



FLORIDA DEPARTMENT OF
EDUCATION
CAREER AND ADULT EDUCATION

**Quality Assurance and Compliance
Onsite Monitoring Review
for
Career and Technical Education
And
Adult Education**

Florida Gateway College

February 15 - 23, 2023

Final Report

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Florida Department of Education
Division of Career and Adult Education
Florida Gateway College
Career and Technical Education and
Adult Education
Quality Assurance and Compliance Monitoring Report

I. INTRODUCTION

The Florida Department of Education (FDOE), Division of Career and Adult Education (division), in carrying out its roles of leadership, resource allocation, technical assistance, monitoring and evaluation, oversees the performance and regulatory compliance of recipients of federal and state funding. The Quality Assurance and Compliance (QAC) section is responsible for designing, developing, implementing and evaluating a comprehensive quality assurance system, including monitoring. The role of the quality assurance system is to assure financial accountability, program quality and regulatory compliance. As stewards of federal and state funds, it is incumbent upon the division to monitor the use of workforce education funds and regulatory compliance of providers on a regular basis.

II. AUTHORITY

The FDOE receives federal funding from the U.S. Department of Education (USDOE) for Career and Technical Education (CTE) under the Carl D. Perkins (Perkins) Strengthening Career and Technical Education for the 21st Century Act, and for Adult Education (AE) under the Workforce Innovation and Opportunity Act (WIOA) of 2014. FDOE awards sub-grants to eligible providers to administer local programs. FDOE must monitor providers to ensure compliance with federal requirements, including Florida's approved state plans for CTE and Adult Education/Family Literacy. Each state shall have procedures for reviewing and approving applications for sub-grants and amendments to those applications, for providing technical assistance, for evaluating projects and for performing other administrative responsibilities the state has determined are necessary to ensure compliance with applicable statutes and regulations pursuant to 34 CFR 76.770, Education Department General Administrative Regulations (EDGAR) and the Uniform Grant Guidance (UGG) for grant awards issued on or after December 26, 2014. The Florida Department of Education, Division of Career and Adult Education, is required to oversee the performance of sub-grantees in the enforcement of all laws and rules (Sections 1001.03(8) and 1008.32, Florida Statutes).

III. QAC CORE MONITORING GUIDE

The Core Monitoring Guide (CMG) is intended to be used broadly by any reviewer conducting an onsite or desk monitoring of any program currently administered by the division. The guide provides a summary of each facet of the monitoring design and the process. It also contains objectives that may be used as agencies are monitored or reviewed. It is located on the division's website at <http://fldoe.org/academics/career-adult-edu/compliance>.

IV. PROVIDER SELECTION

Various sources of data are used throughout the implementation of the quality assurance system. The monitoring component of the system is risk-based. Risk assessment is a process used to evaluate variables associated with the grants and assign a rating for the level of risk to the department and the division. A risk matrix identifying certain operational risk factors is completed for each provider. The risk matrix for each program monitored is located in Appendix A. The results of the risk assessment process and consideration of available resources are used to determine one or more appropriate monitoring strategy(ies) to be implemented.

The QAC section may apply any specific monitoring strategy to any federal or state-funded provider at any time. There may be circumstances that may warrant onsite monitoring, desk monitoring review or other strategies regardless of a provider's risk matrix score.

The Florida gateway College (FGC) monitoring strategy was determined to be an onsite monitoring review (OSMR). Notification was sent to Dr. Lawrence Barrett, president, on November 21, 2022. The designated representative for the agency was Mr. Kristopher Brady. The division's representative conducting the OSMR was program specialist Michael Swift, of the Quality Assurance and Compliance section.

V. FLORIDA GATEWAY COLLEGE

ENROLLMENT:

CTE (possible duplication at program level): Postsecondary – 5,012

Finance

The provider was awarded the following grants for fiscal years (FY) 2019-2020, 2020-21 and 2021-22:

FY 2019-20

<u>Grants</u>	<u>Grant Number</u>	<u>Grant Amount</u>	<u>Unexpended</u>
Perkins Rural	122-1610B-0CR01	\$ 93,216.00	\$ 1,627.78
Perkins Postsecondary	122-1610B-0CP01	\$ 372,683.00	\$ 0.00

FY 2020-21

<u>Grants</u>	<u>Grant Number</u>	<u>Grant Amount</u>	<u>Unexpended</u>
Perkins Rural	122-1611B-1CR01	\$ 107,865.00	\$ 1,599.67
Perkins Postsecondary	122-1611B-1CP01	\$ 293,379.00	\$ 15,792.46

FY 2021-2022

<u>Grants</u>	<u>Grant Number</u>	<u>Grant Amount</u>	<u>Unexpended</u>
Perkins Rural	122-1612B-2CR01	\$ 105,806.00	\$ 3,862.55
Perkins Postsecondary	122-1612B-2CP01	\$ 311,187.00	\$ 66,782.81
Adult General Education	122-1912B-2CG01	\$ 122,306.00	\$ 18,951.65

Additional information about the provider may be found at the following web address:

<https://www.fgc.edu/>

VI. MONITORING ACTIVITIES

The monitoring activities included pre and post-review planning, an entrance and exit meeting, records review, and interviews with administrators, if necessary. Inventory reviews are also conducted when onsite with a provider.

Onsite Visits

The monitoring team visited the following sites as part of the OSMR:

- Florida Gateway College – Lake City Campus
- Florida Gateway College – Olustee Public Services Training Center

Entrance and Exit Conferences

The entrance conference for FGC was conducted on February 15, 2023. The exit conference was conducted on February 23, 2023. The participants are listed below:

Name	Title	Entrance Conference	Exit Conference
Kristopher Brady	Executive Director of Workforce, Public Service & Technology	X	X
Christina Boatwright	Associate Dean, Institutional Effectiveness	X	X

Paula Gavin	Vice President of Academics	X	
Michelle Holloway	Vice President of Business Services	X	
Ann Brown	Executive Director, Nursing	X	
FDOE Monitoring Team			
Michael Swift	Program Specialist, Quality Assurance and Compliance	X	X
Charles Davis	Program Specialist, Quality Assurance and Compliance	X	X
Kristin Joyner	Program Specialist, Quality Assurance and Compliance	X	X
Erica Bush	Program Manager, Grants Administration	X	

Interviews

Interviews and discussions were conducted with FGC CTE administrative staff as part of the OSMR.

Records Review

Program, financial, administrative and student records were reviewed. A complete list is provided in section VII, section F. DCAE reviewed 40 student records. In addition, policies and procedures were examined and discussed at various times during the monitoring review.

VII. OBSERVATION

A. ADMINISTRATION refers to the management and supervision of programs, the structure of programs and services, grant oversight and other administrative areas.

- The Executive Director of Workforce, Public Service and Technology (Executive Director) is responsible for the drafting and submission of FGC’s CTE and AE federal grant applications and amendments to FDOE. The Executive Director is experienced in Workforce education as both a CTE administrator and former law enforcement officer.
- FGC routinely submits thorough applications and amendments which typically require little to no additional guidance from their FDOE grant manager. In the event that revisions are needed, the Executive Director submits those in a prompt manner.
- The Executive Director works directly with his program managers to determine what expenditures will be included in the college’s CTE and AE grant applications. Once the financial needs are decided upon, the Vice President for Business Services will provide final authorization prior to the applications being submitted to FDOE.
- As part of the required comprehensive local needs assessment (CLNA), FGC Postsecondary CTE administrators consulted with numerous individuals and entities across their service area. Representatives from stakeholder groups also provided insight into the workforce needs and opportunities for special student population students. The list of stakeholders includes, but is not limited to:
 - CareerSource Florida Crown (FC) – Representatives of local workforce board
 - Dixie and Union County School Districts (principals, teachers, guidance counselors and CTE coordinators) – Local Secondary educational agency representatives
 - FGC faculty and administrators – Postsecondary representatives
 - Local business owners (private and public)
 - Parents and students
- Each CTE cluster has an advisory committee that assists with the development of their specific program area(s) and provides ongoing consultation as it relates to the CLNA. These advisory committees meet throughout the year and serve as the primary link between FGC and the

surrounding community, industries and businesses. Samples of meeting minutes and agendas were submitted as part of the monitoring process.

- In addition to the aforementioned stakeholders, FGC conducts bi-annual meetings with the five school districts within its service area. These collaborative meetings work to aid in establishing and supporting a shared mission and vision for CTE within the districts and FGC. These meetings provide opportunities for purposeful collaboration as it relates to the development of new programs and the maintenance of existing CTE pathway articulation agreements. This ensures program alignment and seamless pathways for local CTE students.
- FGC conducts ongoing professional development and training to ensure all CTE and AE administrative staff are up to date on any changes that come from the federal and/or state level Department of Education. FDOE-sponsored training events are also attended.

B. DATA AND ASSESSMENT refer to all the data and assessment system components, including test administration, test security, data collection, entry, reporting, and procedures. The use of data in program decision-making is also explored and commented on.

- FGC utilizes BANNER® as their management information system (MIS) and student information system (SIS) to house and track AE and CTE student data such as records, grades and attendance.
- Policies and procedures on data collection, entry and verification were provided by the college as part of the monitoring process.
- Attendance and withdrawal policies for adult learners were provided by FGC. No student has been automatically withdrawn due to attendance since the start of the AE program.
- FGC conducts extensive and ongoing training for all individuals who have access to BANNER® databases. Those individuals also participate in FDOE-sponsored training events such as Management Information Systems Advisory Taskforce (MISATFOR) meetings and quarterly webinars for AE and CTE. Local, college-wide training also takes place annually.
- The Director of Enrollment Services and the Coordinator for Research and Data Analysis are responsible for the accurate and timely recording and reporting of student data into the MIS. They are knowledgeable about the analysis of student data and how to interpret it for program decision-making purposes.
- All proctors of the Tests for Adult Basic Education (TABE) are trained and certified, as required, by the state and the appropriate testing company. Policies and procedures on TABE testing and proctor certifications were verified at the time of monitoring.
- FGC submitted a “Collection of Data Elements” attestation stating that all elements required of their local MIS are in place.
- Student registration packets include confidential medical disclosures (for students with disabilities) and student directory information opt-out forms as required by the Family Educational Rights and Privacy Act (FERPA). All collected student data and information is provided in the aforementioned student registration packet. The Annual Notification of Rights Concerning Student Educational Records is also provided to all students upon enrollment.
- Samples of CTE student data were reviewed and verified for accuracy as part of the OSMR. The monitoring team did not uncover any reporting errors for the samples of student data reviewed. All student records were provided by FGC. Records reviewed included:

- Postsecondary adult vocational (PSAV) completers
- Postsecondary CTE industry certifications

No AE student data were available for review due to the infancy of the program.

C. **CURRICULUM AND INSTRUCTION** refer to those elements that contribute to student learning and skill acquisition.

- FGC has a memorandum of understanding (MOU) with CareerSource FC to provide workforce training, employment assistance and other services for those interested in workforce programs and/or literacy services.
- Beginning in the 2021-22 program year FGC entered into a MOU with Dixie County School District whereas, FGC will fill a void in Adult Workforce Education by providing an adult welding program and General Education Development (GED) courses for the district.
- FGC offers many CTE programs at their main campus in Lake City, as well as public service programs at the Olustee Public Services Training Center.
- The Olustee campus is unique in that local fire and police departments also utilize the campus for training purposes. This is of great benefit to current students because they are able to learn and train alongside the individuals that could potentially be their future co-workers and supervisors. Many of the instructors for the Public Services programs are current or recently retired firefighters, law enforcement officers and paramedics. The scheduling of those programs is of great benefit to the instructor(s), as they are able to teach while still working for their respective police or fire departments.
- Over the previous two years FGC has started two new CTE programs to fill a void in their regional workforce needs. Automotive Service Management and Technology currently has 14 enrolled students, and over 60 students have graduated from their Commercial Vehicle Driving program with their commercial driving license (CDL).
- All adult students are to be pre-tested utilizing TABE prior to receiving any instructional contact hours. The result of the pre-test will determine a student's initial educational functioning level, while TABE post-tests are used to identify educational gains. FGC provided a thorough AE operations manual used by administrators at the FGC Dixie Adult Center.
- Welding is offered to AE students at the FGC Dixie Adult Center as part of their Integrated Education and Training (IET) program to prepare AE learners for in-demand job opportunities, in addition to their ABE curriculum. Upon completion of the program students will have the opportunity to become American Welding Society Certified Welders.
- FGC offers CTE students opportunities to participate in additional learning activities outside of the classroom such as health science clinical hours, cooperative learning and on-the-job training (OJT) with local employers. Work-based learning opportunities and agreements include, but are not limited to:
 - Notami Hospitals of Florida and Ed Fraser Memorial Hospital for health science clinicals.
 - Students in Public Services programs participate in "ride-alongs" with local fire and police departments. Those student also participate in cross training simulations with local fire and police departments.
 - CDL students filled a tractor trailer with supplies and goods to distribute to those effected by recent hurricanes in the state. Students experienced hands-on training with various weighted loads on their trucks as they packed and unpacked cargo.
 - Local car dealerships and mechanic shops offer internships and full time jobs to students in the Automotive Mechanics program.
- FGC offers high school students from local school districts the option to dual enroll (DE) in a multitude of program areas and programs of study. High school students that participate in select college credit and vocational programs at FGC earn credits toward theirs college degree, Postsecondary industry certifications and diploma.
- AE and CTE instructors participate in ongoing program-specific training and certification programs. FDOE-sponsored events such as the Florida Association of Career and Technical Education (FACTE) and Adult Community Education (ACE) conferences are also attended. FGC also provided documentation supporting college-wide instructional training and professional development.

- FGC emphasizes their commitment to fostering a welcoming campus environment by promoting diversity and inclusion in all aspects of campus life. The Multi-Cultural Affairs office is responsible for ensuring that all students on campus have equal access to all program areas. Programs such as Peers on Path and the Cultures in Action Club offer mentoring and guidance to underrepresented students.
- A concerted effort is put forward to introduce non-traditional students to program areas in which they are underrepresented. FGC utilizes targeted promotion and recruitment to introduce female students to programs such as public services, welding and automotive mechanics. Conversely, there is a push to introduce male students to programs such as culinary arts, nursing and health sciences.
- No reasonable exemptions, services and accommodations are denied to those students who “self-declare” a disability. Self-declaration forms are included in the student intake packet.
- Upon submission of appropriate clinical documentation, the Office of Accessibility Services will make a final determination of appropriate and reasonable accommodations that can be provided to the student.
- Individualized Education Plans (IEP) and 504 Plans are created for each exceptional student education (ESE) student that provides regularly updated information regarding student-specific lesson plans, accommodations and progress reports.
- Information regarding a student’s disability provided to the Office of Accessibility Services is considered confidential and cannot be released to individuals or agencies outside the college without the student’s signed consent. This information along with other student data and records are protected under FERPA.
- Policies, procedures and internal controls are in place to ensure compliance with the General Education Provision Act (GEPA) to ensure equal access and participation in AE and CTE programs regardless of sex, race, national origin, color, disability or age.

D. TECHNOLOGY AND EQUIPMENT refer to a review of the technology and equipment used by students and instructors in the classroom; addresses access, availability, innovation, use and condition.

- All inventory criteria set forth by federal, state and local guidelines are included within their fixed asset system.
- FGC has policies and procedures on property management, equipment safety/storage, inventory reconciliation and inventory disposal. In addition to the aforementioned policies and procedures, FGC has internal controls to govern loss prevention, transfer of property and the surplus of capital assets.
- All property must be received at the Central Receiving facility, unless given authority by the Warehouse Facility Supervisor. Once received the warehouse will:
 - Open all packages and inspect for shipping damages.
 - Immediately notify both the Property Specialist and the Budget Custodian who ordered the property of the items arrival.
 The Budget custodian will examine the property and:
 - If the property is acceptable sign the Receiving Report.
 - If the property is not acceptable request a return authorization from the vendor then notify the Warehouse Supervisor of the return.
 - If the property is unacceptable then notify the Property Specialist to adjust the property records in the Fixed Asset System.
- FGC has dedicated personnel responsible for managing property and inventory. The essential job functions of the Accounts Payable and Property Specialist include, but are not limited to:
 - Assisting with all physical receipt and stocking of property.
 - Conducting an annual physical inventory of college property.
 - Maintaining the college’s Fixed Asset System.
 Job descriptions were provided as part of the monitoring process.
- Furthermore, Property Custodians are responsible for inventory and equipment within specific program areas and/or campuses.

- FGC conducts inventory at least once per fiscal year of all capital assets across the college. The Accounts Payable and Property Specialist is ultimately responsible for the inventory and reconciliation of all grant-funded, capital assets for the college. Once the annual inventory is complete, the results are then reviewed for lost equipment that was not found. Also, if the location of an item does not match inventory records, the Property Specialist will update that piece of equipment within the Fixed Asset System.
- Any capital assets discovered to be lost or stolen will prompt an immediate investigation into the matter. Those items will be flagged as missing, and campus police will be notified of the situation. If the flagged equipment is not found within 10 days, a missing property report will be presented to the Vice President for Business Services. Upon completion of an investigation, the results will be forwarded to the Board of Trustees to authorize that piece of equipment to be “written off” within the Fixed Asset System and removed from the Property Custodian’s records.
- FGC did not report any incidents of lost, damaged or stolen granted-funded capital assets in the past 36 months.
- As part of the OSMR, the QAC team conducted inventory searches at two campuses. All items were found in their appropriate locations, and available for student access and use.
- Additionally, FGC does have internal controls for tracking items such as laptops and tablets that are used at multiple locations across their campuses. A “Property Transfer Receipt” is utilized in the aforementioned scenarios, but also when an item goes for maintenance or repair. FGC did provide examples of a Property Transfer Receipt as part of their monitoring review.

E. **EQUAL ACCESS** refer to compliance with federal non-discrimination laws' requirements relating to recruitment, enrollment, participation, and completion of programs.

- The Office of Equal Educational Opportunity (OEEO) is responsible for monitoring and overseeing civil rights compliance obligations. Should you have any questions or concerns, please contact the OEEO at 850-245-0511.

F. **RECORDS REVIEW** refers to reviewing the records and documents that evidence compliance with federal and state rules and regulations. In addition, a sampling of financial and programmatic records is reviewed.

Items reviewed during the OSMR included, but were not limited to:

- MIS data quality checklist attestation
- FGC policies and procedures for data collection, verification and reporting
- FGC policies and procedures for finance and procurement
- FGC policies and procedures for property management
- CLNA w/supporting documents
- CLNA advisory committee records and stake holder records
- Program of Study documents
- Student outreach engagement – flyers, webinars, seminars, etc.
- GEPA statement
- Job descriptions
- Inventory records
- Procurement records
- Exceptional Student Education manual
- Memorandums of Understanding and articulation agreements
- Advisory committee records – agendas, sign-in sheets, etc.
- FGC professional development and training records – agendas, sign-in sheets, training materials, etc.
- CTE student data
- Inventory disposition records

- Tests of Adult Basic Education (TABE) proctor training records

G. FINANCIAL refers to aspects of the federal fiscal requirements that providers must meet when expending federal funds, including financial management, procurement, inventory management and allowable costs.

- BANNER® is used as FGC’s enterprise resource planning (ERP) and financial management system. It is also used to house contractual bids and track payments for vendors.
- The finance department ensures the efficient management of CTE and AE grant funds, and the following components of their financial policies and procedures manual were reviewed:
 - Purchasing guidelines and procedures
 - Sole source purchases
 - Budget implementation
 - Cash management
 - Methods of accounting
 - Fiscal internal controls
 - Records and reporting
 - Inventory management
 - Procurement
 - Conflict of interests
 - Ethics
 - Travel and per diem - FGC uses federal guidelines and state statutes for travel-related expenditures such as mileage rates, per diem and food allowances.
- FGC policy is that procurement of all services, supplies, materials and equipment is at the lowest cost to the college consistent with the standards of quality, performance, service and availability desired by a particular program area. It is also policy to work with minority and women owned businesses as much as possible during the procurement process.
- The procurement process for grant funded fixed assets are as follows:
 - 1) Budget Custodian determines the specific requirements for the requested inventory or services and enters a purchase requisition via the BANNER® system.
 - 2) The purchase requisitions are forwarded through the BANNER® system to the budget manager(s) for approval. Once approved, the purchase requisition is forwarded to the Procurement and Contracts office.
 - 3) The Procurement and Contracts office then verifies that the purchase complies with applicable law, statutes, rules and policies. The office then creates a purchase order (PO) and sends it to the vendor. PDF copies of the PO are then forwarded to Accounts Payable and Receiving.
 - 4) The vendor will then fill the order and send the purchase to Central Receiving, and an invoice to Accounts Payable.
 - 5) The order is accepted and delivered by Receiving, and the items are received and inspected by the Warehouse Facility Supervisor. (see Section D)
 - 6) Accounts Payable then processes the invoice.
- The following monetary thresholds apply to all grant-funded purchases:
 - **\$10,000 and below** – At least one quotation will be obtained by the Budget Custodian and forwarded to the Procurement and Contracts Department prior to issuance of a purchase order.
 - **\$10,000.01 to \$20,000.00** – At least two quotations will be obtained by the Budget Custodian and forwarded to the Procurement and Contracts Department prior to issuance of a purchase order.
 - **\$20,000.01 to \$65,000** – Three written quotations from potential vendors are required. The Procurement and Contracts Department must be notified prior to the solicitation of written quotes, and will work with the Budget Custodian to obtain the required written quotes. Vendors may be contacted by phone, but only with the agreement that written quotes will follow. Those

quotes will then be forwarded to the Procurement and Contracts Department prior to issuance of a purchase order.

- Any purchase of a single item or group of items from the same vendor, where the purchase price is over \$65,000, is made through a competitive sealed solicitation. Competitive solicitations shall be extended to three or more sources for any purchase requisition exceeding this threshold. All purchases meeting this requirement must be approved by the College Board of Trustees prior to a purchase order being created.
- Additionally, the procurement of equipment or services from a selected vendor can take place with or without the benefit of advertisements or quotes. This method of procurement is made only when no other vendor(s) can be located to meet the requirement of the purchase. This is considered a “sole source” purchase, and FGC follows Florida Statutes as it pertains to these purchases.
- FGC does employ a contract manager to plan, organize, review and assure that contracts entered into are done so in accordance with applicable laws, statutes, administrative rules, policies and procedures. The job description for Director of Procurement and Contracts was provided as part of the monitoring process.
- FGC does not use grant-funded purchasing cards.
- FGC provided additional fiscal records such as time and effort reports, procurement records, temporary duty assignment forms and travel records. All documents were in accordance with applicable local, state and federal law.

H. COLLABORATION refers to the collaborative agreements, partnerships or memoranda of understanding (MOU) that are in place to benefit an agency's programs and students.

- FGC has numerous collaborations, partnerships and MOUs within the local community. They offer additional educational and job experiences to students across the college’s service area. The list of partners include, but is not limited to:
 - CareerSource Florida Crown
 - Union County School District
 - Dixie County School District
 - Notami Hospitals of Florida
 - Ed Fraser Memorial Hospital
 - Lake County Fire and Police Departments

VIII. RESULTS

FGC was not found to be out of compliance. All items reviewed were compliant in accordance with applicable local, state and federal laws and/or policies and procedures.

IX. SUMMARY

Once the monitoring review is completed, including receipt of additional requested information when applicable, a preliminary report is forwarded to the provider for review. Comments are accepted and will be considered at the discretion of the FDOE monitoring team lead. Once the final report is approved, it will be forwarded to the agency head with a copy sent to the provider’s designated contact person. The final report will be posted on the department's website at the following address: <http://fldoe.org/academics/career-adult-edu/compliance>.

Finally, the division issues a closure letter to the agency head and designated contact person. This letter indicates that all outstanding corrective action plan items have been completed, when applicable, and that no further action is required. This letter will officially end your monitoring process.

The monitoring team extends its appreciation to all participants of the Florida Gateway College monitoring review on behalf of the department. Special thanks is offered to Mr. Kristopher Brady for his participation and leadership during this process.

Florida Gateway College
 Career and Technical Education
 Risk Matrix

**Risk Scores Matrix for Colleges Receiving Career and Technical Education (CTE)
 Carl D. Perkins Grants**

Agency Name: **Florida Gateway College**
 Program Type: **CTE**
 Monitoring Year: **2022-2023**

Metric	Scaling	Point Value	Points Assigned	Weight	Total Metric Points
Number of Years Since Last Monitored	7 or More Years	7	3	<u>X 10</u>	30
	5-6	5			
	3-4	3			
	0-2	1			
Total Budget for all Perkins Grants Combined	Upper Quartile	7	1	<u>X8</u>	8
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
Number of Perkins Grants	4 or More	7	3	<u>X 8</u>	24
	3	5			
	2	3			
	1	1			
Change in Management Information Systems (MIS) from Previous Fiscal Year	Yes	7	0	<u>X 6</u>	0
	No	0			
Agency CTE Program Director Change from Previous Fiscal Year	Yes	7	7	<u>X 6</u>	42
	No	0			
Unexpended Funds from all Perkins Grants Combined	Upper Quartile	7	3	<u>X 4</u>	12
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
	0	0			
Number of Findings from the Office of the Auditor General	Upper Quartile	7	3	<u>X 4</u>	12
	Upper Middle	5			
	Lower Middle	3			
	Lower Quartile	1			
	0	0			
AGENCY RISK SCORE:					128

Data sources used for calculations: Prior to July 1, 2021

Florida Gateway College
Adult Education
Risk Matrix

Due to the infancy of FGC's Adult Education programs, no data were available to conduct a risk matrix.



Please address inquiries regarding this report to:

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