensive English Language Learning Assessment (CELLA) and other statewide assessments.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>C</b>	Contracted Braille	<b>U</b>	Uncontracted Braille	<b>L</b>	Large Print	→ <b>P</b>	Paper-Based Test in lieu of Computer-Based Test	<b>Z</b>	Not Applicable. None of the above test accommodations are needed.
<u>CODE</u>	<u>DEFINITION</u>												
<b>C</b>	Contracted Braille												
<b>U</b>	Uncontracted Braille												
<b>L</b>	Large Print												
→ <b>P</b>	Paper-Based Test in lieu of Computer-Based Test												
<b>Z</b>	Not Applicable. None of the above test accommodations are needed.												
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>												
<b>Format:</b> Alphabetic	Grades KG-12												
<b>Compatibility Requirement:</b> Compatible	English Language Learners, Exceptional Student Education, Section 504												
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>												
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Federal/State Indicator Status DB9 22x												
<b>Data Element Number:</b>  176375	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9												
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**Implementation Date:**  
Fiscal Year 1994-95  
July 1-1994

<b>Element Name:</b>	<b>Test Date</b>		
<b>Definition/Domain</b>			
<p>The month, day, and year in which the student was tested for each test administration during the school year.</p> <p>This data element is used to record the test date for various tests taken by a student including, for example, pretest and posttest dates for the Basic Achievement Skills Inventory (BASI) used in Department of Juvenile Justice schools, English language proficiency assessment, assessment of students in reading intervention programs and assessment of KG-02 students in Supplemental Educational Services programs.</p> <p style="text-align: center;"><b>MMDDYYYY</b>      Example:      09182006      Test taken on September 18, 2006</p> <p style="text-align: center;">Example:      00000000      Test not taken</p> <p><b>NOTE:</b>      Test Dates reported on the English Language Learners Information record may be in a school year(s) other than the one in which the record is being submitted.</p>			
<b>Length:</b>	8	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Alphanumeric	All Programs Grades PK-12	
<b>Compatibility Requirement:</b>	Compatible	Adult Basic Skills	Adult Secondary Education
		Adult Postsecondary Vocational	
<b>Use Types:</b>		<b>State Reporting Formats Requiring This Data Element:</b>	
<input checked="" type="checkbox"/> <b>State Report</b>		English Language Learners Information DB9 10x	
<input checked="" type="checkbox"/> <b>Local Accountability</b>		Department of Juvenile Justice Student Entry Assessment DB9 53x	
<input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b>		Department of Juvenile Justice Student Exit Assessment DB9 54x	
<input checked="" type="checkbox"/> <b>Migrant Tracking</b>		Student Assessment DB9 59x	
<b>Data Element Number:</b>	176425	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	Volume I	Effective: 7/09	Page Number: 272-1

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**Implementation Date:**  
Fiscal Year 1990-91  
July 1, 1990

<b>Element Name:</b> <b>Test Form</b>	
<b>Definition/Domain</b>	
<p>A one-character code indicating the specific form of the test which was administered.</p>	
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	Adult Basic Skills                                      Adult Secondary Education Adult Postsecondary Vocational
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b> →	Student Assessment DB9 59x Department of Juvenile Justice Student Entry Assessment DB9 53x Department of Juvenile Justice Student Exit Assessment DB9 54x English Language Learners DB9 10X
<b>Data Element Number:</b>  176625	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
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**Implementation Date:**  
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<b>Element Name:</b>	<b>Test Level</b>		
<b>Definition/Domain</b>			
<p>A code provided by the test vendor indicating the difficulty level of the test, sometimes corresponding to the grade level of the student.</p>			
<b>Length:</b>	2	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Alphanumeric	All Programs Grades PK-12	
<b>Compatibility Requirement:</b>	Compatible	Adult Basic Skills	Adult Secondary Education
		Adult Postsecondary Vocational	
<b>Use Types:</b>		<b>State Reporting Formats Requiring This Data Element:</b>	
<input checked="" type="checkbox"/> <b>State Report</b>		Student Assessment DB9 59x	
<input checked="" type="checkbox"/> <b>Local Accountability</b>		Department of Juvenile Justice Student Entry Assessment DB9 53x	
<input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b>		Department of Juvenile Justice Student Exit Assessment DB9 54x	
<input type="checkbox"/> <b>Migrant Tracking</b>	→	English Language Learners DB9 10X	
<b>Data Element Number:</b>	176825	<b>Reported in Survey Periods:</b>	
		<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
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**Implementation Date:**  
Fiscal Year 2006-07  
July 1-2006

<b>Element Name:</b> Test Publication Year							
<b>Definition/Domain</b>							
<p>The year in which the test was published.</p> <p>This data element is used to access the correct test documentation for an assessment taken by a student.</p> <p>Examples</p> <table border="0"> <tr> <td>YYYY</td> <td>2004</td> <td>The test was published in 2004.</td> </tr> <tr> <td></td> <td>0000</td> <td>Not applicable.</td> </tr> </table>		YYYY	2004	The test was published in 2004.		0000	Not applicable.
YYYY	2004	The test was published in 2004.					
	0000	Not applicable.					
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b> All Programs, Grades PK-12						
<b>Format:</b> Alphanumeric							
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
	Student Assessment DB 59x						
<b>Data Element Number:</b> 177125	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
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<b>Page Number: 275-35</b>							

**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name:</b>	<b>Test Score</b>
<b>Definition/Domain</b>	
<p>The score achieved on a specific test.</p> <p>If Test Score type is PF (Pass/Fail), use 0001 for P (Pass) and 0002 for F (Fail) when reporting to the Department of Education.</p> <p><b>Note:</b> Test scores submitted to the Department of Education's Student Data Base must be numeric. Alphanumeric scores may be used locally and in FASTER records transmissions. Alphabetic scores must be right justified with remaining fields blank-filled. Numeric test scores must be right justified with leading zeroes.</p>	
<b>Length:</b>	4
<b>Format:</b>	Alphanumeric
<b>Compatibility Requirement:</b>	<p>Adult Basic Skills</p> <p>Adult Secondary Education</p> <p>Adult Postsecondary Vocational</p>
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input checked="" type="checkbox"/> <b>Migrant Tracking</b>	<p>English Language Learner Student Information DB9 10x</p> <p>Department of Juvenile Justice Student Entry Assessment DB9 53x</p> <p>Department of Juvenile Justice Student Exit Assessment DB9 54x</p> <p>Student Assessment DB9 59x</p>
<b>Data Element Number:</b>	
177225	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9
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**Implementation Date:**  
Fiscal Year 1993-94  
July 1, 1993

<b>Element Name:</b> <b>Test Score Type</b>																																					
<b>Definition/Domain</b>																																					
<p>A two-character code used to indicate the kind of score being submitted.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr><td><b>RS</b></td><td>Raw Score</td></tr> <tr><td><b>SS</b></td><td>Scale Score (Expanded Standard Score)</td></tr> <tr><td><b>NP</b></td><td>National Percentile</td></tr> <tr><td><b>NC</b></td><td>Normal Curve Equivalent</td></tr> <tr><td><b>GE</b></td><td>Grade Equivalent</td></tr> <tr><td><b>LS</b></td><td>Local Stanine</td></tr> <tr><td><b>LX</b></td><td>Lexile Score</td></tr> <tr><td><b>NS</b></td><td>National Stanine</td></tr> <tr><td><b>FS</b></td><td>Final Score (Score resulting from combined ratings on the Florida Writing Assessment Program)</td></tr> <tr><td><b>PI</b></td><td>Objective Performance Index (subscore for FCAT)</td></tr> <tr><td><b>AL</b></td><td>Achievement Level</td></tr> <tr><td><b>PF</b></td><td>Pass/Fail</td></tr> <tr><td><b>DS</b></td><td>Developmental Score</td></tr> <tr><td><b>OS</b></td><td>Observed Status (Score resulting from observation in School Readiness Uniform Screening System [SRUSS] or Early Childhood Observation System [ECHOS])</td></tr> <tr><td><b>FR</b></td><td>Final Rating</td></tr> <tr><td><b>GV</b></td><td>Growth Scale Value (for use with the Basic Achievement Skills Inventory (BASI))</td></tr> <tr><td><b>ZZ</b></td><td>Not Applicable</td></tr> </tbody> </table> <p>NOTE: Codes "RS" or "SS" may be used to report aural/oral language proficiency levels for ESOL testing.</p>		<u>CODE</u>	<u>DEFINITION</u>	<b>RS</b>	Raw Score	<b>SS</b>	Scale Score (Expanded Standard Score)	<b>NP</b>	National Percentile	<b>NC</b>	Normal Curve Equivalent	<b>GE</b>	Grade Equivalent	<b>LS</b>	Local Stanine	<b>LX</b>	Lexile Score	<b>NS</b>	National Stanine	<b>FS</b>	Final Score (Score resulting from combined ratings on the Florida Writing Assessment Program)	<b>PI</b>	Objective Performance Index (subscore for FCAT)	<b>AL</b>	Achievement Level	<b>PF</b>	Pass/Fail	<b>DS</b>	Developmental Score	<b>OS</b>	Observed Status (Score resulting from observation in School Readiness Uniform Screening System [SRUSS] or Early Childhood Observation System [ECHOS])	<b>FR</b>	Final Rating	<b>GV</b>	Growth Scale Value (for use with the Basic Achievement Skills Inventory (BASI))	<b>ZZ</b>	Not Applicable
<u>CODE</u>	<u>DEFINITION</u>																																				
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<b>SS</b>	Scale Score (Expanded Standard Score)																																				
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<b>Format:</b> Alphanumeric	All Programs Grades PK-12																																				
<b>Compatibility Requirement:</b> Compatible	<div style="display: flex; justify-content: space-between;"> <span>Adult Basic Skills</span> <span>Adult Secondary Education</span> </div> <div>Adult Postsecondary Vocational</div>																																				
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																																				
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>District Records Transfer</b> <input checked="" type="checkbox"/> <b>Migrant Tracking</b>	<div>English Language Learner Student Information DB9 10x</div> <div>Student Assessment DB9 59x</div>																																				
<b>Data Element Number:</b>  177425	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9																																				
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**Implementation Date:**  
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July 1, 1991

<b>Element Name:</b> <b>Test Subject Content</b>	
<b>Definition/Domain</b>	
<p>A two-character code for each subject area of the test.</p> <p>See Appendix L: Test Subject Content Codes.</p>	
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	Adult Basic Skills                                      Adult Secondary Education Adult Postsecondary Vocational
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input checked="" type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>
	English Language Learner Student Information DB9 10x Student Assessment DB9 59x
<b>Data Element Number:</b>  177625	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 9
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**Implementation Date:**  
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<b>Element Name:</b> <b>Time, Total School Week</b>	
<b>Definition/Domain</b>	
<p>The total amount of time a student is scheduled to attend school each week. This should be reported in minutes per week. All scheduled time i.e., <u>class time, recess, lunch, and time between classes must be included in the total.</u></p> <p>Examples:</p> <p>1. Student A's school day begins at 7:30 A.M. and ends at 2:30 P.M. and the student attends five days per week. The total amount of time in school is calculated based on seven hours per day, five days per week. This equates to 2100 minutes per week.</p> <p>2. Student B's school day begins at 7:30 A.M. and lasts until 12:30 P.M. The student then leaves the school campus to go to an on-the-job training site (OJT) on Monday, Wednesday, and Thursday. The student works until 5:00 P.M. on those days. For the three days the student goes to OJT, the minutes would equate to 570 minutes per day x 3 days = 1,710 minutes. For the two days the student does not work, the minutes would equate to 300 minutes per day x 2 days = 600 minutes. Then, the total time in the school week for this student is 1,710 minutes + 600 minutes = 2,310 minutes.</p> <p>NOTE:      This data should be reported only for Survey 2. Districts should zero-fill this element for all other survey periods.</p>	
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	Exceptional Student Education Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>
	Exceptional Student DB9 23x
<b>Data Element Number:</b>  177900	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 279-1</b>

**Implementation Date:**  
Fiscal Year 1997-98  
July 1, 1997

<b>Element Name:</b> <b>Time With Non-Disabled Peers</b>	
<b>Definition/Domain</b>	
<p>The total amount of time that a student with a disability is with non-disabled peers, including time with school and work place peers. This should be reported in minutes per week. Include class time, lunch, recess, and time between classes if this time is spent with non-disabled peers.</p> <p>NOTE: This data should be reported only for Survey 2. Districts should zero-fill this element for all other survey periods.</p>	
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	Exceptional Student Education Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>
	Exceptional Student DB9 23x
<b>Data Element Number:</b>  177925	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
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**Implementation Date:**  
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July 1, 2009

<b>Element Name: Title I Supplemental Educational Services – Achievement Goals</b>		<b>**NEW ELEMENT**</b>
<b>Definition/Domain</b>		
<p>The total number of approved student learning goals established for the student for the designated subject area during the reported term, by the Title I Supplemental Educational Services (TI SES) provider and recorded in the TI SES Student Learning Plan (SLP). These goals must be based on applicable benchmarks or access points set forth in the Sunshine State Standards as required in Section 1008.311, F.S.</p> <p>Title I Supplemental Educational Services – Achievement Goals must be reported separately for each term, subject area, and service provider.</p> <p>Examples:</p> <div style="margin-left: 40px;"> <p>03      Three achievement goals were established for the student for Reading/Language Arts.</p> <p>00      The student was not yet assigned achievement goals because the student learning plan has not yet been developed or the student is not receiving services in the designated subject area.</p> </div>		
<b>Length:</b>	2	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b>	Numeric	Title I Supplemental Educational Services program, Grades KG-12
<b>Compatibility Requirement:</b>	Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>	
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Title I Supplemental Educational Services DB9 57x	
<b>Data Element Number:</b>	<b>Reported in Survey Periods:</b>	
177927	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 9	
<div style="display: flex; justify-content: space-between;"> <span>Revised: 7/1/09</span> <span>Volume I</span> <span>Effective: 7/09</span> <span>Page Number: 280-20</span> </div>		



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**Implementation Date:**  
Fiscal Year 2009-10  
July 1, 2009

<b>Element Name: Title I Supplemental Educational Services – Achievement Goals Mastered</b>		<b>→ **NEW ELEMENT**</b>
<b>Definition/Domain</b>		
<p>The number of Student Learning Plan (SLP) goals mastered by the student for the designated subject area during the reported term, as reflected in the final student progress report provided to the school district by the Supplemental Educational Services (SES) provider.</p> <p>If the student is continuing to receive services after survey 3 state processing through May 1, the number of goals mastered should reflect the student's goals met by May 1.</p> <p>Title I Supplemental Educational Services (TI SES) – Achievement Goals Mastered must be reported separately for each term, subject area, and service provider.</p> <p>Examples:</p> <div style="margin-left: 40px;"> <p>03      The student mastered three achievement goals in Reading/Language Arts.</p> <p>01      The student mastered one achievement goal in Mathematics.</p> <p>00      The student did not master any achievement goals or the student did not receive services in the designated subject area. Also use code 00 for reporting in survey periods 2 and 9 for all TI SES students.</p> </div>		
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b> Numeric	Title I Supplemental Educational Services program, Grades KG-12	
<b>Compatibility Requirement:</b> Compatible		
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>	
<b>Data Element Number:</b> 177928	Title I Supplemental Educational Services DB9 57x	
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 9		
<b>Revised: 7/1/09                                      Volume I                                      Effective: 7/09                                      Page Number: 280-40</b>		

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**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b> Title I Supplemental Educational Services - Begin Services Date	
<b>Definition/Domain</b>	
<p>The date, this school year, on which the student was first served by the Title I Supplemental Educational Services provider. For students served by more than one Title I Supplemental Educational Services provider, track the beginning date of services for each provider.</p> <p>→ MMDDYYYY</p> <p>Examples:</p> <p>→ 10152010 The student was first served this school year by the Title I Supplemental Educational Services provider on October 15, 2010.</p> <p>00000000 The student was assigned to a provider but has not yet been reported by the provider as receiving services.</p> <p>→ Note: The begin services date must be numeric and a valid date greater than or equal to June 1 of the current school year and less than August 31 of the following year or it must be all zeros. If the begin services date is all zeros, then the hours of contact must also be all zeros.</p>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	Title I Supplemental Educational Services Program, Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Title I Supplemental Educational Services DB9 57x
<b>Data Element Number:</b> 177929	
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 9	
<b>Revised:</b> 7/1/09	<b>Volume I      Effective: 7/09      Page Number: 280-60</b>

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**Implementation Date:**  
Fiscal Year 2005-06  
July 1, 2005

<b>Element Name:</b> <b>Title I Supplemental Educational Services – Hours of Contact</b>	
<b>Definition/Domain</b>	
<p>The cumulative number of educational service hours that the student participated in with the reported Title I Supplemental Educational Services Service Provider at the reported site/facility for the reported Term.</p> <p>If the student has been assigned to a provider by the district, but has not been reported by the provider as receiving services, report 000 for the hours of contact. If the student is not receiving tutoring services in a specific subject area (reading/Language Arts, mathematics, or science), report 999 for the hours of contact in the specific subject area.</p> <p>Title I Supplemental Educational Services – Hours of Contact must be reported separately for each term and each service provider. Add the hours of contact across all sessions for the subject area being reported and round the total hours of contact to the nearest whole number. The maximum number of hours that can be reported for the regular school term is 500 hours per subject and for the summer term the maximum number of hours is 200 per subject.</p> <p>Example:</p> <p style="margin-left: 40px;">120      The student had contact with this service provider 120 hours.</p> <p style="margin-left: 40px;">050      The student had contact with this service provider 50 hours.</p> <p style="margin-left: 40px;">000 → The student was assigned to a provider but has not yet been reported by the provider as receiving services.</p> <p style="margin-left: 40px;">999 → The student is not receiving tutoring services from this provider in this specific subject area.</p>	
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	Title I Supplemental Educational Services program, Grades KG-12      ←
<b>Compatibility Requirement:</b>  Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Title I Supplemental Educational Services DB9 57x
<b>Data Element Number:</b>  177937	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 9
<b>Revised:</b> 7/1/09 <b>Volume I</b> <b>Effective:</b> 7/09 <b>Page Number:</b> 281-1	

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**Implementation Date:**  
Fiscal Year 2009-10  
July 1, 2009

<b>Element Name:</b> Title I Supplemental Educational Services--Length of Prescribed Program		<b>**NEW ELEMENT**</b>
<b>Definition/Domain</b>		
<p>Indicate the total hours of the student's prescribed enrollment for this Term within each Title I Supplemental Educational Services (SES) provider's tutoring program as stated in the individual Student Learning Plan (SLP). The prescribed program represents the number of tutoring hours the student is assigned to complete the SES provider's program.</p> <p>If the student has been served by multiple SES providers, report the total hours of the prescribed program for each SES provider. If a student receives SES in multiple subject areas, only the total hours of prescribed program (for all subject areas added together) must be reported. Round the hours of the prescribed program to the nearest whole number.</p> <p>Example:</p> <p>020 - The student was assigned to Sunshine Provider for a prescribed tutoring program of 20 hours.</p> <p>005 - The student was assigned to Orange Blossom Provider for a prescribed tutoring program of 5 hours.</p> <p>000 – The student does not yet have a Student Learning Plan.</p>		
<b>Length:</b> 3	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b> Numeric	Title I Supplemental Educational Services, Grades KG-12	
<b>Compatibility Requirement:</b> Compatible		
<b>Use Types:</b> <input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>	
<b>Data Element Number:</b> 177939	Title I Supplemental Educational Services DB9 57x	
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 9		
<b>Revised:</b>		
<b>Volume I      Effective: 7/09      Page Number: 281-200</b>		

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**Implementation Date:**  
Fiscal Year 2004-05  
July 1, 2004

<b>Element Name:</b> Title I Supplemental Educational Services – Math							
<b>Definition/Domain</b>							
<p>A code indicating whether the student was provided Title 1 Supplemental Educational Services, as defined in the No Child Left Behind (NCLB) legislation, in mathematics.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>Code</u></th> <th style="text-align: left;"><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td>Y</td> <td>The student received Title I Supplemental Educational Services in math.</td> </tr> <tr> <td>N</td> <td>The student did NOT receive Title I Supplemental Educational Services in math.</td> </tr> </tbody> </table>		<u>Code</u>	<u>Definition</u>	Y	The student received Title I Supplemental Educational Services in math.	N	The student did NOT receive Title I Supplemental Educational Services in math.
<u>Code</u>	<u>Definition</u>						
Y	The student received Title I Supplemental Educational Services in math.						
N	The student did NOT receive Title I Supplemental Educational Services in math.						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphanumeric	Title I Supplemental Educational Services Program, Grades PK-12						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>						
<b>Data Element Number:</b> 177941	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	Volume I      Effective: 7/09      Page Number: 282-1						

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**Implementation Date:**  
Fiscal Year 2004-05  
July 1, 2004

<b>Element Name:</b> Title I Supplemental Educational Services – Reading							
<b>Definition/Domain</b>							
<p>A code indicating whether the student was provided Title I Supplemental Educational Services, as defined in the No Child Left Behind (NCLB) legislation, in reading.</p> <table style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>Code</u></th> <th style="text-align: left;"><u>Definition</u></th> </tr> </thead> <tbody> <tr> <td>Y</td> <td>The student received Title I Supplemental Educational Services in reading.</td> </tr> <tr> <td>N</td> <td>The student did NOT receive Title I Supplemental Educational Services in reading.</td> </tr> </tbody> </table>		<u>Code</u>	<u>Definition</u>	Y	The student received Title I Supplemental Educational Services in reading.	N	The student did NOT receive Title I Supplemental Educational Services in reading.
<u>Code</u>	<u>Definition</u>						
Y	The student received Title I Supplemental Educational Services in reading.						
N	The student did NOT receive Title I Supplemental Educational Services in reading.						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphanumeric	Title I Supplemental Educational Services Program, Grades PK-12						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b> <div style="height: 100px; border: 1px solid black;"></div>						
<b>Data Element Number:</b> 177949	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	Volume I      Effective: 7/09      Page Number: 283-1						

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**Implementation Date:**  
Fiscal Year 2006-07  
July 1, 2006

<b>Element Name:</b> <b>Title I Supplemental Educational Services School</b>					
<b>Definition/Domain</b>					
<p>The state assigned four-digit number of the school that was required to offer Title I Supplemental Educational Services to the student. This is the school in which the student became eligible for Title I Supplemental Educational Services due to the No Child Left Behind School Choice options.</p> <p>NOTE: The school must have a School In Need of Improvement (SINI) status equal to or greater than 1 in the Master School Identification (MSID) file in the SINI_Status field.</p> <table style="width: 100%; margin-top: 20px;"> <thead> <tr> <th style="text-align: center; width: 20%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top;"><b>0001 - 9899</b></td> <td>District school sites assigned a unique number in the state Master School Identification (MSID) file.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>0001 - 9899</b>	District school sites assigned a unique number in the state Master School Identification (MSID) file.
<u>CODE</u>	<u>DEFINITION</u>				
<b>0001 - 9899</b>	District school sites assigned a unique number in the state Master School Identification (MSID) file.				
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>				
<b>Format:</b> Numeric	Title I Supplemental Educational Services program, Grades KG-12      ←				
<b>Compatibility Requirement:</b>  State Standard					
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>				
<input checked="" type="checkbox"/> <b>State Report</b>	Title I Supplemental Educational Services DB9 57x				
<input checked="" type="checkbox"/> <b>Local Accountability</b>					
<input type="checkbox"/> <b>F.A.S.T.E.R.</b>					
<input type="checkbox"/> <b>Migrant Tracking</b>					
<b>Data Element Number:</b>  177953	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 9				
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**Implementation Date:**  
Fiscal Year 2004-05  
July 1, 2004

<b>Element Name:</b> <b>Title I Supplemental Educational Services – Service Provider</b>	
<b>Definition/Domain</b>	
<p>The Department of Education assigned identifier of the Title I Supplemental Educational Services provider.</p> <p>See Appendix T for service providers and their identifiers.</p>	
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	Title I Supplemental Educational Services Program, Grades KG-12   ←
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Title I Supplemental Educational Services DB9 57x
<b>Data Element Number:</b>  177957	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 9
<b>Revised: 7/1/09</b> <b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 285-1</b>	



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**Implementation Date:**  
Fiscal Year 2006-07  
July 1, 2006

**Element Name: Title I Supplemental Educational Services – Service Provider Site Number (OPTIONAL)**

**Definition/Domain**

The number assigned by the district to the actual site or facility where the student was provided Title I Supplemental Educational Services.

The four digits should be defined in such a way as to result in a unique number for each site or facility where the Service Provider provides instruction or tutoring services. As new sites or facilities are added, new Site Numbers should be assigned so that uniqueness is maintained in subsequent years.

If online services or tutoring are provided to individual students in their homes or at individual sites, assign the site number based upon the office or location responsible for facilitating or coordinating the services.

Example: NNNN = 0001

**NOTE: This is an optional data element**

<b>Length:</b>	4	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b>	Numeric	Optional for Title I Supplemental Educational Services Program, Grades PK-12
<b>Compatibility Requirement:</b>	Compatible	
<b>Use Types:</b>	<input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
<b>Data Element Number:</b>	177961	Title I Supplemental Educational Services DB9 57x
		<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9



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**Implementation Date:**  
Fiscal Year 1990-91  
July 1, 1990

<b>Element Name:</b> <b>Transportation Eligibility</b>							
<b>Definition/Domain</b>							
<p>A student who generates FEFP transportation funding during the survey period based upon state requirements. Indicate transportation eligibility for <u>each</u> bus to which the student is assigned.</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;"><u>CODE</u></td> <td style="text-align: center;"><u>DEFINITION</u></td> </tr> <tr> <td style="text-align: center;"><b>Y</b></td> <td style="text-align: center;">Yes</td> </tr> <tr> <td style="text-align: center;"><b>N</b></td> <td style="text-align: center;">No</td> </tr> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>Y</b>	Yes	<b>N</b>	No
<u>CODE</u>	<u>DEFINITION</u>						
<b>Y</b>	Yes						
<b>N</b>	No						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphanumeric	All Programs Grades PK-12						
<b>Compatibility Requirement:</b> State Standard							
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>						
	None						
<b>Data Element Number:</b>  178225	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
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**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b>	<b>Transaction Code</b>										
<b>Definition/Domain</b>											
<p>A code indicating the appropriate action to be taken with respect to the district's data base reporting records.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>A</b></td> <td>Add Record</td> </tr> <tr> <td style="text-align: center;"><b>C</b></td> <td>Update Record (Change)</td> </tr> <tr> <td style="text-align: center;"><b>D</b></td> <td>Delete Record</td> </tr> </tbody> </table>				<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	Add Record	<b>C</b>	Update Record (Change)	<b>D</b>	Delete Record
<u>CODE</u>	<u>DEFINITION</u>										
<b>A</b>	Add Record										
<b>C</b>	Update Record (Change)										
<b>D</b>	Delete Record										
<b>Length:</b>	1	<b>Grades and Programs Requiring This Data Element:</b>									
<b>Format:</b>	Alphabetic	All Programs Grades PK-12									
<b>Compatibility Requirement:</b>	State Standard	Workforce Development Education (adult general education and postsecondary vocational education)									
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>										
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<p>Appears on <u>all</u> record formats.</p>										
<b>Data Element Number:</b>	177975	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X									
<b>Revised:</b>	Volume I	Effective: 7/09	Page Number: 288-1								

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**Implementation Date:**  
Fiscal Year 2004-05  
July 1, 2004

<b>Element Name: Transportation Membership Category</b>																									
<b>Definition/Domain</b>																									
<p>A one-character code used to signify the primary transportation membership category for which the student is eligible.</p> <p>See Appendix U: Transportation Membership Category</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u><b>CODE</b></u></th> <th style="text-align: left;"><u><b>DEFINITION</b></u></th> </tr> </thead> <tbody> <tr> <td colspan="2" style="padding-top: 10px;"><b>FEFP Fundable Transportation</b></td> </tr> <tr> <td style="padding: 5px;">A</td> <td style="padding: 5px;">Individuals with Disabilities Education Act – K-12, Weighted</td> </tr> <tr> <td style="padding: 5px;">B</td> <td style="padding: 5px;">Individuals with Disabilities Education Act – K-12, Unweighted, who live less than two miles from school. (All of the two miles or more unweighted IDEA students should be reported in Category H).</td> </tr> <tr> <td style="padding: 5px;">C</td> <td style="padding: 5px;">Individuals with Disabilities Education Act – PK, Weighted.</td> </tr> <tr> <td style="padding: 5px;">E</td> <td style="padding: 5px;">Individuals with Disabilities Education Act - PK, Unweighted.</td> </tr> <tr> <td style="padding: 5px;">F</td> <td style="padding: 5px;">Teenage Parents and Infants, Unweighted</td> </tr> <tr> <td style="padding: 5px;">G</td> <td style="padding: 5px;">Hazardous Walking – Elementary, Unweighted</td> </tr> <tr> <td style="padding: 5px;">H</td> <td style="padding: 5px;">All Others Living Two Miles or More, Unweighted</td> </tr> <tr> <td style="padding: 5px;">I</td> <td style="padding: 5px;">Center to Center – Exceptional Students, Weighted</td> </tr> <tr> <td style="padding: 5px;">J</td> <td style="padding: 5px;">Center to Center – Exceptional Students, Unweighted</td> </tr> <tr> <td style="padding: 5px;">K</td> <td style="padding: 5px;">Center to Center – Vocational Students, Unweighted</td> </tr> </tbody> </table>		<u><b>CODE</b></u>	<u><b>DEFINITION</b></u>	<b>FEFP Fundable Transportation</b>		A	Individuals with Disabilities Education Act – K-12, Weighted	B	Individuals with Disabilities Education Act – K-12, Unweighted, who live less than two miles from school. (All of the two miles or more unweighted IDEA students should be reported in Category H).	C	Individuals with Disabilities Education Act – PK, Weighted.	E	Individuals with Disabilities Education Act - PK, Unweighted.	F	Teenage Parents and Infants, Unweighted	G	Hazardous Walking – Elementary, Unweighted	H	All Others Living Two Miles or More, Unweighted	I	Center to Center – Exceptional Students, Weighted	J	Center to Center – Exceptional Students, Unweighted	K	Center to Center – Vocational Students, Unweighted
<u><b>CODE</b></u>	<u><b>DEFINITION</b></u>																								
<b>FEFP Fundable Transportation</b>																									
A	Individuals with Disabilities Education Act – K-12, Weighted																								
B	Individuals with Disabilities Education Act – K-12, Unweighted, who live less than two miles from school. (All of the two miles or more unweighted IDEA students should be reported in Category H).																								
C	Individuals with Disabilities Education Act – PK, Weighted.																								
E	Individuals with Disabilities Education Act - PK, Unweighted.																								
F	Teenage Parents and Infants, Unweighted																								
G	Hazardous Walking – Elementary, Unweighted																								
H	All Others Living Two Miles or More, Unweighted																								
I	Center to Center – Exceptional Students, Weighted																								
J	Center to Center – Exceptional Students, Unweighted																								
K	Center to Center – Vocational Students, Unweighted																								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>																								
<b>Format:</b> Alphabetic	All Transported Students Grades PK-12																								
<b>Compatibility Requirement:</b> Compatible																									
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																								
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student Transportation DB9 56x																								
<b>Data Element Number:</b>  181113	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																								
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 291-1</b>																								

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**Implementation Date:**  
Fiscal Year 2004-05  
July 1, 2004

**Element Name: Transportation Membership Category (continued)**

**Definition/Domain**

**CODE**

**DEFINITION**

**Non-FEFP Fundable Transportation**

N	Non-eligible KG-12 Students Living Less Than Two miles and all Non-eligible PK Students.
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Note: Report a student in only one of the above categories.

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**Implementation Date:**  
Fiscal Year 1992-93  
July 1, 1992

<b>Element Name:</b> Vaccine Certificate Expiration, Date	
<b>Definition/Domain</b>	
<p>The month, day and year the student's temporary medical exemption (DH or HRS 680 - Part B) expires. The date is 15 days after the student's next scheduled doctor's appointment to receive the next vaccination.</p> <p style="margin-left: 100px;">YYYYMMDD      Example:    19911110      Temporary medical exemption expires on November 10,1991.</p> <p style="margin-left: 150px;">Example:    00000000      No vaccine due.</p>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>
	None
<b>Data Element Number:</b>  184000	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 292-1</b>

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**Implementation Date:**  
Fiscal Year 1993-94  
July 1, 1993

<b>Element Name:</b> <b>Vaccine Status, Date</b>							
<b>Definition/Domain</b>							
<p>Vaccine Status, Date is a ten-character field which presents information about each of the vaccines required for children. For most cases, the first character tells the vaccine type, the second denotes the dose in the series and the remaining eight characters represent the date the dose in a series was administered. (Also see Immunization Status.)</p> <p><b>Special cases:</b></p> <p>There are also two special cases which will indicate that dates are not required for some individuals because:</p> <ol style="list-style-type: none"> <li>1) they have a medical or religious exemption, or</li> <li>2) they entered school prior to the time when individual vaccination dates were required - these students have been immunized.</li> </ol> <table style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="text-align: left;"><u>Ten Character Code</u></th> <th style="text-align: left;"><u>Meaning</u></th> </tr> </thead> <tbody> <tr> <td style="padding-left: 40px;">8099999999</td> <td>The student has been immunized, but dates are not available for the individual doses. (The student's proof of immunization was an eligible form which did not require dates.)</td> </tr> <tr> <td style="padding-left: 40px;">90EXEMPT__</td> <td>The student has either 1) a permanent medical exemption for all required vaccinations or 2) a religious exemption. (Positions 9 and 10 will be blank.)</td> </tr> </tbody> </table> <p><b>All other vaccination information should be coded as follows:</b></p> <p><b>First Character</b></p> <p><u>Diphtheria, Tetanus and Pertussis (DTP/DTaP/DT/Td/Tdap)</u></p> <div style="margin-top: 20px;"> <div style="display: inline-block; text-align: center; vertical-align: middle;"> <b>A</b>  </div> <div style="display: inline-block; vertical-align: middle; margin-left: 10px;"> <p><b>DTP vaccine</b> (4-5 doses) If the fourth primary dose of DTP is administered on or after the fourth birthday, a fifth dose is not required.</p> </div> </div> <p style="text-align: center; margin-top: 20px;"><b>CONTINUED ON THE NEXT PAGE</b></p>		<u>Ten Character Code</u>	<u>Meaning</u>	8099999999	The student has been immunized, but dates are not available for the individual doses. (The student's proof of immunization was an eligible form which did not require dates.)	90EXEMPT__	The student has either 1) a permanent medical exemption for all required vaccinations or 2) a religious exemption. (Positions 9 and 10 will be blank.)
<u>Ten Character Code</u>	<u>Meaning</u>						
8099999999	The student has been immunized, but dates are not available for the individual doses. (The student's proof of immunization was an eligible form which did not require dates.)						
90EXEMPT__	The student has either 1) a permanent medical exemption for all required vaccinations or 2) a religious exemption. (Positions 9 and 10 will be blank.)						
<b>Length:</b> 10	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphanumeric	All Programs Grades PK-12						
<b>Compatibility Requirement:</b>  Compatible							
<b>Use Types:</b> <input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input checked="" type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>						
	None						
<b>Data Element Number:</b>  184025	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b> 7/1/09	<b>Volume I</b> <b>Effective:</b> 7/08 <b>Page Number:</b> 293-1						



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**Implementation Date:**  
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Element Name: Vaccine Status, Date (Continued)	
Definition/Domain (Continued)	
<b>First Character (Continued)</b>	
<b>B</b> →	<p><b>DT (Pediatric) vaccine</b> - 3 to 5 doses total depending on the age of the child and the type of vaccine given</p> <p>DT is acceptable for youngsters under the age of seven years (a series of four doses).</p> <p>DT is an acceptable substitute for DTP/DTaP if pertussis vaccine cannot be given for medical reasons.</p>
<b>C</b> →	<p><b>Td Adult vaccine</b> (1-4 doses) or <b>Tdap vaccine</b> - for use prior to 2009-2010</p> <p>Td is acceptable and recommended for children seven years of age or older (a series of three doses).</p> <p>Tdap replaces the Td requirement for students entering 7<sup>th</sup> grade in the 2009-10 school year.</p>
<b>P</b> →	<p><b>Tdap (Tetanus-Diphtheria-Pertussis) vaccine</b> (1-3 doses)</p> <p>One dose is required for entry to seventh grade beginning with the 2009-10 school year. For each subsequent year, the next highest grade will be included in the Tdap requirement.</p>
<b>Q</b> →	<p><b>Td (Tetanus-Diphtheria) vaccine</b> (1-3 doses)</p> <p>Students who started their immunizations after age 7 should receive three doses of adult Tetanus-Diphtheria (Td) vaccine. One Tdap vaccine (code P) should be used to replace one dose of the Td for ages 11-18 in order to meet the seventh grade requirement. Effective with the 2009-10 school year Tetanus-Diphtheria-Pertussis (Tdap) replaces the Tetanus-Diphtheria (Td) requirement for students entering 7<sup>th</sup> grade.</p>
<u>Polio</u>	
<b>D</b> →	<p><b>Polio vaccine</b> (3-4 doses)</p> <p>If the third primary dose is administered on or after the fourth birthday, a fourth dose is not required. Polio vaccine is omitted from the required immunizations of children 18 years of age or older.</p>
<u>Measles, Mumps and Rubella (MMR)</u>	
<b>F</b> →	<b>MMR (Measles, Mumps and Rubella) vaccine</b> (1-2 doses)
<b>G</b> →	<p><b>Measles (Rubeola) vaccine</b> (1-2 doses)</p> <p>One dose at age 12 months or older a second dose may be administered at least one month after the first dose.</p>
<b>H</b> →	<p><b>Mumps vaccine</b> (1-2 doses)</p> <p>One dose at age 12 months or older and the second dose may be administered at least one month after the first dose.</p>
<b>I</b> →	<p><b>Rubella vaccine</b> (1-2 doses)</p> <p>One dose at age 12 months or older and the second dose may be administered at least one month after the first dose.</p>
<b>CONTINUED ON THE NEXT PAGE</b>	
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**Implementation Date:**  
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<b>Element Name: Vaccine Status, Date (Continued)</b>	
<b>Definition/Domain (Continued)</b>	
<p>Notes: If two MMRs have been administered at least one month (28 days) apart; separate measles, mumps, and rubella shots are not required. Since there is no MR code, if a combined measles and rubella shot is administered, separate measles and rubella shots should be reported.</p> <p><b>First Character (Continued)</b></p> <p><u>Hepatitis B</u></p> <p><b>J      Hepatitis B vaccine</b> (3 doses) for students 11-15 years of age</p> <p>    → Required for entry to seventh grade effective with the 1997-98 school year.          Required for entry into kindergarten effective with the 1998-99 school year.          Required for public preschool effective with the 2001-02 school year.</p> <p><b>M      Hepatitis B vaccine</b> (2 doses) for students 11-15 years of age</p> <p>    → Students 11-15 years of age who meet the requirement with a two dose schedule.</p> <p>Note: Acceptable doses are three vaccinations except for students 11-15 years of age who may meet the requirement with a two or three dose schedule.</p> <p>Example: A student presenting a valid 680A Certificate of Immunization which indicates that he/she was immunized for hepatitis B (first dose on 01/11/98, second dose on 02/11/98 and third dose on 05/11/98) would have three vaccine status dates entered for the hepatitis B series: J119980111, J219980211, J319980511.</p> <p><u>Varicella</u></p> <p><b>K      VZV (Varicella) vaccine</b> (1-2 doses)</p> <p><b>L      Varicella disease</b> (year)</p> <p>Note: Effective with the 2001-02 school year, students entering or attending preschool or kindergarten will be required to show proof of varicella vaccination.</p> <p>Note: Effective with the 2008-09 school year, students entering kindergarten are required to receive two doses of varicella vaccine. For each subsequent year, the next highest grade will be included in the two-dose varicella requirement.</p> <p>Examples: A student presenting a valid 680A Certificate of Immunization which indicates that he/she was immunized for varicella (first dose on 08/15/99) would have the vaccine status date entered for varicella vaccine: K119990815. A student presents a 680A Certificate of Immunization which indicates that he/she had varicella disease in 1997 (month and day are not required) would have the vaccine status date entered for varicella: L119970000.</p> <p><u>Haemophilus Influenzae Type B (Hib)</u></p> <p><b>E      Hib Haemophilus Influenza Type B vaccine</b> (1-4 doses)</p> <p>    → Required for public preschool, but not required for KG-12 school.</p> <p><u>Pneumococcal Conjugate</u></p> <p><b>N      Pneumococcal Conjugate vaccine</b> (1 dose)</p> <p>    → Required for child care entry effective January 2008 for children 2 months through 24 months of age. School districts opting to include this vaccine in their data bases should use code N.</p>	
<b>CONTINUED ON NEXT PAGE</b>	
<b>Revised: 7/1/09</b>	<b>Page Number: 293-3</b>

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**Implementation Date:**  
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<b>Element Name:</b>	<b>Vaccine Status, Date (Continued)</b>				
<b>Definition/Domain (Continued)</b>					
<p><b>Second Character</b></p> <p>Dose in series</p> <p>Note: 0 should be used in special cases, including exempt status, to indicate no doses required. Special cases may include a physician's note documenting measles disease or laboratory evidence of measles immunity. This does not exempt the child from mumps and rubella immunization.</p>					
<p><b>Third - Tenth Characters</b></p> <table border="0"> <tr> <td>YYYYMMDD</td><td>Year, month, day of dose.</td></tr> <tr> <td>EXEMPT__</td><td>If the specific requirement has been exempted, enter 'Exempt' in the third-eighth positions and leave positions 9 and 10 blank.</td></tr> </table> <p>See <u>Section 1003.22, F.S., Compulsory Immunization Guidelines</u> from Department of Health for instructions on how to handle incomplete date information.</p>		YYYYMMDD	Year, month, day of dose.	EXEMPT__	If the specific requirement has been exempted, enter 'Exempt' in the third-eighth positions and leave positions 9 and 10 blank.
YYYYMMDD	Year, month, day of dose.				
EXEMPT__	If the specific requirement has been exempted, enter 'Exempt' in the third-eighth positions and leave positions 9 and 10 blank.				
<b>Examples and conversion procedures:</b>					
<p><b>1. For students in the district's automated system prior to 7/1/91:</b></p> <p>For students with an Immunization Status of 1 (permanent immunization certificate), the date of the immunization would default to the last dose in the series, i.e., DTP 2031573 would be A519730315, except the first dose of MMR, MR or Measles should be coded as the first dose in the series.</p> <p>Students with an Immunization Status of 2 (temporary medical certificate requiring follow-up), presenting a 680A (Permanent Immunization Certificate), should be treated as new enrollees and all dates entered in the system.</p> <p>For students with an Immunization Status of 3 (permanent medical exemption), for one vaccine only, the date of the other immunizations would default to the last dose in the series, i.e., polio 4041076 would be D419760410.</p> <p>Students with an Immunization Status of 0 presenting evidence of immunizations should be treated as new enrollees.</p>					
<p><b>2. Examples:</b></p> <p>A student presents a valid HRS 680C Permanent Medical Exemption Certificate which indicates that he must not be vaccinated for medical reasons.</p> <p>This student would be coded with an Immunization Status of 3 and Vaccine Status, Date would be <b>90EXEMPT__</b>.</p> <p>A student presented a valid PD 137 form at the time of initial entry into a Florida school. No vaccination dates were required.</p> <p>This student would be coded with an Immunization Status of 1 and Vaccine Status, Date would be <b>8099999999</b>.</p>					
<b>Revised: 7/1/09</b>	<b>Volume I Effective: 7/08 Page Number: 293-4</b>				

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<b>Implementation Date:</b> Fiscal Year 1993-94 July 1, 1993
--

<b>Element Name:</b>	<b>Vaccine Status, Date (Continued)</b>
<b>Definition/Domain (Continued)</b>	
<p><b>2. Examples: (continued)</b></p> <p>A student presents a valid DH or HRS 680A which indicates that he was immunized for MR and mumps on 04/30/91 and MMR given on 05/30/91.</p> <p>The student would be coded with an Immunization Status of 1 and would have four vaccine status dates entered: <b>G119910430, I119910430, H119910430 and F219910530.</b></p> <p>A student presents a valid DH or HRS 680A which indicates that he was immunized for MMR on 01/01/89.</p> <p>The student would be coded as <b>F119890101.</b></p> <p>A student with a valid DH or HRS 680A form submits a valid physician's note explaining that he had measles on 01/01/90.</p> <p>The student would be coded with an immunization status of 1 and would have a vaccine status (for the measles dose) of <b>G1EXEMPT.</b></p> <p><b>3. New seventh grade requirements – 1997-98</b></p> <p>Effective with the 1997-98 school year students entering or attending 7th grade are required to show proof of completing the hepatitis B vaccination series, a second MMR and a tetanus-diphtheria booster.</p> <p>A student presenting a valid 680A Certificate of Immunization which indicates that he/she was immunized for hepatitis B, first dose on 11/23/96, second dose on 12/23/96 and third dose on 3/23/97, or students 11-15 years of age presenting a valid 680A-2 which indicates that he/she was immunized with a two dose series, first dose on 11/23/96 and second dose on 3/23/97, a second MMR administered on 11/23/96 and a tetanus-diphtheria booster administered on 11/23/96 would be coded with an immunization status of 8 and would have five vaccine status dates entered: J119961123, J219961223, J31997323, F219961123 and C119961123.</p>	
<b>Revised:</b>	<b>7/1/09</b>
<b>Volume I</b>	
<b>Effective:</b>	<b>7/08</b>
<b>Page Number:</b>	<b>293-5</b>

**Implementation Date:**  
Fiscal Year 2004-05  
July 1, 2004

<b>Element Name: Vehicle Category</b>	
<b>Definition/Domain</b>	
The type of vehicle used to transport the student.	
<b><u>CODE</u></b>	<b><u>DEFINITION</u></b>
B	School buses meeting Florida school bus specifications.
E	Passenger car or allowable multipurpose passenger vehicle owned, operated, or contracted by the school board transporting fewer than ten students as defined by Section 1006.22 (1)(d), F.S.
P	Privately-owned motor vehicle or boat (for disabled or isolated students).
G	General purpose transportation (city buses, trains, etc.).
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphabetic	All Transported Students Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b> Student Transportation DB9 56x
<b>Data Element Number:</b> 184125	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 294-1</b>

**Implementation Date:**  
Fiscal Year 2009-10  
July 1, 2009

<b>Element Name:</b> Virtual Instruction Provider		<b>**NEW ELEMENT**</b>	
<b>Definition/Domain</b>			
<p>The identifier assigned by the Department of Education to the provider of virtual instruction.</p> <p>See Appendix CC for virtual instruction providers and their identifiers.</p>			
<b>Length:</b> 3		<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b> Alphanumeric		Virtual Instruction Program, Grades KG-12	
<b>Compatibility Requirement:</b> Compatible			
<b>Use Types:</b> <input checked="" type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking		<b>State Reporting Formats Requiring This Data Element:</b> Student Course Schedule DB9 14x	
<b>Data Element Number:</b> 184325		<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>		<b>Volume I                      Effective: 7/09                      Page Number: 295-300</b>	

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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> <b>Veteran Student Indicator</b>							
<b>Definition/Domain</b>							
<p>The following codes are used to identify if a postsecondary student is a veteran.</p> <table style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">V</td> <td>The <u>postsecondary</u> Workforce Development Education (adult general education and postsecondary vocational) student is a veteran of the U.S. military.</td> </tr> <tr> <td style="vertical-align: top;">Z</td> <td>Not applicable</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	V	The <u>postsecondary</u> Workforce Development Education (adult general education and postsecondary vocational) student is a veteran of the U.S. military.	Z	Not applicable
<u>CODE</u>	<u>DEFINITION</u>						
V	The <u>postsecondary</u> Workforce Development Education (adult general education and postsecondary vocational) student is a veteran of the U.S. military.						
Z	Not applicable						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphabetic	Workforce Development Education (adult general education and postsecondary vocational education)						
<b>Compatibility Requirement:</b>  Compatible							
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	WDIS Student Demographic Information DB9 46x						
<b>Data Element Number:</b>  184225							
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X							
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 295-1</b>						

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**Implementation Date:**  
Fiscal Year 1992-93  
July 1, 1992

<b>Element Name:</b> Vocational Academic Disadvantaged							
<b>Definition/Domain</b>							
<p>THESE CODES ARE USED ONLY FOR VOCATIONAL STUDENTS. Indicate whether or not the student met one or more of the criteria identified below <u>at any time</u> during the reporting year.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top; padding-top: 10px;"><b>A</b></td> <td style="padding-top: 10px;"> <p>“Academic disadvantaged” means individuals (other than individuals with handicaps) who exhibit one or more of the following characteristics during the reporting year:</p> <ul style="list-style-type: none"> <li>Identified as potential dropouts from secondary school.</li> <li>Enrolled in remedial instruction in reading, writing or mathematics. Remedial instruction is any course listed in the Course Code Directory as “remedial” or as “Level 1.”</li> <li>Has secondary school grades below 2.0 on a 4.0 scale (Grade “A” equals 4.0).</li> <li>Scored at or below the 25th percentile for the student’s grade level on a standardized achievement or aptitude test.</li> <li>Failing a grade.</li> </ul> </td> </tr> <tr> <td style="vertical-align: top; padding-top: 20px;"><b>Z</b></td> <td style="padding-top: 20px;">Not applicable</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>A</b>	<p>“Academic disadvantaged” means individuals (other than individuals with handicaps) who exhibit one or more of the following characteristics during the reporting year:</p> <ul style="list-style-type: none"> <li>Identified as potential dropouts from secondary school.</li> <li>Enrolled in remedial instruction in reading, writing or mathematics. Remedial instruction is any course listed in the Course Code Directory as “remedial” or as “Level 1.”</li> <li>Has secondary school grades below 2.0 on a 4.0 scale (Grade “A” equals 4.0).</li> <li>Scored at or below the 25th percentile for the student’s grade level on a standardized achievement or aptitude test.</li> <li>Failing a grade.</li> </ul>	<b>Z</b>	Not applicable
<u>CODE</u>	<u>DEFINITION</u>						
<b>A</b>	<p>“Academic disadvantaged” means individuals (other than individuals with handicaps) who exhibit one or more of the following characteristics during the reporting year:</p> <ul style="list-style-type: none"> <li>Identified as potential dropouts from secondary school.</li> <li>Enrolled in remedial instruction in reading, writing or mathematics. Remedial instruction is any course listed in the Course Code Directory as “remedial” or as “Level 1.”</li> <li>Has secondary school grades below 2.0 on a 4.0 scale (Grade “A” equals 4.0).</li> <li>Scored at or below the 25th percentile for the student’s grade level on a standardized achievement or aptitude test.</li> <li>Failing a grade.</li> </ul>						
<b>Z</b>	Not applicable						
<b>Length:</b>	1						
<b>Format:</b>	Alphabetic						
<b>Compatibility Requirement:</b>	Compatible						
<b>Use Types:</b>	<b>Grades and Programs Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Vocational Education Grades 6-12						
<b>Data Element Number:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
184425	Student End of Year Status DB9 17x						
	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9						
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 296-1</b>						



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**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name:</b> Vocational/Adult General Education Completion Point Code							
<b>Definition/Domain</b>							
<p>These codes are used only for adult general education and vocational students to identify the literacy completion points and occupational completion points achieved by the student during the term (postsecondary) or year (secondary). See Appendix S.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 20%;"><u><b>CODES</b></u></th> <th style="text-align: left;"><u><b>DESCRIPTION</b></u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"><b>A - Y</b></td> <td>Select <u>up to six of</u> the appropriate alphabetic code or codes (from the applicable list in the appropriate data base handbook) that most closely describes the literacy or occupational completion point achievement(s) of the student in the term. Select as many codes as apply, and report them in the order in which they were achieved by the student during the term.</td> </tr> <tr> <td style="vertical-align: top;"><b>Z</b></td> <td>Not applicable, or the student is exiting the program without having achieved at least one CPC in that program. This includes all Continuing Workforce Education. When code "Z" is used, all other positions in the field must be blank.</td> </tr> </tbody> </table> <p><b>NOTE:</b> These codes are to be reported on the format that is associated with the type of student for whom the record is being submitted. For example, adult general education students with literacy completion points from the list of such codes are to be reported on the WDIS Adult General Education Student Course format. Adult High School and Co-enrolled student LCPs are reported as two characters, as illustrated in the Workforce Development Education Data Base Handbook. See Appendix R.</p>		<u><b>CODES</b></u>	<u><b>DESCRIPTION</b></u>	<b>A - Y</b>	Select <u>up to six of</u> the appropriate alphabetic code or codes (from the applicable list in the appropriate data base handbook) that most closely describes the literacy or occupational completion point achievement(s) of the student in the term. Select as many codes as apply, and report them in the order in which they were achieved by the student during the term.	<b>Z</b>	Not applicable, or the student is exiting the program without having achieved at least one CPC in that program. This includes all Continuing Workforce Education. When code "Z" is used, all other positions in the field must be blank.
<u><b>CODES</b></u>	<u><b>DESCRIPTION</b></u>						
<b>A - Y</b>	Select <u>up to six of</u> the appropriate alphabetic code or codes (from the applicable list in the appropriate data base handbook) that most closely describes the literacy or occupational completion point achievement(s) of the student in the term. Select as many codes as apply, and report them in the order in which they were achieved by the student during the term.						
<b>Z</b>	Not applicable, or the student is exiting the program without having achieved at least one CPC in that program. This includes all Continuing Workforce Education. When code "Z" is used, all other positions in the field must be blank.						
<b>Length:</b> 6	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphanumeric	Vocational Education Grades 6-12						
<b>Compatibility Requirement:</b>  State Standard	Workforce Development Education (adult general education and postsecondary vocational education)						
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Vocational Student Course Schedule DB9 16x WDIS Vocational Student Course Schedule DB9 47x WDIS Adult General Education Student Course DB9 48x						
<b>Data Element Number:</b>  185825	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X						
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 297-1</b>						

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**Implementation Date:**  
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<b>Element Name:</b> Vocational/Adult General Education, Disability, Student									
<b>Definition/Domain</b>									
<p>A code indicating whether the postsecondary vocational or adult general education student is self-identified as disabled.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>I</b></td> <td>Self-initiated, documented and receiving special instruction/services in order to take full advantage of or respond to educational programs and opportunities.</td> </tr> <tr> <td style="text-align: center;"><b>N</b></td> <td>Self-initiated, but neither requesting nor requiring special instruction/services.</td> </tr> <tr> <td style="text-align: center;"><b>Z</b></td> <td>Not applicable or not self-identified.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>I</b>	Self-initiated, documented and receiving special instruction/services in order to take full advantage of or respond to educational programs and opportunities.	<b>N</b>	Self-initiated, but neither requesting nor requiring special instruction/services.	<b>Z</b>	Not applicable or not self-identified.
<u>CODE</u>	<u>DEFINITION</u>								
<b>I</b>	Self-initiated, documented and receiving special instruction/services in order to take full advantage of or respond to educational programs and opportunities.								
<b>N</b>	Self-initiated, but neither requesting nor requiring special instruction/services.								
<b>Z</b>	Not applicable or not self-identified.								
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	Workforce Development Education (adult general education and postsecondary vocational education)								
<b>Compatibility Requirement:</b> Compatible									
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
<input checked="" type="checkbox"/> <b>State Report</b>	WDIS Adult General Education Student Course DB9 48x  WDIS Vocational Student Course Schedule DB9 47x								
<input checked="" type="checkbox"/> <b>Local Accountability</b>									
<input type="checkbox"/> <b>F.A.S.T.E.R.</b>									
<input type="checkbox"/> <b>Migrant Tracking</b>									
<b>Data Element Number:</b>  184450	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X								
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 298-1</b>								

**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1991

<b>Element Name:</b> Vocational/Adult General Education Program Code	
<b>Definition/Domain</b>	
<p>For <u>secondary students</u>:</p> <p>Record the seven-digit numeric program code listed in the <u>Course Code Directory</u>, which is associated with the vocational course in which the student is enrolled.</p> <p>For all <u>postsecondary adult vocational students</u>:</p> <p>Record the seven-digit alphanumeric program code listed in the <u>Course Code Directory</u>.</p> <p>For the <u>adult general education students</u>:</p> <p>Record the appropriate valid code from the <u>Course Code Directory</u>.</p> <p>NOTE: To report the appropriate code for dually enrolled students in FTE Surveys 1-4:</p> <ul style="list-style-type: none"> <li>For regular secondary vocational students, enter the secondary program number. For a dually enrolled student taking a postsecondary adult vocational in a district setting, enter the postsecondary adult vocational program number. (See Appendix I for current program numbers.)</li> <li>If reporting a dually enrolled student taking an academic or vocational class through a state university or community college, zero fill this field.</li> </ul> <p>In Survey 5, report only the instruction actually provided to the student by the school of instruction. Dually enrolled students are NOT reported in this survey.</p>	
<b>Length:</b> 7	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	Vocational Education Grades 6-12
<b>Compatibility Requirement:</b>  State Standard	Workforce Development Education (adult general education and postsecondary vocational education)
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>  →	<b>State Reporting Formats Requiring This Data Element:</b>  Vocational Student Course Schedule DB9 16x Student Course Schedule DB9 14x WDIS Adult General Education Student Course DB9 48x WDIS Vocational Student Course Schedule DB9 47x WDIS Supplemental Information DB9 60x
<b>Data Element Number:</b>  185875	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X
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**Implementation Date:**  
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July 1, 1994

<b>Element Name:</b> Vocational Basic Skills Examination									
<b>Definition/Domain</b>									
<p>THESE CODES ARE USED ONLY FOR VOCATIONAL STUDENTS. Indicate the status of the student in reference to basic skills assessment. (Section 1004.91, F.S.)</p> <table style="width: 100%;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top;"><b>E</b></td> <td> Student is: <ul style="list-style-type: none"> <li>Not required to be assessed for basic skills, OR</li> <li>Is exempt from meeting the required basic skills mastery level per local policy.</li> </ul> </td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>Y</b></td> <td>Student has demonstrated mastery of the required minimal level of basic skills for the program in which the student is enrolled..</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>N</b></td> <td> Student has not yet: <ul style="list-style-type: none"> <li>Completed the initial assessment, OR</li> <li>Demonstrated mastery of the required minimal level of basic skills for the program in which the student is enrolled.</li> </ul> </td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>E</b>	Student is: <ul style="list-style-type: none"> <li>Not required to be assessed for basic skills, OR</li> <li>Is exempt from meeting the required basic skills mastery level per local policy.</li> </ul>	<b>Y</b>	Student has demonstrated mastery of the required minimal level of basic skills for the program in which the student is enrolled..	<b>N</b>	Student has not yet: <ul style="list-style-type: none"> <li>Completed the initial assessment, OR</li> <li>Demonstrated mastery of the required minimal level of basic skills for the program in which the student is enrolled.</li> </ul>
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<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphanumeric	Workforce Development Education (postsecondary vocational education)								
<b>Compatibility Requirement:</b> State Standard									
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>								
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	WDIS Vocational Student Course Schedule DB9 47x								
<b>Data Element Number:</b> 184625									
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X									
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 300-1</b>								

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**Implementation Date:**  
Fiscal Year 1998-99  
July 1, 1998

<b>Element Name:</b> <b>Vocational Credential, Other</b>											
<b>Definition/Domain</b>											
<p>Indicate the type of credential (vocational certificate or Applied Technology Diploma) awarded to the student this term for vocational instruction.</p> <table style="width: 100%; margin-top: 20px;"> <thead> <tr> <th style="text-align: center; width: 15%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><b>V</b></td> <td><b>Vocational Certificate</b> - awarded after the student completes the entire postsecondary vocational program and meets the basic skill level requirement.</td> </tr> <tr> <td style="text-align: center;"><b>A</b></td> <td><b>Applied Technology Diploma</b> - awarded after the student completes a postsecondary Applied Technology Diploma program.</td> </tr> <tr> <td style="text-align: center;"><b>N</b></td> <td><b>Neither of the above</b> - Indicates that neither a vocational certificate nor an Applied Technology Diploma was awarded to the student this term.</td> </tr> <tr> <td style="text-align: center;"><b>Z</b></td> <td><b>Not Applicable</b> - includes all Continuing Workforce Education.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>V</b>	<b>Vocational Certificate</b> - awarded after the student completes the entire postsecondary vocational program and meets the basic skill level requirement.	<b>A</b>	<b>Applied Technology Diploma</b> - awarded after the student completes a postsecondary Applied Technology Diploma program.	<b>N</b>	<b>Neither of the above</b> - Indicates that neither a vocational certificate nor an Applied Technology Diploma was awarded to the student this term.	<b>Z</b>	<b>Not Applicable</b> - includes all Continuing Workforce Education.
<u>CODE</u>	<u>DEFINITION</u>										
<b>V</b>	<b>Vocational Certificate</b> - awarded after the student completes the entire postsecondary vocational program and meets the basic skill level requirement.										
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<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>										
<b>Format:</b> Alphanumeric	Workforce Development Education (postsecondary vocational education)										
<b>Compatibility Requirement:</b>  Compatible											
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>										
	WDIS Vocational Student Course Schedule DB9 47x										
<b>Data Element Number:</b>  185125	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X										
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 301-1</b>										

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**Implementation Date:**  
Fiscal Year 1992-93  
July 1, 1992

<b>Element Name:</b> Vocational, Displaced Homemaker							
<b>Definition/Domain</b>							
<p>THESE CODES ARE USED ONLY FOR ADULT VOCATIONAL STUDENTS. Select the most appropriate code below to indicate whether or not the student was a displaced homemaker during the term.</p> <table style="width: 100%;"> <thead> <tr> <th style="text-align: center;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top;"><b>H</b></td> <td> <p>Displaced Homemaker - the adult student:</p> <p>worked as an adult primarily without remuneration to care for home and family and for that reason has diminished marketable skills; or</p> <p>has been dependent on public assistance or on the income of a relative but is no longer supported by such income; or</p> <p>is a parent whose youngest child will become ineligible (at age 16) to receive assistance under the program for Aid to Families with Dependent Children under Part A of the Title IV of the Social Security Act within two years of the parent's application for assistance under the Act; or</p> <p>is unemployed or underemployed and is experiencing difficulty in obtaining any employment or suitable employment as appropriate; or</p> <p>is described in one of the above statements and is a criminal offender.</p> </td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>Z</b></td> <td>Not applicable, including adult general education students.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>H</b>	<p>Displaced Homemaker - the adult student:</p> <p>worked as an adult primarily without remuneration to care for home and family and for that reason has diminished marketable skills; or</p> <p>has been dependent on public assistance or on the income of a relative but is no longer supported by such income; or</p> <p>is a parent whose youngest child will become ineligible (at age 16) to receive assistance under the program for Aid to Families with Dependent Children under Part A of the Title IV of the Social Security Act within two years of the parent's application for assistance under the Act; or</p> <p>is unemployed or underemployed and is experiencing difficulty in obtaining any employment or suitable employment as appropriate; or</p> <p>is described in one of the above statements and is a criminal offender.</p>	<b>Z</b>	Not applicable, including adult general education students.
<u>CODE</u>	<u>DEFINITION</u>						
<b>H</b>	<p>Displaced Homemaker - the adult student:</p> <p>worked as an adult primarily without remuneration to care for home and family and for that reason has diminished marketable skills; or</p> <p>has been dependent on public assistance or on the income of a relative but is no longer supported by such income; or</p> <p>is a parent whose youngest child will become ineligible (at age 16) to receive assistance under the program for Aid to Families with Dependent Children under Part A of the Title IV of the Social Security Act within two years of the parent's application for assistance under the Act; or</p> <p>is unemployed or underemployed and is experiencing difficulty in obtaining any employment or suitable employment as appropriate; or</p> <p>is described in one of the above statements and is a criminal offender.</p>						
<b>Z</b>	Not applicable, including adult general education students.						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphabetic	Workforce Development Education (postsecondary vocational education)						
<b>Compatibility Requirement:</b> Compatible							
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	WDIS Student Demographic Information DB9 46x						
<b>Data Element Number:</b> 185425	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X						
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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b>	<b>Vocational Program Name, Abbreviated</b>			
<b>Definition/Domain</b>				
<p>The abbreviated title assigned to courses listed in the Course Code Directory that is associated with a vocational program.</p>				
<b>Length:</b>	<b>20</b>	<b>Grades and Programs Requiring This Data Element:</b>		
<b>Format:</b>	<b>Alphanumeric</b>	Vocational Educational Grades 6-12		
<b>Compatibility Requirement:</b>	<b>State Standard</b>			
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking		<b>State Reporting Formats Requiring This Data Element:</b>		
		None		
<b>Data Element Number:</b>		<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9		
186075				
<b>Revised:</b>		<b>Volume I</b>	<b>Effective: 7/09</b>	<b>Page Number: 303-1</b>

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**Implementation Date:**  
Fiscal Year 1992-93  
July 1, 1992

<b>Element Name:</b> <b>Vocational, Single Parent and Single Pregnant Woman</b>											
<b>Definition/Domain</b>											
<p>THESE CODES ARE USED ONLY FOR VOCATIONAL STUDENTS. Select the most appropriate code below to indicate whether or not the student was a single parent and/or single pregnant woman during the reporting year (secondary) or term (postsecondary).</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 15%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top;"><b>S</b></td> <td>Single Parent, except pregnant - The student is unmarried, widowed or legally separated from a spouse and has a minor child or children for which the parent has either custody or joint custody.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>W</b></td> <td>Single Pregnant Woman.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>B</b></td> <td>Both - The student is both a single parent and a single pregnant woman.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;"><b>Z</b></td> <td>Not applicable, including adult general education students.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	<b>S</b>	Single Parent, except pregnant - The student is unmarried, widowed or legally separated from a spouse and has a minor child or children for which the parent has either custody or joint custody.	<b>W</b>	Single Pregnant Woman.	<b>B</b>	Both - The student is both a single parent and a single pregnant woman.	<b>Z</b>	Not applicable, including adult general education students.
<u>CODE</u>	<u>DEFINITION</u>										
<b>S</b>	Single Parent, except pregnant - The student is unmarried, widowed or legally separated from a spouse and has a minor child or children for which the parent has either custody or joint custody.										
<b>W</b>	Single Pregnant Woman.										
<b>B</b>	Both - The student is both a single parent and a single pregnant woman.										
<b>Z</b>	Not applicable, including adult general education students.										
<b>Length:</b>	1										
<b>Grades and Programs Requiring This Data Element:</b>											
<b>Format:</b>	Alphabetic										
<b>Compatibility Requirement:</b>	Vocational Education Grades 6-12										
	Workforce Development Education (postsecondary vocational education)										
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>										
<input checked="" type="checkbox"/> <b>State Report</b>	Student End of Year Status DB9 17x										
<input checked="" type="checkbox"/> <b>Local Accountability</b>	WDIS Student Demographic Information DB9 46x										
<input type="checkbox"/> <b>F.A.S.T.E.R.</b>											
<input type="checkbox"/> <b>Migrant Tracking</b>											
<b>Data Element Number:</b>											
186225											
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X											
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 304-1</b>										



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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> <b>WDIS Class Length</b>	
<b>Definition/Domain</b>	
<p>The total number of hours of instruction for which the postsecondary vocational or adult general education class was scheduled for the survey.</p> <p><u>CODE</u>      <u>EXAMPLE</u></p> <p>NNNN      0036      In district XX there are 18 weeks in a semester. The class in question is scheduled to meet for one hour twice each week. The class length is 36 hours. Code it as 0036.</p>	
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	Workforce Development Education (adult general education and postsecondary vocational education)
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	WDIS Teacher Course DB9 49x
<b>Data Element Number:</b>  186987	
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X	
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 305-1</b>

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**Implementation Date:**  
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July 1, 2002

<b>Element Name:</b> <b>WDIS Reporting Year</b>					
<b>Definition/Domain</b>					
<p>The Workforce Development Information Services (WDIS) reporting year commencing with the beginning of the WDIS summer classes and terminating with the ending of WDIS winter or winter/spring classes <u>as defined by the district's calendar</u>.</p> <table style="margin-left: 40px;"> <tr> <td style="text-align: center;"><u>CODE</u></td> <td style="text-align: center;"><u>Example</u></td> </tr> <tr> <td style="text-align: center;">YYYY</td> <td style="text-align: center;">0001</td> </tr> </table> <p>Note: "WDIS Reporting Year" is neither "Fiscal Year" nor "School Year" as currently defined in the student database.</p>		<u>CODE</u>	<u>Example</u>	YYYY	0001
<u>CODE</u>	<u>Example</u>				
YYYY	0001				
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>				
<b>Format:</b> Numeric	Workforce Development Education (adult general education and postsecondary vocational education)				
<b>Compatibility Requirement:</b> State Standard					
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>				
	Key element. Appears on all WDIS record formats.				
<b>Data Element Number:</b>  186999	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X				
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 306-1</b>				

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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> <b>WDIS Student Instructional Hours</b>					
<b>Definition/Domain</b>					
<p>WDIS Student Instructional Hours is a whole number, expressed in hours, assuming no decimal places and right justified with leading zeros.</p> <p><b><u>For Adult General Education (Cost Reporting Codes ranging from 401 – 409*):</u></b>          For the procedures governing the reporting of WDIS Student Instructional Hours for adult general education students, see the procedures and technical assistance documents found at these links:  <a href="http://info.fldoe.org/docushare/dsweb/Get/Document-3722/06_14memo.pdf">http://info.fldoe.org/docushare/dsweb/Get/Document-3722/06_14memo.pdf</a>  <a href="http://info.fldoe.org/docushare/dsweb/Get/Document-3724/06_14att2.pdf">http://info.fldoe.org/docushare/dsweb/Get/Document-3724/06_14att2.pdf</a>  <a href="http://info.fldoe.org/docushare/dsweb/Get/Document-3723/06_14att1.pdf">http://info.fldoe.org/docushare/dsweb/Get/Document-3723/06_14att1.pdf</a></p> <p><b><u>For Postsecondary Vocational Education (Cost Reporting Codes ranging from 341 – 379*):</u></b>          For each postsecondary vocational education student, the WDIS Student Instructional Hours shall be defined as the number of scheduled hours from that student's first day of enrollment in that program and course through the last scheduled day for that program and course in the survey <b><i>regardless of attendance</i></b>.</p> <p>The following <b><i>postsecondary vocational</i></b> examples apply in district XX where there are 18 weeks in a semester. The WDIS class in question is scheduled to meet for one hour twice each week for a WDIS Class Length of 36 scheduled hours.</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">CODE</th> <th style="text-align: left; border-bottom: 1px solid black;">EXAMPLES</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">NNNN      0036</td> <td style="vertical-align: top;"><i>The student enrolls on the first day of the course. WDIS Student Instructional Hours are calculated from the first class day of the course through the last scheduled class day in the survey. For this student, WDIS Student Instructional Hours are 36.</i></td> </tr> </tbody> </table>		CODE	EXAMPLES	NNNN      0036	<i>The student enrolls on the first day of the course. WDIS Student Instructional Hours are calculated from the first class day of the course through the last scheduled class day in the survey. For this student, WDIS Student Instructional Hours are 36.</i>
CODE	EXAMPLES				
NNNN      0036	<i>The student enrolls on the first day of the course. WDIS Student Instructional Hours are calculated from the first class day of the course through the last scheduled class day in the survey. For this student, WDIS Student Instructional Hours are 36.</i>				
<b>(Continued on next page)</b>					
<b>Length:</b> 4	<b>Grades and Programs Requiring This Data Element:</b>				
<b>Format:</b> Numeric	Workforce Development Education (adult general education and postsecondary vocational education)				
<b>Compatibility Requirement:</b>  Compatible					
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>				
	WDIS Adult General Education Student Course DB9 48x WDIS Vocational Student Course Schedule DB9 47x				
<b>Data Element Number:</b>  187011	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input checked="" type="checkbox"/> G <input checked="" type="checkbox"/> X				
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 307-1</b>				

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**Implementation Date:**  
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<b>Element Name:</b> <b>WDIS Student Instructional Hours (Continued)</b>	
<b>Definition/Domain</b>	
<u>CODE</u>	<u>EXAMPLES</u>
NNNN	0032
<b>NNNN</b>	<b>0032</b>
<p><i>The student enrolls on the fifth class day of the course (missing the first four classes). WDIS Student Instructional Hours are calculated from the fifth day of class through the last scheduled class day in the survey. For this student, WDIS Student Instructional Hours are 32.</i></p>	
<p><b>* See data element 108791, Cost Reporting Code, for valid codes at this link:</b>  <a href="http://www.firn.edu/doe/eias/dataweb/database_0607/st37_1.pdf">http://www.firn.edu/doe/eias/dataweb/database_0607/st37_1.pdf</a></p>	
<b>Revised:</b>	<b>Volume I      Effective: 7/09      Page Number: 307-2</b>

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**Implementation Date:**  
Fiscal Year 1995-96  
July 1, 1995

<b>Element Name:</b> <b>Weapon, Description</b>																			
<b>Definition/Domain</b>																			
<p>A one-character code to identify the type of weapon used in an incident.</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;"><u>CODE</u></th> <th style="text-align: left;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr><td style="text-align: center;">F</td><td>Firearm, Other*</td></tr> <tr><td style="text-align: center;">H</td><td>Handgun</td></tr> <tr><td style="text-align: center;">K</td><td>Knife</td></tr> <tr><td style="text-align: center;">O</td><td>Other Weapon**</td></tr> <tr><td style="text-align: center;">R</td><td>Rifle or Shotgun</td></tr> <tr><td style="text-align: center;">U</td><td>Unknown Weapon</td></tr> <tr> <td style="text-align: center;">→ M</td> <td>Multiple Types of Firearms***</td> </tr> <tr><td style="text-align: center;">Z</td><td>Not Applicable</td></tr> </tbody> </table> <p>NOTE: See appendix P for additional information concerning weapon description.</p> <p><b>*Code F</b> - Firearm, Other, refers to any weapon (including a starter gun) that will or is designed to or may readily be converted to expel a projectile by the action of any explosive; the frame or receiver of handguns and rifles/shotguns; any firearm muffler or firearm silencer; any destructive device, which includes (a) any explosive, incendiary, or poison gas—(1) bomb, (2) grenade, (3) rocket having a propellant charge of more than four ounces, (4) missile having an explosive or incendiary charge of more than one-quarter ounce, (5) mine, or (6) similar device; (b) any weapon which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than one-half inch in diameter; (c) any combination or parts either designed or intended for use in converting any device into any destructive device, and from which a destructive device may be readily assembled. (Section 921(a) of Title 18 of the United States Code)</p> <p>This definition does not apply to items such as toy guns, cap guns, bb guns, and pellet guns.</p> <p><b>**Code O</b> - Other Weapons are objects that can become weapons when used for bodily harm, i.e., scissors, letter openers, air-powered "guns", etc.</p> <p>→ <b>***Code M</b> – Multiple <b>Types</b> of Firearms must meet the definition of Firearm, Other (Code F), Handgun (Code H) or Rifle or Shotgun (Code R).</p>		<u>CODE</u>	<u>DEFINITION</u>	F	Firearm, Other*	H	Handgun	K	Knife	O	Other Weapon**	R	Rifle or Shotgun	U	Unknown Weapon	→ M	Multiple Types of Firearms***	Z	Not Applicable
<u>CODE</u>	<u>DEFINITION</u>																		
F	Firearm, Other*																		
H	Handgun																		
K	Knife																		
O	Other Weapon**																		
R	Rifle or Shotgun																		
U	Unknown Weapon																		
→ M	Multiple Types of Firearms***																		
Z	Not Applicable																		
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>																		
<b>Format:</b> Alphanumeric	All Programs Grades PK-12																		
<b>Compatibility Requirement:</b> Compatible																			
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>																		
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	School Environmental Safety Incident Report DB9 42x																		
<b>Data Element Number:</b>  186975																			
<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9																			
<b>Revised:</b> 7/1/09	<b>Volume I</b>																		
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**Implementation Date:**  
Fiscal Year 1989-90  
July 1, 1989

<b>Element Name:</b> <b>Weeks in Grading Cycle</b>									
<b>Definition/Domain</b>									
<p>A code which represents the number of weeks in each grading period. The element is used during automated interdistrict records transfer when course in progress information is transmitted. The number can vary between districts and across grade levels within the same district.</p> <p>Examples:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>CODE</u></th> <th style="text-align: left;"><u>EXPLANATION</u></th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"><b>06</b></td> <td>If report cards are distributed every six weeks for students in grades 6-12, <b>06</b> will be entered which would indicate there may be up to six sets of six week grades during the 180 day school year.</td> </tr> <tr> <td style="vertical-align: top;"><b>09</b></td> <td>If report cards are distributed every nine weeks for students in grades PK-5, <b>09</b> will be entered which would indicate there may be up to four sets of nine week grades during the 180 day school year.</td> </tr> <tr> <td style="vertical-align: top;"><b>12</b></td> <td>If a district distributes report cards every 12 weeks for students in grades 9-12, <b>12</b> will be entered which would indicate there may be up to three sets of 12 week grades during the 180 day school year.</td> </tr> </tbody> </table>		<u>CODE</u>	<u>EXPLANATION</u>	<b>06</b>	If report cards are distributed every six weeks for students in grades 6-12, <b>06</b> will be entered which would indicate there may be up to six sets of six week grades during the 180 day school year.	<b>09</b>	If report cards are distributed every nine weeks for students in grades PK-5, <b>09</b> will be entered which would indicate there may be up to four sets of nine week grades during the 180 day school year.	<b>12</b>	If a district distributes report cards every 12 weeks for students in grades 9-12, <b>12</b> will be entered which would indicate there may be up to three sets of 12 week grades during the 180 day school year.
<u>CODE</u>	<u>EXPLANATION</u>								
<b>06</b>	If report cards are distributed every six weeks for students in grades 6-12, <b>06</b> will be entered which would indicate there may be up to six sets of six week grades during the 180 day school year.								
<b>09</b>	If report cards are distributed every nine weeks for students in grades PK-5, <b>09</b> will be entered which would indicate there may be up to four sets of nine week grades during the 180 day school year.								
<b>12</b>	If a district distributes report cards every 12 weeks for students in grades 9-12, <b>12</b> will be entered which would indicate there may be up to three sets of 12 week grades during the 180 day school year.								
<b>Length:</b> 2	<b>Grades and Programs Requiring This Data Element:</b>								
<b>Format:</b> Alphabetic	All Programs Grades PK-12 and Adult								
<b>Compatibility Requirement:</b> Compatible									
<b>Use Types:</b> <input type="checkbox"/> State Report <input type="checkbox"/> Local Accountability <input checked="" type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	<b>State Reporting Formats Requiring This Data Element:</b>								
	None								
<b>Data Element Number:</b>  187025	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9								
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 309-1</b>								

**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b>	<b>Withdrawal Code, Adult</b>					
<b>Definition/Domain</b>						
<p>A state-defined code indicating the status under which the adult student withdrew from a course.</p> <p>See Appendix B: Attendance Recordkeeping Required Codes for Adults.</p>  <p>NOTE: This data element is kept locally for all adult general education and postsecondary vocational education students.</p>						
<b>Length:</b>	3	<b>Grades and Programs Requiring This Data Element:</b>				
<b>Format:</b>	Alphanumeric					
<b>Compatibility Requirement:</b>	State Standard					
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>					
<input type="checkbox"/> State Report <input checked="" type="checkbox"/> Local Accountability <input type="checkbox"/> F.A.S.T.E.R. <input type="checkbox"/> Migrant Tracking	None					
<b>Data Element Number:</b>	188025	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9				
<b>Revised:</b>	Volume I	<b>Effective:</b> 7/09		<b>Page Number:</b> 310-1		

**Implementation Date:**  
Fiscal Year 1993-94  
July 1, 1993

<b>Element Name:</b>	<b>Withdrawal Code, PK-12</b>					
<b>Definition/Domain</b>						
<p>A state-defined code indicating the status under which the PK-12 student withdrew from a school or district.</p> <p>See Appendix A: Attendance Recordkeeping Required Codes for Grade PK-12 Students.</p> <p>ZZZ may be used for Surveys 2 and 3 if a Withdrawal Code is not applicable.</p> <p>ZZZ must <b>not</b> be used for <b>Survey 5</b> reporting.</p>          <p>NOTE: One occurrence of the Withdrawal Date and Code has been added to the Category B portion of the automated student record (FIRN Print Program) for local district use. (Optional)</p>						
<b>Length:</b>	3		<b>Grades and Programs Requiring This Data Element:</b>			
<b>Format:</b>	Alphanumeric		All Programs Grades PK-12			
<b>Compatibility Requirement:</b>	State Standard					
<b>Use Types:</b>	<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>		<b>State Reporting Formats Requiring This Data Element:</b>			
			Prior School Status/Student Attendance DB9 55x			
<b>Data Element Number:</b>	188425		<b>Reported in Survey Periods:</b>			
			<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9			
<b>Revised:</b>			<b>Volume I</b>	<b>Effective: 7/09</b>	<b>Page Number: 311-1</b>	



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**Implementation Date:**  
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July 1, 1994

<b>Element Name:</b> <b>Withdrawal Date</b>	
<b>Definition/Domain</b>	
<p>Withdrawal date is the calendar date of a PK-12 student's actual withdrawal from a school, or district. See <u>Automated Student Attendance Recordkeeping</u> for procedures.</p> <p style="text-align: center;"><b>MMDDYYYY</b>      Example: 06051983</p> <p><b>NOTE:</b>    1.    The latest withdrawal date will be reported in Survey 5 for all students in grades PK-12. For                         → most students, the date reported on the Prior School Status/Student Attendance record for School Number, Current Enrollment will match the date reported on the Student End of Year Status record. In a few instances the withdrawal dates on these two formats may not match.</p> <p>                 2.    One occurrence of Withdrawal Code and Date has been added to the Category B portion of the automated student record (FIRN Print Program) for local district use. (Optional)</p>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Alphanumeric	All Programs Grades PK-12
<b>Compatibility Requirement:</b> Compatible	
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b>	Student End of Year Status DB9 17x
<input checked="" type="checkbox"/> <b>Local Accountability</b>	Prior School Status/Student Attendance DB9 55x
<input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b>	McKay Prepayment Verification DB9 61x      ←
<input checked="" type="checkbox"/> <b>Migrant Tracking</b>	
<b>Data Element Number:</b>  188825	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 → <input checked="" type="checkbox"/> A <input checked="" type="checkbox"/> B <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> D
<b>Revised:</b> 7/1/09	<b>Volume I</b> <b>Effective:</b> 7/09 <b>Page Number:</b> 312-1

**Implementation Date:**  
Fiscal Year 1994-95  
July 1, 1994

<b>Element Name:</b>	<b>Withdrawal Reason</b>		
<b>Definition/Domain</b>			
<p>For PK-12, withdrawal reason is defined as a code which indicates the status under which the student withdrew from school other than by graduation or completion. This includes withdrawal at the end of one school year with the intention of returning to the school or district the following school year. Valid codes for PK-12 are <b>DNE, W01-W05, and W12-W26, WPO</b>. Withdrawal due to graduation or completion is reported separately under the elements Diploma Type and Certificate of Completion, Type.</p> <p>See Appendix A: Attendance Recordkeeping Required Codes for Grades PK-12 Students.</p>			
<p>NOTE: 1. For reporting purposes, the PK-12 Withdrawal Code used to report Withdrawal Reason on the Student End of Year Status format should be the last appropriate code for the school year being reported.</p>			
<b>Length:</b>	3	<b>Grades and Programs Requiring This Data Element:</b>	
<b>Format:</b>	Alphanumeric	All Programs Grades PK-12	
<b>Compatibility Requirement:</b>	State Standard		
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>		
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input checked="" type="checkbox"/> <b>Migrant Tracking</b>	Student End of Year Status DB9 17x		
<b>Data Element Number:</b>	189225	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9	
<b>Revised:</b>	Volume I	<b>Effective:</b> 7/09	<b>Page Number:</b> 313-1

**Implementation Date:**  
Fiscal Year 1991-92  
July 1, 1992

<b>Element Name:</b>	<b>Year</b>
<b>Definition/Domain</b>	
<p>The Year data element refers to fiscal year or school year, as appropriate.</p> <p><b>YYYY</b>      Example: 0203</p> <p>If fiscal year:    2002-03 fiscal year</p> <p>If school year:   2002-03 school year</p>          <p>NOTE: This data element is used on formats which require fiscal year for Surveys 1, 2, 3, 4, 6 and 9, and school year for Survey 5.</p>	
<b>Length:</b>	4
<b>Format:</b>	Numeric
<b>Compatibility Requirement:</b>	Compatible
<b>Use Types:</b>	<b>Grades and Programs Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b> Student Demographic Information DB9 13x Exceptional Student DB9 23x Title I Supplemental Educational Services DB9 57x
<b>Data Element Number:</b>	
196215	<b>Reported in Survey Periods:</b> <input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 9
<b>Revised:</b>	<b>Volume I</b> <b>Effective: 7/09</b> <b>Page Number: 314-1</b>

**Implementation Date:**  
Fiscal Year 2008-09  
July 1, 2008

<b>Element Name:</b> Year Entered Ninth Grade, Graduation Requirements Determination	
<b>Definition/Domain</b>	
<p>The school year the student entered ninth grade for the purpose of determining the high school graduation requirements a student must satisfy.</p> <p>School year:</p> <p>CCYYCCYY      Example: 20072008</p> <p>The student must satisfy the high school graduation requirements for students who entered ninth grade in the 2007-08 school year.</p> <p>Notes</p> <ul style="list-style-type: none"> <li>Enter "00000000" for students in grades PK-8.</li> <li>The school year is defined as the 180 day school year including the subsequent summer sessions.</li> </ul>	
<b>Length:</b> 8	<b>Grades and Programs Requiring This Data Element:</b>
<b>Format:</b> Numeric	All Programs Grades 9-12
<b>Compatibility Requirement:</b> Compatible	Adult Secondary Education      Adult Basic Skills (optional) Adult Postsecondary Vocational (optional)
<b>Use Types:</b>	<b>State Reporting Formats Requiring This Data Element:</b>
<input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input checked="" type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	Student End of Year Status DB9 17x
<b>Data Element Number:</b> 196220	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9
<b>Revised:</b> 7/1/09	<b>Volume I      Effective:</b> 7/09 <b>Page Number:</b> 314-60



**FLORIDA DEPARTMENT OF EDUCATION  
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**Implementation Date:**  
Fiscal Year 2002-03  
July 1, 2002

<b>Element Name:</b> Youth Apprenticeship							
<b>Definition/Domain</b>							
<p>A code that reports that a secondary vocational education student is participating in a Youth Apprenticeship/Industrial Alternative program of study.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center; width: 15%;"><u>CODE</u></th> <th style="text-align: center;"><u>DEFINITION</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top;">Y</td> <td>Student is enrolled in a Youth Apprenticeship Education/Industry Alternative program of study beginning at the 11th grade. The program integrates technical and academic curriculum, provides paid work-site learning and experience, leads to high school graduation and advanced studies and provides standing at the post secondary level under a sponsor in an occupation for which there is labor market demand.</td> </tr> <tr> <td style="text-align: center; vertical-align: top;">Z</td> <td>Not Applicable</td> </tr> </tbody> </table>		<u>CODE</u>	<u>DEFINITION</u>	Y	Student is enrolled in a Youth Apprenticeship Education/Industry Alternative program of study beginning at the 11th grade. The program integrates technical and academic curriculum, provides paid work-site learning and experience, leads to high school graduation and advanced studies and provides standing at the post secondary level under a sponsor in an occupation for which there is labor market demand.	Z	Not Applicable
<u>CODE</u>	<u>DEFINITION</u>						
Y	Student is enrolled in a Youth Apprenticeship Education/Industry Alternative program of study beginning at the 11th grade. The program integrates technical and academic curriculum, provides paid work-site learning and experience, leads to high school graduation and advanced studies and provides standing at the post secondary level under a sponsor in an occupation for which there is labor market demand.						
Z	Not Applicable						
<b>Length:</b> 1	<b>Grades and Programs Requiring This Data Element:</b>						
<b>Format:</b> Alphanumeric	Vocational Education Grades 11-12						
<b>Compatibility Requirement:</b> Compatible	Workforce Development Education (postsecondary vocational education)						
<b>Use Types:</b> <input checked="" type="checkbox"/> <b>State Report</b> <input checked="" type="checkbox"/> <b>Local Accountability</b> <input type="checkbox"/> <b>F.A.S.T.E.R.</b> <input type="checkbox"/> <b>Migrant Tracking</b>	<b>State Reporting Formats Requiring This Data Element:</b>						
	Vocational Student Course Schedule DB9 16x WDIS Vocational Student Course Schedule DB9 47x						
<b>Data Element Number:</b>  197225	<b>Reported in Survey Periods:</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input checked="" type="checkbox"/> S <input type="checkbox"/> G <input type="checkbox"/> X						
<b>Revised:</b>	<b>Volume I                      Effective: 7/09                      Page Number: 316-1</b>						

**FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATA BASE REQUIREMENTS  
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
Fiscal Year 1992-93  
July 1, 1992

(Dropout codes are designated by an asterisk.)

**APPENDIX A**

**ATTENDANCE RECORDKEEPING REQUIRED CODES FOR GRADE PK-12 STUDENTS**

**ENTRIES INTO FLORIDA  
PUBLIC SCHOOLS THIS SCHOOL YEAR**

- **E01** - Any PK-12 student whose last school of enrollment was a **public school** in this school district.
- **E02** - Any PK-12 student whose last school of enrollment was a **public school** outside of this district, or in another state or United States commonwealth/territory.
- **E03** - Any PK-12 student whose last school of enrollment was a **private school** in any Florida school district, another state, or a United States commonwealth/territory.
- **E04** - Any PK-12 student who is enrolling in a public school in this district after having been in **home education** in any Florida school district, in another state or United States commonwealth/territory.
- E05** - Any student entering PK or KG for the first time.
- **E09** - Any PK-12 student who enters a Florida school from a country other than the United States or a United States Commonwealth/Territory.

**REENTERING INTO  
FLORIDA PUBLIC SCHOOLS**

- R01** - Any PK-12 student who was received from another attendance reporting unit in the same school.
- R02** - Any PK-12 student who was received from another school in the same district.
- R03** - Any PK-12 student who unexpectedly reenters a school in the same district after withdrawing or being discharged.

**WITHDRAWAL FROM FLORIDA PUBLIC  
SCHOOLS: GRADE PK-12 STUDENTS**

- \* **DNE** - Any PK-12 student who was expected to attend a school but **did not enter** as expected for unknown reasons and required documented efforts to locate the student are maintained per s. 1003.26, Florida Statutes.
- W01** - Any PK-12 student promoted, retained or transferred to another attendance reporting unit in the same school.
- W02** - Any PK-12 student promoted, retained or transferred to another school in the same district.
- W3A** - Any PK-12 student who withdraws to attend a public school in another district in Florida.
- W3B** - Any PK-12 student who withdraws to attend another public school out-of-state or out-of-country.
- W04** - Any PK-12 student who withdraws to attend a nonpublic school in- or out-of-state or out-of-country.
- \* **W05** - Any student age 16 or older who leaves school voluntarily with no intention of returning and has filed a formal declaration of intent to terminate school enrollment per s. 1003.21, Florida Statutes.
- W06** - Any student who graduated from school and met all of the requirements to receive a standard diploma.
- W6A** - Any student who graduated from school and met all of the requirements to receive a standard diploma, based on the 18-credit college preparatory graduation option.
- W6B** - Any student who graduated from school and met all of the requirements to receive a standard diploma, based on the 18-credit career preparatory graduation option.

**FLORIDA DEPARTMENT OF EDUCATION  
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(Dropout codes are designated by an asterisk.)

**APPENDIX A (Continued)**

**ATTENDANCE RECORDKEEPING REQUIRED CODES FOR GRADE PK-12 STUDENTS  
(Continued)**

**WITHDRAWAL FROM FLORIDA PUBLIC  
SCHOOLS: GRADE PK-12 STUDENTS**

**W07** - Any student who graduated from school with a special diploma based on option one--mastery of Sunshine State Standards for Special Diploma.

**W08** - Any student who received a certificate of completion. The student met the minimum credits and local requirements, but did not pass the state approved graduation test or an alternate assessment, and/or did not achieve the required GPA.

**W08** - Any student who received a certificate of completion. The student met the minimum credits and local requirements, but did not pass the state approved graduation test or an alternate assessment, and/or did not achieve the required GPA.

**W8A** - Any student who met all of the requirements to receive a standard diploma except passing the state approved graduation test and received a certificate of completion and is eligible to take the College Placement Test and be admitted to remedial or credit courses at a state community college as appropriate.

**W09** - Any student who received a special certificate of completion, is properly classified as an eligible exceptional education student, met applicable local requirements, and was unable to meet appropriate special state minimum requirements.

**W10** - Any student who completed the GED Exit Option Model Program requirements, passed the GED Tests and the state approved graduation test, and was awarded a standard diploma.

**W12** - Any PK-12 student withdrawn from school due to death.

**\* W13** - Any KG-12 student withdrawn from school due to court action. (This code does not apply to DJJ placement.)

**WITHDRAWAL FROM FLORIDA PUBLIC  
SCHOOLS: GRADE PK-12 STUDENTS**

**\* W15** - Any KG-12 student who is withdrawn from school due to nonattendance after all procedures outlined in sections 1003.26 and 1003.27, Florida Statutes, have been followed.

**\* W18** - Any KG-12 student who withdraws from school due to medical reasons and the student is unable to receive educational services, such as those provided through the hospital/homebound program.

**\* W21** - Any KG-12 student who is withdrawn from school due to being expelled with no educational services.

**\* W22** - Any KG-12 student whose whereabouts is unknown and required documented efforts to locate the student are maintained per s. 1003.26, Florida Statutes.

**\* W23** - Any KG-12 student who withdraws from school for any reason other than W01 - W22 or W24 - W27.

**W24** - Any KG-12 student who withdraws from school to attend a Home Education program.

**W25** - Any student under the age of 6 who withdraws from school.

**W26** - Any student who withdraws from school to enter the adult education program prior to completion of graduation requirements.

**W27** - Any student who graduated from school with a special diploma based on option two-mastery of employment and community competencies.



**FLORIDA DEPARTMENT OF EDUCATION  
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Fiscal Year 1992-93  
July 1, 1992

(Dropout codes are designated by an asterisk.)

**APPENDIX A (Continued)**

**ATTENDANCE RECORDKEEPING REQUIRED CODES FOR GRADE PK-12 STUDENTS  
(Continued)**

**WITHDRAWAL FROM FLORIDA PUBLIC  
SCHOOLS: GRADE PK-12 STUDENTS**

**WFA** – Any student who graduated from school with a standard diploma based on an 18-credit college preparatory graduation option and satisfied the state approved graduation test requirement through an alternate assessment.

**WFB** – Any student who graduated from school with a standard diploma based on an 18-credit career preparatory graduation option and satisfied the state approved graduation test requirement through an alternate assessment.

**WFT** - Any student who graduated from school with a standard diploma and satisfied the state approved graduation test requirement through an alternate assessment. (For students meeting accelerated high school graduation option requirements, see WFA and WFB.)

**WFW** – Any student with disabilities who graduated from school with a standard diploma and an FCAT waiver.

**WGA** – Any student who completed the GED Exit Option Model Program requirements, passed the GED Tests, satisfied the state approved graduation test requirement through an alternate assessment, and was awarded a standard diploma.

**WGD** – Any student who completed the GED Exit Option Model Program requirements and passed the GED Tests, but did not pass the state approved graduation test and was awarded a State of Florida diploma.

**WITHDRAWAL FROM FLORIDA PUBLIC  
SCHOOLS: GRADE PK-12 STUDENTS**

**WPO** – Any student who is withdrawn from school without receiving a standard diploma and subsequent to receiving a W07, W08, W8A, W09, or W27 during the student's year of high school completion.

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**Listed below is a summary of the Dropout, Diploma and Certificate Codes.**

**Dropout Codes:** DNE, W05, W13, W15, W18, W21, W22, W23

**Diploma Codes:** W06, W6A, W6B, W07, W10, W27, WFA, WFB, WFT, WFW, WGA, WGD



**Certificate of Completion Codes:** W08, W8A, W09



**Note:** For the purpose of PK-12 reporting charter schools and Department of Juvenile Justice (DJJ) education programs are considered **public schools**.



**FLORIDA DEPARTMENT OF EDUCATION  
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<b>Implementation Date:</b> Fiscal Year 1992-93 July 1, 1992
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**APPENDIX B**

**ATTENDANCE RECORDKEEPING REQUIRED CODES FOR ADULT STUDENTS**

**ENTRY: ADULT STUDENTS**

**EA1** - The original entry of an adult student into this class.

**REENTRY: ADULT STUDENTS**

**RA1** - Reentry of an adult student into the same class after withdrawal from that class for any reason.

**WITHDRAWALS: ADULT STUDENTS**

**W28** - Any adult student who left the postsecondary adult job preparatory program as a program completer.

**W29** - Any adult student who withdraws from a class but remains enrolled in another class in the program.

**W30** - Any adult student who left the class/program to take a job, previously unemployed.

**W31** - Any adult student who left the class/program to take a better job, previously employed.

**W32** - Any adult student who left the class/program to enter another training program.

**W33** - Achieved personal objective.

**W34** - Any adult student who left the class/program for lack of interest.

**W35** - Any adult student who left the class/program because of health problems.

**W36** - Any adult student who left the class/program because of transportation problems.

**W37** - Any adult student who left the class/program because of child care problems.

**W38** - Any adult student who left the class/program because of family problems.

**W39** - Any adult student who left the class/program because of the time the class/program is scheduled.

**W40** - Any adult student who left the class/program because of other known reasons.

**W41** - Any adult student who left the class/program because of unknown reasons.

**W42** - Any adult student who was expelled from school.

**W43** - Any adult student who graduated from school with a standard diploma.

**W44** - Any adult student who left school with a certificate of completion.

**W45** - Any adult student who left school with a State of Florida diploma (GED).

**W46** - Any adult student who left the class/program because of the location where the courses met.

**W47** - Any adult student who is procedurally withdrawn at the end of the term or school year who will continue in the class/program the next term or school year.

**W48** - Any student in grades 9-12 taking an adult course for high school credit who is working towards a high school diploma who has left before completing the class/program.

**W49** - Any adult student who left the class/program because of having changed address or left the area.

**W50** - Any adult student withdrawn from school due to death.

**W51** - Any student in grades 9-12 taking an adult course for high school credit who is working towards a high school diploma who has completed the class/program.

**W52** - Any adult student who graduated from school with a standard diploma and satisfied the graduation test requirement through an alternate assessment.

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--

**APPENDIX B  
ATTENDANCE RECORDKEEPING REQUIRED CODES FOR ADULT STUDENTS**

**WITHDRAWALS: ADULT STUDENTS (continued)**

**W53** - Any adult student who met all of the requirements to receive an adult standard high school diploma, including a cumulative grade point average of 2.0 on a 4.0 scale, except for passing the state approved graduation test or alternate assessment and received a certificate of completion and is eligible to take the College Placement Test and be admitted to remedial or credit courses at a state community college as appropriate.

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<b>Implementation Date:</b> Fiscal Year 1992-93 July 1, 1992
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**APPENDIX C  
DISTRICT NAME TABLE**

<u>District Number</u>	<u>District Name</u>	<u>District Number</u>	<u>District Name</u>
01	Alachua	42	Marion
02	Baker	43	Martin
03	Bay	44	Monroe
04	Bradford	45	Nassau
05	Brevard	46	Okaloosa
06	Broward	47	Okeechobee
07	Calhoun	48	Orange
08	Charlotte	49	Osceola
09	Citrus	50	Palm Beach
10	Clay	51	Pasco
11	Collier	52	Pinellas
12	Columbia	53	Polk
13	Dade	54	Putnam
14	DeSoto	55	St. Johns
15	Dixie	56	St. Lucie
16	Duval	57	Santa Rosa
17	Escambia	58	Sarasota
18	Flagler	59	Seminole
19	Franklin	60	Sumter
20	Gadsden	61	Suwannee
21	Gilchrist	62	Taylor
22	Glades	63	Union
23	Gulf	64	Volusia
24	Hamilton	65	Wakulla
25	Hardee	66	Walton
26	Hendry	67	Washington
27	Hernando	68	School for Deaf/Blind
28	Highlands	69	Dozier/Okeechobee
29	Hillsborough	70	Eckerd Challenge Program (valid prior to 1994-95)
30	Holmes	71	Florida Virtual School
31	Indian River	72	FAU - Lab School
32	Jackson	73	FSU - Lab School
33	Jefferson	74	FAMU - Lab School
34	Lafayette	75	UF - Lab School
35	Lake	76	Department of Corrections
36	Lee	77	Community Colleges
37	Leon	78	Florida Connections Academy
38	Levy	79	Florida Virtual Academy
39	Liberty	99	Other than Florida Public School
40	Madison	88	Division of Public Schools (Academic Scholar Records)
41	Manatee		

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<b>Implementation Date:</b> Fiscal Year 1987-88 December 23, 1987
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**APPENDIX E  
FEFP PROGRAM NUMBERS**

<b>Program/Category</b>	<b>FEFP Program Numbers Used for Reporting on the Student Course Schedule Format</b>
<b>Basic Programs</b>	
* K-3 Basic	101
4-8 Basic	102
9-12 Basic	103
** K-3 Basic, with ESE Services	111
4-8 Basic, with ESE Services	112
9-12 Basic, with ESE Services	113
<b>EXCEPTIONAL STUDENT EDUCATION</b>	
Support Level 4	254
Support Level 5	255
<b>ESOL</b>	130
<b>VOCATIONAL 9-12</b>	
Vocational 9-12 (formerly 301-309)	300
<b>OTHER PROGRAMS</b>	
Community Instructional Services (CIS) (Applicable to years prior to 1987-88)	998
Nonfunded because student not eligible for FTE for reasons other than attendance or program membership (used in state reporting)	999

\* Includes children of teenage parents.

\*\* Includes PK disabled children.

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<b>Implementation Date:</b> Fiscal Year 1988-89 July 1, 1988
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**APPENDIX F**

**FLORIDA PUBLIC COMMUNITY COLLEGE AND STATE UNIVERSITY REPORTING NUMBERS**

<b><u>COMMUNITY COLLEGES REPORTING NUMBERS</u></b>		<b><u>STATE UNIVERSITIES REPORTING NUMBERS</u></b>	
C901	Brevard Community College	U970	Florida Agricultural and Mechanical University
C902	Broward College		
C903	Central Florida Community College	U971	Florida Atlantic University
C904	Chipola College	U972	Florida International University
C905	Daytona State College	U973	Florida State University
C906	Edison State College	U974	University of Central Florida
C907	Florida Community College at Jacksonville	U975	University of Florida
C908	Florida Keys Community College	U976	University of North Florida
C909	Gulf Coast Community College	U977	University of South Florida
C910	Hillsborough Community College	U978	University of West Florida
C911	Indian River State College	U979	Florida Gulf Coast University
C912	Lake City Community College	U980	New College of Florida
C913	Lake-Sumter Community College		
C914	Manatee Community College		
C915	Miami-Dade College		
C916	North Florida Community College		
C917	Northwest Florida State College		
C918	Palm Beach Community College		
C919	Pasco-Hernando Community College		
C920	Pensacola Junior College		
C921	Polk Community College		
C922	St. Johns River Community College		
C923	St. Petersburg College		
C924	Santa Fe College		
C925	Seminole Community College		
C926	South Florida Community College		
C927	Tallahassee Community College		
C928	Valencia Community College		

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<b>Implementation Date:</b> Fiscal Year 1995-96 July 1, 1995
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**APPENDIX G  
COUNTRY CODES**

<u>CODE</u>	<u>COUNTRY</u>	<u>CODE</u>	<u>COUNTRY</u>
AF	Afghanistan	CV	Cape Verde
AB	Albania	CJ	Cayman Islands
AG	Algeria	CP	Central African Republic
AN	Andorra	CD	Chad
AO	Angola	CI	Chile
AV	Anguilla	CH	China
AY	Antarctica	KI	Christmas Island
AC	Antigua and Barbuda	CN	Clipperton Island
AX	Antilles	KG	Cocos Islands (Keeling)
AE	Argentina	CL	Colombia
AD	Armenia	CQ	Comoros
AA	Aruba	CF	Congo
AS	Australia	CR	Coral Sea Island
AU	Austria	CS	Costa Rica
AJ	Azerbaijan	DF	Croatia
AI	Azores Islands, Portugal	CU	Cuba
BF	Bahamas	DH	Curacao Island
BA	Bahrain	CY	Cyprus
BS	Baltic States	CX	Czechoslovakia
BG	Bangladesh	DT	Czech Republic
BB	Barbados	DK	Democratic Kampuchea
BI	Bassas Da India	DA	Denmark
DB	Belarus	DJ	Djibouti
BE	Belgium	DO	Dominica
BZ	Belize	DR	Dominican Republic
BN	Benin	EJ	East Timor
BD	Bermuda	EC	Ecuador
BH	Bhutan	EG	Egypt
BL	Bolivia	ES	El Salvador
BJ	Bonaire Island	EN	England
BP	Bosnia and Herzegovina	EA	Equatorial Africa
BC	Botswana	EQ	Equatorial Guinea
BV	Bouvet Island	ER	Eritrea
BR	Brazil	EE	Estonia
BT	British Virgin Islands	ET	Ethiopia
BW	British West Indies	EU	Europa Island
BQ	Brunei Darussalam	FA	Falkland Islands (Malvinas)
BU	Bulgaria	FO	Faroe Islands
BX	Burkina Faso, West Africa	FJ	Fiji
BM	Burma	FI	Finland
BY	Burundi	FR	France
JB	Byelorussia SSR	FM	France, Metropolitan
CB	Cambodia	FN	French Guiana
CM	Cameroon	FP	French Polynesia
CC	Canada		

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**APPENDIX G (Continued)  
COUNTRY CODES (Continued)**

<u>CODE</u>	<u>COUNTRY</u>	<u>CODE</u>	<u>COUNTRY</u>
FS	French Southern and Antarctic Islands	KB	Kiribati
JC	French Southern Territories	KN	Korea, Peoples Republic of (North)
FW	French West Africa	KR	Korea, Republic of (South)
GB	Gabon	KV	Kosovo, Republic of
GM	Gambia	KU	Kuwait
GZ	Gaza Strip	KC	Kyrgyzstan
GD	Georgia	LO	Lao, Peoples Democratic Republic of
GE	Germany	LP	Lapland
GH	Ghana	LV	Latvia
GI	Gibraltar	LE	Lebanon
GO	Glorioso Islands	LT	Lesotho
GR	Greece	LI	Liberia
GL	Greenland	LY	Libya
GJ	Grenada	LB	Libyan Arab Jamahiriya
GP	Guadeloupe	LS	Liechtenstein
GT	Guatemala	LH	Lithuania
GF	Guernsey	LU	Luxembourg
FG	Guiana	MC	Macau
GV	Guinea	LC	Macedonia
GS	Guinea-Bissau	MF	Madagascar
GY	Guyana	IM	Madeira Islands
HA	Haiti	MK	Malawi
HM	Heard and McDonald Islands (Australia)	MY	Malaysia
HO	Honduras	MV	Maldives
HK	Hong Kong	ML	Mali
HU	Hungary	XA	Malta
IC	Iceland	MB	Martinique
II	India	MR	Mauritania
IX	Indian Ocean Territory (British)	MP	Mauritius
IO	Indonesia	YT	Mayotte
IR	Iran	NB	Melanesia
IZ	Iraq	MX	Mexico
EI	Ireland	OE	Moldova, Republic of
IS	Israel	MJ	Monaco
IT	Italy	MG	Mongolia
IV	Ivory Coast	OT	Montenegro
JM	Jamaica	MH	Montserrat
JN	Jan Meyan	OJ	Moorea
JA	Japan	MW	Morocco
JO	Jordan	MZ	Mozambique
JD	Juan De Nova Island	OP	Myanmar
KA	Kazakhstan	NK	Namibia
KE	Kenya	NR	Nauru
		NP	Nepal
		NL	Netherlands
		NA	Netherlands Antilles



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**APPENDIX G (Continued)  
COUNTRY CODES (Continued)**

<u>CODE</u>	<u>COUNTRY</u>	<u>CODE</u>	<u>COUNTRY</u>
NN	Neutral Zone	SK	Sikkim
NW	New Caledonia	SN	Singapore
NT	New Hibrides	QH	Slovakia
NZ	New Zealand	JE	Slovenia
NU	Nicaragua	SI	Solomon Islands
NG	Niger	SO	Somalia
NI	Nigeria	JF	South Georgia and the South Sandwich Islands
QE	Niue	SF	South Africa
NF	Norfolk Island	UR	Soviet Union
NX	North Africa	SP	Spain
QI	North Ireland	SS	Spanish Sahara
NO	Norway	SR	Spratley Islands
OC	Oceania	CE	Sri Lanka, Ceylon
MU	Oman	SB	St. Barthelemy
PI	Pacific Islands	SH	St. Helena (Ascension Island)
PK	Pakistan	SV	St. Kitts-Nevis
PS	Palestine	SJ	St. Lucia
PN	Panama	ST	St. LVC Vincentucia
NQ	Papua New Guinea (Previously New Guinea)	AM	St. Martin
PD	Paracel Islands	JS	St. Pierre and Miquelon
PX	Paraguay	JH	St. Vincent and Grenadines
PG	Persian Gulf States	SU	Sudan
PE	Peru	SX	Suriname
RP	Philippines	JK	Svalbard
PC	Pitcairn Islands	WZ	Swaziland
PL	Poland	SW	Sweden
PY	Polynesia	SZ	Switzerland
PO	Portugal	SY	Syria
QA	Qatar	JJ	Syrian Arab Republic
RE	Reunion	TA	Tahaiti
RH	Rhodesia	TB	Taiwan, Province of China
RO	Romania	TZ	Tanzania, United Republic of
RU	Russian Federation	TJ	Tajikistan
RW	Rwanda	TH	Thailand
QD	Samoa	TO	Togo
SM	San Marino	TL	Tokelau
SQ	Sao Tome and Principe	XT	Tonga
SA	Saudi Arabia	TD	Trinidad and Tobago
RB	Serbia	TR	Tromelin Island
LD	Scotland	TQ	Trust Territory of Pacific
SG	Senegal	TS	Tunisia
SE	Seychelles Islands	TU	Turkey
SL	Sierra Leone	TF	Turkmenistan

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**APPENDIX G (Continued)  
COUNTRY CODES (Continued)**

<u>CODE</u>	<u>COUNTRY</u>	<u>CODE</u>	<u>COUNTRY</u>
TK	Turks and Caicos Islands	VE	Venezuela
TY	Tuvalu	VM	Vietnam
UG	Uganda	WL	Wales
UA	Ukraine (Formerly, Ukrainian Soviet Socialist Republic)	WC	Wallis and Futuna Islands
UB	Union of Soviet Socialist Republic	WN	West Indies
TC	United Arab Emirates	WB	Western Sahara
UK	United Kingdom (Great Britain)	WS	Western Samoa
US	United States	YS	Yemen, Peoples Democratic Republic of
UV	Upper Volta	YE	Yemen, Arab Republic
UY	Uruguay	YO	Yugoslavia
UD	Uzbekistan	CG	Zaire
TV	Vatican City	ZA	Zambia
VN	Vanuatu	ZB	Zimbabwe
		ZZ	Not Applicable

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**APPENDIX H  
STATE CODES**

<u>STATE</u>	<u>CODE</u>	<u>STATE</u>	<u>CODE</u>
Alabama .....	AL	Montana .....	MT
Alaska .....	AK	Nebraska .....	NE
Arizona .....	AZ	Nevada .....	NV
Arkansas .....	AR	New Hampshire.....	NH
California .....	CA	New Jersey .....	NJ
Colorado.....	CO	New Mexico.....	NM
Connecticut .....	CT	New York.....	NY
Delaware .....	DE	North Carolina .....	NC
District of Columbia .....	DC	North Dakota .....	ND
Florida .....	FL	Ohio.....	OH
Georgia .....	GA	Oklahoma .....	OK
Hawaii .....	HI	Oregon .....	OR
Idaho .....	ID	Pennsylvania.....	PA
Illinois .....	IL	Rhode Island .....	RI
Indiana .....	IN	South Carolina .....	SC
Iowa.....	IA	South Dakota .....	SD
Kansas .....	KS	Tennessee .....	TN
Kentucky .....	KY	Texas.....	TX
Louisiana.....	LA	Utah.....	UT
Maine .....	ME	Vermont.....	VT
Maryland .....	MD	Virginia .....	VA
Massachusetts .....	MA	Washington .....	WA
Michigan.....	MI	West Virginia .....	WV
Minnesota.....	MN	Wisconsin.....	WI
Mississippi.....	MS	Wyoming .....	WY
Missouri.....	MO	Not Applicable .....	ZZ

See Appendix Q: U.S. Commonwealth and  
Territories

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**APPENDIX I  
TEST NAME TABLE**

<u>NAME</u>	<u>CODE</u>
Alternate Assessment Report - valid prior to 2007-08 school year ←	AAR
Academy of Reading	AOR
Adult Basic Learning Examination	ABL
Advanced Placement Test	APT
American College Testing Program	ACT
American College Testing Program, Enhanced	ACE
ACT, Explore	AEX
ACT, PLAN	APL
Armed Services Vocational Aptitude Battery Test	ASV
P-ACT+	PAC
Basic Academic Skills Individual Screener (BASIS)	BAS
Basic Achievement Skills Inventory	BSI
Basic Skills Assessment Program	BES
Bateria Woodcock-Munoz-Revisada <b>L, S, R, W</b>	BWM
Brigance: Comprehensive Inventory of Basic Skills-Revised (CIBS-R)	CIB
California Achievement Test <b>R, W</b>	CAT
Cambridge Advanced International Certificate of Education (AICE)	CAI
College Entrance Exam Board (CEEB) (prior to 05/94)	CEB
College Placement Test	CPT
Comprehensive Assessment Program	CAP
CAP: Achievement Series	ACS
CAP: Developing Cognitive Skills	DCA
CAP: National Achievement Test	NAT
Comprehensive English Language Learning Assessment (CELLA)* <b>L, S, R, W</b>	CEL
Comprehensive Test of Basic Skills (CTBS) <b>R, W</b>	CTB
Comprehensive Test of Phonological Processing	CTP
Curriculum-Based Measurement (CBM) Pilot	CBM
Degrees of Reading Power	DRP
Diagnostic Achievement Battery – 2 (DAB-2)	DAB
Diagnostic Achievement Test for Adolescents, Second Edition	DAA
Diagnostic Assessments of Reading (Riverside)	DAR
Dynamic Indicators of Basic Early Literacy Skills (DIBELS)	DIB
Early Childhood Observation System (ECHOS)	ECH
Early Reading Diagnostic Assessment (The Psychological Corporation)	ERD
Early Screening Inventory	ESI
Ekwil-Shanker	EKS
ESL/Adult Literacy Scale	ESL

→ \*Note: CELLA forms 1 and 2 are used for the annual assessment. Form 3 is used for program entry/exit at other times of the year

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TEST NAME TABLE**

<b><u>NAME</u></b>	<b><u>CODE</u></b>
Florida Alternate Assessment	FAA
Florida Assessment for Instruction in Reading: MAZE	OMZ
Florida Comprehensive Assessment Test (FCAT) <b>R*</b>	FCA
Florida Competency Test on Personal Fitness	FCP
Florida Oral Reading Fluency	FOR
Florida Reading Assessment	FRA
Florida Writing Assessment Program	WAP
Gates-MacGinitie Reading Test <b>R</b>	GRT
Grade Ten Assessment Test	GTA
Gray Oral Reading Test (GORT-3)	GOR
Group Mathematics Assessment and Diagnostic Evaluation	GMD
Group Reading and Diagnostic Evaluation	GRD
Group Reading Assessment and Diagnostic Evaluation	GRE
Hammill Multiability Achievement Test	HMA
High School Competency Test (HSCT)	HSC
Idea: Reading and Writing <b>R, W</b>	IRW
International Baccalaureate	INB
International Baccalaureate Program	IBP
Iowa Test of Basic Skills (ITBS) <b>R, W</b>	ITB
Johns Informal Reading Inventory	JIR
Kaufman Test of Educational Achievement (KTEA) <b>R, W</b>	KEA
KeyMath Revised	KMR
Language Assessment Scales: Reading and Writing Test <b>R, W</b>	LRW
Lexia	LEX
Mather-Woodcock Group Writing Test	GWE
MAZE Procedure	MAZ
Metropolitan Readiness Test	MRT
Metropolitan Achievement Test (MAT) <b>R, W</b>	MTS
Mini-Battery of Achievement <b>R, W</b>	MBA
Minnesota Essentials Test	MET
National Test of Basic Skills <b>R, W</b>	NTB
New Century Education	NCE
Oral and Written Language Scales (OWLS)	OWL
Peabody Individual Achievement Test-Revised (PIAT-R)	PIA

➔ **R\*** - Effective 7-01-08 for the 2008-09 school year and beyond, STA and NRT are no longer approved for entry/exit assessment for English language learners (ELLs). Prior to 7-01-08 for ELLs only, the NRT reading portion of FCAT may be used (i.e., the Stanford 10). The code FCA may be used to report the scores previously reported using the Stanford Achievement Test (STA). If districts are using an abbreviated form of the Stanford Achievement Test to assess ELLs for reading/writing, then the Stanford Achievement Test with code STA must be used to report these scores

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TEST NAME TABLE**

<b><u>NAME</u></b>	<b><u>CODE</u></b>
PLATO	PLT
Preliminary Scholastic Aptitude Test (PSAT)	PSA
Qualitative Reading Inventory	QRI
Ready for School	RFS
San Diego Quick Assessment	SQA
Scholastic Assessment Test (prior to 03/94)	SAT
Scholastic Assessment Test I: Reasoning Tests (03/94 forward)	SA1
Scholastic Assessment Test II: Subject Tests (05/94 forward)	SA2
(CEEBS ACH-SAT II)	
Scholastic Assessment Test (2005 forward)	SA3
Scholastic Reading Inventory (SRI)	SRI
Science Research Associates Achievement Test	SRA
Slosson Oral Reading Test-Revised (SORT-R)	SOR
Stanford Achievement Test <b>R*, W</b>	STA
Stanford Early School Achievement Test	SES
Stanford Diagnostic Math Test	STM
Stanford Diagnostic Reading Test	STR
Stanford Test of Academic Skills	STS
STAR	SAR
State Student Assessment Test-I (SSAT-I)	SS1
State Student Assessment Test-II (SSAT-II)	SS2
Successmaker	SUC
TerraNova <b>R, W</b>	TER
Test of Academic Proficiency	TAP
Test of Adult Basic Education	TAB
Test of English as a Foreign Language (TOE)	TOE
Test of Mathematical Abilities, 2 <sup>nd</sup> Edition (TOMA-2)	TEM
Test of Reading Comprehension, 3 <sup>rd</sup> Edition (TORC-3)	TOR
Test of Silent Word Reading Fluency	TSF
Test of Word Reading Efficiency	TRE
Test of Written Expression (TOWE)	TWE
Test of Written Language-3 (TOWL-3)	TWL
Wechsler Individual Achievement Test (WIAT)	WIA
Wide Range Achievement Test-3 (WRAT-3)	RAT
Woodcock Diagnostic Reading Battery <b>R</b>	WDR
Woodcock Johnson Tests of Achievement-Revised or 3 <sup>rd</sup> Edition (WJ-R or WJ-3)	WJA
Woodcock Language Proficiency Battery, Revised <b>L, S, R, W</b>	WBR
Woodcock Munoz – Normative Update <b>R, W</b>	WMU
Woodcock Reading Mastery Test-Revised <b>R</b>	WRM
Work Sampling System	WSS

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Reserved for Local District Use (L, S, R, W for FSDB) ←  
Not Applicable

X\_\_  
ZZZ

Tests Used to Determine Aural/Oral Language Proficiency of LEP Students

<u>NAME</u>	<u>CODE</u>
Bahia Oral Language Test L, S	BOL
Balado Bilingual Test of Listening L, S	BLC
Basic Inventory of Natural Language L, S	BIN
Bilingual Syntax Measure I and II L, S	BSM
Bilingual Verbal Ability Test L, S	BVA
Comprehensive Adult Student Assessment System (CASAS) L, S	CAS
Crane Oral Dominance Test Comprehension L, S	COD
Dade County Oral Language Proficiency Scale L, S	DLD
Idea Oral Language Proficiency Test L, S	IPT
Language Assessment Battery L, S, R, W	LAB
Language Assessment Scales L, S	LAS
Maculaitis Assessment Program L, S, R, W	MAC
Michigan Oral Language Proficiency L, S	MLP
Oral Language Evaluation L, S	OLE
Peabody Vocabulary Test L, S	PVT
Secondary Level English Proficiency Test L, S, R, W	SLP
Test of Language Development L, S, R, W	TLD
Woodcock - Munoz Language Survey L, S, R, W	WM

NOTE: Appropriate tests for reporting LEP data are indicted as: L-listening; S-speaking, R-reading and W-writing, C-comprehension, V-vocabulary.

Other Evaluation Instruments

<u>NAME</u>	<u>CODE</u>
Developmental Reading Assessment	DRA
Fluent Reader	FRD
Harcourt StoryTown Benchmark Assessments	HBA
Jamestown Reading Navigator	JRN
Literacy First	LIT
On the Mark	OTM
Running Records	RUN

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<b><u>NAME</u></b>	<b><u>CODE</u></b>
Reading Fluency/Reader's Record	RFR
USA Today – Total Reader	USA
Voyager Passport	VPP
Voyager Passport Journeys	VPJ



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**APPENDIX K  
SELECTIVE PRIVATE POSTSECONDARY INSTITUTION REPORTING NUMBERS**

<u>CODE</u>	<u>INSTITUTION</u>	<u>CODE</u>	<u>INSTITUTION</u>
P005	Ambassadors International, West Palm Beach	P070	Christian International, Point Washington
P010	American Bible College, Pineland	P075	Cincinnati Christian Seminary, Kissimmee
P012	American Institute of Medicine, Coral Springs	P080	Clearwater Christian College, Clearwater
P015	Andrews University Center, Bradenton	P085	College for Human Services, Fort Lauderdale
P017	Arenia Mallory-Albany School of Religion, Miami	P090	College of Boca Raton, Boca Raton
P020	Art Institute of Fort Lauderdale, Fort Lauderdale	P095	College of the Palm Beaches - A College of Business, West Palm Beach
P025	Assemblies of God Theological Seminary Center, Lakeland	P100	College of Saint Francis Center, Vero Beach (Branch Campuses at Tampa, St. Petersburg and Bradenton)
P030	Baptist Theological College, Graceville	P105	Columbia Bible College Center, Melbourne
P035	Baptist Fellowship Bible College of Tampa, Tampa	P110	Columbia College Center, Orlando (Branch Campus at St. Petersburg)
P040	Barry University, Miami Shores (Branch Campuses at Homestead AFB, West Palm Beach and Miami)	P115	Coral Ridge Baptist Seminary Jacksonville
P045	Bellview Preacher Training School, Pensacola	P120	Desisto College, Howey-in-the-Hills
P050	Bethune-Cookman College, Daytona Beach	P125	Draughons Junior College -Palm Beach Center, Lake Worth
P055	Briarcliffe College, Miami	P130	Drew University Center, Leesburg (Life Enrichment Center)
P057	Cambridge Graduate School, Cape Coral	P135	Eckerd College, St. Petersburg
P060	Caribbean Center for Advanced Studies, Miami (Miami Institute of Psychology)	P140	Edward Waters College, Jacksonville
P065	Central Michigan University Center, Jacksonville (Institute for Personal and Career Development) (Branch Campus at Key West)		

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**APPENDIX K (Continued)**

**PRIVATE POSTSECONDARY INSTITUTION REPORTING NUMBERS (Continued)**

<u>CODE</u>	<u>INSTITUTION</u>	<u>CODE</u>	<u>INSTITUTION</u>
P145	Embry-Riddle Aeronautical University, Bunnell (Branch Campuses at Fort Lauderdale and Daytona Beach)	P225	Florida Memorial College, Miami (Branch Campus at Hialeah)
P150	Evangel Bible School, Lakeland	P230	Florida School of Preaching, Lakeland
P155	Evangelical Bible Seminary, Inc., Lake Worth (Formerly Transylvania Bible College)	235	Florida Seminary, Lakeland
P160	Faith Bible College, Milton	P240	Florida Southern College, Lakeland (Branch Campuses at Orlando, Ocala and Lake Suzy)
P165	Fellowship of Subtle Light, The, Miami	P245	Florida Technical College, Orlando (Branch Campuses at Jacksonville and Tampa)
P170	Flagler College, St. Augustine	P250	Florida Theological Seminary, Orlando
P175	Florida Baptist College, Lakeland	P255	Fort Lauderdale College, Fort Lauderdale (Branch Campuses at Hialeah, Miami and Tallahassee)
P180	Florida Beacon Bible College, Largo (Branch Campus at Brandon)	P260	Freedom Seminary, Orlando
P185	Florida Bible College, Kissimmee	P265	Golden Gate University Center, Tampa
P190	Florida Bible Institute of Gainesville, Gainesville	P270	Gospel Crusade School of Ministry, Bradenton
P195	Florida Career College, Miami	P271	Gospel Tabernacle School of Ministry, Leesburg
P200	Florida Christian College, Kissimmee (Formerly Central Florida Bible College)	P275	Gulf Coast Bible Institute, Milton
P205	Florida College, Temple Terrace	P280	Gulf Coast Seminary, Springfield (Branch Campus at Marianna)
P210	Florida College of Business, Pompano Beach	P285	Gulf Shore Baptist Graduate School, Fort Myers
P215	Florida Institute of Biblical Studies, Loxahatchee	P290	Gulf Shore Christian College, Fort Myers
P220	Florida Institute of Technology, Melbourne (Branch Campuses at Orlando NTC, St. Petersburg, Orlando, Patrick AFB/Kennedy Space Center and Vero Beach)	P295	Harbor Branch Institution, Fort Pierce

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<u>CODE</u>	<u>INSTITUTION</u>	<u>CODE</u>	<u>INSTITUTION</u>
P296	Harid Conservatory of Music, Boca Raton	P375	Lakeland College of Business, Lakeland (Branch Campus at Brandon)
P297	Heed University, Hollywood	P380	Lakeland College of Business - Gainesville Branch, Gainesville
P300	Heritage College, Orlando	P385	Landmark Baptist College, Haines City
P305	Hobe Sound Bible College, Hobe Sound	P390	Liberty Christian College, Pensacola
P310	Holmes College of the Bible Extension Center, Tallahassee	P395	Loma Linda University Center, Orlando
P315	Holy Trinity Seminary, Lake Mary	P400	Logos Bible College, Brandon
P320	Homestead College of the Bible, Orlando	P405	Logos Theological Seminary, Cape Coral
P322	Illinois College of Optometry, St. Peterburg	P408	Loyola College, Miami
P325	Insight Transformation Seminars, Miami	P410	Loyola Institute for Ministry, Orlando
P330	Inter-American Adventist School of Graduate Studies, Coral Gables	P415	Luther Rice Bible College and Seminary Jacksonville (Branch Campus at Lakeland)
P335	International Academy of Merchandising and Design, Tampa	P420	Martin Technical College, Miami (Branch Campus at Hialeah)
P340	International Bible Institute and Seminary, Plymouth	P425	Messianic Bible Institute, Casselberry
P345	International College of the Caymen Islands, Miami	P430	Miami Bible Institute, Miami
P350	International Fine Arts College, Miami	P435	Miami Christian College, Miami
P355	International Theological Seminary, Bradenton	P440	Miami Technical College, North Miami (Branch Campuses at Hialeah and Miami)
P357	ITT Technical Institute, Tampa	P445	Miami Theological Seminary, Miami Lakes
P360	Jacksonville University, Jacksonville		
P363	Johnson and Wales University, North Miami		
P365	Jones College, Jacksonville		
P370	Keiser Institute of Technology, Fort Lauderdale		

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<u>CODE</u>	<u>INSTITUTION</u>	<u>CODE</u>	<u>INSTITUTION</u>
P450	Moody Bible Institute Center, New Port Richey (Branch Campuses at St. Petersburg, Tampa, Lantana, Jupiter, Oakland Park, Holiday and Sarasota)	P520	Palm Beach Baptist Bible Institute, Loxahatchee
P455	Morris Junior College of Business, Melbourne	P525	Pensacola Bible Institute, Pensacola
P460	Nassau Baptist Seminary, Yulee	P530	Pensacola Christian College, Pensacola
P463	National College of Education, Tampa	P535	Phillips Junior College of Florida, Melbourne
P465	National Education - Bauder College Campus, Fort Lauderdale	P540	Prophets Bible School and Seminary, Tampa
P470	National Education Center - Tampa Technical Institute Campus, Tampa	P543	Prospect Hall College, Hollywood
P475	National Institute of Careers - Prospect Hall College, Hollywood	P545	Ringling School of Art and Design, Sarasota
P480	New Orleans Baptist Theological Seminary, Miami (Branch Campus at Orlando)	P550	Rollins College, Winter Park (Branch Campus at Patrick AFB)
P485	New York Theological Seminary Center, Miami	P555	Ross School of Medicine, Miami
P490	North American School of Theology, Middleburg	P560	Saint John Vianney College Seminary, Miami
P495	North Florida Baptist Theological Seminary, Jacksonville	P565	St. Leo College, St. Leo (Branch Campuses at Homestead AFB, Hurlburt Field AFB, NAS Key West, Sebring and McDill AFB)
P500	Northwood Institute - Florida Education Center, West Palm Beach	P570	Saint. Michael Academy of Eschatology, West Palm Beach
P505	Nova University, Fort Lauderdale	P575	St. Petersburg Theological Seminary, St. Petersburg
P510	Orlando College, Orlando	P580	St. Thomas University, Miami
P515	Palm Beach Atlantic College, West Palm Beach	P585	St. Thomas University School of Law, Miami
		P590	St. Vincent's de Paul Regional Seminary, Boynton Beach

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**APPENDIX K (Continued)**  
**PRIVATE POSTSECONDARY INSTITUTION REPORTING NUMBERS (Continued)**

<u>CODE</u>	<u>INSTITUTION</u>	<u>CODE</u>	<u>INSTITUTION</u>
P595	School for International Training, Jacksonville	P665	Stetson University, Deland
P597	Shelton College, Cape Canaveral	P670	Talmudic College of Florida, Miami Beach
P600	South College - Palm Beach Campus, Lake Worth	P675	Tampa Bay Bible College, Tampa
P605	South Florida Baptist Bible Institute, Fort Lauderdale	P680	Tampa College, Tampa (Branch Campuses at Clearwater and Lakeland)
P610	South Florida Center for Theological Studies, Coral Gables	P685	Technical Institute of Biblical Studies, Sarasota
P615	Southeastern College, Lakeland	P690	Trevecca Nazarene College Center, Lake Wales
P620	Southeastern College of Osteopathic Medicine, North Miami Beach	P695	Trinity Baptist College, Jacksonville
P622	Southeastern Seminary, Jacksonville	P700	Trinity College, Holiday
P625	Southern Baptist Center for Biblical Studies, Jacksonville	P703	Trinity Institute of Biblical Studies, Lake Worth
P630	Southern College, Orlando	P705	Troy State University - Florida Region, Ft. Walton Beach (Branch Campuses at Hurlburt Field AFB, NAS Whiting Field, NAS Pensacola and Elgin AFB)
P635	Southern College of Seventh-Day Adventists, Orlando	P710	Union for Experimenting Colleges and Universities - Miami Center, North Miami Beach
P640	Southern Illinois University Center, NAS Jacksonville (Branch Campuses at NAS Orlando, NAS Cecil Field, NAS Mayport and Jacksonville)	P715	United Bible College and Seminary, Orlando
P645	Southwest Florida College, Naples	P720	United Electronics Institute, Tampa
P650	Southwestern Adventist College, Orlando	P725	University of Industrial Management, Clearwater
P655	Spurgeon Baptist Bible College, Mulberry	P730	University of Miami, Coral Gables
P660	Stat-A-Matrix Institute: Miami Center, Miami	P735	University of Sarasota, Sarasota

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<u>CODE</u>	<u>INSTITUTION</u>	<u>CODE</u>	<u>INSTITUTION</u>
P740	University of Southern California Center, Panama City	P780	West Indies College - Florida Campus, Orlando
P745	University of Tampa, Tampa (Branch Campus at McDill AFB)	P785	Western Conservative Baptist Seminary, Orlando
P750	Vista College, Fort Lauderdale	P790	Whitefield Theological Seminary, Lakeland
P755	Walden University - Institute for Advanced Studies: Florida Center, Naples (Branch Campus at Orlando)	P795	World Outreach for Christ Bible School, Merritt Island
P760	Warner Southern College, Lake Wales	P800	Yeshiva Gegolah (Branch Campuses at North Miami Beach, Hallandale, Coral Springs, Bal Harbour, Lauderhill, Clearwater, Tampa, Maitland and Sarasota)
P765	Webber College, Babson Park	P805	Zoe College, Jacksonville
P770	Wesleyan College in Southwest Florida, Lake Suzy		
P775	West Florida Baptist Institute, Pensacola		

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**APPENDIX L  
TEST SUBJECT CONTENT CODES**

<b>TEST CODE</b>	<b>TEST SUBJECT CONTENT</b>	<b>8 CHARACTER SUBJECT CODE</b>
<b>Generic Tests</b>		
01	Total Battery	TOTBAT
02	Basic Battery	BASICBAT
05	Reading and Writing <b>R, W</b>	READWRIT
06	Communications (Total)	COMM (T)
07	Word Attack	WDATTACK
08	Basic Skills Total	BASICSKL
09	Reading <b>R</b>	READING
10	Reading (Total) <b>R</b>	READ (T)
11	Reading Comprehension <b>R</b>	COMPREHE
3L	Word Recognition Skills	WORDREC
12	Vocabulary	VOCAB
13	Word/Phonic Attack/Analysis	WORD
14	Listening (Total) <b>L</b>	LISTEN/T
4L	Listening Comprehension <b>L</b>	LISTCOMP
2L	Listening Vocabulary	LISTVOC
15	Prereading (Total)	PRERD (T)
16	Structural Analysis	STRUC/AN
17	*Speaking <b>S</b>	SPEAKING
18	*Language Proficiency Level <b>L, S</b>	LP/LEVEL
19	*Oral <b>L</b>	ORAL
20	Mathematics (Total)	MATH (T)
21	Computation	COMPUTAT
22	Problem Solving/Applications	PROB/SLV
23	Concepts/Number System and Numeration	CONCEPTS
24	Geometry and Measurement	GEOMETRY
25	Mathematics Readiness	MATH/REA
30	Language (Total) <b>R, W</b>	LANGUAGE
31	Spelling	SPELLING
32	Capitalization	CAPITALI
33	Punctuation	PUNCTUAT
34	Capitalization and Punctuation/Mechanics	CAP/MECH
35	Usage/Expression	USAGE/EX
36	Written Expression <b>W</b>	WRITTEN
37	Grammar	GRAMMAR
40	Study/Research/Reference Skills/Using Information	STUDY/RE
41	Study Skills	STUDYSKL
42	Reference Skills	REFSKILL
43	Visual Materials	VISMATRL
44	Thinking Skills	THINKSKL

**\*NOTE:** These codes should be used only with Aural/Oral Language Proficiency tests to determine Limited English Proficiency.

**NOTE:** Appropriate test subject content codes for reporting LEP data are indicated as L-listening; S-speaking; R- reading; W-writing.

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**APPENDIX L (Continued)  
TEST SUBJECT CONTENT CODES (Continued)**

TEST CODE	TEST SUBJECT CONTENT	8 CHARACTER SUBJECT CODE	
Generic Tests (Continued)			
50	Science	SCIENCE	
60	Social Studies/Environment	SS/ENVIR	
61	Social Science	SOCSCIEN	
O1	Oral Reading Fluency	ORALREAD	
X_	Reserved for Local Use (locally defined tests)	xxxxxxxx	
ZZ	Not Applicable	NOTAPPL	
Specific Tests			
ESL: ESL/Adult Literacy Scale			
A1	Advanced Listening	ESL AL	
A2	Advanced Grammar	ESL AG	
A3	Advanced Life Skills	ESL ALS	
A4	Advanced Reading	ESL AR	
A5	Advanced Composition	ESL AC	
A6	Advanced Total	ESL AT	
I1	Intermediate Listening	ESL IL	
I2	Intermediate Grammar	ESL IG	
I3	Intermediate Life Skills	ESL ILS	
I4	Intermediate Reading	ESL IR	
I5	Intermediate Composition	ESL IC	
I6	Intermediate Total	ESL IT	
B1	Beginning Listening	ESL BL	
B2	Beginning Grammar	ESL BG	
B3	Beginning Life Skills	ESL BLS	
B4	Beginning Reading	ESL BIR	
B5	Beginning Composition	ESL BC	
B6	Beginning Total	ESL BT	
PSAT	76	Critical Reading	PSAT CR
	65	Verbal	PSAT V
	66	Math	PSAT M
	67	Selection Index	PSAT SI
	68	Writing	PSAT W
SAT (prior to 03/94)			
70	Verbal	SAT V	
71	Reading Comprehension	SAT RD	
72	Vocabulary	SAT VOC	
73	Math	SAT M	
74	Test of Standard Written English	SAT TSWE	
75	Science	SAT SCI	



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**APPENDIX L (Continued)  
TEST SUBJECT CONTENT CODES (Continued)**

TEST CODE	TEST SUBJECT CONTENT	8 CHARACTER SUBJECT CODE
<b>Specific Tests (Continued)</b>		
<b>SAT (2005)</b>		
CR	Critical Reading R	SAT VCR
73	Math	SAT M
ES	Essay	SAT ESAY
MU	Multiple Choice	SAT MC
WK	Writing W	SAT WRIT
<b>SAT I</b>		
70	Verbal	SAT V
CR	Critical Reading	SAT VCR
AN	Analogies	SAT ANLG
SC	Sentence Completion	SAT SNCM
73	Math	SAT M
AR	Arithmetic and Algebraic Reasoning	SAT ALGR
GR	Geometric Reasoning	SAT GEOR
<b>CEEB ACH/SAT II</b>		
77	American History and Social Studies	ACH AH
78	Biology	ACH BY
BE	Biology <u>Ecological</u> /Molecular	ACH BEM
BM	Biology <u>Ecological</u> /Molecular	ACH BM
79	Chemistry	ACH CH
CL	Chinese Listening	ACH CL
CR	Chinese Listening: Reading Subscore	ACH CR
CS	Chinese Listening: Listening Subscore	ACH CS
CU	Chinese Listening: Usage Subscore	ACH CU
80	European History and World Cultures	ACH EH
81	English Composition	ACH EN
82	English Composition with Essay	ACH ES
EP	English Language Proficiency Test	ACH ELP
EL	English Language Proficiency Test: Listening	ACH EL
EB	English Language Proficiency Test: Proficiency Rating	ACH EB
ER	English Language Proficiency Test: Reading	ACH ER
83	French	ACH FR
FL	French Listening	ACH FL
FR	French Listening: Reading Subscore	ACH FR
FS	French Listening: Listening Subscore	ACH FS
84	German	ACH GM
GL	German Listening	ACH GL
GR	German Listening: Reading Subscore	ACH GR
GS	German Listening: Listening Subscore	ACH GS
85	Hebrew	ACH HB
MH	Hebrew, Modern	ACH MHB

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TEST SUBJECT CONTENT CODES (Continued)**

<b>TEST CODE</b>	<b>TEST SUBJECT CONTENT</b>	<b>8 CHARACTER SUBJECT CODE</b>
<b>Specific Tests (Continued)</b>		
<b>CEEBA CH/SAT II (Continued)</b>		
IT	Italian	ACH IT
JL	Japanese Listening	ACH JL
JR	Japanese Listening: Reading	ACH JR
JS	Japanese Listening: Listening Subscore	ACH JS
JU	Japanese Listening: Usage Subscore	ACH JU
KL	Korean Listening	ACH KL
KR	Korean Listening: Reading Subscore	ACH KLR
KN	Korean Listening: Listening Subscore	ACH KLL
KU	Korean Listening: Usage Subscore	ACH KLU
86	Literature	ACH LR
87	Latin	ACH LT
M1	Math Level Ic	ACHM1C
88	Math Level I	ACH M1
89	Math Level II	ACH M2
MC	Math Level Ilc	ACH M2C
90	Physics	ACH PH
91	Spanish	ACH SP
SL	Spanish Listening	ACH SL
SR	Spanish Listening: Reading Subscore	ACH SR
SS	Spanish Listening: Listening Subscore	ACH SS
US	U.S. History	ACH USH
WH	World History	ACH WH
WR	Writing	ACH WR
WC	Writing: Multiple Choice Subscore	ACH WRWC
WE	Writing: Identifying Sentence Errors Subscore	ACH WRIE
WS	Writing: Improving Sentences Subscore	ACH WRIS
WP	Writing: Improving Paragraph Subscore	ACH WRIP
WM	Writing: Writing Sample Subscore	ACH WRWS
<b>CEEBA CH (prior to 05/94)</b>		
77	American History & Social Studies	ACH AH
78	Biology	ACH BY
79	Chemistry	ACH CH
CL	Chinese Listening	ACH CL
80	European History & World Cultures	ACH EH
81	English Composition	ACH EN
82	English Composition with Essay	ACH ES
83	French	ACH FR
FL	French Listening	ACH FL
84	German	ACH GM
85	Hebrew	ACH HB
MH	Modern Hebrew	ACH MHB
IT	Italian	ACH IT

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<b>Specific Tests (Continued)</b>		
<b>CEEB ACH (prior to 05/94) (Continued)</b>		
<b>JL</b>	Japanese Listening	ACH JL
<b>86</b>	Literature	ACH LR
<b>87</b>	Latin	ACH LT
<b>88</b>	Math Level I	ACH M1
<b>89</b>	Math Level II	ACH M2
<b>MC</b>	Math Level IIc (Calculator)	ACH M2C
<b>90</b>	Physics	ACH PH
<b>91</b>	Spanish	ACH SP
<b>SL</b>	Spanish Listening	ACH SL
<b>ACT ACE, AEX, P-ACT + and PLAN</b>		
<b>92</b>	Reading [ACT, P-ACT + & PLAN] (Effective 10/89)	ACT READ
<b>93</b>	Science Reasoning [ACT, P-ACT + & PLAN] (Effective 10/89)	ACT SCI
<b>94</b>	English [ACT, P-ACT + for Writing Skills & PLAN]	ACT ENG
<b>95</b>	Math [ACT, P-ACT + & PLAN]	ACT MATH
<b>96</b>	Social Studies (Not applicable after 6/89)	ACT SS
<b>97</b>	Natural Science (Not applicable after 6/89)	ACT SCI
<b>98</b>	Composite	ACT COMP
<b>RH</b>	Rhetorical [ACT, Explore, PLAN]	ACT RHET
<b>UM</b>	Usage/Mechanics [ACT, Explore, PLAN]	ACT UMEC
<b>WX</b>	Writing	ACT WRIT
<b>EG</b>	English/Writing	ACT ENWR
<b>ED</b>	Elementary Algebra	ACT ELAG
<b>AG</b>	Algebra/Coordinate Geometry	ACT AGEO
<b>GT</b>	Plane Geometry	ACT PGEO
<b>P1</b>	Pre-Algebra/Algebra	ACT PALG
<b>GM</b>	Geometry	ACT GEOM
NOTE: The P-ACT + test is taken by tenth graders to assist them in preparing for the ACT test.		
<b>APT</b>		
<b>1A</b>	Art History	APT AH
<b>2M</b>	Art Studio 2D Portfolio	APT AST
<b>3M</b>	Art Studio 3D Portfolio	APT ASP
<b>1B</b>	Art Studio Drawing Portfolio	APT ASD
<b>1C</b>	Art Studio General	APT ASG
<b>1D</b>	Biology	APT BY
<b>2G</b>	Calculus AB Subscore	APT CABS
<b>1E</b>	Calculus AB	APT CLAB
<b>1F</b>	Calculus BC	APT CLBC
<b>1G</b>	Chemistry	APT CH
<b>LC</b>	Chinese Language and Culture	APT CLC
<b>1H</b>	Computer Science A	APT CSA
<b>1I</b>	Computer Science AB	APT CSAB
<b>1J</b>	Economics Macro	APT ECMA

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TEST CODE	TEST SUBJECT CONTENT	8 CHARACTER SUBJECT CODE
<b>Specific Tests (Continued)</b>		
<b>APT (Continued)</b>		
1K	Economics Micro	APT ECMI
1L	English Language & Composition	APT ELA
1M	English Literature & Composition	APT ELIT
2H	Environmental Science	APT SCIE
1N	European History	APT EURH
1O	French Language	APT FLAN
1P	French Literature	APT FLIT
1Q	German Language	APT GLAN
2E	German Literature	APT GLIT
1R	Government/Politics: U.S.	APT GPUS
1S	Government & Politics Comparative	APT GPCM
HG	Human Geography	APT HG
2N	Italian Language and Culture	APT ILC
2I	International English Language	APT INEL
JP	Japanese Language and Culture	APT JLC
1T	Latin: Catullue-Horace	APT LCH
2J	Latin Literature	APT LLT
1U	Latin: Vergil	APT LVG
1V	Music Listening & Literature	APT MLL
1W	Music Theory	APT MT
MT	Music Theory Aural	APT MTA
2K	Music Theory Non-Aural	APT MTN
1X	Physics B	APT PB
1Y	Physics C Electricity & Magnetism	APT PCEM
1Z	Physics C Mechanical	APT PCM
2D	Psychology	APT PSY
2A	Spanish Language	APT SLAN
2B	Spanish Literature	APT SLIT
2F	Statistics	APT STA
2C	United States History	APT USH
WI	World History	APT WH
<b>Comprehensive Achievement Test (CAP)</b>		
<b>DCA : Developing Cognitive Abilities</b>		
C1	Verbal	VERBAL
C2	Quantitative	QUANT
C3	Spatial	SPATIAL
C4	Total Ability	DCA (T)
<b>ACS: Achievement Series (ACS/CAP Form A/B)</b>		
10	Reading Total	READ (T)
11	Reading Comprehension	COMPREHE
12	Vocabulary	VOCAB

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TEST CODE	TEST SUBJECT CONTENT	8 CHARACTER SUBJECT CODE
<b>Specific Tests (Continued)</b>		
<b>ACS: Achievement Series (ACS/CAP Form A/B) (Continued)</b>		
30	Language Total	LANGUAGE
31	Spelling	SPELLING
34	Capitalization/Punctuation	CAP/MECH
37	Grammar	GRAMMAR
20	Math Total	MATH (T)
21	Math Computation	COMPUTAT
23	Math Concepts	CONCEPTS
22	Math Problem Solving	PROB/SLV
08	Basic Skills Total	BASICKSL
07	Word Attack	WDATTACK
41	Study Skills	STUDYSKL
50	Science	SCIENCE
60	Social Studies	SS/ENVIR
<b>NAT: National Achievement Test (NAT/CAP Form 3)</b>		
10	Reading Total <b>R, W</b>	READ (T)
11	Reading Comprehension <b>R</b>	COMPREHE
12	Vocabulary	VOCAB
30	Language Total <b>W</b>	LANGUAGE
31	Spelling	SPELLING
34	Language Mechanic <b>W</b>	CAP/MECH
35	Language Expression	USAGE/EX
20	Math Total	MATH (T)
21	Math Computation	COMPUTAT
22	Problem Solving/Applications	PROB/SLV
23	Math Concepts	CONCEPTS
08	Basic Skills Total	BASICKSL
42	Reference Skills	REFSKILL
07	Word Attack	WDATTACK
50	Science	SCIENCE
60	Social Studies	SS/ENVIR
<b>CAT: California Achievement Test</b>		
01	Total Battery <b>R, W</b>	TOTBAT
10	Reading Total <b>R</b>	READ (T)
11	Reading Comprehension <b>R</b>	COMPREHE
12	Vocabulary	VOCAB
13	Word Analyses	WORD
30	Language Total	LANGUAGE
31	Spelling	SPELLING
42	Reference Skills	REFSKILL
41	Study Skills	STUDYSKL
34	Language Mechanics <b>W</b>	CAP/MECH

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TEST CODE	TEST SUBJECT CONTENT	8 CHARACTER SUBJECT CODE
<b>Specific Tests (Continued)</b>		
<b>CAT: California Achievement Test (Continued)</b>		
35	Language Expression W	USAGE/EX
20	Math Total	MATH (T)
21	Math Computation	COMPUTAT
23	Math Concepts & Applications	CONCEPTS
50	Science	SCIENCE
60	Social Studies	SS/ENVIR
<b>CTB: Comprehensive Test of Basic Skills</b>		
01	Total Battery R, W	TOTBAT
10	Reading Total R	READ (T)
11	Reading Comprehension R	COMPREHE
12	Vocabulary	VOCAB
13	Word Analyses	WORD
30	Language Total W	LANGUAGE
31	Spelling	SPELLING
34	Language Mechanics W	CAP/MECH
35	Language Expression W	USAGE/EX
20	Math Total	MATH (T)
21	Math Computation	COMPUTAT
22*	Problem Solving/Applications	PROB/SLV
23	Math Concepts & Applications	CONCEPTS
40	Study/Research/Reference	STUDY/RE
41	Study Skills	STUDYSKL
50	Science	SCIENCE
60	Social Studies	SS/ENVIR
*If Code 22 is used to represent Math Concepts and Applications, it must be converted to Code 23 if CTB is used in the Statewide Assessment Program Format in Survey 5.		
<b>ITB: Iowa Test of Basic Skills</b>		
01	Complete Battery Total R, W	TOTBAT
10	Reading Total R	READ (T)
11	Reading/Reading Comprehension R	COMPREHE
12	Vocabulary	VOCAB
13	Word Analysis	WORD
14	Listening	LISTEN/T
30	Language Skills Total W	LANGUAGE
31	Spelling	SPELLING
32	Capitalization	CAPITALI
33	Punctuation	PUNCTUAT
34	Capitalization and Punctuation	CAP/MECH
35	Usage	USAGE/EX
36	Written Expression W	WRITTEN
40	Work Study Total	STUDY/RE

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TEST SUBJECT CONTENT CODES (Continued)**

<b>TEST CODE</b>	<b>TEST SUBJECT CONTENT</b>	<b>8 CHARACTER SUBJECT CODE</b>
<b>Specific Tests (Continued)</b>		
<b>ITB: Iowa Test of Basic Skills (Continued)</b>		
41	Study Skills	STUDYSKL
43	Visual Materials	VISMATRL
42	Reference Materials	REFSKILL
20	Math Total	MATH (T)
21	Math Computation	COMPUTAT
23	Math Concepts	CONCEPTS
22	Math Problem-Solving	PROB/SLV
50	Science	SCIENCE
60	Social Studies	SS/ENVIR
<b>MTS: Metropolitan Achievement Test</b>		
01	Total Battery <b>R, W</b>	TOTBAT
02	Basic Battery	BASICBAT
10	Reading Total <b>R</b>	READ (T)
11	Reading Comprehension <b>R</b>	COMPREHE
3L	Word Recognition Skills	WORDREC
12	Vocabulary	VOCAB
30	Language Total (Includes: Language & Spelling) <b>W</b>	LANGUAGE
34	Language Mechanics (Includes: Punctuation, Capitalization & Usage) <b>W</b>	CAP/MECH
31	Spelling	SPELLING
20	Math Total	MATH (T)
21	Math Computation	COMPUTAT
23	Math Concepts	CONCEPTS
22	Math Problem-Solving	PROB/SLV
40	Research Skills	STUDY/RE
50	Science	SCIENCE
60	Social Studies	SS/ENVIR
<b>NTB: National Tests of Basic Skills</b>		
08	Basic Skills Total <b>R, W</b>	BASICSKL
10	Reading Total <b>R</b>	READ (T)
11	Reading Comprehension <b>R</b>	COMPREHE
12	Vocabulary	VOCAB
30	Language Total <b>W</b>	LANGUAGE
31	Spelling	SPELLING
34	Language Mechanics <b>W</b>	CAP/MECH
35	Language Expression <b>W</b>	USAGE/EX
20	Math Total	MATH (T)
21	Math Computation	COMPUTAT
23	Math Concepts	CONCEPTS
22	Math Concepts & Applications	PROB/SLV

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<b>TEST CODE</b>	<b>TEST SUBJECT CONTENT</b>	<b>8 CHARACTER SUBJECT CODE</b>
<b>Specific Tests (Continued)</b>		
<b>NTB: National Tests of Basic Skills (Continued)</b>		
42	Reference Skills	REFSKILL
50	Science	SCIENCE
60	Social Studies	SS/ENVIR
<b>STA: Stanford Achievement Test and SES: Stanford Early School Achievement Test</b>		
01	Total Battery <b>R, W</b>	TOTBAT
02	Basic Battery	BASICBAT
10	Reading Total <b>R</b>	READ (T)
11	Reading Comprehension <b>R</b>	COMPREHE
12	Reading Vocabulary	VOCAB
S7	Sentence Reading	SENREAD
S8	Sounds and Letters	SOUNLET
13	Word/Phonic Attack/Analysis	WORD
WF	Word Reading	WORDREA
WG	Word Study Skills	WRDSTD
30	Language Total <b>W</b>	LANGUAGE
31	Spelling	SPELLING
34	Language	CAP/MECH
14	Listening Total (Listening)	LISTEN/T
4L	Listening Comprehension	LISTCOMP
LW	Listening to Words and Stories	LSTWRDST
2L	Listening Vocabulary	LIST/VOC
38	Language Mechanics <b>W</b>	LAN/MECH
MS	Mathematics: Problem Solving	MATHPSL
MP	Mathematics: Procedures	MATHPRO
35	Language Expression <b>W</b>	USAGE/EX
40	Using Information	STUDYRE
41	Study Skills	STUDYSKL
44	Thinking Skills	THINKSKL
20	Math Total	MATH (T)
21	Math Computation	COMPUTAT
23	Math Concepts of Number	CONCEPTS
22	Math Applications	PROB/SLV
EN	Environments	ENVIRMNT
50	Science	SCIENCE
60	Social Studies	SS/ENVIR
61	Social Science	SOCSCIEN
<b>TOE: Test of English as a Foreign Language</b>		
10	Reading (Total)	READ (T)
14	Listening (Total)	LISTEN/T
35	Usage/Expression	USAGE/EX



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TEST CODE	TEST SUBJECT CONTENT	8 CHARACTER SUBJECT CODE
<b>Specific Tests (Continued)</b>		
<b>GTA: Grade Ten Assessment Test</b>		
11	Reading Comprehension	COMPREHE
20	Mathematics Concepts and Problem - Solving Total	MATH (T)
<b>HSC: High School Competency Test (HSCT)</b>		
<b>SS2: State Student Assessment Test-II (SSAT-II)</b>		
20	Mathematics	MATH (T)
06	Communications	COMM (T)
<b>ASVAB: Armed Services Vocational Aptitude Battery</b>		
S1	Academic Aptitude	ASVAC
S2	Verbal Aptitude	ASVV
S3	Mathematics Aptitude	ASVM
S4	Business Aptitude	ASVBS
S5	Electrical Aptitude	ASVEL
S6	Health Aptitude	ASVH
VS	General Science	ASV GS
VR	Arithmetic Reasoning	ASV AR
VW	Word Knowledge	ASV WK
VP	Paragraph Comprehension	ASV PC
VM	Mathematics Knowledge	ASV MK
VE	Electronics Information	ASV EI
VI	Auto and Shop Information	ASV ASI
VC	Mechanical Comprehension	ASV MC
<b>IBP: International Baccalaureate Program</b>		
NA	Art-Higher Level	IBART-H
NB	Art-Subsidiary Level	IBART-S
NC	Biology-Higher Level	IBBIO-H
ND	Biology-Subsidiary	IBBIO-S
NE	Business & Organization-Higher Level	IBB&O-H
NF	Business & Organization-Subsidiary Level	IBB&O-S
NG	Chemistry-Higher Level	IBCHM-H
NH	Chemistry, Applied-Subsidiary Level	IBCHA-S
NI	Chemistry, General-Subsidiary Level	IBCHG-S
NJ	Classical Languages-Higher Level	IBCLG-H
NK	Classical Languages-Subsidiary Level	IBCLG-S
NL	Computer Science-Higher Level	IBCOS-H
NM	Computer Science- Subsidiary Level	IBCOS-S
NN	Design Technology-Higher Level	IBDST-H

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<b>Specific Tests (Continued)</b>		
<b>International Baccalaureate Program (continued)</b>		
<b>NO</b>	Design Technology-Subsidiary Level	IBDST-S
<b>NP</b>	Economics-Higher Level	IBEC-H
<b>NQ</b>	Economics-Subsidiary Level	IBEC-S
<b>NR</b>	English A1-Higher Level	IBEA1-H
<b>NS</b>	English A1-Subsidiary Level	IBEA1-S
<b>NT</b>	English A2-Higher Level	IBEA2-H
<b>NU</b>	English A2-Subsidiary Level	IBEA2-S
<b>NV</b>	English B-Higher Level	IBENB-H
<b>NW</b>	English B-Subsidiary Level	IBENB-S
<b>NX</b>	Environmental Systems-Subsidiary Level	IBEVS-S
<b>NY</b>	French A1-Higher Level	IBFA1-H
<b>NZ</b>	French A1-Subsidiary Level	IBFA1-S
<b>OA</b>	French A2-Higher Level	IBFA2-H
<b>OB</b>	French A2-Subsidiary Level	IBFA2-S
<b>OC</b>	French B-Higher Level	IBFRB-H
<b>OD</b>	French B-Subsidiary Level	IBFRB-S
<b>OE</b>	French Ab Initio-Subsidiary Level	IBFAI-S
<b>OF</b>	Geography-Higher Level	IBGEO-H
<b>OG</b>	Geography- Subsidiary Level	IBGEO-S
<b>OH</b>	German A1-Higher Level	IBGA1-H
<b>OI</b>	German A1-Subsidiary Level	IBGA1-S
<b>OJ</b>	German A2-Higher Level	IBGA2-H
<b>OK</b>	German A2-Subsidiary Level	IBGA2-S
<b>OL</b>	German B-Higher Level	IBGEB-H
<b>OM</b>	German B- Subsidiary Level	IBGEB-S
<b>ON</b>	History-Higher Level	IBHIS-H
<b>OO</b>	History-Subsidiary Level	IBHIS-S
<b>OP</b>	History & Culture of the Islamic World-Higher Level	IBISL-H
<b>OQ</b>	History & Culture of the Islamic World- Subsidiary Level	IBISL-S
<b>OR</b>	Information Technology in a Global Society-Subsidiary Level	IBIFT-S
<b>OS</b>	Language A2-Higher Level	IBLA2-H
<b>OT</b>	Language A2-Subsidiary Level	IBLA2-S
<b>OU</b>	Language B-Higher Level	IBLNB-H
<b>OV</b>	Language B-Subsidiary Level	IBLNB-S
<b>OW</b>	Language Ab Initio-Subsidiary Level	IBLAI-S
<b>OX</b>	Mathematics Higher Level	IBMAT-H
<b>OY</b>	Mathematics, Advance-Subsidiary Level	IBMAA-S
<b>OZ</b>	Mathematical Methods-Subsidiary Level	IBMAM-S
<b>PA</b>	Mathematical Studies-Subsidiary Level	IBMSS-S
<b>PB</b>	Music Higher Level	IBMUS-H
<b>PC</b>	Music-Subsidiary Level	IBMUS-S
<b>PD</b>	Philosophy-Higher Level	IBPHI-H

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<b>Specific Tests (Continued)</b>		
<b>International Baccalaureate Program (continued)</b>		
PE	Philosophy -Subsidiary Level	IBPHI-S
PF	Physics-Higher Level	IBPHY-H
PG	Physics-Subsidiary Level	IBPHY-S
4P	Psychology Higher Level	IBPSY-H
3P	Psychology Standard Level	IBPSY-S
PH	Social Anthropology-Higher Level	IBANT-H
PI	Social Anthropology- Subsidiary Level	IBANT-S
PJ	Spanish A1-Higher Level	IBSA1-H
PK	Spanish A1-Subsidiary Level	IBSA1-S
PL	Spanish A2-Higher Level	IBSA2-H
PM	Spanish A2- Subsidiary Level	IBSA2-S
PN	Spanish B-Higher Level	IBSPB-H
PO	Spanish B-Subsidiary Level	IBSPB-S
PP	Spanish Ab Initio-Subsidiary Level	IBSAI-S
PQ	Theatre-Higher Level	IBTHE-H
PR	Theatre-Subsidiary Level	IBTHE-S
PS	School Based Subjects-Subsidiary Level	IBSBS-S
PT	Theory of Knowledge	IBTKNW
PU	Extend Essay	IBEXESS
PV	Point toward IB Diploma	IBPOINT
PW	Reserved	
PX	Reserved	
PY	Reserved	
PZ	Reserved	
<b>CPT: College Placement Test</b>		
RC	Reading Comprehension	CPT RC
SK	Sentence Skills	CPT SK
AS	Arithmetic Skills	CPT AS
EA	Elementary Algebra	CPT EA
CM	College Level Math	CPT CM
<b>TER: TerraNova</b>		
01	Total Battery <b>R, W</b>	TOTBAT
10	Reading Composite (Plus edition) <b>R</b>	READ(T)
11	Reading <b>R</b>	COMPREHE
12	Vocabulary	VOCAB
13	Word Analysis	WORD
20	Mathematics Composite (Plus edition)	MATH(T)
21	Mathematics Computation	COMPUTAT

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<b>Specific Tests (Continued)</b>		
<b>TER: TerraNova</b>		
23	Mathematics	CONCEPTS
30	Language Composite (Plus edition) <b>W</b>	LANGUAGE
31	Spelling	SPELLING
34	Language Mechanics <b>W</b>	CAP/MECH
35	Language <b>W</b>	USAGE/EX
50	Science	SCIENCE
60	Social studies	SS/ENVIR
<b>FCA: Florida Comprehensive Assessment Test</b>		
10	<b>SSS Reading</b>	<b>READ (T)</b>
FA	Constructs Meaning from Informational Text	FCA CMIT
FB	Constructs Meaning from Literature	FCA CML
F1	Words and Phrases in Context	FCA WPIC
F2	Main Idea, Plot and Purpose	FCA MIPP
F3	Comparisons and Cause/Effect	FCA COMP
F4	Reference and Research	FCA REF
20	<b>SSS Mathematics</b>	<b>MATH (T)</b>
FC	Number Sense, Concepts, and Operations	FCA NCO
FD	Measurement	FCA MEAS
FE	Geometry and Spatial Sense	FCA GEO
FF	Algebraic Thinking	FCA ALGE
FG	Data Analysis and Probability	FCA DAP
50	<b>SSS Science</b>	<b>Science</b>
FP	Physical and Chemical Sciences	FCA P/CH
FZ	Earth and Space Sciences	FCA E/SP
FV	Life and Environmental Sciences	FCA LIFE
FT	Scientific Thinking	FCA SCTH
11	<b>NRT Reading</b>	<b>COMPREHE</b>
T1	Initial Understanding	NRT INIT
T2	Interpretation	NRT INTE
T3	Critical Analysis	NRT CRIT
T4	Strategies	NRT STRA
11	<b>NRT Reading (2005 and later)</b>	<b>COMPREHE</b>
TW	Literary	NRT LIT
TX	Informational	NRT INFO
TY	Functional	NRT FUNC
T1	Initial Understanding	NRT INIT
T2	Interpretation	NRT INTE
T3	Critical Analysis	NRT CRIT
T4	Strategies	NRT STRA

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<b>Specific Tests (Continued)</b>		
<b>FCA: Florida Comprehensive Assessment Test (Continued)</b>		
<b>22</b>	<b>NRT Mathematics Grades 3-4</b>	<b>PROB/SLV</b>
<b>TA</b>	Whole Numbers	NRT WHOL
<b>TB</b>	Number Sense	NRT NUMB
<b>TC</b>	Geometry and Spatial Sense	NRT G/SS
<b>TD</b>	Measurement	NRT MEAS
<b>TE</b>	Statistics and Probability	NRT S/PR
<b>TF</b>	Fractions and Decimals	NRT FR/D
<b>TG</b>	Patterns and Relationships	NRT P/R
<b>TH</b>	Estimation	NRT EST
<b>TI</b>	Problem solving	NRT PSOL
<b>TD</b>	Measurement	NRT MEAS
<b>TH</b>	Estimation	NRT EST
<b>TI</b>	Problem Solving	NRT PSOL
<b>TJ</b>	Number Relationships	NRT NU/R
<b>TK</b>	Number Systems	NRT NSYS
<b>TL</b>	Patterns and Functions	NRT P/FN
<b>TM</b>	Algebra	NRT ALGE
<b>TN</b>	Statistics	NRT STAT
<b>TO</b>	Probability	NRT PROB
<b>TP</b>	Geometry	NRT GEOM
	<b>Grades 3-8 (2005 and later)</b>	
<b>T5</b>	Operations	NRT OPER
<b>TB</b>	Number Sense	NRT NUMB
<b>T6</b>	Patterns, Relationships and Algebra	NRT PRAL
<b>T7</b>	Data, Statistics, and Probability	NRT DSTP
<b>T8</b>	Geometry and Measurement	NRT G/M
	<b>Grades 9-10</b>	
<b>TI</b>	Problem Solving	NRT PSOL
<b>TM</b>	Algebra	NRT ALGE
<b>TN</b>	Statistics	NRT STAT
<b>TO</b>	Probability	NRT PROB
<b>TQ</b>	Functions	NRT FUNC
<b>TR</b>	Geometry - Synthetic	NRT G/SY
<b>TS</b>	Geometry - Algebraic	NRT G/AL
<b>TT</b>	Trigonometry	NRT TRIG
<b>TU</b>	Discrete Math	NRT DMAT
<b>TV</b>	Precalculus	NRT PCAL
	<b>Grades 9-10 (2005 and later)</b>	
<b>TZ</b>	Number Sense and Operations	NRT N/OP
<b>T6</b>	Patterns, Relationships and Algebra	NRT PRAL
<b>T7</b>	Data, Statistics, and Probability	NRT DSTP
<b>T8</b>	Geometry and Measurement	NRT G/M

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<b>Specific Tests (Continued)</b>		
<b>FCA: Florida Comprehensive Assessment Test (Continued)</b>		
<b>Grades 9-10 (2005 and later)</b>		
<b>TZ</b>	Number Sense and Operations	NRT N/OP
<b>T6</b>	Patterns, Relationships and Algebra	NRT PRAL
<b>T7</b>	Data, Statistics, and Probability	NRT DSTP
<b>T8</b>	Geometry and Measurement	NRT G/M
<b>FCP: Florida Competency Test on Personal Fitness</b>		
<b>2P</b>	Personal Fitness	FCP FCTP
<b>WAP: FCAT Writing Assessment Program</b>		
<b>WX</b>	Writing+ Scale Score	WRITING
<b>WP</b>	Writing Persuasive	WR PERSU
<b>WN</b>	Writing Narrative	WR NARRA
<b>WE</b>	Writing Expository	WR EXPOS
<b>W1</b>	Writing Focus	WR FOCUS
<b>W2</b>	Writing Organization	WR ORG
<b>W3</b>	Writing Support	WR SUPP
<b>W4</b>	Writing Conventions	WR CONV
<b>DAR: Diagnostic Assessments of Reading</b>		
<b>O1</b>	Oral Reading	ORALREAD
<b>11</b>	Reading Comprehension	COMPREHE
<b>31</b>	Spelling	SPELLING
<b>13</b>	Word Analysis	WORD
<b>WR</b>	Word Meaning	WORDMEAN
<b>3L</b>	Word Recognition	WORDREC
<b>ESI: Early Screening Inventory</b>		
<b>ST</b>	Status	ESI KST
<b>SU</b>	Summary Score	ESI KSU
<b>RFS: Ready for School</b>		
<b>R1</b>	Standard 1	RFS ST1
<b>R2</b>	Standard 2	RFS ST2
<b>R3</b>	Standard 3	RFS ST3
<b>R4</b>	Standard 4	RFS ST4
<b>R5</b>	Standard 5	RFS ST5
<b>R6</b>	Standard 6	RFS ST6

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<b>Specific Tests (Continued)</b>		
<b>RFS: Ready for School</b>		
R7	Standard 7	RFS ST7
R8	Standard 8	RFS ST8
R9	Standard 9	RFS ST9
RT	Standard 10	RFS ST10
RU	Standard 11	RFS ST11
RV	Standard 12	RFS ST12
RX	Standard 13	RFS ST13
RY	Standard 14	RFS ST14
<b>WSS: Work Sampling System</b>		
WB	Personal/Social	WSS P/S
WL	Language Literacy	WSS LANG
WD	Math Thinking	WSS MATH
WA	Arts	WSS ARTS
WJ	Physical/Health	WSS PH/H
<b>AAR: Alternate Assessment Report</b>		
10	Sunshine State Standards/Special Diploma Reading	AAR READ
20	Sunshine State Standards/Special Diploma Mathematics	AAR MATH
50	Sunshine State Standards/Special Diploma Science	AAR SCIN
WT	Sunshine State Standards/Special Diploma Writing	AAR RITE
<b>DIB: Dynamic Indicators of Basic Early Literacy Skills (DIBELS)</b>		
DI	Initial Sound Fluency	DIB ISF
DL	Letter Naming Fluency	DIB LNF
DN	Nonsense Word Fluency	DIB NWF
DP	Phoneme Segmentation Fluency	DIB PSF
DO	Oral Reading Fluency	DIB ORF
<b>BSI: Basic Achievement Skills Inventory</b>		
BV	Vocabulary	BSI VOC
BS	Spelling	BSI SPL
BF	Language Mechanics	BSI LAM
BC	Reading Comprehension	BSI REC
BA	Math Computation	BSI MAC
BB	Math Application	BSI MAA
BD	Mathematics	BSI MAT
BR	Reading	BSI RED
BL	Language Arts	BSI LAN

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<b>Specific Tests (Continued)</b>		
<b>CEL: Comprehensive English Language Learning Assessment</b>		
LS	Speaking	CEL SPK
CL	Listening	CEL LIS
CA	Reading	CEL READ
CW	Writing	CEL WRTG
CV	Vocabulary	CEL VOC
CO	Oral Skills	CEL ORS
9C	Listening Comprehension	CEL LCOM
CB	Reading Comprehension	CEL RCOM
CD	Reading – Print Concepts	CEL RPC
CE	Reading – Decoding	CEL RDEC
CH	Writing – Dictation	CEL WDIC
CG	Writing – Sentences	CEL WSEN
CI	Total CELLA Scale Score	CELTOTSS
CJ	Listening/Speaking Total	CEL LSTO
CK	Reading Total	CEL RDTO
CN	Writing Total	CEL WRTO
3B	Listening – Sentences	CELLISST
CP	Listening Comprehension – Short Talks	CEL LCST
CQ	Listening Comprehension – Extended Speech	CEL LCES
CT	Speaking Vocabulary	CEL SPVO
CX	Speaking – Asking Questions	CELSPKAQ
CY	Speaking – Extended Speech	CELSPKES
CZ	Reading Vocabulary	CEL RDTV
3C	Writing - Editing	CELWEDIT
4C	Writing – Grammar	CEL WGRM
5C	Writing – Paragraphs	CELWPARA
6C	Proficiency Level Listening/Speaking	CEL PLLS
7C	Proficiency Level Reading	CEL PLR
8C	Proficiency Level Writing	CEL PLW
<b>ECH: Early Childhood Observation System (ECHOS)</b>		
EC	Status	ECH STAT
ET	Total Points	ECH TPTS
<b>GMD: Group Mathematics Assessment and Diagnostic Evaluation</b>		
3G	Concepts and Communication	GMD CON
4G	Operations and Computation	GMD COM
5G	Process and Application	GMD APL
6G	Total Test	GMD TTL



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<b>Specific Tests (Continued)</b>		
<b>GRE: Group Reading Assessment and Diagnostic Evaluation</b>		
<b>GA</b>	Comprehension Composite	GRE COM
<b>GB</b>	Listening Comprehension	GRE LCO
<b>GC</b>	Passage Comprehension	GRE PAS
<b>GD</b>	Sentence Comprehension	GRE SEN
<b>GE</b>	Total Test	GRE TOT
<b>GF</b>	Vocabulary Composite	GRE VOC
<b>GG</b>	Word Reading	GRE WRD
<b>GH</b>	Word Meaning	GRE WMN
<b>DRA: Developmental Reading Assessment</b>		
<b>09</b>	Reading	READING
<b>FOR: Florida Oral Reading Fluency (FORF)</b>		
<b>01</b>	Oral Reading Fluency	ORALREAD
<b>FRD: Fluent Reader</b>		
<b>01</b>	Oral Reading Fluency	ORALREAD
<b>LIT: Literacy First</b>		
<b>09</b>	Reading	READING
<b>MAZ: MAZE Procedure</b>		
<b>11</b>	Reading Comprehensive	COMPREHE
<b>RFR: Reading Fluency/Reader's Record</b>		
<b>01</b>	Oral Reading Fluency	ORALREAD
<b>RUN: Running Records</b>		
<b>09</b>	Reading	READING

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<b>Specific Tests (Continued)</b>		
<b>SRI: Scholastic Reading Inventory</b>		
09	Reading	READING
<b>TRE: Test of Word Reading Efficiency</b>		
09	Reading	READING
<b>SAR: STAR</b>		
11	Reading Comprehension	COMPREHE
<b>GRT: Gates MacGinitie Reading Test</b>		
01	Total Battery	TOTBAT
11	Reading Comprehension R	COMPREHE
12	Vocabulary	VOCAB
3L	Word Recognition	WORDREC
13	Word/Phonic Attack/Analysis	WORD
<b>VPP: Voyager Passport</b>		
DI	Initial Sound Fluency	VPP ISF
DL	Letter Naming Fluency	VPP LNF
DN	Nonsense Word Fluency	VPP NWF
DP	Phoneme Segmentation Fluency	VPP PSF
DO	Oral Reading Fluency	VPP ORF
<b>OTM: On the Mark</b>		
5P	Phonological/Phonemic Awareness	OTM PPA
<b>CAI: Cambridge Advanced International Certificate of Education (AICE)</b>		
3A	Biology	CAI BI
4A	Chemistry	CAI CHEM
5A	Computing	CAI COM
6A	Design and Technology	CAI DAT
7A	Environmental Management	CAI ENM
20	Mathematics	CAI MATH
8A	Physics	CAI PHYS
9A	Psychology	CAI PSYC
44	Thinking Skills	CAI TSK

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<b>Specific Tests (Continued)</b>		
<b>CAI: Cambridge Advanced International Certificate of Education (AICE) (Continued)</b>		
DA	English Language	CAI ELA
HA	English Language and Literature	CAI ELL
IA	First Language Spanish	CAI FLS
JA	Afrikaans Language	CAI AFR
KA	Arabic/Arabic Language	CAI AAL
LA	Chinese/Chinese Language	CAI CCL
MA	Portuguese/Portuguese Language	CAI PPL
QA	Spanish/Spanish Language	CAI SSL
RA	French/French Language	CAI FFL
SA	German/German Language	CAI GGL
UA	Urdu/Urdu Language	CAI UUL
VA	English (half-credit)	CAI ENG
AA	Accounting	CAI ACC
AB	Art and Design	CAI AND
AC	Business Studies	CAI BUS
AD	Economics	CAI ECON
AE	General Paper	CAI GEN
AF	Geography	CAI GEO
AH	History	CAI HIS
AI	Chinese Literature	CAI CLIT
AJ	English Literature	CAI ELIT
AK	French Literature	CAI FLIT
AL	Portuguese Literature	CAI PLIT
AM	Spanish Literature	CAI SLIT
AO	Music	CAI MUS
AQ	Sociology	CAI SOC
<b>VPJ: Voyager Passport Journeys</b>		
11	Reading Comprehension	COMPREHE
<b>JRN: Jamestown Reading Navigator</b>		
11	Reading Comprehension	COMPREHE
<b>FRA: Florida Reading Assessment</b>		
11	Reading Comprehension	COMPREHE
<b>USA: USA Today-Total Reader</b>		
11	Reading Comprehension	COMPREHE

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**APPENDIX L (Continued)  
TEST SUBJECT CONTENT CODES (Continued)**

<b>TEST CODE</b>	<b>TEST SUBJECT CONTENT</b>	<b>8 CHARACTER SUBJECT CODE</b>
<b>Specific Tests (Continued)</b>		
<b>OMZ: Florida Assessment for Instruction in Reading: MAZE)</b>		
11	Reading Comprehension	COMPREHE
<b>HBA: Harcourt StoryTown Benchmark Assessment</b>		
11	Reading Comprehension	COMPREHE

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**APPENDIX N  
LANGUAGE CODES**

AB - Abkhazian	ZE - Chittagonian
AA - Afar	CO - Corsican
AK - Afrikaans	ZF - Creole
EF - Akan	HR - Croatian, Hrvatski
EK - Akateko	CZ - Czech
AL - Albanian, Shqip	DA - Danish
WJ - American Sign Language	DL - Deccan
AM - Amharic	DU - Dutch, Netherlands
AR - Arabic	DO - Dzongkha
AN - Armenian, Hayeren	EN - English
AS - Assamese	EO - Esperanto
WK - Awadhi	ES - Estonian
AZ - Azerbaijani	FO - Faroese
BA - Bantu	FA - Farsi, Persian
BC - Bashkir	FJ - Fijian
BQ - Basque, Euskera	FL - Filipino
BS - Bassa	FI - Finnish, Suomi
BJ - Belarusian	FR - French
BE - Bengali, Bangla	FY - Frisian
BR - Berber	FU - Fulfulde, Nigerian
BP - Bhojpuri	GL - Galician
DZ - Bhutani	KA - Georgian, Kartuli
BH - Bihari	GE - German
BI - Bislama	GR - Greek
BF - Breton	KL - Greenlandic, Kalaallisut
BL - Bulgarian	GU - Gujarati
BU - Burmese, Myanmasa	HC - Haitian-Creole (Includes French Creole)
BD - Byelorussian	HY - Haryanvi
CA - Cambodian, Khmer	HA - Hausa
CN - Cantonese	HE - Hebrew, Iwrith
CT - Catalan	HL - Hiligaynon
ZA - Cebuano	HI - Hindi
ZB - Chhattisgarhi	HM - Hmong
ZC - Chinese, Hakka	HU - Hungarian, Magyar
ZD - Chinese, Min Nau (Fukienese or Fujianese)	
CH - Chinese, Zhongwen	

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**APPENDIX N (Continued)  
LANGUAGE CODES (Continued)**

IC - Icelandic, Islenzk	NR - Maori
IO - Igbo	MR - Marathi
IL - Ilacano	XK - Marwari
IN - Indonesian, Bahasa Indonesia	MC - Moldavian
IA - Interlingua	MO - Mongolian
IE - Interlingue	NS - Napoletano - Calabrese
GA - Irish, Gaeilge	NA - Nauru
IT - Italian	NE - Nepali
JC - Jamaican Creole (includes Patois and Patwa)	NO - Norwegian
JA - Japanese, Nihongo	OC - Occitan
JW - Javanese, Bahasa Jawa	OR - Oriya
KV - Kannada	OM - (Afan) Oromo
KS - Kashmiri	PX - Pamiamento
KK - Kazakh	PJ - Panjabi, Punjabi
RW - Kinyarwanda	PA - Pashto (Includes Pushtu)
KY - Kirghiz, Kyrgyz	PO - Polish
RN - Kirundi	PR - Portuguese
KO - Korean, Choson-o	RA - Rhaeto-Romance
KZ - Kpelle (Guerze)	RM - Rumanian, Romanian
KU - Kurdish, Zimany Kurdy	RS - Russian
LO - Lamnso	RB - Rwanda
LA - Laotian, Pha Xa Lao	SG - Sangho
LB - Latin	SA - Sanskrit
LV - Latvian, Lettish	XQ - Saraiki
LN - Lingala	GD - Scots Gaelic
LI - Lithuanian	EP - Sepedi
LM - Lombard	SK - Serbian, Srpski
MB - Macedonian	SR - Serbo-Croatian
NJ - Madura	ST - Sesotho
XI - Magahi	TN - Setswana
XJ - Maithili	SN - Shona
MA - Malagasy	SD - Sindhi
ML - Malayalam	SC - Singhalese
MS - Malay, Bahasa Malaysia	XL - Sinhala
MT - Maltese	SI - Siswati
MD - Mandarin	SL - Slovak
	SJ - Slovenian
	SO - Somali

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**APPENDIX N (Continued)  
LANGUAGE CODES (Continued)**

SP - Spanish  
SU - Sundanese  
SH - Swahili  
SW - Swedish, Svenska  
TA - Tagalog  
TG - Tajik  
TB - Tamil  
TT - Tatar  
TE - Telugu  
TH - Thai  
TI - Tibetan, Bodskad  
TC - Tigrinya  
TO - Tonga  
TS - Tsonga  
TU - Turkish  
TK - Turkmen  
TD - Twi  
UK - Ukrainian  
UR - Urdu  
UY - Uyghur  
UZ - Uzbek  
VI - Vietnamese  
VS - Visayan  
VO - Volapuk  
WE - Welsh  
WO - Wolof  
XH - Xhosa  
YI - Yiddish, Jiddisch  
YO - Yoruba  
ZH - Zhuan, Northern  
ZU - Zulu  
OT - Other  
ZZ - Not Applicable

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**APPENDIX N  
INDIGENOUS LANGUAGES OF THE AMERICAS CODES**

AC - Abnaki	CY - Columbia
AD - Achumawi	DF - Comanche
AE - Ahtena	DG - Cowlitz
AF - Alabama	DH - Cuna
AG - Aleut	DI - Cupeno
AH - Algonquian	DJ - Cree
AI - Apache	DK - Crow
AJ - Arapaho	DB - Dakota
AO - Araucanian	DC - Delaware
AP - Arikara	DD - Delta River Yuman
AQ - Athapascan	DE - Diegueno
AT - Atsina	EA - Eskimo
AU - Atsugewi	EB - Eyak
AV - Aucanian	FB - Foothill North Yokuts
AW - Aymara	FC - Fox
AX - Aztec	FD - French Cree
BG - Blackfoot	GB - Guarani
CB - Caddo	GC - Guaymi
CC - Cahuilla	HB - Haida
CD - Cakchiquel	HD - Han
CE - Cayuga	HF - Havasupai
CF - Chasta Costa	HG - Hichita
CG - Chemeheuvi	HH - Hidatsa
CI - Cherokee	HJ - Hopi
CJ - Chetemacha	HK - Hupa
CK - Cheyenne	IB - Inupiak
CL - Chinook Jargon	ID - Iroquois
CM - Chiricahua	IF - Island Carib
CP - Chiwere	JB - Jicarilla
CQ - Choctaw	KX - Kanjoval
CS - Chumash	KB - Klamath
CU - Clallam	KC - Kawaiisu
CV - Coast Miwok	KD - Kalispel
CW - Cocomaricopa	KE - Kansa
CX - Coeur D'Alene	



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**APPENDIX N (Continued)  
INDIGENOUS LANGUAGES OF THE AMERICAS CODES (Continued)**

KF - Karok	NG - Nootsack
KG - Keres	NH - Northern Paiute
KH - Kickapoo	NI - Northwest Maidu
KI - Kiowa	OA - Ojibwa
KJ - Kiowa-Apache	OB - Okanogan
KM - Koasati	OD - Omaha
KW - Koyukon	OE - Oneida
KP - Kuchin	OF - Onondaga
KQ - Kutenai	OG - Osage
KR - Kwakiutl	OH - Other Athapaskan-Eyak
IG - Indian	OI - Ottawa
IH - Ingalit	PB - Pacific Gulf Yupik
LC - Lower Chehalis	PC - Paiute
LD - Luiseno	PD - Panamint
XN - Maidu	PF - Passamaquoddy
ME - Makah	PG - Patwin
MF - Mam	PH - Pawnee
MG - Mandan	PK - Penobscot
MH - Mayan	PL - Picuris
MJ - Menomini	PM - Pima
MM - Miami	PN - Plains Miwok
MN - Micmac	PP - Pomo
MP - Mikasuki	PQ - Ponca
XO - Miwok	PS - Potawatomi
MQ - Mixtec	PT - Puget Sound Salish
MU - Mohave	OJ - Quapaw
MV - Mohawk	OK - Quechua
MW - Mono	OL - Quekchi
MX - Mountain Maidu	ON - Quiche
MY - Muskogee	OO - Quinault
NB - Navaho	SB - Sahaptian
NC - Nez Perce	SF - Saint Lawrence Island Yupik
ND - Nomlaki	SQ - Salish
NF - Nootka	SS - Sandia

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INDIGENOUS LANGUAGES OF THE AMERICAS CODES (Continued)**

SV - San Carlos	UG - Ute
SX - Santiam	WA - Walapai
SY - Seneca	WB - Wappo
SZ - Serrano	WC - Washo
VA - Shastan	WD - Wichita
VB - Shawnee	WF - Winnebago
VC - Shoshoni	WG - Wintun
VD - Sierra Miwok	WH - Wiyot
VE - Siuslaw	WI - Wyandot
VF - Southern Maidu	YA - Yaqui
VG - Southern Paiute	YB - Yavapai
VH - Spokane	YC - Yuchi
TF - Tachi	YD - Yuki
TJ - Tanacross	YE - Yuma
TL - Tanaina	YF - Yupik
TM - Tanana	YG - Yurok
TP - Tarahumara	YH - Zapotec
TQ - Tarascan	YJ - Zuni
TR - Tewa	
TV - Tillamook	
TX - Tiwa	
TY - Tlingit	
TZ - Towa	
XA - Tonkawa	
XB - Tsimshian	
XC - Tubatulabal	
XD - Tupi	
XE - Tuscarora	
XF - Tutchone	
XG - Twana	
UA - Up River Yuman	
UB - Upland Yuman	
UC - Upper Chehalis	
UD - Upper Chinook	
UE - Upper Kuskokwim	
UF - Upper Tanana	

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**APPENDIX N  
PACIFIC LANGUAGES CODES**

EC - Carolinian  
ED - Chamorro  
EE - Chuukese/Trukese  
GF - Guamanian  
KT - Kosraen  
MZ - Marshallese  
PU - Palauan  
PV - Pohnpeians  
SM - Samoan  
YK - Yapese

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**APPENDIX P  
DEFINITIONS FOR INCIDENT REPORTING**

<b><u>CODE</u></b>	<b><u>DEFINITION</u></b>
<b>ALC*</b>	<p><b><u>ALCOHOL</u></b> (possession, use or sale) - Possession, sale, purchase, or use of alcoholic beverages. Use should be reported only if the person is caught in the act of using or is discovered to have used in the course of an investigation.</p> <p><b>Examples:</b> Student testing positive for alcohol by law enforcement. Student possessing, using, or selling alcohol.</p> <p><b>Non-Examples:</b> Student being suspected of using alcohol without evidence. Student smelled of alcohol who after investigation was found to be diabetic.</p> <p>Law enforcement should be called if someone in authority observes a student, who appears to be intoxicated, getting out of a car after he/she was just seen driving it, or getting into the driver's seat.</p>
<b>ARS*</b>	<p><b><u>ARSON</u></b> (intentionally setting a fire on/with school property) - To damage or cause to be damaged, by fire or explosion, any dwelling, structure, or conveyance, whether occupied or not, or its contents.</p> <p><b>Examples:</b> Student or other deliberately burning school textbooks.</p> <p><b>Non-Examples:</b> Student or other unintentionally starting a fire.</p> <p><b>Note:</b> Report only intentionally-set fires to SESIR.</p>
<b>BAT*</b>	<p><b><u>BATTERY</u></b> (physical attack/harm) - The physical use of force or violence by an individual against another.</p> <p><b>Examples:</b> Student hitting another with a heavy implement over the head. Student jabbing a pen into another's arm. Student or other engaging in a mutual physical altercation with another and continuing to hit/beat that person even after that person stops fighting, or is no longer able to fight back.</p> <p><b>Non-Examples:</b> Student or other delivering a single poke to the chest. Student or other delivers a single, non-injuring strike to the arm of another. Student or other actively engaging in a fight with each other (refer to <i>Fighting</i> code as a possible SESIR code). Student or other striking back when hit by an aggressor and becoming engaged in a fight with the aggressor. (Refer to <i>Fighting</i> code as a possible SESIR code.)</p> <p>To distinguish from <i>Fighting</i>, report an incident as <i>Battery</i> only when the force or violence is carried out against a person who is not fighting back.</p>

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**APPENDIX P (Continued)  
DEFINITIONS FOR INCIDENT REPORTING (Continued)**

**CODE**

**DEFINITION**

**BHA\*\***

**Bullying/Harassment** – Unwanted and repeated written, verbal, or physical behavior, including any threatening, insulting, or dehumanizing gesture, by an adult or student that is severe or pervasive enough to create an intimidating, hostile or offensive educational environment, cause discomfort or humiliation, or unreasonably interfere with the individual's school performance or participation.

**Examples:** Student uses a picture phone to take a picture of a student using the bathroom at school and places it on the Internet. Student spreads nasty rumors at school about another person, in conversation, in a note, or through e-mail or instant messaging. Student repeatedly teases another person in a mean way, calling him/her inappropriate names, making fun of his/her appearance, or the way he/she talks, dresses, or acts.

**Non-Examples:** Student calls another student an inappropriate name once.

**Note:** If the bullying/harassment results in any SESIR Incidents do not code the incident as *Bullying/Harassment*. Instead, the incident should be coded appropriately with the related element coded as bullying-related.

**BRK\***

**BREAKING AND ENTERING/BURGLARY** (illegal entry into a facility) - The unlawful entry with force, or unauthorized presence in a building or other structure or conveyance with evidence of the intent to damage or remove property or harm a person(s).

**Examples:** Student or other breaking and entering into: a school building during athletic events, a school bus, or a residential garage that is being used for a school-sponsored event. Student or other willfully remaining within a building after it has been secured and committing a crime, such as vandalism or theft.

**Non-Examples:** Student or other entering an unlocked gym, without permission, and using the basketball court. Student or other wandering the halls, after hours, after entering through an unlocked door.

If entry was by force, resulting in facility damage, the incident should be coded as *Breaking and Entering/Burglary*.

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**CODE**

**DEFINITION**

**DOC\***

**DISRUPTION ON CAMPUS—MAJOR** (formerly **DISORDERLY CONDUCT**) (significantly disrupts all or portions of the campus activities, school sponsored events or school bus transportation) - Disruptive behavior that poses a serious threat to the learning environment, health, safety, or welfare of others.

**Examples:** Student or other making a bomb threat. Student engaging in disruptive behavior that causes the bus driver to stop the bus to ensure the safety of the group. Student or other causing an incident that results in closing the cafeteria. Student or other inciting a riot. Student or other pulling a fire alarm. Student or other deliberately crashing the school computer system. Student or other causing an incident that prevents other students from proceeding to the next class or prevents egress.

**Non-Examples:** Disruption of a single classroom. Student defying authority. Student disobeying or showing disrespect to others. Student or other using obscene or inappropriate language or gestures. Student not sitting in seat and/or talking loudly while school bus is moving.

Incidents that affect a single classroom during a single class period should not be reported in SESIR. Although schools may consider the non-examples as *Disruption on Campus* for SESIR purposes, they are not. However, schools may want to document these types of incidents on their local student discipline referral form. Bomb threats and false bomb reports, as defined in Section 790.162,163 Florida Statutes, are considered felony offenses and require expulsion for at least one year and referral for prosecution. Bomb threats fall under the zero tolerance policy (Section 1006.13(2)(b), Florida Statutes).

**DRD\***

**DRUG SALE/DISTRIBUTION--EXCLUDING ALCOHOL** - (illegal sale or distribution of drugs) - The manufacture, cultivation, sale or distribution of any drug, narcotic, controlled substance or substance represented to be a drug.

**Examples:** Student passing a marijuana cigarette around in the school bathroom. Student giving prescription drugs prescribed for someone else. Student selling cocaine to another. Student or other misrepresenting substances as illegal drugs.

**Non-Examples:** Students taking medication prescribed for themselves. Student smoking a marijuana cigarette alone. (Refer to *Drug Use/Possession, DRU*). Student found with a single marijuana cigarette in backpack. (Refer to *Drug Use/Possession, DRU*).

**Related Element:** Complete the drug description (M or O) for all drug sale/distribution incidents. If the incident involves both marijuana (M) and illicit drugs (O), select the description which represents the most serious offense.

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DEFINITIONS FOR INCIDENT REPORTING (Continued)**

<b><u>CODE</u></b>	<b><u>DEFINITION</u></b>
<b>DRU*</b>	<p><b><u>DRUG USE/POSSESSION--EXCLUDING ALCOHOL</u></b> - (illegal drug possession or use) – The use or possession of any drug, narcotic, or controlled substance or any substance when used for hallucinogenic purposes.</p> <p><b>Examples:</b> Student or other possessing or being under the influence of illegal drugs at school, at school-sponsored events, or on school transportation. Student possessing or observed swallowing prescription drugs that are not prescribed for him/her. Student(s) found inhaling or ingesting intoxicants, glue, solvents, or aerosols for hallucinogenic purposes.</p> <p><b>Non-Examples:</b> Student possessing or using over-the-counter medications in dosage prescribed. Student using inhalers for asthmatic condition. Student giving an aspirin or other over-the-counter medication to another in dosage prescribed.</p> <p><b>Note:</b> Behavioral evidence alone should not be used as a basis for reporting drug use. Although a student giving another an over-the-counter medication may violate school code, it is not reported as a SESIR incident.</p> <p>Related Element: Complete the drug description (M or O) for all drug use/possession incidents. If the incident involves both marijuana (M) and illicit drugs (O), select the description which represents the most serious offense.</p>
<b>FIT**</b>	<p><b><u>FIGHTING</u></b> (mutual combat, mutual altercation) - When two or more persons mutually participate in use of force or physical violence that requires physical restraint or results in injury.</p> <p><b>Examples:</b> Student or other engaging in a fight/combat with another and physical restraint is necessary to stop it. Student becoming engaged in a fight which results in the need for first aid or medical attention for one or both of the participants.</p> <p><b>Non-Examples:</b> Student engaging in "horseplay." Student verbally confronting another student/teacher. Student or other engaging in pushing and shoving who is easily separated or stopped. Student or other engaging in a fight which is resolved without injury or need for physical restraint.</p> <p><b>Note:</b> Schools may want to document <b>lower levels of fighting</b> such as the non-examples listed here on their <u>local</u> student discipline referral form. <b>SERIOUS incidents</b> involving mutual participation should be reported as <i>Fighting</i>, without regard to who was the original aggressor, unless the guidelines for reporting the incident as a <i>Battery</i> apply.</p> <p>Fighting should be reported to SESIR if at least <b>one</b> of the following occurs: (1) <i>Verbal intervention does not stop the fighting and physical restraint is required. For guidance as to who should intervene by using physical restraint, staff should follow local school board policies and procedures.</i> (2) <i>Someone is injured, requiring immediate first aid or subsequent medical attention as a result of the fight.</i></p>

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<b>HOM*</b>	<p><b><u>HOMICIDE</u></b> (murder, manslaughter) - The unjustified killing of one human being by another.</p> <p><b>Examples:</b> Student or other person, known or unknown, committing any homicide on school campus, at school-sponsored events, or on school transportation.</p> <p><b>Non-Examples:</b> Student or other accidentally dying. Student or other committing suicide.</p>
<b>KID*</b>	<p><b><u>KIDNAPPING</u></b> (abduction of an individual) - Forcibly, or by threat, confining, abducting, or imprisoning another person against his/her will and without lawful authority.</p> <p><b>Examples:</b> Student or other holding another person for ransom or reward, as a shield, or as a hostage. Non-custodial caregiver, with a restraining order, picking up a student.</p> <p><b>Non-Examples:</b> Student running away with her boyfriend after being picked up from school by him.</p>
<b>OMC*</b>	<p><b><u>OTHER MAJOR</u></b> (major incidents that do not fit within the other definitions) - Any serious, harmful incident resulting in the need for law enforcement intervention not previously classified.</p> <p><b>Examples:</b> Student produces or knowingly uses counterfeit money. Student participates in gambling activities, i.e., throwing quarters for money. Student possesses pornographic materials depicting others under the age of 18.</p> <p><b>Non-Examples:</b> Student violating probation. Student or other committing crimes off-campus.</p> <p>Sometimes arrests are made on school campuses for incidents that occurred <u>off campus</u> or for circumstances that are not school related. These non-examples include arrests for breaking and entering into an off-campus home or building or arrests for violation of probation. <b>These are not to be reported as SESIR incidents.</b></p>
<b>ROB*</b>	<p><b><u>ROBBERY</u></b> (using force to take something from another) - The taking or attempted taking of anything of value that is owned by another person or organization, under the confrontational circumstances of force or threat of force or violence and/or by putting the victim in fear.</p> <p><b>Examples</b> Student or other snatching a gold chain off someone's neck. Student or other extorting lunch money. Student or other engaging in "carjacking."</p> <p><b>Non-Examples:</b> Student or other taking money from an unattended purse. (Refer to <i>Larceny/Theft</i> code as a possible SESIR code)</p>



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DEFINITIONS FOR INCIDENT REPORTING (Continued)**

<b><u>CODE</u></b>	<b><u>DEFINITION</u></b>
<b>STL*</b>	<p><b><u>LARCENY/THEFT</u></b> (taking of property from person, building, or a vehicle) - The unauthorized taking, carrying, riding away, or concealing the property of another person, including motor vehicle, without threat, violence, or bodily harm.</p> <p><b>Examples:</b> Student or other embezzling public funds. Student or other stealing an item worth \$300 or more. Student finding a checkbook, signing owner's name and making a purchase. Student or other stealing a car or motorcycle.</p> <p><b>Non-Examples:</b> Student or other borrowing an item without permission. Student or other committing robbery (code as <i>Robbery</i> instead). Student or other stealing an item less than \$300.</p> <p><b>Note:</b> The item must be \$300 or more to report in SESIR. However, it is important for schools to document these types of incidents on their <u>local</u> student discipline referral form. The threshold amount for years prior to and including 2004-05 was \$50.</p>
<b>SXB*</b>	<p><b><u>SEXUAL BATTERY</u></b> (attempted or actual) - Forced or attempted oral, anal, or vaginal penetration by using a sexual organ or an object simulating a sexual organ, or the anal or vaginal penetration of another by any body part or object.</p> <p><b>Examples:</b> Student or other raping someone. Student or other attempting to rape someone.</p> <p><b>Non-Examples:</b> Students engaging in consensual sex acts. (Consensual sex is not <i>Sexual Battery</i>. Refer to <i>Sexual Offense (Other)</i> as a possible SESIR code.)</p>
<b>SXH**</b>	<p><b><u>SEXUAL HARASSMENT</u></b> (undesired sexual behavior) - Unwanted and repeated verbal or physical behavior with sexual connotations by an adult or student that is severe or pervasive enough to create an intimidating, hostile or offensive educational environment, cause discomfort or humiliation or unreasonably interfere with the individual's school performance or participation. [State Board of Education Rule 6A-19.008(1)]. An incident when one person demands a sexual favor from another under the threat of physical harm or adverse consequence.</p> <p><b>Examples:</b> Student or other causing unwanted and ongoing episodes of leering, pinching, grabbing. Student or other making repeated suggestive comments, jokes, or actions of a sexual nature. Student or other pressuring one to engage in sexual activity. Teacher threatening to lower a student's grade if sexual favors are not given. Student or other repeatedly showing a photograph, poster or other visual image of nudity, lewd or sexual activity. Student or other pressuring another student for sexual favors by threatening to prevent him/her from participating in a school activity.</p>

(Continued)

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**APPENDIX P (Continued)  
DEFINITIONS FOR INCIDENT REPORTING (Continued)**

**CODE**

**DEFINITION**

**SXH (continued)**

**Non-Examples:** Students engaging in consensual sex. (Refer to *Sexual Offense (Other)* code as a possible SESIR code.) Student unintentionally brushing up against another in the hallway. A single incident of a kiss that may be unwanted.

**Note:** In some cases, severe incidents of sexual harassment, which include violent physical contact, may be considered a *Battery*, or *Sexual Battery*, if there is physical penetration. Unwanted kissing becomes sufficiently pervasive to report when an individual kisses several others or when an individual kisses another several times.

**SXO\***

**SEXUAL OFFENSES (Other)** – 1) Other sexual contact, including intercourse, without force or threat of force. 2) Subjecting an individual to lewd sexual gestures, comments, sexual activity, or exposing private body parts in a lewd manner.

**Examples:** Student or other participating in sexual activity in front of another student. Student or other intentionally exposing genitals. Two students engaging in sexual activity in janitor's closet. Student or other soliciting or encouraging a person to commit a sexual act. Student or other touching the buttocks of another in a lewd, lascivious manner. Student or other making obscene remarks (conduct, which by community standards, is deemed to corrupt public morals by its indecency and/or lewdness).

**Non-Examples:** Students kissing consensually. Student swearing. A kindergarten child relieving himself publicly. A first grade student hugging another. Student inadvertently touching breasts or buttocks of another.

1. Sexual activity between students should be reported to law enforcement immediately so investigation can be conducted regarding illegal conduct. 2. Consideration should be given to developmentally age-appropriate behaviors in coding sexual offenses for students. Young children and students with exceptionalities may expose themselves without conscious sexual intent. 3. Consult school district student services or psychologist for assessing acting out sexual behaviors that might be indicators of abuse, and use the findings to help determine whether to report the incident as a SESIR incident. Obtain input when the principal is unable to determine if the behavior involving young children is of a sexual nature beyond developmentally appropriate age expectation, when the incident is serious enough to require further investigation, or where students in special education are involved.

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**APPENDIX P (Continued)  
DEFINITIONS FOR INCIDENT REPORTING (Continued)**

<b><u>CODE</u></b>	<b><u>DEFINITION</u></b>
<b>TBC**</b>	<p><b><u>TOBACCO</u></b> (cigarettes or other forms of tobacco) - The possession, use, distribution, or sale of tobacco products on school grounds, at school-sponsored events, or on school transportation by any person under the age of 18.</p> <p><b>Examples:</b> A student under 18 possessing and/or smoking cigarettes. A student using smokeless tobacco.</p> <p><b>Non-Examples:</b> An 18-year-old student smoking a cigar on campus.</p> <p><i>Although district codes of student conduct may make it against the <u>district</u> code for students age 18 and older to be smoking on school campus, it still is not in violation of the state statute and should <u>not</u> be reported in SESIR.</i></p> <p>Tobacco incidents should be coded as "Reported to Law Enforcement" any time a civil citation is written, whether it is by a law enforcement officer or the "designee." (See Section 569.12, Florida Statutes.)</p>
<b>TRE*</b>	<p><b><u>THREAT/INTIMIDATION</u></b> (instilling fear in others) - A threat to cause physical harm to another person with or without the use of a weapon that includes all of the following elements: (1) intent--an intention that the threat is heard or seen by the person who is the object of the threat; (2) fear--a reasonable fear or apprehension by the person who is the object of the threat that the threat could be carried out; and (3) capability--the ability of the offender to actually carry out the threat directly or by a weapon or other instrument that can easily be obtained.</p> <p><b>Examples:</b> Student or other willfully and repeatedly following another or stalking with intent to cause the person to fear for his/her safety. Student or other who willfully and repeatedly uses email to cause another to fear for his/her safety or cause substantial emotional distress (cyber stalking). Student or other making repeated malicious, credible threats in person or by telephone causing the person to fear for his/her safety. Student telling another he/she could kill or knows people who could kill him/her. Student or other violating a restraining order.</p> <p><b>Non-Examples:</b> Student or other engaging in mutual combat with another (refer to <i>Battery</i> or <i>Fighting</i> code as possible SESIR code). Student or other actually using force or violence against another (refer to <i>Battery</i> or <i>Fighting</i> code as possible SESIR code). Student waving to another student in the hallway, waiting after class to talk to him/her and calling to ask him/her out.</p> <p><b>Note:</b> Any threat of violence towards the school, targeted groups, or individuals that <u>does not</u> contain the <u>three</u> elements of <u>intent</u>, <u>fear</u>, and <u>capability</u>, but does result in school disciplinary action <u>and</u> a police investigation, should be coded as <i>Disruption on Campus</i> (DOC) if it causes a significant campus disruption.</p> <p>A person following another without the intent or result of putting the person in fear of death or bodily injury is a less serious behavior than a person who willfully, maliciously and repeatedly follows, harasses and makes a credible threat with intent to place that person in reasonable fear of death or bodily injury (aggravated stalking). (See 784.048(3) Florida Statutes.)</p>

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**APPENDIX P (Continued)  
DEFINITIONS FOR INCIDENT REPORTING (Continued)**

<b><u>CODE</u></b>	<b><u>DEFINITION</u></b>
<b>TRS*</b>	<p><b><u>TRESPASSING</u></b> (illegal entry onto campus) - To enter or remain on school grounds/campus, school transportation, or at a school-sponsored event/off campus without authorization or invitation and with no lawful purpose for entry.</p> <p><b>Examples:</b> Any unauthorized person entering the campus. Any unauthorized person remaining on property after being directed to leave by the chief administrator or designee.</p> <p><b>Non-Examples:</b> Parent entering the building to pick up his/her child without first getting clearance through the office. Person searching for a phone at a school facility after his/her car has broken down.</p>
<b>VAN*</b>	<p><b><u>VANDALISM</u></b> (destruction, damage, or defacement of school or personal property) - The intentional destruction, damage, or defacement of public or private property without consent of the owner or the person having custody or control of it.</p> <p><b>Examples:</b> Student or other defacing with graffiti. Student or other keying or scratching a car. Student or other trashing a room resulting in damages of \$1,000 dollars or more.</p> <p><b>Non-Examples:</b> Student or other accidentally damaging chemistry lab equipment. Student or other causing damages under \$1,000.</p> <p><b>Note:</b> The amount of damage must be \$1,000 or more to be reported in SESIR, including time and labor. Previous amount of damage threshold through 2004-05 was \$100.</p> <p>It is important for schools to document lower-level vandalism incidents on their local student discipline referral form.</p>
<b>WPO*</b>	<p><b><u>WEAPONS POSSESSION</u></b> (possession of firearms and other instruments which can cause harm) - Possession of any instrument or object (as defined by Section 790.001(13), Florida Statutes, or district code of conduct) that can inflict serious harm on another person or that can place a person in reasonable fear of serious harm.</p> <p><b>Examples:</b> Student or other possessing a firearm. Student or other using a knife, pocket knife, or other sharp or pointed implement to threaten or harm another.</p> <p><b>Non-Examples:</b> Student after investigation found to possess a common pocket knife or eating utensil with no intent to harm. Student possessing items not covered under law or district policy such as pointed instruments, pens, or pencils. Student possessing a cutting tool that is being used in art, shop, or other class.</p>

**(Continued)**

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**APPENDIX P (Continued)  
DEFINITIONS FOR INCIDENT REPORTING (Continued)**

**CODE**

**DEFINITION**

**WPO (Continued)**

Offenses in this category fall under the zero tolerance policy (Section 1006.13(2) (b), Florida Statutes). Students found committing this offense are to be expelled for one year (not one school year) and referred for criminal prosecution. Effective January 7, 2003, the Legislature amended Section 1006.07(2)(f), Florida Statutes, to remove reference to a knife, and instead references "a weapon as defined in Chapter 790." In 2006, the Legislature amended the weapons definition in Chapter 790 by adding knife and further exempting plastic utensils and blunt-bladed knives and kept the pocketknife exemption. The definition in Section 790.001(13), Florida Statutes, contains those items required to be in a district's code of student conduct and exempts common pocketknife as well as plastic utensils and blunt-bladed knives. It is the legislative intent that districts enforce policies that allow for discretion in determining whether to punish students found to be in possession of items such as pocketknives, plastic utensils, blunt-bladed knives, etc. Possession of any weapon or knife (including a pocketknife) should be reported to law enforcement for investigation. Pocketknives found to be intended to use to harm another should be reported to SESIR.

**Related Element:** Complete the weapon description i.e., F-Firearm, Other (incendiary devices, explosives, etc.); H-Handgun; K-Knife; O-Other Weapon (objects can become weapons when used for bodily harm, i.e., scissors, letter openers, air-powered "guns", etc.); R-Rifle or Shotgun, U-Unknown Weapon; and Z (not applicable) for all weapon possession incidents.

**NOTES:**

For reporting to the U.S.D.O.E., the following incident types are considered to be violent incidents: Battery (BAT), Homicide (HOM), Kidnapping (KID) and Sexual Battery (SXB).

For reporting to the U.S.D.O.E., the following incident types are considered to be violent incidents if they result in bodily injury as reported in the Incident, Injury-Related element: Arson (ARS), Bullying/Harassment (BHA), Breaking and Entering (BRK), Disruption on Campus – Major (Disorderly Conduct) (DOC), Fighting (FIT), Other Major Unclassified Offenses (OMC), Robbery (ROB), and Sexual Harassment (SXH).

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**APPENDIX P (Continued)  
DEFINITIONS FOR INCIDENT REPORTING (Continued)**

PRELIMINARY RANK ORDERING OF INCIDENT TYPES FOR SCHOOL REPORTING  
MOST SERIOUS TO LEAST SERIOUS

INCIDENT TYPE
<b>LEVEL I</b>
Arson*
Battery*
Homicide*
Kidnapping*
Sexual Battery*
<b>LEVEL II</b>
Breaking & Entering/Burglary*
Drug Sale/Distribution-Excluding Alcohol*
Robbery*
Weapon Possession*
<b>LEVEL III</b>
Drug Use/Possession-Excluding Alcohol*
Disruption On Campus-Major*
Fighting**
Larceny/Theft*
Other Major Incidents*
Sexual Harassment**
Sexual Offenses (Other)*
Threat/Intimidation*
Trespassing*
Vandalism*
<b>LEVEL IV</b>
Alcohol*
Bullying/Harassment**
Tobacco**

General Rule: If a decision must be made, the incident that caused the most injury or the highest loss of property or monetary cost should be reported.

\*Incidents that must be reported to SESIR and ARE EXPECTED to be reported to law enforcement. An incident should be coded as Reported to Law Enforcement if an official action was taken by a School Resource Officer (SRO) or local Law Enforcement Officer such as: a case number was assigned, a report was filed, an affidavit was filed, an investigation was conducted and found to be an incident reportable to SESIR OR an arrest was made. The presence of, or consultation with, a law enforcement officer or SRO is not sufficient for an incident to be coded as ***“Reported to Law Enforcement.”***

\*\*Incidents that must be reported to SESIR, but MAY NOT NEED to be reported to law enforcement.

Source: Florida Department of Law Enforcement, Uniform Crime Reporting System

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**APPENDIX Q  
UNITED STATES COMMONWEALTH AND TERRITORIES**

AQ	-	American Samoa
BK	-	Baker Island
CZ	-	Canal Zone (Panama)
CW	-	Cook Islands
FB	-	Federated States of Micronesia
GU	-	Guam
HW	-	Howland Island
JI	-	Jarvis Island
JQ	-	Johnston Atoll
KF	-	Kingman Reef
RS	-	Marshall Islands
MQ	-	Midway Islands
NS	-	Navassa Islands
QO	-	Northern Mariana Islands
PB	-	Palau, Belau
PM	-	Palmyra Atoll
PR	-	Puerto Rico
UM	-	United States Minor Outlying Islands
VI	-	U.S. Virgin Islands
WQ	-	Wake Island

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## APPENDIX R

### CORE COURSES FOR NO CHILD LEFT BEHIND (HIGHLY QUALIFIED TEACHER)

#### KG – 05

Course Numbers that begin with:

5001  
5007  
5010  
5012  
5013  
5020  
5021

Subject Area:

Art – Visual Arts  
Foreign Languages  
Language Arts (includes Drama – Theatre Arts)  
Mathematics  
Music  
Science  
Social Studies

#### Secondary, Grades 6 – 12

Course Numbers that begin with:

01  
04  
07  
  
10  
12  
13  
20  
21

Subject Area:

Art-Visual Arts (Except 0100220, 0100990)  
Drama – Theatre Arts (Except 0400220, 0400990)  
Foreign Languages (Except 0700220, 0700980, 0700990, 0701980, 0701990, 0702980, 0702990, 0703980, 0703990, 0791920)  
Language Arts (Except 1000220, 1000990)  
Mathematics (Except 1200220, 1200990)  
Music (Except 1300220, 1300990)  
Science (Except 2000220, 2000990)  
Social Studies (Except 2100220, 2100990, 2103050, 2104000, 2105000, 2105020, 2105025, 2105030, 2105035, 2101300, 2101310, 2101800, 2101810, 2120710, 2104300-2104340, 2104600, 2104610, 2105300, 2105310, 2105340, 2105350, 2105860, 2120910, 2120915, 2107300, 2107310, 2107350, 2107360, 2107800, 2107810, 2108300)  
Self Contained (Except 2400200, 2400300 and 2400310)



#### ESE, Grades KG – 12

Course Numbers that begin with:

7755010 - 7755050  
7701010 - 7713010  
7720010 - 7721010  
7855010 - 7855050  
7810010 - 7820010  
7821010 - 7821020  
7801010 - 7813010  
7910100 - 7920010  
7921010  
7961010 - 7961020  
7962010  
7967010

Subject Area:

Academics – General (Except 7755020)  
Academics – Subject Areas  
Academics – Subject Areas  
Academics – General (Except 7855020)  
Academics – Subject Areas (Except 7815010)  
Academics – Subject Areas  
Miscellaneous  
Academics – Subject Areas (Except 7915010 and 7919010)  
Academics – Subject Areas  
Supported Level: 9-12  
Participatory Level: 9-12  
Miscellaneous



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**APPENDIX S**

**CORE COURSES FOR CLASS SIZE REDUCTION**

**PK – 05**

5007000 – 5007080 Foreign Languages  
5010010 – 5010090 Language Arts  
5012030 – 5012070 Mathematics  
5020000 - 5020060 Science  
5021000 Social Studies  
5100520 – 5100590 Graded Self Contained -- Prekindergarten

**Secondary**

0700000 – 0717314 Foreign Languages (EXCEPT 0700220, 0700980, 0700990, 0701980, 0701990, 0702980, 0702990, 0703980, 0703990, 0791920)  
1000000 – 1020860 Language Arts (EXCEPT 1000220, 1000990)  
1200300 – 1298310 Mathematics (EXCEPT 1200220, 1200990)  
1700372 – 1700374 Research and Critical Thinking  
2000010 – 2020910 Science (EXCEPT 2000220, 2000990)  
2100010 – 2120910 Social Studies (EXCEPT 2100220, 2100990)  
2400000 Graded Self-Contained (6)

**ESE PK - 5**

7650030 – 7650130 PK Disabilities  
7700010 – 7755050 Academic Subject (EXCEPT 7701010, 7713010, 7715010, 7755020)  
7763010 – 7763090 Special Courses (EXCEPT 7763030, 7763040, 7763050, 7763060, 7763070)

**ESE 6-8**

7855010 – 7855050 Academics (EXCEPT 7855020)  
7810010 – 7821020 Academics Subject (EXCEPT 7813010, 7815010)  
7863000 – 7863090 Special Skills (EXCEPT 7863060)

**ESE 9-12**

7910100 – 7961050 Academics-Subject (EXCEPT 7915010, 7919010, 7920050, 7921330)  
7962010 – 7963140 Special Skills (EXCEPT 7963060)  
7965010 – 7965040 Gifted (EXCEPT 7965030)

A list of the core Course Numbers for class size calculations is contained in ancillary file  
DPS.DISTRICT.GQ.F70554.Yyyyy.

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**APPENDIX T  
TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – SERVICE PROVIDERS**

**Service Providers for this Appendix will be available in September of 2009-2010.**

**APPENDIX U  
TRANSPORTATION MEMBERSHIP CATEGORY**

MEMBERSHIP CATEGORY signifies one of the student transportation membership categories listed below. **Students may be counted only one time.** Students who ride on more than one bus or mode of transportation to get to school, or to get home in the afternoon, can only be counted once. Students who are transported in the morning or afternoon and who are transported from center to center may only be counted once.

**Membership Category A**     Individuals With Disabilities Education Act (IDEA)- KG-12, Weighted  
Kindergarten through twelfth grade students who are classified as disabled. Each student's Individual Educational Plan (IEP) documentation must contain information which specifies that he or she meets one of the following criteria for specialized transportation services:

1. Medical equipment required. Medical equipment is defined as wheelchair, crutches, walker, cane, tracheotomy equipment, positioning or unique seating devices.
2. Medical condition that requires a special transportation environment as per physician's prescription (for instance, tinted windows, dust-controlled atmosphere, temperature control).
3. Aide or monitor required due to disability and specific need of student.
4. Shortened day required due to disability and specific need of student.
5. School assigned is located in an out-of-district school system.

**Membership Category B**     Individuals With Disabilities Education Act (IDEA)- KG-12, Unweighted  
Kindergarten through twelfth grade students who are classified as disabled, who live less than two miles from school, and who do not meet the criteria listed in Category A above. Note that Specific Learning Disabilities (SLD), Speech Impaired (SI), and Language Impaired (LI) students who live less than two miles from school and who are required by the student's Individual Education Plan documentation to receive transportation services are reported here. **Note: All of the "two miles or more" unweighted IDEA students will be reported in Membership Category H, "All Other Students Living Two Miles or More, Unweighted".** If a student is SLD, SI, or LI and transportation is not required by the IEP documentation, and the student lives less than two miles from school, the student is not eligible for state transportation funding and is reported in Membership Category N, "Non-eligible KG-12 Students Living Less Than Two Miles and all Non-eligible PK Students."

**Membership Category C**     Individuals With Disabilities Education Act (IDEA) – Prekindergarten, Weighted  
Prekindergarten students who are disabled pursuant to Rule 6A-6.03026, Florida Administrative Code (FAC)., regardless of distance, and who meet one of the criteria listed in Membership Category A above.

**Membership Category E**     Individuals with Disabilities Education Act (IDEA) Prekindergarten, Unweighted  
Prekindergarten students with disabilities pursuant to Rule 6A-6.03026, FAC., regardless of distance, and who do not meet one of the criteria listed in Membership Category A above.

**Membership Category F**     Teenage Parents and Infants, Unweighted  
Students enrolled in the Teenage Parent Program and their eligible children, pursuant to Section 1003.54, Florida Statutes regardless of distance.

**APPENDIX U (Continued)  
TRANSPORTATION MEMBERSHIP CATEGORY (Continued)**

- Membership Category **G**     Hazardous Walking – Elementary, Unweighted  
Kindergarten through sixth grade students enrolled in elementary school who meet the criteria for hazardous walking pursuant to Section 1006.23, Florida Statutes. Sixth grade students attending middle or junior high school may not be counted.
- Membership Category **H**     All Other Students Living Two Miles or More, Unweighted  
Kindergarten through twelfth grade transported students living two miles or more from school if not reported in Membership Categories A and F.
- Membership Category **I**     Center To Center or Non-center Individuals with Disabilities Education Act (IDEA), Weighted  
Prekindergarten and Kindergarten through twelfth grade students with disabilities who are transported from center to center during the day and who are not counted from home to school in Membership Categories A-H. Included in Membership Category I are students with disabilities who are transported from one destination to another in the state (center to non-center), provided one destination is a school center and the student's Individual Education Plan documentation identifies the need for the instructional programs or service, and specifies that transportation is to be provided by the school district. In order to be claimed in this category, a student must meet one or more of the criteria listed in Membership Category A above.
- Membership Category **J**     Center to Center or Non-center Individuals with Disabilities Education Act (IDEA), Unweighted  
Prekindergarten and Kindergarten through twelfth students with disabilities who are transported from one school center to another, or from one school center to a non-center, if specified in the IEP as described in Membership Category I above , but who do not meet one of the criteria listed in Membership Category A. These students must not have been counted from home to school in Membership Categories A-H.
- Membership Category **K**     Center to Center Vocational and Dual Enrollment Students, Unweighted  
Prekindergarten and Kindergarten through twelfth grade vocational and dual enrollment students who are transported from center to center during the day and who are not counted from home to school in Membership Categories A-H.

**If a student is reported in Membership Categories I, J, or K, the student may not be reported in any other category. A student may only be counted once.** The definition of school center is provided in Section 1011.68, Florida Statutes.

**Non-FEFP Fundable Membership Category**

- Membership Category **N**     Non-Eligible KG-12 Students Living Less Than Two Miles and all Non-eligible PK Students  
Transported students living less than two miles from home to school and who are not eligible for funding in the FEFP transportation categorical program. This record may only be entered with Vehicle Category B, school buses. Report all transported students whose homes are less than two miles from school and who do not qualify under one of the other membership categories. Also report all transported Prekindergarten students who are not eligible to be reported in any other Membership Category.

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**APPENDIX V**

**LIST OF ADVANCED PLACEMENT (AP), INTERNATIONAL BACCALAUREATE (IB), AND  
ADVANCED INTERNATIONAL CERTIFICATE OF EDUCATION (AICE) COURSES**

<b><u>AP COURSE #</u></b>	<b><u>AP COURSE NAME</u></b>	<b><u>IB COURSE #</u></b>	<b><u>IB COURSE NAME</u></b>
0100300	ADV PL ART/ART HIST	0107470	FILM STUDIES -IB
0104300	ADV PL ART/DRAW PORT	0114820	ART RES 1-B-IB
0109350	ADV PL STUD ART/2-D	0114830	ART RESEARCH 2-B-IB
0109360	ADV PL STUD ART/3-D	0114840	ART STUDIO 1-A-IB
0200320	ADV PL CPTR SCI A	0114850	ART STUDIO 2-A-IB
0200380	ADV PL CPTR SCI AB	0114860	ART 1-A & B-IB
0701380	ADV PL FRENCH LANG	0114870	ART 2-A & B-IB
0701390	ADV PL FRENCH LIT	0200800	CPTR STUDIES -IB-1
0702380	ADV PL GERMAN LANG	0200810	CPTR STUDIES -IB-2
0705380	ADV PL ITALIAN LANG	0200890	INF TECH SOCI IB-1
0706360	ADV PL LATIN LIT	0200900	INF TECH SOC I IB-2
0706370	ADV PL LATIN VERGIL	0300660	DANCE 2-IB
0707340	ADV PL RUSSIAN	0300670	DANCE 3 IB
0708400	ADV PL SPANISH	0400810	THEA 1-IB
0708410	ADV PL SPANISH LIT	0400820	THEA 2-IB
0711340	ADV PL CHINESE	0701830	FRENCH 4-B-IB
0712340	ADV PL JAPANESE	0701840	FRENCH 5-B-IB
1001420	ADV PL ENG LANG COMPO	0701850	FRENCH 4-A-IB
1001430	ADV PL ENG LIT COMPO	0701860	FRENCH 5-A-IB
1202310	ADV PL CALCULUS AB	0702830	GERMAN 4-B-IB
1202320	ADV PL CALCULUS BC	0702840	GERMAN 5-B-IB
1210320	ADV PL STAT	0702850	GERMAN 4-A-IB
1300330	ADV PL MUS THEORY	0702860	GERMAN 5-A-IB
2000340	ADV PL BIO	0706830	LATIN 4-B-IB
2001380	ADV PL ENV SCI	0706840	LATIN 5-B-IB
2003370	ADV PL CHE	0707830	RUSSIAN 4-B-IB
2003420	ADV PL PHYS B	0708830	SPANISH 4-B-IB
2003430	ADV PL PHYS C: ME, E & MA	0708840	SPANISH 5-B-IB
2100330	ADV PL U.S. HIST	0708850	SPANISH 4-A-IB
2102360	ADV PL MICROECON	0708860	SPANISH 5-A-IB
2102370	ADV PL MACROECON	0900800	THEORY/KNWLG IB
2103400	ADV PL HUMAN GEOG	1001820	ENG 3-IB
2106420	ADV PL US GOVT/POL	1001830	ENG 4-IB
2106430	ADV PL COMP GOVT/POL	1201320	IB MATH ANALYSIS
2107350	ADV PL PSYCH	1202375	IB PRE-CALCULUS
2109380	ADV PL EURO HIST	1202800	CALCULUS-IB
2109420	ADV PL WORLD HIST	1202810	IB CALC & DESC STA
		1202820	FURTHER MATH-IB

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**APPENDIX V**

**LIST OF ADVANCED PLACEMENT (AP), INTERNATIONAL BACCALAUREATE (IB), AND  
ADVANCED INTERNATIONAL CERTIFICATE OF EDUCATION (AICE) COURSES**

**IB Course # (Continued)**

<b><u>IB COURSE #</u></b>	<b><u>IB COURSE NAME</u></b>	<b><u>AICE COURSE #</u></b>	<b><u>AICE COURSE NAME</u></b>
1202830	IB ADV CALCULUS-IB	0101370	AICE ART & DESIGN I
1206800	ANLY GEOMETRY-IB	0101371	AICE ART & DESIGN II
1209800	IB MATH STUDIES-IB	0102330	AICE ART&DES CER
1209830	IB MATH HIGHER LEVEL-IB	0104420	AICE ART&DES PNT&MED
1210310	STAT/INT DIFF CALC-IB	0105320	AICE DRESS & TEXTILES
1211800	TRIGONOMETRY-IB	0105330	AICE ART&DES FSH&DES
1300820	MUSIC 3-IB	0105340	AICE ART&DES TXTILES
1300830	MUSIC 4-IB	0106320	AICE ART&DES GPHC DE
2000810	BIO 2-IB	0107480	AICE ART&DES FLM&VID
2000820	BIO 3-IB	0108360	AICE ART&DES PHOTO
2001370	ENV SYS IB	0110320	AICE ART&DES PRINTMG
2003810	CHEMISTRY 2-IB	0111340	AICE ART&DES SCULPT
2003820	CHEMISTRY 3-IB	0200420	AICE COMPUTING
2003850	PHYSICS 3-IB	0502400	AICE ACCOUNTING I
2003860	DESIGN TECH-IB	0502410	AICE ACCOUNTING II
2100800	HIST OF AMERICAS-IB	0701391	AICE FRENCH
2100810	AMER HIST-IB	0701392	AICE FRENCH LIT
2101800	SOCIAL ANTHROP 1-IB	0706380	AICE LATIN
2101810	SOCIAL ANTHROP 2-IB	0706390	AICE LATIN LIT
2102810	ECON 1-IB	0708530	AICE SPANISH
2102820	ECON 2-IB	0708540	AICE SPANISH LIT
2103800	WORLD GEO-IB	0900500	AICE CL STDS 1
2105860	PHILOS 1 IB	1001550	AICE ENG LANG
2107800	PSYCH 1-IB	1005370	AICE ENG LIT 1
2107810	PSYCH 2-IB	1005375	AICE ENG LIT 2
2109800	CONTEMP HIST-IB	1009360	AICE GEN PAP
2109820	EURO HIST-IB	1202352	AICE MATH 1
		1202354	AICE MATH & MECH 1
		1202356	AICE MATH & MECH 2
		1202362	AICE MATH&PROB&STA 1
		1202364	AICE MA&PROB&STAT 2
		1202366	AICE MA&ME&PR&STA 2
		1202370	AICE FURTHER MATH
		1210330	AICE MATH STAT
		1300395	AICE MUSIC I
		1700372	AICE THINKING SKLS I
		1700374	AICE THINKING SKLS 2
		2000321	AICE BIOLOGY I
		2001381	AICE ENV MGMNT
		2001410	AICE FOOD STUDIES

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**AICE COURSE # (Continued)**

<b><u>AICE COURSE #</u></b>	<b><u>AICE COURSE NAME</u></b>
2002515	AICE MARINE SC 1
2002535	AICE MARINE SC 2
2003371	AICE CHEM 1
2003431	AICE PHYS
2100490	AICE INTL HIST
2100500	AICE U.S. HIST
2102321	AICE ECON 1
2102322	AICE ECON 2
2102324	AICE BUSINESS 1
2102325	AICE BUSINESS 2
2102410	AICE TRVL&TRSM I
2102420	AICE TRVL&TRSM II
2103410	AICE GEOG
2107360	AICE PSYCH
2109371	AICE EURO HIS
3026020	AICE PHYS ED

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**APPENDIX Y  
CAREER AND PROFESSIONAL ACADEMIES REGISTERED WITH FLDOE**

District Number	District Name	School Number	School Name	Career and Professional Academy Identifier	Career and Professional Academy Name
Registered Career and Professional Academies for this Appendix will be available in early October 2009.					



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APPENDIX Z  
INDUSTRY CERTIFICATION IDENTIFIER

\*NO – Funded by Perkins

Industry Certification Identifier	Industry Certification Title	Certifying Agency Name	Secondary Program Number	Secondary Program Title	Additional FTE Eligible under s. 1011.62(o), F.S.” *
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Information will be available after approval by the State Board of Education.

## **Appendix AA**

### **Class Size Average Algorithm for the Grade Groupings**

The Class Average Algorithm counts all the students in every term/classroom/period combination in which the MAIN course (that is, the course in which there are the most students) is a core course and divides that number by the total term/classroom/period "core" combinations reported.

Following is a basic outline of the steps taken to determine the numerators (students in classrooms) and denominators (term/classroom/period combinations) that render the class averages for PK-3, 4-8, and 9-12 grade classrooms:

- 1) Count the number of students in each class (term/course/period) in each classroom.
- 2) Determine main grade and main course taught in each term/classroom/period based on the majority of students.
- 3) Identify term/classroom/period combinations in which the main course is a "core" course. Use only these combinations in the remaining steps. Core courses include mathematics, language arts/reading, science, social studies, foreign language, English for Speakers of Other Languages, Exceptional Student Education, and courses taught in traditional self-contained elementary school classrooms.
- 4) For each grade range (PK-3, 4-8, 9-12) sum the number of students in the "core" combinations.
- 5) For each grade range (PK-3, 4-8, 9-12) count the number of "core" combinations.
- 6) Calculate the class averages.

For each grade range of a school (PK-3, 4-8, 9-12), divide the student count (from step 4) by the classroom count (from step 5).

A number of decision points are encountered in the averaging process of counting the number of students in each term/classroom/period combination:

- In the event that the same number of students is in core and non-core courses in the same term/classroom/period combination, the core course is determined to be the main course.
- In the event that the same number of students **in the main course** two or more grades is in the same term/classroom/period combination, the highest grade is determined to be the main grade.
- If students are in the same classroom/period combination in terms 1 and 3, 2 and 3, 1 and 6, 1 and 7, 2 and 8, and/or 2 and 9, the number of students is combined for those term combinations.
- The number of students in a classroom whose assigned teachers are coded Scheduling Method "C" (Co-Teacher) is divided by the number of teachers marked "C."
- The number of students in the classroom who assigned teachers are coded Scheduling Method "I" (In Class One on One) is divided by the number of teachers in the classroom.
- The number of students in a classroom whose assigned teachers are coded Scheduling Method "M" (Multiple-Use Classroom or Pod) is divided by the number of teachers marked "M."
- The number of students in a classroom whose assigned teachers are coded Scheduling Method "A" (Alternate Week) is divided by two.
- The following exclusions are made in the process of building the class average tables:
- Facility Types 05 – 08 (correctional facilities) and 10 (home).
- School Number, Current Instruction begins with an alpha character (indicating postsecondary schools, colleges, or universities).
- McKay Reporting School Numbers
- Florida Virtual School Franchises (school number 7004)
- District-Operated Virtual Education Schools
- Course Number begins with an alpha character and Facility Type is 09 (Facility operated or owned by an agency or other provider other than the school district in which instructional services or classes are conducted).

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- Duplicate students in the same term/classroom/period combination and their associated teachers.
- The duplicate students do get on the table but are excluded from calculations. All teachers are considered though.
- Period Number NN88 (where NN is numeric) indicating “pullout” classes.
- Days of the Week Scheduled not equal to Friday or “Date Certain.”

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**APPENDIX BB  
Canadian, Mexican and South American State Codes**

<b>Country</b>	<b>State Name</b>	<b>State Postal/FIPS Code</b>
Argentina (AE)	Buenos Aires Province	B
Argentina (AE)	Capital Federal	C
Argentina (AE)	Catamarca	K
Argentina (AE)	Chaco	H
Argentina (AE)	Chubut	U
Argentina (AE)	Córdoba	X
Argentina (AE)	Corrientes	W
Argentina (AE)	Entre Ríos	E
Argentina (AE)	Formosa	P
Argentina (AE)	Jujuy	Y
Argentina (AE)	La Pampa	L
Argentina (AE)	La Rioja	F
Argentina (AE)	Mendoza	M
Argentina (AE)	Misiones	N
Argentina (AE)	Neuquén	Q
Argentina (AE)	Río Negro	R
Argentina (AE)	Salta	A
Argentina (AE)	San Juan	J
Argentina (AE)	San Luis	D
Argentina (AE)	Santa Cruz	Z
Argentina (AE)	Santa Fe	S
Argentina (AE)	Santiago del Estero	G
Argentina (AE)	Tierra del Fuego	V
Argentina (AE)	Tucumán	T
Belize (BZ)	Belize	BZ
Belize (BZ)	Cayo	CY
Belize (BZ)	Corozal	CZ
Belize (BZ)	Orange Walk	OW
Belize (BZ)	Stann Creek	SC
Belize (BZ)	Toledo	TO
Bolivia (BL)	Chuquisaca Department	H
Bolivia (BL)	Cochabamba Department	C
Bolivia (BL)	El Beni Department	B
Bolivia (BL)	La Paz Department	L
Bolivia (BL)	Oruro Department	O
Bolivia (BL)	Pando Department	N
Bolivia (BL)	Potosí Department	P
Bolivia (BL)	Santa Cruz Department	S
Bolivia (BL)	Tarija Department	T

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Brazil (BR)	Acre	AC
Brazil (BR)	Alagoas	AL
Brazil (BR)	Amapá	AP
Brazil (BR)	Amazonas	AM
Brazil (BR)	Bahia	BA
Brazil (BR)	Ceará	CE
Brazil (BR)	Distrito Federal	DF
Brazil (BR)	Espírito Santo	ES
Brazil (BR)	Goiás	GO
Brazil (BR)	Maranhão	MA
Brazil (BR)	Mato Grosso	MT
Brazil (BR)	Mato Grosso do Sul	MS
Brazil (BR)	Minas Gerais	MG
Brazil (BR)	Pará	PA
Brazil (BR)	Paraíba	PB
Brazil (BR)	Paraná	PR
Brazil (BR)	Pernambuco	PE
Brazil (BR)	Piauí	PI
Brazil (BR)	Rio de Janeiro	RJ
Brazil (BR)	Rio Grande do Norte	RN
Brazil (BR)	Rio Grande do Sul	RS
Brazil (BR)	Rondônia	RO
Brazil (BR)	Roraima	RR
Brazil (BR)	Santa Catarina	SC
Brazil (BR)	São Paulo	SP
Brazil (BR)	Sergipe	SE
Brazil (BR)	Tocantins	TO
Canada (CC)	Alberta	01
Canada (CC)	British Columbia	02
Canada (CC)	Manitoba	03
Canada (CC)	New Brunswick	04
Canada (CC)	Newfoundland and Labrador	05
Canada (CC)	Northwest Territories	06
Canada (CC)	Northwest Territories	13
Canada (CC)	Nova Scotia	07
Canada (CC)	Nunavut	14
Canada (CC)	Ontario	08
Canada (CC)	Prince Edward Island	09
Canada (CC)	Quebec	10
Canada (CC)	Saskatchewan	11
Canada (CC)	Yukon Territory	CA12

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Chile (CI)	Aisén del General Carlos Ibañez	AI
Chile (CI)	Antofagasta	AN
Chile (CI)	Araucanía	AR
Chile (CI)	Atacama	AT
Chile (CI)	Bío-Bío	BI
Chile (CI)	Coquimbo	CO
Chile (CI)	Los Lagos	LL
Chile (CI)	Magallanes y la Antártica Chilena	MA
Chile (CI)	Maule	ML
Chile (CI)	O'Higgins	LI
Chile (CI)	Santiago Metropolitan Region	RM
Chile (CI)	Tarapacá	TA
Chile (CI)	Valparaíso	VS
Colombia (CL)	Amazonas	MA
Colombia (CL)	Antioquia	NT
Colombia (CL)	Arauca	RA
Colombia (CL)	Atlántico	TL
Colombia (CL)	Bogotá D.C.	DC
Colombia (CL)	Bolívar	BO
Colombia (CL)	Boyacá	BY
Colombia (CL)	Caldas	CA
Colombia (CL)	Caquetá	CQ
Colombia (CL)	Casanare	CS
Colombia (CL)	Cauca	CU
Colombia (CL)	Cesar	CE
Colombia (CL)	Chocó	CH
Colombia (CL)	Córdoba	CO
Colombia (CL)	Cundinamarca	CU
Colombia (CL)	Guainía	GU
Colombia (CL)	Guaviare	GV
Colombia (CL)	Huila	HU
Colombia (CL)	La Guajira	LA
Colombia (CL)	Magdalena	MA
Colombia (CL)	Meta	ME
Colombia (CL)	Nariño	NA
Colombia (CL)	Norte de Santander	NS
Colombia (CL)	Putumayo	PU
Colombia (CL)	Quindío	QU
Colombia (CL)	Risaralda	RI
Colombia (CL)	San Andrés and Providencia	SA
Colombia (CL)	Santander	SN

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Colombia (CL)	Sucre	SU
Colombia (CL)	Tolima	TO
Colombia (CL)	Valle del Cauca	VA
Colombia (CL)	Vaupés	VU
Colombia (CL)	Vichada	VI
Costa Rica (CS)	Alajuela	AL
Costa Rica (CS)	Cartago	CA
Costa Rica (CS)	Guanacaste	GU
Costa Rica (CS)	Heredia	HE
Costa Rica (CS)	Limón	LI
Costa Rica (CS)	Puntarenas	PU
Costa Rica (CS)	San José	SJ
Ecuador (EC)	Azuay	A
Ecuador (EC)	Bolívar	B
Ecuador (EC)	Cañar	F
Ecuador (EC)	Carchi	C
Ecuador (EC)	Chimborazo	H
Ecuador (EC)	Cotopaxi	X
Ecuador (EC)	El Oro	O
Ecuador (EC)	Esmeraldas	E
Ecuador (EC)	Galápagos	W
Ecuador (EC)	Guayas	G
Ecuador (EC)	Imbabura	I
Ecuador (EC)	Loja	L
Ecuador (EC)	Los Ríos	R
Ecuador (EC)	Manabí	M
Ecuador (EC)	Morona-Santiago	S
Ecuador (EC)	Napo	N
Ecuador (EC)	Orellana	D
Ecuador (EC)	Pastaza	Y
Ecuador (EC)	Pichincha	P
Ecuador (EC)	Sucumbíos	U
Ecuador (EC)	Tungurahua	T
Ecuador (EC)	Zamora-Chinchi	Z

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El Salvador (ES)	Ahuachapán	AH
El Salvador (ES)	Cabañas	CA
El Salvador (ES)	Chalatenango	CH
El Salvador (ES)	Cuscatlán	CU
El Salvador (ES)	La Libertad	LI
El Salvador (ES)	La Paz	PA
El Salvador (ES)	La Unión	UN
El Salvador (ES)	Morazán	MO
El Salvador (ES)	San Miguel	SM
El Salvador (ES)	San Salvador	SS
El Salvador (ES)	San Vicente	SV
El Salvador (ES)	Santa Ana	SA
El Salvador (ES)	Sonsonate	SO
El Salvador (ES)	Usulután	US
Guatemala (GT)	Alta Verapaz	AV
Guatemala (GT)	Baja Verapaz	BV
Guatemala (GT)	Chimaltenango	CM
Guatemala (GT)	Chiquimula	CQ
Guatemala (GT)	El Petén	PE
Guatemala (GT)	El Progreso	PR
Guatemala (GT)	El Quiché	QC
Guatemala (GT)	Escuintla	ES
Guatemala (GT)	Guatemala	GU
Guatemala (GT)	Huehuetenango	HU
Guatemala (GT)	Izabal	IZ
Guatemala (GT)	Jalapa	JA
Guatemala (GT)	Jutiapa	JU
Guatemala (GT)	Quetzaltenango	QZ
Guatemala (GT)	Retalhuleu	RE
Guatemala (GT)	Sacatepéquez	SA
Guatemala (GT)	San Marcos	SM
Guatemala (GT)	Santa Rosa	SR
Guatemala (GT)	Sololá	SO
Guatemala (GT)	Suchitepéquez	SU
Guatemala (GT)	Totonicapán	TO
Guatemala (GT)	Zacapa	ZA
Guyana (GY)	Barima-Waini	BA
Guyana (GY)	Cuyuni-Mazaruni	CU
Guyana (GY)	Demerara-Mahaica	DE
Guyana (GY)	Essequibo Islands-West Demerara	ES

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Guyana (GY)	Mahaica-Berbice	MA
Guyana (GY)	Pomeroon-Supenaam	PM
Guyana (GY)	Potaro-Siparuni	PT
Guyana (GY)	Upper Demerara-Berbice	UD
Guyana (GY)	Upper Takutu-Upper Essequibo	UT
Honduras (HO)	Atlántida	AT
Honduras (HO)	Choluteca	CH
Honduras (HO)	Colón	CL
Honduras (HO)	Comayagua	CM
Honduras (HO)	Copán	CP
Honduras (HO)	Cortés	CR
Honduras (HO)	El Paraíso	EP
Honduras (HO)	Francisco Morazán	FM
Honduras (HO)	Gracias a Dios	GD
Honduras (HO)	Intibucá	IN
Honduras (HO)	Islas de la Bahía	IB
Honduras (HO)	La Paz	LP
Honduras (HO)	Lempira	LE
Honduras (HO)	Ocotepeque	OC
Honduras (HO)	Olancho	OL
Honduras (HO)	Santa Bárbara	SB
Honduras (HO)	Valle	VA
Honduras (HO)	Yoro	YO
Mexico (MX)	Aguascalientes	01
Mexico (MX)	Baja California	02
Mexico (MX)	Baja California Sur.	03
Mexico (MX)	Campeche	04
Mexico (MX)	Chiapas	05
Mexico (MX)	Chihuahua	06
Mexico (MX)	Coahuila de Zaragoza	07
Mexico (MX)	Colima	08
Mexico (MX)	Distrito Federal	09
Mexico (MX)	Durango	10
Mexico (MX)	Guanajuato	11
Mexico (MX)	Guerrero	12
Mexico (MX)	Hidalgo	13
Mexico (MX)	Jalisco	14
Mexico (MX)	Mexico	15
Mexico (MX)	Michoacan de Ocampo	16

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Mexico (MX)	Morelos	17
Mexico (MX)	Nayarit	18
Mexico (MX)	Nuevo Leon	19
Mexico (MX)	Oaxaca	20
Mexico (MX)	Puebla	21
Mexico (MX)	Queretaro de Arteaga	22
Mexico (MX)	Quintana Roo	23
Mexico (MX)	San Luis Potosi	24
Mexico (MX)	Sinaloa	25
Mexico (MX)	Sonora	26
Mexico (MX)	Tabasco	27
Mexico (MX)	Tamaulipas	28
Mexico (MX)	Tlaxcala	29
Mexico (MX)	Veracruz-Llave	30
Mexico (MX)	Yucatan	31
Mexico (MX)	Zacatecas	32
Nicaragua (NU)	Atlántico Norte	AN
Nicaragua (NU)	Atlántico Sur	AS
Nicaragua (NU)	Boaco	BO
Nicaragua (NU)	Carazo	CA
Nicaragua (NU)	Chinandega	CI
Nicaragua (NU)	Chontales	CO
Nicaragua (NU)	Estelí	ES
Nicaragua (NU)	Granada	GR
Nicaragua (NU)	Jinotega	JI
Nicaragua (NU)	León	LE
Nicaragua (NU)	Madriz	MD
Nicaragua (NU)	Managua	MN
Nicaragua (NU)	Masaya	MS
Nicaragua (NU)	Matagalpa	MT
Nicaragua (NU)	Nueva Segovia Department	NS
Nicaragua (NU)	Río San Juan	SJ
Nicaragua (NU)	Rivas	RI
Panama (PN)	Bocas del Toro	BC
Panama (PN)	Chiriquí	CH
Panama (PN)	Coclé	CC
Panama (PN)	Colón	CL
Panama (PN)	Darién	DR
Panama (PN)	Emberá	EM

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Panama (PN)	Herrera	HE
Panama (PN)	Kuna de Madungandí	KM
Panama (PN)	Kuna de Wargandi	KW
Panama (PN)	Kuna Yala	SB
Panama (PN)	Los Santos	LS
Panama (PN)	Ngöbe Buglé	NB
Panama (PN)	Panamá	PN
Panama (PN)	Veraguas	VR
Paraguay (PX)	Alto Paraguay	AG
Paraguay (PX)	Alto Paraná	AA
Paraguay (PX)	Amambay	AM
Paraguay (PX)	Asunción	AS
Paraguay (PX)	Boquerón	BQ
Paraguay (PX)	Caaguazú	CG
Paraguay (PX)	Caazapá	CZ
Paraguay (PX)	Canindeyú	CY
Paraguay (PX)	Central	CE
Paraguay (PX)	Concepción	CN
Paraguay (PX)	Cordillera	CR
Paraguay (PX)	Guairá	GU
Paraguay (PX)	Itapúa	IT
Paraguay (PX)	Misiones	MI
Paraguay (PX)	Ñeembucú	NE
Paraguay (PX)	Paraguarí	PG
Paraguay (PX)	Presidente Hayes	PH
Paraguay (PX)	San Pedro	SP
Peru (PE)	Amazonas	AM
Peru (PE)	Ancash	AN
Peru (PE)	Apurímac	AP
Peru (PE)	Arequipa	AR
Peru (PE)	Ayacucho	AY
Peru (PE)	Cajamarca	CA
Peru (PE)	Callao	CL
Peru (PE)	Cusco	CU
Peru (PE)	Huancavelica	HU
Peru (PE)	Huánuco	HC
Peru (PE)	Ica	IC
Peru (PE)	Júnin	JU
Peru (PE)	La Libertad	LA

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**FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATA BASE REQUIREMENTS  
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS**

<b>Implementation Date:</b> Fiscal Year 2008-09 July 1, 2008
--

**APPENDIX BB  
Canadian, Mexican and South American State Codes**

Country	State Name	State Postal/FIPS Code
Peru (PE)	Lambayeque	LA
Peru (PE)	Lima Region and Lima	LI
Peru (PE)	Loreto	LO
Peru (PE)	Madre de Dios	MD
Peru (PE)	Moquegua	MO
Peru (PE)	Pasco	PA
Peru (PE)	Piura	PI
Peru (PE)	Puno	PU
Peru (PE)	San Martín	SA
Peru (PE)	Tacna	TA
Peru (PE)	Tumbes	TU
Peru (PE)	Ucayali	UC
Suriname (SX)	Brokopondo	BR
Suriname (SX)	Commewijne	CM
Suriname (SX)	Coronie	CR
Suriname (SX)	Marowijne	MA
Suriname (SX)	Nickerie	NI
Suriname (SX)	Para	PR
Suriname (SX)	Paramaribo	PM
Suriname (SX)	Saramacca	SA
Suriname (SX)	Sipaliwini	SI
Suriname (SX)	Wanica	WA
Uruguay (UY)	Artigas	AR
Uruguay (UY)	Canelones	CA
Uruguay (UY)	Cerro Largo	CL
Uruguay (UY)	Colonia	CO
Uruguay (UY)	Durazno	DU
Uruguay (UY)	Flores	FS
Uruguay (UY)	Florida	FD
Uruguay (UY)	Lavalleja	LA
Uruguay (UY)	Maldonado	MA
Uruguay (UY)	Montevideo	MO
Uruguay (UY)	Paysandú	PA
Uruguay (UY)	Río Negro	RN
Uruguay (UY)	Rivera	RV
Uruguay (UY)	Rocha	RO
Uruguay (UY)	Salto	SA
Uruguay (UY)	San José	SJ
Uruguay (UY)	Soriano	SO

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**FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATA BASE REQUIREMENTS  
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS**

<b>Implementation Date:</b> Fiscal Year 2008-09 July 1, 2008
--

**APPENDIX BB  
Canadian, Mexican and South American State Codes**

Country	State Name	State Postal/FIPS Code
Uruguay (UY)	Tacuarembó	TA
Uruguay (UY)	Treinta y Tres	TT
Venezuela (VE)	Amazonas	Z
Venezuela (VE)	Anzoategui	B
Venezuela (VE)	Apure	C
Venezuela (VE)	Aragua	D
Venezuela (VE)	Barinas	E
Venezuela (VE)	Bolivar	F
Venezuela (VE)	Carabobo	G
Venezuela (VE)	Cojedes	H
Venezuela (VE)	Delta Amacuro	Y
Venezuela (VE)	Falcon	I
Venezuela (VE)	Federal Dependency	W
Venezuela (VE)	Federal District	A
Venezuela (VE)	Guarico	J
Venezuela (VE)	Lara	K
Venezuela (VE)	Merida	L
Venezuela (VE)	Miranda	M
Venezuela (VE)	Monagas	N
Venezuela (VE)	Nueva Esparta	O
Venezuela (VE)	Portuguesa	P
Venezuela (VE)	Sucre	R
Venezuela (VE)	Tachira	S
Venezuela (VE)	Trujillo	T
Venezuela (VE)	Vargas	X
Venezuela (VE)	Yaracuy	U
Venezuela (VE)	Zulia	V

**FLORIDA DEPARTMENT OF EDUCATION  
DOE INFORMATION DATA BASE REQUIREMENTS  
VOLUME I: AUTOMATED STUDENT INFORMATION SYSTEM  
AUTOMATED STUDENT DATA ELEMENTS**

**Implementation Date:**  
**Fiscal Year 2009-10**  
July 1, 2009

**APPENDIX CC      →  
VIRTUAL INSTRUCTION PROVIDERS**

**\*\*NEW APPENDIX\*\***

<b><u>Identifier</u></b>	<b><u>Provider</u></b>
071	Florida Virtual School
301	Florida Connections Academy, LLC
302	K12 Florida, LLC
303	Advanced Academics
304	CompuHigh
305	Educational Options, Inc.
306	Kaplan

## **2009-10 STUDENT EDITS**

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## **RECORDS PROCESSING ON THE DOE STUDENT INFORMATION DATA BASE**

Records received from school districts are subjected to different categories of edits upon their receipt. These edits result in four kinds of detailed reports:

1. Initial Edit Reports,
2. State Validation Report,
3. Exception Report, and
4. Validation/Exception Reports.

### **Initial Edit Reports**

Initial Edit Reports contain the result of the first edits applied to the individual records received. The Initial Edit Reports include only the REJECT RULES as detailed in the following pages. Districts have access to these edit programs and are expected to apply the edits to their records prior to submission to the DOE for processing.

An example of this category of edit is the checking for valid codes for district number. A district number of 82 will not pass this category of edit and will result in omission of the record from the data base.

### **State Validation Report** (Student Course format only)

A second type of edit report is the State Validation Report. During the State Records Processing Cycle (the two weeks after the data are due), State Validation/NULL Edit Rules are applied to the records. In each case where an error condition is detected, State Validation Reports list the records in error on the initial load of the file. Batch updates to the file, however, do not reject records based on the State Validation/NULL edit rules nor are they listed again. This report is run on request after the first listing during the State Records Processing Cycle. It is produced automatically when a Student Course BATCH update is requested.

At the close of the State Records Processing Cycle (the day following the close of the two weeks of state records processing), the State Validation program NULLs the fields identified in the edit rules. The State Validation program for a survey period is not applied to the file again after the close of the State Records Processing Cycle.

Outside of the State Records Processing Cycle, batch update programs perform State Validation/NULL edits and records are rejected if they do not meet edit criteria.



An example of the State Validation/NULL Edit Rule application is the edit relating to a student not earning more than .5000 FTE Earned, Course during a Survey Period. In the application of this edit, appropriate messages are printed during the two week State Records Processing Cycle identifying which of the students created the error. Districts are given two weeks to make any appropriate changes to any of the Student Course Records which may be in error and are causing the error conditions. Following the close of the State Records Processing Cycle, any student's records which do not meet the edit rule have the value of FTE Earned, Course set to NULL in all Student Course Schedule records for that student.

#### Exception Report (Student Course Format only)

A third category of data edits results in EXCEPTION REPORTS. These edits are performed at the State level and point out suspicious information which may or may not be incorrect yet needs to be reviewed by the district submitting the information. An example of this type of edit would be the check for students whose Class Minutes, Weekly exceeds 2400.

#### State Validation/Exception Reports

These reports are generated for all formats excluding Student Course. Records that have validation errors are listed along with records with exception errors. A validation report will be generated when discrepancies are found when comparing records from the same or different reporting formats. An exception report will be generated when a field value indicates that a condition exists that may constitute an error.

#### Edit Specifications

The edit specifications which follow are organized by reporting format and are subdivided into the categories discussed above: Reject Rules, State Validation Edit Rules and Exception Rules. This document goes through each of the edits that are applied to records submitted for processing, defines and gives examples of what causes each error, and discusses actions districts may need to take to resolve additional problems created as a result of the initial error.

IN THE EXAMPLES, NOT ALL PARTS OF THE RECORD ARE SHOWN. DUE TO SPACE LIMITATIONS, ONLY THE AFFECTED PARTS OF THE RECORD ARE GIVEN. When reference is made to the "data base," it should be assumed that the reference is to the DOE Information Data Base files maintained at Northwest Regional Data Center.

## Error Type Designation

Each State Validation/NULL Edit has one or more Error Type numbers assigned to it. Reject Rules and Exception Reports are not assigned Error Types. Error Types are explained below.

### **ERROR TYPE DESIGNATION**

<b>Error Type</b>	<b>Result of Error</b>
1.	DELETED 7/89.
2.	DELETED 7/89.
3.	This Error Type is not related to funding but is an error which will affect the accuracy or completeness of the district's data provided to the Legislature or other agencies.
4.	DELETED 6/92.
5.	This Error Type will result in ineligibility of the student being reported for IDEA Part B if the specific problem is not corrected by the close of survey 2 processing for the year being reported.
6.	DELETED 7/06.
7.	DELETED 6/92.
8.	DELETED 7/89.
9.	DELETED 6/92.
10.	This Error Type will affect the eligibility of the student for Federal Vocational Project funding.
11.	DELETED 7/89.

## Error Resolution

The process of error resolution on the DOE Information Data Base may require intervention by districts in several different ways. Although the net effect of the intervention is to correct the error in the specific record, several other factors may need to be taken into consideration when the district "corrects" the error. The single error may have created other situations which also need resolution.

During the edit process, the Transaction Codes for the initial submission, the updating, or deleting of records from the Data Base will be as they always have. That is, the Transaction Code of A will indicate an addition to the data base, the Transaction Code of C will indicate a change to the data base while the Transaction Code of D will indicate a deletion from the data base. However, the Error File generated by the edits will have records with Transaction Codes created by the State which will reflect the action taken on the record. See the table below which explains the Error File Transaction Codes generated by the State.

<b>Sending Transaction Code</b>	<b>Return Transaction Code on Initial and Batch</b>	<b>Explanation</b>
A	A	Add rejected
	X	Not added, duplicate record
C	C	Change Rejected
	B	No record found
D	D	Delete rejected
<b>On Validation Error File</b>		
	F	FTE will be NULLED
	G	Grade will be NULLED
	P	FEFP will be NULLED
	Z	Multiple errors
	M	No matching record on other formats

In updating the errors using the batch update method, if a key field needs to be changed the record in error must be deleted and re-submitted as an add to the data base. Key fields are listed on the front of each record format.

## **DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES**

- 1. District Number, Current Enrollment must be numeric, in the range 01-67 and 69, and must be correct for the district submitting the data. -record rejected-**

### **EXAMPLE**

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not in the appropriate range. The fourth record would be rejected if district 01 submitted the record.

District Number, Current Enrollment	School Number, Where Tested	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X
* 02	0021	012345676X

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the District Number, Where Tested and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

- 2. School Number, Where Tested must be numeric in the range 0001 to 9899.  
-record rejected-**

**EXAMPLE**

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Where Tested is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Where Tested is not numeric.

District Number, Current Enrollment	School Number, Where Tested	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012345679X

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Where Tested and resubmit the records.

## **DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES**

**3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75 and 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-**

### **EXAMPLE**

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the tenth position of the Student Number Identifier, Florida must be numeric or an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Where Tested	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Student Number Identifier, Florida and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

- 4. Survey Period Code must be 5 and must be correct for the submission specified by the district. -record rejected-**

**EXAMPLE**

The Survey Period Code as specified in the transmission Job Control Language (JCL) or in statements for tape transmission is identified as Survey Period "5". However, if records on the transmission have a Survey Period Code "2", all records updated, added or deleted with this inconsistency would be rejected.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the Survey Period Code should be corrected and all records should be resubmitted.

- 5. School Year must be correct for the submission specified by the district. -record rejected-**

**EXAMPLE**

The School Year as specified in the transmission JCL or in statements for tape transmission is identified as the valid year for data submission. However, if records on the transmission have the previous year coded, all records updated, added or deleted with this inconsistency would be rejected.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Year either on the records coming in or the transmission JCL and resubmit all records.

## **DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES**

**6. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the database; if C or D is specified then the record must exist on the database. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Transaction Code and resubmit the records.



## DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES

7. Test Date (Entry Assessment - Reading) must be numeric and a valid date unless zero filled. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is invalid.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	00000000
* 323456789X	0431****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

- 8. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

**EXAMPLE**

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

**DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

**11. School Number, Current Enrollment must exist on the Master School Identification File as a valid active school (active in the current or previous school year) in the district of enrollment or it must be 9997, N998 or N999. -record rejected-**

**EXAMPLE**

The record listed below would be rejected because the School Number, Current Enrollment is not a valid and active school number on the Master School Identification File for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
* 01	0001	012345678X

**DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

**12. School Number, Where Tested must exist on the Master School Identification File as a valid school in the District Number, Where Tested. -record rejected-**

**EXAMPLE**

The record listed below would be rejected because the School Number, Where Tested is not a valid school number on the Master School Identification File for the District Number, Where Tested.

District Number, Where Tested	School Number, Where Tested	Student Number Identifier, Florida
* 01	0001	012345678X

**DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Number, Where Tested and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

13. District Number, Where Tested must be numeric and in the range 01-67 or  
69. -record rejected-

**EXAMPLE**

The first two records listed below would be written to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the District Number, Where Tested is not in the appropriate range.

District Number, Where Tested	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X

**DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Where Tested and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

- 14. Test Score (Entry Assessment – Standard Score Reading) must be numeric and right justified with leading zeros. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Score Standard Score
123456789X	0119****	0071
* 301741234X	0119****	AA71
* 242424321X	0119****	71

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Score and resubmit the records.

## **DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES**

**17. If Test Score (Entry Assessment - Reading) is 0000 then Test Date (Entry Assessment – Reading) must be 00000000. Also, if Test Score is greater than zero then Test Date must not be zeroes. -record rejected-**

### **EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because there is a Test Date with no Test Score.

Student Number Identifier, Florida	Test Date	Test Score
123456789X	00000000	0000
*223456789X	01222005	0000

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date or Test Score and resubmit the record.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES

**18. Test Date (Entry Assessment - Mathematics) must be numeric and a valid date unless zero filled. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is invalid.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	00000000
* 323456789X	0431****

\*\*\*\* = Valid year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date and resubmit the record.



## DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES

19. Test Level (Entry Assessment – Language Arts) must be 0, 1, 2, 3 or 4 and left justified with a trailing blank. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Level code is invalid. The third record would be rejected because the Test Level field is blank.

Student Number Identifier, Florida	Test Date	Test Level
123456789X	0119****	3
* 301741234X	0119****	5
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Level and resubmit the records.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES

**20. Test Form (Entry Assessment – Language Arts) must be A, B or Z. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form code is invalid. The third record would be rejected because Test Form field is blank.

Student Number Identifier, Florida	Test Date	Test Form
123456789X	0119****	A
* 301741234X	0119****	C
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Form and resubmit the records.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES

**21. Test Level (Entry Assessment - Mathematics) must be 0, 1, 2, 3 or 4 and left justified with a trailing blank. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Level code is invalid. The third record would be rejected because the Test Level field is blank.

Student Number Identifier, Florida	Test Date	Test Level
123456789X	0119****	3
* 301741234X	0119****	5
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Level and resubmit the records.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES

**22. Test Form (Entry Assessment - Mathematics) must be A, B or Z. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form code is invalid. The third record would be rejected because Test Form field is blank.

Student Number Identifier, Florida	Test Date	Test Form
123456789X	0119****	A
* 301741234X	0119****	C
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Form and resubmit the records.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES

**23. Test Level (Entry Assessment - Reading) must be 0, 1, 2, 3 or 4 and left justified with a trailing blank. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Level code is invalid. The third record would be rejected because the Test Level field is blank.

Student Number Identifier, Florida	Test Date	Test Level
123456789X	0119****	3
* 301741234X	0119****	5
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Level and resubmit the records.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES

**24. Test Form (Entry Assessment - Reading) must be A, B or Z. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form code is invalid. The third record would be rejected because Test Form field is blank.

Student Number Identifier, Florida	Test Date	Test Form
123456789X	0119****	A
* 301741234X	0119****	C
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Form and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

**25. Test Score (Entry Assessment – Standard Score Mathematics) must be numeric and right justified with leading zeros. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Score Standard Score
123456789X	0119****	0071
* 301741234X	0119****	AA71
* 242424321X	0119****	71

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Score and resubmit the records.

## **DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES**

**28. If Test Score (Entry Assessment - Mathematics) is 0000 then Test Date (Entry Assessment – Mathematics) must be 00000000. Also, if Test Score is greater than zero then Test Date must not be zeros -record rejected-**

### **EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because there is no Test Date for a reported Test Score.

Student Number Identifier, Florida	Test Date	Test Score
123456789X	00000000	0000
*223456789X	00000000	0071

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date or Test Score and resubmit the record.



## DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES

**29. Test Date (Entry Assessment – Language Arts) must be numeric and a valid date unless zero filled. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is invalid.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	00000000
* 323456789X	0431****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date and resubmit the record.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES

**36. Test Score (Entry Assessment – Standard Score Language Arts) must be numeric and right justified with leading zeros. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Score Standard Score
123456789X	0119****	0071
* 301741234X	0119****	AA71
* 242424321X	0119****	71

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Score and resubmit the records.

## **DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES**

**39. If Test Score (Entry Assessment - Language Arts) is 0000 then Test Date (Entry Assessment – Language Arts) must be 00000000. Also if Test Score is greater than zero then Test Date must not be zeroes. -record rejected-**

### **EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because there is no Test Date for the reported Test Score.

Student Number Identifier, Florida	Test Date	Test Score
123456789X	00000000	0000
*223456789X	00000000	0071

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date or Test Score and resubmit the record.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES

41. Each Department of Juvenile Justice Student Entry Assessment record must be unique based on the keys of District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and School Year. -first record accepted, all other duplicate records rejected-

### EXAMPLE

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates (same Student Number Identifier, Florida) of the first and fourth records, respectively.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
01	0021	012345678X	5	****
* 01	0021	012345678X	5	****
01	0021	012345676X	5	****
01	0021	012345679X	5	****
* 01	0021	012345679X	5	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the records loaded to the database are correct, no action is necessary. However, if the district wishes the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

**42. If Language Arts Test Score - Standard Score is greater than zero then Language Arts Test Date must be greater than zero and must be on or after July 1, 2006. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score is greater than zero and the Test Date equals zero. The third record would be rejected because the Test Score is greater than zero and the Test Date is prior to July 1, 2006.

Student Number Identifier, Florida	Test Score Standard Score	Test Date
123456789X	0071	0119****
* 301741234X	0099	00000000
* 242424321X	0100	06192005

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Date and resubmit the records.

## **DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES**

**43. If Mathematics Test Score – Standard Score is greater than zero then Mathematics Test Date must be greater than zero and must be on or after July 1, 2006. -record rejected-**

### **EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score is greater than zero and the Test Date equals zero. The third record would be rejected because the Test Score is greater than zero and the Test Date is prior to July 1, 2006.

Student Number Identifier, Florida	Test Score Standard Score	Test Date
123456789X	0071	0119****
* 301741234X	0099	00000000
* 242424321X	0100	06192005

\*\*\*\* = Valid fiscal year for data submission.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Date and resubmit the records.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT – REJECT RULES

**44. If the Reading Test Score - Standard Score is greater than zero then the Reading Test Date must be greater than zero and must be on or after July 1, 2006.  
-record rejected-**

### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score is greater than zero and the Test Date equals zero. The third record would be rejected because the Test Score is greater than zero and the Test Date is prior to July 1, 2006.

.

Student Number Identifier, Florida	Test Score Standard Score	Test Date
123456789X	0071	0119****
* 301741234X	0099	00000000
* 242424321X	0100	06192005

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Date and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

**45. If Test Score – Standard Score Reading, is greater than zero then Test Score – Growth Scale Value Reading must be greater than zero. If test Score – Growth Scale Value Reading is greater than zero, then Test Score – Standard Score Reading must be great than zero. - record rejected -**

**EXAMPLE**

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Score - Standard Score Reading is greater than zero and the Test Score - Growth Scale Value Reading equals zero. The fourth record would be rejected because the Test Score – Growth Scale Value Reading is greater than zero and the Test Score – Standard Score Reading is zero.

Student Number Identifier, Florida	Test Score - Standard Score Reading	Test Score - Growth Scale Value Reading
0123456789	0100	0045
012345679X	0200	0030
* 0123456781	0100	0000
* 123456999X	0000	0300

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the appropriate Test Score and resubmit the record.



**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

**46. Reading Test Score – Growth Scale Value must be numeric and right justified with leading zeros. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Score Growth Scale Value
123456789X	0119****	0071
* 301741234X	0119****	AA71
* 242424321X	0119****	71

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Scores and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

**47. If Test Score – Standard Score Mathematics, is greater than zero then Test Score – Growth Scale Value Mathematics must be greater than zero. If Test Score – Growth Scale Value Mathematics is greater than zero then Test Score – Standard Score Mathematics must be greater than zero. -record rejected-**

**EXAMPLE**

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Score - Standard Score Mathematics is greater than zero and the Test Score - Growth Scale Value Mathematics equals zero. The fourth record would be rejected because the Test Score – Growth Scale Value Mathematics is greater than zero and the Test Score – Standard Score Mathematics is zero.

Student Number Identifier, Florida	Test Score - Standard Score Mathematics	Test Score - Growth Scale Value Mathematics
0123456789	0100	0045
012345679X	0200	0030
* 0123456781	0100	0000
* 123456999X	0000	0300

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the appropriate Test Scores and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

**48. Mathematics Test Score – Growth Scale Value must be numeric and right justified with leading zeros. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Score Growth Scale Value
123456789X	0119****	0071
* 301741234X	0119****	AA71
* 242424321X	0119****	71

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Scores and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

**49. If Test Score – Standard Score Language Arts, is greater than zero then Test Score – Growth Scale Value Language Arts must be greater than zero. If Test Score – Growth Scale Value Language Arts is greater than zero then Test Score – Standard Score must be greater than zero. -record rejected-**

**EXAMPLE**

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Score - Standard Score Language Arts is greater than zero and the Test Score - Growth Scale Value Language Arts equals zero. The fourth record would be rejected because the Test Score – Growth Scale Value Language Arts is greater than zero and the Test Score – Standard Score Language Arts is zero.

Student Number Identifier, Florida	Test Score - Standard Score Language Arts	Test Score - Growth Scale Value Language Arts
0123456789	0100	0045
012345679X	0200	0030
* 0123456781	0100	0000
* 123456999X	0000	0300

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the appropriate Test Score and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT –  
REJECT RULES**

**50. Language Arts Test Score - Growth Scale Value must be numeric and right justified with leading zeros. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Score Growth Scale Value
123456789X	0119****	0071
* 301741234X	0119****	AA71
* 242424321X	0119****	71

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Scores and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT -  
STATE VALIDATION REPORTS**

**60. Each Department of Juvenile Justice Student Entry Assessment record must have a matching Student Demographic record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and School Year. -state validation 3-**

**EXAMPLE**

The Department of Juvenile Justice Student Entry Assessment record listed below marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic record.

*Department of Juvenile Justice Student Entry Assessment records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
* 01	012345678X	5	****
01	019876545X	5	****
01	429876546X	5	****

*Student Demographic records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
01	019876545X	5	****
01	429876546X	5	****

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

The district must delete the Department of Juvenile Justice Student Entry Assessment record or add a Student Demographic record to match the above key fields.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT -  
EXCEPTION REPORTS**

**80. The School Number, Where Tested must exist as a valid active Department of Juvenile Justice school number (School Function/Setting = D) in the District Number, Where Tested on the Master School Identification File. –exception report-**

**EXAMPLE**

The last two records listed below would pass the edit. The first record would cause an edit message to be generated because the School Number, Where Tested does not exist on the Master School Identification File as a valid active Department of Juvenile Justice school number with a School Function/Setting of D for the District Number, Where Tested.

District Number, Where Tested	School Number, Where Tested
* 05	0051
05	1001
03	0604

**DISTRICT RESPONSIBILITY**

The district should review the School Number, Where Tested to be sure that it is a valid Department of Juvenile Justice school number on the Master School Identification file. If the school number is incorrect the district must correct the School Number, Where Tested on the record. If the school number is correct, the district must contact the Department of Education and request that the Master School Identification file be revised to reflect the current School Function/Setting associated with the school.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT - EXCEPTION REPORTS

**81. Test Date (Entry Assessment - Reading) must be between 7/1/\*\*\*\* and 6/30/\*\*\*\* unless zero filled. –exception report-**

### EXAMPLE

The first two records listed below would pass this edit. The third record would cause an error message to be generated because the Test Date is prior to 7/1/\*\*\*\*.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	1015****
* 323456789X	04161999

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district should check the Test Date for accuracy and correct the date if it is in error.



## DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT - EXCEPTION REPORTS

**82. Test Date (Entry Assessment – Language Arts) must be between 7/1/\*\*\*\* and 6/30/\*\*\*\* unless zero filled. –exception report-**

### EXAMPLE

The first two records listed below would pass this edit. The third record would cause an error message to be generated because the Test Date is prior to 7/1/\*\*\*\*.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	1015****
* 323456789X	04161999

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district should check the Test Date for accuracy and correct the date if it is in error.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT - EXCEPTION REPORTS

**83. Test Date (Entry Assessment - Mathematics) must be between 7/1/\*\*\*\* and 6/30/\*\*\*\* unless zero filled. –exception report-**

### EXAMPLE

The first two records listed below would pass this edit. The third record would cause an error message to be generated because the Test Date is prior to 7/1/01.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	1015****
* 323456789X	04161999

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district should check the Test Date for accuracy and correct the date if it is in error.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT -  
EXCEPTION REPORTS**

**84. Of the three fields; Test Score – Standard Score Reading, Test Score – Standard Score Mathematics and Test Score – Standard Score Language Arts, at least one must be greater than 0000. –exception report-**

**EXAMPLE**

The first and second records listed below would not cause an error message. The third record would cause an exception error message to be generated because all three Test Scores are zero.

Student Number Identifier, Florida	Test Score - Standard Score Reading	Test Score - Standard Score Mathematics	Test Score - Standard Score Language
0123456789	0100	0050	0000
012345679X	0000	0000	0120
* 0123456781	0000	0000	0000

**DISTRICT RESPONSIBILITY**

The district must review the test scores for the student and determine whether the student took the test and scored zero on each of the subtests. If this is the case, no action is required. If this is not the case, the district must either delete the record from the database or submit a correction to at least one of the Test Score element.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT ENTRY ASSESSMENT -  
EXCEPTION REPORTS**

**85. Of the three fields; Test Score – Growth Scale Value Reading, Test Score – Growth Scale Value Mathematics and Test Score – Growth Scale Value - Language Arts, one must be greater than 0000. –exception report-**

**EXAMPLE**

The first and second records listed below would not cause an error message. The third record would cause an exception error message to be generated because all three Test Scores are zero.

Student Number Identifier, Florida	Test Score - Growth Scale Value Reading	Test Score - Growth Scale Value Mathematics	Test Score - Growth Scale Value Language/Arts
0123456789	0100	0050	0000
012345679X	0000	0000	0120
* 0123456781	0000	0000	0000

**DISTRICT RESPONSIBILITY**

The district must review the test scores for the student and determine whether the student took the test and scored zero on each of the subtests. If this is the case, no action is required. If this is not the case, the district must either delete the record from the database or submit a correction to at least one of the Test Score element.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

- 1. District Number, Current Enrollment must be numeric, in the range 01-67 and 69 and must be correct for the district submitting the data. -record rejected-**

**EXAMPLE**

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not in the appropriate range. The fourth record would be rejected if district 01 submitted the record.

District Number, Current Enrollment	School Number, Where Tested	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X
* 02	0021	012345676X

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the District Number, Current Enrollment and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

- 2. School Number, Where Tested must be numeric in the range 0001 to 9899.  
-record rejected-**

**EXAMPLE**

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Where Tested is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Where Tested is not numeric.

District Number, Current Enrollment	School Number, Where Tested	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012345679X

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Number, Where Tested and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75 and 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

**EXAMPLE**

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the tenth position of the Student Number Identifier, Florida must be numeric or an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Where Tested	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Student Number Identifier, Florida and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

- 4. Survey Period Code must be 5 and must be correct for the submission specified by the district. -record rejected-**

**EXAMPLE**

The Survey Period Code as specified in the transmission Job Control Language (JCL) or in statements for tape transmission is identified as Survey Period "5". However, if records on the transmission have a Survey Period Code "2", all records updated, added or deleted with this inconsistency would be rejected.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the Survey Period Code should be corrected and all records should be resubmitted.

- 5. School Year must be correct for the submission specified by the district. -record rejected-**

**EXAMPLE**

The School Year as specified in the transmission JCL or in statements for tape transmission is identified as the valid year for data submission. However, if records on the transmission have the previous Fiscal Year coded, all records updated, added or deleted with this inconsistency would be rejected.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Year either on the records coming in or the transmission JCL and resubmit all records.



## **DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT - REJECT RULES**

**6. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the database; if C or D is specified then the record must exist on the database. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Transaction Code and resubmit the records.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT - REJECT RULES

**7. Test Date (Exit Assessment - Reading) must be numeric and a valid date unless zero filled. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is invalid.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	00000000
* 323456789X	0431****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

- 8. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

**EXAMPLE**

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

**DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

**11. School Number, Current Enrollment must exist on the Master School Identification File as a valid active school (active in the current or previous school year) in the district of enrollment or it must be 9997, N998 or N999. -record rejected-**

**EXAMPLE**

The record listed below would be rejected because the School Number, Current Enrollment is not a valid and active school number on the Master School Identification File for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
* 01	0001	012345678X

**DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

**12. School Number, Where Tested must exist on the Master School Identification File as a valid school in the District Number, Where Tested. -record rejected-**

**EXAMPLE**

The record listed below would be rejected because the School Number, Where Tested is not a valid school number on the Master School Identification File for the District Number, Where Tested.

District Number, Where Tested	School Number, Where Tested	Student Number Identifier, Florida
* 01	0001	012345678X

**DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Number, Where Tested and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

13. District Number, Where Tested must be numeric and in the range 01-67 or  
69. -record rejected-

**EXAMPLE**

The first two records listed below would be written to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the District Number, Where Tested is not in the appropriate range.

District Number, Where Tested	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X

**DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Where Tested and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

- 14. Test Score (Exit Assessment – Standard Score Reading) must be numeric and right justified with leading zeros. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Score Standard Score
123456789X	0119****	0071
* 301741234X	0119****	AA71
* 242424321X	0119****	71

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Score and resubmit the records.

## **DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT - REJECT RULES**

**17. If Test Score (Exit Assessment - Reading) is 0000 then Test Date (Exit Assessment – Reading) must be 00000000. Also, if Test Score is greater than zero then Test Date must not be zeroes. -record rejected-**

### **EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because there is no Test Score for the reported Test Date.

Student Number Identifier, Florida	Test Date	Test Score
123456789X	00000000	0000
*223456789X	01222099	0000

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date or Test Score and resubmit the record.



**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

**18. Test Date (Exit Assessment - Mathematics) must be numeric and a valid date unless zero filled. -record rejected-**

**EXAMPLE**

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is invalid.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	00000000
* 323456789X	0431****

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date and resubmit the record.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT - REJECT RULES

19. Test Level (Exit Assessment – Language Arts) must be 0, 1, 2, 3 or 4 and left justified with a trailing blank. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Level code is invalid. The third record would be rejected because the Test Level field is blank.

Student Number Identifier, Florida	Test Date	Test Level
123456789X	0119****	3
* 301741234X	0119****	5
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Level and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

**20. Test Form (Exit Assessment – Language Arts) must be A, B or Z. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form code is invalid. The third record would be rejected because Test Form field is blank.

Student Number Identifier, Florida	Test Date	Test Form
123456789X	0119****	A
* 301741234X	0119****	C
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Form and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

**21. Test Level (Exit Assessment - Mathematics) must be 0, 1, 2, 3 or 4 and left justified with a trailing blank. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Level code is invalid. The third record would be rejected because the Test Level field is blank.

Student Number Identifier, Florida	Test Date	Test Level
123456789X	0119****	3
* 301741234X	0119****	5
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Level and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

**22. Test Form (Exit Assessment - Mathematics) must be A, B or Z. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form code is invalid. The third record would be rejected because Test Form field is blank.

Student Number Identifier, Florida	Test Date	Test Form
123456789X	0119****	A
* 301741234X	0119****	C
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Form and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

**23. Test Level (Exit Assessment - Reading) must be 0, 1, 2, 3 or 4 and left justified with a trailing blank. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Level code is invalid. The third record would be rejected because the Test Level field is blank.

Student Number Identifier, Florida	Test Date	Test Level
123456789X	0119****	3
* 301741234X	0119****	5
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Level and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

- 24. Test Form (Exit Assessment - Reading) must be A, B or Z. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form code is invalid. The third record would be rejected because Test Form field is blank.

Student Number Identifier, Florida	Test Date	Test Form
123456789X	0119****	A
* 301741234X	0119****	C
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Form and resubmit the records.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT - REJECT RULES

**25. Test Score (Exit Assessment – Standard Score Mathematics) must be numeric and right justified with leading zeros. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Score Standard Score
123456789X	0119****	0071
* 301741234X	0119****	AA71
* 242424321X	0119****	71

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Score and resubmit the records.



## DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT - REJECT RULES

**28. If Test Score (Exit Assessment - Mathematics) is 0000 then Test Date (Exit Assessment – Mathematics) must be 00000000. Also, if Test Score is greater than zero then Test Date must not be zeros.. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because there is no Test Date for a reported Test Score.

Student Number Identifier, Florida	Test Date	Test Score
123456789X	00000000	0000
*223456789X	00000000	0071

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date or Test Score and resubmit the record.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT - REJECT RULES

**29. Test Date (Exit Assessment – Language Arts) must be numeric and a valid date unless zero filled. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is invalid.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	00000000
* 323456789X	0431****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

**36. Test Score (Exit Assessment – Standard Score Language Arts) must be numeric and right justified with leading zeros. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Score Standard Score
123456789X	0119****	0071
* 301741234X	0119****	AA71
* 242424321X	0119****	71

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Score and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

**39. If Test Score (Exit Assessment – Language Arts) is 0000 then Test Date (Exit Assessment – Language Arts) must be 00000000. Also, if Test Score is greater than zero then Test Date must not be zeros. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because there is no Test Date for the reported Test Score.

Student Number Identifier, Florida	Test Date	Test Score
123456789X	00000000	0000
*223456789X	00000000	0071

**DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date or Test Score and resubmit the record.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT - REJECT RULES

41. Each Department of Juvenile Justice Student Exit Assessment record must be unique based on the keys of District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and School Year. -first record accepted, all other duplicate records rejected-

### EXAMPLE

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates (same Student Number Identifier, Florida) of the first and fourth records, respectively.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
01	0021	012345678X	5	****
* 01	0021	012345678X	5	****
01	0021	012345676X	5	****
01	0021	012345679X	5	****
* 01	0021	012345679X	5	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the records loaded to the database are correct, no action is necessary. However, if the district wishes the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

**42. If the Language Arts Test Score – Standard Score is greater than zero then the Language Arts Test Date must be greater than zero and must be on or after July 1, 2006. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score is greater than zero and the Test Date equals zero. The third record would be rejected because the Test Score is greater than zero and the Test Date is prior to July 1, 2006.

Student Number Identifier, Florida	Test Score Standard Score	Test Date
123456789X	0071	0119****
* 301741234X	0099	00000000
* 242424321X	0100	06192005

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Date and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

**43. If the Mathematics Test Score - Standard Score is greater than zero then the Mathematics Test Date must be greater than zero and must be on or after July 1, 2006. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score is greater than zero and the Test Date equals zero. The third record would be rejected because the Test Score is greater than zero and the Test Date is prior to July 1, 2006.

Student Number Identifier, Florida	Test Score Standard Score	Test Date
123456789X	0071	0119****
* 301741234X	0099	00000000
* 242424321X	0100	06192005

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Date and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

**44. If the Reading Test Score – Standard Score is greater than zero then the Reading Test Date must be greater than zero and must be on or after July 1, 2006.  
-record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score is greater than zero and the Test Date equals zero. The third record would be rejected because the Test Score is greater than zero and the Test Date is prior to July 1, 2006.

Student Number Identifier, Florida	Test Score Standard Score	Test Date
123456789X	0071	0119****
* 301741234X	0099	00000000
* 242424321X	0100	06192005

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Date and resubmit the records.



**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

**45. If Test Score – Standard Score Reading, is greater than zero then Test Score – Growth Scale Value Reading must be greater than zero. If test Score – Growth Scale Value Reading is greater than zero, then Test Score – Standard Score Reading must be great than zero. - record rejected -**

**EXAMPLE**

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Score - Standard Score Reading is greater than zero and the Test Score - Growth Scale Value Reading equals zero. The fourth record would be rejected because the Test Score – Growth Scale Value Reading is greater than zero and the Test Score – Standard Score Reading is zero.

Student Number Identifier, Florida	Test Score - Standard Score Reading	Test Score - Growth Scale Value Reading
0123456789	0100	0045
012345679X	0200	0030
* 0123456781	0100	0000
* 123456999X	0000	0300

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the appropriate Test Score and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

**46. Reading Test Score – Growth Scale Value must be numeric and right justified with leading zeros. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Score Growth Scale Value
123456789X	0119****	0071
* 301741234X	0119****	AA71
* 242424321X	0119****	71

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Score and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

**47. If Test Score – Standard Score Mathematics, is greater than zero then Test Score – Growth Scale Value Mathematics must be greater than zero. If Test Score – Growth Scale Value Mathematics is greater than zero then Test Score – Standard Score Mathematics must be greater than zero. -record rejected-**

**EXAMPLE**

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Score - Standard Score Mathematics is greater than zero and the Test Score - Growth Scale Value Mathematics equals zero. The fourth record would be rejected because the Test Score – Growth Scale Value Mathematics is greater than zero and the Test Score – Standard Score Mathematics is zero.

Student Number Identifier, Florida	Test Score - Standard Score Mathematics	Test Score - Growth Scale Value Mathematics
0123456789	0100	0045
012345679X	0200	0030
* 0123456781	0100	0000
* 123456999X	0000	0300

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the appropriate Test Scores and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

**48. Mathematics Test Score – Growth Scale Value must be numeric and right justified with leading zeros. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Score Growth Scale Value
123456789X	0119****	0071
* 301741234X	0119****	AA71
* 242424321X	0119****	71

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Score and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

**49. If Test Score – Standard Score Language Arts, is greater than zero then Test Score – Growth Scale Value Language Arts must be greater than zero. If Test Score – Growth Scale Value Language Arts is greater than zero then Test Score – Standard Score must be greater than zero. -record rejected-**

**EXAMPLE**

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Score - Standard Score Language Arts is greater than zero and the Test Score - Growth Scale Value Language Arts equals zero. The fourth record would be rejected because the Test Score – Growth Scale Value Language Arts is greater than zero and the Test Score – Standard Score Language Arts is zero.

Student Number Identifier, Florida	Test Score - Standard Score Language Arts	Test Score - Growth Scale Value Language Arts
0123456789	0100	0045
012345679X	0200	0030
* 0123456781	0100	0000
* 123456999X	0000	0300

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the appropriate Test Score and resubmit the record.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
REJECT RULES**

**50. Language Arts Test Score – Growth Scale Value must be numeric and right justified with leading zeros. -record rejected-**

**EXAMPLE**

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Score Growth Scale Value
123456789X	0119****	0071
* 301741234X	0119****	AA71
* 242424321X	0119****	71

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Score and resubmit the records.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
STATE VALIDATION REPORTS**

**60. Each Department of Juvenile Justice Student Exit Assessment record must have a matching Student Demographic record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and School Year. -state validation 3-**

**EXAMPLE**

The Department of Juvenile Justice Student Exit Assessment record listed below marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic record.

*Department of Juvenile Justice Student Exit Assessment records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
* 01	012345678X	5	****
01	019876545X	5	****
01	429876546X	5	****

*Student Demographic records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
01	019876545X	5	****
01	429876546X	5	****

\*\*\*\* = Valid fiscal year for data submission.

**DISTRICT RESPONSIBILITY**

The district must delete the Department of Juvenile Justice Student Exit Assessment record or add a Student Demographic record to match the above key fields.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT - EXCEPTION REPORTS

**80. The School Number, Where Tested must be exist as a valid active Department of Juvenile Justice school number (School Function/Setting = D) in the District Number, Where Tested on the Master School Identification File. – exception report-**

### EXAMPLE

The last two records listed below would pass the edit. The first record would cause an edit message to be generated because the School Number, Where Tested does not exist on the Master School Identification File as a valid active Department of Juvenile Justice school number with a School Function/Setting of D for the District Number, Where Tested.

District Number, Where Tested	School Number, Where Tested
* 05	0051
05	1001
03	0604

### DISTRICT RESPONSIBILITY

The district should review the School Number, Where Tested to be sure that it is a valid Department of Juvenile Justice school number on the Master School Identification file. If the school number is incorrect the district must correct the School Number, Where Tested on the record. If the school number is correct, the district must contact the Department of Education and request that the Master School Identification file be revised to reflect the current School Function/Setting associated with the school.



## DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT - EXCEPTION REPORTS

**81. Test Date (Exit Assessment - Reading) must be between 7/1/\*\*\*\* and 6/30/\*\*\*\* unless zero filled. –exception report-**

### EXAMPLE

The first two records listed below would pass this edit. The third record would cause an error message to be generated because the Test Date is prior to 7/1/\*\*\*\*.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	1015****
* 323456789X	04161999

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district should check the Test Date for accuracy and correct the date if it is in error.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT - EXCEPTION REPORTS

**82. Test Date (Exit Assessment – Language Arts) must be between 7/1/\*\*\*\* and 6/30/\*\*\*\* unless zero filled. –exception report-**

### EXAMPLE

The first two records listed below would pass this edit. The third record would cause an error message to be generated because the Test Date is prior to 7/1/\*\*\*\*.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	1015****
* 323456789X	04161999

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district should check the Test Date for accuracy and correct the date if it is in error.

## DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT - EXCEPTION REPORTS

**83. Test Date (Exit Assessment - Mathematics) must be between 7/1/\*\*\*\* and 6/30/\*\*\*\* unless zero filled. –exception report-**

### EXAMPLE

The first two records listed below would pass this edit. The third record would cause an error message to be generated because the Test Date is prior to 7/1/01.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	1015****
* 323456789X	04161999

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district should check the Test Date for accuracy and correct the date if it is in error.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
EXCEPTION REPORTS**

**84. Of the three fields; Test Score – Standard Score Reading, Test Score – Standard Score Mathematics and Test Score – Standard Score Language Arts, at least one must be greater than 0000. –exception report-**

**EXAMPLE**

The first and second records listed below would not cause an error message. The third record would cause an exception error message to be generated because all three Test Scores are zero.

Student Number Identifier, Florida	Test Score - Standard Score Reading	Test Score - Standard Score Mathematics	Test Score - Standard Score Language
0123456789	0100	0050	0000
012345679X	0000	0000	0120
* 0123456781	0000	0000	0000

**DISTRICT RESPONSIBILITY**

The district must review the test scores for the student and determine whether the student took the test and scored zero on each of the subtests. If this is the case, no action is required. If this is not the case, the district must either delete the record from the database or submit a correction to at least one of the Test Score element.

**DEPARTMENT OF JUVENILE JUSTICE STUDENT EXIT ASSESSMENT -  
EXCEPTION REPORTS**

**85. Of the three fields; Test Score – Growth Scale Value Reading, Test Score – Growth Scale Value Mathematics and Test Score – Growth Scale Value - Language Arts, one must be greater than 0000. –exception report-**

**EXAMPLE**

The first and second records listed below would not cause an error message. The third record would cause an exception error message to be generated because all three Test Scores are zero.

Student Number Identifier, Florida	Test Score - Growth Scale Value Reading	Test Score - Growth Scale Value Mathematics	Test Score - Growth Scale Value Language/Arts
0123456789	0100	0050	0000
012345679X	0000	0000	0120
* 0123456781	0000	0000	0000

**DISTRICT RESPONSIBILITY**

The district must review the test scores for the student and determine whether the student took the test and scored zero on each of the subtests. If this is the case, no action is required. If this is not the case, the district must either delete the record from the database or submit a correction to at least one of the Test Score element.

## **DROPOUT PREVENTION PROGRAM DATA - REJECT RULES**

- 1. District Number, Current Enrollment must be numeric and in the range 01-69, 71-75 or 78-79. -record rejected-**

### **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the District Number, Current Enrollment is not in the appropriate range. The fourth record would be rejected if district 01 submitted the record.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X
* 02	0021	012345676X

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the District Number, Current Enrollment and resubmit the records.

## **DROPOUT PREVENTION PROGRAM DATA - REJECT RULES**

- 2. School Number, Current Enrollment must be numeric in the range 0001 to 9899 or 9994. -record rejected-**

### **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

## DROPOUT PREVENTION PROGRAM DATA - REJECT RULES

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an X or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75 or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the tenth position of the Student Number Identifier, Florida must be numeric or an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not valid with an X in the tenth position. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Instruction/Service	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	002345679X
* 01	0151	000123456X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.



## **DROPOUT PREVENTION PROGRAM DATA - REJECT RULES**

- 4. Survey Period Code must be 5 and must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Survey Period Code as specified in the transmission Job Control Language (JCL) or in statements for tape transmission is identified as Survey Period 5. However, if records on the transmission have a Survey Period Code 3, all records updated, added or deleted with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Survey Period Code either on the records coming in or the transmission JCL and all records should be resubmitted.

- 5. School Year must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The School Year as specified in the transmission JCL or in statements for tape transmission is identified as the valid year for data submission. However, if records on the transmission have the previous School Year coded, all records updated, added or deleted with this inconsistency will be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Year either on the records coming in or the transmission JCL and resubmit all records in a batch transaction or add them on-line.

## DROPOUT PREVENTION PROGRAM DATA - REJECT RULES

6. If Dropout Prevention/Juvenile Justice Programs code is U, R, A, E, P or D, then Dropout Prevention Program Enrollment Date must be numeric, a valid date, greater than or equal to 07/01/\*\*\*\* and less than 08/31/\*\*\*\*. If Dropout Prevention/Juvenile Justice Programs code is N, then Dropout Prevention Program Enrollment Date must be numeric, a valid date, greater than 07/01/1988 and less than 08/31/\*\*\*\*. -record rejected-



### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Dropout Prevention Program Enrollment Date is not numeric. The fourth record would be rejected because the Dropout Prevention Program Enrollment Date is an invalid date.

Student Number Identifier, Florida	Survey Period Code	School Year	Dropout Prevention Program/ Juvenile Justice Programs	Dropout Prevention Program Enrollment Date
123456789X	5	****	U	09272002
123456788X	5	****	D	10152007
* 6212345678	5	****	U	XXXXXXXXX
* 6212345679	5	****	U	14031984

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention Program Enrollment Date and resubmit the records.

## **DROPOUT PREVENTION PROGRAM DATA - REJECT RULES**

- 7. Dropout Prevention/Juvenile Justice Programs must be A, D, E, N, P, R, or U. -record rejected-**

### **EXAMPLE**

The second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and fifth records are rejected for invalid codes. The fourth record would be rejected because the Dropout Prevention/Juvenile Justice Programs field is blank.

Student Number Identifier, Florida	Dropout Prevention/ Juvenile Justice Programs
* 6301234560	B
6301234561	A
6301234562	U
* 6301234564	
* 6301234565	K

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention/Juvenile Justice Programs codes and resubmit the records.

## DROPOUT PREVENTION PROGRAM DATA - REJECT RULES

8. Dropout Prevention Length of Prescribed Program must be numeric and greater than or equal to zero. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Dropout Prevention Length of prescribed program is not numeric.

Student Number Identifier, Florida	Dropout Prevention/ Juvenile Justice Program	Dropout Prevention Length of Prescribed Program
123456789X	D	000
123456790X	U	180
* 123456791X	P	H50

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Dropout Prevention Length of Prescribed Program and resubmit the record.

## **DROPOUT PREVENTION PROGRAM DATA - REJECT RULES**

### **9. Fund Source code must be D or Z. -record rejected-**

#### **EXAMPLE**

The second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first record will be rejected because the Fund Source code is not valid.

Student Number Identifier, Florida	Fund Source
* 6301234560	N
6301234561	D
6301234562	Z

#### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Fund Source and resubmit the record.

## **DROPOUT PREVENTION PROGRAM DATA - REJECT RULES**

### **10. Progress Level - Math code must be C - H or Z. -record rejected-**

#### **EXAMPLE**

The second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first record will be rejected because the Progress Level - Math code is not valid.

Student Number Identifier, Florida	Progress Level - Math
* 6301237890	S
6301298761	Z
6301212362	C

#### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Progress Level – Math code and resubmit the record.

## **DROPOUT PREVENTION PROGRAM DATA - REJECT RULES**

### **12. Progress Level - Reading code must be C - H or Z. -record rejected-**

#### **EXAMPLE**

The second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first record will be rejected because the Progress Level - Reading code is not valid.

Student Number Identifier, Florida	Progress Level - Reading
* 6301234560	N
6301234561	D
6301234562	Z

#### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Progress Level – Reading code and resubmit the record.

## DROPOUT PREVENTION PROGRAM DATA - REJECT RULES

**16. Dropout Prevention Program Withdrawal Date must be numeric, a valid date, greater than or equal to 07/01/\*\*\*\* and less than or equal to 08/31/\*\*\*\*.**  
**-record rejected-**

**Note: Dates will vary depending upon the districts' school calendars.**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The Dropout Prevention Program Withdrawal Date in the third record would cause the record to be rejected because it is not within the specified range.

Student Number Identifier, Florida	Survey Period Code	School Year	Dropout Prevention/ Juvenile Justice Programs	Dropout Prevention Program Withdrawal Date
123456789X	5	****	U	05302008
123456790X	5	****	T	12022007
* 223456789X	5	****	U	09012001

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Dropout Prevention Program Withdrawal Date and resubmit the record.



## DROPOUT PREVENTION PROGRAM DATA - REJECT RULES

17. If the Dropout Prevention/Juvenile Justice Programs equals P, then the Teenage Parent Program - Birth Weight of Child code must be Y, N, or Z. If the Dropout Prevention/Juvenile Justice Program is not equal to P then the Teenage Parent Program - Birth Weight of Child must be Z. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Teenage Parent Program - Birth Weight of Child code is not valid.

Student Number Identifier, Florida	Dropout Prevention/ Juvenile Justice Program	Teenage Parent Program - Birth Weight of Child
123456789X	P	Y
* 223456789X	P	R

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Teenage Parent Program - Birth Weight of Child code and resubmit the record.

## **DROPOUT PREVENTION PROGRAM DATA - REJECT RULES**

**21. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

## DROPOUT PREVENTION PROGRAM DATA - REJECT RULES

**23. Dropout Prevention Program Withdrawal Date must be greater than or equal to Dropout Prevention Program Enrollment Date. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Dropout Prevention Program Withdrawal Date is less than the Dropout Prevention Program Enrollment Date.

Student Number Identifier, Florida	Dropout Prevention Program Enrollment Date	Dropout Prevention Program Withdrawal Date
123456789X	0904****	1207****
123456790X	0120****	0312****
* 123456791X	0407****	0114****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Dropout Prevention Program Enrollment Date and/or the Dropout Prevention Program Withdrawal Date and resubmit the record.

## DROPOUT PREVENTION PROGRAM DATA - REJECT RULES

**24. District Number, Current Instruction/Service must be numeric and in the range 01–69, 71-75 or 78-79 and must be correct for the district submitting the data. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Instruction/Service is not in the appropriate range.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Instruction/Service and resubmit the record.

## **DROPOUT PREVENTION PROGRAM DATA - REJECT RULES**

**25. The School Number, Current Instruction/Service must be numeric and in the range 0001-9899 or 9994. -record rejected-**

### **EXAMPLE**

The first record would be loaded to the data base assuming no other reject rule would cause its rejection. The second, third and fourth records would be rejected because the School Number, Current Instruction/Service are invalid.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida
01	0021	012345675X
* 01	9901	012345678X
* 01	C929	012345677X
* 01	U981	012345676X

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

## DROPOUT PREVENTION PROGRAM DATA - REJECT RULES

### 26. Term must be 3 or S. -record rejected-

#### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Term is invalid.

Student Number Identifier, Florida	Term
123456789X	S
* 123456790X	1

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Term and resubmit the record.

## **DROPOUT PREVENTION PROGRAM DATA - REJECT RULES**

**27. If School Number, Current Enrollment is not 9994, then the School Number, Current Enrollment must exist on the Master School Identification File as a valid active school number for the District Number, Current Enrollment. -record rejected-**

### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. Records two, three and four would be rejected because the School Number, Current Enrollment in each case is not on the Master School Identification File as a valid active number for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment
37	0021
* 01	8311
* 06	0001
* 09	0085

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

## **DROPOUT PREVENTION PROGRAM DATA - REJECT RULES**

**28. If School Number, Current Enrollment is not 9994, then School Number, Current Instruction/Service must exist on the Master School Identification File as a valid active school number for the District Number, Current Instruction/Service.**  
**-record rejected-**

### **EXAMPLE**

The fourth and fifth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. Records one, two and three would be rejected because the School Number, Current Instruction/Service do not exist on the Master School Identification File as valid active school numbers for the District Number, Current Instruction/Service.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service
* 09	8131
* 13	0021
* 15	C999
57	0051
63	0031

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.



## DROPOUT PREVENTION PROGRAM DATA - REJECT RULES

29. Each Dropout Prevention Program Data record must be unique based on the keys of Student Number Identifier, Florida; Survey Period Code; School Year; Dropout Prevention/Juvenile Justice Programs; District Number, Current Instruction/Service; School Number, Current Instruction/Service; and Term. -first record accepted, all other duplicate records rejected-

### EXAMPLE

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates (same Student Number Identifier, Florida) of the first and fourth records, respectively.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code	Term	Dropout Prevention/ Juvenile Justice Programs	School Year
01	0021	012345678X	5	3	U	****
* 01	0021	012345678X	5	3	U	****
01	0021	022345676X	5	S	P	****
01	0021	032345679X	5	3	D	****
* 01	0021	032345679X	5	3	D	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the records loaded to the data base are correct, no action is required. However, if the district wishes the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary and resubmit the records.

## DROPOUT PREVENTION PROGRAM DATA - REJECT RULES

**35. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.

## **DROPOUT PREVENTION PROGRAM DATA - REJECT RULES**

### **37. Pretest Outcome - Math code must be A, B or Z. -record rejected-**

#### **EXAMPLE**

The second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first record will be rejected because the Pretest Outcome - Math code is not valid.

Student Number Identifier, Florida	Pretest Outcome - Math
* 6301237890	S
6301298761	Z
6301212362	A

#### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Pretest Outcome – Math code and resubmit the record.

## **DROPOUT PREVENTION PROGRAM DATA - REJECT RULES**

### **38. Pretest Outcome - Reading code must be A, B or Z. -record rejected-**

#### **EXAMPLE**

The second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first record will be rejected because the Pretest Outcome - Reading code is not valid.

Student Number Identifier, Florida	Pretest Outcome - Math
* 6301237890	H
6301298761	Z
6301212362	B

#### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Pretest Outcome – Reading code and resubmit the record.

## DROPOUT PREVENTION PROGRAM DATA STATE VALIDATION RULES

**50. Each Dropout Prevention Program Data record must have a matching Student Demographic record based on District Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code; and School Year. -state validation 3-**

### **EXAMPLE**

The Dropout Prevention Program Data record listed below does not have a matching Student Demographic record. Therefore, an error message is generated

#### *Dropout Prevention Program Data*

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code	School Year
* 01	012345678X	5	****

\*\*\*\* = Valid fiscal year for data submission.

### **DISTRICT RESPONSIBILITY**

The district must delete the Dropout Prevention Program Data record or add a Student Demographic record to match the above key fields.

## DROPOUT PREVENTION PROGRAM DATA STATE VALIDATION RULES

**51. If Dropout Prevention/Juvenile Justice Programs is D then Grade Level may not equal PK or KG. -state validation-**

### EXAMPLE

The Dropout Prevention Program record listed below which is marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Dropout Prevention/Juvenile Justice Programs and Grade Level.

#### *Dropout Prevention Program records*

District Number, Current Enrollment	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Fiscal Year	Dropout Prevention Juvenile Justice Program
* 01	019876545X	0021	5	****	D
01	429876546X	0021	5	****	D

#### *Student Demographic Information records*

District Number Current Enrollment	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Year	Grade Level
01	019876545X	0021	5	****	PK
01	429876546X	0021	5	****	08

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must correct the records so that the appropriate relationship exists between Dropout Prevention/Juvenile Justice Programs and Grade Level.

## DROPOUT PREVENTION PROGRAM DATA EXCEPTION REPORTS

**74. If the Dropout Prevention/Juvenile Justice Programs is not equal to D or N then the Dropout Prevention Length of Prescribed Program must be greater than zero. -exception report-**

### EXAMPLE

The third record would cause a message to be generated because the Dropout Prevention/Juvenile Justice Programs code P is expected to have a Dropout Prevention Length of Prescribed Program greater than zero.

Student Number Identifier, Florida	Dropout Prevention/ Juvenile Justice Programs	Dropout Prevention Length of Prescribed Program
012345678X	D	000
123456789X	U	030
* 345678901X	P	000

### DISTRICT RESPONSIBILITY

The district should verify the Dropout Prevention Length of Prescribed Program and, if in error, correct the record.

## DROPOUT PREVENTION PROGRAM DATA EXCEPTION REPORTS

**76. If Dropout Prevention/Juvenile Justice Programs equals A, E, P, R, or U and if Term equals S, then the Dropout Prevention Length of Prescribed Program must be greater than zero and less than or equal to 70. -exception report-**

### EXAMPLE

The first record listed below would pass this edit. The second record would cause a message to be generated because during Term S, for Dropout Prevention/Juvenile Justice Programs, P, the Dropout Prevention Length of Prescribed Program is expected to be greater than zero and less than or equal to 70.

Student Number Identifier, Florida	Dropout Prevention/ Juvenile Justice Programs	Term	Dropout Prevention Length of Prescribed Program
123456789X	A	S	45
* 123456788X	P	S	75

### DISTRICT RESPONSIBILITY

The district should verify the Dropout Prevention Length of Prescribed Program, and if in error correct the record.



## DROPOUT PREVENTION PROGRAM DATA EXCEPTION REPORTS

**78. If Dropout Prevention/Juvenile Justice Program code equals A, E, P R, or U, and if Term equals 3, then Dropout Prevention Length of Prescribed Program must be greater than zero and less than or equal to 250. -exception report-**

### EXAMPLE

The first record listed below would pass this edit. The second record would cause a message to be generated because the Dropout Prevention Length of Prescribed Program is greater than 250.

Student Number Identifier, Florida	Dropout Prevention/ Juvenile Justice Programs	Term	Dropout Prevention Length of Prescribed Program
123456789X	A	3	180
* 123456788X	P	3	270

### DISTRICT RESPONSIBILITY

The district should verify the Dropout Prevention Length of Prescribed Program, and if in error correct the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

1. **District Number, Current Enrollment must be numeric, in the range 01-69, 71-75 or 78-79 and must be correct for the district submitting the data. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not in the appropriate range. The fourth record would be rejected if district 01 submitted the record.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X
* 02	0021	012345676X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the District Number, Current Enrollment and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

2. If Survey Period Code is 2, 3 or 5, School Number, Current Enrollment must be numeric in the range 0001 to 9899, N998 or N999. If Survey Period Code is 7, School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 3518. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric, or N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	N998	012345677X
* 01	9999	012345678X
* 01	C901	012345679X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75 or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the tenth position of the Student Number Identifier, Florida must be numeric or an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

## **ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES**

- 4. Survey Period Code must be 2, 3, 5 or 7 and must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Survey Period Code as specified in the transmission Job Control Language (JCL) or in statements for tape transmission is identified as Survey Period "2". However, if records on the transmission have a Survey Period Code "4", all records updated, added or deleted with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the Survey Period Code should be corrected either on the records coming in or the transmission JCL and all records should be resubmitted.

- 5. School Year must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The School Year as specified in the transmission JCL or in statements for tape transmission is identified as the valid year for data submission. However, if records on the transmission have the previous School Year coded, all records updated, added or deleted with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Year either on the records coming in or the transmission JCL and resubmit all records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

6. If Survey Period Code is 2 or 3, English Language Learners: Entry Date must be numeric and a valid date less than or equal to the survey date unless zero filled. If Survey Period Code is 5, English Language Learners: Entry Date must be numeric and a valid date less than or equal to June 30<sup>th</sup> unless zero filled. If Survey Period Code is 7, English Language Learners: Entry Date must be numeric and a valid date less than or equal to January 16, 2009 unless zero filled.  
-record rejected-

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the English Language Learners: Entry Date is not a valid date. The fourth record would be rejected because the English Language Learners: Entry Date is blank.

Student Number Identifier, Florida	Survey Period Code	School Year	ELL: Entry Date
123456789X	2	****	01181996
* 223456789X	3	****	02301997
323456789X	3	****	00000000
* 423456789X	5	****	

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the English Language Learners: Entry Date and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

7. If Survey Period Code is 2, 3 or 5, English Language Learners: Basis of Entry code must be A, R, L, or T. If Survey Period Code is 7, English Language Learners: Basis of Entry code must be Z. -record rejected-

### EXAMPLE

The first record listed below would be added to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the English Language Learners: Basis of Entry code is not valid.

Student Number Identifier, Florida	ELL: Basis of Entry
123456789X	A
* 223456789X	E

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Basis of Entry and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

8. If Survey Period Code is 2 or 3, English Language Learners: Student Plan Date must be numeric and a valid date less than or equal to the survey date unless zero filled. If Survey Period Code is 5, English Language Learners: Student Plan Date must be numeric and a valid date less than or equal to June 30<sup>th</sup> unless zero filled. If Survey Period Code is 7, English Language Learners: Student Plan Date must be numeric and a valid date less than or equal to January 16, 2009 unless zero filled. -record rejected-

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the English Language Learners: Student Plan Date is an invalid date. The fourth record would be rejected because the English Language Learners: Student Plan Date is blank.

Student Number Identifier, Florida	ELL: Student Plan Date
123456789X	01181997
* 223456789X	04311996
323456789X	00000000
* 423456789X	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the English Language Learners: Student Plan Date and resubmit the records.



## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

9. If Survey Period is 2 or 3, English Language Learners Classification Date must be numeric and a valid date less than or equal to the survey date unless zero filled. If Survey Period is 5, English Language Learners Classification Date must be numeric and a valid date less than or equal to June 30<sup>th</sup> unless zero filled. If Survey Period is 7, English Language Learners Classification Date must be numeric and a valid date less than or equal to January 16 2009 unless zero filled. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because English Language Learners: Classification Date is an invalid date. The fourth record would be rejected because the English Language Learners: Classification Date is blank.

Student Number Identifier, Florida	ELL: Classification Date
123456789X	01181997
223456789X	00000000
* 323456789X	04311996
* 423456789X	04032011

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the English Language Learners: Classification Date and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

10. If Survey Period Code is 2 or 3, English Language Learners: Exit Date must be numeric and a valid date less than or equal to the survey date, unless zero-filled. If Survey Period Code is 5, English Language Learners: Exit Date must be numeric and a valid date less than or equal to June 30<sup>th</sup> unless zero filled. If Survey Period Code is 7, English Language Learners: Exit Date must be numeric and a valid date less than or equal to January 16, 2009 unless zero filled. –reject record–

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Exit Date is not a valid date or is it zero-filled.

Student Number Identifier, Florida	ELL: Exit Date
123456789X	01181997
* 223456789X	02311997

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the ELL: Exit Date and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

11. If Survey Period Code is 2 or 3, English Language Learners: Reevaluation Date must be numeric and a valid date less than or equal to the survey date unless zero filled. If Survey Period Code is 5, English Language Learners: Reevaluation Date must be numeric and a valid date less than or equal to June 30<sup>th</sup> unless zero filled. If Survey Period Code is 7, English Language Learners: Reevaluation Date must be numeric and a valid date less than or equal to January 16, 2009 unless zero filled. -record rejected-

### EXAMPLE

The first two records listed below would be added to the data base assuming no other reject rule would cause their rejection. The third and fourth records would be rejected because the English Language Learners: Reevaluation Date is invalid or blank.

Student Number Identifier, Florida	ELL: Reevaluation Date
123456789X	01131998
223456789X	00000000
* 323456789X	06311999
* 423456789X	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the English Language Learners: Reevaluation Date and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**12. If Survey Period Code is 2, 3 or 5, English Language Learners: Extension of Instruction must be Y or Z. If Survey Period Code is 7, English Language Learners: Extension of Instruction must be Z. -record rejected-**

### EXAMPLE

The first two records listed below would be added to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the English Language Learners: Extension of Instruction is invalid.

Student Number Identifier, Florida	Survey Period Code	ELL: Extension of Instruction
123456789X	2	Y
223456789X	3	Z
* 323456789X	5	N

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Extension of Instruction and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

13. If Survey Period Code is 2 or 3, The English Language Learners: Reclassification Date must be numeric and a valid date less than or equal to the survey date unless zero filled. If Survey Period Code is 5, English Language Learners: Reclassification Date must be numeric and a valid date less than or equal to June 30<sup>th</sup> unless zero filled. If Survey Period Code is 7, English Language Learners: Reclassification Date must be numeric and a valid date less than or equal to January 16, 2009 unless zero filled. -record rejected-

### EXAMPLE

The first two records listed below would be added to the data base assuming no other reject rule would cause their rejection. The third and fourth records would be rejected because the English Language Learners: Reclassification Date is invalid and blank, respectively.

Student Number Identifier, Florida	ELL: Reclassification Date
123456789X	10131998
223456789X	00000000
* 323456789X	04311998
* 423456789X	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the English Language Learners: Reclassification Date and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

14. If Survey Period is 2 or 3, Test Date Listening must be numeric and a valid date, less than or equal to the survey date, unless zero filled. If Survey Period is 5, Test Date Listening must be numeric and a valid date less than or equal to June 30<sup>th</sup>, unless zero-filled. If Survey Period Code is 7, Test Date Listening must be 00000000. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is invalid.

Student Number Identifier, Florida	Test Name	Test Date
123456789X	BOL	01181995
223456789X	ZZZ	00000000
* 323456789X	TLD	04311995

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Date and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

15. If Survey Period Code is 2, 3 or 5, English Language Learners: Basis of Exit (First) code must be A, B, C, D, E, F, G, L, R, or Z. If Survey Period Code is 7, English Language Learners: Basis of Exit (First) code must be Z. -record rejected-

### EXAMPLE

The first record listed below would be added to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the English Language Learners: Basis of Exit (First) code is not valid.

Student Number Identifier, Florida	ELL: Basis of Exit (First)
123456789X	A
* 223456789X	Q

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Basis of Exit (First) and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

### 16. Fund Source code must be E or Z. -record rejected-

#### EXAMPLE

The first record listed below would be added to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Fund Source code is not valid.

Student Number Identifier, Florida	Fund Source
123456789X	E
* 223456789X	B

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Fund Source and resubmit the record.



## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**18. The English Language Learners: Student Plan Date must be a valid date and be greater than or equal to the English Language Learners: Entry Date.  
-record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the English Language Learners: Student Plan Date is prior to the English Language Learners: Entry Date.

Student Number Identifier, Florida	ELL: Entry Date	ELL: Student Plan Date
123456789X	03251997	03291997
* 223456789X	03291997	03251997

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Student Plan Date and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

19. English Language Learners: Program Participation code must be E, H, L, N or Z. -record rejected-

### EXAMPLE

The first record listed below would be added to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the English Language Learners: Program Participation code is not valid.

Student Number Identifier, Florida	ELL: Program Participation
123456789X	H
* 223456789X	G

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Program Participation code and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**20. If there is a valid English Language Learners: Reclassification Date, then the English Language Learners: Reclassification Date must be greater than or equal to a valid English Language Learners: Exit Date. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the English Language Learners: Reclassification Date is prior to the English Language Learners: Exit Date.

Student Number Identifier, Florida	ELL: Exit Date	ELL: Reclassification Date
123456789X	03251997	03291997
* 223456789X	03291997	03251997

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Reclassification Date and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

21. Each English Language Learners Student Information record must be unique based on the keys of District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and School Year. -first record accepted, all other duplicate records rejected-

### EXAMPLE

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates (same Student Number Identifier, Florida) of the first and fourth records, respectively.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
01	012345678X	2	****
* 01	012345678X	2	****
01	012345676X	2	****
01	012345679X	2	****
* 01	012345679X	2	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the records loaded to the data base are correct, no action is necessary. However, if the district wishes the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

→ 22. If English Language Learners: Entry Date is September 1, 2005 or greater Test Name Listening must be a valid test on the Test Name Table in Appendix I with an indicator code of L (Listening) or Test Name Listening may be ZZZ. If English Language Learners: Entry Date is prior to September 1, 2005 Test Name Listening must be a valid test on the Test Name Table in Appendix I, other than X\_\_, or Test Name Listening may be ZZZ. If District Number, Current Enrollment is 68, then Test Name Listening may be X\_\_. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Name is invalid. The third record would be rejected because the ELL Entry Date is after September 1, 2005 and the Test Name is valid only before that date.

Student Number Identifier, Florida	Test Date	Test Name	ELL Entry Date
123456789X	01172004	BOL	01172004
* 223456789X	09012005	SSL	09012005
*345678901X	10012005	WIA	10012005

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Name and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

23. The Test Subject Content Listening must be a valid code specified in Appendix L of the DOE Information Data Base Requirements Volume I-Automated Student Information System manual or it may be ZZ. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Subject Content code is invalid. The third record would be rejected because the Test Subject Content code is blank.

Student Number Identifier, Florida	Test Name	Test Subject Content
123456789X	LAS	19
* 223456789X	LAS	03
* 323456789X	LAS	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Subject Content code and resubmit the records.

## **ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES**

**24. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**25. The School Number, Current Enrollment must exist on the Master School Identification File as a valid active school in the district of enrollment, unless School Number, Current Enrollment is equal to N998 or N999. -record rejected-**

### EXAMPLE

The fourth and fifth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. Records one, two and three would be rejected because the School Number, Current Enrollment does not exist on the Master School Identification File as a valid active school number for the District Number, Current Enrollment, or is not equal to N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment
* 09	8131
* 13	0021
* 15	C999
57	0051
63	N999

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.



## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

26. If the Test Date Listening is a valid date, then the Test Name Listening must be a valid code other than ZZZ. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Name is blank.

Student Number Identifier, Florida	Test Date	Test Name
123456789X	01191998	BOL
* 323456789X	01191998	

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Name and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

27. **Test Score Type Listening must be RS, SS, NP, or ZZ. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score Type is invalid.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type
123456789X	01191998	LAS	RS
* 301741234X	01191998	LAS	ST

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Score Type and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**28. Test Score Listening must be numeric and right justified with leading zeros. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Score
123456789X	01191998	LAS	RS	0071
* 301741234X	01191998	LAS	SS	AA71
* 242424321X	01191998	LAS	RS	71

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Score and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

29. If Test Date Listening is equal to zero, then Test Name Listening must be **ZZZ**, the Test Score Type Listening must be **ZZ**, the Test Subject Content Listening must be **ZZ**, and the Test Score Listening must be zero. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Name is not **ZZZ** and Test Score Type is not **ZZ**. The third record would be rejected because Test Subject Content is not **ZZ** and Test Score is not zero.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Subject Content	Test Score
123456789X	00000000	ZZZ	ZZ	ZZ	0000
* 301741234X	00000000	LAS	SS	ZZ	0000
* 242424321X	00000000	ZZZ	ZZ	01	0071

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the appropriate fields and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

- 30. If Test Date Listening is greater than zero, then Test Score Type Listening must be a valid code other than ZZ. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score Type is ZZ. The third record would be rejected because Test Score Type is invalid.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Score
1234567892	01191998	LAS	RS	0071
* 301741234X	01191998	LAS	ZZ	0071
* 242124321X	01191998	LAS	CC	0071

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Score Type and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**31. If Test Date Listening is greater than zero, then Test Subject Content Listening must be a valid code. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Subject Content is blank. The third record would be rejected because Test Subject Content is invalid.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Subject Content	Test Score
1234567892	01191998	LAS	RS	01	0071
* 301741234X	01191998	LAS	RS		0071
* 242124321X	01191998	LAS	RS	99	0071

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Subject Content and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**32. If Survey Period is 2 or 3 Test Date Speaking must be numeric and a valid date, less than or equal to the survey date, unless zero filled. If Survey Period is 5, Test Date Speaking must be numeric and a valid date, less than or equal to June 30<sup>th</sup>, unless zero filled. If Survey Period Code is 7, Test Date Speaking must be 00000000. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is invalid.

Student Number Identifier, Florida	Test Name	Test Date
123456789X	BOL	01192005
223456789X	ZZZ	00000000
* 323456789X	TLD	04312005

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Date and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

33. If English Language Learners: Entry Date is September 1 , 2005 or greater Test Name Speaking must be a valid test on the Test Name Table in Appendix I with an indicator code of S (Speaking) or Test Name Speaking may be ZZZ. If English Language Learners: Entry Date is prior to September 1, 2005 Test Name Speaking must be a valid test on the Test Name Table in Appendix I, other than X\_\_, or Test Name Speaking may be ZZZ. If District Number, Current Enrollment is 68, then Test Name Listening may be X\_\_.-record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Name is invalid. The third record would be rejected because the ELL Entry Date is after September 1, 2005 and the Test Name is valid only before that date.

Student Number Identifier, Florida	Test Date	Test Name	ELL Entry Date
123456789X	01172004	BOL	01172004
* 223456789X	09012005	SSL	09012005
* 345678901X	10012005	WIA	10012005

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Name and resubmit the records.



## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

34. **Test Score Type Speaking must be RS, SS, NP, or ZZ. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score Type is invalid.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type
1234567892	01191998	LAS	RS
* 301741234X	01191998	LAS	ST

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Score Type and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

35. The Test Subject Content Speaking must be a valid code specified in Appendix L of the DOE Information Data Base Requirements: Volume I--Automated Student Information System manual or it may be ZZ. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Subject Content code is invalid. The third record would be rejected because the Test Subject Content code is blank.

Student Number Identifier, Florida	Test Name	Test Subject Content
123456789X	BOL	19
* 223456789X	BOL	12
* 323456789X	BOL	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Subject Content code and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**36. Test Score Speaking must be numeric and right justified with leading zeros. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Score
1234567892	01191998	LAS	RS	0071
* 301741234X	01191998	LAS	SS	AA71
* 242424321X	01191998	LAS	RS	71

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Score and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

37. If Test Date Speaking is equal to zero, then Test Name Speaking must be ZZZ, the Test Score Type Speaking must be ZZ, the Test Subject Content Speaking must be ZZ, and the Test Score Speaking must be zero. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Name is not ZZZ and Test Score Type is not ZZ. The third record would be rejected because Test Subject Content is not ZZ and Test Score is not zero.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Subject Content	Test Score
1234567892	00000000	ZZZ	ZZ	ZZ	0000
* 301741234X	00000000	LAS	SS	ZZ	0000
* 242424321X	00000000	ZZZ	ZZ	01	0071

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the appropriate fields and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**38. If the Test Date Speaking is a valid date, then the Test Name Speaking must be a valid code other than ZZZ. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Name is blank.

Student Number Identifier, Florida	Test Date	Test Name
123456789X	01191998	BOL
* 323456789X	01191998	

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Name and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**39. If Test Date Speaking is greater than zero, then Test Score Type Speaking must be a valid code other than ZZ. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score Type is blank. The third record would be rejected because Test Score Type is invalid.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Score
1234567892	01191998	LAS	RS	0071
* 301741234X	01191998	LAS		0071
* 242124321X	01191998	LAS	CC	0071

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Score Type and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**40. If Test Date Speaking is greater than zero, then Test Subject Content Speaking must be a valid code. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Subject Content is blank. The third record would be rejected because Test Subject Content is invalid.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Subject Content	Test Score
1234567892	01191998	LAS	RS	01	0071
* 301741234X	01191998	LAS	RS		0071
* 242124321X	01191998	LAS	RS	99	0071

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Subject Content and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**41. If Survey Period is 2 or 3, Test Date Reading must be numeric and a valid date less than or equal to the survey date, unless zero filled. If Survey Period is 5, Test Date Reading must be numeric and a valid date, less than or equal to June 30<sup>th</sup>, unless zero filled. If Survey Period is 7, Test Date Reading must be 00000000. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is invalid.

Student Number Identifier, Florida	Test Name	Test Date
123456789X	CAT	01192006
223456789X	ZZZ	00000000
* 323456789X	CAT	04312006

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Date and resubmit the record.



## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

42. If English Language Learners: Entry Date is September 1, 2005 or greater Test Name Reading must be an approved test listed on the Test Name Table in Appendix I with an indicator code of R (Reading) or Test Name Reading may be ZZZ. If English Language Learners: Entry Date is prior to September 1, 2005 Test Name Reading must be on the Test Name Table in Appendix I, other than X\_\_, or Test Name Reading may be ZZZ. If District Number, Current Enrollment is 68, then Test Name Listening may be X\_\_. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Name is invalid. The third record would be rejected because the ELL Entry Date is after September 1, 2005 and the Test Name is valid only prior to that date.

Student Number Identifier, Florida	Test Date	Test Name	ELL Entry Date
123456789X	01172004	CAT	01172004
* 223456789X	09012005	SSL	09012005
* 345678901X	10012005	WIA	10012005

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Name and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

43. **Test Score Type Reading must be RS, SS, NP, or ZZ. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score Type is invalid.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type
1234567892	01191998	CAT	RS
* 301741234X	01191998	CAT	ST

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Score Type and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

44. The Test Subject Content Reading must be a valid code specified in Appendix L of the DOE Information Data Base Requirements: Volume I-Automated Student Information System manual or it may be ZZ. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Subject Content code is invalid. The third record would be rejected because the Test Subject Content code is blank.

Student Number Identifier, Florida	Test Name	Test Subject Content
123456789X	CAT	10
* 223456789X	CAT	12
* 323456789X	CAT	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Subject Content code and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

- 45. Test Score Reading must be numeric and right justified with leading zeros.  
-record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Score
1234567892	01191998	CAT	SS	0071
* 301741234X	01191998	CAT	SS	AA71
* 242424321X	01191998	CAT	SS	71

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Score and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**46. If Test Date Reading is equal to zero, then Test Name Reading must be ZZZ, the Test Score Type Reading must be ZZ, the Test Subject Content Reading must be ZZ, and the Test Score Reading must be zero. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Name is not ZZZ and Test Score Type is not ZZ. The third record would be rejected because Test Subject Content is not ZZ and Test Score is not zero.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Subject Content	Test Score
1234567892	00000000	ZZZ	ZZ	ZZ	0000
* 301741234X	00000000	CAT	SS	ZZ	0000
* 242424321X	00000000	ZZZ	ZZ	01	0071

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the appropriate fields and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**47. If the Test Date Reading is a valid date, then the Test Name Reading must be a valid code other than ZZZ. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Name is blank.

Student Number Identifier, Florida	Test Date	Test Name
123456789X	01191998	CAT
* 323456789X	01191998	

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Name and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**48. If Test Date Reading is greater than zero, then Test Score Type Reading must be a valid code other than ZZ. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score Type is blank. The third record would be rejected because Test Score Type is invalid.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Score
1234567892	01191998	CAT	RS	0071
* 301741234X	01191998	CAT		0071
* 242124321X	01191998	CAT	CC	0071

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Score Type and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**49. If Test Date Reading is greater than zero, then Test Subject Content Reading must be a valid code. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Subject Content is blank. The third record would be rejected because Test Subject Content is invalid.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Subject Content	Test Score
1234567892	01191998	CAT	RS	09	0071
* 301741234X	01191998	CAT	RS		0071
* 242124321X	01191998	CAT	RS	99	0071

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Subject Content and resubmit the records.



## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**50. If Survey Period is 2 or 3, Test Date Writing must be numeric and a valid date, less than or equal to the survey date, unless zero filled. If Survey Period is 5, Test Date Writing must be numeric and a valid date less than or equal to June 30<sup>th</sup>, unless zero filled. If Survey Period Code is 7, Test Date Writing must be 00000000. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is invalid.

Student Number Identifier, Florida	Test Name	Test Date
123456789X	TER	01192006
223456789X	ZZZ	00000000
* 323456789X	TER	04312006

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Date and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

51. If English Language Learners: Entry Date is September 1, 2005 or greater Test Name Writing must be an approved test listed on the Test Name Table in Appendix I with an indicator code of W (Writing) or Test Name Writing may be ZZZ. If English Language Learners: Entry Date is prior to September 1, 2005, Test Name Writing must be on the Test Name Table in Appendix I, other than X\_\_, or Test Name Writing may be ZZZ. If District Number is 68, then Test Name Listening may be X\_\_. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Name is invalid. The third record would be rejected because ELL Entry Date is later than September 1, 2005 and the Test Name is valid only before that date.

Student Number Identifier, Florida	Test Date	Test Name	ELL Entry Date
123456789X	01172004	IRW	01172004
* 223456789X	09012005	SSL	09012005
* 345678901X	10012005	WIA	10012005

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Name and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

### 52. Test Score Type Writing must be RS, SS, NP, or ZZ. -record rejected-

#### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score Type is invalid.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type
1234567892	01191998	TER	RS
* 301741234X	01191998	TER	ST

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Score Type and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

53. The Test Subject Content Writing must be a valid code specified in Appendix L of the DOE Information Data Base Requirements: Volume I-Automated Student Information System manual or it may be ZZ. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Subject Content code is invalid. The third record would be rejected because the Test Subject Content code is blank.

Student Number Identifier, Florida	Test Name	Test Subject Content
123456789X	TER	35
* 223456789X	TER	12
* 323456789X	TER	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Subject Content code and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

- 54. Test Score Writing must be numeric and right justified with leading zeros.**  
**-record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score contains alphabetic characters. The third record would be rejected because Test Score does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Score
1234567892	01191998	TER	SS	0071
* 301741234X	01191998	TER	SS	AA71
* 242424321X	01191998	TER	SS	71

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Score and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**55. If Test Date Writing is equal to zero, then Test Name Writing must be ZZZ, the Test Score Type Writing must be ZZ, the Test Subject Content Writing must be ZZ, and the Test Score Writing must be zero. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Name is not ZZZ and Test Score Type is not ZZ. The third record would be rejected because Test Subject Content is not ZZ and Test Score is not zero.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Subject Content	Test Score
1234567892	00000000	ZZZ	ZZ	ZZ	0000
* 301741234X	00000000	TER	SS	ZZ	0000
* 242424321X	00000000	ZZZ	ZZ	36	0071

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the appropriate fields and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**56. If the Test Date Writing is a valid date, then the Test Name Writing must be a valid code other than ZZZ. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Name is blank.

Student Number Identifier, Florida	Test Date	Test Name
123456789X	01191998	TER
* 323456789X	01191998	

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Name and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**57. If Test Date Writing is greater than zero, then Test Score Type Writing must be a valid code other than ZZ. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score Type is blank. The third record would be rejected because Test Score Type is invalid.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Score
1234567892	01191998	TER	RS	0071
* 301741234X	01191998	TER		0071
* 242124321X	01191998	TER	CC	0071

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Score Type and resubmit the records.



## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**58. If Test Date Writing is greater than zero, then Test Subject Content Writing must be a valid code. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Test Subject Content is blank. The third record would be rejected because Test Subject Content is invalid.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type	Test Subject Content	Test Score
1234567892	01191998	TER	RS	01	0071
* 301741234X	01191998	TER	RS		0071
* 242124321X	01191998	TER	RS	99	0071

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Subject Content and resubmit the records.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**59. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**62. If Survey Period Code is 2, 3 or 5, then English Language Learners: Reclassification Exit Date must be numeric and a valid date, unless zero-filled. If Survey Period Code is 7, then English Language Learners: Reclassification Exit Date must be 00000000. –reject record–**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Exit Date is not a valid date or is it zero-filled.

Student Number Identifier, Florida	ELL: Reclassification Exit Date
123456789X	01181997
* 223456789X	02311997

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the ELL: Reclassification Exit Date and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**63. If the English Language Learners: Reclassification Exit Date is greater than zero, then the English Language Learners: Reclassification Exit Date must be equal to or greater than the English Language Learners: Reclassification Date. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the English Language Learners: Reclassification Exit Date is prior to the English Language Learners: Reclassification Date.

Student Number Identifier, Florida	ELL: Exit Date	ELL: Reclassification Date	ELL: Reclassification Exit Date
1234567892	11181997	05291999	05282000
301741234X	11181997	05291999	00000000
* 242124321X	11181997	05291999	12171998

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Reclassification Exit Date and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**64. If Survey Period Code is 2, 3 or 5, English Language Learners: Basis of Exit (Second) code must be B, C, D, E, F, G, L or Z. If Survey Period Code is 7, English Language Learners: Basis of Exit (Second) code must be Z. -record rejected-**

### EXAMPLE

The first record listed below would be added to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the English Language Learners: Basis of Exit (Second) code is not valid.

Student Number  
Identifier, Florida

ELL: Basis  
of Exit (Second)

123456789X  
\* 223456789X

E  
Q

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Basis of Exit (Second) and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

**65. If Survey Period Code is 2, 3 or 5 and English Language Learners: Basis of Exit (Second) code is not Z, then English Language Learners: Basis of Exit (First) code must be A, B, C, D, E, F, G or L. -record rejected-**

### EXAMPLE

The first and second records listed below would be added to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the English Language Learners: Basis of Exit (First) code is not valid when the ELL Basis of Exit (Second) code is not Z.

Student Number Identifier, Florida	ELL: Basis of Exit (First)	ELL Basis of Exit (Second)
123456789X	B	F
223456789X	C	E
* 345678901X	Z	D

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the English Language Learners: Basis of Exit (First) or the English Language Learners: Basis of Exit (Second) and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

- 66. If Test Name Listening is CEL, then Test Form must be code 3. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form is not 3.

Student Number Identifier, Florida	Test Name	Test Form
123456789X	CEL	3
* 323456789X	CEL	A

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Form and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

- 67. If Test Name Speaking is CEL, then Test Form must be code 3. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form is not 3.

Student Number Identifier, Florida	Test Name	Test Form
123456789X	CEL	3
* 323456789X	CEL	A

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Form and resubmit the record.



## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

- 68. If Test Name Reading is CEL, then Test Form must be code 3. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form is not 3.

Student Number Identifier, Florida	Test Name	Test Form
123456789X	CEL	3
* 323456789X	CEL	A

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Form and resubmit the record.

## ENGLISH LANGUAGE LEARNERS INFORMATION - REJECT RULES

- 69. If Test Name Writing is CEL, then Test Form must be code 3. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form is not 3.

Student Number Identifier, Florida	Test Name	Test Form
123456789X	CEL	3
* 323456789X	CEL	A

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Form and resubmit the record.

## ENGLISH LANGUAGE LEARNERS STUDENT INFORMATION - STATE VALIDATION RULES

**75. Each English Language Learners Student Information record must have a matching Student Demographic record based on District Number, Current Instruction/Service (Student Demographic) and District Number, Current Enrollment (English Language Learners Student Information); Student Number Identifier, Florida; School Number, Current Enrollment, Survey Period Code and School Year and with the English Language Learners code = LY, LP or LF. -state validation 3-**

### EXAMPLE

The English Language Learners Student Information record listed below which is marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic record.

#### *English Language Learners Student Information records*

District Number, Current Enrollment	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	School Year
* 01	012345678X	0021	2	****
01	019876545X	0021	2	****
01	429876546X	0021	2	****

#### *Student Demographic Information records*

District Number, Current Instruction/ Service	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	School Year	Limited English Proficient
01	019876545X	0021	2	****	LY
01	429876546X	0021	2	****	LF

\*\*\*\* = Valid fiscal year for data submission.

## **ENGLISH LANGUAGE LEARNERS STUDENT INFORMATION - STATE VALIDATION RULES**

### **DISTRICT RESPONSIBILITY**

The district must delete the English Language Learners Student Information record or add a Student Demographic record to match the above key fields.

## ENGLISH LANGUAGE LEARNERS STUDENT INFORMATION - STATE VALIDATION RULES

76. If the English Language Learners: Exit Date is greater than zero, then the English Language Learners code must be LF, unless the English Language Learners: Reclassification Date is greater than zero. -state validation 3-

### EXAMPLE

The English Language Learners records listed below which are marked with an asterisk would cause a message to be generated because the English Language Learners: Exit Dates are valid dates and the English Language Learners codes are not LF.

#### *English Language Learners Student Information records*

Student Number Identifier, Florida	School Year	English Language Learners: Exit Date
012345678X	0203	01042000
* 601254693X	0203	12181998
* 019876545X	0203	02101999

#### *Student Demographic Information records*

Student Number Identifier, Florida	School Year	English Language Learners
012345678X	0203	LF
601254693X	0203	LZ
019876545X	0203	ZZ

### DISTRICT RESPONSIBILITY

The district must correct the English Language Learners: Exit Dates and/or the English Language Learners codes so that the valid relationship exists between the elements.

## ENGLISH LANGUAGE LEARNERS STUDENT INFORMATION - STATE VALIDATION RULES

77. If Survey Period Code is 2, 3 or 5, and if the English Language Learners: Basis of Exit code is Z, then the English Language Learners code must be LP or LY. -state validation 3-

### EXAMPLE

The second record would cause a message to be generated because the English Language Learners code of LF cannot have a English Language Learners: Basis of Exit code of Z.

#### *Student Demographic Information record*

Student Number Identifier, Florida	English Language Learners
123456789X	LY
* 223456789X	LF

#### *English Language Learners Student Information record*

Student Number Identifier, Florida	ELL: Basis of Exit
123456789X	Z
* 223456789X	Z

### DISTRICT RESPONSIBILITY

The district must correct the English Language Learners code and/or the English Language Learners: Basis of Exit code so that the valid relationship exists between the elements.

## ENGLISH LANGUAGE LEARNERS STUDENT INFORMATION - STATE VALIDATION RULES

**79. If the English Language Learners: Reclassification Exit Date is a valid date, then the English Language Learners code must be LF. -state validation 3-**

### EXAMPLE

The English Language Learners records listed below which are marked with an asterisk would cause a message to be generated because the English Language Learners: Reclassification Exit Dates are valid dates and the English Language Learners code is not LF.

#### *English Language Learners Student Information records*

Student Number Identifier, Florida	School Year	Survey Period Code	ELL: Exit Date	ELL: Reclassification Date	ELL: Reclassification Exit Date
123456789X	****	2	12041998	01051999	04302000
* 223456789X	****	2	10011998	03231999	06142000
* 323456789X	****	2	01051998	09061998	03152000

#### *Student Demographic Information records*

Student Number Identifier, Florida	School Year	Survey Period Code	English Language Learners
123456789X	****	2	LF
223456789X	****	2	LZ
323456789X	****	2	ZZ

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The District must correct the English Language Learners: Reclassification Exit Dates and/or the English Language Learners codes so that the valid relationship exists between the elements.

## ENGLISH LANGUAGE LEARNERS STUDENT INFORMATION - STATE VALIDATION RULES

- 81. If the Survey Period code = 5, then the English Language Learners code on the Student Demographic Information record must be LF or LY. –state validation 3--**

### EXAMPLE

An error message will be generated for the second record below because a English Language Learners Student Information record was submitted in survey 5 for a student whose English Language Learners code on the Student demographic Information record is not LF or LY.

#### *English Language Learners Student Information record*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
01	012345678X	5	****
* 01	019876545X	5	****

#### *Student Demographic Information Records*

District Number, Current Instruction/ Service	Student Number Identifier, Florida	English Language Learners	School Year
01	012345678X	LY	****
01	019876545X	LP	****

### DISTRICT RESPONSIBILITY

The district must correct the English Language Learners code on the Student Demographic Information record or delete the English Language Learners Student Information record.



## ENGLISH LANGUAGE LEARNERS STUDENT INFORMATION - STATE VALIDATION RULES

**82. English Language Learners: Classification Date must be greater than or equal to the English Language Learners: Home Language Survey Date, unless the ELL: Classification Date is zero filled. –state validation-**

### EXAMPLE

The third record listed below would cause an error message to be generated because the English Language Learners: Classification Date is less than the English Language Learners: Home Language Survey Date.

#### *English Language Learners Student Information Record*

Student Number Identifier, Florida	ELL: Classification Date
123456789X	02031997
223456789X	00000000
* 423456789X	08072001

#### *Student Demographic Information Records*

Student Number Identifier, Florida	ELL: Home Language Survey Date
123456789X	01181997
223456789X	10042004
* 423456789X	09082001

### DISTRICT RESPONSIBILITY

The district must correct the ELL: Classification Date and/or the ELL: Home Language Date so that a valid relationship exists between these elements.

## ENGLISH LANGUAGE LEARNERS STUDENT INFORMATION - STATE VALIDATION RULES

83. If English Language Learners, PK-12 on the Student Demographic Information record is LY or LF, then English Language Learners: Entry Date cannot be zero. The match between the two records should be done by matching the District Number, Current Enrollment on the English Language Learners Student Information record to both the District Number, Current Enrollment and District Number, Current Instruction/Service on the Student Demographic Information record. The following elements should also be used in the matching process: Student Number Identifier, Florida; Survey Period Code; and School Year. -state validation 3-

### EXAMPLE

The English Language Learners records listed below which are marked with an asterisk would cause a message to be generated because the English Language Learners: Entry Dates are zero and the English Language Learners, PK-12 codes are LF and LY.

#### *English Language Learners Student Information records*

Student Number Identifier, Florida	School Year	English Language Learners: Entry Date
012345678X	0708	01042000
* 601254693X	0708	00000000
* 019876545X	0708	00000000

#### *Student Demographic Information records*

Student Number Identifier, Florida	School Year	English Language Learners
012345678X	0708	LF
601254693X	0708	LY
019876545X	0708	LF

### DISTRICT RESPONSIBILITY

The district must correct the English Language Learners: Entry Dates and/or the English Language Learners, PK-12 codes so that a valid relationship exists between the elements.

## ENGLISH LANGUAGE LEARNERS STUDENT INFORMATION - EXCEPTION REPORTS

92. If Survey Period is 2 or 3, English Language Learners: Exit Date must be greater than or equal to two years from the Survey Date\*, unless zero filled or unless English Language Learners: Reclassification Date is greater than zero. If Survey Period is 5, English Language Learners: Exit Date must be greater than or equal to two years prior to August 15<sup>th</sup> of the year in which the survey 5 data are due to the Department, unless zero filled or unless English Language Learners Reclassification Date is greater than zero. -exception report-

(Example: For Survey 5 of 2007-08 the Exit Date should be greater than or equal to August 15, 2006.)

\* Note: The Survey Date is the date of the Friday during Survey Week for the Survey Period reported.

### EXAMPLE

The first, second and fourth records listed below would pass the edit. The third record would cause a message to be generated because the English Language Learners: Exit Date is more than two years from the Survey Date.

Student Number Identifier, Florida	Survey Period Code	Survey Date	English Language Learners: Exit Date	English Language Learners: Reclassification Date
123456789X	2	10132006	01042005	00000000
223456789X	2	10132006	00000000	00000000
* 019584559X	2	10132006	01182004	00000000
234584559X	2	10132006	01182003	10012004

### DISTRICT RESPONSIBILITY

The district should verify the English Language Learners: Exit Date and correct the date if it is in error.

## ENGLISH LANGUAGE LEARNERS STUDENT INFORMATION - EXCEPTION REPORTS

93. If Survey Period is 2 or 3, English Language Learners: Reclassification Exit Date must be greater than or equal to two years from the Survey Date\*, unless zero filled. If Survey Period is 5, the English Language Learners Reclassification Exit Date must be greater than or equal to two years prior to August 15th of the year in which the survey 5 data is due to the Department, unless zero filled.  
-exception report-

(Example: For Survey 5 of 2007-08 the Reclassification Exit Date should be greater than or equal to August 15, 2006.

\*Note: The Survey Date is the date of the Friday during Survey Week for the Survey Period reported.

### EXAMPLE

If Survey Date is 02102006, the first two records listed below would pass the edit. The third record would cause a message to be generated because the English Language Learners: Reclassification Exit Date is greater than two years from the Survey Date.

Student Number Identifier, Florida	Survey Period Code	ELL: Exit Date	ELL: Reclassification Date	ELL: Reclassification Exit Date
1234567892	3	11182004	05292005	12022005
301741234X	3	11182004	05292005	00000000
* 019584559X	3	11182002	05292003	12182003

### DISTRICT RESPONSIBILITY

The district should verify the English Language Learners: Reclassification Exit Date and correct it if it is in error.

## EXCEPTIONAL STUDENT - REJECT RULES

1. **District Number, Current Enrollment must be numeric in the range 01-69, 71-75, or 78-79 and must be correct for the district submitting the data. -record rejected-**

### EXAMPLE

If district 01 is submitting records; District Number, Current Enrollment must be 01 for all records. Of the records listed below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is 02 rather than 01 (the district submitting the record).

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345678X
01	0151	012345677X
* 02	0151	012345679X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct District Number, Current Enrollment and resubmit the record.

## EXCEPTIONAL STUDENT - REJECT RULES

2. If Survey Period Code is 1-4 or 5, School Number, Current Enrollment must be numeric in the range 0001 to 9899 or it must be N998 or N999. If Survey Period Code is 7, School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 3518. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second two records would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not an acceptable code.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345678X
01	0151	012345677X
* 01	9999	012345676X
* 01	C901	012345675X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct School Number, Current Enrollment and resubmit the records.

## EXCEPTIONAL STUDENT - REJECT RULES

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75, or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

**Note:** For more information on Student Number Identifier, Florida refer to the DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida, the tenth position must be an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct Student Number Identifier, Florida and resubmit the records.

## **EXCEPTIONAL STUDENT - REJECT RULES**

- 4. Survey Period Code must be 1, 2, 3, 4, 5 or 7 and must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Survey Period Code as specified in the transmission JCL or in the statements for tape transmission is identified as Survey Period Code "2" and records are coded with Survey Period Code "1". All updates, adds, or deletes with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

The district must correct the Survey Period Code either on the records coming in or the transmission JCL, and all records should be resubmitted.



## **EXCEPTIONAL STUDENT - REJECT RULES**

- 5. Year must be correct for the submission specified by the district. -record rejected-**

**Note: For Survey Periods 1-4, Year is Fiscal Year. For Survey Periods 5 and 7, Year is School Year.**

### **EXAMPLE**

The Year as specified in the transmission JCL or in the statements for tape transmission is identified as the valid year for data submission, but records being submitted have the previous year coded. All updates, adds, or deletes with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

The district must correct the Year either on the JCL or the records being submitted and resubmit all records for processing.

- 6. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After the original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

## EXCEPTIONAL STUDENT - REJECT RULES

7. Each Exceptional Student record must be unique based on the keys of District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Year. -first record accepted, all other duplicate records rejected-

### EXAMPLE

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected because they are duplicates (same District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Year) of the first and fourth records, respectively.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year
21	212345678X	2	****
* 21	212345678X	2	****
21	212345677X	2	****
21	212345679X	2	****
* 21	212345679X	2	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the records accepted and loaded to the data base are the correct ones no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

## EXCEPTIONAL STUDENT - REJECT RULES

### 8. Exceptionality, Other must be C-M, O, P, S-W, or Z. -record rejected-

**Note:** Nine possible codes may be selected. If less than nine codes are selected, Z-fill the remaining fields.

#### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Exceptionality, Other code is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality, Other
57	571234567X	CLZZZZZZZZ
* 57	571234568X	XZZZZZZZZZ
* 57	571234569X	RZZZZZZZZZ

\*\*\*\* = Valid fiscal year for data submission.

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Exceptionality, Other code and resubmit the records.

## EXCEPTIONAL STUDENT - REJECT RULES

9. If Survey Period Code = 1, 2, 3, 4 or 7, Exceptional Student Plan Date must be a valid date. If Survey Period Code = 5, Exceptional Student Plan Date may either be zeroes or a valid date. -record rejected-

### EXAMPLE

The records listed below would be rejected. The first record would be rejected because the Exceptional Student Plan Date is not numeric. The second record would be rejected because the Exceptional Student Plan Date is an invalid date.

Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Exceptional Student Plan Date
* 442345678X	2	****	NNNNNN
* 442345679X	2	****	02301999

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct Exceptional Student Plan Date and resubmit the records.

## EXCEPTIONAL STUDENT - REJECT RULES

### 10. Exceptionality, Primary must be C, F-M, O-P, or S-W. -record rejected-

#### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Exceptionality, Primary code is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality, Primary
57	571234567X	C
* 57	571234568X	D
* 57	571234569X	Y

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Exceptionality, Primary code and resubmit the records.

## EXCEPTIONAL STUDENT - REJECT RULES

11. If Survey Period Code = 2, Time, Total School Week must be numeric and must be greater than zero unless Exceptionality, Primary code is L and Exceptionality, Other is Z-filled, in which case Time, Total School Week may be zero. If survey does not equal 2, then, Time, Total School Week must be 0000. -record rejected-

### EXAMPLE

The first, fourth, and fifth records listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Time, Total School Week is zero. The third record would be rejected because the Time, Total School Week is not numeric.

District, Number Current Enrollment	Student Number Identifier, Florida	Exceptionality, Primary	Exceptionality, Other	Time, Total School Week	Survey Period Code
57	571234567X	W	FGZZZZZZZ	2100	2
* 57	571234568X	G	ZZZZZZZZZ	0000	2
* 57	571432568X	K	ZZZZZZZZZ	NNNN	2
57	571234559X	L	ZZZZZZZZZ	0000	2
57	571234563X	L	ZZZZZZZZZ	1500	2

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Time, Total School Week and resubmit the records.

## EXCEPTIONAL STUDENT - REJECT RULES

12. If Survey Period Code = 2 and there is a code other than L in either Exceptionality, Primary or Exceptionality, Other; then Time With Non-Disabled Peers must be numeric and must be greater than or equal to zero. If Survey Period Code is not 2 or if Exceptionality, Primary code is L and Exceptionality, Other is Z-filled; then Time With Non-Disabled Peers must be 0000. -record rejected-

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Time With Non-Disabled Peers value is not numeric.

District Number, Current Enrollment	Time With Non-Disabled Peers	Survey Period Code
57	1050	2
57	0000	3
* 57	NNNN	2

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Time With Non-Disabled Peers value and resubmit the record.

## EXCEPTIONAL STUDENT - REJECT RULES

**13. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.



## EXCEPTIONAL STUDENT - REJECT RULES

14. If the first character in the field for Exceptionality, Other is a Z, then all codes for the remaining eight fields must be Z. -record rejected-

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the code in the first field for Exceptionality, Other is a Z and the remaining fields are not z-filled.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality, Other
36	361234567X	CLZZZZZZZZ
* 36	361234568X	ZZZZFZZZZ
36	361234678X	ZZZZZZZZZZ

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Exceptionality, Other code and resubmit the record.

## EXCEPTIONAL STUDENT - REJECT RULES

**15. If Survey Period Code = 2, Time With Non-Disabled Peers must be less than or equal to Time, Total School Week. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Time With Non-Disabled Peers is greater than the Time, Total School Week.

District Number, Current Enrollment	Time With Non-Disabled Peers	Time, Total School Week	Survey Period Code
57	1050	2100	2
* 57	2400	2310	2

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must determine if the Time With Non-Disabled Peers or the Time, Total School Week is in error, correct the record, then resubmit it.

## EXCEPTIONAL STUDENT - REJECT RULES

- 16. Exceptionality, Other codes may not include Exceptionality, Primary codes.  
-record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Exceptionality, Other codes includes the Exceptionality, Primary code.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality, Primary	Exceptionality, Other
57	571234567X	W	ZZZZZZZZZ
* 57	571234568X	C	FCKZZZZZZ

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must determine which exceptionality code is in error, correct the record, then resubmit it.

## EXCEPTIONAL STUDENT - REJECT RULES

**17. If any Exceptionality, Other codes C-M, O, P or S-W are reported, the codes must be left-justified and the remaining fields Z-filled. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because all Exceptionality, Other codes are not left-justified.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality, Other
36	361234567X	CLZZZZZZZ
* 36	361234568X	GFZZZKZZZ
* 36	361234678X	WZZZZZZZF

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Exceptionality, Other codes and resubmit the records.

## EXCEPTIONAL STUDENT - REJECT RULES

**18. For Survey Period Code = 2, Exceptional Student, IDEA Educational Environments must be C, P, A, B, S, D, E, F, G, H, J, K, L or Z. For all other surveys this code must be Z. -record rejected-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Exceptional Student, IDEA Educational Environments code is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Exceptional Student, IDEA Educational Environments
36	123456780X	2	A
* 36	223456780X	2	M
36	476543210X	2	H

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Exceptional Student, IDEA Educational Environments code and resubmit the record.

## EXCEPTIONAL STUDENT - REJECT RULES

**19. If the Exceptionality, Primary code = L, and the Exceptionality, Other code is Z-filled, then the Exceptional Student, IDEA Educational Environments code must be Z. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Exceptionality Primary code = L, the Exceptionality, Other code is z-filled and the Exceptional Student, IDEA Educational Environments code is P.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Exceptionality, Primary	Exceptionality, Other	Exceptional Student, IDEA Educational Environments
36	123456780X	2	L	ZZZZZZZZZZ	Z
* 36	223456780X	2	L	ZZZZZZZZZZ	P

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Exceptional Student, IDEA Educational Environments code and resubmit the record.

## EXCEPTIONAL STUDENT - REJECT RULES

**20. If School Number, Current Enrollment is not N998 or N999, then the School Number, Current Enrollment must exist on the Master School Identification File as a valid active school number in the district of enrollment. -record rejected-**

### EXAMPLE

The record listed below would be rejected because the School Number, Current Enrollment is not valid and active on the Master School Identification File for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
* 01	0351	012345678X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct School Number, Current Enrollment and resubmit the record.

## EXCEPTIONAL STUDENT - REJECT RULES

**21. If Survey Period Code is 1-4 or 5, Exceptional Student, Dismissal Date must be numeric and must be a valid date or zeroes. If Survey Period Code is 7, then Exceptional Student, Dismissal Date must be 00000000. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Exceptional Student, Dismissal Date is not a valid date.

Student Number Identifier, Florida	Exceptional Student, Dismissal Date
012345678X	1218****
* 012345679X	1131****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Exceptional Student, Dismissal Date and resubmit the record.



## EXCEPTIONAL STUDENT - REJECT RULES

**22. If Survey Period Code = 2 or 3, Alternate Assessment Administered must be Y or Z. For all other Survey Periods the Alternate Assessment Administered code must be Z. –record rejected–**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Alternate Assessment Administered code is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Alternate Assessment Administered
09	591045678X	2	Y
* 09	622345678X	2	K
09	247654321X	3	Z

### DISTRICT RESPONSIBLE

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Alternate Assessment Administered code and resubmit the record.

## EXCEPTIONAL STUDENT - REJECT RULES

**23. For Survey Period Code = 2 or 3, if the Exceptionality, Primary code = L, and the Exceptionality, Other code is Z-filled, then the Alternate Assessment Administered code must be Z. –record rejected–**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Exceptionality, Primary code = L, the Exceptionality, Other code is Z-filled and the Alternate Assessment Administered code is N.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Exceptionality, Primary	Exceptionality, Other	Alternate Assessment Administered
36	592345678X	2	L	<u>ZZZZZZZZZZ</u>	Z
* 36	292345678X	3	L	<u>ZZZZZZZZZZ</u>	N

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Alternate Assessment Administered code and resubmit the record.

## EXCEPTIONAL STUDENT - REJECT RULES

**24. If Survey Period = 5 Exceptional Student Extended School Year Services must be Y, N, or Z; for all other surveys it must be Z. –record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because M is not a valid code for Exceptional Student Extended School Year Services.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Exceptional Student Extended School Year Services
36	592345678X	5	Y
* 36	292345678X	5	M

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Exceptional Student Extended School Year Services and resubmit the record.

## EXCEPTIONAL STUDENT - REJECT RULES

**25. In Survey Period 5, if Exceptionality, Primary = L, and Exceptionality, Other = Z, Exceptional Student Extended School Year Services must be Z. For all other primary exceptionalities (C, F-K, M, O-P, S-W), Exceptional Student Extended School Year Services must be Y or N. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Exceptionality, Primary is L and Exceptional Student Extended School Year Services is not Z.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Exceptionality, Primary	Exceptionality, other	Exceptional Student Extended School Year Services
36	592345678X	5	L	Z	Z
* 36	292345678X	5	L	Z	M

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Exceptional Student Extended School Year Services and resubmit the record.

## EXCEPTIONAL STUDENT - REJECT RULES

- 26. If Survey Period Code is 1-5 then Gifted Eligibility code must be A, B, or Z.  
If Survey Period Code is 7 then Gifted Eligibility code must be Z. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Gifted Eligibility code is not valid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period	Gifted Eligibility
36	592345678X	2	A
* 36	292345678X	2	J

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Gifted Eligibility code and resubmit the record.

## EXCEPTIONAL STUDENT - REJECT RULES

**27. If the Exceptional Student, IDEA Educational Environments code equals C, D, E, F, G, H, or P then the Exceptionality, Primary code and the Exceptionality, Other codes must not equal T or U. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Exceptionality Primary code = T and the Exceptional Student, IDEA Educational Environments code is D.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Exceptionality, Primary	Exceptionality, Other	Exceptional Student, IDEA Educational Environments
36	123456780X	2	C	ZZZZZZZZZZ	G
* 36	223456780X	2	T	ZZZZZZZZZZ	D

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Exceptional Student, IDEA Educational Environments code or the Exceptionality, Primary code and resubmit the record.

## EXCEPTIONAL STUDENT - REJECT RULES

- 28. If Gifted Eligibility = A or B; then Exceptionality, Primary or Exceptionality, Other must = L. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because neither the Exceptionality, Primary code nor the Exceptionality, Other code equals L.

District Number, Current Enrollment	Student Number Identifier, Florida	Gifted Eligibility	Exceptionality, Primary	Exceptionality, Other
36	592345678X	A	K	LZZZZZZZZ
* 36	292345678X	A	P	FGZZZZZZZ

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Gifted Eligibility code; the Exceptionality, Primary; or the Exceptionality, Other code and resubmit the record.

## EXCEPTIONAL STUDENT - REJECT RULES

**29. If the Exceptionality, Primary code or the Exceptionality, Other code equals U, then the Exceptional Student, IDEA Educational Environments code must be Z. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Exceptionality Primary code = U and the Exceptional Student, IDEA Educational Environments code is A.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Exceptionality, Primary	Exceptionality, Other	Exceptional Student, IDEA Educational Environments
36	123456780X	2	U	<u>ZZZZZZZZZZ</u>	Z
* 36	223456780X	2	U	<u>ZZZZZZZZZZ</u>	A

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Exceptional Student, IDEA Educational Environments code or the Exceptionality, Primary code and resubmit the record.



## EXCEPTIONAL STUDENT - STATE VALIDATION/NULL EDIT RULES

**30. For Survey Periods 1 - 4 and 7, each Exceptional Student record must have a matching Student Demographic record based on District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Year. For Survey Period 5, each Exceptional Student record must have a matching Student Demographic record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Year. -state validation 3, 5, 6-**

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The Exceptional Student record listed below which is marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic record.

#### *Exceptional Student records*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
01	0021	012345678X	2	****
* 01	0021	019876545X	2	****
01	0021	429876546X	2	****

#### *Student Demographic Information records*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
01	0021	012345678X	2	****
01	0021	429876546X	2	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must delete the Exceptional Student record or add a Student Demographic record to match the key fields on the Exceptional Student record.

## EXCEPTIONAL STUDENT - STATE VALIDATION/NULL EDIT RULES

→ 31. For Survey Period Code = 2, if the student is age 3-5 and if Exceptionality, Primary or Exceptionality, Other contains a code other than L or Z, then the Exceptional Student, IDEA Educational Environments code must be A, B, J, K, L, or S. If Survey Period Code is 2 and if the student is age 3-5 and if Exceptionality, Primary equals L and Exceptionality, Other is all Z's, then Exceptional Student, IDEA Educational Environments code must be Z. Age is determined using the student's Birth Date on the Student Demographic Information record and the Friday of Survey Week. -state validation-

### EXAMPLE

The Exceptional Student record listed below which is marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Exceptional Student, IDEA Educational Environments code and Birth Date.

#### *Exceptional Student records*

District Number, Current Enrollment	↓ Year	Student Number Identifier, Florida	Survey Period Code	Exceptional Student, IDEA Educational Environments
36	0910	123456780X	2	A
* 36	0910	223456780X	2	D
36	0910	476543210X	2	B

#### *Student Demographic Information records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Birth Date
36	123456780X	2	11152005
36	223456780X	2	09222006
36	476543210X	2	06092006

### DISTRICT RESPONSIBILITY

→ The district must review both records and correct the record that is in error so that the appropriate relationship exists between Exceptional Student, IDEA Educational Environments code and Birth Date.

## EXCEPTIONAL STUDENT - STATE VALIDATION/NULL EDIT RULES

**32. For Survey Period Code = 2, if the student is age 6-21 and Exceptional Student, IDEA Educational Environments code is not C or P, then the Exceptional Student, IDEA Educational Environments code must be D, E, F, G, H or Z. -state validation-**

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The Exceptional Student record listed below which is marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Exceptional Student, IDEA Educational Environments and Birth Date.

#### *Exceptional Student records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Exceptional Student, IDEA Educational Environments
36	123456780X	2	H
* 36	223456780X	2	F
36	476543210X	2	C

#### *Student Demographic Information records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Birth Date
36	123456780X	2	10151994
36	223456780X	2	09221997
36	476543210X	2	06091987

### DISTRICT RESPONSIBILITY

The district must correct the record so that the appropriate relationship exists between Exceptional Student, IDEA Educational Environments and Birth Date.

## EXCEPTIONAL STUDENT - STATE VALIDATION/NULL EDIT RULES

**33. For Survey Period Code = 2, if the student is age 0-2, the Exceptional Student, IDEA Educational Environments code must be Z. –state validation–**

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The Exceptional Student record listed below which is marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Exceptional Student, IDEA Educational Environments and Birth Date.

#### *Exceptional Student records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Exceptional Student, IDEA Educational Environments
36	123456780X	2	Z
* 36	223456780X	2	P

#### *Student Demographic Information records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Birth Date
36	123456780X	2	12152000
36	223456780X	2	09222001

### DISTRICT RESPONSIBILITY

The district must correct the record so that the appropriate relationship exists between Exceptional Student, IDEA Educational Environments and Birth Date.

## EXCEPTIONAL STUDENT - STATE VALIDATION/NULL EDIT RULES

**34. If Grade Level = PK on the Student Demographic Information format, then neither Exceptionality, Primary nor Exceptionality, Other may equal L. –state validation-**

### EXAMPLE

The Exceptional Student records listed below which are marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Exceptionality, Primary or Exceptionality, Other and Grade Level.

#### *Exceptional Student records*

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality, Primary	Exceptionality, Other
36	123456780X	J	Z
* 36	223456780X	L	F
* 36	223456780X	H	L

#### *Student Demographic Information records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Grade Level
36	123456780X	2	PK
36	223456780X	2	PK
36	223456780X	2	PK

### DISTRICT RESPONSIBILITY

The district must correct the records so that the appropriate relationship exists between Exceptionality, Primary or Exceptionality, Other and Grade Level.

## EXCEPTIONAL STUDENT - STATE VALIDATION/NULL EDIT RULES

- 35. If Gifted Eligibility on the Exceptional Student format equals A or B, then Exceptional Student Eligibility Determination Date on the Exceptional Student Program format must be equal to or greater than 07012009. The records should be matched based on the following fields: District Number, Current Enrollment; Student Number Identifier, Florida; Fiscal Year and Survey Period Code and the Exceptionality on the Exceptional Student Program record should be L. Also, if no matching record exists an error message should be generated. –state validation-

### EXAMPLE

The Exceptional Student records listed below which are marked with an asterisk would cause an error message to be generated because the correct relationship does not exist between Gifted Eligibility and Exceptional Student Eligibility Determination Date.

#### *Exceptional Student records*

District Number, Current Enrollment	Student Number Identifier, Florida	Gifted Eligibility
36	123456780X	A
* 36	223456780X	A
* 36	223456780X	B

#### *Exceptional Student Program records*

District Number, Current Enrollment	Student Number Identifier, Florida	Exception ality	Exceptional Student Eligibility Determination Date
36	123456780X	L	07102009
* 36	223456780X	L	06252009
* 36	223456780X	L	07012008

### DISTRICT RESPONSIBILITY

The district must correct the records so that the appropriate relationship exists between Gifted Eligibility and Exceptional Student Eligibility Determination Date.

## EXCEPTIONAL STUDENT - STATE VALIDATION/NULL EDIT RULES

38. If Survey Period Code = 1-4 and if either Exceptionality, Primary is U or Exceptionality, Other is U, age must be less than three as of the first day of survey week; unless Year-Round/Extended School Year FTE Indicator = A or B. - state validation/NULL-

**\*\*For surveys 1-4, FTE Earned, Course set to NULL after the close of the State Records Processing cycle for ALL Student Course Schedule records for this student\*\***

### EXAMPLE

The first Student Course record listed below would pass this edit. The second record would fail the edit because the Exceptionality, Primary is U and the age is greater than three.

#### *Student Demographic records*

Student Number Identifier, Florida	Survey Period Code	Birth Date
012345678X	2	07182005
012345679X	2	06252003

#### *Student Course records*

Student Number Identifier, Florida	Survey Period Code	Year-Round/ Extended School Year FTE Indicator
012345678X	2	Z
* 012345679X	2	Z

#### *Exceptional Student records*

Student Number Identifier, Florida	Survey Period Code	Exceptionality, Primary	Exceptionality, Other	Fiscal Year
012345678X	2	U	FCKZZZZZZ	0708
012345679X	2	U	FCKZZZZZZ	0708

### DISTRICT RESPONSIBILITY

The district must correct the Birth Date or Exceptionality, Primary so that the proper relationship exists. If the FTE, Earned has been nulled, the district must also correct the FTE, Earned amount.

## EXCEPTIONAL STUDENT - STATE VALIDATION/NULL EDIT RULES

39. If Survey Period Code = 1-4 and if either Exceptionality, Primary is T or Exceptionality, Other is T, age must be less than six as of the first day of survey week; unless Year-Round/Extended School Year FTE Indicator = A or B. -state validation/NULL-

**\*\*For surveys 1-4, FTE Earned, Course set to NULL after the close of the State Records Processing cycle for ALL Student Course Schedule records for this student\*\***

### EXAMPLE

The first Student Course record listed below would pass this edit. The second record would fail the edit because the Exceptionality, Other is T and the age is greater than six.

#### *Student Demographic records*

Student Number Identifier, Florida	Survey Period Code	Birth Date
012345678X	2	07182002
012345679X	2	06252000

#### *Student Course records*

Student Number Identifier, Florida	Survey Period Code	Year-Round/Extended School Year FTE Indicator
012345678X	2	Z
* 012345679X	2	Z

#### *Exceptional Student records*

Student Number Identifier, Florida	Survey Period Code	Exceptionality, Primary	Exceptionality, Other	Fiscal Year
012345678X	2	W	TZZZZZZZZ	0708
012345679X	2	W	TZZZZZZZZ	0708

### DISTRICT RESPONSIBILITY

The district must correct the Birth Date or Exceptionality, Primary so that the proper relationship exists. If FTE, Earned has been nulled, the district must also correct the FTE, Earned amount.



## EXCEPTIONAL STUDENT - EXCEPTION REPORTS

**44. If Exceptional Student, Dismissal Date is a valid date, then it must be in the range 07/01/\*\*\*\* to 08/16/\*\*\*\*. -exception report-**

### EXAMPLE

The first record listed below would pass this edit. The second record would cause an error message to be generated because Exceptional Student, Dismissal Date is not in the expected range.

Student Number Identifier, Florida	Exceptional Student, Dismissal Date
012345678X	1215****
* 012345679X	06011999

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district should verify the Exceptional Student, Dismissal Date and correct the record if in error.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

1. **District Number, Current Enrollment must be numeric and in the range 01-69, 71-75, or 78-79 and must be correct for the district submitting the data.**  
**-record rejected-**

### EXAMPLE

If district 01 is submitting records; District Number, Current Enrollment must be 01 for all records. Of the records listed below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is 02 rather than 01 (the district submitting the record).

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345678X
01	0151	012345679X
* 02	0151	012345677X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the record.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

2. School Number, Current Enrollment must be numeric in the range 0001 to 9899 or it must be N998 or N999. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric, N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75 or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

**Note:** For more information on Student Number Identifier, Florida refer to the DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida, the tenth position must be an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

- 4. Survey Period Code must be 2, 3 or 5 and must be correct for the submission specified by the district. -record rejected-**

### EXAMPLE

The Survey Period Code as specified in the transmission JCL or in the statements for tape transmission is identified as Survey Period Code "2" and records are coded with Survey Period Code "3". All updates, adds, or deletes with this inconsistency would be rejected.

The record in the example below would be rejected because the Survey Period Code is not valid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code
* 34	341234567X	4

### DISTRICT RESPONSIBILITY

The district must correct the Survey Period Code either on the records coming in or the transmission JCL and resubmit all records for processing.

- 5. Fiscal Year must be correct for the submission specified by the district. -record rejected-**

### EXAMPLE

The Fiscal Year as specified in the transmission JCL or in the statements for tape transmission is identified as the valid year for data submission, but records being submitted have the previous Fiscal Year coded. All updates, adds, or deletes with this inconsistency would be rejected.

### DISTRICT RESPONSIBILITY

The district must correct the Fiscal Year either on the JCL or the records being submitted and resubmit all records for processing.

## **EXCEPTIONAL STUDENT PROGRAM -REJECT RULES**

**6. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should have been submitted, the district must correct the Transaction Code and resubmit the records with the correct Transaction Code.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

7. Each Exceptional Student Program record must be unique based on the keys of District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code, Fiscal Year and Exceptionality. -record rejected-

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fourth records would be rejected since they are duplicates of the first and third records, respectively.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Exceptionality
22	221234567X	2	****	W
* 22	221234567X	2	****	W
22	221234568X	2	****	C
* 22	221234568X	2	****	C

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the data base are the correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

9. For all surveys. if Exceptional Student Placement Status = P or T, then Exceptional Student Placement Date must be a valid numeric date and less than or equal to the survey date. If Survey = 5 and if Exceptional Student Placement Status = R, I, or N, Exceptional Student Placement Date must be zero-filled.  
-record rejected-

### EXAMPLE

Each of the records listed below would be rejected. The first record would be rejected because the Exceptional Student Placement Date is not numeric. The second record would be rejected because Exceptional Student Placement Date is an invalid date.

Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Exceptional Student Placement Status	Exceptional Student Placement Date
* 361234567X	3	****	P	NNNNNNNN
* 361234568X	3	****	P	02302009

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Exceptional Student Placement Date and resubmit the records.



## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

**10. Exceptional Student Eligibility Determination Date must be numeric and either a valid date or all zeros. If Exceptional Student Placement Status = P, then Exceptional Student Eligibility Determination Date must be a valid date and less than or equal to the survey date. If Survey = 5 and if Exceptional Student Placement Status = R then the Exceptional Student Eligibility Determinate Date must be zero-filled. If Survey = 5 and if Exceptional Student Placement Status = I or N, then the Exceptional Student Eligibility Determinate Date must be a valid date less than or equal to the survey date. -record rejected-**

### EXAMPLE

The first two records listed below would be rejected because the Exceptional Student Eligibility Determination Date is not a valid date. The third record would be loaded to the data base assuming no other reject rule would cause its rejection.

Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Exceptional Student Placement Status	Exceptional Student Eligibility Determination Date
* 621234567X	2	****	P	00000000
* 621234568X	2	****	P	031486
621234569X	2	****	P	04072007

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Exceptional Student Eligibility Determination Date and resubmit the records.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

**11. Exceptional Student Placement Status must be P or T in Surveys 2 and 3. In survey 5, Exceptional Student Placement Status must be R, P, I, N, or T . -record rejected-**

### EXAMPLE

The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first record would be rejected because the Exceptional Student Placement Status code is not valid.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptional Student Placement Status
* 49	491234567X	X
49	491234568X	P

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Exceptional Student Placement Status and resubmit the record.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

### 12. Exceptionality must be C-M, O-P, S-W, or Z. -record rejected-

#### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Exceptionality code is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality
57	571234567X	L
* 57	571234568X	X
* 57	571234569X	R

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Exceptionality code and resubmit the records.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

13. In Survey 5, if Exceptional Student Placement Status is R, I or N, Exceptionality must be Z. –record rejected-

### EXAMPLE

The first and second record listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Exceptional Student Placement Status is I and Exceptionality is not Z.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Exceptional Student Placement Status	Exceptionality
21	621234567X	5	I	Z
21	621234568X	5	R	Z
* 21	621234569X	5	I	P

### RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Exceptionality and resubmit the record.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

**14. Evaluation Completion Date must be numeric. If Exceptional Student Placement Status = P, I or N, then Evaluation Completion Date must be a valid date and less than or equal to the survey date. If Exceptional Student Placement Status = R or T, then Evaluation Completion Date must be zero-filled. -record rejected-**

### EXAMPLE

The second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first record would be rejected because Evaluation Completion Date is a future date.

Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Exceptional Student Placement Status	Evaluation Completion Date
* 361234567X	3	****	P	05152099
361234568X	3	****	P	05152000
361234569X	3	****	T	00000000

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Evaluation Completion Date and resubmit the record.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

16. **Date of Consent for Evaluation must be a valid date or zero filled. -reject record-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Date of Consent for Evaluation is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Date Of Consent For Evaluation
20	123456789X	2	****	09022007
* 20	123456788X	2	****	11312008

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Date of Consent for Evaluation and resubmit the record.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

**17. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.

## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

**20. If School Number, Current Enrollment is not N998 or N999, then the School Number, Current Enrollment must exist on the Master School Identification File as a valid active school number in the district of enrollment. -record rejected-**

### EXAMPLE

In the record listed below, the School Number, Current Enrollment is not valid and active on the Master School Identification File for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
* 01	0351	012345678X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct School Number, Current Enrollment and resubmit the record.



## EXCEPTIONAL STUDENT PROGRAM -REJECT RULES

**21. Exceptional Student Referral Reason must be D, G or Z. If Survey = 2 or 3, Exceptional Student Referral Reason must be Z. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because H is not a valid code for Exceptional Student Referral Reason.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Exceptional Student Referral Reason
36	123456789X	2	D
* 36	234567890X	2	H

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Exceptional Student Referral Reason and resubmit the record.

## EXCEPTIONAL STUDENT PROGRAM -STATE VALIDATION RULES

30. Each Exceptional Student Program record must have a matching Student Demographic record based on District Number, Current Enrollment (Exceptional Student Program) and District Number, Current Instruction/Service (Student Demographic); Student Number Identifier, Florida; Survey Period Code; and Fiscal Year. -state validation 3-

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The Exceptional Student Program record listed below which is marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic record.

#### *Exceptional Student Program records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
* 01	012345678X	2	****
01	019876545X	2	****
01	429876546X	2	****

#### *Student Demographic Information records*

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
01	019876545X	2	****
01	429876546X	2	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must delete the Exceptional Student Program record or add a Student Demographic record to match the key fields.

## EXCEPTIONAL STUDENT PROGRAM -STATE VALIDATION RULES

31. If Exceptional Student Placement Status = P, Exceptional Student Placement Date must be greater than Birth Date. -state validation 3-

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The second record listed below would pass this edit. The first record would cause an error message to be generated because Exceptional Student Placement Date is prior to Birth Date.

<i>Exceptional Student Program</i>			<i>Student Demographic</i>	
Student Number Identifier Florida	Exceptional Student Placement Status	Exceptional Student Placement Date	Student Number Identifier, Florida	Birth Date
* 041234567X	P	06151993	041234567X	04051994
041234568X	P	05201999	041234568X	07231993

### DISTRICT RESPONSIBILITY

The district must correct either the Exceptional Student Placement Date or the Birth Date so that the proper relationship exists.

## EXCEPTIONAL STUDENT PROGRAM -STATE VALIDATION RULES

**32. If Exceptional Student Placement Status = P, Exceptional Student Eligibility Determination Date must be greater than Birth Date. -state validation 3-**

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The second record listed below would pass this edit. The first record would cause an error message to be generated because Exceptional Student Eligibility Determination Date is prior to Birth Date.

#### *Exceptional Student Program*

#### *Student Demographic*

Student Number Identifier Florida	Exceptional Student Placement Status	Exceptional Student Eligibility Determination Date	Student Number Identifier, Florida	Birth Date
* 041234567X	P	06151993	041234567X	04051994
041234568X	P	05201998	041234568X	07231992

### DISTRICT RESPONSIBILITY

The district must correct either the Exceptional Student Eligibility Determination Date or the Birth Date and resubmit the record.

## EXCEPTIONAL STUDENT PROGRAM -STATE VALIDATION RULES

**34. If Exceptional Student Placement Status = P, Evaluation Completion Date must be greater than Birth Date. -state validation 3-**

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The second record listed below would pass this edit. The first record would cause an error message to be generated because Evaluation Completion Date is prior to Birth Date.

#### *Exceptional Student Program*

#### *Student Demographic*

Student Number Identifier Florida	Exceptional Student Placement Status	Evaluation Completion Date	Student Number Identifier, Florida	Birth Date
* 041234567X	P	06151993	041234567X	04051994
041234568X	P	05201998	041234568X	07231992

### DISTRICT RESPONSIBILITY

The district must correct either the Evaluation Completion Date or the Birth Date so that the proper relationship exists.

## EXCEPTIONAL STUDENT PROGRAM -STATE VALIDATION RULES

35. For Survey Periods 2, 3 and 5, each Exceptional Student Program record with an Exceptional Student Placement Status of P and T must have a matching Exceptional Student record based on District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Fiscal Year. -state validation 3-

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The Exceptional Student Program record listed below which is marked with an asterisk would cause a message to be generated because it does not have a matching Exceptional Student record.

#### *Exceptional Student Program*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality Student Placement Status	Survey Period Code	Fiscal Year
* 01	0021	012345678X	P	2	****
01	0021	019876545X	P	2	****
01	0021	429876546X	P	2	****

#### *Exceptional Student*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
01	0021	019876545X	2	****
01	0021	429876546X	2	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must delete the Exceptional Student Program record or add an Exceptional Student record to match the key fields.

## EXCEPTIONAL STUDENT PROGRAM -STATE VALIDATION RULES

**36. If Survey Period Code = 2 or 3 and if Exceptionality is U, age must be less than three as of the first day of survey week. -state validation rules-**

### EXAMPLE

The second Exceptional Student Program record listed below would cause an error message to be generated because the Exceptionality is U and the age is not less than three as of the first day of survey week.

#### *Exceptional Student Program records*

Student Number Identifier, Florida	Survey Period Code	Exceptionality	Fiscal Year
012345678X	2	U	0405
* 012345679X	2	U	0405

#### *Student Demographic records*

Student Number Identifier, Florida	Survey Period Code	Birth Date	Fiscal Year
012345678X	2	09152002	0405
012345679X	2	09242001	0405

### DISTRICT RESPONSIBILITY

The district must correct the Exceptionality code on the Exceptional Student Program record or the Birth Date on the Student Demographic record, so that the correct relationship exists between Exceptionality and Birth Date.

## EXCEPTIONAL STUDENT PROGRAM -STATE VALIDATION RULES

**37. If Survey Period Code = 2 or 3 and if Exceptionality is T, age must be less than six as of the first day of survey week. -state validation rules-**

### EXAMPLE

The second Exceptional Student Program record listed below would cause an error message to be generated because the Exceptionality is T and the age is not less than six as of the first day of survey week.

#### *Exceptional Student Program records*

Student Number Identifier, Florida	Survey Period Code	Exceptionality	Fiscal Year
012345678X	2	T	0405
* 012345679X	2	T	0405

#### *Student Demographic records*

Student Number Identifier, Florida	Survey Period Code	Birth Date	Fiscal Year
012345678X	2	09152002	0405
012345679X	2	09241998	0405

### DISTRICT RESPONSIBILITY

The district must correct the Exceptionality code on the Exceptional Student Program record or the Birth Date on the Student Demographic record, so that the correct relationship exists between Exceptionality and Birth Date.



## EXCEPTIONAL STUDENT PROGRAM -STATE VALIDATION RULES

**38. If Grade Level = PK on the Student Demographic Information record, then Exceptionality must not be L. The match between records should be done using the following fields: District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Fiscal Year/Year. -state validation-**

### EXAMPLE

The second Exceptional Student Program record listed below would cause an error message to be generated because the Exceptionality is L and the Grade Level is PK.

#### *Exceptional Student Program records*

Student Number Identifier, Florida	Survey Period Code	Exceptionality
012345678X	2	J
* 012345679X	2	L

#### *Student Demographic records*

Student Number Identifier, Florida	Survey Period Code	Grade Level
012345678X	2	PK
012345679X	2	PK

### DISTRICT RESPONSIBILITY

The district must correct the Exceptionality code on the Exceptional Student Program record or the Grade Level on the Student Demographic Information record, so that the correct relationship exists between Exceptionality and Grade Level.

## EXCEPTIONAL STUDENT PROGRAM -STATE VALIDATION RULES

- 39. If Survey Period Code is 1-5 and Exceptionality is L and Exceptional Student Eligibility Determination Date is a valid date that is equal to or greater than 07012009, then Gifted Eligibility on the Exceptional Student format must be A or B. The records should be matched based on the following fields: District Number, Current Enrollment; Student Number Identifier, Florida; Fiscal Year and Survey Period Code. Also, if no matching record exists an error message should be generated –state validation-

### EXAMPLE

The second Exceptional Student Program record listed below which is marked with an asterisk would cause an error message to be generated because the correct relationship does not exist between Exceptionality, Exceptional Student Eligibility Determination Date, and Gifted Eligibility.

#### *Exceptional Student Program records*

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality	Exceptional Student Eligibility Determination Date
36	123456780X	L	07102009
* 36	223456780X	L	09252009
36	223456780X	L	09082009

#### *Exceptional Student records*

District Number, Current Enrollment	Student Number Identifier, Florida	Gifted Eligibility
36	123456780X	A
* 36	223456780X	Z
36	223456780X	B

### DISTRICT RESPONSIBILITY

The district must correct either the Exceptional Student Program record or the Exceptional Student record so that the appropriate relationship exists between Exceptionality, Exceptional Student Eligibility Determination Date and Gifted Eligibility.

## EXCEPTIONAL STUDENT PROGRAM - EXCEPTION REPORTS

**50. If Exceptional Student Placement Status = P, Exceptional Student Placement Date must be greater than or equal to Exceptional Student Eligibility Determination Date. -exception report-**

### EXAMPLE

The first record listed below would pass this edit. The second record would cause a message to be generated because the Exceptional Student Placement Date is prior to (less than) the Exceptional Student Eligibility Determination Date.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptional Student Placement Status	Exceptional Student Placement Date	Exceptional Student Eligibility Determination Date
65	651234567X	P	03031998	01201998
* 65	651234568X	P	10151998	04151999

### DISTRICT RESPONSIBILITY

The district should verify the Exceptional Student Placement Date and the Exceptional Student Eligibility Determination Date and correct if in error.

## EXCEPTIONAL STUDENT PROGRAM - EXCEPTION REPORTS

**51. If Exceptional Student Placement Status = P, Evaluation Completion Date must be prior to (less than) or equal to Exceptional Student Eligibility Determination Date. -exception report-**

### EXAMPLE

The first record listed below would pass this edit. The second record would cause a message to be generated because the Evaluation Completion Date is after (greater than) the Exceptional Student Eligibility Determination Date.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptional Student Placement Status	Evaluation Completion Date	Exceptional Student Eligibility Determination Date
65	651234567X	P	10151998	01201999
* 65	651234568X	P	02151999	04151998

### DISTRICT RESPONSIBILITY

The district should verify the Evaluation Completion Date and the Exceptional Student Eligibility Determination Date and correct if in error.

## EXCEPTIONAL STUDENT PROGRAM - EXCEPTION REPORTS

**52. If Exceptional Student Placement Status = P, Date of Consent for Evaluation must be prior to (less than) or equal to Evaluation Completion Date, unless zero-filled. -exception report-**

### EXAMPLE

The first record listed below would pass this edit. The second record would cause a message to be generated because the Date of Consent for Evaluation is after (greater than) the Evaluation Completion Date.

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptional Student Placement Status	Date of Consent for Evaluation	Evaluation Completion Date
65	651234567X	P	10151998	01202009
* 65	651234568X	P	02151999	04152009

### DISTRICT RESPONSIBILITY

The district should verify the Date of Consent for Evaluation and the Evaluation Completion Date and correct if in error.

## **EXCEPTIONAL STUDENT PROGRAM – AGGREGATE EXCEPTION REPORTS**

**80. For Survey Period 5, for each school that submits an Exceptional Student Program record, there must be at least one student record with Exceptional Student Placement Status equal to code “I”. – aggregate exception edit –**

Note: An error message will be printed on the exception report for schools that do not meet the aggregate exception edit above.

### **EXAMPLE**

School 0035 has submitted 45 Exceptional Student Program records, but no student record is coded “I” for Exceptional Student Placement Status.

An aggregate edit error message is generated for school 0035 on the exception report indicating that the school failed this aggregate exception edit.

### **DISTRICT RESPONSIBILITY**

The district must verify whether or not the records should include the Exceptional Student Placement Status code of “I” and submit corrected records as necessary.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

1. **District Number, Current Enrollment must be numeric, in the range 01-69, 71-75 or 78-79 and must be correct for the district submitting the data. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not in the appropriate range. The fourth record would be rejected if district 01 submitted the record.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X
* 02	0021	012345676X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the District Number, Current Enrollment and resubmit the records.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

2. If Survey Period Code is 2, 3 or 5, School Number, Current Enrollment must be numeric in the range 0001 to 9899, or it must be N998 or N999. If Survey Period Code is 7, School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 3518. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second two records would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345678X
01	0151	012345679X
* 01	9999	012345680X
* 01	C901	012345681X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.



## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75 or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

**Note:** For additional information on Student Number Identifier, Florida refer to the DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida, the tenth position must be an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

## **FEDERAL/STATE INDICATOR STATUS - REJECT RULES**

- 4. Survey Period Code must be 2, 3, 5 or 7 and must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Survey Period Code as specified in the transmission JCL or in statements for tape transmission is identified as Survey Period "2". However, records on the transmission have a Survey Period Code "3". All updates, adds or deletes with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

The Survey Period Code must be corrected either on the records coming in or the transmission JCL and all records must be resubmitted.

- 5. Fiscal Year must be correct for the submission specified by the district. - record rejected-**

### **EXAMPLE**

The Fiscal Year as specified in the transmission JCL or in statements for tape transmission is identified as the valid year for data submission. However, records on the transmission have the previous Fiscal Year coded. All updates, adds or deletes with this inconsistency will be rejected.

### **DISTRICT RESPONSIBILITY**

The district must correct the Fiscal Year either on the records coming in or the transmission JCL and resubmit all records.

## **FEDERAL/STATE INDICATOR STATUS - REJECT RULES**

**6. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

**7. Each Federal/State Indicator record must be unique based on the keys of District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Fiscal Year. -first record accepted, all other duplicate records rejected-**

### EXAMPLE

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates (same Student Number Identifier, Florida) of the first and fourth records, respectively.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
01	012345678X	2	****
* 01	012345678X	2	****
01	012345676X	2	****
01	012345679X	2	****
* 01	012345679X	2	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the data base are the correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

Edit 8 deleted for 2009-2010.

- 8. Deleted 7/1/09. For Survey Period Codes 2, 3 and 5, the code for Program Participation Prior to Kindergarten must be C, D, F, H, L, M, N, P, S, T, V or Z. For Survey Period Code 7, the code for Program Participation Prior to Kindergarten must be Z. record rejected-

### EXAMPLE

Both records listed below would be rejected because the Program Participation Prior to Kindergarten codes are invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Program Participation Prior to Kindergarten
* 01	012345678X	2	A
* 01	012345679X	2	K

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes data in the rejected records to be loaded to the data base, the district must correct the Program Participation Prior to Kindergarten codes and resubmit the records.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

9. For Survey Period Codes 2, 3 and 5, the code for Prekindergarten Program Participation must be C, D, F, H, L, M, S, T, V or Z. For Survey Period Code 7, the code for Prekindergarten Program Participation must be Z. -record rejected-

### EXAMPLE

Both records listed below would be rejected because the Prekindergarten Program Participation codes are invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Prekindergarten Program Participation
* 01	012345678X	2	A
* 01	019876545X	2	N

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes data in the rejected records to be loaded to the data base, the district must correct the Prekindergarten Program Participation codes and resubmit the records.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

**10. For Survey Period Codes 2, 3 and 5, Career Academy Participant code must be A–Q or Z. For Survey Period Code 7, Career Academy Participant code must be N. -record rejected-**

### EXAMPLE

The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and third records would be rejected because the Career Academy Participant codes are invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Career Academy Participant
* 01	012345678X	5	S
01	601254693X	5	A
* 01	019876545X	5	T

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Career Academy Participant codes and resubmit the records.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

Edit 11 deleted for 2009-2010.

- 11. ~~Edit deleted 7/1/09. Date Entered United States must be a valid date that is greater than 07/01/1984 and less than or equal to the survey date or Date Entered United States must be 00000000, 88888888 or 99999999. For Survey Period Code 5, use August 15 for the survey date. For Survey Period Code 7, use January 9, 2009 as the survey date. -record rejected-~~

### EXAMPLE

~~The first record would be rejected because the Date Entered United States is in the future. The second record would be rejected because the Date Entered the United States is prior to 07/01/1984. The third and fourth records would be loaded to the data base assuming no other reject rule would cause their rejection.~~

Student Number Identifier, Florida	Survey Period Code	Year	Date Entered United States
* 0123456789X	2	****	09142010
* 0123456790X	2	****	01091975
0123456791X	2	****	10192005
0123456792X	2	****	99999999

~~\*\*\*\* = Valid fiscal year for data submission.~~

### DISTRICT RESPONSIBILITY

~~If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Date Entered United States and resubmit the records.~~



## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

### 12 Immigrant Student code must be Y, N or Z. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Immigrant Student code is invalid. The fourth record would be rejected because the Immigrant Student code is blank.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Immigrant Student
01	123456789X	Y
01	123456790X	N
* 01	123456791X	2
* 01	123457891X	

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Immigrant Student code and resubmit the record.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

**13 If Immigrant Student code is Z, then the District Number, Current Enrollment must be 71 or the School Number, Current Enrollment must be 3518.  
-record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The fourth record would be rejected because the Immigrant Student code is Z, the District Number, Current Enrollment is not 71 and the School Number, Current Enrollment is not 3518.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	School Number, Current Enrollment	Immigrant Student
01	123456789X	1234	Y
01	123456790X	2345	N
01	123456791X	3518	Z
* 01	123457891X	4567	Z

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Immigrant Student code and resubmit the record.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

**14. For Survey Period Codes 2, 3 and 5, Dropout Prevention/Juvenile Justice Programs must be A, D, E, N, P, R, U or Z. For Survey Period Code 7, Dropout Prevention/Juvenile Justice Programs must be Z. -record rejected-**

### EXAMPLE

The second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and fifth records are rejected for invalid codes. The fourth record would be rejected because the Dropout Prevention/Juvenile Justice Programs field is blank.

Student Number Identifier, Florida	Dropout Prevention/ Juvenile Justice Programs
* 6301234560	B
6301234561	A
6301234562	U
* 6301234564	
* 6301234565	K

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention/Juvenile Justice Programs codes and resubmit the records.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

**15. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

**17. For Survey Periods 2, 3 and 5, Mathematics Remediation Component code must be A–E or Z. For Survey Period 7 the Mathematics Remediation Component code must be Z. -record rejected-**

### EXAMPLE

The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and third records would be rejected because the Mathematics Remediation Component codes are invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Mathematics Remediation Component
* 01	012345678X	Y
01	601254693X	A
* 01	019876545X	F

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Mathematics Remediation Component codes and resubmit the records.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

**18. For Survey Periods 2, 3 and 5, the code for NCLB Option, Choice with Transportation must be C, D or Z. For Survey Period 7 the code for NCLB Option, Choice with Transportation must be Z.-record rejected-**

### EXAMPLE

The first record listed below would be added to the data base assuming no other edit would cause its rejection. The second record listed below would be rejected because the NCLB Option, Choice with Transportation code is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	NCLB Option, Choice with Transportation
01	012345678X	2	D
* 01	012345679X	2	N

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes data in the rejected record to be loaded to the data base, the district must correct the NCLB Option, Choice with Transportation code and resubmit the record.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

**19. For Survey Period Codes 2, 3 and 5, the code for NCLB Option, Supplemental Educational Services must be C, D or Z. For Survey Period Code 7 NCLB Option, Supplemental Educational Services code must be Z. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other edit would cause its rejection. The second record would be rejected because the NCLB Option, Supplemental Educational Services code is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	NCLB Option, Supplemental Educational Services
01	012345678X	2	A
* 01	012345679X	2	K

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes data in the rejected record to be loaded to the data base, the district must correct the NCLB Option, Supplemental Educational Services code and resubmit the record.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

- ➔ 20. Test Accommodations code must be C, L, U, P or Z. record rejected-

### EXAMPLE

The first record listed below would be added to the data base assuming no other reject rule caused its rejection. The second record would be rejected because the Test Accommodations code is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Test Accommodations
01	012345678X	2	L
* 01	012345679X	3	K

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes data in the rejected record to be loaded to the data base, the district must correct the Test Accommodations code and resubmit the record.



## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

**21. For Survey Period Codes 2, 3 and 5, Immunization Status must be 0, 1, 2, 3, 4, or 8. For Survey Period Code 7, Immunization Status must be 0. -record rejected-**

### EXAMPLE

The first record listed below would be rejected because the Immunization Status code is invalid. The second record would be rejected because the Immunization Status code was left blank.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Immunization Status
* 01	012345678X	2	9
* 01	012345679X	2	

### DISTRICT RESPONSIBILITY


If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct Immunization Status codes and resubmit the records.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

- 22. Career and Professional Academy Identifier (Second) must exist on Appendix Y of the DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual as a valid number for the District Number, Current Instruction/Service: CAPE (Second) or it must be ZZZ. For Survey Period 7, Career and Professional Academy Identifier (Second) must be ZZZ. -record rejected-

### EXAMPLE

The fifth record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first four records would be rejected because Career and Professional Academy Identifiers are not valid codes listed in Appendix Y



District Number, Current Instruction/Service CAPE (Second)	Student Number Identifier, Florida	Career and Professional Academy Identifier
* 01	012345675X	562
* 01	012345676X	258
* 01	012345677X	458
* 01	012345678X	589
01	012345679X	002

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Career and Professional Academy Identifier codes and resubmit the records.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

**23. Career and Professional Academy Identifier (First) must not be the same as Career and Professional Academy Identifier (Second) unless both are ZZZ.  
-record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The third record would be rejected because Career and Professional Academy Identifier (First ) must not be the same as Career and Professional Academy Identifier (Second ).

District Number, Current Enrollment	Student Number Identifier Florida	Career and Professional Academy Identifier (1 <sup>st</sup> )	Career and Professional Academy Identifier (2nd)
01	012345678X	001	002
01	601254693X	003	004
* 01	019876545X	001	001

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Career and Professional Academy Identifier codes and resubmit the records.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

**24. Career and Professional Academy Identifier (First) must not be ZZZ if Career and Professional Academy Identifier (Second) is entered with a valid number that exists on Appendix Y of the DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.**  
**-record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The third record would be rejected because Career and Professional Academy Identifier (First ) must not be ZZZ if Career and Professional Academy Identifier (Second ) is entered with a valid number.

District Number, Current Enrollment	Student Number Identifier Florida	Career and Professional Academy Identifier (1st)	Career and Professional Academy Identifier (2nd)
01	012345678X	002	ZZZ
01	601254693X	ZZZ	ZZZ
*01	019876545X	ZZZ	001

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Career and Professional Academy Identifier codes and resubmit the records.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

- ➔ 25. If Survey Period Code is 2, 3 or 5, Homelessness Cause code must be M, F, H, S, T, W, D, O, U or Z. If Survey Period Code is 7, Homelessness Cause code must be Z. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the code for Homelessness Cause is not valid.

District Number Current Enrollment	Student Number Identifier, Florida	Homelessness Cause
05	123456789X	W
05	123456790X	D
* 05	123456791X	N

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Homelessness Cause code and resubmit the record

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

- ➔ 26. If Homeless Student, PK-12 code is A, B, D, E or F, Homelessness Cause must be M, F, H, S, T, W, D, O or U. If Homeless Student, PK-12 code is N, Homelessness Cause must be Z. - record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the code for Homelessness Cause is not valid for a homeless student.

Student Number Identifier, Florida	Homeless Student, PK-12	Homelessness Cause
123456789X	E	S
123456790X	A	T
* 123456791X	U	N

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Homelessness Cause code and resubmit the record.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

- ➔ 27. District Number, Current Instruction/Service: CAPE (First) must be numeric, in the range 00-69 or 71-75. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third and fourth records would be rejected since the District Number, Current Instruction/Service: CAPE (First) is not in the appropriate range.

District Number, Current Instruction/ Service: CAPE (First)	Student Number Identifier, Florida
01	012345677X
00	012345678X
* 85	012345679X
* 77	012345676X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the District Number, Current Instruction/Service: CAPE (First) and resubmit the records.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

- ➔ **28. District Number, Current Instruction/Service: CAPE (Second) must be numeric, in the range 00-69 or 71-75. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third and fourth records would be rejected since the District Number, Current Instruction/Service: CAPE (Second) is not in the appropriate range.

District Number, Current Instruction/ Service: CAPE (Second)	Student Number Identifier, Florida
01	012345677X
00	012345678X
* 85	012345679X
* 77	012345676X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the District Number, Current Instruction/Service: CAPE (Second) and resubmit the records.



## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

- 29. If Career and Professional Academy Identifier (First) is a valid number that exists in Appendix Y of the DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual then District Number, Current Instruction/Service: CAPE (First) must not be 00. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a valid Career and Professional Academy Identifier (First) code but the District Number Current Instruction/Service (First) is 00.

District Number, Current Enrollment	Student Number Identifier Florida	District Number Current Instruction/ Service: CAPE (First)	Career and Professional Academy Identifier (First)
01	012345678X	01	002
01	601254693X	03	001
*01	019876545X	00	001

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Career and Professional Academy Identifier code or the District Number, Current Instruction/Service: CAPE (First) and resubmit the record.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

- 30. If Career and Professional Academy Identifier (Second) is a valid number that exists in Appendix Y of the DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual then District Number, Current Instruction/Service: CAPE (Second) must not be 00. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a valid Career and Professional Academy Identifier (Second) code but the District Number Current Instruction/Service (Second) is 00.

District Number, Current Enrollment	Student Number Identifier Florida	District Number Current Instruction/ Service: CAPE (Second)	Career and Professional Academy Identifier (Second)
01	012345678X	01	002
01	601254693X	03	001
*01	019876545X	00	001

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Career and Professional Academy Identifier code or the District Number, Current Instruction/Service: CAPE (Second) and resubmit the record.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

**39. For Survey Period Codes 2, 3 and 5, the Section 504 Eligible code must be Y or Z. For Survey Period Code 7, the Section 504 Eligible code must be Z. -record rejected-**

### EXAMPLE

Both records listed below would be rejected because the Section 504 Eligible codes are invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Section 504 Eligible
* 01	012345678X	2	N
* 01	012345679X	2	E

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Section 504 Eligible codes and resubmit the records.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

**40. If the School Number, Current Enrollment is not N998 or N999, then it must exist on the Master School Identification File as a valid active school number in the district of enrollment. -record rejected-**

### EXAMPLE

The record listed below would be rejected because the School Number, Current Enrollment is not valid and active on the Master School Identification File for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
* 01	0351	012345678X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the record.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

- 41 For Survey Period Codes 2, 3 and 5, Homeless Student, PK-12 code must be A, B, D, E, F or N. For Survey Period Code 7, Homeless Student, PK-12 code must be N. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the code for Homeless Student, PK-12 is not valid.

District Number, Current Instruction/ Service	Student Number Identifier,Florida	Homeless Student, PK-12
05	123456789X	A
05	123456790X	D
* 05	123456791X	Z

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Homeless Student, PK-12 code and resubmit the record.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

**42. For Survey Period Codes 2, 3 and 5, Homeless Unaccompanied Youth code must be Y, N, or Z. For Survey Period Code 7, Homeless Unaccompanied Youth code must be Z. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the code for Homeless Unaccompanied Youth is not valid.

District Number, Current Instruction/ Service	Student Number Identifier,Florida	Homeless Unaccompanied Youth
05	123456789X	Y
05	123456790X	N
* 05	123456791X	H

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Homeless Unaccompanied Youth code and resubmit the record.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

- ➔ **43** If Homeless Student, PK-12 code is A, B, D, E or F, Unaccompanied Youth must be Y or N. If Homeless Student, PK-12 code is N, Unaccompanied Youth must be Z. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the code for Homeless Student, PK-12 is not valid for a homeless student.

Student Number Identifier,Florida	Homeless Student, PK-12	Unaccompanied Youth
123456789X	E	N
123456790X	A	Y
*123456791X	Y	Z

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the appropriate field and resubmit the record.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

**44. For Survey Period Code 5, Fund Source code must be I or Z. For Survey Period Codes 2, 3 and 7, Fund Source code must be Z. -record rejected-**

### EXAMPLE

The first record listed below would be added to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Fund Source code is not valid.

Student Number Identifier, Florida	Survey Period Code	Fund Source
123456789X	5	I
* 223456789X	5	B

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Fund Source and resubmit the record.




## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

45. Career and Professional Academy Identifier (First) must exist on Appendix Y of the DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual as a valid number for the District Number, Current Instruction/Service: CAPE (First) or it must be ZZZ. For Survey Period 7, Career and Professional Academy Identifier (First) must be ZZZ. -record rejected-

### EXAMPLE

The fifth record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first four records would be rejected because Career and Professional Academy Identifiers are not valid codes listed in Appendix Y



District Number, Current Instruction/Service CAPE (First)	Student Number Identifier, Florida	Career and Professional Academy Identifier
* 01	012345675X	562
* 01	012345676X	258
* 01	012345677X	458
* 01	012345678X	589
01	012345679X	002

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Career and Professional Academy Identifier codes and resubmit the records.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

- **46 Military Family Student code must be Y, N or Z. For Survey Period 7, Military Family Student code must be Z. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Military Family Student code is invalid. The fourth record would be rejected because the Military Family Student code is blank.

District, Number Current Enrollment	Student Number Identifier, Florida	Military Family Student
01	123456789X	Y
01	123456790X	N
* 01	123456791X	2
* 01	123457891X	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Military Family Student codes and resubmit the records.

## FEDERAL/STATE INDICATOR STATUS - REJECT RULES

47. For Survey Period Codes 2, 3 and 5, Reading Fluency code must be F, D or Z. For Survey Period Code 7, Reading Fluency code must be Z. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rules would cause their rejection. The third record would be rejected because the Reading Fluency code is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Reading Fluency
01	012345678X	5	F
01	601254693X	5	Z
* 01	019876545X	5	A

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Reading Fluency code and resubmit the record.

## FEDERAL/STATE INDICATOR STATUS - STATE VALIDATION RULES

50. Each Federal/State Indicator Status record must have a matching Student Demographic record based on District Number, Current Instruction/Service (Student Demographic) and District Number, Current Enrollment (Federal/State Indicator Status); Student Number Identifier, Florida; School Number, Current Enrollment; Survey Period Code and Fiscal Year. -state validation 3-

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The Federal/State Indicator Status record listed below which is marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic record.

#### *Federal/State Indicator Status records*

District Number, Current Enrollment	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Fiscal Year
* 01	012345678X	0021	2	****
01	019876545X	0021	2	****
01	429876546X	0021	2	****

#### *Student Demographic records*

District Number, Current Instruction/ Service	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Fiscal Year
01	019876545X	0021	2	****
01	429876546X	0021	2	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must delete the Federal/State Indicator Status record or add a Student Demographic record to match the above key fields.

## FEDERAL/STATE INDICATOR STATUS - STATE VALIDATION RULES

51. The Immunization Status code for Grade Level KG must be 0, 1, 2, 3, or 4.  
-state validation 3-

### EXAMPLE

Both Federal/State Indicator Status records listed below would cause a message to be generated because the Immunization Status codes are invalid for Grade Level KG.

#### *Student Demographic records*

Student Number Identifier, Florida	Grade Level
012345678X	KG
267429345X	KG

#### *Federal/State Indicator Status records*

Student Number Identifier, Florida	Immunization Status
* 012345678X	6
* 267429345X	7

### DISTRICT RESPONSIBILITY

The district must correct the records so that the appropriate relationship exists between Grade Level and Immunization Status.

## FEDERAL/STATE INDICATOR STATUS - STATE VALIDATION RULES

53. If Grade Level = PK, Prekindergarten Program Participation code must be C, D, F, H, L, M, S, T or V. -state validation 3-

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The Federal/State Indicator Status record listed below which is marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Grade Level and Prekindergarten Program Participation code.

#### *Federal/State Indicator Status records*

District Number, Current Enrollment	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Fiscal Year	Prekindergarten Program Participation
* 01	019876545X	0021	2	****	N
01	429876546X	0021	2	****	M

#### *Student Demographic Information records*

District Number, Current Instruction/ Service	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Year	Grade Level
01	019876545X	0021	2	****	PK
01	429876546X	0021	2	****	PK

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must correct the records so that the appropriate relationship exists between Prekindergarten Program Participation and Grade Level.

## FEDERAL/STATE INDICATOR STATUS - STATE VALIDATION RULES

Edit 54 deleted for 2009-2010.

- 54. Edit deleted 7/1/09. If ~~Survey Period Code is 2, 3 or 5 and if Grade Level = KG, Program Participation Prior to Kindergarten code must be C, D, F, H, L, M, N, P, S, T or V.~~ state validation 3-

~~\*\*ALLOWABLE for Batch/update\*\*~~

### EXAMPLE

~~The Federal/State Indicator Status record listed below which is marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Grade Level and Program Participation Prior to Kindergarten code.~~

#### Federal/State Indicator Status records

District Number, Current Enrollment	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Fiscal Year	Program Participation Prior To Kindergarten
* 01	019876545X	0024	2	****	O
01	429876546X	0024	2	****	P
* 01	266323801X	0024	2	****	Z

#### Student Demographic Information records

District Number, Current Instruction/Service	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Year	Grade Level
01	019876545X	0024	2	****	KG
01	429876546X	0024	2	****	KG
01	266323801X	0024	2	****	KG

~~\*\*\*\* = Valid fiscal year for data submission.~~

### DISTRICT RESPONSIBILITY

~~The district must correct the records so that the appropriate relationship exists between Program Participation Prior to Kindergarten and Grade Level.~~

## FEDERAL/STATE INDICATOR STATUS - STATE VALIDATION RULES

**56. If Grade Level on the matching Student Demographic Information record is PK, then NCLB Option, Supplemental Educational Services code must be Z. The match should be done using the following elements: District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Fiscal Year. -state validation -**

### EXAMPLE

The first record listed below which is marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Grade Level and NCLB Option, Supplemental Educational Services code. The second record contains the correct relationship and would not generate an error message.

#### *Federal/State Indicator Status records*

District Number, Current Enrollment	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	NCLB Option Supplemental Educational Services
* 01	019876545X	0021	2	A
01	429876546X	0021	2	Z

#### *Student Demographic Information records*

District, Number Current Enrollment	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Grade Level
*01	019876545X	0021	2	PK
01	429876546X	0021	2	PK

### DISTRICT RESPONSIBILITY

The district must review the records and correct either the NCLB Option, Supplemental Educational Services or Grade Level so that the proper relationship exists.



## FEDERAL/STATE INDICATOR STATUS - STATE VALIDATION RULES

57. If Grade Level on the matching Student Demographic Information record equals PK - 05, then the Mathematics Intervention Component code must be Z. The records should be matched on the following elements: District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Fiscal Year. -state validation -

### EXAMPLE

The second and third Federal/State Indicator Status records listed below would pass this edit. The first record would not pass the edit because the Grade Level is 02 and the Mathematics Intervention Component code is not Z.

<i>Student Demographic</i>		<i>Federal/State Indicator Status</i>		
Student Number Identifier, Florida	Grade Level	District Number Current Enrollment	Student Number Identifier, Florida	Mathematics Intervention Component
* 2345678901	02	23	2345678901	A
2345678902	01	23	2345678902	Z
2345678903	05	23	2345678903	Z

### DISTRICT RESPONSIBILITY

The district must review the record in error and submit a correction to the Mathematics Intervention Component code or the Grade Level so that the appropriate relationship exists.

## FEDERAL/STATE INDICATOR STATUS - STATE VALIDATION RULES

58. If Grade Level = PK, NCLB Option, Choice with Transportation code must be Z. -state validation -

### EXAMPLE

The first record listed below which is marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Grade Level and NCLB Option, Choice with Transportation code. The second record would be loaded to the data base assuming no other reject rule would cause it to reject.

#### *Federal/State Indicator Status records*

District Number, Current Enrollment	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	NCLB Option, Choice with Transportation
* 01	019876545X	0021	2	A
01	429876546X	0021	2	Z

#### *Student Demographic Information records*

District Number, Current Instruction/ Service	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Grade Level
*01	019876545X	0021	2	PK
01	429876546X	0021	2	PK

### DISTRICT RESPONSIBILITY

The district must correct the record so that the appropriate relationship exists between NCLB Option, Choice with Transportation and Grade Level.

## FEDERAL/STATE INDICATOR STATUS - STATE VALIDATION RULES

**59. If Dropout Prevention/Juvenile Justice Programs equals D then Grade Level must not equal PK or KG. -state validation-**

### EXAMPLE

The Federal/State Indicator Status record listed below which is marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Dropout Prevention/Juvenile Justice Programs and Grade Level.

#### *Federal/State Indicator Status records*

District Number, Current Enrollment	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Fiscal Year	Dropout Prevention Juvenile Justice Program
01	019876545X	0021	2	****	D
* 01	429876546X	0021	2	****	D

#### *Student Demographic Information records*

District Number, Current Enrollment	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Year	Grade Level
01	019876545X	0021	2	****	08
01	429876546X	0021	2	****	PK

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must correct the records so that the appropriate relationship exists between Dropout Prevention/Juvenile Justice Programs and Grade Level.

## FEDERAL/STATE INDICATOR STATUS - STATE VALIDATION RULES

**60** If Grade Level on the Student Demographic Information record is PK, then Military Family Student code must be Z. The records should be matched using the following elements: District Number, Current Enrollment; Fiscal Year/Year; Survey Period Code and Student Number Identifier, Florida. -state validation -

### EXAMPLE

The first record listed below which is marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Grade Level and Military Family Student code.

#### *Federal/State Indicator Status records*

District Number, Current Enrollment	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Military Family Student
* 01	019876545X	0021	2	Y
01	429876546X	0021	2	Z

#### *Student Demographic Information records*

District Number, Current Enrollment	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Grade Level
*01	019876545X	0021	2	PK
01	429876546X	0021	2	PK

### DISTRICT RESPONSIBILITY

The district must review the records and correct the record that is in error so that the appropriate relationship exists between Military Family Student and Grade Level.

## FEDERAL/STATE INDICATOR STATUS - STATE VALIDATION RULES

**61. If Grade Level = 07, Immunization Status code must be 0, 2, 3, 4, or 8. - state validation -**

### EXAMPLE

The first Federal/State Indicator Status record listed below with an asterisk would cause a message to be generated because the Immunization Status code is invalid for Grade Level 07.

*Student Demographic records      Federal/State Indicator Status records*

Student Number Identifier, Florida	Grade Level	Student Number Identifier, Florida	Immunization Status
012345678X	07	* 012345678X	1
019876545X	07	019876545X	8

### DISTRICT RESPONSIBILITY

The district must review both records and correct the record that is in error so that the appropriate relationship exists between Grade Level and Immunization Status.

## FEDERAL/STATE INDICATOR STATUS - STATE VALIDATION RULES

62. If Survey Period Code is 2, 3 or 5 and if Grade Level = PK-05 on the Student Demographic Information record, then Reading Fluency must be Z. The match should use the following elements: District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Year/Fiscal Year. -state validation-

### EXAMPLE

The Federal/State Indicator Status record listed below which is marked with an asterisk would cause a message to be generated because the correct relationship does not exist between the Grade Level and the Reading Fluency code.

#### *Federal/State Indicator Status records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Reading Fluency
* 01	019876545X	2	****	F
01	429876546X	2	****	Z
01	266323801X	2	****	Z

#### *Student Demographic Information records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year	Grade Level
01	019876545X	2	****	03
01	429876546X	2	****	KG
01	266323801X	2	****	05

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must review the records and revise the record that is incorrect so that the appropriate relationship exists between Reading Fluency and Grade Level.

## **FEDERAL/STATE INDICATOR STATUS – AGGREGATE EXCEPTION REPORTS**

- **91. If Survey Period Code is 2, 3 or 5, for each school district in the range of 01-67 there must be at least one student coded A, B, D, E or F on the Homeless Student, PK-12 element. –aggregate exception report-**

### **EXAMPLE**

School District XX has 600 total Federal/State Indicator Status records but all records have a Z code on the Homeless Student, PK-12 element. An error message is generated for School District XX on the exception report indicating that the district failed this exception edit.

### **DISTRICT RESPONSIBILITY**

The district must review the records and correct the Homeless Student, PK-12 element on the records that are in error.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

1. **District Number, Current Instruction/Service must be numeric in the range 01-69, 71-75, or 78-79 and must be correct for the district submitting the data.**  
**-record rejected-**

### EXAMPLE

If district 01 is submitting records, District Number, Current Instruction/Service must be 01 for all records. In the records listed below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Instruction/Service is 02 rather than 01 (the number of the district submitting the record).

District Number, Current Instruction/Service	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 02	0021	012345679X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Instruction/Service and resubmit the record.



## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

2. **School Number, Current Instruction/Service must be numeric in the range 0001 to 9899 or it may be 9995, 9996 or 9997. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Instruction/Service is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Instruction/Service is not an acceptable code.

District Number, Current Instruction/Service	Student Number Identifier, Florida	School Number, Current Instruction/Service
01	012345676X	0151
01	012345677X	0151
* 01	123456789X	9999
* 01	123456788X	C901

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75 or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

**Note:** For more information on Student Number Identifier, Florida refer to DOE Information Data Base Requirements Volume I -- Automated Student Information System Manual.

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida code, the tenth position must be an "X". The fourth record would be rejected because the Student Number Identifier, Florida code contains blanks. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Instruction/Service	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

## **FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES**

- 4. Survey Period Code must be 5 and correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Survey Period Code as specified in the transmission JCL or in statements for tape transmission is identified as Survey Period "5." However, records on the transmission have a Survey Period Code "3." All updates, adds or deletes with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

The district must correct the Survey Period Code either on the records being submitted or the transmission JCL and resubmit.

- 5. School Year must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The School Year as specified in the transmission JCL or in statements for tape transmission is identified as the valid year for data submission. However, records on the transmission have the previous School Year coded. All updates, adds or deletes with this inconsistency will be rejected.

### **DISTRICT RESPONSIBILITY**

Correct the School Year either on the records being submitted or the transmission JCL and resubmit all records in a batch transaction or add them on-line.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

6. The first digit of Federal/State Project, Area, and Model must be 1, 2, 5 or 8. The second digit must be in the range 0-9, A or Z. The third and fourth digits must be in the range 00-01 or 08-14. The fifth digit must be zero. -record rejected-

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because digits three and four of the Federal/State Project, Area, and Model are not within the range 00-01 or 08-12. The fourth record would be rejected because the third position of the Federal/State Project, Area, and Model contains a blank.

Student Number Identifier, Florida	Federal/State Project, Area, and Model
012345676X	21090
012345677X	12010
* 012345678X	24300
* 012345679X	24 80

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Federal/State Project, Area, and Model and resubmit the records.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

7. If Term = S and the first digit of Federal/State Project, Area and Model is 2 or 5, and Federal/State Project - Support Service = Z, the second digit of Federal/State Project, Area and Model may not equal 0 (zero). -record rejected-

### EXAMPLE

The first and third records listed below would pass the edit. The third record would cause a message to be generated because the Term is S and the second digit of Federal/State Project, Area and Model is 0.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida	Federal/ State Project, Area and Model	Federal/ State Project - Support Services	Term
01	0021	123456789X	21010	Z	S
* 01	0021	123456790X	20010	Z	S
01	0021	123456791X	53010	Z	S

### DISTRICT RESPONSIBILITY

The district should verify that the elements, Term and Federal/State Project, Area and Model have been accurately reported. If there is an error, the record should be corrected and resubmitted for processing. Otherwise, no further action is necessary.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

### 8. Migrant Priority for Services must be Y, N or Z. -record rejected-

#### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Migrant Priority for Services
012345676X	Y
012345677X	N
* 012345678X	
* 012345679X	S

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Migrant Priority for Services codes and resubmit the records.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

9. If the first digit of the Federal/State Project, Area and Model is 2 or 5 then the Migrant Priority for Services code must not equal Z. – record rejected –

### EXAMPLE

The first and third records listed below would pass the edit. The second record would be rejected because the first digit of the Federal/State Project, Area and Model is 2 and the Migrant Priority for Services code is Z.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida	Federal/ State Project, Area and Model	Migrant- Referred Services
01	0021	123456789X	22010	Y
*01	0021	123456790X	20090	Z
01	0021	123456791X	53080	N

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Migrant Priority for Services code and resubmit the record.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

### 10. Immigrant Student Services – Code L must be L or Z. -record rejected-

#### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Immigrant Student Services
012345676X	L
012345677X	Z
* 012345678X	
* 012345679X	S

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Immigrant Student Services codes and resubmit the records.



## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

### 11. Immigrant Student Services – Code D must be D or Z. -record rejected-

#### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Immigrant Student Services
012345676X	D
012345677X	Z
* 012345678X	
* 012345679X	E

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Immigrant Student Services codes and resubmit the records.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

### 12. Immigrant Student Services - Code F must be F or Z. -record rejected-

#### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Immigrant Student Services
012345676X	F
012345677X	Z
* 012345678X	
* 012345679X	P

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Immigrant Student Services codes and resubmit the records.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

### 13. Immigrant Student Services Code A must be A or Z. -record rejected-

#### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Immigrant Student Services
012345676X	A
012345677X	Z
* 012345678X	
* 012345679X	H

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Immigrant Student Services codes and resubmit the records.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

### 14. Immigrant Student Services – Code B must be B or Z. -record rejected-

#### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Immigrant Student Services
012345676X	B
012345677X	Z
* 012345678X	
* 012345679X	G

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Immigrant Student Services codes and resubmit the records.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

### 15. Immigrant Student Services Code C must be C or Z. -record rejected-

#### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Immigrant Student Services
012345676X	C
012345677X	Z
* 012345678X	
* 012345679X	X

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Immigrant Student Services codes and resubmit the records.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

### 16. Immigrant Student Services – Code M must be M or Z. -record rejected-

#### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Immigrant Student Services
012345676X	M
012345677X	Z
* 012345678X	
* 012345679X	Q

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Immigrant Student Services codes and resubmit the records.

## **FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES**

**17. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A." An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D." To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A." Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

**18. Each Federal/State Compensatory Project Evaluation record must be unique based on the keys of District Number, Current Instruction/Service; School Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code; School Year; Federal/State Project, Area, and Model and Term. -first record accepted, all other duplicate records rejected-**

### EXAMPLE

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates of the first and fourth records, respectively.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code	School Year	Federal/State Project, Area, and Model	Term
01	0021	123456789X	5	****	11010	3
* 01	0021	123456789X	5	****	11010	3
01	0021	123456786X	5	****	11010	3
01	0021	123456787X	5	****	11000	3
* 01	0021	123456787X	5	****	11000	3

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the data base are the correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.



## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

### 19. Immigrant Student Services – Code O must be O or Z. -record rejected-

#### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Immigrant Student Services
012345676X	O
012345677X	Z
* 012345678X	
* 012345679X	J

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Immigrant Student Services codes and resubmit the records.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

### 20. Term must be 3 or S. -record rejected-

#### EXAMPLE

The records listed below would be rejected because of invalid Term codes.

Student Number Identifier, Florida	Term
* 123456789X	0 (zero)
* 223456789X	
* 012345678X	M

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Term code and resubmit the records.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

### 21. Immigrant Student Services – Code R must be R or Z. -record rejected-

#### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Immigrant Student Services
012345676X	R
012345677X	Z
* 012345678X	
* 012345679X	W

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Immigrant Student Services codes and resubmit the records.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

### 22. Immigrant Student Services – Code S must be S or Z. -record rejected-

#### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Immigrant Student Services
012345676X	S
012345677X	Z
* 012345678X	
* 012345679X	G

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Immigrant Student Services codes and resubmit the records.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

### 23. Immigrant Student Services – Code T must be T or Z. -record rejected-

#### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Immigrant Student Services
012345676X	T
012345677X	Z
* 012345678X	
* 012345679X	V

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Immigrant Student Services codes and resubmit the records.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

**24. Federal/State Project - Support Service must be A, D, H, N, O, R, S, T, X, or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Federal/state Project, Area, and Model	Federal/State Project - Support Services
123456786X	11010	DHNZ
123456787X	12090	ZZZZ
* 123456789X	11010	DH N
* 123456788X	11010	MGZZ

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Federal/State Project - Support Service code and resubmit the records.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

### 25. Migrant Referred Services must be Y, N or Z. -record rejected-

#### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Migrant Referred Services
012345676X	Y
012345677X	N
* 012345678X	
* 012345679X	S

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Migrant Referred Services codes and resubmit the records.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

**26. If the first digit of the Federal/State Project, Area and Model is 2 or 5 then the Migrant Referred Services code must not equal Z. –record reject-**

### EXAMPLE

The first and third records listed below would pass the edit. The second record would be rejected because the first digit of the Federal/State Project, Area and Model is 2 and the Migrant Referred Services code is Z.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida	Federal/ State Project, Area and Model	Migrant- Referred Services
01	0021	123456789X	22010	Y
*01	0021	123456790X	20090	Z
01	0021	123456791X	53080	N

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Migrant Referred Services code and resubmit the record.



## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

**27. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District Number, Current Instruction/Service	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

**29. If the first digit of Federal/State Project, Area, and Model is 1, then the third and fourth digits cannot be 00. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because digits three and four of the Federal/State Project, Area, and Model are 00.

Student Number Identifier, Florida	Federal/State Project, Area, and Model
012345676X	13010
012345677X	15100
* 012345678X	13000

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Federal/State Project, Area, and Model and resubmit the record.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

### 2A. Migrant Continuation of Services must be A, B, C or Z. -record rejected-

#### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Migrant Continuation of Services
012345676X	C
012345677X	A
* 012345678X	
* 012345679X	S

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Migrant Continuation of Services codes and resubmit the records.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES

- **2B.** If the third and fourth digits of Federal/State Project, Area, and Model equal 10, then the Neglected/Delinquent code on the Master School Identification (MSID) file for the School Number, Current Instruction/Service must be B or N.  
-record rejected-

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third and fourth records would be rejected because the Neglected/Delinquent code on the MSID file does not equal B or N.

Student Number Identifier, Florida	Federal/State Project, Area, and Model	MSID Neglected/ Delinquent
012345676X	21100	N
012345677X	12100	B
* 012345678X	54100	Z
* 012345679X	23100	C

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Federal/State Project, Area, and Model and resubmit the records.

## **FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - REJECT RULES**

**30. If the School Number, Current Instruction/Service is not 9995 or 9996, then it must exist on the Master School Identification File as a valid active school in the district of instruction. -record rejected-**

### **EXAMPLE**

The record listed below would be rejected because the School Number, Current Instruction/Service is not valid and active on the Master School Identification File for the District Number, Current Instruction/ Service.

District Number, Current Instruction/Service	School Number, Current Instruction/Service	Student Number Identifier, Florida
* 01	0351	123456789X

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the record.

## FEDERAL/STATE COMPENSATORY PROJECT EVALUATION - STATE VALIDATION RULES

**31. Each Federal/State Compensatory Project Evaluation record must have a matching Student Demographic record based on District Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code and School Year. -state validation-**

**\*\*ALLOWABLE for Batch/Update\*\***

### EXAMPLE

The Federal/State Compensatory Project Evaluation record listed below would cause an error message to be generated because it does not have a matching Student Demographic record based on District Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code and School Year.

Student Demographic Information records

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code	School Year
01	123456789X	5	****
01	123456788X	5	****

Federal/State Compensatory Project Evaluation record

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code	School Year
* 01	123456786X	5	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must delete the Federal/State Compensatory Project Evaluation record if it was submitted in error. Otherwise, submit the matching demographic record if it should have been submitted with the original transmission.

## MCKAY PREPAYMENT VERIFICATION – REJECT RULES

- ➔ 1. District Number, Current Enrollment must be numeric, in the range 01-68 or 72-75 and must be correct for the district submitting the data. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not in the appropriate range. The fourth record would be rejected if district 01 submitted the record.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	3518	012345677X
01	3518	012345678X
* 00	3518	012345679X
* 02	3518	012345676X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct District Number, Current Enrollment and resubmit the records.

## MCKAY PREPAYMENT VERIFICATION – REJECT RULES

- 2. The record must match a record on the McKay Prepayment Verification table on the DOE Student Data Base. The match is done on District Number, Current Enrollment; School Number, Private; Student Number Identifier, Florida; School Year; and Survey Period Code. -record rejected-

### EXAMPLE

The record listed below would be rejected because the key fields listed do not match these key fields for any record currently on the data base McKay Prepayment Verification table.

District Number, Current Enrollment	Student Number Identifier, Florida	School Number, Private	School Year	Survey Period Code
* 01	0123456789	2324	0910	B

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the key field(s) that is in error and resubmit the record.



## MCKAY PREPAYMENT VERIFICATION – REJECT RULES

- 3. Entry (Re-Entry) Date must be numeric, a valid date in the format MMDDYYYY, greater than 05012000 and must not be a date in the future or it may be all zeroes or all nines. -record rejected-

### EXAMPLE

Each of the records listed below would be rejected. The first record would be rejected because Entry (Re-Entry) Date is not numeric. The second record would be rejected because Entry (Re-Entry) Date is an invalid date. The third record would be rejected because the Entry (Re-Entry) Date is a future date.

Student Number Identifier, Florida	Survey Period Code	Entry (Re-Entry) Date
* 012345678X	A	ZZZZZZZZ
* 012345679X	A	02302008
* 012345679X	A	11142099

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Entry (Re-Entry) Dates and resubmit the records.

## MCKAY PREPAYMENT VERIFICATION – REJECT RULES

- 4. Withdrawal Date must be numeric, a valid date in the format MMDDYYYY, greater than 05012000 and must not be a date in the future or it may be all zeroes or all nines. -record rejected-

### EXAMPLE

Each of the records listed below would be rejected. The first record would be rejected because Withdrawal Date is not numeric. The second record would be rejected because Withdrawal Date is not a valid date. The third record would be rejected because the Withdrawal Date is a future date.

Student Number Identifier, Florida	Survey Period Code	Withdrawal Date
* 012345678X	A	ZZZZZZZZ
* 012345679X	A	02302008
* 012345679X	A	11142099

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Withdrawal Dates and resubmit the records.

## MCKAY PREPAYMENT VERIFICATION – REJECT RULES

- 5. Only one of the dates - Entry (Re-Entry) Date and Withdrawal Date – may be all zeroes. -record rejected-

### EXAMPLE

The second and third records below would be loaded to the data base assuming no other reject rule would cause their rejection. The first record would be rejected because both Entry (Re-Entry) Date and Withdrawal Date are all zeroes.

Student Number Identifier, Florida	Entry (Re-Entry) Date	Withdrawal Date
* 012345678X	00000000	00000000
012345679X	00000000	06032009
012345680X	09212009	00000000

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct either the Entry (Re-Entry) Date or the Withdrawal Date and resubmit the record.

## MCKAY PREPAYMENT VERIFICATION – REJECT RULES

- 6. If the Entry (Re-Entry) Date is 99999999 then the Withdrawal Date must be 99999999. -record rejected-

### EXAMPLE

The first record below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because Entry (Re-Entry) Date is all nines and Withdrawal Date is not all nines.

Student Number Identifier, Florida	Entry (Re-Entry) Date	Withdrawal Date
012345678X	99999999	99999999
* 012345679X	99999999	00000000
* 012345680X	99999999	06032009

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct either the Entry (Re-Entry) Date or the Withdrawal Date and resubmit the records.

## MCKAY PREPAYMENT VERIFICATION – REJECT RULES

- 7. If the Withdrawal Date is 99999999 then the Entry (Re-Entry) Date must be 99999999. -record rejected-

### EXAMPLE

The first record below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Withdrawal Date is all nines and the Entry (Re-Entry) Date is not all nines.

Student Number Identifier, Florida	Entry (Re-Entry) Date	Withdrawal Date
012345678X	99999999	99999999
* 012345679X	00000000	99999999
* 012345680X	06032009	99999999

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct either the Entry (Re-Entry) Date or the Withdrawal Date and resubmit the records.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

- 1. District Number, Current Enrollment must be numeric, in the range 01-69, 71-75, or 78-79 and must be correct for the district submitting the data. -record rejected-**

### **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not in the appropriate range. The fourth record would be rejected if district 01 submitted the record.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X
* 02	0021	012345676X

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct District Number, Current Enrollment and resubmit the records.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

- 2. School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 3518, or it must be N998 or N999. -record rejected-**

### **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric and is not N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct School Number, Current Enrollment and resubmit the records.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75, or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions must not be all zeroes. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the tenth position of the Student Number Identifier, Florida must be numeric or an "X". The fourth and sixth records would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not valid with a numeric character in the tenth position. The seventh record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Instruction/Service	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	0123 56791
* 01	0151	000123456X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.



## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

4. The first nine positions of Student Number Identifier-Alias, Florida must be numeric. The tenth position of Student Number Identifier-Alias, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier-Alias, Florida is numeric, the first two digits must be a valid district number in the range 01-75 or 78-79. -record rejected-

**Note:** For additional information on Student Number Identifier-Alias, Florida refer to DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier-Alias, Florida, the tenth digit must be an "X". The fourth and sixth records would be rejected because the Student Number Identifier-Alias, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number while the tenth position is numeric.

District Number, Current Instruction/Service	School Number, Current Enrollment	Student Number Identifier-Alias, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	0123 56791

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier-Alias, Florida and resubmit the records.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

- 5. The Student Name, Legal: Must not be blank (Z-fill is NOT allowed). Allowable characters include double or single quotation marks, commas, slashes, periods, parentheses, hyphens, accent marks, and spaces where appropriate. -record rejected-**

### **EXAMPLE**

The record listed below would be rejected because the Student Name, Legal is blank.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Student Name, Legal
* 01	0123456789	

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Name, Legal and resubmit the record.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

### **6. Gender code must be M or F. -record rejected-**

#### **EXAMPLE**

The records listed below would be rejected. The first record would be rejected because the Gender code is Z. The second record would be rejected because the Gender code was left blank.

Student Number Identifier, Florida	Gender	School Number Current Enrollment
* 012345678X	Z	1021
* 012345679X		1021

#### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Gender code and resubmit the records.

### **7. Racial/Ethnic Category code must be W, B, H, A, I or M. -record rejected-**

#### **EXAMPLE**

The records listed below would be rejected. The first record would be rejected because the Racial/Ethnic Category code is Z. The second record would be rejected because the Racial/Ethnic Category code was left blank.

Student Number Identifier, Florida	School Number Current Enrollment	Racial/Ethnic Category
* 012345678X	1031	Z
* 012345679X	1031	

#### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Racial/Ethnic Category code and resubmit the records.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

8. Birth Date must be numeric, a valid date in the format MMDDYYYY, and must be less than or equal to the last day of the Survey Period. -record rejected-

### EXAMPLE

Each of the records listed below would be rejected. The first record would be rejected because Birth Date is not numeric. The second record would be rejected because Birth Date is an invalid date. The third record would be rejected because the Birth Date is greater than the last day of the Survey Period.

Student Number Identifier, Florida	Survey Period Code	Year	Birth Date
* 012345678X	2	****	ZZZZZZZZ
* 012345679X	2	****	02301985
* 012345679X	2	****	11142099

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Birth Date and resubmit the records.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

9. **Grade Level code must be PK, KG, or 01-12. -record rejected-**

### **EXAMPLE**

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first record would be rejected because the code is invalid. The second record would be rejected because the code was left blank.

Student Number Identifier, Florida	Grade Level
* 012345678X	K
* 012345679X	
012345976X	11

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Grade Level and resubmit the records.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

- 10. Survey Period Code must be 2, 3, or 5 and must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Survey Period Code as specified in the transmission Job Control Language (JCL) or in statements for tape transmission is identified as Survey Period Code "2". However, if records on the transmission have a Survey Period Code of "5", all records updated, added or deleted with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the Survey Period Code must be corrected either on the records coming in or the transmission JCL and all the records must be resubmitted.

- 11. School Year must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The School Year as specified in the transmission JCL or in statements for tape transmission is identified as the valid year for data submission. However, if records on the transmission have the previous School Year coded, all records updated, added or deleted with this inconsistency will be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Year either on the records coming in or the transmission JCL and resubmit all records.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

12. Entry (Re-entry) Code, PK-12 must be E01, E02, E03, E04, E05, E09, R01, R02, or R03 unless Survey Period Code is 5 and Term is Y, in which case the field should be Z-filled. -record rejected-

**Note:** See DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual, Appendix A for acceptable entry or re-entry attendance codes for grades PK-12 students.

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the Entry (Re-entry) Code, PK-12 is an adult entry code reported for a PK-12 student.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Entry (Re-entry) Code, PK-12
01	012345678X	2	E01
01	012345679X	2	R03
* 01	012345670X	2	EA1

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Entry (Re-entry) Code, PK-12 and resubmit the record.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

13. If Survey Period is 2 or 3, then Entry (Re-entry) Date must be numeric and must be a valid date that is greater than or equal to 07/01/\*\*\*\* and less than or equal to the last day of the survey week. If Survey Period Code is 5 and Term is Y then the field should be zero filled. If Survey Period Code is 5 or if School Number, Current Enrollment equals 7004, then the Entry (Re-entry) Date must be numeric and must be a valid date in the range 7/01/\*\*\*\* to 8/31/\*\*\*\*. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Entry (Re-entry) Date is not a valid date in the specified range. The third record would be rejected because the Entry (Re-entry) Date contains blanks.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Entry (Re-entry) Date
01	012345678X	2	0811****
* 01	012345679X	2	0231****
* 01	012345670X	2	0123

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Entry (Re-entry) Dates and resubmit the records.



## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

14. Prior School/Location: District/County must be numeric and in the range 01-69, 71-75, 78, 79 or 99. -record rejected-

**Note:** See DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual, Appendix C for appropriate District/County Numbers.

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Prior School/Location: District/County is not in the appropriate range.

Prior School/Location: District/County	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
* 81	0021	012345679X
* 00	0021	012345676X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct Prior School/Location: District/County and resubmit the records.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

15. Prior School/Location: State/Territory or Commonwealth must be a valid code as listed in Appendix H or Appendix Q of the DOE Information Data Base Requirements Volume I -- Automated Student Information System Manual or ZZ.  
-record rejected-

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the State/Territory or Commonwealth code is invalid.

Student Number Identifier, Florida	Prior School/Location: District	Prior School/Location: State/Territory or Commonwealth
012345676X	62	FL
012345677X	99	PR
* 012345679X	99	RL

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Prior School/Location: State/Territory or Commonwealth code and resubmit the record.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

**16. Prior School/Location: Country must be a valid code as listed in Appendix G of the DOE Information Data Base Requirements Volume I -- Automated Student Information System Manual other than ZZ, unless the Term is Y, then Country should be Z-filled. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location Country code is not valid. The third and fourth records would be rejected because the Prior School/Location: Country codes are not valid for the Term code reported.

Student Number Identifier, Florida	Prior School/Location: Country	Term
012345676X	CU	3
* 012345677X	YI	3
* 012345678X	ZZ	1
* 012345679X	XX	Y

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Prior School/Location: Country codes and/or the Term code and resubmit the records.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

17. Withdrawal Code, PK-12 must be DNE or W01 - W27 (including W3A, W3B, W6A, W6B, W8A, WFA, WFB, WFW, WFT, WGA, WGD and WPO). It may also be ZZZ only for survey periods 2 and 3. -record rejected-

**Note:** See DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual, Appendix A for acceptable withdrawal codes for grades PK-12 students.

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Withdrawal Code, PK-12 is not valid. The third record would be rejected because a Withdrawal Code, PK-12 of ZZZ is not valid for the Survey Period Code.

District Number, Current Enrollment	School Number Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Withdrawal Code, PK-12
01	0301	012345678X	2	W3A
* 01	0301	012345679X	2	W54
* 01	0301	012345670X	5	ZZZ

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Withdrawal Code, PK-12 and resubmit the records.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

**18. Withdrawal Date must be a valid date in the range of 07/01/\*\*\*\* to 08/31/\*\*\*\* and must be less than or equal to the last day of the survey period, or may be zero-filled for survey periods 2 and 3 if the Withdrawal Code is ZZZ. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Withdrawal Date is not a valid date. The third record would be rejected because Withdrawal Date is not in the correct format. The fourth record would be rejected because Withdrawal Date is greater than the last day of the Reporting Period.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Withdrawal Date
01	012345678X	2	1011****
* 01	012345679X	2	0931****
* 01	012345670X	2	0123
* 01	012345970X	2	1114****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Withdrawal Dates and resubmit the records.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

**19. Days Present, Annual must be zero-filled in surveys 2 and 3 and must be numeric for Survey 5 unless Term is Y in which case it must be zero-filled.  
-record rejected-**

### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Days Present, Annual is not ZZZ for the survey reported.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Days Present, Annual	Term
12	121234567X	5	088	3
* 12	121234568X	2	088	3

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Days Present, Annual and resubmit the record.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

**20. Days Absent, Annual must be zero-filled in surveys 2 and 3 and must be numeric in survey 5 unless Term is Y in which case it must be zero-filled. -record rejected-**

### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Days Absent, Annual is not 000 for the survey reported.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Days Absent, Annual	Term
19	191234567X	5	012	3
* 19	191234568X	2	012	3

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Days Absent, Annual and resubmit the record.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

**21. Days Present, Summer Terms must be zero-filled in surveys 2 and 3 and must be numeric for Survey 5 unless Term is Y in which case it must be zero-filled. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Days Present, Summer Terms is not ZZZ for the survey reported.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Days Present, Summer Terms	Term
12	121234567X	5	088	3
* 12	121234568X	2	088	3

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Days Present, Summer Terms and resubmit the record.



## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

**22. Days Absent, Summer Terms must be zero-filled in surveys 2 and 3 and must be numeric in survey 5 unless Term is Y in which case it must be zero-filled.  
-record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Days Absent, Summer Terms is not ZZZ for the survey reported.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Days Absent, Summer Term	Term
19	191234567X	2	ZZZ	Z
* 19	191234568X	2	012	Z

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Days Absent, Summer Terms and resubmit the record.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

**23. The Withdrawal Date must be greater than or equal to the Entry (Re-entry) Date unless it is zero-filled (valid only in surveys 2 and 3). -record rejected-**

### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Withdrawal Date is less than the Entry (Re-entry) Date.

Student Number Identifier, Florida	Survey Period Code	Entry (Re-entry) Date	Withdrawal Date
012345678X	5	0812****	0913****
* 012345679X	5	0913****	0812****

\*\*\*\* = Valid fiscal year for data submission.

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must determine whether the Entry (Re-entry) Date and/or the Withdrawal Date is in error, correct it, and resubmit the record.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

**24. Each Prior School Status/Student Attendance record must be unique based on the keys of District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; School Year, and Entry (Re-entry) Date. -first record accepted, all other duplicate records rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since it is a duplicate of the second record.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year	Entry (Re-entry) Date
03	0071	012345678X	2	****	0812****
03	0111	012345679X	2	****	1015****
* 03	0111	012345679X	2	****	1015****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the records loaded to the data base are correct, no action is necessary. However, if the district wishes the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary and resubmit the corrected records.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

**25. School Number, Current Enrollment must exist on the Master School Identification File as a valid active school number for the District Number, Current Enrollment. -record rejected-**

### **EXAMPLE**

The fourth and fifth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and second records would be rejected because the school numbers do not exist on the Master School Identification file as valid and active school numbers for the District Number, Current Enrollment. The third record would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment
* 09	8131
* 13	0021
* 15	C999
57	0051
63	0031

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

**26. If the Entry Code is E01, then the Prior School/Location: District must be the same as the District Number, Current Enrollment, the Prior School/Location: State/Territory or Commonwealth must be FL, and the Prior School/Location: Country must be US. -record rejected-**

### **EXAMPLE**

The first record below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: District is not the same as the Reporting District. The third record would be rejected because the Prior School/Location: State/Territory or Commonwealth is not FL, and the Prior School/Location: Country is not US.

District Number, Current Enrollment	Entry (Re-Entry) Code	Prior School/ Location: District	Prior School/ Location: State, Territory or Commonwealth	Prior School/ Location: Country
62	E01	62	FL	US
* 62	E01	37	FL	US
* 62	E01	62	ZZ	ZZ

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must determine whether the Entry Code and/or the Prior School/Location: District, Prior School/Location: State, Territory or Commonwealth, or Prior School Location: Country is in error, correct it, and resubmit the record.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

**27. If the Entry Code is E02, then the Prior School/Location: District must not be the same as the District Number, Current Enrollment. -record rejected-**

### **EXAMPLE**

The first record below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: District is the same as the Reporting District.

District Number, Current Enrollment	Entry (Re-Entry) Code	Prior School/ Location: District	Prior School/ Location: State, Territory or Commonwealth	Prior School/ Location: Country
62	E02	37	FL	US
* 62	E02	62	FL	US

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must determine whether the Entry Code and/or the Prior School/Location: District, Prior School/Location: State, Territory or Commonwealth, or Prior School Location: Country is in error, correct it, and resubmit the record.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

**28. If the Prior School/Location: District is 99 and the Prior School/Location: State/Territory or Commonwealth is ZZ, the Prior School/Location: Country may not be US and vice versa. -record rejected-**

### EXAMPLE

The first record below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: District is 99, the Prior School/Location: State/Territory or Commonwealth is ZZ, and the Prior School/Location: Country is US.

District Number, Current Enrollment	Prior School/ Location: District/County	Prior School/ Location: State, Territory or Commonwealth	Prior School/ Location: Country
62	99	ZZ	IT
* 62	99	ZZ	US

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must determine whether the Prior School/Location: District/County, Prior School/Location: State, Territory or Commonwealth, or Prior School Location: Country is in error, correct it, and resubmit the record.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

**29. If the Re-Entry Code is R01, R02, or R03 , the Prior School/Location: District must be the same as the District Number, Current Enrollment. -record rejected-**

### EXAMPLE

The first record below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: District is not the same as the Reporting District. The third record would be rejected because the Prior School/Location: State/Territory or Commonwealth is not FL, and the Prior School/Location: Country is not US.

District Number, Current Enrollment	Entry (Re-Entry) Code	Prior School/ Location: District	Prior School/ Location: State, Territory or Commonwealth	Prior School/ Location: Country
62	R01	62	FL	US
* 62	R01	37	FL	US
* 62	R01	62	ZZ	ZZ

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must determine whether the Re-entry Code and/or the Prior School/Location: District, Prior School/Location: State, Territory or Commonwealth, or Prior School Location: Country is in error, correct it, and resubmit the record.



## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

30. Term must be Z for surveys 2 and 3 and must be either 3, S or Y for survey 5. –record rejected-

### EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first record would be rejected because the Term code is not valid for the survey reported. The second record would be rejected because the Term code is blank.

School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Term
* 0211	012345678X	3	3
* 0211	012345679X	5	
0211	012345670X	5	S

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Term codes and resubmit the records.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

**31. No more than one record with ZZZ as Withdrawal Code, PK-12 may be submitted for survey periods 2 or 3. -record rejected-**

### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because only one record with ZZZ in the Withdrawal Code, PK-12 may be submitted.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Withdrawal Code, PK-12
01	012345678X	2	ZZZ
* 01	012345678X	2	ZZZ

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Withdrawal Code PK-12 and resubmit the record.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

**32. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

**33. If the Prior School/Location: Country is not US, then the Entry Code must be E09 and vice versa, unless Term is Y. –record reject–**

### **EXAMPLE**

The first record below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location : Country is US and the Entry (Re-Entry) Code is E09.

District Number, Current Enrollment	Entry (Re-Entry) Code	Prior School/ Location: District	Prior School/ Location: State, Territory or Commonwealth	Prior School/ Location: Country
62	E09	99	ZZ	AF
* 62	E09	37	FL	US

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Entry Code or the Prior School/Location: Country code and resubmit the record.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

**34. If Entry (Re-Entry) Code equals E01 – E05 or R01 – R03 then Prior School/Location: Country must be US. –record reject–**

### EXAMPLE

The first record below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location : Country is a country other than US and the Entry (Re-Entry) Code is E02.

District Number, Current Enrollment	Entry (Re-Entry) Code	Prior School/ Location: District/ County	Prior School/ Location: State, Territory or Commonwealth	Prior School/ Location: Country
62	E01	62	FL	US
* 62	E02	06	FL	AF

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must determine whether the Entry (Re-Entry) Code and/or the Prior School/Location: Country is in error, correct it, and resubmit the record.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

- 35. If Withdrawal Code, PK-12 is W06, W6A, W6B, W07, W08, W8A, W09, W10, WGD, WGA, W27, WPO, WFW, WFT, WFA, or WFB, then Grade Level must be 9-12. –record rejected-**

### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Grade Level is not equal to 9-12 and Withdrawal Code, PK-12 is W8A.

Student Number Identifier, Florida	Grade Level	Withdrawal Code, PK-12
012345678X	10	W06
* 012345679X	08	W8A

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct either the Withdrawal Code, PK-12 or Grade Level and resubmit the record.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

- 36. Educational Choice must be A, B, C, E, F, M or Z. –record rejected–**

### **EXAMPLE**

The first record below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Educational Choice code is not A, B, C, E, F, M or Z.

District Number, Current Enrollment	Entry (Re-Entry) Code	Educational Choice
62	E01	A
* 62	E02	D

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Educational Choice code so that it is a valid code in the range A, B, C, E, F, M or Z and resubmit the record.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

- ➔ **37. Hurricane Affected Student code must be Y, W or Z. -record rejected-**

### **EXAMPLE**

The first record below would be accepted to the data base assuming no other edit caused it to be rejected. The second record would be rejected because the Hurricane Affected Student code is invalid.

Student Number Identifier, Florida	Hurricane Affected Student	School Number Current Enrollment
012345678X	Z	1021
* 012345679X	N	1021

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Hurricane Affected Student code and resubmit the record.



## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

**38. If the Prior School/Location: District/County is 01-69, 71-75, 78 or 79, then the Prior School/Location: State/Territory or Commonwealth must be FL. -record rejected-**

### **EXAMPLE**

The first record below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: District/County is 01 and the Prior School/Location: State/Territory or Commonwealth is not FL.

District Number, Current Enrollment	Prior School/ Location: District/County	Prior School/ Location: State, Territory or Commonwealth
62	33	FL
* 62	01	GA

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must determine which code (the Prior School/Location: District/County or Prior School/Location: State, Territory or Commonwealth) is in error, correct it, and resubmit the record.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

**39. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

### **EXAMPLE**

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

### **41. Student Offender Transfer must be Y or N. -record rejected-**

#### **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Student Offender Transfer is not a valid code.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Student Offender Transfer
01	0271	123456789X	Y
01	0271	123456780X	N
* 01	0271	123456781X	Z

#### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Offender Transfer code and resubmit the record.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

**42. If the Prior School/Location: District/County is 99, then the Prior School/Location: State/Territory or Commonwealth must not be FL. -record rejected-**

### **EXAMPLE**

The first record below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: District/County is 99 and the Prior School/Location: State/Territory or Commonwealth is FL.

District Number, Current Enrollment	Prior School/ Location: District/County	Prior School/ Location: State, Territory or Commonwealth
62	99	MI
* 62	99	FL

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must determine which code (the Prior School/Location: District/County or Prior School/Location: State, Territory or Commonwealth) is in error, correct it, and resubmit the record.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

**43. Days Absent, Annual—Unexcused Not Related to Discipline must be zero-filled in surveys 2 and 3 and must be numeric in survey 5 unless Term is Y in which case it must be zero-filled. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Days Absent, Annual—Unexcused Not Related to Discipline is not 000 for the survey reported.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Days Absent, Annual-- Unexcused Not Related to Discipline	Term
19	191234567X	5	012	3
* 19	191234568X	2	012	3

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Days Absent, Annual—Unexcused Not Related to Discipline and resubmit the record.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

**44. If Survey Period Code is 5 and Withdrawal Code is DNE, then Term must be Y. -record rejected-**

### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Term is not Y for Survey Period Code 5 and Withdrawal Code DNE.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Withdrawal Code	Term
12	121234567X	5	DNE	Y
* 12	121234568X	5	DNE	3

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Term code or the Withdrawal Code and resubmit the record.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

45. The Educational Choice code must be Z for the following:

- District Number, Current Enrollment is 68, 69, 71-75, or 78-79.
- School Number, Current Enrollment is 7001 (school district virtual instruction program) or 7004 (Florida Virtual School Franchise).
- School Number, Current Enrollment is 3518 (McKay Scholarship).
- School Number, Current Enrollment is N998 (Home Education).
- School Number, Current Enrollment is N999 (private school).

-record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Educational Choice code is not appropriate for the District Number, Current Enrollment and School Number, Current Enrollment that was submitted.

District Number, Current Enrollment	School Number Current Enrollment	Educational Choice
06	3518	Z
* 71	0500	B
* 35	0531	A

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Educational Choice code or the School Number, Current Enrollment and resubmit the record.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

46. If Grade Level = PK, Educational Choice must not be C. –record rejected–

### EXAMPLE

The first record below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Grade Level is PK and the Educational Choice code is C.

District Number, Current Enrollment	Entry (Re-Entry) Code	Grade Level	Educational Choice
62	E05	PK	A
* 62	E02	PK	C

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Educational Choice code so that it is a code not equal to C and resubmit the record.



## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

**47. If Withdrawal Code, PK-12 = W05 then age must be 16 or greater as of the Withdrawal Date.-record rejected-**

### **EXAMPLE**

The first record listed below would pass this edit. The second record would fail the edit because the Withdrawal Code is W05 and the age is less than sixteen.

Student Number Identifier, Florida	Survey Period Code	Birth Date	Withdrawal Code, PK-12	Withdrawal Date
012345678X	5	09151989	W05	10022006
*012345679X	5	02191995	W05	08232006

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Withdrawal Code, PK-12; the Birth Date or the Withdrawal Date and resubmit the record.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

**48. If Withdrawal Code = W25 then Grade Level must be PK or KG. –record rejected-**

### **EXAMPLE**

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Grade Level is not equal to PK or KG and Withdrawal Code, PK-12 is W25.

Student Number Identifier, Florida	Grade Level	Withdrawal Code, PK-12
012345678X	PK	W25
* 012345679X	03	W25

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct either the Withdrawal Code, PK-12 or Grade Level and resubmit the record.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

**49. If Withdrawal Code, PK-12 = W25 then age must be less than 6 years old as of the Withdrawal Date.-record rejected-**

### **EXAMPLE**

The first record listed below would pass this edit. The second record would be rejected because the Withdrawal Code, PK-12 is W25 and the age is greater than six.

Student Number Identifier, Florida	Survey Period Code	Birth Date	Withdrawal Code, PK-12	Withdrawal Date
012345678X	5	10152002	W25	09022007
*012345679X	5	02191995	W25	08232006

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Withdrawal Code, PK-12; the Birth Date or the Withdrawal Date and resubmit the record.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

**4D. If the Prior School/Location: State/Territory or Commonwealth is FL, then Prior School Location: District/County must not be 99. If the Prior School/Location: State/Territory or Commonwealth is not FL, then Prior School Location: District/County must be 99 - record rejected-**

### **EXAMPLE**

The first record below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Prior School/Location: District/County is 99 and the Prior School/Location: State/Territory or Commonwealth is FL.

District Number, Current Enrollment	Prior School/ Location: District/County	Prior School/ Location: State, Territory or Commonwealth
62	99	MI
* 62	99	FL

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must determine which code (the Prior School/Location: District/County or Prior School/Location: State, Territory or Commonwealth) is in error, correct it, and resubmit the record.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES**

**4E. If District Number, Current Enrollment is 35 and School Number, Current Enrollment is 0531 or if District Number, Current Enrollment is 55 and School Number, Current Enrollment is 0231 or if District Number, Current Enrollment is 64 and School Number, Current Enrollment is 7821; then Educational Choice code must be B or Z –record rejected-**

### **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the Educational Choice code is A.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Educational Choice
35	0531	012345678X	B
64	7821	012345679X	Z
* 55	0231	012345670X	A

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Educational Choice code and resubmit the record.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – REJECT RULES

**4F. If the School Number, Current Enrollment is a Charter School (Charter School Status on the Master School ID table is R, C or L), then Educational Choice code must not be A. –record rejected–**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the relationship between Educational Choice and Charter School Status is incorrect.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Educational Choice
35	0021	012345678X	B
35	0102	012345679X	Z
* 35	0201	012345670X	A

### *Master School Identification File*

District Number, Current Enrollment	School Number, Current Enrollment	Charter School Status
35	0021	R
35	0102	C
* 35	0201	L

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Educational Choice code and resubmit the record.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - STATE VALIDATION RULES

**50. For Survey Period code 5, Each Prior School Status/Student Attendance record must have a matching Student Demographic record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and School Year. -state validation 3-**

**\*\*Allowable for Batch/Update\*\***

### EXAMPLE

The Prior School Status/Student Attendance record listed below which is marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic record.

#### *Prior School Status/Student Attendance records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
01	012345678X	5	****
* 01	019876545X	5	****
01	429876546X	5	****

#### *Student Demographic records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
01	012345678X	5	****
01	429876546X	5	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must delete the Prior School Status/Student Attendance record or submit the matching Student Demographic record.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - STATE VALIDATION RULES

51. If Survey is 2 or 3 and if the Withdrawal Code, PK-12 is W21 on the Prior School Status/Student Attendance record, then the Disciplinary/Referral Action code on the Student Discipline/Referral Action record must be E.

If Survey is 5 and if the Withdrawal Code, PK-12 is W21 on the Prior School Status/Student Attendance record, then the Disciplinary/Referral Action code must be E on the Student Discipline/Referral Action record and the Withdrawal Reason must be W21 on the Student End of Year Status record.

The records should be matched on the following items: District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and School Year. –state validation–

### EXAMPLE

The first and third records listed below would meet criteria specified in the edit above. The second record would cause a message to be generated because the Withdrawal Code, PK-12 = W21, Disciplinary/Referral Action Code = E, the Survey Period = 5, but the Withdrawal Reason is not W21.

#### *Prior School Status/Student Attendance*

District Number, Current Enrollment	Student Number Identifier, Florida	Withdrawal Code, PK-12	Survey Period
36	123456789X	W21	5
* 36	223456788X	W21	5
36	476543217X	W21	5

#### *Student Discipline/Referral Action*

District Number, Current Enrollment	Student Number Identifier, Florida	Disciplinary/ Referral Action Code	Survey Period
36	123456789X	E	5
* 36	223456788X	E	5
36	476543217X	E	5



## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - STATE VALIDATION RULES

### *Student End of Year Status*

District Number, Current Enrollment	Student Number Identifier, Florida	Withdrawal Reason	Survey Period
36	123456789X	W21	5
* 36	223456788X	W3A	5
36	476543217X	W21	5

### **DISTRICT RESPONSIBILITY**

The district should verify the Withdrawal Code, PK-12, Disciplinary/Referral Action Code, and the Withdrawal Reason Code, and correct the code(s) in error.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE - STATE VALIDATION RULES

**52. If the Entry (Re-Entry) Code, PK-12 is R01, R02, or R03, then there must be a matching Prior School Status/Student Attendance record (based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and School Year) with an Entry (Re-Entry) Code, PK-12 of E01-E05 or E09 and a Withdrawal Date less than or equal to the Entry (Re-Entry) Date. state validation-**

### EXAMPLE

The first two sets of records listed below would pass this edit. The last record would cause an error message to be generated because there is no matching Prior School Status/Student Attendance record with an Entry Code of E01-E05 or E09.

District Number, Current Enrollment	Student Number, Identifier, Florida	School Year	Entry (Re-entry) Code, PK-12	Entry (Re-entry) Date	Withdrawal Date
03	012345678X	****	E01	0825****	0915****
03	012345678X	****	R03	1118****	0000****
03	012345677X	****	E09	0920****	1015****
03	012345677X	****	R01	0314****	0000****
* 03	012345679X	****	R03	0921****	0000****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must review the Entry (Re-entry), PK-12 code and correct it if necessary or submit a matching record with an Entry (Re-entry) Code, PK-12 of E01-E05 or E09 and a Withdrawal Date less than the Entry (Re-entry) Date on the current record.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS

**71. For Survey Period Code 5, Days Present, Annual must be in the range 0-180.  
-exception report-**

### EXAMPLE

The first and third records listed below would pass this edit. The second record below would cause a message to be generated because Days Present, Annual is greater than 180.

School Number, Current Enrollment	Student Number Identifier, Florida	Term	Days Present, Annual
0411	12345678X	3	002
* 0411	12345679X	3	768
0411	12345670X	3	174

### DISTRICT RESPONSIBILITY

The district should verify the Days Present, Annual and correct the record if in error. Otherwise, the district would take no action.

**72. For Survey Period Code 5, Days Absent, Annual must be in the range 0-180.  
-exception report-**

### EXAMPLE

The first and third records listed below would pass this edit. The second record below would cause a message to be generated because Days Absent, Annual is greater than 180.

School Number, Current Enrollment	Student Number Identifier, Florida	Term	Days Absent, Annual
0311	123456789X	3	002
* 0311	123456791X	3	215
0311	123456801X	3	012

### DISTRICT RESPONSIBILITY

The district should verify the Days Absent, Annual and correct the record if in error. Otherwise, the district would take no action.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS

**73. For Survey Period Code 5, Days Present, Summer Term must be in the range 0-45. -exception report-**

### EXAMPLE

The first and third records listed below would pass this edit. The second record below would cause a message to be generated because Days Present, Summer Term is greater than 45.

School Number, Current Enrollment	Student Number Identifier, Florida	Term	Days Present, Summer Term
0411	12345678X	S	015
* 0411	12345679X	S	073
0411	12345680X	S	003

### DISTRICT RESPONSIBILITY

The district should verify the Days Present, Summer Term and correct the record if in error. Otherwise, the district would take no action.

**74. For Survey Period Code 5, Days Absent, Summer Term must be in the range 0-45. -exception report-**

### EXAMPLE

The first and third records listed below would pass this edit. The second record would cause an error message to be generated because Days Absent, Summer Term is greater than 45.

School Number, Current Enrollment	Student Number Identifier, Florida	Term	Days Absent, Summer Term
0411	12345678X	S	015
* 0411	12345679X	S	073
0411	12345680X	S	003

### DISTRICT RESPONSIBILITY

The district should verify the Days Absent, Summer Term and correct the record if in error. Otherwise, the district would take no action.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS**

**75. For Survey Period Code 5, the sum of Days Absent, Annual and Days Present, Annual must not be greater than 180. -exception report-**

### **EXAMPLE**

The record listed below would cause a message to be generated because the sum of Days Absent, Annual and Days Present, Annual is greater than 180.

School Number, Current Enrollment	Student Number Identifier, Florida	Days Present, Annual	Days Absent, Annual
* 0021	012345678X	165	050

### **DISTRICT RESPONSIBILITY**

The district should verify Days Present, Annual and/or Days Absent, Annual and correct the record if in error. Otherwise, the district would take no action.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS

**76. For Survey Period Code 5, the sum of Days Absent, Summer Terms and Days Present, Summer Terms must not be greater than 45. -exception report-**

### EXAMPLE

The record listed below would cause a message to be generated because the sum of Days Absent, Summer Terms and Days Present, Summer Terms is greater than 45.

School Number, Current Enrollment	Student Number Identifier, Florida	Days Present, Summer Terms	Days Absent, Summer Terms
* 06	012345678X	021	050

### DISTRICT RESPONSIBILITY

The district should verify Days Present, Summer Terms and/or Days Absent, Summer Terms and correct the record if it is in error. Otherwise, the district would take no action.

**77. If Entry Code is E05, grade must be either PK or KG. –exception report--**

### EXAMPLE

The first and second records listed below would pass the edit assuming no other reject rule would cause their rejection. The third record would cause an error message to be generated because the Entry (Re-Entry Code) is E05 and Grade level is other than PK or KG.

District Number, Current Enrollment	Student Number Identifier, Florida	Entry (Re-Entry) Code	Grade Level	Survey Period Code
62	123456787X	E05	KG	5
62	123456788X	E05	PK	5
* 62	123456789X	E05	01	5

### DISTRICT RESPONSIBILITY

The district should verify the Grade Level and correct the record if it is in error. Otherwise, the district would take no action.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS

**78. For Survey Period Code 5, Days Absent, Annual—Unexcused Not Related to Discipline must be in the range 0-180. -exception report-**

### EXAMPLE

The first and third records listed below would pass this edit. The second record below would cause a message to be generated because Days Absent, Annual—Unexcused Not Related to Discipline is greater than 180.

School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period	Days Absent, Annual Unexcused Not Related to Discipline
0311	123456789X	5	002
* 0311	123456791X	5	215
0311	123456801X	5	012

### DISTRICT RESPONSIBILITY

The district should verify the Days Absent, Annual—Unexcused Not Related to Discipline and correct the record if in error. Otherwise, the district would take no action.

## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS

**79. If Withdrawal Code, PK-12 = W26 then age must be 16 or greater as of the Withdrawal Date.-exception report-**

### EXAMPLE

The first record listed below would pass this edit. The second record would fail the edit because the Withdrawal Code is W26 and the age is less than sixteen.

Student Number Identifier, Florida	Survey Period Code	Birth Date	Withdrawal Code, PK-12	Withdrawal Date
012345678X	5	09151989	W26	10022006
*012345679X	5	02191994	W26	08232006

### DISTRICT RESPONSIBILITY

The district must review the record, determine whether all information is accurate and correct the record if necessary.



## PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – EXCEPTION REPORTS

80. If Survey Period = 2 or 3 and if the Withdrawal Code is W02, then there must be a matching Prior School Status/Student Attendance record (based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and School Year) with an Entry (Re-Entry) Code, PK-12 of R02 and an Entry/Re-entry Date greater than or equal to the Withdrawal Date. -exception report-

### EXAMPLE

The first two records listed below would pass this edit. The third record would generate an error message because the relationship between Withdrawal Code and the Entry/Re-entry Code does not meet the requirements of the edit. It is expected that a student withdrawing with a Withdrawal Code of W02 would be reported as entering another school in the district with an Entry (Re-entry) code of R02.

District Number, Current Enrollment	Student Number, Identifier, Florida	School Year	Withdrawal Code	Withdrawal Date
03	012345678X	****	W02	0901****
03	012345677X	****	W02	0915****
* 03	012345679X	****	W02	1001****

\*\*\*\* = Valid fiscal year for data submission.

District Number, Current Enrollment	Student Number, Identifier, Florida	School Year	Entry (Re-entry) Code, PK-12	Entry/ (Re-entry) Date
03	012345678X	****	R02	0902****
03	012345677X	****	R02	0917****
* 03	012345679X	****	E01	1003****

### DISTRICT RESPONSIBILITY

The district must review the Withdrawal Code and Entry (Re-entry) Code, PK-12 in the third set of records and correct the code(s) that is in error.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – AGGREGATE EXCEPTION REPORTS**

**90. For Survey Period Codes 2, 3, and 5, for each active school on the Master School Identification (MSID) file for the district, unless it is school 3518 (McKay), 7004 (Virtual Franchise) or District 71 (FLVS), there must be at least one Prior School Status/Student Attendance record. –aggregate exception edit–**

Note: An error message will be printed on the exception report for schools that do not meet the aggregate exception edit above.

### **EXAMPLE**

School 0035 is an active school on the MSID file, but no Prior School Status/Student Attendance records exist for this school on the Student Database Prior School Status/Student Attendance table.

An aggregate edit error message is generated for school 0035 on the exception report indicating that the school failed this aggregate exception edit.

### **DISTRICT RESPONSIBILITY**

The district must verify whether or not Prior School Status/Student Attendance records should be sent for this school and submit these records if necessary.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – AGGREGATE EXCEPTION REPORTS**

**91. For Survey Period Code 5, for each school on the Prior School Status/Student Attendance table, the number of Days Absent, Annual must be > 0. – aggregate exception edit –**

Note: The following information will be listed on the exception report for schools that do not meet the aggregate exception edit above:

- District Number, Current Enrollment
- School Number, Current Enrollment
- Total Days Present, Annual
- Total Days, Absent, Annual
- Percentage Days Present, Annual

### **EXAMPLE**

School 0035 has 201,136 aggregate days present and 0 days absent on the Prior School Status/Student Attendance table. These figures equate to 100% days present during the 180 day school year. An aggregate edit error message is generated for school 0035 on the exception report indicating that the school failed this aggregate exception edit.

### **DISTRICT RESPONSIBILITY**

The district must verify Days Absent, Annual and Days Present, Annual on the Prior School Status/Student Attendance records for this school and correct these fields if in error.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – AGGREGATE EXCEPTION REPORTS**

**92. For Survey Period Code 5, for each school on the Prior School Status/Student Attendance table, the percentage of Days Present, Annual (calculated as: Days Present, Annual/sum of Days Present, Annual + Days Absent, Annual X 100) must be equal to or > 90. – aggregate exception report –**

Note: The following information will be listed on the exception report for schools that do not meet the aggregate exception edit above:

- District Number, Current Enrollment
- School Number, Current Enrollment
- Total Days Present, Annual
- Total Days Absent, Annual
- Percentage Days Present, Annual

### **EXAMPLE**

School 0035 has 58,502 aggregate days present and 29,121 days absent on the Prior School Status/Student Attendance table. These figures equate to 66.77% days present during the 180 day school year. An aggregate edit error message is generated for school 0035 on the exception report indicating that the school failed this aggregate exception edit.

### **DISTRICT RESPONSIBILITY**

The district should verify Days Present, Annual and Days Absent, Annual on the Prior School Status/Student Attendance records for this school and correct these fields if they are in error.

## **PRIOR SCHOOL STATUS/STUDENT ATTENDANCE – AGGREGATE EXCEPTION REPORTS**

**93. For Survey Period Code 5, for each school on the Prior School Status/Student Attendance table for which Days Present, Summer Term is greater than 0, the percentage of Days Present, Summer Term (calculated as: Days Present, Summer Term/sum of Days Present, Summer Term + Days Absent, Summer Term X 100) must be equal to or greater than 95. – aggregate exception report –**

Note: The following information will be listed on the exception report for schools that do not meet the aggregate exception edit above:

- District Number, Current Enrollment
- School Number, Current Enrollment
- Total Days Present, Summer Term
- Total Days, Absent, Summer Term
- Percentage Days Present, Summer Term

### **EXAMPLE**

School 0035 has 1,627 aggregate summer days present and 523 summer days absent on the Prior School Status/Student Attendance table. These figures equate to 75.67% days present during the summer term. An aggregate edit error message is generated for school 0035 on the exception report indicating that the school failed this aggregate exception edit.

### **DISTRICT RESPONSIBILITY**

The district should verify Days Present, Summer Term and Days Absent, Summer Term on the Prior School Status/Student Attendance records for this school and correct them if they are in error.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

1. District Number, Reporting District must be numeric, in the range 01-69, 71-75, or 78-79 and must be correct for the district submitting the data. -record rejected-

### EXAMPLE

If district 01 is submitting records, District Number, Reporting District must be 01 for all records. In the records listed below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the District Number, Reporting District is 02 rather than 01 (the number of the district submitting the record). The fourth record would be rejected because the District Number, Reporting District is not in the valid range of numbers.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier
01	0271	A0000001
01	0271	A0000002
* 02	0271	D0000003
* 99	0271	AA000004

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the District Number, Reporting District and resubmit the records.

## **SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES**

- 2. School Number, Where Incident Occurred must be numeric in the range 0001 - 9899. -record rejected-**

### **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Where Incident Occurred is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Where Incident Occurred is not numeric.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier
01	0271	AA000001
01	0271	BB000002
* 01	9999	CC000003
* 01	C901	DD000004

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Where Incident Occurred and resubmit the records.

## **SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES**

- 3. School Number, Where Incident Occurred must exist on the Master School Identification File as a valid active school in the District Number, Reporting District. -record rejected-**

### **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Where Incident Occurred is not a valid active school number for this reporting district.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier
01	0271	00000C61
01	0271	00000AA2
* 01	0062	00000C24

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Number, Where Incident Occurred and resubmit the record.



## **SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES**

- 4. Survey Period Code must be 2, 3 or 5 and must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The survey period as specified in the transmission JCL or in statements for tape transmission is identified as Survey Period "5". However, records on the transmission have a Survey Period Code "2". All updates, adds or deletes with this inconsistency will be rejected.

### **DISTRICT RESPONSIBILITY**

The district must correct the Survey Period Code either on the records coming in or the transmission JCL and all records must be resubmitted.

- 5. School Year must be correct for the submission submitted by the District. -record rejected-**

### **EXAMPLE**

The School Year as specified in the transmission JCL or in statements for tape transmission is identified as the valid year for data submission. However, records on the transmission have the previous School Year coded. All updates, adds or deletes with this inconsistency will be rejected.

### **DISTRICT RESPONSIBILITY**

The district must correct the School Year either on the records coming in or the transmission JCL and all records must be resubmitted.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

6. Incident, Identifier must be alphanumeric, may not be zero, and must not contain blanks. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Incident Identifier contains a blank.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier
01	0271	00000062
01	0271	00000016
* 01	0271	000 C013

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Incident, Identifier and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

7. Incident, Date must be numeric, must be a valid date, in the range of 07/01/\*\*\*\* to 08/31/\*\*\*\* and not greater than the last day of the survey period. - record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Incident, Date is greater than the last day of the survey period. The third record would be rejected because Incident, Date is not a valid date.

District Number, Reporting District	Survey Period code	School Number, where Incident Occurred	Incident, Identifier	Incident, Date
01	03	0271	A0000001	0122****
* 01	03	0271	X0000002	0308****
* 01	03	0271	D0000003	0230****

\*\*\*\* = Valid year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Incident, Date and resubmit the records.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

### 8. Incident, Location must be 1, 2 or 3. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Incident, Location is not a valid code.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Location
48	0931	W0000001	1
48	0931	A0000002	2
* 48	0931	S0000003	5

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Incident, Location and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

9. Incident, Type must be a valid code as listed in Appendix P of the DOE Information Data Base Requirements: Volume 1--Automated Student Information System Manual. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Incident, Type is not a valid code.

District Number, Reporting District	School Number Where Incident Occurred	Incident , Identifier	Incident, Type	Incident, Date
13	6071	C0000001	ALC	1211****
13	6071	A0000002	ARS	1005****
* 13	6071	S0000003	FRM	1024****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Incident, Type and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

### 10. Incident, Involvement Type code must be S, N, B, or U. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Incident, Involvement Type is not a valid code.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Involvement Type
01	0271	H0000001	S
01	0271	S0000002	N
* 01	0271	W0000003	Z

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Incident, Involvement Type code and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

**11. Incident, Reported to Law Enforcement code must be Y or N. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Incident, Reported to Law Enforcement code is not a valid code.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Reported to Law Enforcement
01	0271	VT000001	Y
01	0271	AR000002	N
* 01	0271	BE000003	Z

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Incident, Reported to Law Enforcement code and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

### 12. Incident, Gang-Related code must be Y or N. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Incident, Gang-Related code is not a valid code.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Gang- Related
01	0271	AR000001	Y
01	0271	FA000002	N
* 01	0271	SH000003	Z

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Incident, Gang-Related code and resubmit the record.



## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

### 13. Incident, Alcohol-Related code must be Y or N. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Incident, Alcohol-Related code is not a valid code.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Alcohol- Related
01	0271	00000AS1	Y
01	0271	00000FA2	N
* 01	0271	00000WP3	Z

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Incident, Alcohol-Related code and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

### 14. Incident, Drug-Related code must be Y or N. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Incident, Drug-Related code is not a valid code.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Drug- Related
01	0271	00000S61	Y
01	0271	0000SA42	N
* 01	0271	00000BA3	Z

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Incident, Drug-Related code and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

### 15. Incident, Hate Crime-Related code must be Y or N. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Incident, Hate Crime-Related code is not a valid code.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Hate Crime- Related
01	0271	DO000001	Y
01	0271	SB000002	N
* 01	0271	WP000003	Z

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Incident, Hate Crime-Related code and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

- ➔ 16. Incident, Weapon-Related code must be 1, 2, 3, 4 or N. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Incident, Weapon-Related code is not a valid code.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Weapon- Related
01	0271	FA000001	2
01	0271	DC000002	N
* 01	0271	DC000003	Z

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Incident, Weapon-Related code and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

- ➔ 17. **Weapon, Description code must be F, H, K, M, O, R, U, or Z. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Weapon, Description code is not a valid code.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Weapon, Description
01	0271	00000AR1	F
01	0271	00000BT2	Z
* 01	0271	00000SB3	G

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Weapon, Description code and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

### 18. Incident, Context code must be 1, 2 or 3. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Incident, Context code is not a valid code.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Context
01	0271	VT000001	2
01	0271	VA000002	1
* 01	0271	BE000003	V

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Incident, Context code and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

- ➔ 19. If Incident, Weapon-Related code is 1, 2, 3 or 4, then Weapon, Description code must be F, H, K, M, O, R, or U. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Incident, Weapon-Related code is 2 and Weapon, Description is not

- ➔ one of the codes F, H, K, M, O, R or U.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Weapon- Related	Weapon, Description
01	0271	AS000001	1	F
01	0271	DO000002	2	K
* 01	0271	SH000003	2	Z

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the relationship between Incident, Weapon-Related code and Weapon, Description and resubmit the record.

## **SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES**

**20. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the records must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.



## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

**21. Each School Environmental Safety Incident Report record must be unique based on District Number, Reporting District; School Number, Where Incident Occurred; Survey Period Code; School Year; and Incident, Identifier. -first record accepted, all other duplicate records rejected-**

### EXAMPLE

The first, second, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The fifth record would be rejected because it is a duplicate of the second record.

District Number, Reporting District	School Number, Where Incident Occurred	Survey Period Code	School Year	Incident, Identifier
29	2841	5	****	00000001
29	2841	5	****	00000002
29	2841	5	****	00000003
29	2841	5	****	00000004
* 29	2841	5	****	00000002

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the record that was accepted and loaded to the data base is the correct one, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must delete any invalid records, correct the rejected record if necessary, and resubmit the corrected record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

- 22. If Incident, Type code is WPO, then Weapon, Description code must be F, H, K, M, O, R, or U. -record rejected-

### EXAMPLE

→ The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Incident, Type is WPO and Weapon, Description is not one of the codes F, H, K, M, O, R, or U.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Type	Weapon, Description
01	0271	AS000001	WPO	F
01	0271	DO000002	BAT	Z
* 01	0271	SH000003	WPO	Z

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the relationship between Incident, Type and Weapon, Description and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

- 23. If Incident, Type code is WPO, then Incident, Weapon-Related code must be 1, 2, 3 or 4. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Incident, Type is WPO and Incident, Weapon-Related is not coded

→ 1, 2, 3 or 4.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Type	Incident, Weapon- Related
01	0271	AS000001	WPO	2
01	0271	DO000002	WPO	1
* 01	0271	SH000003	WPO	N

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the relationship between Incident, Type and Incident, Weapon-Related and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

**24. If Incident, Type code is ALC, then Incident, Alcohol-Related code must be Y. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Incident, Type is ALC and Incident, Alcohol-Related is not coded Y.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Type	Incident, Alcohol- Related
01	0271	AS000001	ALC	Y
01	0271	DO000002	ALC	Y
* 01	0271	SH000003	ALC	N

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the relationship between Incident, Type and Incident, Alcohol-Related and resubmit the record.

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## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

**25. If Incident, Type code is equal to DRD or DRU, then Incident, Drug-Related code must be Y. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Incident, Type is DRG and Incident, Drug-Related is not coded Y.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Type	Incident, Drug- Related
01	0271	AS000001	DRD	Y
01	0271	DO000002	DRU	Y
* 01	0271	SH000003	DRU	N

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the relationship between Incident, Type and Incident, Drug-Related and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

- 26. If Weapon, Description code is F, H, K, O, R, or U, then Incident, Weapon-Related code must be 1, 2, 3 or 4. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Weapon Description code is R but the Incident, Weapon-Related code is not 1, 2, 3 or 4.



District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Weapon- Related	Weapon, Description
01	0271	AS000001	1	F
01	0271	DO000002	1	K
* 01	0271	SH000003	N	R

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the relationship between Incident, Weapon-Related code and Weapon, Description and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

### 27. Drug Description code must be M, O or Z. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Drug Description code is not a valid code.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Drug, Description
01	0271	00000AR1	M
01	0271	00000BT2	Z
* 01	0271	00000SB3	G

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Drug Description code and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

**29. If Drug Description code is M or O, then Incident, Drug-Related code must be Y. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Drug Description code is M but the Incident, Drug-Related code is not Y.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Drug- Related	Drug, Description
01	0271	AS000001	Y	M
01	0271	DO000002	Y	O
* 01	0271	SH000003	N	M

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the relationship between Incident, Drug-Related code and Drug Description and resubmit the record.



## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

**30. If Incident, Type code is DRD or DRU, then Drug Description code must be M or O. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Incident, Type is DRU and the Drug Description code is not M or O.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Type	Drug Description
01	0271	AS000001	DRU	M
01	0271	DO000002	DRD	O
* 01	0271	SH000003	DRU	Z

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the relationship between Incident, Type and Drug Description and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

### 31. Incident, Bullying-Related code must be Y or N. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Incident, Bullying-Related code is not a valid code.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Bullying- Related
01	0271	AR000001	Y
01	0271	FA000002	N
* 01	0271	SH000003	Z

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Incident, Bullying-Related code and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

**33. If Incident, Drug-Related code is Y, then Drug Description code must be M or O. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Incident, Drug-Related code is Y and the Drug Description code is Z.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Drug- Related	Drug, Description
01	0271	AS000001	Y	M
01	0271	DO000002	Y	O
* 01	0271	SH000003	Y	Z

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the relationship between Incident, Drug-Related code and Drug Description and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

### 36. Incident, Injury-Related code must be A, B or Z. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Incident, Injury-Related code is not a valid code.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Injury- Related
01	0271	00000AS1	A
01	0271	00000FA2	B
* 01	0271	00000WP3	F

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Incident, Injury-Related code and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

**37. If Incident, Type code is equal to HOM, then Incident, Injury-Related code must be A . -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Incident, Type is HOM and Incident, Injury-Related is not code A.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Type	Incident, Injury- Related
01	0271	AS000001	HOM	A
* 01	0271	SH000003	HOM	Z

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the relationship between Incident, Type and Incident, Injury-Related and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

**39. If Incident, Type code is equal to BHA, then Incident, Bullying-Related code must be Y. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Incident, Type is BHA and Incident, Bullying-Related is not coded Y.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Type	Incident, Bullying- Related
01	0271	AS000001	BHA	Y
01	0271	DO000002	BHA	Y
* 01	0271	SH000003	BHA	N

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the relationship between Incident, Type and Incident, Bullying-Related and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT - REJECT RULES

- ➔ 42. If Incident, Weapon-Related is 1, 2, 3 or 4, then Incident, Reported to Law Enforcement must equal Y. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Incident, Reported to Law Enforcement code is not Y.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Weapon- Related	Incident, Reported to Law Enforcement
01	0271	1	Y
* 01	0271	2	N

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Incident, Reported to Law Enforcement code or the Incident, Weapon-Related code and resubmit the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT – VALIDATION EDITS

**60. For each School Environmental Safety Incident Report (SESIR) record with an Incident, Involvement Type of S or B there must be at least one matching Student Discipline/Referral Action (SDRA) record with a matching Incident Identifier and Incident Date. The match should be done using District Number, Reporting District on the SESIR format matched to District Number, Current Enrollment on the SDRA format; School Number, Where Incident Occurred on the SESIR matched to School Number, Where Discipline/Referral Action Occurred on the SDRA format. -state validation**

### EXAMPLE

The School Environmental Safety Incident Report record listed below which is marked with an asterisk would fail the edit above because it does not have a matching Student Discipline Referral Action record.

#### *School Environmental Safety Incident Report Records*

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Involvement Type	Incident, Identifier	Incident, Date
01	0021	S	C0000001	1211****
01	0021	S	A0000002	1106***
* 01	0021	S	S0000003	1022****

#### *Student Discipline Referral Action Records*

District Number, Current/ Enrollment	School Number, Where Discipline/ Referral Action Occurred	Student Number Identifier, Florida	Incident, Identifier	Incident, Date
01	0021	019876544X	C0000001	1211****
01	0021	019876545X	A0000002	1106****
01	0021	019876546X	S0000003	1024****

\*\*\*\* = Valid fiscal year for data submission.



## **SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT – VALIDATION EDITS**

### **DISTRICT RESPONSIBILITY**

If the School Environmental Safety Incident Report record is valid, the district must submit the matching Student Discipline/Referral Action record. If the School Environmental Safety Incident Report record is invalid, the district must correct the invalid elements or delete the record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT – VALIDATION EDITS

61. If the Student, Use of Drugs code on the matching Student Discipline /Referral Action (SDRA) format is Y, then the Drug Description code must be M or O. The records match is done using the District Number, Current Enrollment on the SDRA format matched to the District Number, Reporting District on the SESIR format; School Number, Where Incident Occurred on the SESIR format matched to School Number, Where Discipline/Referral Action Occurred on the SDRA format along with matching School Year, Survey Period Code and Incident, Identifier. –state validation-

### EXAMPLE

The first and third records listed below would meet the criteria specified in the edit above. The second record would cause a message to be generated because the Drug Description code is incorrect for the Student, Use of Drugs code reported.

#### *Student Discipline/Referral Action Records*

District Number, Current Enrollment	School Number, Where Discipline/Referral Action Occurred	Student Number Identifier, Florida	Incident, Identifier	Student, Use of Drugs
36	0021	12345678X	00000001	Y
*36	0021	22345678X	00000002	Y
36	0021	47654321X	00000003	Y

#### *School Environmental Safety Incident Report (SESIR) Records*

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Drug Description
36	0021	00000001	M
*36	0021	00000002	Z
36	0021	00000003	M

### DISTRICT RESPONSIBILITY

The district should verify the Student, Use of Drugs code and the Drug Description code and correct the code that is in error.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT – VALIDATION EDITS

62. If there is a matching Disciplinary/Referral Action record, then the Disciplinary/Referral Action Code on the matching record must not equal C. The match should be based on District Number, Current Enrollment on the Student Discipline/Referral Action (SDRA) format matched to the District Number, Reporting District on the School Environmental Safety Incident Report (SESIR) format; School Number, Where Incident Occurred on the SESIR format matched to School Number, Where Discipline/Referral Action Occurred on the SDRA format along with matching School Year, Survey Period Code and Incident, Identifier. –state validation -

### EXAMPLE

The first and third records listed below would meet the criteria specified in the edit above. The second record would cause a message to be generated because the matching Student discipline/Referral Action record has a Disciplinary/Referral Action Code of C.

#### *School Environmental Safety Incident Report (SESIR) Records*

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier
36	0031	00000001
* 36	0031	00000002
36	0031	00000003

#### *Student Discipline/Referral Action Format Records*

District Number, Current Enrollment	School Number, Where Discipline/ Referral Action Occurred	Student Number Identifier, Florida	Incident, Identifier	Disciplinary/ Referral Action Code
36	0031	12345678X	00000001	O
* 36	0031	22345678X	00000002	C
36	0031	47654321X	00000003	P

### DISTRICT RESPONSIBILITY

The district must correct the Disciplinary/Referral Action Code on the Student Discipline/Referral Action record or delete the School Environmental Safety Incident Report record if it was submitted in error.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT – VALIDATION EDITS

**63** If Student, Weapon Use on the Student Discipline Referral Action (SDRA) format is N, then Incident, Weapon-Related on the School Environmental Safety Incident Report (SESIR) may be 1, 2, 3, 4 or N. If Student, Weapon Use on the SDRA is Y, then Incident, Weapon-Related code on the SESIR record must equal 1, 2, 3 or 4.

The records should match on District Number, Current Enrollment on the Student Discipline Referral Action record and District Number, Reporting District on the School Environmental Safety Incident Report record; School Number, Where Incident Occurred on the SESIR format matched to School Number, Where Discipline/Referral Action Occurred on the SDRA format; Survey Period Code; School Year; Incident Identifier; and Incident Date. –state validation–

### EXAMPLE

The first two records below would pass the edit above. The third record below would fail the edit because Student, Weapon Use is coded Y and the matching School Environmental Safety Incident Report record Incident, Weapon-Related code is N.

#### *School Environmental Safety Incident Report Records*

District Number, Current Enrollment	School Number Where Incident Occurred	Incident, Identifier	Incident, Date	Incident, Weapon- Related
01	0021	0121	1211****	1
01	0021	0121	1106****	2
*01	0021	0121	1022****	N

#### *Student Discipline Referral Action Records*

District Number, Current Enrollment	School Number Where Discipline/ Referral Action Occurred	Incident, Identifier	Incident, Date	Student Weapon, Use
01	0021	0121	1211****	N
01	0021	0121	1106****	Y
* 01	0021	0121	1022****	Y

\*\*\*\* represents a valid year for the data.

## **SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT – VALIDATION EDITS**

### **DISTRICT RESPONSIBILITY**

The district must review the Student, Weapon Use and Incident, Weapon-Related codes and correct the one that is in error by submitting a change to the incorrect record.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT – VALIDATION EDITS

64. If the School Environmental Safety Incident Report (SESIR) record has an Incident, Involvement Type of N or U, then there must not be a matching Student Discipline/Referral Action (SDRA) record. The match should be done using District Number, Reporting District on the SESIR format matched to District Number, Current Enrollment on the SDRA format; School Number, Where Incident Occurred on the SESIR format matched to School Number, Where Discipline/Referral Action Occurred on the SDRA format; Survey Period Code; School Year and Incident Identifier. -state validation-

### EXAMPLE

The first School Environmental Safety Incident Report record listed below which is marked with an asterisk would fail the edit above because it has a matching Student Discipline Referral Action record. The second record would pass the edit because there is no matching Student Discipline Referral Action record.

#### *School Environmental Safety Incident Report Records*

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Involvement Type	Incident, Identifier	Incident, Date	Survey Period Code
*01	0021	N	C0000001	1211****	5
01	0021	N	S0000003	1022****	5

#### *Student Discipline Referral Action Record*

District Number, Current Enrollment	School Number, Where Discipline/Referral Action Occurred	Student Number Identifier, Florida	Incident, Identifier	Incident, Date	Survey Period Code
01	0021	019876544X	C0000001	1211****	5

\*\*\*\* = Valid year for data submission.

### DISTRICT RESPONSIBILITY

The district must review the first School Environmental Safety Incident Report record and either correct the Incident, Involvement Type or delete the matching Student Discipline Referral Action record.

## **SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT – AGGREGATE VALIDATION EDITS**

**80. For each active school on the Master School Identification (MSID) file for the district, if the MSID School Type = 02 – 04 the number of School Environmental Safety Incident Report (SESIR) records must be greater than zero.  
–aggregate validation edit–**

Note: An error message will be printed on the validation report for schools that do not meet the aggregate validation edit above.

### **EXAMPLE**

School 0035 is a grade 9-12 school with a School Type of 03 (Senior High) on the MSID file. There are no SESIR records for this school on the Student Database SESIR table.

An aggregate edit error message is generated for school 0035 on the validation report indicating that the school failed this aggregate validation edit.

### **DISTRICT RESPONSIBILITY**

The district must submit School Environmental Safety Incident Report records for this school.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT –EXCEPTION REPORTS

90. If Incident, Type = WPO and if a matching Student Discipline/Referral Action record exists, then one of the Disciplinary/Referral Action codes on the Student Discipline/Referral Action (SDRA) format must be E, F, P, H or U. The match should be done using District Number, Reporting District on the School Environmental Safety Incident Report (SESIR) format matched to District Number, Current Enrollment on the SDRA format; School Number, Where Incident Occurred on the SESIR matched to School Number, Where Discipline/Referral Action Occurred on the SDRA format; along with School Year; Survey Period; Incident, Identifier and Incident, Date. –exception report-

### EXAMPLE

The School Environmental Safety Incident Report record listed below which is marked with an asterisk would cause an error message to be generated because the Disciplinary/Referral Action code does not equal E, F, P, H or U.

#### *School Environmental Safety Incident Report Records*

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Incident, Type	Incident, Date
01	0021	C0000001	WPO	12062004
01	0021	A0000002	VAN	11142004
* 01	0021	S0000003	WPO	11082004

#### *Student Discipline Referral Action Records*

District Number, Instruction/ Enrollment	School Number, Where Discipline/ Referral Action Occurred	Disciplinary/ Referral Action Code	Incident, Identifier	Incident, Date
01	0021	E	C0000001	12062004
01	0021	I	A0000002	11142004
01	0021	O	S0000003	11082004

### DISTRICT RESPONSIBILITY

The district should verify the Incident, Type on the SESIR record and Disciplinary/Referral Action code on the Student Discipline/Referral Action format and correct the codes if they are in error.



## **SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT –EXCEPTION REPORTS**

**91. For each school (School Number, Where Incident Occurred) on the School Environmental Safety Incident Report (SESIR) table, the number of SESIR records with Incident, Involvement Type = U (Unknown) must be 10 percent or less of the total SESIR records for the school. –exception report-**

Note: The following information will be listed on the exception report for schools that do not meet the exception edit above:

- District Number, Reporting District
- School Number, Where Incident Occurred
- Total number of SESIR records
- Number of records with Incident, Involvement Type = U
- Percent of records with Incident, Involvement Type = U.

### **EXAMPLE**

School 0021 has 56 total SESIR records. Fourteen (25 percent) of these records have an Involvement Type of U (Unknown). An error message is generated for School 0021 on the exception report indicating that the school failed this exception edit.

### **DISTRICT RESPONSIBILITY**

The district must review the records to determine whether code U was used appropriately. The must correct the Involvement, Type on the School Environmental Safety Incident Report records that are in error. If no records are in error, no action is necessary.

## SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORT –EXCEPTION REPORTS

**92. If Incident, Type is ARS, BAT, HOM, KID, SXB, BRK, DRD, ROB, WPO, DRU, DOC, STL, OMC, SXO, TRE, TRS, VAN or ALC, then Incident, Reported to Law Enforcement must equal Y. –exception report-**

### EXAMPLE

The first record listed below would meet the criteria specified in the edit above. The second record would cause a message to be generated because Incident, Reported to Law Enforcement code is not Y.

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Type	Incident, Reported to Law Enforcement
01	0271	ARS	Y
* 01	0271	DRU	N

### DISTRICT RESPONSIBILITY

The district should verify the Incident, Reported to Law Enforcement or the Incident, Type code and correct if in error.

## STUDENT ASSESSMENT –REJECT RULES

1. **District Number, Current Enrollment must be numeric, in the range 01-67, 69, 71-75 or 78-79 and must be correct for the district submitting the data. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the District Number, Current Enrollment is not in the appropriate range. The fourth record would be rejected if district 01 submitted the record.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X
* 02	0021	012345676X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the District Number, Current Enrollment and resubmit the records.

## STUDENT ASSESSMENT –REJECT RULES

**2. The School Number, Current Enrollment must exist on the Master School Identification File as a valid active school in the district of enrollment. -record rejected-**

### EXAMPLE

The fourth and fifth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. Records one, two and three would be rejected because the School Number, Current Enrollment does not exist on the Master School Identification File as a valid active school number for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment
* 09	8131
* 13	0009
* 15	C999
57	0051
63	0021

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

## STUDENT ASSESSMENT –REJECT RULES

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75 and 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the tenth position of the Student Number Identifier, Florida must be numeric or an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains a blank. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Student Number Identifier, Florida and resubmit the records.

## **STUDENT ASSESSMENT –REJECT RULES**

- 4. Survey Period Code must be 2, 3 or 5 and must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Survey Period Code as specified in the transmission Job Control Language (JCL) is identified as Survey Period "5". However, if records on the transmission have a Survey Period Code "2", all records updated, added or deleted with this inconsistency will be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the Survey Period Code should be corrected and all records should be resubmitted.

- 5. School Year must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The School Year as specified in the transmission JCL is identified as the valid year for data submission. However, if records on the transmission have the previous year coded, all records updated, added or deleted with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the School Year either on the records coming in or the transmission JCL and resubmit all records.

## STUDENT ASSESSMENT –REJECT RULES

6. Test Name must be a valid test on the Test Name Table in Appendix I of the DOE Information Data Base Requirements Volume I-Automated Student Information System manual including X\_. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Name is invalid.

Student Number Identifier, Florida	Test Date	Test Name
123456789X	01172006	BOL
* 223456789X	01172006	SSL

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Name and resubmit the record.

## STUDENT ASSESSMENT –REJECT RULES

**7. Test Publication Year must be numeric and a valid year in the range 1970 through the current year. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Publication Year is in the future. The third record would be rejected because the Test Publication Year is not within the valid range of years.

Student Number Identifier, Florida	Test Date	Test Publication Year
123456789X	0118****	2002
* 223456789X	1115****	2103
* 323456789X	0431****	1956

\*\*\*\* = Valid year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Publication Year and resubmit the records.



## STUDENT ASSESSMENT –REJECT RULES

8. Test Date must be numeric and a valid date that is not in the future. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the database assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Date is not a valid calendar date.

Student Number Identifier, Florida	Test Date
123456789X	0118****
223456789X	1115****
* 323456789X	0431****

\*\*\*\* = Valid year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Date and resubmit the record.

## STUDENT ASSESSMENT –REJECT RULES

9. The Test Subject Content code must be a valid code, specified in Appendix L of the DOE Information Data Base Requirements Volume I-Automated Student Information System manual, for the Test Name, If Test Name =X\_\_, Test Subject Content code must be 07, 09, 10, 11, 3L, 13, O1, or X\_. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Subject Content code is invalid for the Test Name submitted. The third record would be rejected because the Test Subject Content code is blank.

Student Number Identifier, Florida	Test Name	Test Subject Content
123456789X	STA	11
* 223456789X	STA	03
* 323456789X	STA	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Test Subject Content codes and resubmit the records.

## STUDENT ASSESSMENT –REJECT RULES

### 10. Test Score Type 1 must be LX, NC, PF or RS. -record rejected-

#### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score Type 1 is not NC or RS.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type 1
123456789X	01192007	STA	NC
* 301741234X	01192007	STA	SS

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Score Type 1 and resubmit the record.

## STUDENT ASSESSMENT –REJECT RULES

11. Test Score 1 must be numeric and right justified with leading zeros.  
-record rejected-

### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score 1 contains alphabetic characters. The third record would be rejected because Test Score 1 does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Score 1
123456789X	0119****	0071
* 301741234X	0119****	AA71
* 242424321X	0119****	71

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Score 1 and resubmit the records.

## STUDENT ASSESSMENT –REJECT RULES

### 12. Test Score Type 2 must be NP, SS or ZZ. -record rejected-

#### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score Type 2 is not SS or ZZ.

Student Number Identifier, Florida	Test Date	Test Name	Test Score Type 2
123456789X	01192007	STA	SS
* 301741234X	01192007	STA	NC

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Score Type 2 and resubmit the record.

## STUDENT ASSESSMENT –REJECT RULES

- 13. Test Score 2 must be numeric and right justified with leading zeros.  
-record rejected-**

### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because Test Score 2 contains alphabetic characters. The third record would be rejected because Test Score 2 does not have leading zeros.

Student Number Identifier, Florida	Test Date	Test Score 2
123456789X	0119****	0071
* 301741234X	0119****	AA71
* 242424321X	0119****	71

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Test Score 2 and resubmit the records.

## **STUDENT ASSESSMENT –REJECT RULES**

**14. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the database; if C or D is specified then the record must exist on the database. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the Transaction Code and resubmit the records.

## STUDENT ASSESSMENT –REJECT RULES

15. If Test Score Type 1 is PF, then Test Score 1 must be 0001 or 0002. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score Type 1 is PF and the Test Score 1 is not 0001 or 0002.

Student Number Identifier, Florida	Test Date	Test Score 1	Test Score Type 1
123456789X	01192007	0001	PF
* 301741234X	01192007	0212	PF

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Score Type 1 or the Test Score 1 so that the proper relationship exists and resubmit the record.



## STUDENT ASSESSMENT –REJECT RULES

17. If Test Score Type 1 is NC, then Test Score 2 must be SS and if Test Score Type 1 is RS or PF then Test Score Type 2 must be ZZ. If Test Score Type 1 is LX, then Test Score Type 2 must be NP -record rejected-

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Test Score Type 1 is NC and the Test Score 2 is not SS.

Student Number Identifier, Florida	Test Date	Test Score Type 1	Test Score Type 2
123456789X	01192007	NC	SS
301741234X	01192007	LX	NP
*123456788X	01192007	NC	ZZ

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Score Type 1 or the Test Score Type 2 so that the proper relationship exists and resubmit the record.

## STUDENT ASSESSMENT –REJECT RULES

### 18. Test Level must not be blank. -record rejected-

#### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Level field is blank.

Student Number Identifier, Florida	Test Date	Test Level
123456789X	0119****	11
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Level and resubmit the record.

## STUDENT ASSESSMENT –REJECT RULES

### 19. Test Form must not be blank. -record rejected-

#### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Form field is blank.

Student Number Identifier, Florida	Test Date	Test Form
123456789X	0119****	A
* 242424321X	0119****	

\*\*\*\* = Valid fiscal year for data submission.

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Test Form and resubmit the records.

## STUDENT ASSESSMENT –REJECT RULES

20. If Test Score Type 2 is ZZ then Test Score 2 must be 0000. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Test Score 2 is not 0000.

Student Number Identifier, Florida	Test Date	Test Score Type 2	Test Score 2
123456789X	01192007	ZZ	0000
* 301741234X	01192007	ZZ	0200

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Test Score 2 and resubmit the record.

## STUDENT ASSESSMENT –REJECT RULES

21. Each Student Assessment record must be unique based on District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; School Year; Test Name, Test Date and Test Subject Content. -first duplicate record accepted, all others rejected-

### EXAMPLE

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates (same District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; School Year; Test Name, Test Date and Test Subject Content) of the first and fourth records, respectively.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number, Identifier Florida	Survey Period, Code	School Year	Test Name	Test Date	Test Subject Content
01	0411	012345675X	5	****	SRI	09182006	09
* 01	0411	012345675X	5	****	SRI	09182006	09
01	0411	023456789X	5	****	MAZ	09222006	11
01	0411	032345675X	5	****	FOR	09232006	O1
* 01	0411	032345675X	5	****	FOR	09232006	O1

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the data base are correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

## STUDENT ASSESSMENT –REJECT RULES

**22. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.

## STUDENT ASSESSMENT –REJECT RULES

- ➔ 23. School Number, Current Enrollment must be numeric in the range 0001 to 9899, excluding 3518. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second two records would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345678X
01	0151	012345679X
* 01	9999	012345680X
* 01	C901	012345681X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

## STUDENT ASSESSMENT – VALIDATION EDIT RULES

**60. Each Student Assessment record must have a matching Student Demographic Information record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and School Year. -state validation-**

### EXAMPLE

The Student Assessment record listed below marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic Information record.

#### *Student Assessment records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
* 01	012345678X	5	****
01	019876545X	5	****
01	429876546X	5	****

#### *Student Demographic Information records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
01	019876545X	5	****
01	429876546X	5	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must delete the Student Assessment record or add a Student Demographic Information record to match the above key fields.



## STUDENT COURSE SCHEDULE - REJECT RULES

1. District Number, Current Enrollment must be numeric and in the range 01-69, 71-75 or 78-79. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not in the appropriate range.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Enrollment and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

2. **School Number, Current Enrollment must be numeric in the range 0001 to 9899 or it must be N998 or N999. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third and fourth records would be rejected. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric, N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75 or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

**Note:** For more information on the Student Number Identifier, Florida refer to DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida, the tenth digit must be an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

## **STUDENT COURSE SCHEDULE - REJECT RULES**

- 4. Survey Period Code must be 1, 2, 3, or 4 and it must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Survey Period Code as specified in the transmission JCL or in the statements for tape transmission is identified as Survey Period Code "2" and records are coded with Survey Period Code "3". All updates, adds, or deletes with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

Correct the Survey Period Code either on the records coming in or the transmission JCL and resubmit all of the records.

- 5. The Fiscal Year must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Fiscal Year on the JCL and the records being submitted for processing must match. Otherwise, the records would be rejected.

### **DISTRICT RESPONSIBILITY**

Correct the Fiscal Year either on the transmission JCL or the records being submitted and resubmit all records for processing.

## **STUDENT COURSE SCHEDULE - REJECT RULES**

- 6. District Number, Current Instruction/Service must be correct for the district submitting the data. -record rejected-**

### **EXAMPLE**

The District Number, Current Instruction/Service on records being submitted for processing must match the District Number, Current Instruction/Service on the JCL. Otherwise, the records would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the District Number, Current Instruction/Service and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

7. The School Number, Current Instruction/Service must be numeric in the range 0001-9899, 9996, or it must be C901-C928, U970-U980, P001-P999, or N999. If Survey Period Code = 2 or 3, School Number, Current Instruction/Service may be a private school number. -record rejected-

**NOTE:** If School Number, Current Instruction/Service is a private school number, Course Number must be 2222222.

### EXAMPLE

The records listed below would be rejected because in each case the School Number, Current/Instruction Service is not within the valid range.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code
* 01	9901	123456789X	2
* 01	C929	123456790X	2
* 01	U981	123456791X	2

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

8. If the School Number, Current Instruction/Service is C901-C928, U970-U980, P001-P999, 9996, or N999, the District Number, Current Enrollment must be correct for the district submitting the data. If Survey Period Code = 2 or 3 and School Number, Current Instruction/Service is a private school number, the District Number, Current Enrollment must be correct for the district submitting the data.  
-record rejected-

**NOTE:** If School Number, Current Instruction/Service is a private school number, Course Number must be 2222222.

### EXAMPLE

If the district submitting the records is 01, then the first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the District Number, Current Enrollment is incorrect for the district submitting the record.

District Number, Current Enrollment	School Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code
01	C901	123456789X	2
* 02	C928	123456790X	2

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Course record or the transmission JCL where the mismatch occurs and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

### 9. Course Number must not contain blanks. -record rejected-

#### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Course Number contains a blank.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number
02	0061	123456789X	5013010
* 02	0201	123456790X	1008 80

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Course Number and resubmit the record.



## STUDENT COURSE SCHEDULE - REJECT RULES

**10. Section Number must not be all blanks. Allowable characters are 0-9, A-Z, space, hyphen, dollar sign, pound sign and colon. -record rejected-**

**Note: Section Number may be submitted with blanks in one to four of the five positions, but may not be submitted with five blanks.**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Section Number is all blanks.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number	Section Number
02	123456789X	5013010	PP18
* 02	123456791X	2003340	

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Section Number and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**11. Period Number must be numeric and greater than or equal to zero. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Period Number is not numeric. The fourth record would be rejected because Period Number is blank.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number	Period Number
02	123456789X	5013010	0101
02	123456790X	7910100	0288
* 02	123456791X	2109310	AB80
* 02	123456792X	1300330	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Period Number and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

12. If the School Number Current Instruction/Service does not begin with "P" the Course Number must not be a "local use only transfer" course number unless Course Number = 0500980. -record rejected-

Note: Local use only transfer course numbers for Grade Levels 09-12 are numeric course numbers that end in 980 or 990. Local use only transfer course numbers for Grade Levels 30-31 are alphanumeric course numbers that begin with one alpha character and end with six zeroes.

### EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and second records would be rejected because the Course Numbers are local use only transfer course numbers.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number
* 01	0201	123456789X	2100990
* 01	0201	123456790X	2000990
01	0201	123456791X	1206310

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Number and resubmit the records.

## **STUDENT COURSE SCHEDULE - REJECT RULES**

**13. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

**14. Each Student Course Schedule record must be unique based on Student Number Identifier, Florida; Survey Period Code; Fiscal Year; District Number, Current Instruction/Service; School Number, Current Instruction/Service; Course Number; Section Number; Period Number; and Term. -Record having highest weighted FTE accepted, all other duplicate records rejected-**

### EXAMPLE

The records that are highlighted are duplicates. The record in each of the pairs which is marked with an asterisk would be rejected because it has the lower weighting factor. That is, FEFP Program Number 102 has a lower weighting factor for funding than does FEFP Program Number 103.

Student Number Identifier, Florida	Svy. Pd. Code	FY	Dist. Num., Curr. Inst./ Serv.	Schl. Num., Curr. Instr./ Serv.	Course Number	Section Number	Period Number	FEFP Prog. No.	Term
123456780X	2	****	01	0021	2109370	00001	0202	102	1
123456781X	2	****	01	0021	2109370	00001	0202	102	1
123456782X	2	****	01	0021	2109370	00001	0202	102	1
123456783X	2	****	01	0021	2109370	00001	0202	102	1
123456784X	2	****	01	0021	2109370	00001	0202	102	1
123456785X	2	****	01	0021	2109370	00001	0202	102	1
123456786X	2	****	01	0021	2109370	00001	0202	102	1
<b>* 123456787X</b>	<b>2</b>	<b>****</b>	<b>01</b>	<b>0021</b>	<b>2109370</b>	<b>00001</b>	<b>0202</b>	<b>102</b>	<b>1</b>
<b>123456787X</b>	<b>2</b>	<b>****</b>	<b>01</b>	<b>0021</b>	<b>2109370</b>	<b>00001</b>	<b>0202</b>	<b>103</b>	<b>1</b>
123456788X	2	****	01	0021	2109370	00001	0202	102	1
<b>* 123456789X</b>	<b>2</b>	<b>****</b>	<b>01</b>	<b>0021</b>	<b>2109370</b>	<b>00001</b>	<b>0202</b>	<b>102</b>	<b>1</b>
<b>123456789X</b>	<b>2</b>	<b>****</b>	<b>01</b>	<b>0021</b>	<b>2109370</b>	<b>00001</b>	<b>0202</b>	<b>103</b>	<b>1</b>

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the data base are the correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

## STUDENT COURSE SCHEDULE - REJECT RULES

### 15. Dual Enrollment Indicator must be A, B, C, E, or Z. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Dual Enrollment Indicator is not valid.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Survey Period Code	Student Number Identifier, Florida	Course Number	Dual Enrollment Indicator
31	0291	2	123456789X	PHY1050	A
31	0291	2	123456790X	1209800	Z
* 31	0291	2	123456791X	PHY1050	D

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Dual Enrollment Indicator and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**16. All alphanumeric Course Numbers must either be on the Course Code Directory or on the Statewide Course Numbering System file unless School Number, Current Instruction/Service equals N999 or P001-P999. -record rejected-**

### EXAMPLE

The second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and fourth records would be rejected because the Course Numbers are not on the Course Code Directory or on the Statewide Course Numbering System files.

Student Number Identifier, Florida	District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Course Number
* 661234566X	66	0061	FF10011
661234567X	66	0061	I460103
661234568X	66	0201	B070614
* 661234569X	66	0271	ABCDE12

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Numbers and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

- 17. If Course Number is 5022000, 2200000-2200050, or 2200300-2200370 (study hall) then FTE Earned, Course must be 0000 and FEFP Program Number must be 999. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the course is a study hall and the FEFP Program Number is not 999.

- The third record would be rejected because the course is a study hall and the FTE Earned, Course is greater than zero.

Student Number Identifier, Florida	Survey Period Code	FTE Earned, Course	Course Number	FEFP Program Number
242123456X	2	0000	2203300	999
* 242123457X	2	0000	2200310	103
* 242123458X	2	0250	2200320	999

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must appropriately correct the element(s) listed in the edit and resubmit the records.



## STUDENT COURSE SCHEDULE - REJECT RULES

**18. If Course Number equals 0800300 or 8502000, then FEFP Program Number must equal 102, 103, 112, 113, 254, 255, or 999. -record rejected-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the proper relationship does not exist between FEFP Program Number and the Course Number 8502000.

Student Number Identifier, Florida	District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Course Number	FEFP Program Number
111123456X	01	0201	8502000	103
* 111123457X	01	0201	8502000	300
111123458X	01	0201	8502000	103

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct either the FEFP Program Number or the Course Number and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**19. If Course Number equals 2222222, then School Number, Current Instruction/Service must be a private school number and vice versa -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since Course Number is 2222222 and the School Number, Current Instruction/Service is not a private school number.

Student Number Identifier, Florida	District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Course Number
123456789X	01	8034	2222222
123456790X	17	8016	2222222
* 123456791X	17	8711	2222222

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct either the School Number, Current Instruction/Service or the Course Number and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

20. FEFP Program Number must be 103 if Dual Enrollment Indicator code = A, B, C, or E. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the relationship between Dual Enrollment Indicator code and FEFP Program Number is not appropriate.

Student Number Identifier, Florida	Dual Enrollment Indicator	FEFP Program Number
123456789X	A	103
* 123456790X	C	251

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct either the Dual Enrollment Indicator code or FEFP Program Number and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**21. If Dual Enrollment Indicator equals A, then School Number, Current Instruction/Service must be C901-C928, U970-U980, P001-P999 or N999. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the School Number, Current Instruction/Service is not in the appropriate range.

School Number, Current Enrollment	School Number Current, Instruction/Service	Dual Enrollment Indicator
0021	C901	A
0051	P999	A
*0204	0204	A

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

- 22. Class Minutes, Weekly must be numeric and greater than or equal to zero.  
-record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Class Minutes, Weekly contains a blank. The third record would be rejected because Class Minutes, Weekly is not numeric.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number	Class Minutes, Weekly
02	123456789X	2109370	0050
* 02	123456790X	2109370	075
* 02	123456791X	2109370	W025

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Class Minutes, Weekly and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

**23. FEFP Program Number must be 101-103, 111-113, 130, 254-255, 300, or 999.  
-record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the FEFP Program Numbers are invalid.

District Number, Current Instruction/ Service	Student Number Identifier Florida	Course Number	FEFP Program Number
02	123456789X	2109370	103
* 02	123456790X	2109370	001
* 02	123456791X	2109370	118

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the FEFP Program Number and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

- 24. FTE Earned, Course must be numeric and greater than or equal to zero.  
-record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because FTE Earned, Course contains a blank. The third record would be rejected because FTE Earned, Course is not numeric.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number	FEFP Program Number	FTE Earned, Course
02	123456789X	2109370	103	0834
* 02	123456790X	2109370	103	0 34
* 02	123456791X	2109370	103	o005

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the records by assigning a value greater than or equal to zero for FTE Earned, Course and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

**25. If Grade Level on the Student Course Schedule record is PK, the Reading Intervention Component code must be Z. -record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The fourth record would be rejected because the Reading Intervention Component code is not Z.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number	Reading Intervention Component	Grade Level
01	123456789X	2100010	Y	06
01	123456790X	2100010	N	10
01	123456791X	2100010	Y	01
* 01	123457891X	5100520	N	PK

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Reading Intervention Component code and resubmit the record.



## STUDENT COURSE SCHEDULE - REJECT RULES

**26. If Survey Period Code = 2 or 3, Reading Intervention Component code must be Y, N, F or Z. If Survey Period Code = 1 or 4, Reading Intervention Component code must be Z. -record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The fourth record would be rejected because the Reading Intervention Component code is not Z.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number	Reading Intervention Component	Survey Period Code
01	123456789X	2100010	Y	2
01	123456790X	2100010	N	3
01	123456791X	2100010	Z	1
*01	123457891X	2100010	N	4

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Reading Intervention Component code and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

27. If Course Number is 5100520, 5100530, 5100560, 5100570, 5100580 or 5100590 Grade Level must be PK. –record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause it to reject. The second record would be rejected because the student's Grade Level is not PK..

Course Number	FEFP Program Number	Grade Level
5100580	999	PK
* 5100590	999	01

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Grade Level or Course Number and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**28. If School Number, Current Instruction/Service equals 9996, then School Number, Current Enrollment must be N999. -record rejected-**

### EXAMPLE

The first record listed below would be rejected because School Number, Current Enrollment is not N999. The second record would be loaded to the data base assuming no other reject rule would cause it to reject.

Student Number Identifier, Florida	District Number, Current Instruction/ Service	School Number, Current Enrollment	School Number Current Instruction/ Service
* 123456789X	01	0021	9996
223456789X	41	N999	9996

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct either the School Number, Current Enrollment or the School Number, Current Instruction/Service and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

### 29. Grade Level must be PK, KG, or 01-12. -record rejected-

#### EXAMPLE

The third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and second records would be rejected because the Grade Level codes are not valid.

Student Number Identifier, Florida	Grade Level	FEFP Program Number
* 630123455X	KK	101
* 630123456X	1	101
630123458X	01	101
630123459X	12	103

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Grade Level code and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

**30. If Survey Period Code = 1-4 and FEFP Program Number is 999, then FTE Earned, Course must be zero. -record rejected-**

**Note:** The use of the FEFP Program Number "999" is for individual students who are not eligible for FTE funding for reasons other than attendance or program membership. These students would include those pre-kindergarten students who are being served in a program for which the student cannot earn FTE.

### EXAMPLE

The first, second, fifth and sixth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third and fourth records would be rejected because FTE Earned, Course is not zero.

Student Number Identifier, Florida	Grade Level	FEFP Program Number	FTE Earned, Course
630123454X	PK	999	0000
630123455X	KG	999	0000
* 630123456X	01	999	5000
* 630123457X	07	999	2500
630123458X	01	999	0000
630123459X	12	999	0000

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the relationship between FEFP Program Number and FTE Earned, Course and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

31. In surveys 1 through 4 if the FEFP Program Number is not 999, then there must be a valid association between the FEFP Program Number listed below and the student's Grade Level. -record rejected-

FEFP Program Numbers	Grade Levels
101-----	>PK-03
102-----	>04-08
103-----	>09-12
111-----	>PK-03
112-----	>04-08
113-----	>09-12
130-----	>KG-12
254-255-----	>PK-12
300-----	>09-12

### EXAMPLE

The records below without an asterisk would be loaded to the data base assuming no other reject rule would cause their rejection. The records below which are marked with an asterisk would be rejected because of the invalid association between the Grade Level of the student and the FEFP Program Number.

Student Number Identifier, Florida	Dist. Number, Current Instruction/Service	Sch. Number, Current Instruction/Service	FEFP Program Number	Grade Level	FTE Earned, Course
* 123456789X	01	0021	102	KG	0834
* 123456788X	01	0021	102	12	0834
123456786X	01	0021	102	07	0834
123456785X	01	0021	102	08	0834
* 123456785X	01	0021	103	08	0834
123456784X	01	0021	102	07	0834
* 123456783X	01	0021	103	07	0834

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the FEFP Program Number or the Grade Level so that there is a valid relationship between these two data elements and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

**32. If Survey Period Code is 1-4, Grade Level is less than 09 and FTE Earned, Course is greater than zero, then School Number, Current Instruction/Service must not be a college or university (C901-C928, U970-U978 or P001-P999). -record rejected-**

### EXAMPLE

The second and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and third records would be rejected because FTE Earned, Course is greater than zero and the School Number, Current Instruction/Service is for a college or university and the Grade Level is less than 09.

Student Number Identifier, Florida	School Number Current Instruction/ Service	Section Number	Period Number	FEFP Program Number	Grade Level	FTE Earned, Course
* 123456786X	U974	00001	0202	102	07	0834
123456787X	0021	00001	0202	102	08	0834
* 123456788X	C901	00001	0202	102	08	0834
123456789X	0021	00001	0202	102	07	0834

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the relationship between Grade Level; FTE Earned, Course and School Number Current Instruction/Service and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

33. If Course Number is 5100580 then Survey Period code must be 2 or 3. –  
record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the student's Course Number is 5100580 and Survey Period Code is 4. The last record would be rejected because the student's Course Number is 5100580, and Survey Period Code is 1.

Course Number	Survey Period Code	Grade Level	FTE Earned, Course
5100580	2	PK	0000
5100580	3	PK	0000
* 5100580	4	PK	0000
* 5100580	1	PK	0000

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Survey Period Code or Course Number and resubmit the records.



## STUDENT COURSE SCHEDULE - REJECT RULES

**34. If Course Number is 5100590 then Survey Period Code must be 1 or 4.  
-record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the student's Course Number is 5100590 and Survey Period Code is 2. The last record would be rejected because the student's Course Number is 5100590, and Survey Period Code is 3.

Course Number	Survey Period Code	Grade Level	FTE Earned, Course
5100590	1	PK	0000
5100590	4	PK	0000
* 5100590	2	PK	0000
* 5100590	3	PK	0000

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Survey Period Code or Course Number and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

### 35. Term must be either 1-9, B-0 or S-X. -record rejected-

#### EXAMPLE

The records in the first and third examples listed below would be rejected because the Term code is invalid. The second record would be rejected because the Term code was left blank.

Student Number Identifier, Florida	Course Number	Term
* 240123457X	1200310	P
* 240123458X	1001310	
* 240123459X	2000310	M

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Term and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**36. English Language Learners: Instructional Model must be E, S, I, C, O, T, or Z. -record rejected-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because English Language Learners: Instructional Model is invalid. The fourth record would be rejected because English Language Learners: Instructional Model is blank.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number	ELL: Instructional Model
01	123456786X	5100070	E
* 01	123456787X	5100070	A
04	123456788X	5100070	C
* 08	123456789X	5100070	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the English Language Learners: Instructional Model and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

**37. If Survey Period Code = 2 or 3, Year-Round/Extended School Year FTE Indicator must be A or Z. If Survey Period Code = 1 or 4, Year-Round/Extended School Year FTE Indicator must be A, B or Z -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Year-Round/Extended School Year FTE Indicator code is not valid for the Survey Period Code. The last record would be rejected because the Year-Round/Extended School Year FTE Indicator code is not valid.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number	Survey Period Code	Year-Round/ Extended School Year FTE Indicator
01	0123456786X	5100070	2	A
01	0123456787X	5100070	2	Z
* 01	0123456788X	5100070	2	B
* 01	0123456789X	5100070	2	Y

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Year-Round/Extended School Year FTE Indicator code and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**38. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**39. If Survey Period is 2 or 3 and School Number, Current Instruction/Service is 7001 (district virtual instruction program), then FTE Earned, Course must be 0000. -record rejected-**

### EXAMPLE

The third and fourth records below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and second records below which are marked with an asterisk would be rejected because the FTE Earned, Course is not zero.

Student Number Identifier, Florida	Dist. Number, Current Instruction/ Service	Sch. Number, Current Instruction/ Service	FEFP Program Number	Survey Period	FTE Earned, Course
* 123456789X	01	7001	101	2	0834
* 123456788X	01	7001	103	2	0834
123456786X	01	7001	102	2	0000
123456785X	01	7001	102	2	0000

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service or the FTE Earned, Course and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

**40. If the School Number, Current Enrollment is not N998 or N999, then it must exist on the Master School Identification File as a valid active number in the District Number, Current Enrollment. -record rejected-**

**NOTE: If Survey Period Code is 2 or 3 and the student is being reported for the McKay Scholarship Program for students with disabilities, School Number, Current Enrollment must be 3518.**

### EXAMPLE

The records listed below would be rejected because the School Number, Current Enrollment is not on the Master School Identification File as a valid active school number in the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment
* 01	8311
* 06	0001
* 09	9999

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

41. The Vocational/Adult General Education Program Code must be a program number from the Vocational/Adult General Education Program Edit file (F61730) or must be zero-filled. -record rejected-

**Note:** For more information on Vocational/Adult General Education Program Codes refer to the Vocational Data Base Handbook Appendices.

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Vocational/Adult General Education Program Code is not a valid program number.

Student Number Identifier, Florida	Course Number	Vocational/ Adult General Education Program Code
630123457X	8772010	8772000
630123458X	I480201	I480201
* 630123459X	8506310	5806310

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Program Code and resubmit the record.



## STUDENT COURSE SCHEDULE - REJECT RULES

42. If Course Number is not 2222222, then School Number, Current Instruction/Service must exist on the Master School Identification File as a valid active number in the District Number, Current Instruction/Service or it must be C901-C928, U970-U978, P001-P999, 9996, or N999. If Course Number is 2222222 and if Survey Period Code = 2 or 3, then School Number, Current Instruction/Service must be a private school number anywhere in Florida. -record rejected-

**NOTE:** If School Number, Current Instruction/Service is a private school number Course Number must be 2222222.

### EXAMPLE

The last three records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first two records would fail this edit because they do not exist on the Master School Identification File as a valid and active number for the District Number, Current Instruction. The third record would fail this edit because it is not in the valid range for alphanumeric numbers.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Survey Period Code	Course Number
* 09	8131	2	1001010
* 13	0021	2	5012000
* 15	C999	2	SPN2010
57	0051	2	5012000
63	0031	2	5012000
67	C904	2	SPN2010

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service so that it exists as a valid and active number in the District Number, Current Instruction/Service or is a valid and active alphanumeric school number and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

**43. All numeric Course Numbers must be on the Course Code Directory file unless School Number, Current Instruction/Service begins with P. If Survey Period Code = 2, or 3 and School Number, Current Instruction/Service is a private school number, Course Number must be 222222. -record rejected-**

### EXAMPLE

The first, fifth and sixth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second, third and fourth records would be rejected because the numeric Course Numbers are not on the Course Code Directory file.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Course Number	Survey Period Code
01	0021	379873674X	0200300	2
* 01	0021	379873675X	0801300	2
* 01	0021	379873676X	0708301	2
* 01	0021	379873677X	1004820	2
01	0021	379873698X	1008320	2
01	0021	379873679X	1200310	2

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Number and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

**44. If Grade Level equals PK-08 or 30-31, then the Dual Enrollment Indicator must equal Z. -record rejected-**

### EXAMPLE

The first record listed below would pass this edit. The second record would be rejected because the Grade Level is 8 and the Dual Enrollment Indicator is C.

Student Number Identifier, Florida	Grade Level	Dual Enrollment Indicator
630123457X	4	Z
* 630123458X	8	C

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the relationship between the Grade Level and the Dual Enrollment Indicator and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

45. If the Course Number begins with an alpha character and is on the Course Code Directory file, and the School Number, Current Instruction/Service does not begin with P, the FEFP Program Number must be 103. -record rejected-

**Note:** Enrollment of secondary students in postsecondary vocational courses must be reported in the Workforce Development Information System. The parallel allowable dual enrollment hours at the high school are to be reported under the same postsecondary vocational course number, but must be funded under the basic program weight of 103.

### EXAMPLE

The records listed below would be rejected because the Course Number is for a postsecondary course (begins with an alpha character and the School Number, Current Instruction/Service does not begin with a P) and the FEFP Program Number is not valid.

Student Number Identifier, Florida	School Number, Current Instruction/ Service	Course Number	Section Number	Period Number	FEFP Program Number	Grade Level	FTE Earned, Course
* 123456787X	0021	A010304	00100	0202	300	12	0834
* 123456788X	0021	B070401	00100	0202	300	30	0834

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Number and/or the FEFP Program Number and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

46. The first two digits of Period Number must be 00-80 while the last two digits must be 00-80, or 88 and be greater than or equal to the first two digits. -record rejected-

**Note:** For more information on Period number refer to the DOE Information Data Base Requirements: Volume I -- Automated Student Information System manual.

### EXAMPLE

The first three Student Course records listed below would be loaded to the data base assuming no other reject rule caused their rejection. The fourth record would be rejected because the Period Number has an ending period with a value less than the beginning period. The last record would be rejected because the last two digits of Period Number are not in the acceptable range.

Student Number Identifier, Florida	Course Number	Section Number	Period Number	FTE Earned, Course
371234564X	8772030	B0100	0101	0834
371234565X	8754500	B0100	0909	0834
371234566X	8754500	B0300	0405	1667
* 371234567X	8727210	E0100	8070	2000
* 371234568X	8727210	E9900	8098	2000

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Period Number and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

**47. If Dual Enrollment Indicator code does not equal Z, then Grade Level must equal 09-12. -record rejected-**

### EXAMPLE

The first record listed below would pass this edit. The second record would be rejected because the Grade Level is 8 and the Dual Enrollment Indicator is C.

Student Number Identifier, Florida	Grade Level	Dual Enrollment Indicator
630123457X	12	A
* 630123458X	8	C

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the relationship between the Grade Level and the Dual Enrollment Indicator and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**48. If Dual Enrollment Indicator equals E, then School Number, Current Instruction/Service must be C901-C928, U970-U980, P001-P999, N999, or a school on the Master School Identification file that has School Function Setting equal to T.. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the School Number, Current Instruction/Service is not in the appropriate range.

School Number, Current Enrollment	School Number Current, Instruction/Service	Dual Enrollment Indicator
0021	C901	E
0051	P999	E
*0204	0204	E

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Number, Current Instruction/Service or the Dual Enrollment Indicator code and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

### 49. Days Per Week must be 1-7. -record rejected-

#### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because Days Per Week is zero.

Student Number Identifier, Florida	Course Number	FEFP Program Number	Grade Level	FTE Earned, Course	Class Minutes, Weekly	Days Per Week
371234566X	1200310	103	12	0834	250	5
* 371234568X	1200310	103	12	1667	500	0
371234569X	1200310	103	11	2000	300	5

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Days Per Week and resubmit the record.



## STUDENT COURSE SCHEDULE - REJECT RULES

**50. If Course Number is 2400200 (M/J Homeroom) then FEFP must equal 999 and FTE Earned, Course must be 0000. –record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the student's Course Number is 2400200 and FEFP Program Number is 102. The last record would be rejected because the student's Course Number is 2400200, and FTE Earned, Course is 0834.

Course Number	FEFP Program Number	FTE Earned, Course
2400200	999	0000
* 2400200	102	0000
* 2400200	999	0834

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Number; FEFP Program Number and/or the FTE Earned, Course and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

**51. If Survey Period = 1-4 and the student's Grade Level is 7-12, Class Minutes, Weekly must be greater than zero. -record rejected-**

### EXAMPLE

The first and fourth records below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and third records would be rejected because the appropriate relationship between Grade Level and Class Minutes, Weekly is not present.

Student Number Identifier, Florida	FEFP Program Number	Grade Level	FTE Earned, Course	Class Minutes, Weekly
371234566X	102	05	0834	0000
* 371234567X	103	12	0834	0000
* 371234568X	300	10	1667	0000
371234569X	103	11	2000	0600

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the relationships between Grade Level and Class Minutes, Weekly and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

- 52. If the School Number, Current Enrollment is N998 (home education), then Dual Enrollment Indicator must be Z. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Dual Enrollment Indicator is not Z for a home education student (school of enrollment of N998).

District Number, Current Enrollment	School Number, Current Enrollment	Survey Period Code	Student Number Identifier, Florida	Course Number	Dual Enrollment Indicator
31	N998	2	123456789X	1007350	Z
31	N998	2	123456790X	1209800	Z
* 31	N998	2	123456791X	PHY1050	A

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Dual Enrollment Indicator or the School Number, Current Enrollment and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**53. If Course Number is a vocational course number from the Vocational/Adult General Education Program Edit file (F61730), the Vocational/Adult General Education Program Code must be greater than zero unless Course Numbers are 1006300, 2001310, 2001340, 2003310, 2102360, 2102370, 3027010, or 3027020. –record rejected–**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Vocational/Adult General Education Program Code is not a valid program number.

Student Number Identifier, Florida	Course Number	Vocational/Adult General Education Program Code
630123457X	8772010	8772000
630123458X	1480112	1480112
* 630123459X	8506310	5806310

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Program Code and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

- 54. If Course Number is 5015025, 5015035, 5015045, 5015055, 5015065, 5015075, 1508001, 1508002, 1508003, 1500410, 1500420, 1500430, 1500440, 1500445, 1500450, or 1500460 (Physical Education Waiver) then FEFP must equal 999 and FTE Earned, Course must be 0000. –record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the student's Course Number is 1508002 and FEFP Program Number is 102. The last record would be rejected because the student's Course Number is 1508003, and FTE Earned, Course is 0834.

Course Number	FEFP Program Number	FTE Earned, Course
5015025	999	0000
* 1508002	102	0000
* 1508003	999	0834

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Number; FEFP Program Number and/or the FTE Earned, Course and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

- 55. If District does not equal 71, 78 or 79 and if Term equals 4, 5, or S, then Survey Period Code must = 1 or 4. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third and fourth records would be rejected because the Term code is not valid for the Survey Period Code.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number	Survey Period Code	Term
01	0123456786X	5100070	1	4
01	0123456787X	5100070	4	5
* 01	0123456788X	5100070	2	S
* 01	0123456789X	5100070	3	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Term or Survey Period Code and resubmit the records.

## STUDENT COURSE SCHEDULE - REJECT RULES

**56. If Grade Level code is PK and the FEFP Program Number is not 111, 254 or 255, then FEFP Program Number must be 101 or 999. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The last record would be rejected because the student's Grade Level code is PK, the student is not exceptional and the FEFP Program Number is not 101 or 999.

Student Number Identifier, Florida	FEFP Program Number	Grade Level	FTE Earned, Course
381234566X	254	PK	0834
381234567X	999	PK	0000
* 381234568X	102	PK	0834

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct either the Grade Level or the FEFP Program Number and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**5A. If Survey Period Code = 1-4 and the Course Number is a vocational Course Number from the Vocational/Adult General Education Program Edit file (F61730), the Vocational/Adult General Education Program Code must be a valid program number for the Course Number submitted unless Course Number is 1006300 and FEFP Program Number is other than 300. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Vocational/Adult General Education Program Code is not valid for the course submitted. The course is a Business Education course but the program number submitted is for Industrial Education.

Student Number Identifier, Florida	Course Number	Vocational/Adult General Education Program Code
630123457X	8206010	8206300
* 630123458X	8209020	8721300

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Vocational/Adult General Education Program Code or the Course Number and resubmit the records.



## STUDENT COURSE SCHEDULE - REJECT RULES

**5B. If Grade Level = 09-12 and Course Number contains an alpha character in the first position, then Dual Enrollment Indicator must be other than Z. -record rejected-**

### EXAMPLE

The first record listed below would pass this edit. The second record would be rejected because the Grade Level is 12 and the Course Number contains an alpha character, but the dual Enrollment Indicator is Z.

Student Number Identifier, Florida	Course Number	Grade Level	Dual Enrollment Indicator
630123457X	B070401	12	C
* 630123458X	A010304	12	Z

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the relationship between Course Number, Grade Level, and Dual Enrollment Indicator and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**5C. If FEFP Program Number is 130, English Language Learners: Instructional Model code must be E, S, I, C, O or T unless School Number, Current Enrollment equals 3518 or 7004. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the relationship between the FEFP Program Number and the English Language Learners: Instructional Model is not valid.

Student Number Identifier, Florida	School Number, Current Enrollment	FEFP Program Number	English Language Learners: Instructional Model
123456789X	0021	130	J
123456780X	3518	130	Z
* 123456790X	0021	130	Z

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct either the FEFP Program Number or the English Language Learners: Instructional Model and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**5D. If Survey Period Code is 2 or 3, then Day of Week Scheduled, Monday must be Y or N. -record rejected-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because Day of Week Scheduled, Monday is invalid.

Student Number Identifier, Florida	Course Number	Days Per Week	Day of Week Scheduled, Monday	Survey Period Code
371234566X	1200310	5	Y	2
* 371234568X	1200310	0	Z	2
371234569X	1200310	2	N	2

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Day of Week Scheduled, Monday and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**5E. If Survey Period Code is 2 or 3, then Day of Week Scheduled, Tuesday must be Y or N. -record rejected-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because Day of Week Scheduled, Tuesday is invalid.

Student Number Identifier, Florida	Course Number	Days Per Week	Day of Week Scheduled, Tuesday	Survey Period Code
371234566X	1200310	5	Y	2
* 371234568X	1200310	0	Z	2
371234569X	1200310	2	N	2

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Day of Week Scheduled, Tuesday and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**5F. If Survey Period Code is 2 or 3, then Day of Week Scheduled, Wednesday must be Y or N. -record rejected-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because Day of Week Scheduled, Wednesday is invalid.

Student Number Identifier, Florida	Course Number	Days Per Week	Day of Week Scheduled, Wednesday	Survey Period Code
371234566X	1200310	5	Y	2
* 371234568X	1200310	0	Z	2
371234569X	1200310	2	N	2

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Day of Week Scheduled, Wednesday and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**5G. If Survey Period Code is 2 or 3, then Day of Week Scheduled, Thursday must be Y or N. -record rejected-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because Day of Week Scheduled, Thursday is invalid.

Student Number Identifier, Florida	Course Number	Days Per Week	Day of Week Scheduled, Thursday	Survey Period Code
371234566X	1200310	5	Y	2
* 371234568X	1200310	0	Z	2
371234569X	1200310	2	N	2

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Day of Week Scheduled, Thursday and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**5H. If Survey Period Code is 2 or 3, then Day of Week Scheduled, Friday must be Y or N. -record rejected-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because Day of Week Scheduled, Friday is invalid.

Student Number Identifier, Florida	Course Number	Days Per Week	Day of Week Scheduled, Friday	Survey Period Code
371234566X	1200310	5	Y	2
* 371234568X	1200310	0	Z	2
371234569X	1200310	2	N	2

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Day of Week Scheduled, Friday and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**5I. If Survey Period Code is 2 or 3, then Day of Week Scheduled, Saturday must be Y or N. -record rejected-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because Day of Week Scheduled, Saturday is invalid.

Student Number Identifier, Florida	Course Number	Days Per Week	Day of Week Scheduled, Saturday	Survey Period Code
371234566X	1200310	5	Y	2
* 371234568X	1200310	0	Z	2
371234569X	1200310	2	N	2

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Day of Week Scheduled, Saturday and resubmit the record.



## STUDENT COURSE SCHEDULE - REJECT RULES

**5K.** If Survey Period Code is 2 or 3, then at least one Day of Week Scheduled, Monday; Day of Week Scheduled, Tuesday; Day of Week Scheduled, Wednesday; Day of Week Scheduled, Thursday; Day of Week Scheduled, Friday or Day of Week Scheduled, Saturday must be Y unless School Number, Current Enrollment equals 3518 or unless School Number, Current Instruction/Service is 7004. -record rejected-

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because Day of Week Scheduled, Monday is invalid

Student Number Identifier, Florida	Sch. Num., Curr. Enr	Days Per Week	Day of Week Schd., Mon.	Day of Week Schd., Tues.	Day of Week Schd., Wed.	Day of Week Schd., Thurs.	Day of Week Schd., Fri.	Day of Week Schd., Sat.	Survey Period Code
371234566X	0411	5	Y	Y	Y	Y	Y	Y	2
* 371234568X	0411	3	N		N		N		2
371234569X	3518	0	N	N	N	N	N	N	2

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Day of Week Scheduled, Monday and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**5L. If Survey Period Code is 2 or 3, then Day of Week Scheduled, Date Certain must be Y, N or Z. -record rejected-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because Day of Week Scheduled, Date Certain is blank.

Student Number Identifier, Florida	Course Number	Days Per Week	Day of Week Scheduled, Date Certain	Survey Period Code
371234566X	1200310	5	Y	2
* 371234568X	1200310	0		2
371234569X	1200310	2	N	2

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Day of Week Scheduled, Date Certain and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**5M. If Survey Period code is 2 or 3 and Day of Week, Scheduled Friday is Y, then Day of Week Scheduled, Date Certain must be N or Z. –record rejected-**

### EXAMPLE

The first, second and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the correct relationship between Day of Week Scheduled, Friday and Day of Week Scheduled, Date Certain does not exist.

**Note: In the fourth record below, although Day of Week Scheduled, Friday is N, it is not automatically assumed that Day of Week Scheduled, Date Certain is Y unless all of the students in the entire school are not scheduled in any core classes (See Appendix S) on Friday.**

Student Number Identifier, Florida	Course Number	Days Per Week	Day of Week Scheduled, Friday	Day of Week Scheduled, Date Certain
12345678X	1200310	5	Y	N
22345678X	1200310	2	N	Y
* 32345678X	1200310	2	Y	Y
42345678X	1200310	4	N	N

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the record so that the correct relationship exists between Day of Week Scheduled, Friday and Day of Week Scheduled, Date Certain and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**50. If Course Number equals 2222222, then School Number, Current Enrollment must be 3518. -record rejected-**

### EXAMPLE

The first record listed below would not be loaded to the data base because School Number, Current Enrollment is not 3518. The second record would be loaded to the data base assuming no other reject rule would cause it to reject.

Student Number Identifier, Florida	District Number, Current Instruction/ Service	School Number, Current Enrollment	Course Number
* 123456789X	01	0818	2222222
223456789X	41	3518	2222222

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct either the School Number, Current Enrollment or the Course Number and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**5P. If District Number, Current Instruction/Service is equal to 71 and District Number, Current Enrollment is equal to 71, then FEFP Program Number must be 102 or 103. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause it rejection. The second record would be rejected because FEFP Program Number does not equal 102 or 103.

District Number, Current Enrollment	District Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number	FEFP Program Number	FTE Earned, Course
71	71	234567889X	2109370	103	0834
* 71	71	123456790X	2109370	113	0834

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the FEFP Program Number and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**5Q. If School Number, Current Instruction/Service is equal to 7004, then FEFP Program Number must be 999, 102 or 103. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because FEFP Program Number does not equal 999, 102 or 103.

District Number, Current Enrollment	School Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number	FEFP Program Number	FTE Earned, Course
06	7004	234567889X	2109370	103	0834
06	7004	234567890X	2109370	999	0000
* 06	7004	234567891X	0200050	112	0834

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the FEFP Program Number and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**5R. If District Number, Current Instruction/Service is equal to 78 or 79 and District Number, Current Enrollment is equal to 78 or 79, then FEFP Program Number must be 999. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause it rejection. The second record would be rejected because FEFP Program Number does not equal 999.

District Number, Current Enrollment	District Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number	FEFP Program Number	FTE Earned, Course
78	78	234567889X	2109370	999	0000
* 78	78	123456790X	2109370	101	0834

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the FEFP Program Number and resubmit the record.

## STUDENT COURSE SCHEDULE - REJECT RULES

**5S. If Course Number is 5100580 or 5100590 then FEFP Program Number must be 999 and FTE Earned, Course must be 0000 and Grade Level must be PK. – record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the student's Course Number is 5100590 and FEFP Program Number is 101. The last record would be rejected because the student's Course Number is 5100580, and FTE Earned, Course is 0834.

Course Number	FEFP Program Number	Grade Level	FTE Earned, Course
5100580	999	PK	0000
5100590	999	PK	0000
* 5100590	101	PK	0000
* 5100580	999	PK	0834

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the FEFP Program Number and the FTE Earned, Course and resubmit the records.



## STUDENT COURSE SCHEDULE - REJECT RULES

**5T. If the Reading Intervention Component code is F, then the Grade Level (on the Student Course Schedule record) must be 11 or 12. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Grade Level is inappropriate for the Reading Intervention Component code of F.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Course Number	Reading Intervention Component	Grade Level
01	123456789X	2103010	F	12
01	123456791X	2100310	F	11
* 01	123457891X	2106310	F	06

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Reading Intervention Component code or the Grade Level code and resubmit the record.

## STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES

**60. The student's Grade Level on the Student Course record must agree with the Grade Level on the Student Demographic record submitted by the district of instruction unless Year-Round/Extended School Year FTE Indicator on the Student Course record = A or if Survey Period Code = 1 or 4. -state validation/NULL-**

**\*\*FTE Earned Course on all Student Course records set to NULL value for these records at the close of the State Records Processing Cycle.\*\***

### EXAMPLE

The first and third Student Course records listed below would pass this edit. The second and fourth records would not pass the edit because the Grade Level codes on the Student Demographic records and Student Course records do not agree. (The FTE Earned Course on the Student Course records would be set to a null value at the close of the State Records Processing Cycle.)

#### *Student Demographic Records*

District Number, Current Instruc./ Service	Student Number Identifier, Florida	Grade Level
49	491234566X	12
49	491234567X	11
49	491234568X	11
49	491234569X	12

#### *Student Course Records*

District Number, Current Instruc./ Service	Student Number Identifier, Florida	Grade Level
49	491234566X	12
* 49	491234567X	12
49	491234568X	11
* 49	491234569X	10

### DISTRICT RESPONSIBILITY

The Grade Level codes which do not agree must be corrected. If the Grade Level code on the Student Demographic record is correct, then the Grade Level code on the Student Course record must be updated so that it agrees. If the Grade Level code on the Student Course record is correct, then the Student Demographic record must be updated so that the Grade Level codes agree.

## STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES

61. During Surveys 1 through 4 if FTE Earned, Course is greater than zero and the student is less than 3 years old, then Grade Level must be PK and FEFP Program Number must be 101, 111 or 254-255. -state validation/NULL-

**\*\*FTE Earned, Course set to NULL after the close of the State Records Processing Cycle\*\***

### EXAMPLE

If the Birth Date on the matching Student Demographic records for each of the Student Course records listed below indicates that the student's age is less than 3, then the record marked with an asterisk would fail the edit because the correct relationship between Grade Level code, FEFP Program Number and FTE Earned, Course does not exist.

Student Number Identifier, Florida	Section Number	FEFP Program Number	FTE Earned, Course	Grade Level
111234563X	00100	254	0834	PK
111234564X	00200	101	0012	PK
* 111234565X	00500	999	0834	PK
111234566X	A1500	111	0834	PK

### DISTRICT RESPONSIBILITY

The district must correct the records so that the correct relationship between Grade Level, FEFP Program Number and FTE Earned, Course exists.

## STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES

**62. For Survey Period Code = 1-4, a student's total FTE Earned, Course during any one survey for a district may not exceed 0.5000 excluding FTE Earned, Course for those courses with the Year-Round/Extended School Year FTE Indicator set to "A" or "B". -state validation/NULL-**

**\*\*FTE Earned, Course set to NULL value on ALL the student's Student Course records at the close of the State Records Processing Cycle.\*\***

**Note: FTE Earned is attributed to the district of instruction unless the school of instruction is a college or university in which case the FTE Earned is attributed to the district of enrollment.**

### EXAMPLE

The FTE Earned, Course would be set to NULL at the end of the State Records Processing Cycle on ALL the Student Course records listed below because the student's total FTE Earned, Course in the district of instruction for the survey exceeds 0.5000.

#### *Student Course Records*

Student Number Identifier, Florida	Survey Period Code	District Number, Current Instruction/ Service	Course Number	FEFP Program Number	Grade Level	FTE Earned, Course
* 561234567X	2	56	1005300	102	07	0834
* 561234567X	2	56	1205420	102	07	0834
* 561234567X	2	56	2000330	102	07	0834
* 561234567X	2	56	2104300	102	07	<u>2502</u>
Total FTE Earned, Course						.5004

### DISTRICT RESPONSIBILITY

The district must correct the Student Course records so that the student's total FTE Earned, Course does not exceed 0.5000.

## STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES

**63. If the Dual Enrollment Indicator equals E on one Student Course Schedule record reported for a student, then each Student Course Schedule record for that student must be coded with E in the Dual Enrollment Indicator field. Matching Student Course Schedule records for a student should be based on District Number, Current Instruction/Service; Student Number Identifier, Florida; Fiscal Year and Survey Period Code. –state validation–**

### EXAMPLE

The Student Course Schedule records listed below marked with an asterisk would fail this edit because the Dual Enrollment Indicator does not equal “E” for all courses for the student.

Student Number, Identifier, Florida	Course Number	Dual Enrollment Indicator
123456789x	AMH9014	E
123456789x	MAT1201	E
123456789x	PSY1407	E
123456789x	SOC1011	E
*234567890x	AMH9001	E
*234567890x	MAT1207	A
*234567890x	PSY2011	B
*234567890x	SOC1022	E

### DISTRICT RESPONSIBILITY

The district must review the status of the student regarding dual enrollment and correct the Dual Enrollment Indicator codes on the records that are in error.

## STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES

**66. Each Student Course record must have a matching Teacher Course record based on the key fields of District Number, Current Instruction/Service; School Number, Current Instruction/ Service; Survey Period Code; Fiscal Year; Course Number; Section Number; Period Number; and Term unless Survey Period Code = 2 or 3 and School Number, Current Instruction/Service is a private school number. -state validation/NULL-**

**\*\*FTE Earned, Course set to NULL following the close of the State Records Processing Cycle\*\***

### EXAMPLE

The first and second Student Course records listed below would pass this edit. The third Student Course Schedule would be flagged in error because of the failure to have a matching Teacher Course Schedule based on the keys of District Number, Current Instruction/Service; School Number, Current Instruction/Service; Survey Period Code; Fiscal Year; Course Number; Section Number; Period Number; and Term.

#### *Student Course Records*

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Course Number	Sec. No.	Period Number	Term
01	0421	012345679X	2	****	1200330	00200	0404	1
01	0421	012345678X	2	****	1200330	00200	0404	1
* 01	0421	012345677X	2	****	1200330	00100	0303	1

#### *Teacher Course Records*

District Number, Current Instruction/ Services	School Number, Current Instruction/ Services	Survey Period Code	Fiscal Year	Course Number	Section Number	Period Number	Term	Social Security Number
01	0421	2	****	1200330	00200	0404	1	0000291125
01	0421	2	****	1200330	00100	0202	1	0000291125

\*\*\*\* = Valid fiscal year for data submission.

## **STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES**

### **DISTRICT RESPONSIBILITY**

If the Student Course record is valid, submit the Matching Teacher Course Schedule record for that class. If the Student Course record is invalid, delete the record from the data base. If an error has been made in one or more of the seven key items on either the Student Course record or the Teacher Course record, they should be corrected so that the two types of records match for each of the seven key items of District Number, Current Instruction/Service; School Number, Current Instruction/Service; Survey Period Code; Fiscal Year; Course Number; Section Number; Period Number; and Term.

## STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES

67. Each Student Course Schedule must have a matching Student Demographic record based on District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; Fiscal Year; and District Number, Current Instruction/Service. -state validation/NULL-

**\*\*FTE Earned, Course set to NULL for ALL Student Course Schedule records for this student\*\***

### EXAMPLE

The Student Course Schedule listed below which is marked with an asterisk would fail the edit above because it does not have a matching Student Demographic record.

#### *Student Demographic records*

District Number, Current Instruction/ Service	District Number, Current Enrollment	Student Number Identifier, Florida	School Number, Current Enrollment	Survey Period Code	Fiscal Year
01	01	019876544X	0021	3	****
01	01	019876545X	0021	3	****
01	01	019876546X	0021	3	****

#### *Student Course records*

District Number, Current Instruction/ Service	District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
01	01	0021	019876544X	3	****
01	01	0021	019876545X	3	****
* 01	01	0321	019876546X	3	****

\*\*\*\* = Valid fiscal year for data submission.



## **STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES**

### **DISTRICT RESPONSIBILITY**

The district must verify the various key comparisons from the Student Course record, correct those in error and resubmit the correction. For more detailed explanation of the proper submission of the various keys, consult the front pages of both the Student Demographic Information and Student Course Schedule formats.

## STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES

**69. If Survey Period Code = 1-4, each Student Course Schedule record with FEFP Program Number equal to 111-113 or 254-255 must have a matching Exceptional Student record based on District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Fiscal Year unless Survey Period Code = 2 or 3 and School Number, Current Instruction/Service is a private school number. -state validation/NULL-**

**\*\*FTE Earned, Course set to NULL for all Student Course Schedule records for this student\*\***

### EXAMPLE

The Student Course Schedule listed below which is marked with an asterisk would fail the edit above because it does not have a matching Exceptional Student record.

#### *Exceptional Student records*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
01	0021	019876544X	2	****
01	0021	019876545X	2	****
01	0021	019876546X	2	****

#### *Student Course Schedule records*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year	FEFP Program Number
01	0021	019876544X	2	****	111
01	0021	019876545X	2	****	112
01	0021	019876546X	2	****	113
* 01	0021	019876547X	2	****	254

\*\*\*\* = Valid fiscal year for data submission.

## **STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES**

### **DISTRICT RESPONSIBILITY**

If the Student Course Schedule record is valid, the district must submit the matching Exceptional Student record. If the Student Course Schedule record is invalid, the district must either delete the record or correct the invalid elements.

## STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES

71. If Course Number = 9900020-9900026, then School Number, Current Instruction must be a valid active school on the Master School Identification (MSID) file with School Function/Setting = D (DJJ). -state validation/Null-

**\*\*FTE Earned, Course set to NULL value on all Student Course Schedule records at the close of the State Records Processing Cycle.\*\***

**NOTE: Course Numbers 9900020-9900026 are GED Prep courses, and may only be claimed for students in Department of Juvenile Justice Facilities (School Function/Setting = D on MSID).**

### EXAMPLE

The second Student Course Schedule record listed below would pass this edit. The first and third records would not pass the edit because the School Function/Setting is not D (DJJ) on the MSID. (The FTE Earned, Course would be set to null value at the close of the State Records Processing Cycle.)

#### *Student Course Schedule Records*

#### *MSID*

District Number, Current Instruc./ Service	School Number, Current Instruc./ Service	Student Number Identifier, Florida	Course Number	District Number	School Number	School Function/ Setting
* 49	0201	123456789X	9900020	49	0201	Z
49	9031	123456790X	9900020	49	9031	D
* 49	9013	123456791X	9900020	49	9013	M

### DISTRICT RESPONSIBILITY

The district must correct the Course Number on the Student Course Schedule or the school type on the Master School Identification file. (See note above concerning these Course Numbers.)

## STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES

**72. If FEFP Program Number equals 130, then English Language Learners, PK-12 on the Student Demographic Information record (matched on District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; Fiscal Year; and District Number, Current Instruction/Service) must equal LY or LP. – state validation/NULL-**

**\*\*FTE Earned, Course set to NULL after the close of the State Records Processing cycle.\*\***

### EXAMPLE

The second and third records below would pass this edit. The first and fourth records listed below and flagged with asterisks would cause error messages to be generated because the English Language Learners, PK-12 code does not equal LY or LP. If the error is not corrected by the end of the state processing period, the FTE Earned, Course will be sent to NULL.

#### *Student Course Schedule records*

Student Number Identifier, Florida	FEFP Program Number	Course Number
* 661234566X	130	1200310
661234567X	130	1200310
661234568X	130	1200310
* 661234569X	130	1200310

#### *Student Demographic Information records*

Student Number Identifier, Florida	English Language Learners, PK-12
* 661234566X	LF
661234567X	LY
661234568X	LP
* 661234569X	LN

## **STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES**

### **DISTRICT RESPONSIBILITY**

The district must review the FEFP Program Number and English Language Learners, PK-12 codes and correct the codes that are in error. If the end of the state processing cycle has occurred and the FTE Earned, Course has been changed to a NULL value, then the district must also resubmit the Student Course Schedule record with the proper FTE Earned, Course.

## STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES

**73. For Surveys 2 and 3; if School Number, Current Enrollment is not 3518, N998, or N999; and if District Number, Current Enrollment is not 71, 78 or 79; and if FTE Earned, Course is greater than zero and the student has a Withdrawal Code, PK-12 of DNE on a Prior School Status/Student Attendance record, or if there is no matching Prior School Status/Student Attendance record, then FTE Earned, Course is set to NULL after the close of the state records processing cycle. The match should be made using Year (School and Fiscal), Survey Period Code, District Number, Current Enrollment and Student Number Identifier, Florida. If the student has more than one Prior School Status/Student Attendance record, the match should be made to the record with the most recent Entry (Re-entry) Date. -state validation/NULL-**

### EXAMPLE

In the example below all FTE Earned, Course amounts would be set to null after the end of the state processing period except for the FTE Earned in the third record. Student Course Schedule records should not be submitted for a student with a “Did Not Enter” Withdrawal Code.

*Prior School Status/Student Attendance records:*

School Year	Survey Period Code	District Number, Current Enrollment	Student Number Identifier, Florida	Withdrawal Code PK-12
****	2	03	111234563X	DNE
****	2	03	111234564X	DNE
****	2	03	111234565X	ZZZ
****	2	03	111234566X	DNE

*Student Course Schedule records:*

Fiscal Year	Survey Period Code	Student Number Identifier, Florida	Section Number	FEFP Program Number	FTE Earned, Course
****	2	* 111234563X	00100	103	0834
****	2	* 111234564X	00200	101	0012
****	2	111234565X	00500	102	0834
****	2	* 111234566X	A1500	111	0834

\*\*\*\* = a valid School or Fiscal Year

## **STUDENT COURSE SCHEDULE – VALIDATION/NULL EDIT RULES**

### **DISTRICT RESPONSIBILITY**

The district must delete the Student Course Schedule records if they were submitted in error or change the DNE Withdrawal Code if it is incorrect.



## STUDENT COURSE SCHEDULE – EXCEPTION REPORTS

**80. If the School Number, Current Instruction/Service does not begin with "P" and the Course Number is a vocational secondary Course Number (begins with 8 or 9) except for Course Number 8502000, then the FEFP Program Number must be 300, 102, 103, 112-113 or 254-255. -exception report-**

### EXAMPLE

The first record listed below meets the criteria specified in the above edit. The second and third records would cause a message to be generated because the FEFP Program Number is not the expected FEFP Program Number for the Course Number reported.

Student Number Identifier, Florida	Dist. Num. Curr. Inst./ Serv.	Sch. Num. Curr. Inst./ Serv.	Svy. Per. Code	Fiscal Year	Course Number	Section Number	Period Number	FEFP Prog. Num.
012345679X	01	0421	2	****	8500310	00200	0404	300
* 012345678X	01	0421	2	****	8206300	00200	0404	101
* 012345677X	01	0421	2	****	8500380	00100	0505	111

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district should verify the FEFP Program Number and the Course Number and correct if in error.

## STUDENT COURSE SCHEDULE – EXCEPTION REPORTS

### 81. Class Minutes, Weekly must not be greater than 2400. -exception report-

#### EXAMPLE

The first record listed below would pass this edit. The last three records would cause a message to be generated because Class Minutes, Weekly is greater than 2400.

Student Number Identifier, Florida	Dist. Num., Curr. Inst./ Serv.	Sch. Num., Curr. Inst./ Serv.	Fiscal Year	Course Number	Section Number	Period Number	Class Minutes, Weekly
012345676X	01	0431	****	1211300	00100	0401	2400
* 012345677X	01	0431	****	1211300	00100	0101	2500
* 012345678X	01	0431	****	1211300	00100	0101	4800
* 012345679X	01	0431	****	1211300	00100	0101	2424

\*\*\*\* = Valid fiscal year for data submission.

#### DISTRICT RESPONSIBILITY

The district should verify the Class Minutes, Weekly and correct if in error.

## STUDENT COURSE SCHEDULE – EXCEPTION REPORTS

**83. Only one of the FEFP Program Numbers, 111-113 or 254-255, may be reported for a student in the same survey and Term. -exception report-**

### EXAMPLE

The records listed below would not pass this edit because more than one of the FEFP Program Numbers, 251-255, was reported for the same student in the same survey and the same Term.

Student Number Identifier, Florida	Survey Period Code	FEFP Program Number	Term
* 123456789X	2	111	1
* 123456789X	2	111	1
* 123456789X	2	111	1
* 123456789X	2	254	1
* 123456789X	2	111	1
* 123456789X	2	111	1

### DISTRICT RESPONSIBILITY

The district should verify the FEFP Program Numbers to determine if they have been reported accurately. The records should be corrected if in error. However, if it is determined that the FEFP Program Numbers were reported accurately, no action is necessary.

## STUDENT COURSE SCHEDULE – EXCEPTION REPORTS

Edit 95 deleted for 2009-2010.

- 95. Deleted 7/1/09. If Survey Period Code = 2 or 3, for each student and for each Term, only one student Course Schedule record with any of the Study Hall course numbers 5022000, 2200000 – 2200050 or 2200300 – 2200370 and FTE Earned, Course greater than zero may be submitted to the data base for the survey. exception report-

### EXAMPLE

The first five records listed below would pass the edit. The sixth record would cause a message to be generated because it is expected that no more than one record with course number 5022000, 2200000 – 2200050 or 2200300 – 2200370 and FTE Earned, Course greater than zero will be submitted to the data base for a survey and term.

Term	Survey Period Code	Student Number Identifier, Florida	Course Number	FTE Earned, Course
4	2	123456789X	0200350	0834
4	2	123456789X	0701340	0834
4	2	123456789X	1001400	0833
4	2	123456789X	1206330	0833
4	2	123456789X	2200350	0833
*-1	2	123456789X	2200360	0833

### DISTRICT RESPONSIBILITY

The district should verify whether or not the record generating the message should have been submitted. If not, the record should be deleted. However, if the district wishes the data in the record to remain on the data base, no action is necessary.

## STUDENT COURSE SCHEDULE – EXCEPTION REPORTS

**96. For each student, no more than two Student Course Schedule records may be coded Y on the Reading Intervention Component element. Find all Student Course Schedule records for a student by matching on District Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code and Fiscal Year. -exception report-**

### EXAMPLE

The student's records listed below would cause a message to be generated because it is expected that no more than two courses per student will contain the Reading Intervention Component and be coded Y on this element.

District Number, Current Instruction/ Service	Survey Period Code	Student Number Identifier, Florida	Course Number	Reading Intervention Component
* 01	2	123456789X	5013010	Y
* 01	2	123456789X	7910100	Y
* 01	2	123456789X	2109310	Y
* 01	2	123456789X	1300330	Y

### DISTRICT RESPONSIBILITY

The district should verify whether or not the student is receiving reading intervention in all four courses and correct the records if they are in error. If no record is in error, no action is necessary.

## **STUDENT COURSE SCHEDULE – AGGREGATE EXCEPTION REPORTS**

→ **AA.** If Survey Period Code is 2 or 3 and district of instruction is 01-67, 69, or 72-75, then there must be at least one student coded Y on the Reading Intervention Component element for each School Number, Current Instruction. – aggregate exception report-

### **EXAMPLE**

School Number 0021 has 973 total Student Course Schedule records but all records have a Z code on the Reading Intervention Component element. An error message is generated for School Number 0021 on the exception report indicating that the district failed this exception edit. It is expected that the school will have one or more students receiving reading intervention services.

### **DISTRICT RESPONSIBILITY**

The district must review the records and correct the Reading Intervention Component element on the records that are in error.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

1. **Survey Period Code must be 5 and must be correct for the submission specified by the district. -record rejected-**

### EXAMPLE

The Survey Period Code as specified in the transmission JCL or in statements for tape transmission is identified as Survey Period "5". However, if records on the transmission have a Survey Period Code "3", all records updated, added, or deleted with this inconsistency would be rejected.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the Survey Period Code must be corrected either on the records coming in or the transmission JCL and all records must be resubmitted in a batch transaction or added on-line.

2. **District Number, Current Enrollment must be numeric and in the range 01-69, or 72-75 and must be correct for the district submitting the data. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record (indicated by an asterisk) would be rejected since the District Number, Current Enrollment is not in the appropriate range.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Enrollment and resubmit the record.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

3. **School Number, Current Enrollment must be numeric in the range 0001 to 9899. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause the records to be rejected. The two records indicated with asterisks would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012345679X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.



## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

4. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75 or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the tenth digit of the Student Number Identifier, Florida must be numeric or an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not valid with a numeric character in the tenth position. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

5. The District Number, Where Credit Earned must be numeric in the range of 01-75 or 77-79 for Florida public school districts, 99 for credit earned in Florida non-public schools, alpha codes AL-WY for credit earned out-of-state, or AF-ZA for credit earned out-of-country. (See Appendices G, H and Q of the DOE Information Data Base Requirements: Volume I--Automated Student Information System Manual for valid Foreign Country, State codes and United States Commonwealth and Territories.) -record rejected-

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected since the District Number, Where Credit Earned is not in the range 01-75 or 77-79.

District Number, Where Credit Earned	School Number, Where Credit Earned	School Year	Term
01	0151	0203	2
* 81	7542	0203	1
99	N999	0203	4

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the District Number, Where Credit Earned entries and resubmit the records.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

6. The School Number, Where Credit Earned must be alphanumeric in the range of 0001-9899 for Florida public school district sites, N999 for credit earned in Florida PK-12 non-public schools or out-of-state schools, N998 for credit earned in home education, N997 for credit earned in an American school abroad, C901-C928 for Florida public community colleges, U970-U980 for Florida public state universities, or P001-P999 for eligible postsecondary nonpublic institutions.  
-record rejected-

### EXAMPLE

The second and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first record would be rejected since the School Number, Where Credit Earned contains a blank. The third record would be rejected since the School Number, Where Credit Earned has an invalid code.

District Number, Where Credit Earned	School Number, Where Credit Earned	School Year	Term
* 01	151	****	2
64	6881	****	1
* 99	M999	****	4
ID	N999	****	2

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Where Credit Earned and resubmit the records.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

**7. School Year must be a valid school year, numeric, and less than or equal to the current school year. -record rejected-**

### EXAMPLE

The first, fourth and fifth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and third records would be rejected since the school year is invalid.

District Number, Where Credit Earned	School Number, Where Credit Earned	School Year
01	0021	0203
* 01	0021	9597
* 01	0021	9492
01	0021	9899
01	0021	0203

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Year and resubmit the records.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

### 8. Grade Level must be 01-12 or 30. -record rejected-

#### EXAMPLE

The second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first record would be rejected because the Grade Level does not contain two characters as required. The fourth record would be rejected since the Grade Level is not a valid grade.

School Year	Grade Level	Term
* 0001	8	1
0001	10	2
0203	11	1
* 0203	40	2

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Grade Level and resubmit the records.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

9. Term must be 1-9, B-O, or S-X. -record rejected-

### EXAMPLE

The second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first record would be rejected because Term was left blank. The fourth record would be rejected since the Term code is not valid.

School Year	Grade Level	Term
* 0001	08	
0001	10	2
0203	11	1
* 0203	12	A

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Term codes and resubmit the records.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

**10. Course Number must be alphanumeric and contain no blanks. -record rejected-**

### EXAMPLE

The second, third, fourth, fifth, and sixth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and seventh records would be rejected since the Course Number contains blanks.

Student Number Identifier, Florida	School Year	Course Number	Course Sequence Number
* 123456789X	****	1 5300	1234A
129876543X	****	0900310	1234A
123456789X	****	A010203	12345
123456789X	****	1200330	3456C
123456789X	****	V200302	1234A
123456789X	****	2109310	ABCDE
* 123456789X	****	1005	21234

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district should correct the Course Number and resubmit the record.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

11. The Course Sequence Number must be alphanumeric and contain no blanks. Allowable characters are 0-9, A-Z, hyphen, dollar sign, pound sign, and colon. -record rejected-

### EXAMPLE

The second, third, fourth, fifth, and sixth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and seventh records would be rejected since the Course Sequence Number contains blanks.

Student Number Identifier, Florida	School Year	Course Number	Course Sequence Number
* 123456789X	****	1005300	1 34
129876543X	****	0900310	1234A
123456789X	****	0400330	12345
123456789X	****	1200330	3456C
123456789X	****	1302340	1234A
123456789X	****	2109310	ABCDE
* 123456789X	****	1005300	2 4

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Course Sequence Number and resubmit the records.



## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

**12. All alphanumeric Course Numbers must either be on the Course Code Directory or on the Statewide Course Numbering System file unless School Number, Where Credit Earned equals N999 or P001-P999. -record rejected-**

### EXAMPLE

The second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and fourth records would be rejected because the Course Numbers are not on the Course Code Directory or on the Statewide Course Numbering System files.

Student Number Identifier, Florida	District Number, Where Credit Earned	School Number, Where Credit Earned	Course Number
* 661234566X	66	0061	FF10011
661234567X	66	0061	I460103
661234568X	66	0201	B070614
* 661234569X	66	C901	ABCDE12

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Numbers and resubmit the records.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

**13. Course, State Subject Area Requirements must equal EN, MA, SC, AH, WH, EC, AG, VO, SV, PF, LM, PE, EX, EL, FL, LA, SS, NC, CE, or PA. -record rejected-**

### EXAMPLE

In the example below, records number two, five, six, and seven would be loaded to the data base assuming no other reject rule would cause the records to be rejected. Records one, three and four would be rejected since the Course, State Subject Area Requirements codes are invalid.

Course Number	Course Sequence Number	Course, State Subject Area Requirements
* 1005300	1234A	E
0900310	2345B	EL
* 0400330	1235B	FP
* 1200330	3456C	MS
1302340	45678	PF
2109310	ABCDE	WH
1005320	123AB	EN

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course, State Subject Area Requirements and resubmit the records.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

14. Course Flag must be 0-4, 7-9, A-O, Q, R, T-Z, \$, &, +, \* or blank. -record rejected-

### EXAMPLE

In the example below, records one and three would be loaded to the data base assuming no other reject rules would cause the records to be rejected. Record two would be rejected since the Course Flag contains invalid characters.

Course Number	Course Flag
1005300	RH
* 0900310	9S5
1302340	

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Course Flag entry and resubmit the record.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

15. For each Student Course Transcript Information record, no Course Flag, except blanks, may be repeated. -record rejected-

### EXAMPLE

In the example below, records two and three would be loaded to the data base assuming no other reject rule would cause the records to be rejected. The first record would be rejected since the Course Flag contains two H codes.

Course Number	Course Flag
* 1005300	RHH
0900310	9
1302340	

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Course Flag and resubmit the record.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

### 16. Credit Attempted, Course must be numeric. -record rejected-

**NOTE:** Two decimal places assumed.

#### EXAMPLE

In the example below, records two, five, six, and seven would be loaded to the data base assuming no other reject rule would cause the records to be rejected. Records one, three, and four would be rejected since the Credit Attempted, Course is not numeric.

Course Number	Credit Attempted, Course	Credit Earned, Course
* 1005300	edk	100
0900310	050	050
* 0400330	05a	100
* 1200350	ooo	050
1302340	100	100
2109310	100	050
1005320	050	050

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Credit Attempted, Course and resubmit the records.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

### 17. Credit Earned, Course must be numeric. -record rejected-

**NOTE:** Two decimal places assumed.

#### EXAMPLE

In the example below, records two, five, six, and seven would be loaded to the data base assuming no other reject rule would cause the records to be rejected. Records one, three, and four would be rejected since the Credit Earned, Course is not numeric.

Course Number	Credit Attempted, Course	Credit Earned, Course
* 1005300	100	edk
0900310	050	050
* 0400330	100	ooo
* 1200350	050	5x5
1302340	100	100
2109310	100	050
1005320	050	050

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Credit Earned, Course and resubmit the records.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

**18. The Course Grade code must be A+, A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F, I, N, U, P, S, E, WP, FL, NG, W or WF and must be right justified with leading blanks. -record rejected-**

### EXAMPLE

In the example below, records two and five would be loaded to the data base assuming no other reject rule would cause the records to be rejected. Records one and four would be rejected since they contain invalid codes. Record three would be rejected since the Course Grade is not right justified with leading blanks.

Course Number	Credit Earned, Course	Course Grade
* 1005300	100	OOA
0900310	050	B+
* 0400330	100	C+
* 1200350	050	WC
1200350	050	P

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Grade and resubmit the records.

## **STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES**

**19. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.



## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

**20. Each Student Course Transcript Information record must be unique based on Survey Period Code; District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; School Year; Grade Level; Term; Course Number; and Course Sequence Number. -first record accepted, all other duplicate records rejected-**

### EXAMPLE

The first, third, fourth, sixth, and seventh records listed below would be loaded to the data base assuming no other reject rule would cause the records to be rejected. The second and fifth records would be rejected since they are duplicates of the first and fourth records, respectively.

Survey Period Code	District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	School Year	Grade Level	Term	Course Number	Course Sequence Number
5	01	0021	012345678X	****	12	2	1200310	1234A
* 5	01	0021	012345678X	****	12	2	1200310	1234A
5	01	0021	012345676X	****	12	3	1200310	1234B
5	01	0021	012345679X	****	12	3	1001370	1234D
* 5	01	0021	012345679X	****	12	3	1001370	1234D
5	01	0021	021234567X	****	12	1	2001370	1234D
5	01	0021	021234567X	****	12	2	2001370	1234D

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the records loaded to the data base are correct, no action is necessary. However, if the district wishes the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

**21. School Number, Current Enrollment must exist on the Master School Identification File as a valid active school number for the District Number, Current Enrollment. -record rejected-**

### EXAMPLE

The fourth and fifth records listed below would be loaded to the data base assuming no other reject rule would cause the records to be rejected. Records one, two, and three would be rejected because the School Number, Current Enrollment does not exist on the Master School Identification File as a valid active school number for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment
* 09	8131
* 13	0021
* 15	C999
57	0051
63	0031

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

**22. Credit Attempted, Course must be greater than or equal to Credit Earned, Course. -record rejected-**

**NOTE: Two decimal places assumed.**

### EXAMPLE

In the examples below, the second and third records would be loaded to the data base assuming no other reject rule would cause the records to be rejected. The first record would be rejected because the Credit Attempted, Course is less than the Credit Earned, Course.

Course Number	Credit Attempted, Course	Credit Earned, Course
* 1005300	050	100
0900310	050	050
0400330	100	050

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Credit Attempted, Course or the Credit Earned, Course and resubmit the record.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

**23. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

- 24. If School Number, Where Credit Earned equals C901-C928, U970-U980, P001-P999 or N999, then District Number, Where Credit Earned must equal 99.  
-record reject -

### EXAMPLE

The first record listed below would pass the edit. The second record would be rejected because the School Number, Where Credit Earned is not correct for the District Number, Where Credit Earned.

District Number, Where Credit Earned	School Number, Where Credit Earned	Student Number Identifier, Florida
99	U970	123456789X
* 16	C901	234567891X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Where Credit Earned or the School Number, Where Credit Earned and resubmit the record.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

**25. If the Course Grade code equals W, then the School Number, Where Credit Earned must be U970-U980, C901-C928, P001-P999, or N999. -record rejected-**

### EXAMPLE

In the examples below, records two and four would be loaded to the data base assuming no other reject rule would cause the records to be rejected. Records one and three would be rejected because the Course Grade is not valid for the reported School Number, Where Credit Earned.

Course Number	School Number, Where Credit Earned	Course Grade
* 1005300	0021	W
ZOO1010	C901	W
* 0400330	C965	W
PSY2012	U970	W

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Grade or the School Number, Where Credit Earned and resubmit the records.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

**26. Course Number, Substituted must be a course in the Course Code Directory or it must be blank. -record rejected-**

### EXAMPLE

The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and third records would be rejected because the Course Numbers, Substituted are not in the Course Code Directory.

Student Number Identifier, Florida	District Number, Where Credit Earned	School Number, Where Credit Earned	Course Number Substituted
* 123456789X	66	0101	FF10011
123456788X	66	0101	0800300
* 123456786X	66	C917	ABCDE12

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Number, Substituted fields and resubmit the records.

## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

**27. If the Course Number, Substituted is not blank, then at least one Course Flag must be “\*” or “+”. -record rejected-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because there is no asterisk (\*) or plus (+) Course Flag.

Student Number Identifier, Florida	Course Number	Course Number Substituted	Grade Level	Course Flag
123456789X	1802300	0800300	09	*
* 123456788X	1802300	0800300	10	
123456787X	1802300	0800300	11	+

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Course Number, Substituted or the Course Flag field and resubmit the record.



## STUDENT COURSE TRANSCRIPT INFORMATION - REJECT RULES

**28. If any of the four Course Flags are “\*” or “+”, then the Course Number, Substituted must not be blank. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Course Number, Substituted must not be blank when there is a Course Flag of ‘\*’.

Student Number Identifier, Florida	Course Number	Course Number Substituted	Grade Level	Course Flag
123456789X	1802300	0800300	09	*
123456788X	1802300	0800300	10	+
*123456787X	1802300		11	*

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Course Number, Substituted or the Course Flag field and resubmit the record.

## STUDENT COURSE TRANSCRIPT INFORMATION - STATE VALIDATION RULES

**50. Each Student Course Transcript must have a matching Student Demographic Record based on District Number, Current Enrollment; Student Number Identifier, Florida; and Survey Period Code. -state validation 3-**

**\*\*ALLOWABLE for Batch/Update\*\***

### EXAMPLE

The Student Course Transcript record listed below which is marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic Record.

#### *Student Course Transcript Information records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code
* 01	012345678X	5
01	019876545X	5
01	429876546X	5

#### *Student Demographic Information records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code
01	019876545X	5
01	429876546X	5

### DISTRICT RESPONSIBILITY

The district must delete the Student Course Transcript Information record or add a Student Demographic record to match the key fields on the Student Course Transcript Information record.

## STUDENT COURSE TRANSCRIPT INFORMATION - EXCEPTION REPORT

### 80. Grade Level must be in the range 06-12, or 30. -exception report-

#### EXAMPLE

The second, third and fourth records listed below would pass this edit. The first record would cause an error message to be generated because the student is reported as being in grade level 05.

School Year	Grade Level	Term	Credit Earned, Course
* 9900	05	1	050
9900	10	2	050
0001	11	1	050
0203	08	2	050

#### DISTRICT RESPONSIBILITY

The district should verify the Grade Level submitted and correct the record if in error.

## STUDENT COURSE TRANSCRIPT INFORMATION - EXCEPTION REPORT

**81. If Grade Level is less than 09 and Credit Earned, Course is greater than zero, then Course Flag must be 9. -exception report-**

### EXAMPLE

The second, third and fourth records listed below would pass this edit. The first record would cause an error message to be generated because the student is reported as being in grade level 07, but does not have a Course Flag code of 9.

School Year	Course Number	Grade Level	Course Flag	Credit Earned, Course
* ****	1200310	07		050
****	1001350	10	R	050
****	1001370	11		050
****	1200310	08	9	050

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district should verify the Course Flag code submitted and correct the record if in error.

## STUDENT COURSE TRANSCRIPT INFORMATION - EXCEPTION REPORT

**82. For each Course Flag of I, there must be a Course Flag of X on another course record for the same District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida and Course Number. -exception report-**

### EXAMPLE

The second and third records listed below would pass this edit. The first and fourth records would cause an error message to be generated because for the same Student Number Identifier, Florida and the same Course Number there are no matching Course Flags of I and X.

Student Number Identifier, Florida	School Year	Term	Course Number	Grade Level	Course, State Subject Area Requirements	Course Flag	Credit Earned, Course
* 123456789X	9900	3	1200300	09	MA		000
301385526X	0001	3	1001340	10	EN	X	000
301385526X	0203	3	1001340	11	EN	I	100
* 123456789X	0001	3	1200300	10	MA	I	100

### DISTRICT RESPONSIBILITY

The district should verify the Course Flags submitted along with other elements listed in the edit statement and correct the records if in error.

## STUDENT COURSE TRANSCRIPT INFORMATION - EXCEPTION REPORT

**83. If Course Flag is N then Credit Earned, Course must be zero. -exception report-**

### EXAMPLE

The second and third records listed below would pass this edit. The first record would cause an error message to be generated because there is a Course Flag of N, but Credit Earned, Course does not equal zero.

Student Number Identifier, Florida	School Year	Course Number	Course Grade	Course Flag	Credit Earned, Course
* 123456789X	0001	1200310	A	N	100
301385526X	0203	1001340	B-		100
123456789X	0001	1200320	B		100

### DISTRICT RESPONSIBILITY

The district should verify the Course Flag and the Credit Earned, Course and correct the record if in error.

## STUDENT COURSE TRANSCRIPT INFORMATION - EXCEPTION REPORT

84. If the Course Number is not one of those listed below, the Credit Attempted, Course must be less than or equal to 100. -exception report-

NOTE: Two decimal places assumed.

### Vocational Courses Offering Multiple Credit:

8100410	8100100	8200420	M899990	B079998	8200410	8200100
8300420	8300410	8301650	8400410	8400100	8500410	8500100
8700400	8700100	8800100	8800410	8900410	8900100	9001820
9001810	8300430					

### Exceptional Education Courses Offering Multiple Credit:

7910100	7921010	7962030	7963110	7967010	7980100
7910110	7921330	7962040	7963120	7980010	7980110
7910390	7960010	7963010	7963130	7980020	7980120
7910400	7961010	7963030	7965010	7980030	7980130
7912050	7961020	7963040	7965030	7980040	7980150
7912340	7961030	7963050	7965040	7980050	7980190
7915010	7961040	7963060	7966010	7980060	
7919010	7961050	7963070	7966020	7980070	
7920010	7962010	7963080	7966030	7980080	
7920050	7962020	7963090	7966040	7980090	

### EXAMPLE

The third record listed below would pass this edit. The first and second records would not pass this edit because Credit Attempted, Course is greater than 100 and the Course Number is not one of the exceptions.

Course Number	Credit Attempted, Course	Credit Earned, Course
* 7921060	250	100
* 7920060	150	050
8100410	200	200

### DISTRICT RESPONSIBILITY

The district should verify the Credit Attempted, Course submitted and correct the records if in error.

## STUDENT COURSE TRANSCRIPT INFORMATION - EXCEPTION REPORT

85. If the Course Number is not one of those listed below, the Credit Earned, Course must be less than or equal to 100. -exception report-

NOTE: Two decimal places assumed.

### Vocational Courses Offering Multiple Credit:

8100410	8100100	8200420	M899990	B079998	8200410	8200100
8300420	8300410	8301650	8400410	8400100	8500410	8500100
8700400	8700100	8800100	8800410	8900410	8900100	9001820
9001810	8300430					

### Exceptional Education Courses Offering Multiple Credit:

7910100	7921010	7962030	7963110	7967010	7980100
7910110	7921330	7962040	7963120	7980010	7980110
7910390	7960010	7963010	7963130	7980020	7980120
7910400	7961010	7963030	7965010	7980030	7980130
7912050	7961020	7963040	7965030	7980040	7980150
7912340	7961030	7963050	7965040	7980050	7980190
7915010	7961040	7963060	7966010	7980060	
7919010	7961050	7963070	7966020	7980070	
7920010	7962010	7963080	7966030	7980080	
7920050	7962020	7963090	7966040	7980090	

### EXAMPLE

The third record listed below would pass this edit. The first and second records would not pass this edit because Credit Earned, Course is greater than 100 and the Course Number is not one of the exceptions.

Course Number	Credit Attempted, Course	Credit Earned, Course
* 7921060	100	200
* 7920060	100	150
8100410	200	200

### DISTRICT RESPONSIBILITY

The district should verify the Credit Earned, Course submitted and correct the records if in error.



## STUDENT DEMOGRAPHIC – REJECT RULES

1. **District Number, Current Instruction/Service must be correct for the district submitting the data. -record rejected-**

### EXAMPLE

If district 01 is submitting records, District Number, Current Instruction/Service must be 01 for all records. In the records listed below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Instruction/Service is 02 rather than 01 (the number of the district submitting the record).

District Number, Current Instruction/Service	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 02	0021	012345679X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Instruction/Service and resubmit the record.

## STUDENT DEMOGRAPHIC – REJECT RULES

2. District Number, Current Enrollment must be numeric and in the range 01-69, 71-75 or 78-79. -record rejected-

### EXAMPLE

The first two records listed below would be written to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not in the appropriate range.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Enrollment and resubmit the record.

## STUDENT DEMOGRAPHIC – REJECT RULES

3. If Survey Period Code is 1-4, 6 or 9, School Number, Current Enrollment must be numeric in the range 0001 to 9899 or it must be 9997, N998 or N999. If Survey Period Code is 5, School Number, Current Enrollment must be numeric in the range 0001 to 9899 or it must be 9995, 9997, N998 or N999. If Survey Period Code is 7, School Number Current Enrollment must be numeric in the range 0001 to 9899, excluding 3518. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric, N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

4. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75 or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

**Note:** For additional information on Student Number Identifier, Florida refer to DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida, the tenth digit must be an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number while the tenth position is numeric. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

## **STUDENT DEMOGRAPHIC – REJECT RULES**

- 5. Survey Period Code must be 1, 2, 3, 4, 5, 6, 7 or 9 and must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Survey Period Code as specified in the transmission Job Control Language (JCL) or in statements for tape transmission is identified as Survey Period "2". However, records on the transmission have a Survey Period Code "3". All updates, adds or deletes with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

The Survey Period Code must be corrected either on the records coming in or the Transmission JCL and all records must be resubmitted.

- 6. Year must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Year as specified in the transmission JCL or in statements for tape transmission is identified as "0001". However, records on the transmission have Year coded as "0102". All updates, adds or deletes with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

The district must correct the Year either on the records coming in or the Transmission JCL and resubmit all the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

7. The first nine positions of Student Number Identifier-Alias, Florida must be numeric. The tenth position of Student Number Identifier-Alias, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier-Alias, Florida is numeric, the first two digits must be a valid district number in the range 01-75 or 78-79. -record rejected-

**Note:** For additional information on Student Number Identifier-Alias, Florida refer to DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier-Alias, Florida, the tenth digit must be an "X". The fourth record would be rejected because the Student Number Identifier-Alias, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number while the tenth position is numeric.

District Number, Current Instruction/Service	School Number, Current Enrollment	Student Number Identifier-Alias, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier-Alias, Florida and resubmit the records.

## **STUDENT DEMOGRAPHIC – REJECT RULES**

**8. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

**9. Each Student Demographic record must be unique based on District Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code and Year. -first duplicate record accepted, all others rejected-**

### EXAMPLE

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates (same District Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code and Year) of the first and fourth records, respectively.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code	Year
01	012345675X	2	****
* 01	012345675X	2	****
01	012345677X	2	****
01	012345678X	2	****
* 01	012345678X	2	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the data base are correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.



## STUDENT DEMOGRAPHIC – REJECT RULES

**10. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.

## STUDENT DEMOGRAPHIC – REJECT RULES

- ➔ 11. If Survey Period is 5 or 9, Institution Number, Neglected/Delinquent (First); Institution Number, Neglected/Delinquent (Second) and Institution Number, Neglected/Delinquent (Third) must be numeric in the range 0000 to 9899 or they must be a district assigned 3 digit number preceded by an A. If Survey Period is not 5 or 9, Institution Number, Neglected/Delinquent must be 0000. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Institution Number, Neglected/Delinquent is not in the appropriate numerical range. The fourth record would be rejected because the Survey Period is 2 and the Institution Number, Neglected/Delinquent is not 0000.

District Number, Current Enrollment	Survey Period Code	Institution Number, Neglected/ Delinquent	Student Number Identifier, Florida
01	2	0000	012345676X
01	5	A006	012345677X
* 01	9	9999	012345678X
* 01	2	A006	012346579X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Institution Number, Neglected/Delinquent and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

- 12. If the Institution Number, Neglected/Delinquent (First); Institution Number, Neglected/Delinquent (Second) or Institution Number, Neglected/Delinquent (Third) is not 0000 then it must be a valid institution for neglected/delinquent children in the District of Enrollment. –record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third and fourth records would be rejected because the institution numbers are not on the Department of Education's list of valid institutions for neglected or delinquent children.

District Number, Current Enrollment	Survey Period Code	Institution Number, Neglected/ Delinquent	Student Number Identifier, Florida
01	9	0701	012345676X
01	9	A006	012345677X
* 01	9	A352	012345678X
* 01	9	9678	012346579X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Institution Number, Neglected/Delinquent and resubmit the records or supply correct information about the qualifications of these institutions to the designated contact person at the Department of Education so that these institutions can be added to the list of valid institutions. Following addition of the institutions to the list of valid institutions the district must resubmit the records for processing.

## STUDENT DEMOGRAPHIC – REJECT RULES

- 13. If Institution Number, Neglected/Delinquent (First) is 0000 then Institution Number, Neglected/Delinquent (Second) must also be 0000. If Institution Number, Neglected/Delinquent (First) or Institution Number, Neglected/Delinquent (Second) is 0000 then Institution Number, Neglected/Delinquent (Third) must be 0000. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Institution Number, Neglected/Delinquent (First) is 0000 and Institution Number, Neglected/Delinquent (Second) and Institution Number, Neglected/Delinquent (Third) contain an institution number.

District Number, Current Enrollment	Institution Number, Neglected/ Delinquent (First)	Institution Number, Neglected/ Delinquent (Second)	Institution Number, Neglected/ Delinquent (Third)
01	0701	0000	0000
01	A006	5678	9876
* 01	0000	3456	5432

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Institution Number, Neglected/Delinquent (First); Institution Number, Neglected/Delinquent (Second) and/or Institution Number, Neglected/Delinquent (Third) and resubmit the record.

## STUDENT DEMOGRAPHIC – REJECT RULES

**15. If Survey Period Code = 5 and Migrant Status Term is D, E, S, B or X, Birth Date must be 09011986 through 08312006 inclusive. -record rejected-**

### EXAMPLE

The first record would be rejected because the Birth Date is less than 9/1/1986  
The second and third records would be loaded to the data base assuming no other reject rule would cause their rejection.

Student Number Identifier, Florida	Survey Period Code	Year	Migrant Status Term	Birth Date
* 0123456789X	5	****	D	09141983
0123456790X	5	****	S	01092003
0123456791X	5	****	B	10191999

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Birth Date or the Migrant Status Term and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

**16. If Survey Period Code = 1, 2, 4, 5, 7 or 9, then District Number, Zoned School must be filled with zeros. If Survey Period Code = 3, then District Number, Zoned School must be 00-67. -record rejected-**

### EXAMPLE

The first two records listed below would be written to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the District Number, Zoned School is not zero- filled for survey 2. The fourth record would be rejected because the District Number, Zoned School is outside the specified range.

Survey Period Code	District Number, Zoned School	School Number, Zoned School
01	00	0000
02	00	0000
* 02	21	0000
* 03	69	0114

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the District Number, Zoned School and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

17. If Survey Period Code = 1, 2, 4, 5, 7 or 9, then School Number, Zoned School must be filled with zeros. If Survey Period Code = 3, School Number, Zoned School must be a valid number for the District Number, Zoned School on the Master School Identification file or it must be 0000. -record rejected-

### EXAMPLE

The first two records listed below would be written to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the School Number, Zoned School is not zero- filled for survey 2. The fourth record would be rejected since the School Number, Zoned School is not a valid number on the Master School Identification file.

Survey Period Code	District Number, Zoned School	School Number, Zoned School
09	00	0000
02	00	0000
* 02	00	0345
* 03	02	9990

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Zoned School and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

18. If School Number, Current Enrollment is not 9995 or 9997, then there must be a valid association between the Grade Level listed below and the student's age. For Survey Periods 1-4, age will be determined as of Date Certain (Friday) of the survey period. For Survey Period 5, age will be determined as of Date Certain of Survey 3. For Survey Period 6, age will be determined as of September 12, 2008. For Survey Period 9, age will be determined as of the due date December 12, 2008. For Survey Period 7, age will be determined as of the due date, January 12, 2009. –record rejected-

Grade Level	Age
PK-----	not equal to 9+
KG -----	not equal to 0-3, 11+
1 -----	not equal to 0-4, 12+
2 -----	not equal to 0-4, 13+
3 -----	not equal to 0-4, 14+
4 -----	not equal to 0-4, 15+
5 -----	not equal to 0-4, 16+
6 -----	not equal to 0-4, 18+
7 -----	not equal to 0-4, 19+
8 -----	not equal to 0-4, 20+
9 -----	not equal to 0-4
10 -----	not equal to 0-4
11 -----	not equal to 0-4
12 -----	not equal to 0-4

### EXAMPLE

The records below without an asterisk would be loaded to the data base assuming no other reject rule would cause their rejection. The records below which are marked with an asterisk would be rejected because of the invalid association between the Grade Level of the student and the student's Birth Date.

Student Number Identifier, Florida	Year	Survey Period Code	Grade Level	Birth Date
* 123456788X	0607	2	02	02021990
123456786X	0607	2	08	05051988
123456785X	0607	2	PK	12022003
* 123456789X	0607	2	12	08172008



## **STUDENT DEMOGRAPHIC – REJECT RULES**

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Grade Level or Birth Date so that there is a valid relationship between these two data elements and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

**19. If District Number, Current Enrollment is 78 or 79, then Grade Level must be KG through 08. -record rejected-**

### EXAMPLE

The first two records listed below would be written to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the Grade Level is not in the appropriate range.

District Number, Current Enrollment	School Number, Current Enrollment	Grade Level
78	0700	06
79	0801	KG
* 78	0700	10

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Grade Level and resubmit the record.

## STUDENT DEMOGRAPHIC – REJECT RULES

### ➔ 1A. Ethnicity code must be Y or N. -record rejected-

#### EXAMPLE

The records listed below would be rejected. The first record would be rejected because the Ethnicity code is not valid. The second record would be rejected because the Ethnicity code was left blank.

Student Number Identifier, Florida	Gender	Ethnicity
* 012345678X	M	Z
* 012345679X	F	

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Ethnicity code and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

- ➔ **1B. Race: American Indian or Alaska Native, Race: Asian, Race: Black or African American, Race: Native Hawaiian or Other Pacific Islander, and Race: White codes must be Y or N. -record rejected-**

### EXAMPLE

The record listed below would be rejected because the first and third examples do not contain valid codes for Race: American Indian or Alaska Native and Race: Black or African American; and the fourth example contains a blank for Race: Native Hawaiian or Other Pacific Islander.

Student Number Identifier, Florida	Race: American Indian or Alaska Native	Race: Asian	Race: Black or African American	Race: Native Hawaiian or Other Pacific Islander	Race: White
* 012345678X	Z	Y	Z		N

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Race: American Indian or Alaska Native, Race: Black or African American, and Race: Native Hawaiian or Other Pacific Islander codes and resubmit the record.

## STUDENT DEMOGRAPHIC – REJECT RULES

- ➔ **1C. At least one Race code (Race: American Indian or Alaska Native, Race: Asian, Race: Black or African American, Race: Native Hawaiian or Other Pacific Islander, and Race: White) must be Y. -record rejected-**

### EXAMPLE

The student record listed below would be rejected because there is not a Y code for any of the Races.

Student Number Identifier, Florida	Race: American Indian or Alaska Native	Race: Asian	Race: Black or African American	Race: Native Hawaiian or Other Pacific Islander	Race: White
* 012345678X	N	N	N	N	N

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must code at least one of the Races with a Y and resubmit the record.

## STUDENT DEMOGRAPHIC – REJECT RULES

- ➔ **1D. If Survey Period equals 6, then Primary Instructor Responsible, Reading code must be numeric and greater than or equal to zero or the first two positions must be “CS” and the last seven positions must be numeric. If Survey Period does not equal 6, then Primary Instructor Responsible, Reading code must all zeroes –record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause it rejection. The second record would be rejected because Primary Instructor Responsible, Reading code was left blank.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Primary Instructor Responsible, Reading
01	0021	012345675X	6	262451234
* 01	0021	012345675X	6	

### DISTRICT RESPONSIBLE

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Primary Instructor Responsible, Reading code and resubmit the record.

## STUDENT DEMOGRAPHIC – REJECT RULES

**20. The Student Name, Legal: Last Name must not be blank (Z-fill is NOT allowed). Allowable characters include double or single quotation marks, commas, slashes, periods, parentheses, hyphens and accent marks. -record rejected-**

### EXAMPLE

The record listed below would be rejected because the Student Name, Legal: Last Name is blank.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Student Name, Legal: Last Name	Student Name, Legal: First Name	Student Name, Legal: Middle/Maiden Name or Initial
* 01	0123456789		Clinton	S

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Name, Legal: Last Name and resubmit the record.

## STUDENT DEMOGRAPHIC – REJECT RULES

21. The Student Name, Legal: First Name must not be blank (Z-fill is NOT allowed). Allowable characters include double or single quotation marks, commas, slashes, periods, hyphens and accent marks. Student middle name/appendage may be blank but must not include nondisplayable characters. Allowable characters include double or single quotation marks, commas, slashes, periods, parentheses, hyphens and accent marks. -record rejected-

### EXAMPLE

The record listed below would be rejected because the Student Name, Legal: First Name is blank.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Student Name, Legal: Last Name	Student Name, Legal: First Name	Student Name, Legal: Middle/Maiden Name or Initial
* 01	0123456789	Williams		L

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Name, Legal: First Name and resubmit the record.



## STUDENT DEMOGRAPHIC – REJECT RULES

- 22. If School Number, Current Enrollment is not 9995, then Birth Date must be numeric and a valid date in the format MMDDYYYY. -record rejected-**

### EXAMPLE

Each of the records listed below would be rejected. The first record would be rejected because Birth Date is not numeric; the second record would be rejected because Birth Date is an invalid date.

Student Number Identifier, Florida	Survey Period Code	Year	Birth Date
* 012345678X	2	****	ZZZZZZZZ
* 012345679X	2	****	02301985

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Birth Date and resubmit the records.

- 23. Gender code must be M or F. -record rejected-**

### EXAMPLE

The records listed below would be rejected. The first record would be rejected because the gender code is not M or F. The second record would be rejected because gender code was left blank.

Student Number Identifier, Florida	Gender	Racial/Ethnic Category
* 012345678X	Z	W
* 012345679X		I

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the gender code and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

24. **Racial/Ethnic Category code must be W, B, H, A, I or M. -record rejected-**

### EXAMPLE

The records listed below would be rejected. The first record would be rejected because the Racial/Ethnic Category code is not valid. The second record would be rejected because the Racial/Ethnic Category code was left blank.

Student Number Identifier, Florida	Gender	Racial/Ethnic Category
* 012345678X	M	Z
* 012345679X	F	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Racial/Ethnic Category code and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

**26. If Survey Period Code = 3 and School Number, Zoned School is greater than 0000, then District Number, Zoned School must be greater than 00. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because District Number, Zoned School is not greater than 00 for a School Number, Zoned School that is greater than zero.

Survey Period Code	District Number, Zoned School	School Number, Zoned School
03	01	0602
* 03	00	0604

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Zoned School or School Number, Zoned School and resubmit the record.

## STUDENT DEMOGRAPHIC – REJECT RULES

27. If Survey Period is 1, 2, 3, 4, 5, or 9, English Language Learners, PK-12 code must be LY, LF, LP, LZ, or ZZ. If Survey Period is 7, English Language Learners, PK-12 code must be LY, LF or LP. -record rejected-

### EXAMPLE

The records listed below would be rejected. The first record would be rejected because the English Language Learners, PK-12 code is not valid. The second record would be rejected because the English Language Learners, PK-12 code was left blank.

Student Number Identifier, Florida	English Language Learners, PK-12	Survey Period Code
* 012345678X	00	5
* 012345679X		5

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the English Language Learners, PK-12 codes and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

28. If Survey Period Code is 5 and School Number, Current Enrollment is not 9995, Resident Status, State/County code must be 0, A, B, 2, 3, 4, 5, 6, or 7. If Survey Period Code is 1-4, 7, or 9, and School Number, Current Enrollment is not 9995, then Resident Status, State/County code must be 0, A, B, 2 or 3. If School Number, Current Enrollment = 9995, then Resident Status State/County must be Z. -record rejected-

### EXAMPLE

The records listed below would be rejected. The first record would be rejected because the Resident Status, State/County code is invalid. The second record would be rejected because the Resident Status, State/County code was left blank.

Student Number Identifier, Florida	Resident Status, State/County
* 012345678X	F
* 012345679X	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Resident Status, State/County codes and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

29. If Survey Period Code = 1-4, 6 or 9, Grade Level code must be PK, KG, or 01-12. If Survey Period Code=9, then Grade Level may also =30 if Institution Number, Neglected/Delinquent (First) is not =0000. If Survey Period Code = 5, Grade Level code must be PK, KG, 01-12, 30 or 31. If Survey Period Code = 7 then Grade Level code must be KG or 01-12. -record rejected-

### EXAMPLE

The records listed below would be rejected. The first record would be rejected because the Grade Level code is invalid. The second record would be rejected because the Grade Level code was left blank.

Student Number Identifier, Florida	Grade Level
* 012345678X	K
* 012345679X	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Grade Level codes and resubmit the records.

## **STUDENT DEMOGRAPHIC – REJECT RULES**

**30. If Survey Period Code is 1-4, 5 or 9, Student Characteristic, Agency Programs code must be A, C or Z. If Survey Period Code is 7, Student Characteristic, Agency Programs code must be Z. -record rejected-**

### **EXAMPLE**

The records listed below would be rejected. In each case the Student Characteristic, Agency Programs code is not a valid code.

Student Number Identifier, Florida	Student Characteristic, Agency Programs
* 012345678X	P
* 012345679X	0

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Characteristic, Agency Programs codes and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

31. If Grade Level equals 9 – 12; School Number, Current Enrollment does not equal 9995, 9997, N998, N999, or 3518; District Number, Current Enrollment does not equal 71; and Survey Period Code is 1-5 or 9; then Graduation Option code must be 1, 2, 3, 4, 5, 6, 7 or 8.

If School Number, Current Enrollment = 9995, 9997, N998, N999, 3518, or District Number, Current Enrollment = 71, then Graduation Option code must be Z.

If Grade Level equals PK – 8, 30, or 31, Graduation Option code must be Z. If Survey Period Code = 7, Graduation Option code must be Z. -record rejected-

### EXAMPLE

The first three records would be loaded to the database assuming no other reject rules would cause their rejection. The fourth record would be rejected because Graduation Option does not equal 1-8. The fifth record would be rejected because Graduation Option does not equal Z.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Grade Level	Graduation Option
01	0001	0123456789	10	3
01	0001	0123456790	07	Z
71	0600	7112345678	10	Z
* 01	0001	0123456791	11	Z
* 01	3518	0123456792	12	1

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Grade Level; School Number, Current Enrollment or Graduation Option so that the proper relationship exists, and resubmit the records.



## STUDENT DEMOGRAPHIC – REJECT RULES

**33. Qualifying Arrival Date (QAD) for Migrant Program Eligibility must be numeric and a valid date. If Student has never qualified for Migrant Program Eligibility, Qualifying Arrival Date (QAD) must be all zeroes. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third and fourth records would be rejected because in each case the Qualifying Arrival Date (QAD) for Migrant Program Eligibility is not a valid date.

Student Number Identifier, Florida	Survey Period Code	Year	Qualifying Arrival Arrival Date (QAD) for Migrant Program Eligibility
0123456789X	3	****	10191997
0123456790X	3	****	01091998
* 0123456791X	3	****	00000000
* 0123456792X	3	****	09311997

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Qualifying Arrival Date (QAD) for Migrant Program Eligibility and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

**34. If School Number, Current Enrollment is not 9995, then Residence County code must be 01-67 or 99. If School Number, Current Enrollment is 9995, then Residence County code must be 00. -record rejected-**

### EXAMPLE

The records listed below would be rejected. The first record would be rejected because the Residence County code is invalid. The second record would be rejected because the Residence County code was left blank.

Student Number Identifier, Florida	Residence County
* 012345678X	75
* 012345679X	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Residence County codes and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

**35. If School Number, Current Enrollment is not 9995, then Lunch Status must be 0, 1, 2, 3 or 4. If School Number, Current Enrollment is 9995, then Lunch Status must be Z. -record rejected-**

### EXAMPLE

Both records listed below would be rejected because the Lunch Status codes are invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Lunch Status
* 01	012345678X	2	5
* 01	012345679X	2	F

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Lunch Status codes and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

36. **Migrant Status Term code must be D, E, S, B, X, or Z. -record rejected-**

### EXAMPLE

The records listed below would be rejected. The first record would be rejected because the Migrant Status Term code is not in the appropriate range. The second record would be rejected because the Migrant Status Term code was left blank.

Student Number Identifier, Florida	Migrant StatusTerm
* 012345678X	3
* 012345679X	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Migrant Status Term code and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

**37. If Survey = 5 and Migrant Status Term is D, E, S, B or X, Qualifying Arrival Date (QAD) for Migrant Program Eligibility must be numeric and a valid date. - record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Qualifying Arrival Date (QAD) for Migrant Program Eligibility is not a valid date. The fourth record would be rejected because Qualifying Arrival Date (QAD) for Migrant Program Eligibility is all zeroes.

Student Number Identifier, Florida	Survey Period Code	Year	Migrant Status Term	Qualifying Arrival Arrival Date (QAD) for Migrant Program Eligibility
0123456789X	5	****	D	10192006
0123456790X	5	****	S	01092006
* 0123456791X	5	****	X	02302006
* 0123456792X	5	****	B	00000000

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Qualifying Arrival Date (QAD) for Migrant Program Eligibility and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

**38. If Survey Period Code = 5 and Migrant Status Term is D, E, S, B or X, Qualifying Arrival Date (QAD) for Migrant Program Eligibility must be less than or equal to 08/31/2009. -record rejected-**

### EXAMPLE

The first record would be rejected because the Qualifying Arrival Date (QAD) for Migrant Program Eligibility is not less than or equal to 8/31/2009. The second and third records would be loaded to the data base assuming no other reject rule would cause their rejection.

Student Number Identifier, Florida	Survey Period Code	Year	Migrant Status Term	Qualifying Arrival Date (QAD) for Migrant Program Eligibility
* 0123456789X	5	****	D	09142010
0123456790X	5	****	D	01092007
0123456791X	5	****	D	10192008

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Qualifying Arrival Date (QAD) for Migrant Program Eligibility and resubmit the record.

## STUDENT DEMOGRAPHIC – REJECT RULES

**39. If Residence County code is 99 and Grade Level is PK-12, then Resident Status, State/County code must be 2. -record rejected-**

### EXAMPLE

The first and second records below would be rejected because the Resident Status, State/County code is invalid for the Residence County code reported. The third record would be written to the data base assuming no other reject rule would cause its rejection.

Student Number Identifier, Florida	Residence County	Resident Status, State/County
* 012345678X	99	5
* 012345679X	99	0
012345670X	99	2

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Residence County codes or the Resident Status, State/County codes and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

**40. If the School Number, Current Enrollment is not 9995, N998 or N999, then it must exist on the Master School Identification File as a valid active school (active in the current or previous school year) in the district of enrollment. -record rejected-**

### EXAMPLE

The record listed below would be rejected because the School Number, Current Enrollment would not be valid and active on the Master School Identification File for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
* 01	0001	012345678X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the record.



## STUDENT DEMOGRAPHIC – REJECT RULES

41. If School Number, Current Enrollment is not 9995, then Birth Date must be less than or equal to the survey due date. If School Number, Current Enrollment is 9995, then Birth Date must be 00000000, -record rejected-

### EXAMPLE

If the survey week for the records listed below were October 8-12, 2002, the first record would be rejected because the Birth Date is not less than the Survey Date. The second and third records would be loaded to the data base assuming no other reject rule would cause their rejection.

Student Number Identifier, Florida	Survey Period Code	Year	Birth Date
* 012345677X	2	****	11042002
124356788X	2	****	03121991
123547279X	2	****	08111992

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Birth Date and resubmit the record.

## STUDENT DEMOGRAPHIC – REJECT RULES

**42. If Resident Status, State/County is A, then District Number, Current Enrollment and Residence County must not be the same. -record rejected-**

### EXAMPLE

The first record listed below would be rejected because District Number, Current Enrollment and Residence County are the same. The second record would be written to the data base assuming there is no other edit that would cause the record to be rejected.

Student Number Identifier, Florida	District Number, Current Enrollment	Residence County	Resident Status, State/ County
*012345678X	12	12	A
012345679X	10	42	A

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Enrollment; Residence County or Resident Status, State/County code and resubmit the record.

## STUDENT DEMOGRAPHIC – REJECT RULES

**43. If School Number, Current Enrollment is not 9995, then Native Language, Student must be a valid language code, containing no blanks. If School Number, Current Enrollment is 9995, then Native Language, Student code must be ZZ. (For additional information on the language codes refer to the language codes table, Appendix N of the DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.) -record rejected-**

### EXAMPLE

The fifth record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first four records would be rejected because the Native Language, Student codes contain blanks or are invalid codes.

Student Number Identifier, Florida	Native Language, Student
* 012345675X	AY
* 012345676X	BJ
* 012345677X	C
* 012345678X	DR
012345679X	CZ

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Native Language, Student codes and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

**44. If District Number, Current Enrollment is 01-67 and if Resident Status, State/County is 3, then District Number, Current Enrollment and Residence County must be the same. -record rejected-**

### EXAMPLE

The first record listed below would be written to the data base assuming there is no other edit that would cause the record to be rejected. The second record would be rejected because District Number, Current Enrollment and Residence Status are not the same.

Student Number Identifier, Florida	District Number, Current Enrollment	Residence County	Resident Status, State/ County
012345678X	12	12	3
* 012345679X	10	42	3

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Enrollment, Residence County or Resident Status, State/County code and resubmit the record.

## STUDENT DEMOGRAPHIC – REJECT RULES

45. If School Number, Current Enrollment is not 9995, then the Primary Language Spoken in Home code must be a valid language code as listed in Appendix N of the DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual. If School Number, Current Enrollment is 9995, then the Primary Language Spoken in Home code must be ZZ. -record rejected-

### EXAMPLE

The third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and second records would be rejected because the Primary Language Spoken in Home code is invalid.

Student Number Identifier, Florida	Primary Language Spoken in Home
* 012345676X	BB
* 012345677X	EZ
012345678X	BR
012345679X	BA

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Primary Language Spoken in Home codes and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

46. If Grade Level = PK-12 and if School Number, Current Enrollment is not 9995, then Country of Birth must be a valid code as listed in Appendix G or Appendix Q of the DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual other than ZZ. If Grade Level = 30 or 31, then Country of Birth must be a valid code as listed in Appendix G or Appendix Q of the DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual including ZZ. If School Number, Current Enrollment is 9995, then Country of Birth code must be ZZ. -record rejected-

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third and fourth records would be rejected because the Country of Birth codes are not valid.

Student Number Identifier, Florida	Country of Birth
012345676X	CU
012345677X	FJ
* 012345678X	YI
* 012345679X	TX

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Country of Birth codes and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

**47. If Grade Level = 12, Additional School Year Student code must be S, F or Z. If Grade Level is not 12, then Additional School Year Student must be Z. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Grade Level is 08 and the Additional School Year Student code is not Z. The third record would be rejected because Grade Level is 12 and Additional School Year Student code is blank.

Student Number Identifier, Florida	Grade Level	Additional School Year Student
123456789X	12	S
123456790X	08	S
* 123456791X	12	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct either the Grade Level or the Additional School Year Student code and resubmit the records.

## STUDENT DEMOGRAPHIC – REJECT RULES

48. If Grade Level = 30 or 31 or if Survey Period Code is 6, then English Language Learners: Home Language Survey Date may be zero-filled. If School Number, Current Enrollment is not 9995, and if Grade Level = PK-12, then English Language Learners: Home Language Survey Date must be a valid date that is not in the future. For Survey Periods 1-3, the date should be less than or equal to the date certain of survey week. For Survey Period 4, the date should be less than or equal to June 30 of the reporting year. For Survey Period 5, the date should be less than or equal to August 31 of the reporting year. For Survey Period 9, the date should be less than January 1 of the reporting year. For Survey Period 7, the date should be less than or equal to January 12, 2009. If School Number, Current Enrollment is 9995, then English Language Learners: Home Language Survey Date must be 00000000. -record rejected-

### EXAMPLE

The first and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and third records would be rejected because the English Language Learners: Home Language Survey Date is an invalid date or is filled with zeros.

Student Number Identifier, Florida	Survey Period Code	Year	Grade Level	ELL: Home Language Survey Date
123456789X	2	****	12	01151999
* 123456790X	2	****	PK	06319999
* 123456791X	2	****	09	00000000
123456792X	5	****	31	00000000

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the English Language Learners: Home Language Survey Date and resubmit the records.



## STUDENT DEMOGRAPHIC – REJECT RULES

**49. If Grade Level is PK-12 and School Number, Current Enrollment is not 9995, then Native Language, Student must be other than ZZ. If School Number, Current Enrollment is 9995, then Native Language, Student must be ZZ. -record rejected-**

### EXAMPLE

The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first record would be rejected because BZ is not a valid Native Language, Student code for a student with a Grade Level of PK-12.

Student Number Identifier, Florida	Grade Level	Native Language, Student
* 012345678X	07	BZ
012345679X	03	CZ

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base the district must correct the Native Language, Student code and resubmit the record.

## STUDENT DEMOGRAPHIC – STATE VALIDATION

**50. If Survey Period Code is 2 or 3, then Grade Level on the Student Demographic record must match the Grade Level on that student's Student Course records unless Year-Round/Extended School Year FTE Indicator on the Student Course record = A or B. -state validation-**

### EXAMPLE

The first and fourth sets of records listed below would pass this edit. The second and third set of records would not pass the edit because the Grade Levels on the Student Demographic record and the Student Course record do not match)

#### *Student Demographic Records*

Student Number Identifier, Florida	Grade Level
2978666556	12
* 2978666656	12
* 2978666756	12
2978666856	12

#### *Student Course Records*

Student Number Identifier, Florida	Grade Level
2978666556	12
2978666656	11
2978666756	02
2978666856	12

### DISTRICT RESPONSIBILITY

The district must correct the Grade Level on the Student Demographic record or the Student Course record, so that the correct Grade Level for that student is on both record types.

## STUDENT DEMOGRAPHIC – STATE VALIDATION

- 51. If Survey = 6 and if Primary Instructor Responsible, Reading is not zero, then there must be a matching Staff Demographic record based on District Number, Current Enrollment/District Number; Survey Period Code; Year/Fiscal Year, and Primary Instructor Responsible, Reading/Social Security Number (first nine positions). -state validation-

### EXAMPLE

The Primary Instructor Responsible, Reading record listed below which is marked with an asterisk would fail the edit above because it does not have a matching Staff Demographic record.

#### *Staff Demographic records*

District Number	Social Security Number	Survey Period Code	Fiscal Year
01	CS9876544	6	****
01	119876545	6	****
01	CS9876546	6	****

#### *Student Demographic records*

District Number, Current Enrollment	Primary Instructor Responsible, Reading	Survey Period Code	Year
01	CS9876544	6	****
01	119876545	6	****
* 01	019876546	6	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must review the Primary Instructor Responsible, Reading code and either submit a matching Staff Demographic record or correct the Primary Instructor, Responsible, Reading record.

## STUDENT DEMOGRAPHIC – STATE VALIDATION

**53. If Survey Period Code is 2, 3 or 5 and if English Language Learners, PK-12 is LY or LF and if Grade Level is KG-12 and if there is a matching Student Course Schedule or Student End of Year Status record, then there must be a matching English Language Learners Information record based on District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Year. The match between Student Demographic and Student Course should be made based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Year/Fiscal Year. The match between Student Demographic and Student End of Year should be made based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Year/School Year.–state validation-**

### EXAMPLE

The Student Demographic records listed below which are marked with an asterisk would cause a message to be generated because there are no matching English Language Learners records.

#### *Student Demographic records*

District Number, Current Enrollment	School Number, Current Enrollment	Survey Period Code	Year	Student Number Identifier, Florida	English Language Learners, PK-12
37	0001	2	0708	3712345678	LY
37	0001	2	0708	3712345679	LF
* 37	0001	2	0708	3712345682	LF
* 37	0002	2	0708	3712345680	LY

#### *English Language Learners records*

District Number, Current Enrollment	School Number, Current Enrollment	Survey Period Code	School Year	Student Number Identifier, Florida
37	0001	2	0708	3712345678
37	0001	2	0708	3712345679
37	0001	2	0708	3712345681
37	0002	2	0708	3712345683

## **STUDENT DEMOGRAPHIC – STATE VALIDATION**

### **DISTRICT RESPONSIBILITY**

The district must review the Student Demographic records and determine whether the students are English Language Learners. The district must either submit an English Language Learners record for each student or submit a revision to the English Language Learners, PK-12 element to indicate that the student is not an English Language Learner.

## STUDENT DEMOGRAPHIC – STATE VALIDATION

54. If the English Language Learners code = LF and if there is a matching Student Course Schedule record, then English Language Learners: Exit Date must be a valid date unless School Number, Current Enrollment is 3518. The match between the Student Demographic record and the Student Course Schedule record should be based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Fiscal Year. --state validation 3-

### EXAMPLE

An error message would be generated for the student Demographic record marked with an asterisk below. This is because the English Language Learners: Exit Date on the matching English Language Learners Student Information record is not a valid date.

#### *Student Demographic Information records*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	English Language Learners
01	0021	012345678X	2	LF
* 01	0021	012345679X	2	LF

#### *English Language Learners Student Information records*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	English Language Learners: Exit Date
01	0021	012345678X	2	01042001
01	0021	012345679X	2	02302001

## STUDENT DEMOGRAPHIC – STATE VALIDATION

### *Student Course Schedule records*

Student Number Identifier, Florida	District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Course Number	Section Number	Period Number
012345678X	01	0021	2	****	1	1200300	00200	0404
012345679X	01	0021	2	****	1	1200300	00200	0404

### **DISTRICT RESPONSIBILITY**

The district must correct the English Language Learners: Exit Date and/or the English Language Learners code so that a valid relationship exists between the elements

## STUDENT DEMOGRAPHIC – STATE VALIDATION

55. If Survey = 5 and Diploma Type on the Student End of Year Status record = W6A or WFA, then Graduation Option code must equal 2 or 5; if Survey = 5 and Diploma Type = W6B or WFB, then Graduation Option code must equal 3 or 6; if Survey = 5 and Diploma Type = W07 or W27, then Graduation Option code must equal 4; if Survey = 5 and Diploma Type = W10, WGA or WGD, then Graduation Option code must equal 8. -state validation-

### EXAMPLE

The Student Demographic record listed below which is marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Graduation Option and Diploma Type.

#### *Student Demographic records*

District Number, Current Enrollment	School Number, Current Enrollment	Survey Period Code	Student Number Identifier, Florida	Grade Level	Graduation Option
01	0001	5	0123456789	12	2
01	0001	5	0123456790	12	4
* 01	0001	5	0123456791	12	4

#### *Student End of Year Status records*

District Number, Current Enrollment	School Number, Current Enrollment	Survey Period Code	Student Number Identifier, Florida	Grade Level	Diploma Type
01	0001	5	0123456789	12	W6A
01	0001	5	0123456790	12	W07
01	0001	5	0123456791	12	W6B

### DISTRICT RESPONSIBILITY

The district must correct the Student Demographic record so that the appropriate relationship exists between Graduation Option and Diploma Type.



## STUDENT DEMOGRAPHIC – STATE VALIDATION

57. If Survey Period Code is 5 and if Graduation Option code = 4, and if Prior School Status/Student Attendance Term does not equal “Y”, then Exceptionality, Primary or Exceptionality, Other on the Exceptional Student record must be reported with a code of C, G, H, J, K, O-P, S, V or W and these two fields must not contain T or U.

If Survey Period Code is 2 or 3 and if Graduation Option code = 4, and if Prior School Status/Student Attendance Term does not equal “Y”, and if Withdrawal Date is 00000000; then Exceptionality, Primary or Exceptionality, Other on the Exceptional Student record must be reported with a code of C, G, H, J, K, O-P, S, V, or W and these two fields may not contain T or U. –state validation-

### EXAMPLE

The third Student Demographic record listed below would cause a message to be generated because the correct relationship does not exist between Graduation Option and Exceptionality, Primary. The fourth Student Demographic record listed below would cause a message to be generated because the correct relationship does not exist between Graduation Option, Exceptionality, Primary; and Exceptionality, Other.

#### *Student Demographic records*

District Number, Current Enrollment	School Number, Current Enrollment	Survey Period Code	Year	Student Number Identifier, Florida	Graduation Option
37	0001	3	0304	3712345678	4
37	0001	2	0304	3712345679	4
* 37	0001	5	0304	3712345681	4
* 37	0001	3	0304	3712345680	4

## STUDENT DEMOGRAPHIC – STATE VALIDATION

### *Exceptional Student records*

District Number, Current Enrollment	School Number, Current Enrollment	Survey Period Code	Year	Student Number Identifier, Florida	Exceptionality, Primary	Exceptionality, Other
37	0001	3	0304	3712345678	W	E
37	0001	2	0304	3712345679	F	J
37	0001	5	0304	3712345681	T	C
37	0001	3	0304	3712345680	I	L

### *Prior School Status/Student Attendance records*

District Number, Current Enrollment	School Number, Current Enrollment	Survey Period Code	Year	Student Number Identifier, Florida	Term	Withdrawal Date
37	0001	3	0304	3712345678	3	00000000
37	0001	2	0304	3712345679	3	00000000
37	0001	5	0304	3712345681	3	05122004
37	0001	3	0304	3712345680	3	00000000

## DISTRICT RESPONSIBILITY

The district must correct the Student Demographic, Prior School Status/Student Attendance, or Exceptional Student records so that the appropriate relationship exists between Graduation Option; Term; Exceptionality, Primary; Exceptionality, Other; and Withdrawal Date.

## STUDENT DEMOGRAPHIC – STATE VALIDATION

**58. If Survey Period Code is 1 or 5 and if Graduation Option code = 7, then Exceptionality, Primary on the Exceptional Student record must be C, F-K, M, O-P, S, V, or W. Exceptionality, Primary may also be L if Exceptionality, Other is C, F-K, M, O-P, S, V, or W. If Survey Period Code is 2, 3 or 4 and if there is a matching Student Course Schedule record and if Graduation Option code = 7, then Exceptionality, Primary on the Exceptional Student record must be C, F-K, M, O-P, S, V, or W. Exceptionality, Primary may also be L if Exceptionality, Other is C, F-K, M, O-P, S, V, or W. The match should use District Number, Current Enrollment; Student Number Identifier, Florida; Year/Fiscal Year and Survey Period Code. - state validation-**

### EXAMPLE

The third Student Demographic record listed below would cause a message to be generated because the correct relationship does not exist between Graduation Option and Exceptionality, Primary. The fourth Student Demographic record listed below would cause a message to be generated because the correct relationship does not exist between Graduation Option; Exceptionality, Primary; and Exceptionality, Other.

#### *Student Demographic records*

District Number, Current Enrollment	School Number, Current Enrollment	Survey Period Code	Year	Student Number Identifier, Florida	Graduation Option
37	0001	3	0304	3712345678	7
37	0001	2	0304	3712345679	7
* 37	0001	5	0304	3712345681	7
* 37	0001	3	0304	3712345680	7

#### *Exceptional Student records*

District Number, Current Enrollment	School Number, Current Enrollment	Survey Period Code	Year	Student Number Identifier, Florida	Exceptionality, Primary	Exceptionality, Other
37	0001	3	0304	3712345678	W	E
37	0001	2	0304	3712345679	F	J
37	0001	5	0304	3712345681	T	C
37	0001	3	0304	3712345680	L	

## **STUDENT DEMOGRAPHIC – STATE VALIDATION**

### **DISTRICT RESPONSIBILITY**

The district must correct the Student Demographic or Exceptional Student records so that the appropriate relationship exists between Graduation Option; Exceptionality, Primary; and Exceptionality, Other.

## STUDENT DEMOGRAPHIC – STATE VALIDATION

**59 If Survey Period Code = 7, each Student Demographic record must have a matching English Language Learners Information record based on District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Year. –state validation-**

### EXAMPLE

The first two records listed below would be loaded to the data base.assuming no other reject rules would cause their rejection. The third would not be loaded to the data base because the element Student Number Identifier, Florida are different on the two formats. The fourth record listed below would not be loaded to the data base because the element School Number, Current Enrollment are different on the two formats.

#### *Student Demographic records*

District Number, Current Enrollment	School Number, Current Enrollment	Survey Period Code	Year	Student Number Identifier, Florida
37	0001	7	0708	3712345678
37	0001	7	0708	3712345679
* 37	0001	7	0708	3712345682
* 37	0001	7	0708	3712345680

#### *English Language Learners records*

District Number, Current Enrollment	School Number, Current Enrollment	Survey Period Code	Year	Student Number Identifier, Florida
37	0001	7	0708	3712345678
37	0001	7	0708	3712345679
37	0001	7	0708	3712345681
37	0002	7	0708	3712345680

## **STUDENT DEMOGRAPHIC – STATE VALIDATION**

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base the district must correct the Student Demographic or English Language Learners record so that the appropriate relationship exists between the two formats and resubmit the record.

## STUDENT DEMOGRAPHIC - EXCEPTION REPORTS

60. For Survey Period Codes 2, 3 and 5, if the District Number, Current Instruction/Service is not equal to the District Number, Current Enrollment then all other fields; except Resident Status, State/County; Institution Number, Neglected/Delinquent (First); Institution Number, Neglected/Delinquent (Second) and Institution Number, Neglected/Delinquent (Third), must be exact replicas of corresponding fields found on that student's Student Demographic record which was submitted by the district of enrollment. -exception report-

### EXAMPLE

The two records listed below would cause a message to be generated. They are for the same student (same Student Number Identifier, Florida). However, the Grade Levels are different and the English Language Learner codes are different.

District Number, Current Enrollment	District Number Current Instruction/ Service	Student Number Identifier, Florida	Grade Level	English Language Learner
* 42	01	422345678X	11	LP
* 42	42	422345678X	12	LY

### DISTRICT RESPONSIBILITY

The district should verify the data submitted on the Student Demographic records and correct if in error.

## STUDENT DEMOGRAPHIC - EXCEPTION REPORTS

**61. For Survey Period Codes 2, 3 and 5, if Graduation Option code is 2 or 3, then Grade Level must not equal 9 or 10. - exception report-**

### EXAMPLE

The third and fourth Student Demographic records listed below would cause a message to be generated because the correct relationship does not exist between Graduation Option and Grade Level.

District Number, Current Enrollment	School Number, Current Enrollment	Survey Period Code	Year	Student Number Identifier, Florida	Grade Level	Graduation Option
37	0001	3	0708	3712345678	12	3
37	0001	2	0708	3712345679	11	2
* 37	0001	3	0708	3712345681	9	2
* 37	0001	3	0708	3712345680	9	3

### DISTRICT RESPONSIBILITY

The district should verify the data submitted on the Student Demographic records and correct if in error.



## STUDENT DEMOGRAPHIC - EXCEPTION REPORTS

63. If Grade Level is KG-12 and School Number, Current Enrollment is not 9995, the student must be at least 5 years old on or before September 1 of the school year being reported. -exception report-

**Note:** Students who transfer to Florida from states with different minimum starting ages are accepted into the grade into which they are transferring.

### EXAMPLE

The record listed below would cause a message to be generated because Grade Level is KG and age is less than 5.

Student Number Identifier, Florida	Year	Survey Period Code	Grade Level	Birth Date
* 0123456789	****	2	KG	02192003

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district should verify the Birth Date and correct it if it is in error.

## STUDENT DEMOGRAPHIC - EXCEPTION REPORTS

**64. If Survey Period Code is not 6; Grade Level is PK-12 and School Number, Enrollment is not 9995; then Resident Status, State/County must be 0, A, B, 2 or- 3. If Grade Level is 30-31, then Resident Status, State/County must be 4, 5, 6 or 7. -exception report-**

### EXAMPLE

The records listed below would cause a message to be generated because the relationship between Grade Level and Resident Status, State/County is not the expected relationship as stated in the edit.

Student Number Identifier, Florida	Year	Survey Period Code	Grade Level	Resident Status, State/County
* 123456789X	****	2	05	5
* 123456790X	****	2	30	2

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district should verify the Resident Status, State/County and the Grade Level, and correct if in error.

## STUDENT DEMOGRAPHIC - EXCEPTION REPORTS

66. If School Number, Current Enrollment is not 9995, there must be a valid association between the Grade Level listed below and the student's age. For Survey Periods 1-4, age will be determined as of Date Certain (Friday) of the survey period. For Survey Period 5, age will be determined as of June 30. For Survey Period 6, age will be determined as of September 11, 2009. For Survey Period 9, age will be determined as of November 28, 2009. For Survey Period 7, age will be determined as of the due date, January 15, 2010. —exception report—

Grade Level	Age
3	not equal to 5
4	not equal to 5 or 6
5	not equal to 5 - 7
6	not equal to 5 - 8
7	not equal to 5 - 9
8	not equal to 5 - 10
9	not equal to 5 - 11
10	not equal to 5 - 12
11	not equal to 5 - 13
12	not equal to 5 - 14

### EXAMPLE

The records below which are marked with an asterisk would cause an error message to be generated because of the invalid association between the Grade Level of the student and the student's Birth Date.

Student Number Identifier, Florida	Year	Survey Period Code	Grade Level	Birth Date
* 123456789X	0607	2	05	10222001
* 123456788X	0607	2	08	05062001
123456786X	0607	2	10	06021991
123456785X	0607	2	12	12021990

### DISTRICT RESPONSIBILITY

The district should verify the Grade Level and Birth Date and correct if in error.

## STUDENT DEMOGRAPHIC - EXCEPTION REPORTS

68. If Survey Period Code = 2, 3 or 5; School Number, Current Enrollment is not 3518, 9994, 9995 or 9997; District Number is not 71, 78 or 79 and Grade Level is not 30 or 31: then each Student Demographic record must have a matching Federal/State Indicator record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Fiscal Year.  
-exception report-

### EXAMPLE

The first and third Student Demographic records listed below would pass this edit. The second Student Demographic record would not pass the edit because it has no matching Federal/State Indicator record.

#### *Student Demographic records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
26	012345678X	2	****
* 26	012345679X	2	****
26	012345680X	2	****

#### *Federal/State Indicator records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
26	012345678X	2	****
26	012345680X	2	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must review the Student Demographic record and determine whether a Federal/State Indicator record is necessary. If such a record is necessary, the district should submit the record. If such a record is not necessary, no action is necessary.

## STUDENT DEMOGRAPHIC - EXCEPTION REPORTS

**69. If Survey Period Code is 2, 3, or 5; School Number, Current Enrollment is not 3518, 9994, 9995, or 9997; Migrant Status Term is not X; District Number Current Instruction/Service is not 71 and Grade Level is not 30 or 31; then each Student Demographic record must have at least one matching Prior School Status/Student Attendance record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code, and School Year. – exception report -**

### EXAMPLE

The first record listed below would generate an error message because there is no matching Prior School Status/Student Attendance record to accompany it, and Migrant Status Term is not equal to X. The second record without a matching Prior School Status/Student Attendance record would not generate an error message because the School Number, Current Enrollment is equal to 3518. The third record without a matching Prior School Status/Student Attendance record would not generate an error message because Migrant Status Term is equal to X. The fourth record would not generate an error message because it has a matching Prior School Status/Student Attendance record.

#### *Student Demographic records*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year	Migrant Status Term
* 02	0111	0212345678	3	0304	Z
02	3518	0212345678	3	0304	Z
02	0111	0212345679	3	0304	X
02	0111	0212345680	3	0304	B

#### *Prior School Status/Student Attendance records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year
02	0212345680	3	0304

## **STUDENT DEMOGRAPHIC - EXCEPTION REPORTS**

### **DISTRICT RESPONSIBILITY**

The district must review the Student Demographic Information record and determine whether a matching Prior School Status/Student Attendance record is necessary. If such a record is necessary, the district must submit the record. If such a record is not necessary, then no action is necessary.

## **STUDENT DEMOGRAPHIC - AGGREGATE EXCEPTION REPORTS**

**90. If Survey Period Code is not 6, for each School Number, Current Enrollment, at least one record must have a Lunch Status code not equal to 0 unless the School Number, Current Enrollment is 3518, 9996, N998, or N999. (The student did not apply for free or reduced price lunch). – aggregate exception report-**

Note: The following information will be listed on the exception report for schools that do not meet the exception edit above:

- District Number, Current Enrollment
- School Number, Current Enrollment
- Total number of Student Demographic records
- Number of records with Lunch Status = 0

### **EXAMPLE**

School 0021 has 56 total Student Demographic records. All of these records have a Lunch Status code of 0. An error message is generated for School 0021 on the exception report indicating that the school failed this exception edit.

### **DISTRICT RESPONSIBILITY**

The district must review the records to determine whether code 0 was used appropriately. The district must correct the Lunch Status on the Student Demographic records that are in error. If no records are in error, no action is necessary.

## STUDENT DEMOGRAPHIC - AGGREGATE EXCEPTION REPORTS

**91** If Survey Period Code is not 6, for each School Number, Current Enrollment in the District Number, Current Enrollment either all records must have a Lunch Status code of 4 (Provision 2 School) or no records must have a Lunch Status code of 4. -aggregate validation-

### EXAMPLE

The records listed below would cause an error message to be printed on the validation report for school 0012 because one record in the school has a Lunch Status code of 4 and the other record has a Lunch Status code of 1.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Lunch Status
* 01	0012	012345678X	2	1
01	0012	012345679X	2	4

### DISTRICT RESPONSIBILITY

The district must review the information in the set of records and correct the record that is in error so that either all or none of the records in the school have a Lunch Status code of 4.



## **STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES**

- 1. District Number, Current Enrollment must be numeric, in the range 01-69, 71-75, or 78-79 and must be correct for the district submitting the data. -record rejected-**

### **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not in the appropriate range.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district should correct the District Number, Current Enrollment and resubmit the record.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

2. **School Number, Current Enrollment must be numeric in the range 0001 to 9899 or it must be N998 or N999. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rules would cause their rejection. The last two records would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district should correct the School Number, Current Enrollment and resubmit the records.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75, or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

**Note:** For additional information on Student Number Identifier, Florida refer to DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida, the tenth position must be an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

## **STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES**

- 4. Survey Period Code must be 2, 3 or 5 and must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Survey Period Code as specified in the transmission JCL or in statements for tape transmission is identified as Survey Period "5". However, records on the transmission have a Survey Period Code "1". All updates, adds or deletes with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

The district must correct Survey Period Code either on the records coming in or the Transmission JCL and all records must be submitted.

- 5. School Year must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The School Year as specified in the transmission JCL or in statements for tape transmission is identified as the valid year for data submission. However, records on the transmission have the previous School Year coded. All updates, adds or deletes with this inconsistency will be rejected.

### **DISTRICT RESPONSIBILITY**

The district must correct the School Year either on the records coming in or the transmission JCL and resubmit all the records.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

6. The Disciplinary/Referral Action Code must be alphabetic and must be C, E, F, H, I, O, P, S or U. -record rejected-

### EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first two records below would be rejected because the Disciplinary/Referral Action code is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Disciplinary/Referral Action Code
* 40	401234567X	B
* 40	401234568X	M
40	401234569X	C

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district should correct the Disciplinary/Referral Action Code and resubmit the records.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

**7. Each Student Discipline/Referral Action record must be unique based on the keys of District Number, Current Enrollment; Student Number Identifier, Florida; Disciplinary/Referral Action Code; School Number, Where Discipline/Referral Action Occurred; Incident, Identifier; Incident Date; Survey Period Code and School Year. -first record accepted, all other duplicate records rejected-**

### EXAMPLE

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates of the first and fourth records, respectively (same District Number, Current Enrollment; Student Number Identifier, Florida; Disciplinary/Referral Action Code; School Number, Where Discipline/Referral Action Occurred; Incident, Identifier; Incident, Date; Survey Period Code; and School Year).

District Number, Current Enrollment	Student Number Identifier, Florida	Disciplinary/ Referral Action Code	Survey period Code	School Number Where Discipline Referral Action Occurred	School Year	Incident, Identifier	Incident, Date
02	0212345675X	C	5	0211	****	A0012345	02212002
* 02	0212345675X	C	5	0211	****	A0012345	02212002
02	0212345677X	O	5	0211	****	C2345678	05012002
02	0212345678X	I	5	0211	****	D9876543	05062002
* 02	0212345678X	I	5	0211	****	D9876543	05062002

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

## **STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES**

**8. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After the original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district should correct the Transaction Code and resubmit the records.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

9. Incident, Identifier must be alphanumeric, may not be zero, and must not contain blanks. -record rejected-

### EXAMPLE

The first two records listed below would be rejected. The first record would be rejected because the Incident, Identifier code is all zeroes. The second record would be rejected because the Incident, Identifier code contains leading blanks. The third record would be loaded to the data base assuming no other edit caused it to be rejected.

District Number, Current Enrollment	Student Number, Identifier, Florida	Incident, Identifier
*01	123456789X	00000000
*01	123456788X	46
01	123456787X	00000045

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Incident, Identifier and resubmit the records.



## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

**10. Incident, Date must be numeric, must be a valid date, in the range of 07/01/\*\*\*\* to 08/31/\*\*\*\* and not greater than the last day of the survey period.  
-record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Incident, Date is greater than the last day of the survey period. The third record would be rejected because Incident, Date is not a valid date.

District Number, Current Enrollment	Survey Period Code	School Number, Where Incident Occurred	Incident, Identifier	Incident, Date
01	03	0271	A0000001	0122****
* 01	03	0271	X0000002	0308****
* 01	03	0271	D0000003	0230****

\*\*\*\* = Valid year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Incident, Date and resubmit the records.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

11. The Duration, Disciplinary Action must be a three digit numeric code indicating length of disciplinary action. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Duration, Disciplinary Action is not a valid code.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Duration, Disciplinary Action
01	0271	012345678X	008
01	0271	123456789X	001
* 01	0271	112233445X	C01

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Duration, Suspension code and resubmit the record.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

13. **Student, Involved in Hate Crime code must be Y or N. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Student, Involved in Hate Crime code is not a valid code.

District Number, Current Enrollment	School Number, Where Incident Occurred	Incident, Identifier	Student, Involved in Hate Crime
01	0271	00000001	Y
01	0271	00000002	N
* 01	0271	00000003	Z

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student, Involved in Hate Crime code and resubmit the record.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

### 14. Student, Use of Alcohol code must be Y or N. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Student, Use of Alcohol code is not a valid code.

District Number, Current Enrollment	School Number, Where Incident Occurred	Incident, Identifier	Student, Use of Alcohol
01	0271	00000001	Y
01	0271	00000002	N
* 01	0271	00000003	Z

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student, Use of Alcohol code and resubmit the record.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

### 15. Student, Use of Drugs code must be Y or N. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Student, Use of Drugs code is not a valid code.

District Number, Current Enrollment	School Number, Where Incident Occurred	Incident, Identifier	Student, Use of Drugs
01	0271	A0000001	Y
01	0271	B0000002	N
* 01	0271	C0000003	Z

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student, Use of Drugs code and resubmit the record.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

### 16. Student, Weapon Use code must be Y or N. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Student, Weapon Use code is not a valid code.

District Number, Current Enrollment	School Number, Where Incident Occurred	Incident, Identifier	Student, Weapon Use
01	0271	00000001	Y
01	0271	00000002	N
* 01	0271	00000003	Z

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student, Weapon Use code and resubmit the record.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

**17. If the Disciplinary/Referral Action code is C, then Duration, Disciplinary Action must be zero. -record rejected-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Duration, Disciplinary Action is greater than zero.

District Number, Current Enrollment	Student Number Identifier,Florida	Disciplinary/ Referral Action Code	Duration, Disciplinary Action
36	12345678X	C	000
*36	22345678X	C	010
36	47654321X	E	090

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Duration, Disciplinary Action or the Disciplinary/Referral Action Code and resubmit the record.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

**18. If the Disciplinary/Referral Action code is O, then Duration, Disciplinary Action must be greater than zero and less than or equal to 10. -record rejected-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Duration, Disciplinary Action is greater than 10.

District Number, Current Enrollment	Student Number Identifier, Florida	Disciplinary/ Referral Action Code	Duration, Disciplinary Action
36	12345678X	O	008
*36	22345678X	O	020
36	47654321X	O	010

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Duration, Disciplinary Action or the Disciplinary/Referral Action Code and resubmit the record.



## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

19. If the Disciplinary/Referral Action code is I, then Duration, Disciplinary Action must be greater than zero and less than or equal to 10. -record rejected-

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Duration, Disciplinary Action is greater than 10.

District Number, Current Enrollment	Student Number Identifier, Florida	Disciplinary/ Referral Action Code	Duration, Disciplinary Action
36	12345678X	I	004
*36	22345678X	I	012
36	47654321X	I	010

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Duration, Disciplinary Action or the Disciplinary/Referral Action Code and resubmit the record.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

**20. If the School Number, Current Enrollment is not N998 or N999, then it must exist on the Master School Identification File as a valid active school number in the district of enrollment. -record rejected-**

### EXAMPLE

The record listed below would be rejected because the School Number, Current Enrollment is not valid and active on the Master School Identification File for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
* 01	0351	012345678X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district should correct the School Number, Current Enrollment and resubmit the record.

## **STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES**

**21. The School Number, Where Discipline/Referral Action Occurred must exist on the Master School Identification File as a valid active school number in the district of enrollment. -record rejected-**

### **EXAMPLE**

The record listed below would be rejected because the school number (last four positions of Disciplinary/Referral Action Code) is not valid and active on the Master School Identification File for the District Number, Current Enrollment.

District Number, Current Enrollment	Student Number, Identifier, Florida	School Number, Where Disciplinary/Referral Action Occurred
* 40	401234567X	0112

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district should correct the School Number, Where Disciplinary/Referral Action Occurred and resubmit the record.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

**22. If the Disciplinary/Referral Action code is S, the Duration, Disciplinary Action must be equal to or greater than zero and less than or equal to 90. –reject record-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Duration, Disciplinary Action is not equal to or great than zero and less than or equal to 90.

District Number, Current Enrollment	Student Number Identifier, Florida	Disciplinary/ Referral Action Code	Duration, Disciplinary Action
36	12345678X	S	004
* 36	22345678X	S	Blank
36	47654321X	S	012

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Duration, Disciplinary Action or the Disciplinary/Referral Action Code and resubmit the record.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

**23. Birth Date must be numeric and a valid date in the format MMDDYYYY.  
-record rejected-**

### EXAMPLE

Each of the records listed below would be rejected. The first record would be rejected because Birth Date is not numeric; the second record would be rejected because Birth Date is an invalid date.

Student Number Identifier, Florida	Survey Period Code	Year	Birth Date
* 012345678X	2	****	ZZZZZZZZ
* 012345679X	2	****	02301985

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Birth Date and resubmit the records.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

### 24. Gender code must be M or F. -record rejected-

#### EXAMPLE

The records listed below would be rejected. The first record would be rejected because the gender code is not M or F. The second record would be rejected because gender code was left blank.

Student Number Identifier, Florida	Gender	Racial/Ethnic Category
* 012345678X	Z	W
* 012345679X		I

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the gender code and resubmit the records.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

25. **Racial/Ethnic Category code must be W, B, H, A, I or M. -record rejected-**

### EXAMPLE

The records listed below would be rejected. The first record would be rejected because the Racial/Ethnic Category code is not valid. The second record would be rejected because the Racial/Ethnic Category code was left blank.

Student Number Identifier, Florida	Gender	Racial/Ethnic Category
* 012345678X	M	Z
* 012345679X	F	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Racial/Ethnic Category code and resubmit the records.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

26. English Language Learners, PK-12 code must be LY, LF, LP, LZ, or ZZ.  
-record rejected-

### EXAMPLE

The records listed below would be rejected. The first record would be rejected because the English Language Learners, PK-12 code is not valid. The second record would be rejected because the English Language Learners, PK-12 code was left blank.

Student Number Identifier, Florida	English Language Learners, PK-12
* 012345678X	00
* 012345679X	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the English Language Learners, PK-12 codes and resubmit the records.



## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

### 27. Lunch Status Must be 0, 1, 2, 3 or 4. -record rejected-

#### EXAMPLE

Both records listed below would be rejected because the Lunch Status codes are invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Lunch Status
* 01	012345678X	2	5
* 01	012345679X	2	F

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Lunch Status codes and resubmit the records.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

28. Birth Date must be less than or equal to the survey date. -record rejected-

### EXAMPLE

If the survey week for the records listed below were October 8-12, 2002, the first record would be rejected because the Birth Date is not less than the Survey Date. The second and third records would be loaded to the data base assuming no other reject rule would cause their rejection.

Student Number Identifier, Florida	Survey Period Code	Year	Birth Date
* 012345677X	2	****	11042002
124356788X	2	****	03121991
123547279X	2	****	08111992

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Birth Date and resubmit the record.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

29. If Survey Period Code = 2 or 3, Grade Level code must be PK, KG or 01-12. If Survey Period Code = 5, Grade Level code must be PK, KG or 01-12. -record rejected-

### EXAMPLE

The records listed below would be rejected. The first record would be rejected because the Grade Level code is invalid. The second record would be rejected because the Grade Level code was left blank.

Student Number Identifier, Florida	Grade Level
* 012345678X	K
* 012345679X	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Grade Level codes and resubmit the records.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

**2A. If the Disciplinary/Referral Action code is U, the Duration, Disciplinary Action must be greater than zero and less than or equal to 45. –reject record-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Duration, Disciplinary Action is greater than 45.

District Number, Current Enrollment	Student Number Identifier, Florida	Disciplinary/ Referral Action Code	Duration, Disciplinary Action
36	12345678X	U	010
* 36	22345678X	U	050
36	32345678X	U	045

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Duration, Disciplinary Action or the Disciplinary/Referral Action Code and resubmit the record.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

**2B.** There must be a valid association between the Grade Level listed below and the student's age. For Survey Periods 2 and 3, age will be determined as of Date Certain of the survey period. For Survey Period 5, age will be determined as of June 30.

Grade Level	Age
PK-----	not equal to 9+
KG -----	not equal to 0-3, 11+
1 -----	not equal to 0-4, 12+
2 -----	not equal to 0-4, 13+
3 -----	not equal to 0-4, 14+
4 -----	not equal to 0-4, 15+
5 -----	not equal to 0-4, 16+
6 -----	not equal to 0-4, 18+
7 -----	not equal to 0-4, 19+
8 -----	not equal to 0-4, 20+
9 -----	not equal to 0-4
10 -----	not equal to 0-4
11 -----	not equal to 0-4
12 -----	not equal to 0-4

–record rejected–

### EXAMPLE

The records below without an asterisk would be loaded to the data base assuming no other reject rule would cause their rejection. The records below which are marked with an asterisk would be rejected because of the invalid association between the Grade Level of the student and the student's Birth Date.

Student Number Identifier, Florida	Year	Grade Level	Birth Date
* 123456788X	0405	02	02021990
123456786X	0405	08	05051988
123456785X	0405	PK	12022003
* 123456789X	0405	12	08172000

## **STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES**

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the database, the district must correct the students' Grade Level or Birth Date and resubmit the records.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

**2C. If the Disciplinary/Referral Action code is H, then Duration, Disciplinary Action must be greater than zero and less than or equal to 90. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Duration, Disciplinary Action is equal to 0 or greater than 90.

District Number, Current Enrollment	Student Number Identifier, Florida	Disciplinary/ Referral Action Code	Duration, Disciplinary Action
36	123456789X	H	008
*36	223456789X	H	000
*36	476543219X	H	103

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Duration, Disciplinary Action element or Disciplinary/Referral Action code and resubmit the records.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

**2D. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.



## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

**2F. School Number, Where Discipline/Referral Action Occurred must be numeric and a valid school number in the range 0001 to 9899. -record rejected-**

### EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first two records below would be rejected because the School Number, Where Discipline/Referral Action Occurred is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	School Number, Where Discipline/Referral Action Occurred
* 40	401234567X	C201
* 40	401234568X	9999
40	401234569X	0021

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district should correct the School Number, Where Discipline/Referral Action Occurred and resubmit the records.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

### 2G. Student, Involved in Bullying must be Y or N. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Student, Involved in Bullying is not a valid code.

District Number, Current Enrollment	School Number, Current Enrollment	Incident, Identifier	Student, Involved in Bullying
01	0271	00000001	Y
01	0271	00000002	N
* 01	0271	00000003	Z

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student, Involved in Bullying code and resubmit the record.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

**2H. School Number, Where Incident Occurred must be numeric in the range 0001 - 9899. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Where Incident Occurred is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Where Incident Occurred is not numeric.

District Number, Current Enrollment	School Number, Where Incident Occurred	Student Number, Identifier, Florida
01	0271	401234567X
01	0271	401234568X
* 01	9999	401234569X
* 01	C901	401234561X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Where Incident Occurred and resubmit the records.

## STUDENT DISCIPLINE/REFERRAL ACTION - REJECT RULES

**2I. School Number, Where Incident Occurred must exist on the Master School Identification File as a valid active school in the District Number, Current Enrollment, excluding 3518. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Where Incident Occurred is not a valid active school number for the district.

District Number, Current Enrollment	School Number, Where Incident Occurred	Student Number, Identifier, Florida
01	0271	401234567X
01	0271	401234568X
* 01	0062	401234569X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Number, Where Incident Occurred and resubmit the record.

## STUDENT DISCIPLINE/REFERRAL ACTION - STATE VALIDATION RULES

31. For surveys 2 and 3, each Student Discipline/Referral Action record must have a matching Student Demographic record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and School Year unless School Number/Current Enrollment is N998 or N999. For survey 5, each Student Discipline/Referral Action record must have a matching Student Demographic and Student End of Year Status record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and School Year unless School Number/Current Enrollment is N998 or N999. -state validation 3-

### EXAMPLE

The first two records below would not pass this edit because they do not have matching Student Demographic records. The third record below would pass this edit because there is a matching Student Demographic Information record.

#### *Student Discipline/Referral Action*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
* 01	012345678X	5	****
* 01	012345692X	2	****
01	012384567X	2	****

#### *Student Demographic Information*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
01	012384567X	2	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must delete the Student Discipline/Referral Action records or add matching Student Demographic Information records .

## STUDENT DISCIPLINE/REFERRAL ACTION - STATE VALIDATION RULES

33. If the Student, Use of Drugs code is Y, then the Drug Description code on the matching Student Environmental Safety Incident Report (SESIR) format must be M or O. The records match is done using the District Number, Current Enrollment on the Student Discipline/Referral Action format matched to the District Number, Reporting District on the SESIR format; School Number, Where Incident Occurred on the SESIR format matched to School Number, Where Discipline/Referral Action Occurred on the SDRA format along with matching School Year, Survey Period Code and Incident, Identifier. –validation report-

### EXAMPLE

The first and third records listed below would meet the criteria specified in the edit above. The second record would cause a message to be generated because the Drug Description code is incorrect for the Student, Use of Drugs code reported.

#### *Student Discipline/Referral Action Records*

District Number, Current Enrollment	Student Number, Identifier Florida	School Number,Where Discipline/Referral Action Occurred	Incident, Identifier	Student, Use of, Drugs
36	12345678X	0271	0000001	Y
* 36	22345678X	0271	0000002	Y
36	47654321X	0271	0000003	Y

#### *School Environmental Safety Incident Report (SESIR) Records*

District Number, Reporting District	School Number, Where Incident Occurred	Incident, Identifier	Drug Description
36	0271	00000001	M
* 36	0271	00000002	Z
36	0271	00000003	M

### DISTRICT RESPONSIBILITY

The district should review the Student, Use of Drugs code and the Drug Description code and correct the code that is in error.

## STUDENT DISCIPLINE/REFERRAL ACTION - STATE VALIDATION RULES

- 34. If Incident, Weapon-Related code on the School Environmental Safety Incident Report is 1, 2, 3 or 4, then Student, Weapon Use may be Y or N. If Incident, Weapon-Related code is N, then Student, Weapon Use code must be N.

The records should match on District Number, Current Enrollment on the Student Discipline Referral Action record and District Number, Reporting District on the School Environmental Safety Incident Report record; Survey Period Code; School Year; Incident Identifier; and Incident Date. –state validation–

### EXAMPLE

The first two records below would pass the edit above. The third record below would fail the edit because the Incident, Weapon-Related code is N and the Incident, Student, Weapon Use is coded Y.

#### *Student Discipline Referral Action Records*

District Number, Current Enrollment	Incident, Identifier	Incident, Date	Student Weapon, Use
01	C0000121	1211****	N
01	C0000122	1106****	Y
*01	C0000123	1022****	Y

#### *School Environmental Safety Incident Report Records*

District Number, Reporting District	Incident, Identifier	Incident, Date	Incident, Weapon- Related
01	C0000121	1211****	1
01	C0000122	1106****	2
* 01	C0000123	1022****	N

\*\*\*\* represents a valid year for the data.

### DISTRICT RESPONSIBILITY

The district must review the Student, Weapon Use and Incident, Weapon-Related codes and correct the one that is in error by submitting a change to the incorrect record.

## STUDENT DISCIPLINE/REFERRAL ACTION - STATE VALIDATION RULES

35. If Survey = 2 or 3 and if the Disciplinary/Referral Action code is E, then Withdrawal Code, PK-12 on at least one Prior School Status/Student Attendance (PSS/SA) record must = W21. If Survey = 5 and if the Disciplinary/Referral Action code is E, then the Withdrawal Code, PK-12 on at least one PSS/SA record must = W21.

The records should be matched on the following items: District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and School Year –state validation-

### EXAMPLE

The first record listed below would meet the criteria specified in the edit above. The second record would cause a message to be generated because the Disciplinary/Referral Action Code = E, the Survey Period = 5, but the Withdrawal Code, PK-12 does not equal W21.

#### *Student Discipline/Referral Action*

District Number, Current Enrollment	Student Number Identifier, Florida	Disciplinary/ Referral Action Code	Survey Period
36	123456789X	E	5
* 36	223456780X	E	5

#### *Prior School Status/Student Attendance*

District Number, Current Enrollment	Student Number Identifier, Florida	Withdrawal Code, PK-12	Survey Period
36	123456789X	W21	5
* 36	223456780X	W3A	5

### DISTRICT RESPONSIBILITY

The district should review the Disciplinary/Referral Action code and the Withdrawal Code, PK-12 and correct the code that is in error.



## STUDENT DISCIPLINE/REFERRAL ACTION - STATE VALIDATION RULES

**36. If the Disciplinary/Referral Action code is E, then there must not be a matching Exceptional Student record unless the Exceptionality, Primary = L (Gifted) and Exceptionality, Other = Z. The match should be done on District Number, Current Enrollment; Survey Period Code; School Year matched to Year and Student Number Identifier, Florida. – state validation-**

### EXAMPLE

The first record listed below would pass the edit above. The second record would cause a message to be generated because the Disciplinary/Referral Action Code = E and the student is a student with a disability (exceptionality code other than L).

#### *Student Discipline/Referral Action Records*

District Number, Current Enrollment	Student Number Identifier, Florida	Disciplinary/ Referral Action Code	Survey Period
36	123456789X	E	5
* 36	223456780X	E	5

#### *Exceptional Student Records*

District Number, Current Enrollment	Student Number Identifier, Florida	Exceptionality, Primary	Exceptionality, Other	Survey Period Code
36	123456789X	L	Z	5
* 36	223456780X	J	L	5

### DISTRICT RESPONSIBILITY

The district should review the Disciplinary/Referral Action code, the Exceptionality, Primary and the Exceptionality, Other and correct the code that is in error.

## STUDENT DISCIPLINE/REFERRAL ACTION - STATE VALIDATION RULES

37. If Student, Weapon Use on the Student Discipline Referral Action format = Y, then Weapon, Description on the School Environmental Safety Incident Report format must not = Z.

The records should match on District Number, Current Enrollment on the Student Discipline Referral Action record and District Number, Reporting District on the School Environmental Safety Incident Report record; School Number, Where Incident Occurred on the SESIR format matched to School Number, Where Discipline/Referral Action Occurred on the SDRA format; Survey Period Code; School Year; Incident Identifier; and Incident Date. –state validation–

### EXAMPLE

The first record below would pass the edit above. The second record below would fail the edit because Student, Weapon Use is coded Y and the matching School Environmental Safety Incident Report record Weapon, Description code is Z.

#### *Student Discipline Referral Action Records*

District Number, Current Enrollment	School Number Where Discipline/ Referral Action Occurred	Incident, Identifier	Incident, Date	Student Weapon, Use
01	0021	0121	1211****	Y
* 01	0021	0121	1022****	Y

#### *School Environmental Safety Incident Report Records*

District Number, Current Enrollment	School Number Where Incident Occurred	Incident, Identifier	Incident, Date	Weapon, Description
01	0021	0121	1211****	F
*01	0021	0121	1022****	Z

\*\*\*\* represents a valid year for the data.

## **STUDENT DISCIPLINE/REFERRAL ACTION - STATE VALIDATION RULES**

### **DISTRICT RESPONSIBILITY**

The district must review the Student, Weapon Use and Weapon, Description codes and correct the one that is in error by submitting a change to the incorrect record.

## STUDENT DISCIPLINE/REFERRAL ACTION - EXCEPTION REPORT

**40. If the Disciplinary/Referral Action code is F or P, then Duration, Disciplinary Action must be greater than zero and less than or equal to 210. –exception report–**

### EXAMPLE

The first and third records listed below would meet the criteria specified in the edit above. The second record would cause a message to be generated because the Duration, Disciplinary Action is greater than 210.

District Number, Current Enrollment	Student Number Identifier, Florida	Disciplinary/ Referral Action Code	Duration, Disciplinary Action
36	12345678X	P	050
*36	22345678X	P	365
36	47654321X	F	210

### DISTRICT RESPONSIBILITY

The district should verify the Disciplinary/Referral Action Code and the Duration, Disciplinary Action code and correct if in error.

## STUDENT DISCIPLINE/REFERRAL ACTION - EXCEPTION REPORT

**41. If the Disciplinary/Referral Action code is E, then Duration, Disciplinary Action must be greater than zero and less than or equal to 210. –exception report–**

### EXAMPLE

The first and third records listed below would meet criteria specified in the edit above. The second record would cause a message to be generated because the Duration, Disciplinary Action is greater than 210.

District Number, Current Enrollment	Student Number Identifier, Florida	Disciplinary/ Referral Action Code	Duration, Disciplinary Action
36	12345678X	E	050
*36	22345678X	E	365
36	47654321X	E	210

### DISTRICT RESPONSIBILITY

The district should verify the Disciplinary/Referral Action Code and the Duration, Disciplinary Action code and correct if in error.

## STUDENT DISCIPLINE/REFERRAL ACTION - EXCEPTION REPORT

42. If Grade Level is KG-12, the student must be at least 5 years old on or before September 1 of the school year being reported. -exception report-

**Note:** Students who transfer to Florida from states with different minimum starting ages are accepted into the grade into which they are transferring.

### EXAMPLE

The record listed below would cause a message to be generated because Grade Level is KG and age is less than 5.

Student Number Identifier, Florida	Year	Survey Period Code	Grade Level	Birth Date
* 0123456789	****	2	KG	02191998

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district should verify the Birth Date and correct if in error.

## STUDENT DISCIPLINE/REFERRAL ACTION - EXCEPTION REPORT

43. There must be a valid association between the Grade Level listed below and the student's age. For Survey Periods 2 and 3, age will be determined as of Date Certain of the survey period. For Survey Period 5, age will be determined as of June 30. –exception report–

Grade Level	Age
2 -----	not equal to 5
3 -----	not equal to 5 or 6
4 -----	not equal to 5 - 7
5 -----	not equal to 5 - 8
6 -----	not equal to 5 - 9
7 -----	not equal to 5 – 10
8 -----	not equal to 5 – 11
9 -----	not equal to 5 – 12
10 -----	not equal to 5 – 13
11 -----	not equal to 5 – 14
12 -----	not equal to 5 - 15

### EXAMPLE

The records below which are marked with an asterisk would cause an error message to be generated because of the invalid association between the Grade Level of the student and the student's Birth Date.

Student Number Identifier, Florida	Year	Grade Level	Birth Date
* 123456789X	0405	05	10221997
* 123456788X	0405	08	05061994
123456786X	0405	10	06021989
123456785X	0405	12	12021987

### DISTRICT RESPONSIBILITY

The district should verify the Grade Level and Birth Date and correct if in error.

## STUDENT DISCIPLINE/REFERRAL ACTION - EXCEPTION REPORT

**44. If Survey Period Code is equal to 5, then Disciplinary/Referral Action code must not equal H. –exception report-**

### EXAMPLE

The first record listed below would meet the criterion specified in the edit above. The second record would cause a message to be generated because the Disciplinary/Referral Action Code is H.

Student Number Identifier, Florida	Disciplinary/ Referral Action Code	Survey Period Code
012345677X	E	5
* 012345678X	H	5

### DISTRICT RESPONSIBILITY

The district should verify the Disciplinary/Referral Action Code and correct it if it is in error.



## STUDENT DISCIPLINE/REFERRAL ACTION - EXCEPTION REPORT

**45** If Survey = 5 and if the Disciplinary/Referral Action code is E, then the Withdrawal Reason on the Student End of Year Status record must = W21.

The records should be matched on the following items: District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and School Year –exception report-

### EXAMPLE

The first record listed below would meet the criteria specified in the edit above. The second record would cause a message to be generated because the Disciplinary/Referral Action Code = E, the Survey Period = 5, but the Withdrawal Reason does not equal W21.

#### *Student Discipline/Referral Action*

District Number, Current Enrollment	Student Number Identifier, Florida	Disciplinary/ Referral Action Code	Survey Period
36	123456789X	E	5
* 36	223456780X	E	5

#### *Student End of Year Status*

District Number, Current Enrollment	Student Number Identifier, Florida	Withdrawal Reason	Survey Period
36	123456789X	W21	5
* 36	223456780X	W03	5

### DISTRICT RESPONSIBILITY

The district should review the Disciplinary/Referral Action code and the Withdrawal Reason code and, if one is found to be in error, revise the incorrect code.

## **STUDENT DISCIPLINE/REFERRAL ACTION - AGGREGATE EXCEPTION REPORTS**

**60. If Survey Period is 5, for each district there must be at least one record with a Disciplinary/Referral Action Code of E or F (expelled from school with or without services). –aggregate exception edit-**

**Note:** An error message will be printed on the exception report for districts that do not meet the aggregate exception edit above.

### **EXAMPLE**

There are no records for District 01 (Alachua) with a Disciplinary/Referral Action code of E or F in Survey Period 5 on the Student Data Base Student Discipline/Referral Action table. It is expected that the district will have at least one incidence of a student being expelled during the school year.

An aggregate edit error message is generated for District 01 on the exception report indicating that the district failed this aggregate exception edit.

### **DISTRICT RESPONSIBILITY**

The district must review official expulsion records for the year and submit any missing Student Discipline/Referral Action records.

## STUDENT END OF YEAR STATUS – REJECT RULES

1. District Number, Current Enrollment must be numeric and in the range 01-69, 71-75, or 78-79 and must be correct for the district submitting the data.  
-record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not in the appropriate range.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Enrollment and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

2. School Number, Current Enrollment must be numeric in the range 0001 to 9899 or it must be N998 or N999. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75, or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

**Note:** For additional information on Student Number Identifier, Florida refer to DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida, the tenth position must be an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

## **STUDENT END OF YEAR STATUS – REJECT RULES**

- 4. Survey Period Code must be 5 and must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Survey Period Code as specified in the transmission JCL or in statements for tape transmission is identified as Survey Period "5". However, records on the transmission have a Survey Period Code "3". All updates, adds or deletes with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

The district must correct Survey Period Code either on the records coming in or the transmission JCL and all records must be resubmitted.

- 5. School Year must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The School Year as specified in the transmission JCL or in statements for tape transmission is identified as the valid year for data submission. However, records on the transmission have the previous School Year coded. All updates, adds or deletes with this inconsistency will be rejected.

### **DISTRICT RESPONSIBILITY**

The district must correct School Year either on the records coming in or the transmission JCL and all records must be resubmitted.

## **STUDENT END OF YEAR STATUS – REJECT RULES**

**6. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

7. Each Student End of Year Status record must be unique based on the keys of District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; School Year; and Grade Level. If more than one Student End of Year Status record is submitted, only one record with Grade Level = PK-12 will be accepted and only one record with Grade Level = 30 or 31 will be accepted.  
-record rejected-

### EXAMPLE

The first, second, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The fifth record would be rejected since it is a duplicate of the fourth record.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year	Grade Level
01	012345676X	5	****	12
01	012345676X	5	****	30
01	012345677X	5	****	KG
01	012345678X	5	****	11
* 01	012345678X	5	****	11

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the record that was accepted and loaded to the data base is the correct one, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must delete an invalid record, correct any rejected record if necessary, and resubmit the corrected record.



## STUDENT END OF YEAR STATUS – REJECT RULES

8. **Grade Promotion Status must be A, D, P, R, N or Z. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Grade Promotion Status is an invalid code.

District Number, Current Enrollment	Student Number Identifier, Florida	Grade Promotion Status
30	301234567X	A
* 30	301234568X	X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Grade Promotion Status and resubmit the record.

9. **Diploma Type must be W06, W6A, W6B, W07, W10, WFW, WFT, WFA, WFB, WGD, WGA, W27, W43, W45, W52 or ZZZ. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Diploma Type is an invalid code.

District Number, Current Enrollment	Student Number Identifier, Florida	Diploma Type
30	301234567X	W06
30	301234568X	W43
* 30	301234569X	XXX

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Diploma Type and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**10. Certificate of Completion, Type must be W08, W8A, W09 or ZZZ. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because Certificate of Completion, Type is an invalid code.

District Number, Current Enrollment	Student Number Identifier, Florida	Certificate of Completion, Type
30	301234567X	W08
* 30	301234568X	W44
* 30	301234569X	XXX

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Certificate of Completion, Type and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**11. FTE Earned, College Entrance Examination Board (CEEB) Advanced Placement Test must be numeric and must equal 0.00, 0.16, 0.32, 0.48, 0.64, 0.80, 0.96, 1.12, 1.28, 1.44, 1.60, 1.76, 1.92, 2.08, 2.24 or 2.40. -record rejected-**

**NOTE: Two decimal places assumed.**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records listed below would be rejected. The second record would be rejected because FTE Earned, CEEB Advanced Placement Test is not numeric. The third record would be rejected because FTE Earned, CEEB Advanced Placement Test is not valid.

District Number, Current Enrollment	Student Number Identifier, Florida	FTE Earned, CEEB Advanced Placement Test
30	301234567X	032
* 30	301234568X	ZZZ
* 30	301234569X	480

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the FTE Earned, CEEB Advanced Placement Test and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**12. Postsecondary Education Plans code must be numeric and in the range 01-10 or 99. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Postsecondary Education Plans code does not have a leading zero. The third record would be rejected because the Postsecondary Education Plans code is not in the range 01-10 or 99.

District Number, Current Enrollment	Student Number Identifier, Florida	Postsecondary Education Plans
30	301234567X	03
* 30	301234568X	9_
* 30	301234569X	0

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Postsecondary Education Plans code and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**13. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

15. **Dropout Prevention: Primary Reason for Dropping Out must be A – S or Z.**  
**-record rejected-**

### EXAMPLE

The second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and fifth records are rejected for invalid codes. The fourth record would be rejected because the Dropout Prevention: Primary Reason for Dropping Out field is blank.

Student Number Identifier, Florida	Dropout Prevention: Primary Reason for Dropping Out
* 6301234560	T
6301234561	A
6301234562	Q
* 6301234564	
* 6301234565	K

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Primary Reason for Dropping Out codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

16. Withdrawal Reason code must be DNE, W01, W02, W3A, W3B, W04, W05, W12, W13, W15, W18, W21-W26, WPO or ZZZ. -record rejected-

### EXAMPLE

The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and third records would be rejected because the code for Withdrawal Reason is not valid.

District Number, Current Enrollment	Student Number Identifier, Florida	Withdrawal Reason
* 30	301234567X	XXX
30	301234568X	W12
* 30	301234569X	W34

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Withdrawal Reason code and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

17. **Grade Level code must be PK, KG, 01-12, 30 or 31. -record rejected-**

### EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first record would be rejected because the code is invalid. The second record would be rejected because the code was left blank.

Student Number Identifier, Florida	Grade Level
* 012345678X	K
* 012345679X	
012345976X	30

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Grade Level and resubmit the records.



## STUDENT END OF YEAR STATUS – REJECT RULES

**18. FTE Earned, International Baccalaureate Diploma must be 0.00 or 0.30.  
-record rejected-**

**Note: Two decimal places assumed.**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The last record would be rejected because FTE Earned, International Baccalaureate Diploma is not 0.00 or 0.30.

District Number, Current Enrollment	Student Number, Identifier, Florida	FTE Earned, International Baccalaureate Diploma
35	351234567X	030
35	351234568X	000
* 35	351234569X	050

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the FTE Earned, International Baccalaureate Diploma and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

**19. FTE Earned, International Baccalaureate Score must be numeric and must equal 0.00, 0.16, 0.32, 0.48, 0.64, 0.80, 0.96, or 1.12. -record rejected-**

**Note: Two decimal places assumed.**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The last record would be rejected because FTE Earned, International Baccalaureate Score is not valid.

District Number, Current Enrollment	Student Number, Identifier, Florida	FTE Earned, International Baccalaureate Score
35	351234567X	112
35	351234568X	000
* 35	351234569X	320

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the FTE Earned, International Baccalaureate Score and resubmit the record.

## **STUDENT END OF YEAR STATUS – REJECT RULES**

**20. The School Number, Current Enrollment must exist on the Master School Identification File as a valid school number in the district of enrollment. -record rejected-**

### **EXAMPLE**

The record listed below would be rejected because the School Number, Current Enrollment is not valid on the Master School Identification File for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
* 01	0351	012345678X

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

**21. If Dropout Prevention GED Exit Option Test Results is P or F, then Grade Level must be 10 or higher. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because there is an invalid relationship between GED Exit Option Test Results and Grade Level.

Student Number Identifier, Florida	GED Exit Option Test Results	Grade Level
123456789X	P	11
123456790X	F	10
* 123456791X	P	09

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct either the GED Exit Option Test Results or the Grade Level and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

**22. If Withdrawal Reason is DNE, then Grade Promotion Status must not be A, D, P, or R. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Grade Promotion Status of P is not valid for Withdrawal Reason DNE.

Student Number Identifier, Florida	Withdrawal Reason	Grade Promotion Status
012345678X	DNE	N
* 012345679X	DNE	P

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct either the Withdrawal Reason or the Grade Promotion Status and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

**23. If Differentiated Diploma is 1 or 2, Diploma Type must be W06, W6A, W6B, W10, WFW, WFT, WFA, WFB, WGD, WGA, W43, W45, or W52. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Differentiated Diploma type is not valid for the Diploma Type reported.

Student Number Identifier, Florida	Diploma Type	Differentiated Diploma
301234567X	W06	1
301234568X	W6A	2
*301234569X	W07	2

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Differentiated Diploma code or the Diploma Type code so that the proper relationship exists and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

### 24. Differentiated Diploma must be 1, 2, or Z. -record rejected-

#### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Differentiated Diploma code is an invalid code.

District Number, Current Enrollment	Student Number Identifier, Florida	Differentiated Diploma
30	301234567X	2
* 30	301234568X	4

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Differentiated Diploma code and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

**25. Grade Point Average State, Cumulative must be numeric and greater than or equal to zero but must not exceed 4.0000 or it may be 99999. -record rejected-**

**Note: Four decimal places assumed.**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause them to reject. The third record would be rejected because Grade Point Average State, Cumulative is not numeric. The fourth record would be rejected because Grade Point Average State, Cumulative exceeds 4.0000.

District Number, Current Enrollment	Student Number Identifier, Florida	Grade Point Average State, Cumulative
43	431234567X	36000
43	431234570X	99999
* 43	431234568X	
* 43	431234569X	41234

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Grade Point Average State, Cumulative and resubmit the records.



## STUDENT END OF YEAR STATUS – REJECT RULES

**26. Withdrawal Date must be a valid date in the range of 07/01/\*\*\*\* to 08/31\*\*\*\* unless District Number, Current Enrollment equals 71, in which case Withdrawal Date must be 00000000. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Withdrawal Date is not a valid date. The third record would be rejected because Withdrawal Date is not in the valid range.

District Number, Current Enrollment	Student Number Identifier, Florida	Withdrawal Date
56	561234567X	0314****
* 56	561234568X	02302099
* 56	561234569X	06152099

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Withdrawal Date and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**29. Dropout Prevention: Secondary Reason for Dropping Out must be A – S or Z. -record rejected-**

### EXAMPLE

The second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and fifth records are rejected for invalid codes. The fourth record would be rejected because the Dropout Prevention: Secondary Reason for Dropping Out field is blank.

Student Number Identifier, Florida	Dropout Prevention: Secondary Reason for Dropping Out
* 6301234560	T
6301234561	A
6301234562	Q
* 6301234564	
* 6301234565	K

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Secondary Reason for Dropping Out codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

➔ **2A. Dropout Prevention: Actions Taken – Code A must be A or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Actions Taken
012345676X	A
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Actions Taken codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

→ **2B. Dropout Prevention: Actions Taken – Code B must be B or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Actions Taken
012345676X	B
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Actions Taken codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

→ **2C. Dropout Prevention: Actions Taken – Code C must be C or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Actions Taken
012345676X	C
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Actions Taken codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

➔ **2D. Dropout Prevention: Actions Taken – Code D must be D or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Actions Taken
012345676X	D
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Actions Taken codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

→ **2E. Dropout Prevention: Actions Taken – Code E must be E or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Actions Taken
012345676X	E
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Actions Taken codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

➔ **2F. Dropout Prevention: Actions Taken – Code F must be F or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Actions Taken
012345676X	F
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Actions Taken codes and resubmit the records.



## STUDENT END OF YEAR STATUS – REJECT RULES

➔ **2G. Dropout Prevention: Actions Taken – Code G must be G or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Actions Taken
012345676X	G
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Actions Taken codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

➔ **2H. Dropout Prevention: Actions Taken – Code H must be H or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Actions Taken
012345676X	H
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Actions Taken codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

- 2I. Dropout Prevention: Actions Taken – Code I must be I or Z. -record rejected-

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Actions Taken
012345676X	I
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Actions Taken codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

➔ **2J. Dropout Prevention: Actions Taken – Code J must be J or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Actions Taken
012345676X	J
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Actions Taken codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

➔ **2K. Dropout Prevention: Actions Taken – Code K must be K or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Actions Taken
012345676X	K
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Actions Taken codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

➔ **2L. Dropout Prevention: Actions Taken – Code L must be L or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Actions Taken
012345676X	L
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Actions Taken codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

➔ **2M. Dropout Prevention: Actions Taken – Code M must be M or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Actions Taken
012345676X	M
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Actions Taken codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

➔ **2N. Dropout Prevention: Actions Taken – Code N must be N or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Actions Taken
012345676X	N
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Actions Taken codes and resubmit the records.



## STUDENT END OF YEAR STATUS – REJECT RULES

- 20. Dropout Prevention: Actions Taken – Code O must be O or Z. -record rejected-

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Actions Taken
012345676X	O
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Actions Taken codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

- ➔ **2P. Year Entered Ninth Grade, Graduation Requirements Determination must be numeric, contain no blanks and be a valid two-consecutive-years combination not in the future or it must be all zeros. -record rejected-**

### EXAMPLE

The third, fourth and sixth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and seventh records would be rejected because Year Entered Ninth Grade, Graduation Requirements Determination contains blanks. The second record would be rejected because the field does not contain two valid years. The fifth record would be rejected because the years are consecutive.

Student Number Identifier, Florida	School Year	Year Entered Ninth Grade
* 123456789X	****	00000
* 129876543X	****	20080009
123456790X	****	00000000
123456791X	****	20082009
* 123456792X	****	20082010
123456793X	****	20072008
* 123456794X	****	2007

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district should correct the Year Entered Ninth Grade, Graduation Requirements Determination and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

### 30. Dropout Prevention: Possible Influences – Code A must be A or Z. -record rejected-

#### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Possible Influences
012345676X	A
012345677X	Z
* 012345678X	
* 012345679X	S

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Possible Influences codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

### 31. Dropout Prevention: Possible Influences – Code B must be B or Z. -record rejected-

#### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Possible Influences
012345676X	B
012345677X	Z
* 012345678X	
* 012345679X	S

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Possible Influences codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**32. If Diploma Type is W06, W6A, W6B, W07, W10, WFW, WFT, WFA, WFB, WGD, WGA or W27, Grade Level must be one of the grades 9-12. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Grade Level is not one of the grades 9-12 and Diploma Type is W06.

Student Number Identifier, Florida	Grade Level	Diploma Type
012345678X	12	W06
* 012345679X	08	W06

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Diploma Type or the Grade Level so that they are in the proper relationship and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

**33. If Certificate of Completion, Type is W08, W8A or W09, Grade Level must be one of the grades 9-12. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Grade Level is not one of the grades 9-12 and Certificate of Completion, Type is W09.

Student Number Identifier, Florida	Grade Level	Certificate of Completion, Type
012345678X	12	W08
* 012345679X	08	W09

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Certificate of Completion, Type or the Grade Level so that they are in the proper relationship and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

**34. If District Number, Current Enrollment is not 71, then of the three data elements; Diploma Type, Certificate of Completion, Type, and Withdrawal Reason; one must be other than ZZZ, and only one may be other than ZZZ. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because both a Diploma Type and a Certificate of Completion, Type were reported. The third record would be rejected because not one of Diploma Type, Certificate of Completion, Type, or Withdrawal Reason was submitted as other than ZZZ.

Student Number Identifier, Florida	Diploma Type	Certificate of Completion, Type	Withdrawal Reason
0123456789	W06	ZZZ	ZZZ
* 012345679X	W06	W08	ZZZ
* 0123456781	ZZZ	ZZZ	ZZZ

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Diploma Type, Certificate of Completion, Type, or Withdrawal Reason and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**35. Dropout Prevention: Possible Influences – Code C must be C or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Possible Influences
012345676X	C
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Possible Influences codes and resubmit the records.



## STUDENT END OF YEAR STATUS – REJECT RULES

**36. Vocational Academic Disadvantaged code must be A or Z. -record rejected-**

### EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and second records would be rejected because the Vocational Academic Disadvantaged codes are invalid or blank.

Student Number Identifier, Florida	Vocational Academic Disadvantaged
* 012345677X	Q
* 012345678X	
012345679X	A

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Vocational Academic Disadvantaged codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**37. Vocational, Single Parent and Single Pregnant Woman code must be S, W, B or Z. -record rejected-**

### EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and second records would be rejected because the Vocational, Single Parent and Single Pregnant Woman codes are invalid or blank.

Student Number Identifier, Florida	Vocational, Single Parent and Single Pregnant Woman
* 012345677X	Y
* 012345678X	
012345679X	Z

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Vocational, Single Parent and Single Pregnant Woman codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**38. The code for Career Pathways Student Participant must be Y or N. -record rejected-**

### EXAMPLE

Both records listed below would be rejected because the Career Pathways Student Participant codes are invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Career Pathways Student Participant
* 01	012345678X	5	S
* 01	019876545X	5	Z

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Career Pathways Student Participant codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**39. Dropout Prevention: Possible Influences – Code D must be D or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Possible Influences
012345676X	D
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Possible Influences codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3A. Dropout Prevention: Possible Influences – Code E must be E or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Possible Influences
012345676X	E
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Possible Influences codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3B. Dropout Prevention: Possible Influences – Code F must be F or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Possible Influences
012345676X	F
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Possible Influences codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3C. If Diploma Type is W43, W45 or W52, Grade Level must be 30 or 31. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Grade Level is not 30 or 31 and Diploma Type is W43.

Student Number Identifier, Florida	Grade Level	Diploma Type
012345678X	31	W45
* 012345679X	11	W43

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Diploma Type or the Grade Level so that they are in the proper relationship and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3D. The Dropout Prevention GED Exit Option Test Results must be P, F, or Z. If the GED Exit Option Test Results code is P, then Diploma Type must either be W10, WGD or WGA and vice versa. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the valid relationship between GED Exit Option Test Results and Diploma Type does not exist.

Student Number Identifier, Florida	GED Exit Option Test Results	Diploma Type
123456789X	P	W10
* 123456790X	F	WGD
*123456791X	P	W06

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct either the GED Exit Option Test Results or the Diploma Type and resubmit the records.



## STUDENT END OF YEAR STATUS – REJECT RULES

**3E. Dropout Prevention: Possible Influences – Code G must be G or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention Possible Influences
012345676X	G
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Possible Influences codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3F. If Withdrawal Reason is WPO, Grade Level must be 12. -record rejected-**

### EXAMPLE

The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first record would be rejected because the correct relationship does not exist between Withdrawal Reason and Grade Level.

Student Number Identifier, Florida	Survey Period Code	Withdrawal Reason	Grade Level
* 019876545X	5	WPO	11
429876546X	5	WPO	12

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the record so that the appropriate relationship exists between Withdrawal Reason and Grade Level and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3G. FTE Earned, Advance International Certificate of Education Diploma must be 0.00 or 0.30. -record rejected-**

**Note: Two decimal places assumed.**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The last record would be rejected because FTE Earned, Advance International Certificate of Education Diploma is not 0.00 or 0.30.

District Number, Current Enrollment	Student Number, Identifier, Florida	FTE Earned, Advanced International Certificate Of Education Diploma
35	351234567X	030
35	351234568X	000
* 35	351234569X	050

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the FTE Earned, Advance International Certificate of Education Diploma and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3H. FTE Earned, Advanced International Certificate of Education Score must be 0.00, 0.08, 0.16, 0.24, 0.32, 0.40, 0.48, 0.56, 0.64, 0.72, 0.80, 0.88, 0.96, 1.04, or 1.12. -record rejected-**

**Note: Two decimal places assumed.**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The last record would be rejected because FTE Earned, Advance International Certificate of Education Score is not valid.

District Number, Current Enrollment	Student Number, Identifier, Florida	FTE Earned, Advanced International Certificate Of Education Score
35	351234567X	104
35	351234568X	000
* 35	351234569X	122

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the FTE Earned, Advance International Certificate of Education Score and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3I. Grade Promotion Status: Good Cause Exemption must be 0 (zero), 1, 2, 3, 4, 5 or 6. –record rejected–**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because Grade Promotion Status: Good Cause Exemption is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Grade Level	Grade Promotion Status	Grade Promotion Status: Good Cause Exemption
30	301234567X	3	A	2
* 30	301234568X	3	A	7

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Grade Promotion Status: Good Cause Exemption and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3J. If Grade Promotion Status equals A and Grade Level equals 3, Grade Promotion Status: Good Cause Exemption must not be 0 (zero); If Grade Promotion Status: Good Cause Exemption is greater than 0, then Grade Level must equal 3 and Grade Promotion Status must equal A. –record rejected-**

### EXAMPLE

The first and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and third records would be rejected because the correct relationship between Grade Promotion Status, Grade Level and Grade Promotion Status: Good Cause Exemption does not exist.

District Number, Current Enrollment	Student Number Identifier, Florida	Grade Level	Grade Promotion Status	Grade Promotion Status: Good Cause Exemption
30	301234567X	3	A	2
* 30	301234568X	3	A	0
* 30	301234560X	3	R	4
30	301234561X	4	A	0

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the records so that the appropriate relationship exists between Grade Promotion Status, Grade Level and Grade Promotion Status: Good Cause Exemption and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3K. If Grade Level equals 12 and Grade Promotion Status equals P, either Diploma, Type or Certificate of Completion, Type must not equal ZZZ or Withdrawal Reason must equal WPO. –record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be loaded to the data base because the Withdrawal Reason is equal to WPO assuming no other reject rule would cause its rejection. The fourth record would be rejected because Diploma Type and Certificate of Completion, Type equal ZZZ.

Student Number Identifier, Florida	Grade Promotion Status	Diploma Type	Certificate of Completion Type	Withdrawal Reason	Grade Level
371234567X	P	W06	ZZZ	ZZZ	12
372234567X	R	ZZZ	ZZZ	ZZZ	12
372234567X	P	ZZZ	ZZZ	WPO	12
* 373234567X	P	ZZZ	ZZZ	W01	12

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Diploma Type, Certificate of Completion, Type and/or Withdrawal Reason so that they correctly correspond to the Grade Level and Promotion Status code and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3L. If Grade Level equals PK-12 and Grade Promotion Status = R, N or Z, then Diploma Type and Certificate Type must equal ZZZ. –record rejected–**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause it rejection. The second and third records would be rejected because Diploma Type and Certificate Type do not correctly correspond to the Grade Promotion Status code.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Grade Promotion Status	Diploma Type	Certificate Type
37	371234567X	5	N	ZZZ	ZZZ
* 37	372234567X	5	R	W07	ZZZ
* 37	373234567X	5	Z	ZZZ	W09

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct either the Grade Promotion Status code, Diploma Type or Certificate Type and resubmit the records.



## STUDENT END OF YEAR STATUS – REJECT RULES

**3M. Dropout Prevention: Possible Influences – Code H must be H or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Possible Influences
012345676X	H
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Possible Influences codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3N. Dropout Prevention: Possible Influences – Code I must be I or Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because it contains a blank. The fourth record would be rejected because it contains an invalid code.

Student Number Identifier, Florida	Dropout Prevention: Possible Influences
012345676X	I
012345677X	Z
* 012345678X	
* 012345679X	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Dropout Prevention: Possible Influences codes and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**30. If Grade Level equals PK-8, then Postsecondary Education Plans code must equal 99. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Postsecondary Education Plans codes are not 99.

Student Number Current Enrollment	Grade Level	Postsecondary Education Plans
301234567X	05	99
* 301234568X	08	01
* 301234569X	07	08

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Postsecondary Education Plans code or Grade Level and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3P.** If Grade Level = 2, 3, or 4, and if the student exists on the table of students who scored at Level 1 in Reading on the 3<sup>rd</sup> Grade FCAT (matched on District Number, Current Enrollment and Student Number Identifier, Florida), then Grade Promotion Status must = A, N, R, or Z. – reject rules -

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the student appears on the table of students who scored at Level 1 in Reading on the FCAT and the Grade Promotion Status is = P.

#### *Student End of Year Status records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Grade Promotion Status
36	123456780X	5	A
36	423456780X	5	R
* 36	223456780X	5	P

### DISTRICT RESPONSIBILITY

The district must correct the Grade Promotion Status code on the Student End of Year Status record that is in error and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3Q. If Grade Level equals 30 or 31, then Grade Promotion Status must equal Z.  
–record rejected–**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Grade Promotion Status does not equal Z.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Grade Promotion Status	Grade Level
37	371234567X	5	Z	30
37	372234567X	5	Z	PK
* 37	373234567X	5	P	31

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct either the Grade Promotion Status code or Grade Level and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3R. There must be a valid association between the Grade Promotion Status listed below and the student's Grade Level.**

### Grade Promotion StatusGrade Levels

A----->KG-11  
D----->12  
P----->PK-12  
R----->KG-12  
N----->KG-12  
Z----->PK-12, 30-31

-record rejected-

### EXAMPLE

The records below without an asterisk would be loaded to the data base assuming no other reject rule would cause their rejection. The records below which are marked with an asterisk would be rejected because of the invalid association between the Grade Promotion Status of the student and Grade Level.

Student Number Identifier, Florida	District, Number, Current Enrollment	School, Number, Current Enrollment	Grade Promotion Status	Grade Level
* 123456789X	01	0021	A	12
* 123456788X	01	0021	D	10
123456786X	01	0021	D	12
123456785X	01	0021	R	KG
* 123456785X	01	0021	R	PK
123456784X	01	0021	Z	31
* 123456783X	01	0021	N	30
* 123456788X	01	0021	N	PK

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Grade Promotion Status or the Grade Level so that there is a valid relationship between these two data elements and resubmit the records.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3S. For Grade Levels PK-12, if one of the elements Diploma Type or Certificate of Completion, Type is not equal to ZZZ, or if Withdrawal Reason is WPO, then Grade Promotion Status must be P. –record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Grade Promotion Status does not equal P.

Student Number Identifier, Florida	Grade Promotion Status	Diploma Type	Certificate of Completion, Type	Withdrawal Reason	Grade Level
371234567X	P	W06	ZZZ	ZZZ	12
373234567X	P	ZZZ	ZZZ	W01	09
* 372234567X	R	ZZZ	W08	ZZZ	12

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Grade Promotion Status so that it correctly corresponds to the Certificate of Completion, Type, and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3T. If Withdrawal Reason is W05, Grade Level must not be PK-05. -record rejected-**

### EXAMPLE

The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first record would be rejected because the correct relationship does not exist between Withdrawal Reason and Grade Level.

Student Number Identifier, Florida	Survey Period Code	Withdrawal Reason	Grade Level
* 019876545X	5	W05	04
429876546X	5	W05	12

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the record so that the appropriate relationship exists between Withdrawal Reason and Grade Level and resubmit the record.



## STUDENT END OF YEAR STATUS – REJECT RULES

**3U. If Withdrawal Reason is W26, Grade Level must not be PK-5. -record rejected-**

### EXAMPLE

The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first record would be rejected because the correct relationship does not exist between Withdrawal Reason and Grade Level.

Student Number Identifier, Florida	Survey Period Code	Withdrawal Reason	Grade Level
* 019876545X	5	W26	04
429876546X	5	W26	12

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the record so that the appropriate relationship exists between Withdrawal Reason and Grade Level and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3V. If Grade Promotion Status = D, then Grade Level must equal 12 and Withdrawal Reason must be W01, W02, or W3A. –record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Grade Level does not equal 12. The fourth record would be rejected because Withdrawal Reason does not equal W01, W02, or W3A.

Student Number Identifier, Florida	Grade Promotion Status	Withdrawal Reason	Grade Level
371234567X	D	W01	12
373234567X	D	W02	12
* 372234567X	D	W01	9
* 374234567X	D	ZZZ	12

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Grade Level or the Withdrawal Reason so that it correctly corresponds to the Grade Promotion Status, and resubmit the record.

## STUDENT END OF YEAR STATUS – REJECT RULES

**3W. If Withdrawal Reason is W25, Grade Level must be PK or KG. -record rejected-**

### EXAMPLE

The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first record would be rejected because the correct relationship does not exist between Withdrawal Reason and Grade Level.

Student Number Identifier, Florida	Survey Period Code	Withdrawal Reason	Grade Level
* 019876545X	5	W25	04
429876546X	5	W25	PK

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the record so that the appropriate relationship exists between Withdrawal Reason and Grade Level and resubmit the record.

## STUDENT END OF YEAR STATUS - STATE VALIDATION

41. Each Student End of Year Status record must have a matching Student Demographic record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and School Year. -state validation 3-

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The Student End of Year Status record listed below which is marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic record.

#### *Student End of Year Status records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
01	012345678X	5	****
* 01	019876545X	5	****
01	429876546X	5	****

#### *Student Demographic records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
01	012345678X	5	****
01	429876546X	5	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must delete the Student End of Year Status record or add a Student Demographic record to match the above key fields.

## STUDENT END OF YEAR STATUS - STATE VALIDATION

- 42. If Grade Promotion Status: Good Cause Exemption equals 1, then there must be a matching English Language Learners record with English Language Learners: Entry Date less than two years from the Withdrawal Date. The records should match based on District Number, Current Enrollment; Student Number, Identifier; Survey, and Year. -state validation-

### EXAMPLE

The third record listed below would cause a message to be generated because the Grade Promotion Status: Good Cause Exemption is 1 and the difference between the English Language Learners: Entry Date and the student's current Withdrawal Date is more than two years.

#### *Student End of Year Status*

District Number, Current Enrollment	Student Number Identifier, Florida	Withdrawal Date	Grade Promotion Status: Good Cause Exemption
30	301234567X	05302006	1
30	301234568X	05302006	1
* 30	301234560X	05302006	1

#### *English Language Learners Student*

District Number, Current Enrollment	Student Number Identifier, Florida	School Year	English Language Learners: Entry Date
30	301234567X	0506	01152006
30	301234568X	0506	10152005
* 30	301234560X	0506	09262003

### DISTRICT RESPONSIBILITY

The district must correct the Student End of Year Status record (Grade Promotion Status: Good Cause Exemption element) or the English Language Learners record (English Language Learners: Entry Date element) so the appropriate relationship exists.

## STUDENT END OF YEAR STATUS - STATE VALIDATION

43. If Exceptionality, Primary is L and Exceptionality, Other is Z-filled, then the Grade Promotion Status must not be D. -state validation 3-

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The Student End of Year Status record listed below which is marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Grade Promotion Status, Exceptionality, Primary and Exceptionality, Other.

#### *Student End of Year Status records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Grade Promotion Status
36	123456780X	5	D
36	423456780X	5	D
* 36	223456780X	5	D

#### *Exceptional Student records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Exceptionality, Primary	Exceptionality, Other
36	123456780X	5	L	GZZZZZZZZ
36	423456780X	5	K	ZZZZZZZZ
36	223456780X	5	L	ZZZZZZZZ

### DISTRICT RESPONSIBILITY

The district must correct the record so that the appropriate relationship exists between Grade Promotion Status, Exceptionality, Primary and Exceptionality, Other.

## STUDENT END OF YEAR STATUS - STATE VALIDATION

**44. If a Student End of Year Status record does not have a matching Exceptional Student record, based on District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Year or if Exceptionality, Primary is L and Exceptionality, Other is Z-filled, then the Diploma Type must not be WFW. –state validation 3-**

### EXAMPLE

The third Student End of Year Status record listed below which is marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Diploma Type; Exceptionality, Primary and Exceptionality, Other. The fourth Student End of Year Status record would cause a message to be generated because a matching Exceptional Student record does not exist.

#### *Student End of Year Status records*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year	Diploma Type
01	0011	123456789X	5	0405	WFW
01	0011	234567891X	5	0405	WFW
* 01	0011	345678912X	5	0405	WFW
* 01	0011	456789123X	5	0405	WFW

#### *Exceptional Student records*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year	Exceptionality, Primary	Exceptionality, Other
01	0011	123456789X	5	0405	L	GZZZZZZZZZ
01	0011	234567891X	5	0405	K	OZZZZZZZZZ
01	0011	345678912X	5	0405	L	ZZZZZZZZZZ

## **STUDENT END OF YEAR STATUS - STATE VALIDATION**

### **DISTRICT RESPONSIBILITY**

The district must correct the third Student End of Year Status record so that the appropriate relationship exists between Diploma Type; Exceptionality, Primary and Exceptionality, Other, and either delete the fourth Student End of Year Status record or add an Exceptional Student record to match the above key fields.



## STUDENT END OF YEAR STATUS - STATE VALIDATION

- 45. If Grade Promotion Status: Good Cause Exemption equals 2; then there must be a matching Exceptional Student record where one of the two elements Exceptionality, Primary or Exceptionality, Other does not equal L or Z. The records should match based on District Number, Current Enrollment; Student Number, Identifier; Survey, and Year. -state validation-

### EXAMPLE

The third record listed below would cause a message to be generated because the correct relationship between Grade Promotion Status: Good Cause Exemption and Exceptionality, Primary or Exceptionality, Other does not exist.

#### *Student End of Year Status*

District Number, Current Enrollment	Student Number Identifier, Florida	↓ School Year	Grade Promotion Status: Good Cause Exemption
30	301234567X	****	2
30	301234568X	***	2
* 30	301234560X	***	2

#### *Exceptional Student*

District Number, Current Enrollment	Student Number Identifier, Florida	↓ Year	Exceptionality, Primary	Exceptionality, Other
30	301234567X	****	W	Z
30	301234568X	****	L	K
* 30	301234560X	****	L	Z

\*\*\*\* = Valid School year for data submission.

### DISTRICT RESPONSIBILITY

The district must correct the Student End of Year Status record or the Exceptional Student record so that the appropriate relationship exists between Grade Promotion Status: Good Cause Exemption and Exceptionality, Primary or Exceptionality, Other.

## STUDENT END OF YEAR STATUS - STATE VALIDATION

49. If Grade Promotion Status Good Cause Exemption equals 5, then there must either be a matching Federal/State Indicator record with Section 504 Eligible equal to "Y", or there must be a matching Exceptional Student record with one of the two elements Exceptionality, Primary or Exceptionality, Other not equal to L or Z. The records should match based on District Number, Current Enrollment; Student Number, Identifier; Survey, and Year. -state validation-

### EXAMPLE

The second and fourth records listed below which are marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Grade Promotion Status: Good Cause Exemption and the elements Section 504 Eligible; Exceptionality, Primary; and Exceptionality, Other. The Grade Promotion Status: Good Cause Exemption code for these two records is 5 but the proper corresponding codes are not found in any of the three elements listed above.

#### *Student End of Year Status*

District Number, Current Enrollment	Student Number Identifier, Florida	↓ School Year	Grade Promotion Status: Good Cause Exemption
30	301234567X	****	5
* 30	301234568X	****	5
30	301234560X	****	5
* 30	301234571X	****	5

#### *Federal/ State Indicator Status*

District Number, Current Enrollment	Student Number Identifier, Florida	↓ Fiscal Year	Section 504 Eligible
30	301234567X	****	Y
* 30	301234568X	****	Z
30	301234560X	****	Z
* 30	301234571X	****	Z

## STUDENT END OF YEAR STATUS - STATE VALIDATION

### *Exceptional Student*

District Number, Current Enrollment	Student Number Identifier, Florida	↓ Year	Exceptionality, Primary	Exceptionality, Other
30	301234567X	****	Z	Z
*30	301234568X	****	Z	Z
30	301234560X	****	L	K
* 30	301234571X	****	L	Z

\*\*\*\* = Valid School year for data submission.

### DISTRICT RESPONSIBILITY

The district must correct the Student End of Year Status record (Grade Promotion Status: Good Cause Exemption element), the Federal/State Indicator Status record (Section 504 Indicator element) or the Exceptional Student record (Exceptionality, Primary or Exceptionality, Other elements) so that the appropriate relationship exists between Grade Promotion Status: Good Cause Exemption and one of these three elements.

## STUDENT END OF YEAR STATUS - STATE VALIDATION

**4A. If Additional School Year Student (on the Student Demographic Information record) = S or F, then Grade Promotion Status must be P, D, or N. (The Student Demographic Information record is found by matching on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and School Year.) –state validation-**

### EXAMPLE

The second record listed below would not cause an edit error to be generated. The first record would cause a state validation edit error report because the correct relationship does not exist between Additional School Year Student and Grade Promotion Status.

#### *Student End of Year Status records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year	Grade Promotion Status
* 01	012345678X	5	****	R
01	429876546X	5	****	D

#### *Student Demographic records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year	Additional School Year Student
01	012345678X	5	****	S
01	429876546X	5	****	F

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district should review the data and correct the record that is in error so that the appropriate relationship exists between Additional School Year Student and Grade Promotion Status.

## STUDENT END OF YEAR STATUS - STATE VALIDATION

**4B. If Withdrawal Reason = W25 then age must be less than 6 as of the Withdrawal Date.- Match to the Student Demographic Information record using District Number, Current Enrollment; Student Number Identifier, Florida; School Year and Survey Period obtain the student's Birthdate. -state validation-**

### EXAMPLE

The first record listed below would pass this edit. The second record would fail the edit because the Withdrawal Reason is W25 and the student's age is greater than six.

#### *Student End of Year Status records*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Withdrawal Reason
01	0011	123456789X	5	W25
*01	0011	234567891X	5	W25

#### *Student Demographic Information records*

District Number Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Birth Date
01	123456789X	5	10152003
01	234567891X	5	02191999

### DISTRICT RESPONSIBILITY

The district must review the Withdrawal Reason on the Student End of Year format and the Birth Date the Student Demographic Information record, correct the one that is wrong and resubmit the record as a change to the data base.

## STUDENT END OF YEAR STATUS - STATE VALIDATION

**4C. If Withdrawal Reason is W21 on the Student End of Year Status record, then there must be a matching Student Discipline/Referral Action record with a Disciplinary/Referral Action code of E. The records should be matched on District Number, Current Enrollment; Student Number Identifier, Florida; School Year and Survey Period Code. –state validation–**

### EXAMPLE

The first and third records listed below would meet criteria specified in the edit above. The second record would cause a message to be generated because the Disciplinary/Referral Action Code is O and the Withdrawal Reason is W21.

#### *Student End of Year Status*

District Number, Current Enrollment	Student Number Identifier, Florida	Withdrawal Reason	Survey Period
36	12345678X	W21	5
*36	22345678X	W21	5
36	47654321X	W21	5

#### *Student Discipline/Referral Action*

District Number, Current Enrollment	Student Number Identifier, Florida	Disciplinary/ Referral Action Code	Survey Period
36	12345678X	E	5
*36	22345678X	O	5
36	47654321X	E	5

### DISTRICT RESPONSIBILITY

The district should review the Withdrawal Reason code and the Disciplinary/Referral Action Code and correct the record that is in error.

## STUDENT END OF YEAR STATUS - STATE VALIDATION

**4D. If Withdrawal Reason is W21 on the Student End of Year Status record, then there must be a matching Prior School Status/Student Attendance record with a Withdrawal Code, PK-12 of W21. The records should be matched on District Number, Current Enrollment; Student Number Identifier, Florida; School Year and Survey Period Code –state validation-**

### EXAMPLE

The first and third records listed below would meet criteria specified in the edit above. The second record would cause a message to be generated because the Withdrawal Reason is W21 but the Withdrawal Code, PK-12 does not equal W21.

#### *Student End of Year Status*

District Number, Current Enrollment	Student Number Identifier, Florida	Withdrawal Reason	Survey Period
36	12345678X	W21	5
*36	22345678X	W21	5
36	47654321X	W21	5

#### *Prior School Status/Student Attendance*

District Number, Current Enrollment	Student Number Identifier, Florida	Withdrawal Code, PK-12	Survey Period
36	12345678X	W21	5
*36	22345678X	W3A	5
36	47654321X	W21	5

### DISTRICT RESPONSIBILITY

The district should review the Withdrawal Reason code and the Withdrawal Code, PK-12 and correct the record that is in error.

## STUDENT END OF YEAR STATUS - STATE VALIDATION

**4E.** If the Withdrawal Reason Code is W21 on the Student End of Year Status record, then the Disciplinary/Referral Action code must be E on the Student Discipline/Referral Action record and the Withdrawal Code, PK-12 must be W21 on the Prior School Status/Student Attendance record.

The records should be matched on the following items: District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and School Year. –state validation–

### EXAMPLE

The first and third records listed below would meet the criteria specified in the edit above. The second record would cause a message to be generated because the Withdrawal Reason is W21 but the Disciplinary/Referral Action Code is not E.

#### *Student End of Year Status*

District Number, Current Enrollment	Student Number Identifier, Florida	Withdrawal Reason	Survey Period
36	123456789X	W21	5
* 36	223456788X	W21	5
36	476543217X	W21	5

#### *Student Discipline/Referral Action*

District Number, Current Enrollment	Student Number Identifier, Florida	Disciplinary/ Referral Action Code	Survey Period
36	123456789X	E	5
* 36	223456788X	F	5
36	476543217X	E	5

#### *Prior School Status/Student Attendance*

District Number, Current Enrollment	Student Number Identifier, Florida	Withdrawal Code, PK-12	Survey Period
36	123456789X	W21	5
* 36	223456788X	W21	5
36	476543217X	W21	5



## **STUDENT END OF YEAR STATUS - STATE VALIDATION**

### **DISTRICT RESPONSIBILITY**

The district should verify the Withdrawal Code, PK-12; Disciplinary/Referral Action Code; and the Withdrawal Reason Code and correct the code(s) in error.

## STUDENT END OF YEAR STATUS - STATE VALIDATION

**4F. If Dropout Prevention: Possible Influences is coded A-I on the Student End of Year Status record, then there must be a matching Prior School Status/Student Attendance record with Withdrawal Code, PK-12 of DNE, W05, W13, W15, W18, W21, W22 or W23. The records should match on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and School Year. –state validation–**

### EXAMPLE

The third Student End of Year Status record listed below which is marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Dropout Prevention: Possible Influences and the Withdrawal Code, PK-12

#### *Student End of Year Status records*

District Number, Current Enrollment	Student Number, Identifier, Florida	Survey Period Code	School Year	Dropout Prevention: Possible Influences
01	123456789X	5	0910	H
01	234567891X	5	0910	C
* 01	345678912X	5	0910	A

#### *Prior School Status/Student Attendance records*

District Number, Current Enrollment	Student Number, Identifier, Florida	Survey Period Code	School Year	Withdrawal Code, PK-12
01	123456789X	5	0910	W05
01	234567891X	5	0910	W18
01	345678912X	5	0910	W01

### DISTRICT RESPONSIBILITY

The district must correct the third Student End of Year Status record or the Withdrawal Code, PK-12 on the Prior School Status/Student Attendance record so that the appropriate relationship exists between Dropout Prevention: Possible Influences and Withdrawal Code, PK-12.

## STUDENT END OF YEAR STATUS - STATE VALIDATION

**4G.** If Diploma Type = W07 or W27, then Exceptionality, Primary on the Exceptional Student record must be C, G, H, J, K, O, P, S, V or W. The match between the Student End of Year Status record and the Exceptional Student record should use the following fields: District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Year. –state validation-

### EXAMPLE

The first set of records listed below would pass this edit. The second set of records would cause a message to be generated because Diploma Type and Exceptionality, Primary do not have the expected relationship.

<i>Student End of Year Status</i>			<i>Exceptional Student</i>	
District Number Current Enrollment	Student Number Identifier, Florida	Diploma Type	Student Number Identifier, Florida	Exceptionality, Primary
11	123456789X	W07	123456789X	K
* 11	234567891X	W07	234567891X	L

### DISTRICT RESPONSIBILITY

The district should review the Diploma Type and the Exceptionality, Primary, and correct the record that is in error.

## STUDENT END OF YEAR STATUS - STATE VALIDATION

**4H.** If the Dropout Prevention: Primary Reason for Dropping Out equals A-S on the Student End of Year Status record, then there must be a matching Prior School Status/Student Attendance record with Withdrawal Code, PK-12 of DNE, W05, W13, W15, W18, W21, W22 or W23. The records should match on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and School Year. –state validation–

### EXAMPLE

The third Student End of Year Status record listed below which is marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Dropout Prevention: Primary Reason for Dropping Out and the Withdrawal Code, PK-12.

#### *Student End of Year Status records*

District Number, Current Enrollment	Student Number, Identifier, Florida	Survey Period Code	School Year	Dropout Prevention: Primary Reason For Dropping Out
01	123456789X	5	0910	H
01	234567891X	5	0910	N
* 01	345678912X	5	0910	A

#### *Prior School Status/Student Attendance records*

District Number, Current Enrollment	Student Number, Identifier, Florida	Survey Period Code	School Year	Withdrawal Code, PK-12
01	123456789X	5	0910	W05
01	234567891X	5	0910	W18
01	345678912X	5	0910	W01

### DISTRICT RESPONSIBILITY

The district must correct the third Student End of Year Status record or the matching Prior School Status/Student Attendance record so that the appropriate relationship exists between Dropout Prevention: Primary Reason for Dropping out and Withdrawal Code, PK-12.

## STUDENT END OF YEAR STATUS - STATE VALIDATION

**4I** If the Dropout Prevention: Secondary Reason for Dropping Out equals A-S on the Student End of Year Status record, then there must be a matching Prior School Status/Student Attendance record with Withdrawal Code, PK-12 of DNE, W05, W13, W15, W18, W21, W22 or W23. The records should match on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and School Year. –state validation–

### EXAMPLE

The third Student End of Year Status record listed below which is marked with an asterisk would cause a message to be generated because the correct relationship does not exist between Dropout Prevention: Secondary Reason for Dropping Out and the Withdrawal Code, PK-12

#### *Student End of Year Status records*

District Number, Current Enrollment	Student Number, Identifier, Florida	Survey Period Code	School Year	Dropout Prevention: Secondary Reason For Dropping Out
01	123456789X	5	0910	H
01	234567891X	5	0910	N
* 01	345678912X	5	0910	A

#### *Prior School Status/Student Attendance records*

District Number, Current Enrollment	Student Number, Identifier, Florida	Survey Period Code	School Year	Withdrawal Code, PK-12
01	123456789X	5	0910	W05
01	234567891X	5	0910	W18
01	345678912X	5	0910	W01

### DISTRICT RESPONSIBILITY

The district must correct the third Student End of Year Status record or the matching Prior School Status/Student Attendance record so that the appropriate relationship exists between Dropout Prevention: Secondary Reason for Dropping Out and Withdrawal Code, PK-12.

## STUDENT END OF YEAR STATUS – EXCEPTION REPORT

**50. If District Number, Current Enrollment is not 71 and Grade Level = 9-12, then Grade Point Average state, Cumulative must not equal 00000. -exception report-**

### EXAMPLE

The first record listed below would pass the edit. The second record would cause an exception report to be generated because the Grade Point Average State, Cumulative equals 00000.

District Number, Current Enrollment	Student Number Identifier, Florida	Grade Level	Grade Point Average State, Cumulative
16	123456789X	10	27500
* 16	234567891X	11	00000

### DISTRICT RESPONSIBILITY

The district should verify the Grade Level and the Grade Point Average State, Cumulative and correct if in error.

## STUDENT END OF YEAR STATUS – EXCEPTION REPORT

51. If Diploma Type = W06, W6A, W6B, W10, WGA, WGD, WFW, WFT, WFA, or WFB, then Exceptionality, Primary may not be O, P, or W. The match between the Student End of Year Status record and the Exceptional Student record should use the following fields: District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Year -exception report-

### EXAMPLE

The first set of records listed below would pass this edit. The second set of records would cause a message to be generated because Diploma Type and Exceptionality, Primary do not have the expected relationship.

<i>Student End of Year Status</i>			<i>Exceptional Student</i>	
School Number Current Enrollment	Student Number Identifier, Florida	Diploma Type	Student Number Identifier, Florida	Exceptionality, Primary
0011	123456789X	W06	123456789X	K
* 0011	234567891X	W06	234567891X	→ W

### DISTRICT RESPONSIBILITY

The district should verify the Diploma Type and the Exceptionality, Primary, and correct the record if in error.

## STUDENT END OF YEAR STATUS – EXCEPTION REPORT

**55. If Grade Level = 9-11, then Postsecondary Education Plans code must equal 99. -exception report-**

### EXAMPLE

The first record listed below would pass the edit. The second record would cause an exception report to be generated because the Postsecondary Education Plans code is not 99 for a student in Grade Level 11.

District Number, Current Enrollment	Student Number Identifier, Florida	Grade Level	Postsecondary Education Plans
16	123456789X	10	99
* 16	234567891X	11	08

### DISTRICT RESPONSIBILITY

The district should verify the Grade Level and the Postsecondary Education Plans codes and correct the code(s) if they are in error.



## STUDENT END OF YEAR STATUS – EXCEPTION REPORT

**56. If Grade Level = 12, then Postsecondary Education Plans code must equal 01-10. -exception report-**

### EXAMPLE

The first record listed below would pass the edit. The second record would cause an exception report to be generated because the Grade Level is equal to 12, but the Postsecondary Education Plans code is not in the range 01-10.

District Number, Current Enrollment	Student Number Identifier, Florida	Grade Level	Postsecondary Education Plans
16	123456789X	12	08
* 16	234567891X	12	99

### DISTRICT RESPONSIBILITY

The district should verify the Grade Level and the Postsecondary Education Plans code and correct the code(s) if they are in error.

## STUDENT END OF YEAR STATUS – EXCEPTION REPORT

57. If the FTE amount is greater than zero for either of the following data elements:

- FTE Earned: Advanced International Certificate of Education Diploma
- FTE Earned: Advanced International Certificate of Education Score

then the student must exist on the table of students who took Advanced International Certificate of Education (AICE) courses in Surveys 2 or 3 of the current school year. The District Number, Current Enrollment on the Student End of Year format must match the table record and either the Student Number Identifier, Florida or the Student Number Identifier - Alias, Florida must match the Student Number Identifier, Florida on the table. See Appendix V for a list of AICE Course Numbers. –exception report–

### EXAMPLE

The first record listed below would pass this edit. The second record would not pass the edit because the FTE Earned: Advanced International Certificate of Education Score is greater than zero and the student does not appear on the table of students who took AICE courses in Surveys 2 or 3 of the current school year.

#### *Student End of Year Status records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year	FTE Earned AICE Score
36	123456780X	5	****	0.12
* 36	223456780X	5	****	0.12

#### *Student Demographic records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year	Student Number Identifier Alias Florida
36	123456780X	5	****	1234567000
* 36	223456780X	5	****	3567901234

## STUDENT END OF YEAR STATUS – EXCEPTION REPORT

*Table of AICE Course Takers*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year	Course Number
36	123456780X	3	****	1202360

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must verify that the student took an Advanced International Certificate of Education (AICE) course. If the student did not take an AICE course, then the district must correct the FTE Earned: Advanced International Certificate of Education Score on the Student End of Year Status record. If a Student Course Schedule record is missing from Survey 1, 2, 3 or 4, the district must submit a Student Course Schedule record for the omitted AICE course.

## STUDENT END OF YEAR STATUS – EXCEPTION REPORT

58. If the FTE amount is greater than zero for either of the following data elements:

- FTE Earned: International Baccalaureate Diploma
- FTE Earned: International Baccalaureate Score

then the student must exist on the table of students who took International Baccalaureate (IB) courses in Surveys 2 or 3 of the current school year. The District Number, Current Enrollment on the Student End of Year format must match the table record and either the Student Number Identifier, Florida or the Student Number Identifier – Alias, Florida must match the Student Number Identifier, Florida on the table. See Appendix V for a list of IB Course Numbers.  
–exception report–

### EXAMPLE

The first record listed below would pass this edit. The second record would not pass the edit because the FTE Earned: International Baccalaureate Diploma is greater than zero and the student does not appear on the table of students who took IB courses in Surveys 2 or 3 of the current school year.

#### *Student End of Year Status records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year	FTE Earned: International Baccalaureate Diploma
36	123456780X	5	****	0.30
* 36	223456780X	5	****	0.30

#### *Student Demographic records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year	Student Number Identifier, Alias Florida
36	123456780X	5	****	1234567000
* 36	223456780X	5	****	3567901234

## STUDENT END OF YEAR STATUS – EXCEPTION REPORT

*Table of AP, IB, and AICE Course Takers*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year	Course Number
36	123456780X	3	****	0114860

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must verify that the student took an International Baccalaureate (IB) course. If the student did not take an IB course, then the district must correct the FTE Earned: International Baccalaureate Diploma on the Student End of Year Status record. If a Student Course Schedule record is missing from Survey 1, 2, 3 or 4 the district must submit a Student Course Schedule record for the omitted IB course.

## STUDENT END OF YEAR STATUS – EXCEPTION REPORT

59. If the FTE Earned: College Entrance Examination Board Advanced Placement Test is greater than zero, then the student must exist on the table of students who took Advanced Placement (AP) courses in Surveys 1, 2, 3, or 4 of the current school year. The District Number, Current Enrollment on the Student End of Year format must match the table record and either the Student Number Identifier, Florida or the Student Number Identifier—Alias, Florida must match the Student Number Identifier, Florida on the table. See Appendix V for a list of AP Course Numbers. –exception report -

### EXAMPLE

The first record listed below would pass this edit. The second record would not pass the edit because the FTE Earned: College Entrance Examination Board (CEEB) Advanced Placement Test is greater than zero and the student does not appear on the table of students who took AP courses in Surveys 1, 2, 3 or 4 of the current school year.

#### *Student End of Year Status records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year	FTE Earned: CEEB AP Test
36	123456780X	5	****	0.24
* 36	223456780X	5	****	0.24

#### *Student Demographic records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year	Student Number Identifier, Alias Florida
36	123456780X	3	****	1234567000
* 36	223456780X	3	****	3567891234

## STUDENT END OF YEAR STATUS – EXCEPTION REPORT

### *Table of AP Course Takers*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year	Course Number
36	123456780X	3	****	0708400

\*\*\*\* = Valid fiscal year for data submission.

### **DISTRICT RESPONSIBILITY**

The district must verify that the student took an Advanced Placement (AP) course. If the student did not take an AP course, then the district must correct the FTE Earned: College Entrance Examination Board Advanced Placement Test amount on the Student End of Year Status record. If a Student Course Schedule record is missing from Survey 1, 2, 3 or 4 the district must submit a Student Course Schedule record for the omitted AP course.

## **STUDENT END OF YEAR STATUS - AGGREGATE EXCEPTION REPORTS**

**80. If District Number, Current Enrollment is not 71 and Grade Level = 9-12, then less than 20 percent of records should be reported with Grade Point Average State, Cumulative equal to 99999. – aggregate exception edit –**

Note: An error message will be printed on the exception report for schools that fail the aggregate exception edit above.

### **EXAMPLE**

School 0035 has submitted 100 Student End of Year Status records for students in Grade Levels 9-12. Of these, 25 records were reported with Grade Point Average State, Cumulative equal to 99999. This results in School 0035 failing the edit because 25 percent of the school's students were reported with 99999 as the Grade Point Average State, Cumulative.

An aggregate edit error message is generated for school 0035 on the exception report indicating that the school failed this aggregate exception edit.

### **DISTRICT RESPONSIBILITY**

The district must verify Grade Point Average State, Cumulative on the Student End of Year Status records for this school and correct these fields if they are in error.



## **STUDENT TRANSPORTATION – REJECT RULES**

- 1. District Number, Current Instruction/Service must be numerical and in the range 01-67. -record rejected-**

### **EXAMPLE**

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Instruction/Service is not in the appropriate range.

District Number, Current Instruction/Service	Student Number Identifier, Florida
01	012345677X
01	012345678X
* 00	012345679X

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Instruction/Service and resubmit the record.

## STUDENT TRANSPORTATION – REJECT RULES

- 2. District Number, Current Instruction/Service must be correct for the district submitting the data. -record rejected-**

### EXAMPLE

If district 01 is submitting records, District Number, Current Instruction/Service must be 01 for all records. In the records listed below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Instruction/Service is 02 rather than 01 (the number of the district submitting the record).

District Number, Current Instruction/Service	Student Number Identifier, Florida
01	012345677X
01	012345678X
* 02	012345679X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Instruction/Service and resubmit the record.

## STUDENT TRANSPORTATION – REJECT RULES

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75 or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

**Note:** For more information on the Student Number Identifier, Florida refer to DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida, the tenth digit must be an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Instruction/Service	Student Number Identifier, Florida
01	1234567891
01	123456789X
* 01	123456789C
* 01	123456789
* 01	0023456791
* 01	000123456X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

## **STUDENT TRANSPORTATION – REJECT RULES**

- 4. Survey Period Code must be 1, 2, 3, or 4 and must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Survey Period Code as specified in the transmission JCL or in the statements for tape transmission is identified as Survey Period Code "2" and records are coded with Survey Period Code "3". All updates, adds, or deletes with this inconsistency are rejected.

### **DISTRICT RESPONSIBILITY**

Correct the Survey Period Code either on the records coming in or the transmission JCL and resubmit all of the records.

## **STUDENT TRANSPORTATION – REJECT RULES**

**5. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code are rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be applied to the data base, the district must correct the Transaction Code and resubmit the records.

## **STUDENT TRANSPORTATION – REJECT RULES**

- 6. Fiscal Year must be correct for the submission specified by the district.**  
**-record rejected-**

### **EXAMPLE**

The Fiscal Year as specified in the Transmission JCL or in the statements for tape transmission is identified as the valid year for data submission but records being submitted have the previous Fiscal Year coded. All updates adds or deletes that have this inconsistency are rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Fiscal Year and resubmit the records.

## STUDENT TRANSPORTATION – REJECT RULES

**7. Days in Term (for FTE Purposes) must be numeric, greater than zero and less than 100. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Days in Term (for FTE Purposes) is not numeric or contains blanks.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code	Days in Term (for FTE Purposes)
01	012345678X	2	090
* 01	012345679X	2	A90
* 01	012344567X	3	90

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct Days in Term (for FTE Purposes) and resubmit the records.

## STUDENT TRANSPORTATION – REJECT RULES

8. Year-Round/Extended School Year FTE Indicator must be A or Z -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Year-Round Extended School Year FTE Indicator code is not valid on this format.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code	Year-Round/ Extended School Year FTE Indicator
01	012345679X	2	A
01	012345677X	2	Z
* 01	012345676X	2	B

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Year-Round/Extended School Year FTE Indicator code and resubmit the record.



## STUDENT TRANSPORTATION – REJECT RULES

### 9. Bus Number must not contain all spaces (blanks). -record rejected-

#### Example

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the number contains all blanks.

District Number, Current Instruction /Services	Student Number Identifier, Florida	Bus Number
01	012345677X	123456789
01	012345678X	1234567ABC
* 01	012345679X	

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Bus Number and resubmit the record.

## STUDENT TRANSPORTATION – REJECT RULES

### 10. Bus Route Number must not contain all spaces (blanks). -record rejected-

#### Example

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Bus Route Number contains all blanks.

District Number, Current Instruction/ Services	Student Number Identifier, Florida	Bus Route Number
01	123456789X	12345678
01	012345678X	65432ABC
*01	012345677X	

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Bus Route Number and resubmit the record.

## STUDENT TRANSPORTATION – REJECT RULES

### 11. Vehicle Category must be B, E, P, or G. -record rejected-

#### Example

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Vehicle Category code is not valid.

District Number, Current Instruction/ Services	Student Number Identifier, Florida	Vehicle Category
01	123456789X	B
01	012345678X	G
*01	123445678X	H

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vehicle Category code and resubmit the record.

## STUDENT TRANSPORTATION – REJECT RULES

12. Transportation Membership Category must be A, B, C, E, F, G, H, I, J, K, or N. -record rejected-

### Example

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Transportation Membership Category code is not valid.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Transportation Membership Category
01	012345678X	B
01	123456789X	H
* 01	123456788X	D

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Transportation Membership Category code and resubmit the record.

## STUDENT TRANSPORTATION – REJECT RULES

**13. Each Student Transportation record must be unique based on District Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code, Fiscal Year and Year-Round/Extended School Year FTE Indicator. - first duplicate record accepted, all others rejected-**

### EXAMPLE

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates (same District Number, Current Instruction/Service; Student Number Identifier, Florida; Survey Period Code; Fiscal Year and Year-Round/Extended Year FTE Indicator) of the first and fourth records, respectively.

District Number Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Year-Round/ Extended School Year FTE Indicator
01	012345677X	2	****	A
* 01	012345677X	2	****	A
01	012345678X	2	****	A
01	012345654X	2	****	A
* 01	012345654X	2	****	A

\*\*\*\*= Valid fiscal year for data transmission.

### DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the data base are correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

## STUDENT TRANSPORTATION – REJECT RULES

14. If Vehicle Category equals B, then Bus Number must not be all Zs. -record rejected-

### Example

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Bus Number contains all Zs.

District Number, Current Instruction/ Services	Vehicle Category	Bus Number
01	B	12345678
01	B	65432ABC
* 01	B	ZZZZZZZZZZZZZZZZ

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Bus Number and resubmit the record.

## STUDENT TRANSPORTATION – REJECT RULES

15. If Vehicle Category equals B, then Bus Route Number must not be all Zs.  
-record rejected-

### Example

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Bus Route Number contains all Zs.

District Number, Current Instruction/ Services	Vehicle Category	Bus Route Number
01	B	12345678
01	B	65432ABC
* 01	B	ZZZZZZZZZZZZZZZZ

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Bus Route Number and resubmit the record.

## STUDENT TRANSPORTATION – REJECT RULES

**16. District Number, Current Enrollment must be numeric and in the range 01-69. -record rejected-**

### EXAMPLE

The first two records listed below would be written to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the District Number, Current Enrollment is not in the appropriate range.

District Number, Current Enrollment	District Number Current Instruction/ Service	Student Number Identifier, Florida
01	01	012345677X
01	42	012345678X
* 00	01	012345679X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Enrollment and resubmit the record.



## STUDENT TRANSPORTATION – REJECT RULES

17. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.

## STUDENT TRANSPORTATION – REJECT RULES

**19. If Transportation Membership Category is G then Hazardous Walking Code must not be 000000. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because of the invalid association between Transportation Membership Category and Hazardous Walking Code.

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Transportation Membership Category	Hazardous Walking Code
01	012345677X	G	123456
* 01	012345676X	G	000000

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Transportation Membership Category code or Hazardous Walking Code and resubmit the record.

## STUDENT TRANSPORTATION – REJECT RULES

**20. The Hazardous Walking Code must match a record number on the Florida Department of Education School Transportation Management automated system for the District Number, Current Instruction/Service or it must be 000000. -record rejected-**

### Example

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Hazardous Walking code does not match a code on the Florida Department of Education School Transportation Management automated system for the district.

District Number, Current Instruction /Service	Student Number Identifier, Florida	Hazardous Walking Code
01	012345677X	000260
01	012345678X	000000
* 01	012345679X	123456

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Hazardous Walking Code and resubmit the record.

## STUDENT TRANSPORTATION – STATE VALIDATION

**50. Each Student Transportation record must have a matching Student Demographic record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Fiscal Year. -state validation.**

**Note: Students transported by one district but enrolled in another district should have matching Student Demographic Information records sent by the district in which the student is enrolled, not by the district providing the transportation.**

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The Student Transportation record listed below which is marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic record.

#### *Student Transportation records*

District Number Current Instruction/ Service	District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
* 01	01	012345678X	2	****
01	01	019876545X	2	****
01	42	429876546X	2	****

#### *Student Demographic Information records*

District Number, Current Instruction/ Service	District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year
01	01	019876545X	2	****
42	42	429876546X	2	****

\*\*\*\* = Valid fiscal year for data submission.

## **STUDENT TRANSPORTATION – STATE VALIDATION**

### **DISTRICT RESPONSIBILITY**

The district must delete the Student Transportation record or add a Student Demographic record to match the key fields on the Student Transportation record.

## STUDENT TRANSPORTATION – STATE VALIDATION

**51. If Transportation Membership Category = A, B, C, E, I or J then there must be a matching Exceptional Student record based on District Number, Current Enrollment; Student Number Identifier, Florida; Year and Survey Period Code.  
–state validation–**

### EXAMPLE

An error message would be generated for the Student Transportation record marked with an asterisk below because there is no matching Exceptional Student record.

#### *Student Transportation records*

District Number, Enrollment	Student Number Florida	Transportation Membership Category
01	012345678X	A
* 01	012345670X	B

#### *Exceptional Student records*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345678X
01	0021	012345679X

### DISTRICT RESPONSIBILITY

The district must correct the Transportation Membership Category code on the Student Transportation record or submit a matching Exceptional Student record.

## STUDENT TRANSPORTATION – STATE VALIDATION

**52. If Transportation Membership Category = C or E, then Grade Level on the matching Student Demographic Information record must be PK. The match should be made using the following elements: District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Year.**  
**–state validation–**

### EXAMPLE

An error message would be generated for the Student Transportation record marked with an asterisk below because Grade Level on the Student Demographic record is not PK.

#### *Student Transportation records*

District Number, Current Enrollment	Student Number Identifier, Florida	Transportation Membership Category
01	012345678X	C
* 01	012345679X	E

#### *Student Demographic Information records*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Grade Level
01	0021	012345678X	PK
01	0021	012345679X	02

### DISTRICT RESPONSIBILITY

The district must correct the Transportation Membership Category code on the Student Transportation record or the Grade Level on the Student Demographic Information record.

## STUDENT TRANSPORTATION – STATE VALIDATION

53. If Grade Level on the Demographic Information record is 07-12 then the Hazardous Walking Code must be 000000. The match is done using the following elements: District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; and Fiscal Year. –state validation-

### EXAMPLE

An error message would be generated for the Student Transportation record with the asterisk because of the invalid association between Hazardous Walking Code and Grade Level.

#### *Student Transportation records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Hazardous Walking Code
01	012345677X	2	0708	000000
* 01	012345676X	2	0708	123456

#### *Student Demographic Information records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Fiscal Year	Grade Level
01	012345677X	2	0708	07
01	012345676X	2	0708	08

### DISTRICT RESPONSIBILITY

The district must review the records and correct the Hazardous Walking Code on the Student Transportation record or the Grade Level on the Student Demographic Information record.



## TEACHER COURSE - REJECT RULES

1. District Number, Current Instruction/Service must be numeric in the range 01-69, 71-75 or 78-79 and must be correct for the district submitting the data.  
-record rejected-

### EXAMPLE

If district 01 is submitting records, District Number, Current Instruction/Service must be 01 for all records. In the records listed below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The record indicated with the asterisk would be rejected since the District Number, Current Instruction/Service is 02 rather than 01 (the number of the district submitting the record).

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Social Security Number
01	0021	012345677
01	0021	012345678
* 02	0021	012345679

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Instruction/Service and resubmit the record.

## TEACHER COURSE - REJECT RULES

2. School Number, Current Instruction/Service must be numeric in the range 0001 to 9899, 9996 or it must be C901 to C928, U970 to U980, P001-P999 or N999.  
-record rejected-

### EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and second records would be rejected because the School Number, Current Instruction/Service is not within the specified range.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Security Number
* 31	0000	2	****	123456789
* 31	C801	2	****	123456790
31	0021	2	****	123456791

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

## **TEACHER COURSE - REJECT RULES**

- 3. Survey Period Code must be 1, 2, 3, or 4 and it must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Survey Period Code as specified in the transmission JCL or in the statements for tape transmission is identified as Survey Period Code "2" and records are coded as Survey Period Code "3". All updates, adds, or deletes that have this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Survey Period Code and resubmit the records.

- 4. Fiscal Year must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Fiscal Year as specified in the Transmission JCL or in the statements for tape transmission is identified as the valid year for data submission but records being submitted have the previous Fiscal Year coded. All updates adds or deletes that have this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Fiscal Year and resubmit the records.

## TEACHER COURSE - REJECT RULES

### 5. Course Number must not contain blanks. -record rejected-

#### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected since the Course Number contains blanks.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Course Number
01	0401	2	****	1002360
* 01	0401	2	****	100237
* 01	0401	2	****	100 31

\*\*\*\* = Valid fiscal year for data submission.

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Number and resubmit the record.

## TEACHER COURSE - REJECT RULES

6. Section Number must not be all blanks. Allowable characters are 0-9, A-Z, space, hyphen, dollar sign, pound sign and colon. -record rejected-

### EXAMPLE

The first record would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Section Number contains all blanks.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Course Number	Section Number
01	0201	1002360	1
* 01	0201	1002360	

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Section Number and resubmit the records.

## TEACHER COURSE - REJECT RULES

7. **Period Number must be numeric and greater than or equal to zero. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the period number contains blanks or alphabetic characters.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Course Number	Section Number	Period Number
01	0321	1002360	00100	0000
* 01	0321	1002360	00200	E801
* 01	0321	1002360	00300	02

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Period Number and resubmit the records.

## TEACHER COURSE - REJECT RULES

8. **Florida Educators Certificate Number must be numeric with no embedded blanks. -record rejected-**

### EXAMPLE

The first record would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Florida Educators Certificate Number contains blanks.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Florida Educators Certificate Number
59	0421	2	0000291125
* 59	0421	2	
* 59	0421	2	291125

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Florida Educators Certificate Number and resubmit the records.

## **TEACHER COURSE - REJECT RULES**

**9. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.



## TEACHER COURSE - REJECT RULES

**10. Each record must be unique based on the following keys: District Number, Current Instruction/Service; School Number, Current Instruction/Service; Survey Period Code; Fiscal Year; Term; Course Number; Section Number; Period Number; and Social Security Number. -first record accepted, all other duplicate records rejected-**

### EXAMPLE

The first, second and third records would be loaded to the data base assuming no other reject rule would cause their rejections. The fourth record would be rejected because the key items District Number, Current Instruction/Service; School Number, Current Instruction/Service; Survey Period Code; Fiscal Year; Term; Course Number; Section Number; Period Number; and Social Security Number duplicate the key items in the first record.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Course Number	Section Number	Period Number	Social Security Number
59	0421	2	****	1	1200300	00200	0505	123456789
59	0421	2	****	1	1206310	00100	0606	123456790
59	0421	2	****	1	1205540	00200	0404	123456791
* 59	0421	2	****	1	1200300	00200	0505	123456789

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the key items: District Number, Current Instruction/Service; School Number, Current Instruction/Service; Survey Period Code; Fiscal Year; Term; Course Number; Section Number; Period Number; and Social Security Number and resubmit the record.

## TEACHER COURSE - REJECT RULES

**11. Social Security Number must be numeric and greater than zero unless it is a Staff Number Identifier and the first two positions are "CS" and the last seven positions are numeric. Nine character SSN's must be left justified with a trailing blank. -record rejected-**

### EXAMPLE

The first record would be loaded to the data base assuming no other reject rule would cause their rejection. The second, third and fourth records would be rejected. The second record would be rejected because the Social Security Number is not numeric. The third record would be rejected because the Social Security Number is not left justified. The fourth record would be rejected because the Social Security Number contains a blank.

District Number, Current Instruction/Service	Florida Educators Certificate Number	Social Security Number
01	0000291125	123456789
* 01	0000291126	ZZZZZZZZZ
* 01	0000291128	123456790
* 01	0000291129	000000000

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Social Security Number and resubmit the records.

## TEACHER COURSE - REJECT RULES

12. If Survey Period Code = 1 or 4, then Highly Qualified Teacher Status must be Z. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Highly Qualified Teacher Status code is not valid for the survey period reported.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Social Security Number	Highly Qualified Teacher Status	Survey Period Code
01	0321	123456781	Z	4
* 01	0321	123456782	B	1
* 01	0321	123456783	Y	4

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Highly Qualified Teacher Status codes and resubmit the records.

## TEACHER COURSE - REJECT RULES

**13. For all numeric courses in Survey Periods 2 or 3, if the course number does not meet the description in Appendix R then Highly Qualified Teacher Status code must be Z. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Highly Qualified Teacher Status code is Y and Course Number is not included in those requiring Y or N.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Social Security Number	Highly Qualified Teacher Status	Course Number
01	0321	123456781	Z	0500970
01	0321	123456782	Z	0200310
* 01	0321	123456783	Y	7810010

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Highly Qualified Teacher Status code or the Course Number and resubmit the record.

## TEACHER COURSE - REJECT RULES

14. If Survey Period Code is 1-4, the Term/Survey Indicator must be Y or N.  
-record rejected-

### EXAMPLE

The first, second and third records would be loaded to the data base assuming no other reject rule would cause their rejections. The fourth record would be rejected because the Term/Survey Indicator must be Y or N.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Term/ Survey Indicator	Social Security Number
59	0421	2	****	1	Y	123456789
59	0421	2	****	1	Y	123456790
59	0421	2	****	1	Y	123456791
* 59	0421	2	****	2	Z	123456792

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Term/Survey Indicator or the Survey Period code and resubmit the record.

## TEACHER COURSE - REJECT RULES

15. If Survey Period Code is 1-4 and Term is 3, the Term/Survey Indicator must be Y. -record rejected-

### EXAMPLE

The first, second and third records would be loaded to the data base assuming no other reject rule would cause their rejections. The fourth record would be rejected because the Term/Survey Indicator must be Y.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Term/ Survey Indicator	Social Security Number
59	0421	2	****	3	Y	123456789
59	0421	2	****	3	Y	123456790
59	0421	2	****	3	Y	123456791
* 59	0421	2	****	3	N	123456792

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Term/Survey Indicator or the Term and resubmit the record.

## TEACHER COURSE - REJECT RULES

16. If Survey Period Code is 2 and Term is 1, the Term/Survey Indicator must be Y. -record rejected-

### EXAMPLE

The first, second and third records would be loaded to the data base assuming no other reject rule would cause their rejections. The fourth record would be rejected because the Term/Survey Indicator must be Y.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Term/ Survey Indicator	Social Security Number
59	0421	2	****	1	Y	123456789
59	0421	2	****	1	Y	123456790
59	0421	2	****	1	Y	123456791
* 59	0421	2	****	1	N	123456792

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Survey Period Code, Term, or Term/Survey Indicator and resubmit the record.

## TEACHER COURSE - REJECT RULES

**17. If Survey Period Code is 3 and Term is 2, the Term/Survey Indicator must be Y. -record rejected-**

### EXAMPLE

The first, second and third records would be loaded to the data base assuming no other reject rule would cause their rejections. The fourth record would be rejected because the Term/Survey Indicator must be Y.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Term/ Survey Indicator	Social Security Number
59	0421	3	****	2	Y	123456789
59	0421	3	****	2	Y	123456790
59	0421	3	****	2	Y	123456791
* 59	0421	3	****	2	N	123456792

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Survey Period Code, Term, or Term/Survey Indicator and resubmit the record.



## TEACHER COURSE - REJECT RULES

**18. If Course Number is 5100580 or 5100590, then Certification/Licensure/Qualification Status code must be V. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Certification/Licensure/Qualification Status code is not valid for the course number.

District Number, Current Instruction Service	School Number, Current Instruction Service	Survey Period Code	Fiscal Year	Course Number	Social Security Number	Certification/ Licensure/ Qualification Status
01	0071	2	****	5100580	123456789	V
* 01	0071	2	****	5100580	123456790	O
* 01	0071	2	****	5100580	123456791	I

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Certification/Licensure/Qualification Status codes or the Course Numbers and resubmit the records.

## TEACHER COURSE - REJECT RULES

**19. If Course Number does not equal 5100580 or 5100590, then Certification/Licensure/Qualification Status code must not be V. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Certification/Licensure/Qualification Status code is not valid for the course.

District Number, Current Instruction Service	School Number, Current Instruction Service	Survey Period Code	Fiscal Year	Course Number	Social Security Number	Certification/ Licensure/ Qualification Status
31	0021	2	****	1200300	123456789	I
31	0021	2	****	1200300	123456790	O
* 31	0021	2	****	1200300	123456791	V

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Certification/Licensure/Qualification Status code or the Course Number and resubmit the record.

## TEACHER COURSE - REJECT RULES

### 20. Facility Type code must be in the range 00 to 20. -record rejected-

#### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Facility Type code is not within the specified range of 00 to 20.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Social Security Number	Facility Type
01	0321	123456781	00
* 01	0321	123456782	99
* 01	0321	123456783	21

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Facility Type code and resubmit the record.

## TEACHER COURSE - REJECT RULES

**21. For Survey Periods 1-4, Days in Term (for FTE purposes) must be numeric, greater than zero and less than 300. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and fourth records would be rejected because the Days in Term (for FTE Purposes) is not numeric or contains blanks.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Social Security Number	Survey Period Code	Days in Term (for FTE Purposes)
01	0201	123456789	2	090
* 01	0201	234567891	2	A90
* 01	0201	345678912	2	90

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct Days in Term (for FTE Purposes) and resubmit the records.

## TEACHER COURSE - REJECT RULES

**23. Certification/Licensure/Qualification Status code must be A, B, H, I, O, M, S, N or V. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Certification/Licensure/Qualification Status code is not valid.

District Number, Current Instruction Service	School Number, Current Instruction Service	Survey Period Code	Fiscal Year	Course Number	Social Security Number	Certification/ Licensure/ Qualification Status
31	0021	2	****	1200300	123456789	I
31	0021	2	****	1200300	123456790	O
* 31	0021	2	****	1200300	123456791	Z

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Certification/Licensure/Qualification Status code and resubmit the record.

## TEACHER COURSE - REJECT RULES

Edit 24 deleted for 2009-2010

- 24. Deleted 7/1/09. ~~The Full-Time Aide Indicator must be numeric in the range 000-100. record rejected-~~

### EXAMPLE

~~The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Full-Time Aide Indicator is not valid.~~

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Survey Period Code	Fiscal Year	Course Number	Social Security Number	Full-Time Aide Indicator
31	0024	2	****	5100070	123456789	050
31	0024	2	****	5100070	123456790	100
* 31	0024	2	****	5100070	123456791	Y50

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

~~If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Full-Time Aide Indicator and resubmit the record.~~

## TEACHER COURSE - REJECT RULES

- 25. If Survey Period Code is 2 or 3, then Highly Qualified Teacher Status must be A, B, C, D, E, G, H, Y or Z. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Highly Qualified Teacher Status code is not valid.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Social Security Number	Highly Qualified Teacher Status	Survey Period Code
01	0321	123456781	Y	2
01	0321	123456782	D	2
* 01	0321	123456783		2

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Highly Qualified Teacher Status and resubmit the record.

## TEACHER COURSE - REJECT RULES

26. If Survey Period Code is 2 or 3, then the first five positions and positions 7-16 of Classroom Identification (FISH) Number must be numeric. Positions 17-21 may be alpha or numeric. If position 6 is O, positions 17-21 may be symbols. If Survey Period Code is 1 or 4, then each position of the Classroom Identification (FISH) Number must contain one of the following: blank (space), Z or zero. - record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because positions 7-11 of the Classroom Identification (FISH) Number are alphabetic instead of numeric.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Classroom Identification (FISH) Number	Survey Period Code
01	0321	00256A0123400456ABCDE	2
01	0321	00015O000014444412ABC	2
* 01	0321	1236ZABCDR98745HMM21	2

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Classroom Identification (FISH) Number and resubmit the record.



## TEACHER COURSE - REJECT RULES

**27. If Survey Period Code is 2 or 3, then position 6 of the Classroom Identification (FISH) Number must be A, B, C, F, O or S. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because position 6 of the Classroom Identification (FISH) Number is neither A or O.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Classroom Identification (FISH) Number	Survey Period Code
01	0321	00256A0123400456ABCDE	2
01	0321	00015O000014444412ABC	2
* 01	0321	41236Z8524698745HMM21	2

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Classroom Identification (FISH) Number and resubmit the record.

## TEACHER COURSE - REJECT RULES

**28. If Survey Period Code is 2 or 3, then Scheduling Method must be A, B, C, G, I, M, S or W. If Survey Period Code is 1 or 4, then Scheduling Method must be Z.**  
**-record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Scheduling Method codes are invalid.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Course Number	Section Number	Period Number	Scheduling Method	Survey Period Code
01	0321	1002360	00100	0000	A	2
* 01	0321	1002360	00200	1111	D	2
* 01	0321	1002360	00300	1002	R	2

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Scheduling Method and resubmit the records.

## TEACHER COURSE - REJECT RULES

**29. If Survey Period Code is 2 or 3 and if position 6 of the Classroom Identification (FISH) Number is O, then Facility Type must not be 00. Survey Period Code is 2 or 3 and if position 6 of the Classroom Identification (FISH) number is C, then Facility Type must be 19. –record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because position 6 of the Classroom Identification (FISH) Number is O therefore Facility Type must not be 00. The third record would be rejected because position 6 of the Classroom Identification (FISH) Number is C and Facility Type is not 19.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Facility Type	Classroom Identification (FISH) Number
01	0321	00	00256A0123400456ABCDE
* 01	0321	00	00256O0123400456ABCDE
* 01	0321	10	00256C0123400456ABCDE

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct either the Classroom Identification (FISH) Number or the Facility Type code and resubmit the record.

## TEACHER COURSE - REJECT RULES

**2A. If Survey Period is 2 or 3, and If position 6 of the Classroom Identification (FISH) Number is A, B, C, F, or S the number must be a valid FISH number on the FLDOE FISH database. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Classroom Identification (FISH) Number is not a valid FISH number and position 6 is not O.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Classroom Identification (FISH) Number	Survey Period Code
01	0321	00256A01234004561234	2
01	0321	00015B0000144444123AB	2
* 01	0321	44444C4444444444444444	2

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Classroom Identification (FISH) Number and resubmit the record.

## TEACHER COURSE - REJECT RULES

**30. For all numeric courses in Survey Periods 2 or 3, if the course number meets the description in Appendix R then Highly Qualified Teacher Status code cannot be Z. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Highly Qualified Teacher Status code is Z and the Course Number is one that meets the description in Appendix R.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Social Security Number	Highly Qualified Teacher Status	Course Number
01	0321	123456781	Y	1205040
01	0321	123456782	A	2003010
* 01	0321	123456783	Z	1206310

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Highly Qualified Teacher Status code or the Course Number and resubmit the record.

## TEACHER COURSE - REJECT RULES

**31. The Staff Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Staff Number Identifier, Local contains a symbol (@).

District Number	Staff Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Staff Number Identifier, Local and resubmit the record.

## TEACHER COURSE - REJECT RULES

**33. If Course Number is on the Core Course for Class Size Reduction file (Appendix S), the last two digits of the Period Number are not 88, the Survey Period Code is 2 or 3, and Scheduling Method is C or I, then the Team Teacher Training code must be A-D. -record rejected-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Team Teacher Training code is not A-D for a Scheduling Method of I.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Social Security Number	Team Teacher Training	Survey Period Code	Scheduling Method
01	0321	123456781	A	2	C
* 01	0321	123456782	Z	2	I
01	0321	123456783	B	2	C

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Team Teacher Training code or the Scheduling Method code and resubmit the record.

## TEACHER COURSE - REJECT RULES

**34. For Survey Period Codes 2 and 3, Team Teacher Training must be A-D or Z. For Survey Period Codes 1 and 4, Team Teacher Training must be Z. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Team Teacher Training code is not valid for the survey period reported. The third record would be rejected because the Team Teacher Training code is not a valid code.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Social Security Number	Team Teacher Training	Survey Period Code
01	0321	123456781	A	2
* 01	0321	123456782	B	1
* 01	0321	123456783	M	2

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Team Teacher Training codes and resubmit the records.



## TEACHER COURSE - REJECT RULES

**35. If District Number, Current Instruction/Service is in the range 01 - 69 or 72 – 75 and School Number, Current Instruction/Service is not 7001 or 7004, then Facility Type must not equal 20. -record rejected-**

### EXAMPLE

In the list below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Facility Type equals 20.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Facility Type
06	0021	00
29	7004	20
* 01	0021	20

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Facility Type or the School Number, Current Instruction/Service and resubmit the record.

## TEACHER COURSE - REJECT RULES

**36. If District Number, Current Instruction/Service is 71, 78 or 79 then Facility type must equal 20. -record rejected-**

### EXAMPLE

In the list below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Facility Type does not equal 20.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Facility Type
71	0500	20
78	0700	20
* 78	0700	10

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Facility Type and resubmit the record.

## TEACHER COURSE - REJECT RULES

**37. If Survey Period Code is 2, or 3, then Fund Source: NCLB Title III must be coded Y or N. If Survey Period Code is 1 or 4, then Fund Source NCLB Title III must be Z. -record rejected-**

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Fund Source: NCLB Title III is blank.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Social Security Number	Fund Source NCLB Title III
01	0321	123456781	Y
01	0321	123456782	N
* 01	0321	123456783	

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Fund Source: NCLB Title III code and resubmit the record.

## TEACHER COURSE - REJECT RULES

**40. School Number, Current Instruction/Service must be valid and active on the Master School Identification File or must be C901 to C928, U970 to U980, P001-P999, 9996, or N999. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the School Number, Current Instruction/Service is not valid and active on the Master School Identification file.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Social Security Number
01	0151	123456789
* 01	0661	123456781
* 01	0010	123456782

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

## TEACHER COURSE - REJECT RULES

**41. All numeric Course Numbers must be on the Course Code Directory file unless School Number, Current Instruction/Service is P001-P999. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Course Numbers are not valid on the Course Code Directory file and School Number, Current Instruction/Service is not P001-P999.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Course Number	Period Number
01	0151	2107810	0101
* 01	0151	0001111	0202
* 01	0151	3100000	0303

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Number and resubmit the records.

## TEACHER COURSE - REJECT RULES

**42. The first two digits of Period Number must be 00 to 80. The last two digits of Period Number must be 00 to 80, or 88 and must be greater than or equal to the first two digits. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and third records would be rejected because the last two digits of Period Number are not greater than or equal to the first two digits.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Course Number	Period Number
01	0151	2107810	1111
* 01	0151	2107810	0201
* 01	0151	2107810	4433

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Period Number and resubmit the records.

## TEACHER COURSE - REJECT RULES

**46. All alphanumeric Course Numbers must be either on the Course Code Directory file or on the Statewide Course Numbering System file unless the School Number, Current Instruction/Service equals N999 or P001-P999. -record rejected-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Course Number is not valid on the Course Code Directory file or the Statewide Course Numbering System file nor is the School Number, Current Instruction/Service N999 or P001-P999.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Course Number	Period Number
01	0151	A010301	0101
* 01	0151	AAA1111	1111
01	0150	H170103	0202

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Number and resubmit the records.

## TEACHER COURSE - REJECT RULES

### 48. Primary Instructor Indicator code must be Y or N. -record rejected-

#### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Primary Instructor Indicator code is not valid.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Social Security Number	Course Number	Section Number	Period Number	Primary Instructor Indicator
01	0021	123456789	5100060	0001	0106	Y
01	0021	123456790	5100070	0002	0106	N
* 01	0021	123456791	5100080	0003	0106	Z

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Primary Instructor Indicator code and resubmit the record.



## TEACHER COURSE - REJECT RULES

49. Term must be either 1-9, B-0 or S-X. -record rejected-

### EXAMPLE

The records in the first and third examples listed below would be rejected because the Term code is invalid. The second record would be rejected because the Term code was left blank.

Student Number Identifier, Florida	Course Number	Term
* 240123457X	1200310	P
* 240123458X	1001310	
* 240123459X	2000310	M

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Term and resubmit the record.

## TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES

**51. Each Teacher Course Schedule record must have a matching Student Course Schedule record based on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Survey Period Code; Fiscal Year; Term; Course Number; Section Number and Period Number. -state validation 3-**

### EXAMPLE

The first Teacher Course Schedule record listed below would pass this edit because it has a matching Student Course Schedule record based on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Survey Period Code; Fiscal Year; Term; Course Number; Section Number and Period Number. The second Teacher Course Schedule record listed below would cause a state validation error report message to be generated because there is no matching Student Course Schedule record.

#### *Student Course Schedule records*

Student Number Identifier, Florida	District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Course Number	Section Number	Period Number
0123456789	01	0421	2	****	1	1200300	00200	0404
0123456788	01	0421	2	****	1	1200300	00200	0404
0123456788	01	0421	2	****	1	1200300	00100	0303

#### *Teacher Course Schedule records*

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Course Number	Section Number	Period Number	Social Security Number
01	0421	2	****	1	1200300	00200	0404	123456789
* 01	0421	2	****	1	1200300	00100	0202	123456790

\*\*\*\* = Valid fiscal year for data submission.

## **TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES**

### **DISTRICT RESPONSIBILITY**

The district must verify if the Teacher Course Schedule record is valid, then submit a matching Student Course Schedule record for that class based on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Survey Period Code; Fiscal Year; Term; Course Number; Section Number; and Period Number.

## TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES

53 If Survey Period Code equals 2 or 3, for each Teacher Course record with a Scheduling Method equal to A, all other Teacher Course records with the same District Number, Current Instruction Service; School Number, Current Instruction/Service; Period Number; Term; Classroom Identification Number; Survey Period Code and Fiscal Year must have the same Scheduling Method unless the Scheduling Method is I or Period Number ends in 88. If Survey Period Code equals 2 or 3, for each Teacher Course record with a Scheduling Method equal to C or M at least one other Teacher Course records with the same District Number, Current Instruction Service; School Number, Current Instruction/Service; Period Number; Term; Classroom Identification Number; Survey Period Code and Fiscal Year must be either C or M unless the Scheduling Method is I or Period Number ends in 88. –state validations-

### Example:

The first and third Teacher Course records listed below would pass this edit. The second Teacher Course record would not pass this edit because Scheduling Method is not identical to another Teacher Course record based on the key fields listed in the edit nor does Scheduling Method equal I and Period Number does not end in 88.

District Number,	School Number,			Classroom Identification/ FISH Number	Scheduling Method	Survey Period Code	Fiscal Year
Current Instr./ Service	Current Instr./ Service	Term	Period Number				
62	0151	3	0106	12345A123451234512345	A	3	****
* 62	0151	3	0106	12345A123451234512344	C	3	****
62	0151	3	0106	12345A123451234512345	I	3	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must verify whether the Teacher Course record is valid and, if so, submit a Teacher Course record based on School Number, Current Instruction/Service; Period Number; Term; Classroom Identification Number, Survey Period Code and Fiscal Year.

## TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES

**54. For all Teacher Course records that match on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Fiscal Year; Survey Period Code; Classroom Identification (FISH) Number; Course Number; and Period Number the following conditions must be true:**

- If Survey Period Code is 2 or 3, Term is 6 and Term/Survey Indicator is Y, then records with Term 7 must have a Term/Survey Indicator of N.
- If Survey Period Code is 2 or 3, Term is 7 and Term/Survey Indicator is Y, then records with Term 6 must have a Term/Survey Indicator of N.

**–state validation–**

### EXAMPLE

The Teacher Course Schedule records listed below which are marked with an asterisk would cause a state validation error report message to be generated because their Term codes are different but their Term/Survey Indicator codes are both Y.

The two records below have been reported with the same Classroom Identification (FISH) Number.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Course Number	Period Number	Term/ Survey Indicator
*59	0421	2	****	6	1200300	0505	Y
* 59	0421	2	****	7	1200300	0505	Y

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must review the records and correct the Term and/or Term/Survey Indicator code that is in error.

## TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES

**55. For all Teacher Course records that match on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Fiscal Year; Survey Period Code; Classroom Identification (FISH) Number; Course Number; and Period Number the following conditions must be true:**

- If Survey Period Code is 2 or 3, Term is 8 and Term/Survey Indicator is Y, then records with Term 9 must have a Term/Survey Indicator of N.
- If Survey Period Code is 2 or 3, Term is 9 and Term/Survey Indicator is Y, then records with Term 8 must have a Term/Survey Indicator of N. – state validation-

### EXAMPLE

The Teacher Course Schedule records listed below which are marked with an asterisk would cause a state validation error report message to be generated because their Term codes are different but their Term/Survey Indicator codes are both Y.

The two records below have been reported with the same Classroom Identification (FISH) Number.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Course Number	Period Number	Term/ Survey Indicator
*59	0421	2	****	8	1200300	0505	Y
* 59	0421	2	****	9	1200300	0505	Y

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must review the records and correct the Term and/or Term/Survey Indicator code that is in error.

## TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES

**56. For all Teacher Course records that match on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Fiscal Year; Survey Period Code; Classroom Identification (FISH) Number; Course Number; and Period Number the following condition must be true:**

**If Survey Period Code is 2 and Term is J, K, or L, only one of these Terms may have a Term/Survey Indicator of Y. –state validation–**

### EXAMPLE

The Teacher Course Schedule records listed below which are marked with an asterisk would cause a state validation error report message to be generated because two of the records have Term/Survey Indicator codes of Y.

The three records below have been reported with the same Classroom Identification (FISH) Number.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Course Number	Period Number	Term/ Survey Indicator
*59	0421	2	****	J	1200300	0505	Y
*59	0421	2	****	K	1200300	0505	N
* 59	0421	2	****	L	1200300	0505	Y

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must review the records and correct the Term and/or Term/Survey Indicator code that is in error.

## TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES

**57. For all Teacher Course records that match on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Fiscal Year; Survey Period Code; Classroom Identification (FISH) Number; Course Number and Period Number the following condition must be true:**

**If Survey Period Code is 3 and Term is M, N, or O, only one of these Terms may have a Term/Survey Indicator of Y. –state validation–**

### EXAMPLE

The Teacher Course Schedule records listed below which are marked with an asterisk would cause a state validation error report message to be generated because two of the records have Term/Survey Indicator codes of Y.

The three records below have been reported with the same Classroom Identification (FISH) Number.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Course Number	Period Number	Term/ Survey Indicator
*59	0421	3	****	M	1200300	0505	Y
*59	0421	3	****	N	1200300	0505	N
* 59	0421	3	****	O	1200300	0505	Y

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must review the records and correct the Term and/or Term/Survey Indicator code that is in error.



## TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES

**58. For all Teacher Course records that match on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Fiscal Year; Survey Period Code; Classroom Identification (FISH) Number; Course Number and Period Number the following condition must be true:**

**If Survey Period Code is 2 or 3 and Term is E, F, G, H, or I, only one of these Terms may have a Term/Survey Indicator of Y. -state validation-**

### EXAMPLE

The Teacher Course Schedule records listed below which are marked with an asterisk would cause a state validation error report message to be generated because two of the records have Term/Survey Indicator codes of Y.

The four records below have been reported with the same Classroom Identification (FISH) Number.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Course Number	Period Number	Term/ Survey Indicator
* 59	0421	3	****	E	1200300	0505	Y
* 59	0421	3	****	F	1200300	0505	N
* 59	0421	3	****	G	1200300	0505	N
* 59	0421	3	****	H	1200300	0505	Y

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must review the records and correct the Term and/or Term/Survey Indicator code that is in error.

## TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES

**59. For all Teacher Course records that match on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Fiscal Year; Survey Period Code; Classroom Identification (FISH) Number; Course Number and Period Number the following condition must be true:**

**If Survey Period Code is 2 or 3 and Term is B, C or D, only one of these Terms may have a Term/Survey Indicator of Y. –state validation–**

### EXAMPLE

The Teacher Course Schedule records listed below which are marked with an asterisk would cause a state validation error report message to be generated because two of the records have Term/Survey Indicator codes of Y.

The three records below have been reported with the same Classroom Identification (FISH) Number.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Course Number	Period Number	Term/ Survey Indicator
*59	0421	3	****	B	1200300	0505	Y
*59	0421	3	****	C	1200300	0505	N
* 59	0421	3	****	D	1200300	0505	Y

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must review the records and correct the Term and/or Term/Survey Indicator code that is in error.

## TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES

**5A. For all Teacher Course records that match on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Fiscal Year; Survey Period Code; Classroom Identification (FISH) Number; Course Number; and Period Number the following condition must be true:**

**If Survey Period Code is 2 or 3 and Term is T, U, V, W or X, only one of these Terms may have a Term/Survey Indicator of Y. –state validation-**

### EXAMPLE

The Teacher Course Schedule records listed below which are marked with an asterisk would cause a state validation error report message to be generated because two of the records have Term/Survey Indicator codes of Y.

The four records below have been reported with the same Classroom Identification (FISH) Number.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Course Number	Period Number	Term/ Survey Indicator
*59	0421	3	****	T	1200300	0505	Y
*59	0421	3	****	U	1200300	0505	N
*59	0421	3	****	V	1200300	0505	N
* 59	0421	3	****	W	1200300	0505	Y

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must review the records and correct the Term and/or Term/Survey Indicator code that is in error.

## TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES

**5B. If Survey Period Code is 2 or 3, then all Teacher Course records that match on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Fiscal Year; Survey Period Code; Classroom Identification (FISH) Number; Course Number; Period Number and Term must have the same Term/Survey Indicator. –state validation-**

### EXAMPLE

The Teacher Course Schedule records listed below which are marked with an asterisk would cause a state validation error report message to be generated because they have different Term/Survey Indicator codes.

The two records below have been reported with the same Classroom Identification (FISH) Number.

District Number,	School Number,	Current Instr./ Service	Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Course Number	Period Number	Term/ Survey Indicator
*59	0421			2	****	6	1200300	0505	Y
* 59	0421			2	****	6	1200300	0505	N

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must review the records and correct the Term and/or Term/Survey code that is in error.

## TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES

**5C. If Survey Period Code is 2 or 3, then at least one Primary Instructor Indicator Code must be Y for Teacher Course Schedule records that are matched on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Survey Period Code; Fiscal Year; Term; Classroom Identification (FISH) Number and Period Number. -state validation 3-**

### EXAMPLE

The Teacher Course Schedule records listed below would cause a state validation error report message to be generated because there is no record with the Primary Instructor Indicator of Y for records matched based on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Survey Period Code; Fiscal Year; Term; Classroom Identification (FISH) Number and Period Number.

Social Security Number	District Number, Current Instr./Service	School Number, Current Instr./Service	Survey Period Code	Term	Classroom Identification (FISH) Number	Period Number	Primary Instructor Indicator
0123456789	01	0421	2	1	#	0404	N
0896456891	01	0421	2	1	#	0404	N
* 1258456766	01	0421	2	1	#	0404	N

**# The FISH NUMBER used in the examples above is 00421A000210000400121**

### DISTRICT RESPONSIBILITY

The district must determine which teacher is the primary instructor for the class listed and change the Primary Instructor Indicator on that Teacher Course Schedule record to Y.

## TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES

**5E. If Survey Period Code is 2 or 3 and if Teacher Course records match on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Fiscal Year; Survey Period Code; Term; Course Number; Section Number; and Period Number; then Classroom Identification (FISH) Number must be the same. –state validation-**

### EXAMPLE

The first set of Teacher Course records listed below would pass this edit because the matching Teacher Course records have the same Classroom Identification (FISH) Numbers. The second set of Teacher Course records listed below would cause a state validation error report message to be generated because the matching Teacher Course records have different Classroom Identification (FISH) Numbers.

#### *Teacher Course records*

	Record 1	Record 2
District Number, Current Instruction/Service	01	01
School Number, Current Instruction/Service	0421	0421
Survey Period Code	2	2
Fiscal Year	****	****
Term	1	1
Course Number	1200300	1200300
Section Number	00200	00200
Period Number	0202	0202
Social Security Number	123456789	226456790
Classroom Identification (FISH) Number	12345A123451234512345	12345A123451234512345

**Continued on Next Page**

## TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES

### *Teacher Course Records*

	Record 1	Record 2
District Number, Current Instruction/Service	01	01
School Number, Current Instruction/Service	0421	0421
Survey Period Code	2	2
Fiscal Year	****	****
Term	1	1
Course Number	1200300	1200300
Section Number	00200	00200
Period Number	0404	0404
Social Security Number	988654321	456897321
Classroom Identification (FISH) Number	12345A123451234512345	45365A778451234512345

\*\*\*\* = Valid fiscal year for data submission.

### **DISTRICT RESPONSIBILITY**

If the two teachers are teaching the same class then the district must correct the Classroom Identification (FISH) Number on one of the Teacher Course records so that the two records have the same FISH number. If one of the Teacher Course records should not have been submitted, the district should delete this incorrect record.

## TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES

**5F. For Survey Periods 2 and 3, each Teacher Course Schedule record must have a matching Staff Demographic Information record based on District Number, Current Instruction/Service; Survey Period Code; Fiscal Year and Social Security Number, unless the course is a dual enrollment course at a postsecondary institution. Dual enrollment records are those with School Number, Current Instruction/Service of C901-C928, U970-U980 or P001-P999 and those with an alphanumeric course number at any School Number, Current Instruction/Service.**

→ **-state validation 3-**

### EXAMPLE

The first Teacher Course Schedule record listed below would pass this edit because it has a matching Staff Demographic Information record based on District Number, Current Instruction/Service; Survey Period Code; Fiscal Year and Social Security Number. The second Teacher Course Schedule record listed below would cause a state validation error report message to be generated because there is no matching Staff Demographic Information record.

#### *Teacher Course Schedule records*

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Fiscal Year	Term	Course Number	Section Number	Period Number	Social Security Number
01	0421	2	****	1	1200300	00200	0404	123456789
* 01	0421	2	****	1	1200300	00100	0202	123456790

\*\*\*\* = Valid fiscal year for data submission.

#### *Staff Demographic Information records*

District Number	Survey Period Code	Fiscal Year	Social Security Number
01	2	****	123456789
01	2	****	123456791

\*\*\*\* = Valid fiscal year for data submission.



## **TEACHER COURSE - STATE VALIDATIONS/NULL EDIT RULES**

### **DISTRICT RESPONSIBILITY**

The district must verify that the Teacher Course Schedule record is valid and submit a matching Staff Demographic Information record on the Staff Information Database based on District Number, Current Instruction/Service; Survey Period Code; Fiscal Year and Social Security Number.

## TEACHER COURSE - EXCEPTION REPORTS

**63. Florida Educators Certificate Number must be 0000000000 or in the range 0000000001 through 0000999998, 0001000000 through 0009999999, 0000999999 or 9999999999. -exception report-**

### EXAMPLE

The Teacher Course records below would cause an exception report to be generated because the Florida Educators Certificate Number is not in the specified range of 0000000001 through 0000999998, 0001000000 through 0009999999, 0000999999 or 9999999999.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Social Security Number	Florida Educators Certificate Number
* 01	0151	123456789	0099999999
* 01	0151	234567891	0123456789
* 01	0151	345678912	8888888888

### DISTRICT RESPONSIBILITY

The district should verify the Florida Educators Certificate Numbers and correct if in error.

## TEACHER COURSE - EXCEPTION REPORTS

64. If the Florida Educators Certificate Number is less than 0009999999, but not 0000000000 or 0000999999 then the Florida Educators Certificate Number must be on the Florida Educators Certification file. -exception report-

**Note:** Refer to the DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

### EXAMPLE

The Teacher Course Schedule record listed below would cause an exception report to be generated because the Florida Educators Certificate Number is not found on the Florida Educators Certification file.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Social Security Number	Florida Educators Certificate Number
* 01	0151	123456789	0000888999

### DISTRICT RESPONSIBILITY

The district should verify the Florida Educators Certificate Number and correct if in error.

## TEACHER COURSE - EXCEPTION REPORTS

**65. If Survey Period Code equals 2 or 3, for each Teacher Course record with a Scheduling Method equal to C or M there must exist at least one other Teacher Course record with a different Social Security Number and the same Scheduling Method (at least 2 C's, 2 M's) based on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Period Number; Classroom Identification/FISH Number; Survey Period Code and Fiscal Year.**  
**-exception report-**

### Example:

The first and second Teacher Course records listed below would pass this edit. The third record listed below would not pass this edit because another Teacher Course record based on the indicated fields of the edit does not exist.

The following records exist for Classroom Identification/FISH Number 12345A123451234512345:

District Number,	School Number,	Current Instr./Service	Current Instr./Service	Term	Period Number	Social Security Number	Scheduling Method	Survey Period Code	Fiscal Year
62	0151	3	0104		111223333	C	3	****	
62	0151	3	0104		444556666	C	3	****	
* 62	0151	3	0506		777889999	C	3	****	

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must verify whether the Teacher Course record is valid, and, if so, whether a matching Teacher Course record is needed based on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Period Number; Classroom Identification/FISH Number, Survey Period Code and Fiscal Year.

## TEACHER COURSE - EXCEPTION REPORTS

**66. If Survey Period Code equals 2 or 3 and District Number, Current Instruction/Service is not 71, 78 or 79; for each Teacher Course record with a Scheduling Method equal to I and the end period is not equal to 88, there must exist at least one other Teacher Course record with a Scheduling Method equal to A, B, C, M, S or W based on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Period Number; Classroom Identification/FISH Number; Survey Period Code and Fiscal Year, but with a different Social Security Number. -exception report-**

### Example:

The first and second Teacher Course records listed below would pass this edit. The third record listed below would not pass this edit because another Teacher Course record based on the indicated fields of the edit does not exist. The fourth and fifth records would not pass this edit because the two records have identical Social Security Numbers.

District Number, Current Instr./ Service	School Number, Current Instr./ Service	Survey Period Code	Period Number	Classroom Identification/ FISH Number	Scheduling Method	SSN	Fiscal Year
62	0151	3	0106	12345A123451234512345	C	12345678	****
62	0151	3	0106	12345A123451234512345	I	123456780	****
* 62	0151	3	0106	23456A234562345623456	I	123456781	****
* 62	0151	3	0106	23456A234562345623457	S	123456782	****
* 62	0151	3	0106	23456A234562345623457	I	123456782	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must verify whether the Teacher Course record is valid, and, if so, whether a matching Teacher Course record is needed (based on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Period Number; Classroom Identification/FISH Number,

## TEACHER COURSE - EXCEPTION REPORTS

67. If Survey Period Code equals 2 or 3, for each Teacher Course record with a Scheduling Method equal to A, there must exist at least one other Teacher Course record with a different Course/Section combination and the same Scheduling Method (at least 2 A's), District Number, Current Instruction/Service; School Number, Current Instruction/Service; Period Number; Classroom Identification/FISH Number; Survey Period Code and Fiscal Year. -exception report-

### Example:

The first and second Teacher Course records listed below would pass this edit. The third record listed below would not pass this edit because another Teacher Course record based on the indicated fields of the edit does not exist.

The following records exist for Classroom Identification/FISH Number 12345A1234512345:

District Number,	School Number,	Current Instr./Service	Current Instr./Service	Section Course Number	Social Period Number	Schedul-Security Number	Survey Scheduling Method	Period Code	Fiscal Year
62	0151	5010040	01023	0104	111223333	A	3	****	
62	0151	5010040	01055	0104	444556666	A	3	****	
* 62	0151	5012000	01066	0506	777889999	A	3	****	

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must verify whether the Teacher Course record is valid, and, if so, whether a matching Teacher Course record is needed based on District Number, Current Instruction/Service; School Number, Current Instruction/Service; Period Number; Classroom Identification/FISH Number, Survey Period Code and Fiscal Year.

## **TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES**

- 1. District Number, Current Enrollment must be numeric and in the range 01-69, 71-75 or 78-79. -record rejected-**

### **EXAMPLE**

The first two records listed below would be written to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not in the appropriate range.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345677X
01	0021	012345678X
* 00	0021	012345679X

### **DISTRICT RESPONSIBILITY**

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Enrollment and resubmit the record.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

2. **School Number, Current Enrollment must be numeric in the range 0001 to 9899. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The fourth record would be rejected because the School Number, Current Enrollment is not numeric, N998 or N999.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0021	012345676X
01	0021	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.



## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75 or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

**Note:** For additional information on Student Number Identifier, Florida refer to DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida, the tenth digit must be an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number while the tenth position is numeric. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

## **TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES**

- 4. Survey Period Code must be 2, 3, 5 or 9 and must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Survey Period Code as specified in the transmission Job Control Language (JCL) or in statements for tape transmission is identified as Survey Period "2". However, records on the transmission have a Survey Period Code "5". All updates, adds or deletes with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

The Survey Period Code must be corrected either on the records coming in or the Transmission JCL and all records must be resubmitted.

- 5. Year must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

The Year as specified in the transmission JCL or in statements for tape transmission is identified as "0001". However, records on the transmission have Year coded as "0102". All updates, adds or deletes with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

The district must correct the Year either on the records coming in or the Transmission JCL and resubmit all the records.

## **TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES**

**6. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

7. Each Title I Supplemental Educational Services record must be unique based on District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; Year; Title 1 Supplemental Educational Services – Service Provider and Term. -first duplicate record accepted, all others rejected-

### EXAMPLE

The first, third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second and fifth records would be rejected since they are duplicates (same District Number, Current Enrollment; School Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code; Year; Title I Supplemental Educational Service – Service Provider; and Term of the first and fourth records, respectively.

District Number Current Enrollment	School Number, Current Enrollment	Student Number, Identifier Florida	Survey Period, Code	Year	Term	Title I Supplemental Educational Services Service Provider
01	0411	012345675X	5	****	3	0002
* 01	0411	012345675X	5	****	3	0002
01	0411	012345675X	5	****	S	0044
01	0411	032345675X	5	****	3	0033
* 01	0411	032345675X	5	****	3	0002

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the data base are correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

- 8. If Term equals 3 then Title I Supplemental Educational Services – Hours of Contact: Science must be numeric, equal to or greater than zero and equal to or less than 500 or it may be 999. If Term equals S then Title I Supplemental Educational Services – Hours of Contact: Science must be numeric, equal to or greater than zero and equal to or less than 200 or it may be 999. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the number of hours for Title I Supplemental Educational Services – Hours of Contact: Science is not valid.

District Number Current Enrollment	Student Number Identifier, Florida	Title I Supplemental Educational Services, Hours of Contact Science
37	123456789X	175
37	123456790X	045
* 37	123456791X	900

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services – Hours of Contact: Science element and resubmit the record.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

- 9. If Term equals 3 then Title I Supplemental Educational Services – Length of Prescribed Program must be numeric, equal to or greater than zero and equal to or less than 180. If Term equals S then Title I Supplemental Educational Services – Length of Prescribed Program must be numeric, equal to or greater than zero and equal to or less than 90. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Title I Supplemental Educational Services – Length of Prescribed Program is too large.

District Number, Current Enrollment	Student Number Identifier, Florida	Title I Supplemental Educational Services - Length of Prescribed Program
37	123456789X	020
37	123456790X	000
* 37	123456791X	200

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services – Length of Prescribed Program and resubmit the record.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

### 11. Term must be 3 or S. –record rejected-

#### EXAMPLE

The first and second records below would be loaded to the data base assuming no other reject rule would cause thier rejection. The third record would be rejected because the Term is invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Term
05	123456780X	S
05	123456790X	3
* 05	123456791X	1

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Term and resubmit the record.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

**12. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.



## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

**13. The Title I Supplemental Educational Services – Service Provider must be a valid assigned identifier. Valid Title I Supplemental Educational Services – Service Provider assigned identifiers are specified in Appendix T of the DOE Information Data Base Requirements: Volume I – Automated Student Information manual. – record rejected -**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Title I Supplemental Educational Services – Service Provider is assigned an invalid identifier.

District Number, Current Enrollment	Student Number Identifier, Florida	Title I Supplemental Educational Services, Hours Of Contact: Math	Title I Supplemental Educational Services, Service Provider
01	012345678X	015	0022
* 01	012345679X	015	0145

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services – Service Provider assigned identifier and resubmit the record.

## **TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES**

**14. School Number, Current Enrollment must exist on the Master School Identification File as a valid active school number for the District Number, Current, Enrollment. –record rejected-**

### **EXAMPLE**

The third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and second records would be rejected because the school numbers do not exist on the Master School Identification file as valid and active school numbers for the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment
* 01	0002
* 01	0207
01	0112
01	0161

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

15. If Term equals 3 then Title I Supplemental Educational Services – Hours of Contact: Reading/Language Arts must be numeric, equal to or greater than zero and equal to or less than 500 or it may be 999. If Term equals S then Title I Supplemental Educational Services – Hours of Contact: Reading/Language Arts must be numeric, equal to or greater than zero and equal to or less than 200 or it may be 999. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the number of hours for Title I Supplemental Educational Services – Hours of Contact: Reading/Language Arts is not valid.

District Number Current Enrollment	Student Number Identifier, Florida	Title I Supplemental Educational Services, Hours of Contact Reading/Language Arts
37	123456789X	175
37	123456790X	045
* 37	123456791X	900

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services – Hours of Contact: Reading/Language Arts element and resubmit the record.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

17. If Term equals 3 then Title I Supplemental Educational Services – Hours of Contact: Math must be numeric, equal to or greater than zero and equal to or less than 500 or it may be 999. If Term equals S then Title I Supplemental Educational Services – Hours of Contact: Math must be numeric, equal to or greater than zero and equal to or less than 200 or it may be 999. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the number of hours for Title I Supplemental Educational Services – Hours of Contact: Math is too large.

District Number, Current Enrollment	Student Number Identifier, Florida	Title I Supplemental Educational Services, Hours of Contact Math
37	123456789X	175
37	123456790X	045
* 37	123456791X	900

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services – Hours of Contact: Math and resubmit the record.

## **TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES**

**23. Title I Supplemental Educational Services School must exist on the Master School Identification File as a valid active school number for the District Number, Current, Enrollment. –record rejected-**

### **EXAMPLE**

The third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and second records would be rejected because the school numbers do not exist on the Master School Identification file as valid and active school numbers for the District Number, Current Enrollment.

District Number, Current Enrollment	Title I SES School
* 01	0002
* 01	0207
01	0112
01	0161

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Title I Supplemental Educational Services School numbers and resubmit the records.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

**24. If survey Period is 3, 5 or 9, Title I Supplemental Educational Services School must be a school that is required to provide the No Child Left Behind Choice of Title I Supplemental Educational Services. The school must have a School In Need of Improvement (SINI) status equal to or greater than 1 in the Master School Identification (MSID) file in the SINI\_Status field. - record rejected-**

### EXAMPLE

The first, second and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Title I Supplemental Educational Services School is not required to provide Title I Supplemental Educational Services and, thus, does not have a code equal to or greater than 1 in SINI status on the MSID file.

District Number, Current Enrollment	Title I Supplemental Educational Services School	Student Number Identifier, Florida	MSID SINI Status
01	0041	012345676X	2
33	0031	012345677X	3
* 28	0071	012345678X	0
* 58	0261	012346579X	1

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services School and resubmit the record.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

- 25. One of the three elements, Title I Supplemental Educational Services - Hours of Contact: Reading/Language Arts, Title I Supplemental Educational Services - Hours of Contact: Math and Title I Supplemental Educational Services – Hours of Contact: Science must be less than 999. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Title I Supplemental Educational Services – Hours of Contact is 999 in all three subject areas (Reading/Language Arts, Math and Science).

District Number, Current Enrollment	Student Number Identifier, Florida	Title I Supplemental Educational Services Hours of Contact Reading/ Language Arts	Title I Supplemental Educational Services Hours of Contact Math	Title I Supplemental Educational Services Hours of Contact Science
37	123456789X	175	999	999
37	123456790X	999	022	999
* 37	123456791X	999	999	999

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services – Hours of Contact: Reading/Language Arts, Math or Science and resubmit the record.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

- 26. If Title I Supplemental Educational Services - Hours of Contact: Reading Language Arts, Title I Supplemental Educational Services - Hours of Contact: Math and Title I Supplemental Educational Services – Hours of Contact: Science are all equal to zero and/or 999, then the Title I – Begin Services Date must equal zero. – On all other records, the Title I Supplemental Educational Services – Begin Services Date must be numeric and a valid date greater than or equal to 06/01/\*\*\*\* and less than 08/31/\*\*\*\*. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Title I Supplemental Educational Services – Begin Services Date is an invalid date.

Student Number Identifier, Florida	Survey Period Code	School Year	Title I Supplemental Educational Services - Begin Services Date
123456789X	5	****	0927****
123456788X	9	****	1015****
* 6212345679	5	****	14032009 ←

\*\*\*\* = Current year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services – Begin Services Date and resubmit the record.



## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

- ➔ 27. Each of the fields Title I Supplemental Educational Services – Achievement Goals - Reading/Language Arts; Title I Supplemental Educational Services - Achievement Goals - Math and Title I Supplemental Educational Services – Achievement Goals - Science must be numeric, greater than or equal to 0 and less than or equal to 5. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Title I Supplemental Educational Services – Achievement Goals – Reading/Language Arts is greater than 5.

District Number, Current Enrollment	Student Number Identifier, Florida	Title I Supplemental Educational Services Achievement Goals Reading/ Language Arts	Title I Supplemental Educational Services Achievement Goals Math	Title I Supplemental Educational Services Achievement Goals Science
37	123456789X	03	03	03
37	123456790X	00	00	00
* 37	123456791X	08	00	00

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services – Achievement Goals - Reading/Language Arts and resubmit the record.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

- ➔ 28. Each of the fields Title I Supplemental Educational Services – Achievement Goals Mastered - Reading/Language Arts; Title I Supplemental Educational Services - Achievement Goals Mastered - Math and Title I Supplemental Educational Services – Achievement Goals Mastered - Science must numeric, greater than or equal to 0 and less than or equal to 5. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Title I Supplemental Educational Services – Achievement Goals Mastered – Reading/Language Arts is greater than 5.

District Number, Current Enrollment	Student Number Identifier, Florida	Title I Supplemental Educational Services Achievement Goals Mastered Reading/ Language Arts	Title I Supplemental Educational Services Achievement Goals Mastered Math	Title I Supplemental Educational Services Achievement Goals Mastered Science
37	123456789X	03	03	03
37	123456790X	00	00	00
* 37	123456791X	08	00	00

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services – Achievement Goals Mastered - Reading/Language Arts and resubmit the record.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – REJECT RULES

- ➔ 29. If the Title I Supplemental Educational Services – Hours of Contact - Reading/Language Arts is not 000 or 999, then the Title I Supplemental Educational Services - Achievement Goals - Reading/Language Arts must be greater than 0. If the Title I Supplemental Educational Services – Hours of Contact - Math is not 000 or 999, then the Title I Supplemental Educational Services - Achievement Goals - Math must be greater than 0. If the Title I Supplemental Educational Services – Hours of Contact - Science is not 000 or 999, then the Title I Supplemental Educational Services - Achievement Goals - Science must be greater than 0. -record rejected-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The third record would be rejected because the Title I Supplemental Educational Services – Hours of Contact Reading/Language Arts is greater than 000 and less than 999 and the Title I Supplemental Educational Services - Achievement Goals – Reading/Language Arts is equal to 00.

District Number, Current Enrollment	Student Number Identifier, Florida	Title I Supplemental Educational Services Achievement Goals Reading/ Language Arts	Title I Supplemental Educational Services Achievement Goals Reading Language Arts
37	123456789X	010	03
*37	123456791X	015	00

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Title I Supplemental Educational Services – Hours of Contact - Reading/Language Arts or Title I Supplemental Educational Services - Achievement Goals Reading/Language Arts and resubmit the record.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – STATE VALIDATION

- 52. If Survey Period Code is 2, 9 or 5, the Title I Supplemental Educational Services record must have a matching Student Demographic record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Year. If Survey Period Code is 3 and Title I Supplemental Educational Services – Begin Services Date is equal to or less than the last day of survey 3 survey week, then the record must have a matching Student Demographic record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Year. -state validation -

### EXAMPLE

The Title I Supplemental Educational Services record listed below marked with an asterisk would cause a message to be generated because it does not have a matching Student Demographic record.

#### *Title I Supplemental Educational Services records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year
* 01	012345678X	5	****
01	019876545X	5	****
01	429876546X	5	****

#### *Student Demographic records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year
01	019876545X	5	****
01	429876546X	5	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must delete the Title I Supplemental Educational Services record or add a Student Demographic record to match the above key fields.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – STATE VALIDATION

**53. If Survey Period equals 5, then each Title I Supplemental Educational Services record must have a matching Student End of Year Status record based on District Number, Current Enrollment; Student Number Identifier, Florida; Survey Period Code and Year. -state validation -**

### EXAMPLE

The Title I Supplemental Educational Services record listed below marked with an asterisk would cause a message to be generated because it does not have a matching Student End of Year Status record.

#### *Title I Supplemental Educational Services records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year
* 01	012345678X	5	****
01	019876545X	5	****
01	429876546X	5	****

#### *Student End of Year Status records*

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Year
01	019876545X	5	****
01	429876546X	5	****

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district must delete the Title I Supplemental Educational Services record if it was sent in error or add a Student End of Year Status record to match the above key fields.

## TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES – EXCEPTION REPORT

**80. Each Title I Supplemental Educational Services format record must have a matching Student Demographic format record with a Lunch Status code of 2, 3, or 4. -exception report -**

### EXAMPLE

The first Title I Supplemental Educational Services record listed below would pass the edit because it has a matching Student Demographic record with Lunch Status Code 2, 3 or 4. The second Title I Supplemental Educational Services record listed below which is marked with an asterisk would cause an error message to be generated because the Lunch Status code is not 2, 3 or 4.

#### *Title I Supplemental Educational Service records*

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year
01	0021	011234567X	3	****
* 01	0002	012345678X	2	****

#### *Student Demographic records*

District Number Current Enrollment	School Number Current Enrollment	Student Number Identifier, Florida	Survey Period Code	School Year	Lunch Status
01	0021	011234567X	3	****	2
* 01	0002	012345678X	2	****	0

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district should review the student's Lunch Status code and correct it if it is in error.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

1. District Number, Current Enrollment must be numeric and in the range 01-69, 71-75 or 78-79. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Enrollment is not within the appropriate range.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345677X
01	0151	012345678X
* 00	0151	012345679X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Enrollment and resubmit the record.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

2. **School Number, Current Enrollment must be numeric in the range 0001 to 9899 or it must be N998 or N999. -record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause the records to be rejected. The last two records would be rejected. The first of these would be rejected because the School Number, Current Enrollment is not in the appropriate numerical range. The second of these two records would be rejected because the School Number, Current Enrollment is not numeric.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345676X
01	0151	012345677X
* 01	9999	012345678X
* 01	C901	012346579X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.



## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

3. The first nine positions of Student Number Identifier, Florida must be numeric. The tenth position of Student Number Identifier, Florida must either be an "X" or numeric. If the tenth position of Student Number Identifier, Florida is numeric, the first two digits must be a valid district number in the range 01-75 or 78-79. If the tenth position of the Student Number Identifier, Florida is an "X", the first three positions may not all be zeroes. -record rejected-

**Note:** For more information on Student Number Identifier, Florida refer to DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual.

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because when the social security number is used as the Student Number Identifier, Florida, the tenth position must be an "X". The fourth record would be rejected because the Student Number Identifier, Florida contains blanks. The fifth record would be rejected because the first two digits are not a valid district number. The sixth record would be rejected because the tenth position contains an "X", and the first three positions are all zeroes.

District Number, Current Enrollment	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	1234567891
01	0151	123456789X
* 01	0151	123456789C
* 01	0151	123456789
* 01	0151	0023456791
* 01	0151	000123456X

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Student Number Identifier, Florida and resubmit the records.

## **VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES**

- 4. Survey Period Code must be 5 and must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

If the Survey Period Code as specified in the transmission JCL or in the statements for tape transmission was identified as Survey Period Code "5" and records were coded with Survey Period Code "3", all updates, adds, or deletes with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

The District must correct the Survey Period Code either on the transmission JCL or on the records and resubmit the records.

- **5. School Year – Record Submitted must be correct for the submission specified by the district. -record rejected-**

### **EXAMPLE**

- The School Year - Record Submitted as specified in the transmission JCL or in statements for tape transmission is identified as the valid year for data submission. However, records on the transmission have the previous School Year coded. All updates, adds or deletes with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

- Correct the School Year - Record Submitted either on the records coming in or the transmission JCL and resubmit all records.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

- 6. District Number, Current Instruction/Service must be numeric in the range 01-69, 71-75 or 78-79 and must be correct for the district submitting the data. -record rejected-**

### EXAMPLE

If district 01 is submitting records, District Number, Current Instruction/Service must be 01 for all records. In the records listed below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected since the District Number, Current Instruction/Service is 02 rather than 01 (the number of the district submitting the record).

District Number, Current Instruction/Service	School Number, Current Enrollment	Student Number Identifier, Florida
01	0151	012345677X
01	0151	012345678X
* 02	0151	012345679X

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Instruction/Service and resubmit the record.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

7. The School Number, Current Instruction/Service must be numeric in the range 0001-9899, or it must be C901-C928, U970-U980, or P001-P999. -record rejected-

### EXAMPLE

The records listed below would be rejected. The first record would be rejected because the School Number, Current Instruction/Service is not within the valid range of numbers. The second record would be rejected because the School Number, Current Instruction/Service contains two blanks.

Student Number Identifier, Florida	District Number, Current Instruction/ Service	School Number, Current Instruction/ Service
* 011234567X	01	9901
* 011234568X	01	21

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

8. If the School Number, Current Instruction/Service does not begin with C, P or U or if the Course Number does not begin with an alphabetic character, then the Vocational/Adult General Education Program Code must be a secondary program number from the Vocational/Adult General Education Program Edit file (F61730). If the School Number, Current Instruction/Service begins with C, P or U or if the Course Number begins with an alphabetic character, then the Vocational/Adult General Education Program Code must be a secondary program number from the Vocational/Adult General Education Program Edit file (F61730) or it must be all zeros. . -record rejected-

**Note:** For more information on Vocational/Adult General Education Program Codes refer to the Vocational Data Base Handbook Appendices.

### EXAMPLE

The first and second records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Vocational/Adult General Education Program Code is not a valid program number. The fourth record would be rejected because the Vocational/Adult General Education Program Code is not a secondary vocational program code.

Student Number Identifier, Florida	Course Number	Vocational/Adult General Education Program Code
630123457X	8772010	8772000
630123458X	8709210	8709200
* 630123459X	8506310	5806310
* 630123460X	8812100	M803010

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Program Code and resubmit the record.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

9. Course Number must not contain blanks. If School Number, Current Instruction/Service does not begin with C, P or U and if the Course Number does not begin with an alphabetic character; then the Course Number must be a valid Course Number on the Vocational/Adult General Education Program Edit file (DPS.DISTRICT.GQ.F61730.Yyyyy). If School Number, Current Instruction/Service begins with C or U, then the Course Number must be on the Statewide Course Numbering System file. -record rejected-

Note: DPS.DISTRICT.GQ.F61730.Yyyyy contains valid secondary vocational and applicable exceptional education course numbers. These do not include "local use only" transfer courses. Course Code Directory number ranges for vocational education programs and courses are also listed in Appendix D of the Secondary Vocational Data Base Handbook.

### EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and second records would be rejected because the Course Number contains blanks or it is a "local use only transfer" course. The fourth record would be rejected because the Course Number is not a secondary vocational Course Number.

School Number Current Instruction/ Service	Student Number Identifier, Florida	Course Number
* 0142	630123457X	87 3010
* 2533	631023458X	8199990
0031	630123459X	8206110
* 0045	630123460X	1480113

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Number and resubmit the records.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

- 10. Section Number must not be all blanks. Allowable characters are 0-9, A-Z, space, hyphen, dollar sign, pound sign and colon. -record rejected-**

### EXAMPLE

The first, second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The fourth record would be rejected because the Section Number contains all blanks.

Student Number Identifier, Florida	Course Number	Section Number	Period Number
031234566X	8751200	B01	0102
031234567X	8827110	01	0507
031234568X	8206110	PP1 8	0304
* 031234569X	8775060		0104

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Section Number and resubmit the record.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

**11. Period Number must be numeric, and greater than or equal to zero. -record rejected-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because Period Number contains a blank. The third record would be rejected because Period Number is not numeric.

Student Number Identifier, Florida	Course Number	Section Number	Period Number
031234567X	8751200	B01	0304
* 031234568X	8827110	01	0 00
* 031234569X	8206110	PP1 8	010B
031234570X	8775060	02	0103

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Period Number and resubmit the records.



## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

13. Term must be either 1-9, B-O or S-Y. -record rejected-

### EXAMPLE

The records in the first and third examples listed below would be rejected because the Term code is invalid. The second record would be rejected because the Term code was left blank.

Student Number Identifier, Florida	Course Number	Term
* 240123457X	8103010	P
* 240123458X	8415130	
* 240123459X	8206110	R

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Term and resubmit the records.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

- ➔ 14. The School Year – Course Taken must be a valid school year greater than or equal to 0506 and less than or equal to the current school year or it must be all zeros. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other edit would cause their rejection. The third record would be rejected because the School Year – Course Taken is less than 0506. The fourth record would be rejected because the School Year – Course Taken is not a valid school year.

District Number, Current Instruction	Student Number Identifier, Florida	School Year - Record Submission	Industry Certification Identifier	School Year - Course Taken
01	019876543X	0910	NIASE007	0910
01	019876544X	0910	CISCO004	0809
* 01	019876545X	0910	CISCO004	0203
* 01	019876548X	0910	NIASE007	0707

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Year – Course Taken fields and resubmit the records.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

16. The code for Internship Participant must be Y or N. -record reject-

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause it rejection. The second and third records would be rejected because the Internship Participant codes are invalid.

District Number, Current Enrollment	Student Number Identifier, Florida	Survey Period Code	Internship Participant
01	018943210X	5	Y
* 01	012345678X	5	S
* 01	019876545X	5	Z

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Internship Participant codes and resubmit the records.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

**17. The Student Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Student Number Identifier, Local contains a symbol (@).

District Number, Current Enrollment	Student Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Student Number Identifier, Local and resubmit the record.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

- 18. If Industry Certification Identifier is not zero, then the School Year – Course Taken must not be zeros. -record rejected-

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other edit would cause their rejection. The third record would be rejected because the Industry Certification Identifier is not zero but the School Year – Course Taken is zero.

District Number, Current Instruction	Student Number Identifier, Florida	School Year - Record Submission	Industry Certification Identifier	School Year - Course Taken
01	019876543X	0910	NIASE007	0910
01	019876544X	0910	CISCO004	0809
* 01	019876545X	0910	CISCO004	0000

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Year – Course Taken or the Industry Certification Identifier and resubmit the record.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

### 19. Grade Level must be 06-12. -record rejected-

#### EXAMPLE

The first, fifth and sixth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second, third and fourth records would be rejected because Grade Level is invalid.

Student Number Identifier, Florida	Course Number	Grade Level
630123454X	8757110	10
* 630123455X	8500310	7
* 630123456X	8751010	KG
* 630123457X	8403060	AD
630123458X	8206110	12
630123459X	8206110	12

#### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Grade Level and resubmit the records.

## **VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES**

**20. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Transaction Code and resubmit the records.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

→ 21. Each record must be unique based on Student Number Identifier, Florida; School Year - Record Submitted; District Number, Current Instruction/Service; School Number, Current Instruction/Service; Course Number; Section Number; Period Number and Term. -First record accepted, all other duplicate records rejected-

### EXAMPLE

→ The fifth and eighth records listed below would be rejected because the key items (Student Number Identifier, Florida; School Year - Record Submitted; District Number, Current Instruction/Service; School Number, Current Instruction/Service; Course Number; Section Number; Period Number and Term) duplicate the key items in a previous record. The first of two records with the same key information will be loaded to the data base file, assuming it meets all other applicable criteria. Any subsequent records submitted with duplicate data in all the key items would be rejected.

Student Number Ident., Florida	Sch. Year - Record Submitted	Dist. Num., Curr. Inst./ Serv.	Sch. Num., Curr. Inst./ Serv.	Course Number	Section Number	Period Number	Term
123456784X	****	01	0151	8209010	00100	0202	1
123456785X	****	01	0151	8209010	00100	0202	1
123456786X	****	01	0151	8209010	00100	0202	1
123456787X	****	01	0151	8209010	00100	0202	1
* 123456787X	****	01	0151	8209010	00100	0202	1
123456788X	****	01	0151	8209010	00100	0202	1
123456789X	****	01	0151	8209010	00100	0202	1
* 123456789X	****	01	0151	8209010	00100	0202	1

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the data base are the correct ones, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must delete any invalid records, correct any rejected records if necessary, and resubmit the corrected records.



## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

**25. On the Vocational Student Course Schedule record, Exceptional Student Vocational Course Setting code must be one of the following: E, S, M or Z. -record rejected-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Exceptional Student Vocational Course Setting code is invalid.

Student Number Identifier, Florida	Course Number	Exceptional Student Vocational Course Setting
123456789X	8751200	E
* 123456790X	8200320	L
123456791X	8918110	S

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Exceptional Student Vocational Course Setting code and resubmit the record.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

**29. The Vocational/Adult General Education Completion Point Code must be A-Y, Z or blank and must be left justified with no embedded blanks. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the first position of the Vocational/Adult General Education Completion Point Code is blank.

Student Number Identifier, Florida	Vocational/Adult General Education Completion Point Code	Vocational/Adult General Education Termination Code
123456789X	Z	Z
* 212345678X	Z	Z

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Completion Point Code and resubmit the record.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

**30. The Modified Occupational Completion Point Code must be A-Y, or Z.  
-record rejected-**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the first position of the Modified Occupational Completion Point Code is invalid.

Student Number Identifier, Florida	Modified Occupational Completion Point Code	Exceptional Student Vocational Course Setting	Vocational/Adult General Education Program Code
123456789X	A	E	8209200
212345678X	B	E	8212000
* 312345678X	8	E	8209200

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Modified Occupational Completion Point Code and resubmit the record.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

**31. If the Modified Occupational Completion Point is not Z, then it must be equal to the Vocational/Adult General Education Occupational Completion Point.  
-record rejected -**

### EXAMPLE

The first two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Modified Occupational Completion Point Code is different from the Vocational/Adult General Education Occupational Completion Point.

Student Number Identifier, Florida	Modified Occupational Completion Point Code	Vocational/AGE Occupational Completion Point Code
123456789X	A	A
212345678X	B	B
312345678X	B	E

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Modified Occupational Completion Point Code and resubmit the record.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

**32. If the Vocational/Adult General Education Completion Point Code equals Z, then it must be left justified and followed by five blanks. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the Vocational/Adult General Education Completion Point Code is not a Z followed by five blanks.

Student Number Identifier, Florida	Vocational/Adult General Education Completion Point Code	Vocational/Adult General Education Termination Code
123456789X	Z	Z
* 212345678X	ZZ	Z
* 312345678X	AZ	C

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Vocational/Adult General Education Completion Point Code and resubmit the records.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

**33. If the Vocational/Adult General Education Completion Point Code is other than Z or blank , then the reported codes must be valid for the Vocational/Adult General Education Program Code reported for the student. -record rejected-**

**Note: Use the Vocational/Adult General Education Program Edit File (DATASET NAME = DPS.DISTRICT.GQ.F61730.Yyyy) for the comparison of vocational completion point codes.**

### EXAMPLE

The two records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because the Vocational/Adult General Education Completion Point Code is incompatible with the Vocational/Adult General Education Program Code reported for the student.

Student Number Identifier, Florida	Vocational/Adult General Education Completion Point Code	Vocational/Adult General Education Program Code
123456789X	A	8121600
212345678X	B	8212000
* 312345678X	H	8112000

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Completion Point Code and resubmit the record.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

**34. If the Youth Apprenticeship code equals Y, the Vocational/Adult General Education Program Code must be a valid code for which Youth Apprenticeship may be reported. -record rejected-**

### EXAMPLE

The first and third records below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Vocational/Adult General Education Program Code is not consistent with the Youth Apprenticeship reporting code.

Student Number Identifier, Florida	Youth Apprenticeship	Vocational/Adult General Education Program Code
123456789X	Y	8722600
* 213546879X	Y	8757200
321654987X	Y	8725200

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Program Code or the Youth Apprenticeship code and resubmit the record.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

### 35. The Youth Apprenticeship code must be Y or Z. -record rejected-

#### EXAMPLE

The first and third records below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Youth Apprenticeship code is invalid.

Student Number Identifier, Florida	Youth Apprenticeship	Vocational/Adult General Education Program Code
123456789X	Y	8722600
* 213546879X	N	8722600
321654987X	Y	8725200

#### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct Youth Apprenticeship and resubmit the record.



## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

**36. If Modified Occupational Completion Point Code has any value other Z, then the Exceptional Student Vocational Course Setting must have a value of E. - record rejected-**

### EXAMPLE

The first and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Exceptional Student Vocational Course Setting code is not appropriate for reporting a Modified Occupational Completion Point Code other than Z.

Student Number Identifier, Florida	Modified Occupational Completion Point Code	Exceptional Student Vocational Course Setting
123456789X	A	E
* 213546879X	A	Z
321654987X	Z	Z

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Modified Occupational Completion Point Code or the Exceptional Student Vocational Course Setting code and resubmit the record.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

37. If the Youth Apprenticeship code equals Y, Grade Level must equal 11 or 12. -record rejected-

### EXAMPLE

The first and third records below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Grade Level is not appropriate for reporting the Youth Apprenticeship code.

Student Number Identifier, Florida	Youth Apprenticeship	Grade Level
123456789X	Y	11
* 213546879X	Y	10
321654987X	Y	12

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Grade Level or the Youth Apprenticeship code and resubmit the record.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

**39. FEFP Program Number must be 102, 103, 112, 113, 130, 254, 255, 300, or 999. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because the FEFP Program Numbers are invalid.

District Number, Current Instruction/ Service	Student Number Identifier Florida	Course Number	FEFP Program Number
02	123456789X	2109370	300
* 02	123456790X	2109370	001
* 02	123456791X	2109370	118

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the FEFP Program Number and resubmit the records.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

**40. If the School Number, Current Enrollment is not N998 or N999, then it must exist on the Master School Identification File as a valid number in the District Number, Current Enrollment. -record rejected-**

### EXAMPLE

The records listed below would be rejected because the School Number, Current Enrollment in each case is not on the Master School Identification File as a valid number in the District Number, Current Enrollment.

District Number, Current Enrollment	School Number, Current Enrollment
* 01	8311
* 06	0001
* 09	0085

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Enrollment and resubmit the records.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

**41. If the School Number, Current Instruction/Service is not C901-C928, U970-U980, or P001-P999, then it must exist as a valid active number in the District Number, Current Instruction/Service on the Master School Identification File..  
-record rejected-**

### EXAMPLE

The third, fourth and fifth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first and second records would be rejected because the School Number, Current Instruction/Service does not exist or is not active on the Master School Identification file.

District Number, Current Instruction/Service	School Number, Current Instruction/Service
* 09	8131
* 13	0021
15	C912
57	0051
63	0031

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

43. The first two digits of Period Number must be 00-80 while the last two digits must be 00-80 or 88 and be greater than or equal to the first two digits.  
-record rejected-

**Note: For more information on Period Number refer to the DOE Information Data Base Requirements: Volume I--Automated Student Information System Manual.**

### EXAMPLE

The first, second and third records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The fourth and fifth records would be rejected because Period Number is not within the specified range.

Student Number Identifier, Florida	Course Number	Section Number	Period Number
371234565X	8600710	00B01	0101
371234566X	8600710	00B01	0909
371234567X	8600710	00B03	0405
* 371234568X	8600710	00E01	8070
* 371234569X	8600710	00E99	9998

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Period Number and resubmit the records.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

44. If the Course Number is a valid vocational course on the Vocational/Adult General Education Program Edit file (F61730), then the Course Number must be valid for the Vocational/Adult General Education Program Code submitted.  
-record rejected-

**Note: For more information on Course Numbers refer to the Vocational Data Base Handbook.**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because the Vocational/Adult General Education Program Code is not valid for the course submitted. The course is a Business Education course but the program number submitted is for Industrial Education.

Student Number Identifier, Florida	Course Number	Vocational/Adult General Education Program Code
630123457X	8206110	8206100
* 630123458X	8206120	8721300

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Vocational/Adult General Education Program Code or the Course Number and resubmit the record.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

**45. If Grade Level is less than 09, then the FEFP Program Number must not be 300. -record rejected-**

### EXAMPLE

The first and third records below would be loaded to the data base assuming no other reject rule would cause their rejection. The second record would be rejected because the Grade Level is not appropriate for reporting the FEFP Program Number.

Student Number Identifier, Florida	FEFP Program Number	Grade Level
123456789X	300	11
* 213546879X	300	07
321654987X	300	12

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Grade Level or the FEFP Program Number and resubmit the record.



## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

**47. The Industry Certification Identifier must exist on Appendix Z of the DOE Information Data Base Requirements: Volume I -- Automated Student Information System Manual or it must be ZZZZZZZZ. -record rejected-**

### EXAMPLE

The third and fourth records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The first two records would be rejected because the Industry Certification Identifiers are invalid codes.

Student Number Identifier, Florida	Industry Certification Identifier
* 012345675X	ABCDE002
* 012345676X	EFGDP001
012345677X	CISCO004
012345679X	NIASE007

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Industry Certification Identifier codes and resubmit the records.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

48. The Industry Certification Outcome code must be P, F, or Z. -record rejected-

### EXAMPLE

The first record listed below would be rejected because the Industry Certification Outcome is code not valid. The second record would be loaded to the data base assuming no other edit caused it to be rejected.

Student Number Identifier, Florida	District Number, Current Instruction/ Service	Industry Certification Outcome
* 011234567X	01	Y
011234568X	01	P

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Industry Certification Outcome code and resubmit the record.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

**49. If the Industry Certification Outcome is P or F, then the Industry Certification Identifier must not be ZZZZZZZZ. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected because there is an invalid relationship between the Industry Certification Identifier and the Industry Certification Outcome.

Student Number Identifier, Florida	Industry Certification Identifier	Industry Certification Outcome
012345675X	NIASE007	P
* 012345676X	ZZZZZZZZ	F

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Industry Certification Identifier or the Industry Certification Outcome code and resubmit the record.

## VOCATIONAL STUDENT COURSE SCHEDULE - REJECT RULES

**4A. If the Industry Certification Outcome is Z, then the Industry Certification Identifier must be ZZZZZZZZ. -record rejected-**

### EXAMPLE

The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first record would be rejected because there is an invalid relationship between the Industry Certification Identifier and the Industry Certification Outcome.

Student Number Identifier, Florida	Industry Certification Identifier	Industry Certification Outcome
* 012345675X	NIASE007	Z
012345676X	ZZZZZZZZ	Z

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Industry Certification Identifier or the Industry Certification Outcome code and resubmit the record.

## VOCATIONAL STUDENT COURSE SCHEDULE - STATE VALIDATION RULES

→ 50. If School Number, Current Instruction/Service does not begin with C, P or U and if School Year – Course Taken is the same as School Year – Record Submitted or it is zero; then each Vocational Student Course record must have a matching Vocational Teacher Course record based on the key fields of District Number, Current Instruction/Service; School Number, Current Instruction/Service; School Year – Record Submitted; Course Number; Section Number; Period Number and Term. -state validation-

### EXAMPLE

→ The first and second records listed below would pass the edit criteria. However, the third Vocational Student Course Schedule record would not pass this edit because of the failure to have a matching Vocational Teacher Course Schedule based on the keys of District Number, Current Instruction/Service; School Number, Current Instruction/Service; School Year – Record Submitted; Course Number; Section Number; Period Number and Term.

#### *Vocational Student Course Records*

District Number, Current Instruc./ Service	School Number, Current Instruc./ Service	Student Number Identifier, Florida	School Year - Record Submitted	Course Number	Sec. No.	Period Number	Term
01	0421	012345677X	****	8209010	00200	0404	1
01	0421	012345678X	****	8209010	00100	0202	1
* 01	0421	012345679X	****	8209010	00100	0303	1

#### *Vocational Teacher Course Records*

District Number, Current Instruc./ Service	School Number, Current Instruc./ Service	School Year	Course Number	Sec. No.	Period Number	Social Security Number	Term
01	0421	****	8209010	00200	0404	123456789	1
01	0421	****	8209010	00100	0202	123456789	1

\*\*\*\* = Valid fiscal year for data submission.

## **VOCATIONAL STUDENT COURSE SCHEDULE - STATE VALIDATION RULES**

### **DISTRICT RESPONSIBILITY**

The district must correct the appropriate key field on the Vocational Student Course record or submit a matching Vocational Teacher Course record.

## VOCATIONAL STUDENT COURSE SCHEDULE - STATE VALIDATION RULES

**51. Each Vocational Student Course Schedule record must have a matching Student Demographic Information record based on District Number, Current Instruction; Student Number Identifier, Florida; Survey Period Code; and Year.**  
**-state validation -**

### EXAMPLE

The first and second Vocational Student Course Schedule records listed below would pass this edit. However, the third and fourth Vocational Student Course Schedule records would fail this edit because there are no matching Student Demographic Information records.

#### *Vocational Student Course Records*

District Number, Current Instruction	Student Number Identifier, Florida	Survey Period Code	Year
01	019876543X	5	****
01	019876544X	5	****
* 01	019876545X	5	****
* 01	019876548X	5	****

#### *Student Demographic Information Records*

District Number, Current Instruction/ Service	Student Number Identifier, Florida	Survey Period Code	Year
01	019876543X	5	****
01	019876544X	5	****

\*\*\*\* = Valid fiscal year for data submission.

## **VOCATIONAL STUDENT COURSE SCHEDULE - STATE VALIDATION RULES**

### **DISTRICT RESPONSIBILITY**

The district must delete the Vocational Student Course Schedule records if they were submitted in error or submit Student Demographic Information records that match on the indicated fields.



## VOCATIONAL STUDENT COURSE SCHEDULE - EXCEPTION REPORTS

**60. The student's Grade Level code on the Vocational Student Course record must agree with the Grade Level code on the Student Demographic record submitted by the district of instruction. -exception report-**

### EXAMPLE

The first and third records listed below would pass the edit criteria. However, the second and fourth records would cause a message to be generated because the Grade Level codes on the Student Demographic and Vocational Student Course records do not agree.

<i>Vocational Student Course</i>			<i>Student Demographic</i>		
District Number, Instruction/ Service	Student Number, Identifier Florida	Grade Level	District Number, Instruction/ Service	Student Number, Identifier, Florida	Grade Level
49	491234566X	12	49	491234566X	12
* 49	491234567X	11	* 49	491234567X	12
49	491234568X	11	49	491234568X	11
* 49	491234569X	12	* 49	491234569X	11

### DISTRICT RESPONSIBILITY

The district should verify the student's Grade Level to assure that the Grade Level at the time the vocational course was taken is actually different than the student's Grade Level at the end of the school year. If the Grade Level should be the same, correct the Grade Level. If the reported Grade Level is correct, no action is necessary.

## VOCATIONAL STUDENT COURSE SCHEDULE - EXCEPTION REPORTS

**63. If the Course Number is not 8502000, then the FEFP Program Number must be 300, 102, 103, 112, 113, 254 or 255. -exception report-**

### EXAMPLE

The first record listed below meets the criteria specified in the above edit. The second and third records would cause a message to be generated because the FEFP Program Number is not the expected FEFP Program Number for the Course Number reported.

Student Number Identifier, Florida	Dist. Num. Curr. Inst./ Serv.	Sch. Num. Curr. Inst./ Serv.	Svy. Per. Code	Fiscal Year	Course Number	Section Number	Period Number	FEFP Prog. Num.
012345679X	01	0421	2	****	8500310	00200	0404	300
* 012345678X	01	0421	2	****	8106460	00200	0404	111
* 012345677X	01	0421	2	****	8500380	00100	0505	101

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

The district should verify the FEFP Program Number and the Course Number and correct if in error.

## VOCATIONAL TEACHER COURSE - REJECT RULES

1. **District Number, Current Instruction/Service must be numeric in the range 01-69, 71-75 or 78-79 and must be correct for the district submitting the data.**  
**-record rejected-**

### EXAMPLE

If District 01 is submitting records, District Number, Current Instruction/Service must be 01 for all records. In the records listed below, the first record would be loaded to the data base assuming no other reject rule would cause its rejection. The second record would be rejected since the District Number, Current Instruction/Service is 02 rather than 01 (the number of the District submitting the record).

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Survey Period Code	School Year	Course Number	Social Security Number
01	0021	5	****	8103100	123456789
* 02	0421	5	****	8103100	123456788

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the District Number, Current Instruction/Service and resubmit the record.

## VOCATIONAL TEACHER COURSE - REJECT RULES

- 2. School Number, Current Instruction/Service must be numeric in the range 0001 to 9899. -record rejected-**

### EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and second records would be rejected because the School Number, Current Instruction/Service is not within the specified range or is not numeric.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Survey Period Code	School Year	Course Number	Social Security Number
* 31	0000	5	****	8506010	123456789
* 31	C801	5	****	8415410	123456790
31	0031	5	****	8506010	123456791

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the records.

- 3. Survey Period Code must be 5 and must be correct for the submission specified by the district. -record rejected-**

### EXAMPLE

If the Survey Period Code as specified in the transmission JCL or in the statements for tape transmission was identified as Survey Period Code "5" and records on the transmission had a Survey Period Code "3", all records with this inconsistency would be rejected.

### DISTRICT RESPONSIBILITY

The district must correct the Survey Period Code either on the records coming in or in the JCL and resubmit the corrected records.

## **VOCATIONAL TEACHER COURSE - REJECT RULES**

- 4. School Year must be correct for the submission specified by the district.  
-record rejected-**

### **EXAMPLE**

The School Year as specified in the transmission JCL or in statements for tape transmission is identified as the valid year for data submission. However, records on the transmission have the previous School Year coded. All updates, adds or deletes with this inconsistency would be rejected.

### **DISTRICT RESPONSIBILITY**

Correct the School Year codes either on the JCL or the records being submitted and resubmit the records.

## VOCATIONAL TEACHER COURSE - REJECT RULES

5. Course Number must not contain blanks and must be a valid course number (other than "local use only transfer" courses) on the Vocational/Adult General Education Program Edit file (F61730). -record rejected-

**Note: For more information on Course Number refer to the Vocational Data Base Handbook.**

### EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and second records would be rejected because Course Number contains blanks or is invalid.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Course Number	Social Security Number
* 37	0361	81 6120	123456787
* 37	0361	8730010	123456788
37	0361	8730160	123456789

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Course Number and resubmit the records.

## VOCATIONAL TEACHER COURSE - REJECT RULES

6. **Section Number must not be all blanks. Allowable characters are 0-9, A-Z, space, hyphen, dollar sign, pound sign and colon. -record rejected-**

### EXAMPLE

The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first record would be rejected because the Section Number is blank.

School Number, Current Instruction/ Service	Course Number	Section Number	Period Number	Social Security Number
* 0602	8106120		0102	123456787
0602	8209010	1	0607	123456789

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Section Number and resubmit the records.

## VOCATIONAL TEACHER COURSE - REJECT RULES

7. **Period Number must be numeric, greater than or equal to zero, and may not be 9999. -record rejected-.**

### EXAMPLES

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and second records would be rejected because Period Number is not numeric or contains a blank.

School Number, Current Instruction/ Service	Course Number	Section Number	Period Number	Social Security Number
* 0602	8106120	2	B102	123456787
* 0602	8209010	3	01 2	123456788
0602	8209010	1	0102	123456789

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Period Number and resubmit the records.



## VOCATIONAL TEACHER COURSE - REJECT RULES

8. Term must be either 1-9, B-O, or S-Y. -record rejected-

### EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and second records would be rejected because Term code is invalid or it is blank.

School Number, Current Instruction/ Service	Course Number	Social Security Number	Term
* 0211	8206110	123456787	P
* 0211	8209010	123456788	
0211	8209010	123456789	S

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Term code and resubmit the records.

## VOCATIONAL TEACHER COURSE - REJECT RULES

9. Facility Type code must be in the range 00 to 20. -record rejected-

### EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and second records would be rejected because Facility Type code is blank or invalid.

School Number, Current Instruction/ Service	Course Number	Social Security Number	Facility Type
* 0211	8206110	123456787	
* 0211	8209010	123456788	54
0211	8206110	123456789	00

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Facility Type code and resubmit the records.

## VOCATIONAL TEACHER COURSE - REJECT RULES

**13. Florida Educators Certificate Number must be numeric with no embedded blanks. -record rejected-**

### EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first and second records would be rejected because Florida Educators Certificate Number contains a blank or is not numeric.

School Number, Current Instruction/ Service	Course Number	Florida Educators Certificate Number
* 0211	8106120	291125
* 0211	8209010	TTTT291125
0211	8200220	0000123456

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Florida Educators Certificate Number and resubmit the records.

## **VOCATIONAL TEACHER COURSE - REJECT RULES**

**14. The Transaction Code must be A, C or D. For the original transmission, only A is valid. For subsequent batch/update submissions, if A is specified then the record must not already exist on the data base; if C or D is specified then the record must exist on the data base. -record rejected-**

### **EXAMPLE**

For all original transmissions, the Transaction Code must be "A". An original transaction is the first submission of a record during a survey period. After original transmission of records, changes to the record for elements other than the key elements must be done with a "C" as the Transaction Code. To delete a record, the Transaction Code must be a "D". To change key elements in a batch transaction, the record must FIRST be deleted with a "D" and then added with an "A". Records with an incorrect Transaction Code would be rejected.

### **DISTRICT RESPONSIBILITY**

If the rejected records should have been submitted, the district must correct the Transaction Code and resubmit the records with the correct Transaction Code.

## VOCATIONAL TEACHER COURSE - REJECT RULES

15. Each record must be unique based on the following key: District Number, Current Instruction/Service; School Number, Current Instruction/Service; School Year; Course Number; Section Number; Period Number; Social Security Number and Term. -first record accepted, all other duplicate records rejected-

### EXAMPLE

Three of the four records listed below would be loaded to the data base assuming no other reject rule would cause their rejection. The last record would be rejected because the key elements (District Number, Current Instruction/Service; School Number, Current Instruction/Service; School Year; Course Number; Section Number; Period Number; Social Security Number and Term) duplicate the key elements in the first record. The first of two records with the same key information would be loaded to the data base, assuming it meets all other applicable criteria. Any subsequent records submitted with the same key elements would be rejected.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	School Year	Course Number	Section Number	Period Number	Social Security Number	Term
59	0421	****	8203010	00200	0505	123456789	1
59	0421	****	8203010	00100	0606	123456789	1
59	0421	****	8203020	00200	0404	123456789	1
* 59	0421	****	8203010	00200	0505	123456789	1

\*\*\*\* = Valid fiscal year for data submission.

### DISTRICT RESPONSIBILITY

If the records that were accepted and loaded to the data base are the correct ones no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must delete the invalid record, correct the rejected record if necessary, and resubmit the corrected record.

## VOCATIONAL TEACHER COURSE - REJECT RULES

**16. Social Security Number must be numeric and greater than zero, unless it is a Staff Number Identifier and the first two positions are "CS" and the last seven positions are numeric. Nine character SSN's should be left justified with a trailing blank. -record rejected-**

### EXAMPLE

The first record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The second and third records would be rejected because Social Security Number is not numeric or has a leading blank.

District Number, Current Instruction/ Service	Florida Educators Certificate Number	Social Security Number
01	0000291125	123456789
* 01	0000291126	ZZZZZZZZZZ
* 01	0000291128	123456790

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Social Security Number and resubmit the records.

## VOCATIONAL TEACHER COURSE - REJECT RULES

17. If Course Number = W170205 (EMT Basic), District Number, Current Instruction/Service must be one of the following:

District Number,  
Current Instruction/  
Service

35  
41  
50  
55  
58  
62

-record rejected-

### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the District Number, Current Instruction/Service is not valid for the Course Number W170205.

District Number, Current Instruction/ Service	Social Security Number	Course Number
62	123456789	W170205
* 56	123456790	W170205

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the District Number, Current Instruction/Service and resubmit the record.

## VOCATIONAL TEACHER COURSE - REJECT RULES

18. If Course Number = W170206 (Paramedic), District Number, Current Instruction/Service must be one of the following:

District Number,  
Current Instruction/  
Service

35  
41  
55  
58

-record rejected-

### EXAMPLE

The first record listed below would be loaded to the database assuming no other reject rule would cause its rejection. The second record would be rejected because the District Number, Current Instruction/Service is not valid for the Course Number W170206.

District Number, Current Instruction/ Service	Social Security Number	Course Number
55	123456789	W170206
* 01	123456790	W170206

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the District Number, Current Instruction/Service and resubmit the record.



## VOCATIONAL TEACHER COURSE - REJECT RULES

**19. Course Number cannot be = M810015 (Insurance Claims Adjustor) or M810016 (Insurance Customer Service Representative). -record rejected-**

**Note: These courses are approved only for accredited institutions.**

### EXAMPLE

The records listed below would be rejected because the Course Numbers M810015 and M810016 are not valid for courses provided by districts.

District Number, Current Instruction/ Service	Social Security Number	Course Number
* 55	123456789	M810015
* 01	123456790	M810016

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the database, the district must correct the Course Number and resubmit.

## VOCATIONAL TEACHER COURSE - REJECT RULES

**20. The Staff Number Identifier, Local may be any combination of letters, numbers and blanks. (All blanks are allowable.) -record rejected-**

### EXAMPLE

The first three records listed below would be loaded to the data base assuming no other edit would cause their rejection. The fourth record would be rejected because the Staff Number Identifier, Local contains a symbol (@).

District Number	Staff Number Identifier, Local
01	0123456789
01	ABC123DEF9
01	3001 28K
* 01	2121@xyz

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Staff Number Identifier, Local and resubmit the record.

## VOCATIONAL TEACHER COURSE - REJECT RULES

**22. If District Number, Current Instruction/Service is in the range 01 - 69 or 72 – 75 and School Number, Current Instruction/Service is not 7004, then Facility Type must not equal 20. -record rejected-**

### EXAMPLE

In the list below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Facility Type equals 20.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Facility Type
06	0021	00
29	7004	20
* 01	0021	20

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Facility Type or the School Number, Current Instruction/Service and resubmit the record.

## VOCATIONAL TEACHER COURSE - REJECT RULES

**23. If District Number, Current Instruction/Service is 71, 78 or 79 then Facility type must equal 20. -record rejected-**

### EXAMPLE

In the list below, the first two records would be loaded to the data base assuming no other reject rule would cause their rejection. The third record would be rejected because Facility Type does not equal 20.

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Facility Type
71	0500	20
78	0700	20
* 78	0700	10

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the Facility Type and resubmit the record.

## VOCATIONAL TEACHER COURSE - REJECT RULES

**40. School Number, Current Instruction/Service must exist and be active on the Master School Identification File for the district reported in District Number, Current Instruction/Service. -record rejected-**

### EXAMPLE

The second record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first record would be rejected because School Number, Current Instruction/Service is invalid or inactive.

District Number, Current Instruction/Service	School Number, Current Instruction/ Service	Social Security Number
* 01	0661	123456788
01	0431	123456789

### DISTRICT RESPONSIBILITY

If the rejected record should not have been submitted, no action is required. However, if the district wishes the data in the rejected record to be loaded to the data base, the district must correct the School Number, Current Instruction/Service and resubmit the record.

## VOCATIONAL TEACHER COURSE - REJECT RULES

**42. The first two digits of Period Number must be 00 to 80. The last two digits of Period Number must be 00 to 80 or 88 and must be greater than or equal to the first two digits. -record rejected-**

### EXAMPLE

The third record listed below would be loaded to the data base assuming no other reject rule would cause its rejection. The first record would be rejected because the last two digits of Period Number are not equal to or greater than the first two digits. The second record would be rejected because the first two digits are not valid.

School Number, Current Instruction/ Service	Course Number	Section Number	Period Number	Social Security Number
* 0211	8106120	2	0201	123456787
* 0211	8209010	3	8899	123456788
0211	8725010	1	0102	123456789

### DISTRICT RESPONSIBILITY

If the rejected records should not have been submitted, no action is required. However, if the district wishes the data in the rejected records to be loaded to the data base, the district must correct the Period Number and resubmit the records.

## VOCATIONAL TEACHER COURSE -STATE VALIDATION RULES

**60. Each Vocational Teacher Course record must have a matching Vocational Student Course record based on District Number, Current Instruction/Service; School Number, Current Instruction/Service; School Year; Course Number; Section Number; Period Number and Term. -state validation 3-**

**\*\*ALLOWABLE for Batch/update\*\***

### EXAMPLE

The first Vocational Teacher Course record would pass the edit. The second record would cause an error message to be generated because there is no matching Vocational Student Course record.

#### *Vocational Student Course Records*

Student Number Identifier, Florida	Dist. Num., Curr. Instr./ Serv.	Sch. Num., Curr. Instr./ Serv.	Term	School Year	Course Number	Section Number	Period Number
012345677X	01	0421	1	****	8706010	00200	0404
012345678X	01	0421	1	****	8706010	00200	0404
012345679X	01	0421	1	****	8706010	00100	0303

#### *Vocational Teacher Course Records*

District Number, Current Instruction/ Service	School Number, Current Instruction/ Service	Term	School Year	Course Number	Section Number	Period Number	Social Security Number
01	0421	1	****	8706010	00200	0404	123456788
* 01	0421	1	****	8706010	00100	0202	123456789
01	0421	1	****	9900000	00015	0303	123456790
01	0421	1	****	1001300	00020	0606	123456791

\*\*\*\* = Valid fiscal year for data submission.

## **VOCATIONAL TEACHER COURSE -STATE VALIDATION RULES**

### **DISTRICT RESPONSIBILITY**

If the Vocational Teacher Course record is valid, submit the matching Vocational Student Course records for that class. If the Vocational Teacher Course record is invalid, delete the Vocational Teacher Course record from the data base.



## VOCATIONAL TEACHER COURSE -EXCEPTION REPORTS

61. Florida Educators Certificate Number must be 0000000000 or in the range 0000000001 through 0000999998, 0001000000 through 0009999999, 0000999999 or 9999999999. -exception report-

### EXAMPLE

The third record listed below would pass the edit. The first and second records would cause an error message to be generated because the Florida Educators Certificate Number is invalid.

District Number, Current Instruction/Service	School Number, Current Instruction/ Service	Florida Educators Certificate Number
* 01	0421	0099999999
* 01	0421	1000001234
01	0421	0000123456

### DISTRICT RESPONSIBILITY

The district should verify the Florida Educators Certificate Numbers submitted and correct the records if in error.