

STATE BOARD OF EDUCATION
Consent Item
October 18, 2023

SUBJECT: Approval of Amendment to Rule 6A-1.0014, Comprehensive Management Information System

PROPOSED BOARD ACTION

For Approval

AUTHORITY FOR STATE BOARD ACTION

Sections 1001.02(1), (2)(n), 1002.22, 1002.221, 1002.222, 1002.225, 1008.385(2), 1008.386, 1008.41(2), F.S.

EXECUTIVE SUMMARY

Section 1008.385(3), F.S., requires the State Board of Education (SBE) to specify, by rule, items necessary for a Comprehensive Management Information System that is an integrated informational system for educational management. Rule 6A-1.0014, F.A.C, incorporates by reference the database requirements for staff and student reporting. The FDOE Database Requirements Volume I - Automated Student Information System and FDOE Database Requirements Volume II - Automated Staff Information System (hereafter referred to as the Student and Staff Database Manuals) have been updated to implement changes required by school districts and to make changes in state reporting and local recordkeeping procedures for state and federal programs.

The agency currently collects student-level and staff-level data from school districts as part of a survey-based data collection process. The data collected are reviewed by applicable program offices each spring and updates (based on program needs and legislative changes) are shared with district MIS staff each summer. These updates are included in the Student and Staff Database Manuals which are incorporated by reference in Rule 6A-1.0014, F.A.C.

This rule is being amended as part of the annual process to reference (by rule) the updates to the Student and Staff Database Manuals for the new academic year.

These changes affect the district staff responsible for collecting, reviewing, and submitting data to the department during the data survey submission periods. Different data elements are collected for each survey, and the rule through incorporation of the Student and Staff Database Manuals establishes the elements to be collected and the deadlines for district and state processing for each survey. Additionally, the Student and Staff Database Manuals implement new data elements or new data element codes that districts must submit as a result of changes mainly to state requirements, and may also include district recommendations. For example, for 2023-24, new codes ('PL' and 'FE') were added to data element Course, State Subject Area Requirements to identify records reflecting Personal Financial Literacy or Personal Financial Literacy and Economics.

State and federal changes that have led to updates to the Student Database Manual for 2023-24 involve code changes and/or language clarifications to 23 data elements and the deletion of 1 data element. A summary of these changes for the Student Database are posted online at [Summary of Data Element Changes for the 2023-24 Fiscal Year](#). The [Staff](#)

[Database Manual for 2023-24](#) involve 17 code changes and/or language clarifications are posted online at

Supporting Documentation Included: Proposed Rule 6A-1.0014, F.A.C., and FDOE Database Requirements Volume I - Automated Student Information System, 2324, and FDOE Database Requirements Volume II - Automated Staff Information System, 2324 (under separate cover)

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