

BACCALAUREATE PROPOSAL APPLICATION
Form No. BAAC-02

Section 1007.33(5)(d), Florida Statutes, and Rule 6A-14.095, F.A.C., outline the requirements for a Florida College System baccalaureate program proposal. The completed Proposal form shall be submitted by the college president to the Chancellor of the Florida College System at ChancellorFCS@fldoe.org. In addition, a printed version shall be mailed to the Division of Florida Colleges at 325 West Gaines Street, Suite 1544, Tallahassee, Florida 32399-0400.

The proposal requires completion of the following components:

- Program summary
- Program description
- Workforce demand and unmet need
- Planning process
- Enrollment projections and funding requirements
- Student costs: tuition and fees
- Program implementation timeline
- Facilities and equipment specific to program area
- Library and media specific to program area
- Academic content
- Program termination
- Appendix tables
- Supplemental materials

Florida College System Institution Name: Florida Gateway College
 Florida College System Institution President: Dr. Lawrence Barrett

PROGRAM SUMMARY

1.1	Program Name:	<u>Elementary Education</u>
1.2	Degree type:	<input checked="" type="checkbox"/> Bachelor of Science <input type="checkbox"/> Bachelor of Applied Science
1.3	How will the program be delivered Online (check all that apply):	<input checked="" type="checkbox"/> Face-to-face <input checked="" type="checkbox"/> Hybrid <input type="checkbox"/> only
1.4	List the counties in the college's service district:	<u>Baker, Columbia, Dixie, Gilchrist, Union</u>
1.5	Degree CIP code (4 or 6 digit):	<u>13.1202</u>
1.6	Anticipated program implementation date:	<u>Fall 2020</u>
1.7	What is the primary associate degree pathway for admission to the program?	<u>Associate of Arts</u>
1.8	Is the degree a STEM focus area?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

1.9 List program concentration(s) (if applicable):

1.10 Will the program be designated Such that an eligible student will be able to complete the program for a total cost of no more than \$10,000 in tuition and fees?

Yes No

Incorporated in Rule 6A-14.095, Site Determined Baccalaureate Access Effective August, 2015

PROGRAM DESCRIPTION

2.1 Describe the program.

The Bachelor of Science (BS) in Elementary Education program at Florida Gateway College is designed as a 2+2 with our existing Associate of Arts (AA) degree. Developed around Florida's Uniform Core Curricula, the BS degree aligns with Florida standards for initial teacher preparation programs. The focus is to prepare educators to teach children in grades kindergarten through grade six.

Florida Gateway College (FGC) is located in rural North Florida along the I-75 corridor. The five counties in the FGC district are Baker, Columbia, Dixie, Gilchrist and Union with Columbia being the largest county. The public school system is one of the largest employers in each of the counties. The Columbia County Chamber of Commerce has identified the Columbia County School District is the largest employer in the county with 1373 employees. In recent years teacher demand has increased and according to conversations with school board personnel, the five school districts have found it harder to recruit teachers to live and work in a rural school district. Universities that offer a bachelor's degree in elementary education are located in larger cities. Graduates tend to seek employment in the urban areas where they completed internships and not return to the rural community. Included in this proposal are the letters of support (pp. 30-35) written by superintendents of the local school systems and the executive director of North East Florida Educational Consortium indicating that they would like a bachelor's degree option for local residents who are committed to living and working in their rural communities.

Local post-secondary students have the option to earn an A.A. degree at FGC in close proximity to their home. However, students who would like to pursue a career in education must travel to attend a public university to complete a bachelor's degree; the closest public university is approximately 50 miles away. FGC recognizes many of our students are not able to relocate and traveling this distance is a financial and logistical burden. In fact, for many students, it is simply prohibitive. The other option for local students is to attend a private university through a satellite campus. The private university, located outside the FGC district, has a higher tuition rate than the Florida public universities. The BS in Elementary Education program at FGC is designed to provide affordable, public school access to a degree that would otherwise not be available to place-bound students in the area.

Public school superintendents in the FGC district have expressed the desire to hire elementary education teachers that have strong pedagogical content knowledge in Science, Technology, Engineering, and Mathematics (STEM). As a result of dialogue and collaboration with personnel in the public school systems, FGC has proposed a BS in Elementary Education that includes course work that responds to the community need. Although it is not a degree in STEM, the proposed FGC Elementary Education degree program will prepare elementary education teachers to have content knowledge, and

robust instructional skills, in STEM subjects. In turn, the teachers will be able to engage and excite elementary age learners about STEM content.

In addition to preparing students to teach in the STEM areas, the BS in Elementary Education program will prepare students to demonstrate the required skills and competencies, as outlined in state statute for initial teacher preparation programs, and complete eligibility for Florida elementary teacher certification (K-6). Teacher candidates will develop instructional skills for teaching diverse populations, which includes special-needs learners.

Graduates will also be eligible for endorsements in Reading (K-12) and English for Speakers of Other Languages (ESOL, K-12).

WORKFORCE DEMAND AND UNMET NEED

3.1 Describe the career path and potential employment opportunities for graduates of the program.

Upon completion of the Bachelor of Science in Elementary Education program at Florida Gateway College, graduates will be eligible for Florida Elementary Teacher Certification (K-6) and endorsements in Reading (K-12) and English for Speakers of Other Languages (ESOL, K-12). Having demonstrated skills and competencies related research-based instructional strategies that are appropriate for students including diverse cultures and varying exceptionalities, graduates will be prepared for the role of the teacher in elementary classrooms from kindergarten to grade six. Employment opportunities for graduates of this program include teaching classes in kindergarten through sixth grade in Florida public, charter, and private schools.

3.2 Describe the workforce demand, supply and unmet need for graduates of the program that incorporates, at a minimum, the shaded information from appendix tables A.1.1 to A.1.3.

According to the Florida Department of Economic Opportunity Employment Projections, the demand for elementary teachers in the FGC region is 40 annually. There are no public universities in our district. However, there is one private university education center in the FGC district which does not disaggregate data by center locations. Therefore, no data are available on degrees awarded to students in the FGC district by the private university. Unmet need can be determined by the number of elementary teachers teaching with a temporary certificate, out of field and unfilled vacancies. At the beginning of the 2019-2020 school year the human resource directors in the five county school districts were surveyed (pp. 36-37). This survey revealed that in Baker County 5% of the elementary education teachers were teaching out of field or with a temporary certificate and there were 2 unfilled positions. In Columbia County 11% (41) of the elementary education

teachers were working out of field or teaching with a temporary certificate and 2 unfilled positions. Dixie County had 11% (7) of their elementary education teachers teaching out of field or teaching with a temporary certificate and 7 unfilled positions. In Gilchrist County, 4% (3) of their elementary education teachers were teaching out of field or with a temporary certificate. Union County employed 10 elementary education teachers who were teaching out of field or with a temporary certificate, which is 14% of the elementary education teachers in the county. At the beginning of the 2019-2020 school year, there were 72 classes that were being taught by a teacher without a professional teaching certificate in elementary education and 11 classes that did not have a permanent teacher of record. The percentage of elementary education teachers teaching with a temporary certificate, out of field, and in unfilled positions supports that there is a need for elementary education teachers that isn't being met with the current educational opportunities.

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- 3.3 Describe any other evidence of workforce demand and unmet need for graduates as selected by the institution, which may include qualitative or quantitative data information, such as local economic development initiatives, emerging industries in the area or evidence of rapid growth, not reflected in the data presented in appendix tables A.1.1 to A.1.3. For proposed programs without a listed SOC linkage, provide a rationale for the identified SOC code(s).

Additional workforce data was collected in December 2018 through direct phone conversations or email with human resource directors in the five school districts in the FGC district. The survey (p. 38) revealed that the school systems in the five-county district hired approximately 70 new elementary teachers in the 2018-2019 school year. That same year, there were 66 teaching with a temporary certificate or out of field and 12 unfilled positions (pp. 36-37). Data from the last three years show that the number of elementary education teachers teaching with a temporary certificate or out of field are increasing.

Additionally, two school districts, which are in the North Florida College's (NFC) district, but have adjacent borders to the FGC district were surveyed. Currently, NFC does not offer a Bachelor's of Education program and President Grosskopf expressed to President Barrett that he is supportive of the FGC program. The two school systems outside the FGC district were chosen, because they regularly contact FGC concerning assistance with teacher certification. The two counties adjacent to the FGC district hired approximately 35 new elementary school teachers in the 2018-2019 school year.

Human resource directors from local school districts predict a steady upward trend in number of vacancies. They also expressed how difficult it is to recruit teachers to teach in rural counties and would like an affordable option for local place-bound students to earn a bachelor's degree in teaching.

- 3.4 If the education level for the occupation identified by the Florida Department of Economic Opportunity presented in appendix table A.1.1 is below a bachelor's degree, provide justification for the inclusion of that occupation in the analysis.

N/A

PLANNING PROCESS

4.1 Summarize the internal planning process.

Internal discussions about a possible BS degree in Elementary Education began around the 2011-2012 school year. When FGC began their first BS degree in Nursing, the community inquired about a BS in Elementary Education. Because of the regular inquiries, the need became more evident to the administration at FGC. Students asked for a cost-effective option that would allow them to continue to live in the community. The situation was monitored by FGC administration over the years that followed.

In July 2015, Dr. Barrett took over the helm of FGC. He immediately began talking to students and community leaders. When the topic of FGC offering a BS in Education came up repeatedly, Dr. Barrett turned to the VP of Occupational programs to discuss the possibility of developing this program. Over the Fall 2015 semester, Vice President, Dr. Hickman, and Executive Director, Dr. Carswell engaged in researching the industry demand and student interest. The results were reported to Dr. Barrett in December 2015. Dr. Barrett reviewed the information provided and in January of 2016, Dr. Barrett requested that Dr. Hickman move forward in seeking approval for this program.

During Spring of 2016, the internal planning discussions expanded to include the executive council and Board of Trustees. By the end of the Spring semester, the collaborative effort included the Office of Institutional Effectiveness and Dr. Dopson, Vice President of Academic Programs. Job openings, as well as the teacher skill set desired by the local school districts, were discussed with FGC stakeholders. It was determined that an Elementary Education degree with an emphasis on STEM education would best serve the needs of the community. Dr. Carswell collected data and prepared documents for the approval process. However, the college administration decided not to complete the application process at that time due to initiatives and conversations at the state level and internal structure changes within the college.

Dr. Barrett approached Dr. Carswell during the Fall 2018 semester to assess the previously written, but not submitted proposal for a BS in Elementary Education program. Dr. Carswell spoke with AA education faculty and the Dean of Academic Affairs about the next steps. Everyone agreed that the program is needed and would like to move forward with submitting a proposal. On December 7th, time was set aside to review the previously created documents. After realizing that the original NOI had expired, Dr. Gavin, Dean of Academic

Affairs, entered into APPRiSe the intent of FGC to submit a proposal to offer a BS in Elementary Education. An active planning process was implemented. Dr. Carswell asked Ms. Dees to review the program of study. Dr. Barrett and Dr. Dopson reached out to nearby colleges and universities. The documents were prepared for submission. Dr. Barrett submitted a Notice of Intent to propose a Bachelor of Science in Elementary Education program on February 8, 2019.

4.2 Summarize the external planning process.

The external planning process began as a grass roots initiative in September and October 2015. As Dr. Barrett, president of Florida Gateway College, met with community leaders and public school superintendents in the FGC district, teacher shortages and teacher preparation were topics that frequently came up. Superintendents in the district communicated with Dr. Barrett that there is a need to offer teacher preparation for students who did not want to leave the area. They also expressed that teaching positions in the STEM areas were very hard to fill. Currently, students who are interested in remaining in the area and teaching have no public university option for obtaining their degree in elementary education. Their only option is to pay the higher tuition at a private university that has an education center in the district. A local teacher preparation program would provide a cost effective opportunity for place bound students and ease the burden on the school districts of recruiting from outside the community.

After discussions about the need to offer a teacher preparation program at FGC, Vice-President Hickman and President Barrett approached representatives from Saint Leo University. During these meetings, they discussed the program and informed them of our intent to seek approval for a public school option for local students to obtain a bachelor's degree in elementary education. Ultimately, the college administration decided not to pursue the application process at that time due to initiatives and conversations at the state level and to internal structure changes within the college.

In December 2018, Dr. Gavin, Dean of Academic Affairs, added a renewed notice of intent (NOI) to offer a Bachelor's of Science in Elementary Education to APPRiSe. University of North Florida (UNF) responded to the NOI. Although UNF is not located in the FGC district, Dr. Dopson, Vice President of Academic Affairs, reached out to Dr. Kantner, Associate Vice President of Research and Dean of the Graduate School, via email and phone to address any concerns about the program. Dr. Barrett had a discussion with Dr. Grosskopf, president of North Florida College, about the BS in Elementary Education program. Dr. Grosskopf is supportive of FGC offering this program and would like to pursue a 2+2 articulation for NFCC students to have a seamless transfer into the program. In an effort to be transparent, Dr. Barrett requested to meet with representatives of Saint Leo University (SLU). Ms. Markham, area director, and Ms. Ballew, academic advisor, joined Dr. Barrett, Dr. Dopson, Dr. Gavin, and Dr. Carswell. During this meeting, Dr. Barrett informed the SLU representatives that FGC intends to develop a BS in Elementary Education program. Dr. Barrett allotted time for SLU

representatives to ask questions of the FGC team. All questions were answered. However, Ms. Ballew indicated that she would like to request a second meeting that will include additional representatives from SLU. That meeting will be scheduled by SLU at a later date.

- 4.3 List of engagement activities; this list shall include APPRiSe, meetings, and other forms of communication among institutional leadership regarding evidence of need, demand, and economic impact.

	Date(s)	Institution	Description of activity
APPRiSe	9/12/16	There are no public universities in the college's service district.	NOI listed in APPRiSe
	12/7/18	There are no public universities in the college's service district.	NOI listed in APPRiSe
Public universities in college's service district	12/10/18	University of North Florida (not located in FGC district)	After being notified that UNF had expressed concerns about FGC offering a BS in Ele. Ed., Dr. Dopson reached out to Dr. Kantner via phone. Dr. Kantner was not available; Dr. Dopson left a message.
	12/14/18	University of North Florida (not located in FGC district)	Dr. Dopson reached out to Dr. Kantner via email. In the email, he explained that the proposed program at FGC is an effort to meet the needs of place-bound students who find transfer to a university outside of our district an extreme hardship.
	12/19/2018	University of North Florida (not located in FGC district)	Dr. Dopson further discussed the intent to apply with the Dean of the Education program at UNF, Dr. Diane Yendol-Hoppey. Dr. Dopson clarified that the majority of our students are not within a commutable distance to UNF, and that FGC offers lower tuition and fees, a more accessible opportunity for our students, and a plan to offer face-to-face courses via a hybrid format.

Regionally accredited institutions in the college's service district	Spring 2016	Saint Leo University	Dr. Hickman met with the representatives at St. Leo University at the beginning of the Spring 2016 semester to inform them that FGC was exploring the option of developing a BS degree in Education.
	2/11/16	Saint Leo University	This meeting was followed by a meeting on February 11, 2016, between Dr. Barrett, Ms. Markham, and Ms. Roebuck to inform them of the intention of FGC to pursue approval to develop a BS in Education.
	1/6/17	Saint Leo University	Dr. Barrett, Dr. Dopson, and Dr. Carswell from FGC met with Dr. Storms, Vice President Saint Leo WorldWide; Dr. Lamb, Associate Professor; Ms. Markham, Area Director; and Ms. Degner, Assistant Vice President from Saint Leo University. Continued articulations between the two institutions and the alternative proposal submitted by Saint Leo University was discussed. Representatives from St. Leo asked for clarification of the proposed program concerning curriculum and certifications. The 2+2 articulation has been beneficial to the students earning bachelor degrees in a variety of

			programs. Representatives from both institutions agreed that the articulation will continue as it covers more than the Elementary Education program.
1/7/19	Saint Leo University		Dr. Barrett requested a meeting to discuss FGC's intention to develop a BS in Elementary Education program. Attending the meeting from Saint Leo University (SLU) was Ms. Markham, Area Director and Ms. Ballew, College of Education Instructor and from FGC Dr. Barrett, Dr. Gavin, Dr. Dopson, and Dr. Carswell. SLU representatives had clarifying questions which were answered. A discussion of the BS Business degree occurred as well as discussion about upcoming articulation agreements. The meeting ended with Ms. Ballew stating that she would like to discuss our plans with other SLU representatives and would request a meeting, which would include them in the discussion.

ENROLLMENT PROJECTIONS AND FUNDING REQUIREMENTS

- 5.1 Provide a brief explanation of the sources and amounts of revenue that will be used to start the program.

Florida Gateway College is prepared financially to establish this program. The existing facilities are sufficient to support the addition of a BS in Elementary Education program including office space for faculty. The only modification will be adding laptop computers and manipulatives to turn an existing classroom into a lab. The funds for the lab equipment and hiring of the faculty will be from the college's unrestricted fund account and student tuition and fees. A full time faculty member will be hired in 2019-2020. Additional full-time faculty and adjunct faculty will be hired as needed according to program enrollment and growth. At the current rate of tuition, revenue generated by tuition and fees is expected to be \$57,758 in year one with the college contributing \$74,021. It is projected that the program will be self-sustaining in year two and thereafter by tuition generated through student enrollment. By year two the projected tuition generated by student enrollment will be \$109,740. The college anticipates revenue to increase yearly as the program grows in enrollment. Unexpended carry forward funds are predicted to be \$29,955 in 2021-2022 and increase yearly to \$130,355 in 2023-2024.

- 5.2 Provide a narrative justifying the estimated and projected program enrollments, outcomes, revenues and expenditures as they appear in Appendix Table A.2.

The college anticipates approximately 20 students in the first year of the program. This number is based on the number of AA graduates who indicate that they are an education major and the informal survey (pp. 39-42) conducted by the dedicated education advisor. Enrollment is expected to increase by 20 students in the following year and increasing slightly each year after that. Taking into account the number of students that are historically part-time, the projected completers in year 3 is 9 but that number is expected to double to 18 in year four as part-time students finish along with the year 2 full-time students.

STUDENT COSTS: TUITION AND FEES

- 6.1 Anticipated cost for a baccalaureate degree (tuition and fees for lower and upper division credit hours) at the proposing FCS institution (tuition and fees x credit hours).

	Cost per credit hour			Number of credit hours		Total cost
Tuition & Fees for lower division:	\$103.32	X	Credit hours	60	=	\$6,199.20
Tuition & Fees for upper division:	\$120.33	X	Credit hours	60	=	\$7,219.80
Tuition & Fees (Total):	\$	X	Credit hours	120	=	\$13,419.00

- 6.2 Estimated cost for a baccalaureate degree (tuition and fees) at each state university in the college's service district.

Institution Name:

N/A There are no public universities in our district.

- 6.3 Estimated cost for a baccalaureate degree (tuition and fees) at each nonpublic institution in the college's service district (if available)*

Institution Name: Saint Leo University

Tuition & Fees:	\$370.00	X	Credit hours	120	=	\$44,400.00
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<https://www.saintleo.edu/hubfs/Resource%20PDFs%20and%20DOCs/Financial%20Aid/2019-2020/2019-2020%20Tuition%20and%20Fees-Worldwide%20Undergraduate.pdf>

Note. *If the institution does not provide the tuition cost per credit hour, please provide the cost information provided on the institution's website.

PROGRAM IMPLEMENTATION TIMELINE

7.1	APPRiSe notice:	December 7, 2018
7.2	Board of Trustees approval:	January 10, 2019
7.3	Notice of Intent:	February 8, 2019
7.4	Completed proposal submission:	July 10, 2019
7.5	Targeted State Board of Education consideration:	August, 2019
7.6	Targeted SACSCOC approval (if applicable):	January 2020
7.7	Targeted initial teacher preparation program	April 2020

Approval (if applicable):

7.8 Targeted date upper division courses are to begin: Fall 2020

FACILITIES AND EQUIPMENT SPECIFIC TO PROGRAM AREA

- 8.1 Describe the existing facilities and equipment that will be utilized for the program.

The baccalaureate degree will use the resources and facilities currently available in the Department of Teacher Preparation Programs at FGC. All education programs including alternative certification (EPI), AA, AS Early Childhood and BS Early Childhood co-exist in the same building. The proposed program will use standard classrooms and the online learning management system at FGC. Facilities and equipment needed to support this program already exist and are used by other programs. Classrooms are equipped with standard furnishings, instructional supplies, laptop carts, instructor Sympodiums, and classroom presentation technologies.

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- 8.2 Describe the new facilities and equipment that will be needed for the program (if applicable).

No additional facilities upgrades are anticipated to support the proposed BS in Elementary Education program. The BS in Elementary Education program will use existing facilities that house current Teacher Preparation Programs, AA, AS Early Childhood, BS Early Childhood, and EPI.

Additional equipment and instructional supplies will be needed to create a STEM learning lab. An existing classroom has been identified for the purpose of creating a hands-on learning lab that can be used by all education programs. This lab will be used by teacher candidates to gain hands-on experience and instructional practices. The lab will contain laptop computers, instructional technology and curriculum resources found in the innovative K-6 classroom and will have a prominent STEM emphasis. The lab will be used to reinforce best practices, create robust instructional skills and deep content knowledge in the STEM areas. The chart below lists suggested resources to purchase for the STEM learning lab.

Item	Curriculum Connections	Vendors	Estimated Costs
1. Time for Kids Non-Fiction Readers Sets 2. Variety of Fiction	Literacy	1 & 2. Nasco Elementary Education 3. Lakeshore	1. \$450.70 for 1 set per grade level (K-5) 2. Dependent on available books at

text in various genre areas. 3. Nonfiction Sequence & Write Titles		Learning	the time of order. 3. \$29.99
1. Clean Slate Dry-Erase Paddles set of 24 2. Wireless Eggspert Base 3. Extra Wireless Student Buttons for Eggspert	Assessment	Nasco Elementary Education	1. \$144.95 2. \$99.95 3. \$176. For 3 sets
1. Copernicus STEM Maker Station 2. Nasco's Classroom Olympiad 3. Invention Explore-A-Pak Maker Project 4. Maker Cart 5. Elementary Maker Space Tools Package 6. Simple Machines Set 7. WeDO 2.0 Core Set 8. Maker Space Mobile Project Cart	STEM	1 & 2 from Nasco Elementary Education 3-5 from Pitsco Education 6. & 7. LEGO Education 8. Lakeshore Learning	1. \$739.95 2. \$139.95 3. \$229.00 4. 6,895.00 5. \$1595.00 6. \$414.75 for 10 (\$82.95 each) 7. \$1,979.50 for 10 (\$197.95 each) 8. \$799.00
1. Builder Spaces Space Port 2. Endure Series Table w/whiteboard top & electrical/USB outlets 3. Creation Station Set	Furniture	1. Pitsco Education 2 & 3. School Outfitters	1. \$2395.00 2. \$905. Each (4 stool table) 3. \$1,448.88
1. 3D Printer EDU Web Bundle 2. Ergotron Zip40 Charging & Management Cart 3. New Inspiron 17 3000 Laptop	Computer	1. MakerBot 2. Dell 3. Dell	1. \$4,077.00 2. 1,950.99 3. \$16,799.76 for 24 (\$699.99 each)

LIBRARY AND MEDIA SPECIFIC TO PROGRAM AREA

9.1 Describe the existing library and media resources that will be utilized for the program.

FGC's Wilson Rivers Library and Media Center is a 37,000 square foot facility that opened in 2012. The facility provides electronic and wireless access to digital information, spaces for collaborative learning, an information commons, quiet areas for individual study, and space for art and cultural events.

FGC has a formal agreement with the Northeast Florida Library Information Network (NEFLIN) that specifies public and academic libraries in the North Florida region will work together. This agreement provides free interlibrary loan among the 570 member libraries, and also provides interlibrary loan access through the Online Computer Library Corporation (OCLC).

The library staff consists of two Master of Library and Information Science (MLIS) professionals, three paraprofessional library technicians with numerous years of experience, and student workers who assist with circulation and public service. Library staff is available on site to assist students during regular operating hours of 62.5 hours per week during the Fall and Spring semesters, and 44 hours during the Summer Semester. The Ask-a-Librarian virtual reference service is available 10am-midnight to accommodate traditional and distance learning students.

The Coordinator of Library Research (CLR) coordinates library orientations for both traditional and distance learning students. FGC's online Library Skills Assessment offers instruction on the library's comprehensive services and educational opportunities. Library orientations can be customized to meet the needs of specific programs. Orientation is also provided in a traditional format in classrooms as requested by faculty.

The library owns more than thirty-five thousand physical items and more than sixty thousand ebooks, ensuring service both to on-campus students and distance learners. Library collections include a wide range of databases with access to thousands of full text journals, online reference books, newspapers, and statistical data through a formal agreement with the Florida Academic Library Services Cooperative (FALSC) a service of the 40 institutions that make up the Florida College System (FCS) and State University System (SUS). FALSC reports database and text use for each college and university. The 40 FALSC institutions also share resources through UBorrow, allowing students to request books and journal articles from the vast libraries throughout the state. The FGC Library has numerous resources dedicated to education, and include elementary education specifically. A partial list (pp. 79-86) is included in the supplemental materials section of this proposal.

9.2 Describe the new library and media resources that will be needed for the program (if applicable).

Any new physical resources bought by Florida Gateway College can be shared with any SUS or FCS library through interlibrary loan. The same is true of resources owned by same SUS and FCS Libraries. A list of proposed resources (pp. 97-111) for the Elementary Education

program is included in the supporting documentation. The library will budget \$5,000 for the first year to add ebooks, books, and journals to the collection. Another \$1,000 will be added to the budget for subsequent years to supplement and update the educational resources for the program.

ACADEMIC CONTENT

10.1 List the admission requirements for the program.

Admission to the BS in Elementary Education program will follow established FGC procedures. Requirements for admissions are:

- An AA degree from a regionally accredited institution with a minimum GPA of 2.5 grade point average (GPA) on a 4.0 scale
- Passing score on the General Knowledge (GK) Exam (FTCE)
- Grade of "C" or higher in EDF 1005

10.2 What is the estimated percentage of upper division courses in the program that will be taught by faculty with a terminal degree?

In accordance with the requirements set forth by the *Principles of Accreditation, Southern Association of Colleges and Schools, Commission on Colleges (SACSCOC)*, 3.5.4, at least 25% of the course hours in each major at the baccalaureate level are taught by faculty members holding an appropriate terminal degree, usually the earned doctorate, or the equivalent of the terminal degree. FGC will strive to hire faculty who hold a doctorate degree to teach the baccalaureate level courses. Currently, all faculty in the Teacher Preparation Department at FGC either hold or are seeking a doctorate degree. However, until faculty are hired, we are unable to specify the exact percentage of baccalaureate level courses in this program that will be taught by faculty holding a terminal degree. FGC commits to meeting the SACSCOC minimum of 25% of the courses in the program will be taught by faculty with a terminal degree.

10.3 What is the anticipated average student/teacher ratio for each of the first three years based on enrollment projections?

Based on the enrollment projections on the A.2 table, the anticipated student/full-time teacher ratio will be 20:1 in year one. In year two, the ratio is projected to increase to 58:1. By year three the student/full-time faculty is projected to be 77:1. The student/teacher ratio will be lowered by hiring part-time faculty beginning in year three.

10.4 What is the anticipated SACSCOC accreditation date, if applicable?

January 2020

10.5 What is the anticipated Florida Department of Education initial teacher preparation approval date, if applicable?

FGC will request to submit a folio to the DOE on December 15, 2019, with the intent to submit an electronic folio per Initial Program Approval Standards on January 15, 2020. It is anticipated that the 90-day review period will end April 15, 2020, and full approval awarded. However, if revisions are required, the 60 day revision period will result in a later approval date.

10.6 What specialized program accreditation will be sought, if applicable?

FGC will seek accreditation from the Council for the Accreditation for Educator Preparation (CAEP). CAEP's mission is to advance excellent educator preparation through evidence-based accreditation that assures quality and supports continuous improvement to strengthen P-12 student learning.

10.7 What is the anticipated specialized program accreditation date, if applicable?

FGC will be ready to begin the CAEP accreditation process in years 3 and 4. Full accreditation is a seven-year process.

10.8 Are there similar programs listed in the Common Prerequisites Manual for the CIP code (and track, if any) proposed for this program? Yes No
13.1202 track 1

10.9 List the established common prerequisites for this CIP code (and track, if any) as listed in the Common Prerequisites Manual proposed for this program:

EDF 1005

10.10 Describe any proposed revisions to the established common prerequisites for this CIP (and track, if any).

N/A

- 10.11 List all courses required once admitted to the baccalaureate program by term, in sequence. For degree programs with concentrations, list courses for each concentration area. Include credit hours per term, and total credits for the program:

Students indicating an interest in completing the Bachelor of Science Elementary Education degree will be encouraged to take EDF 2085, Introduction to Diversity for Educators, EME 2040, Introduction to Technology for Educators and EEX 2010, Introduction for Exceptional Child Education as electives during their first two years. Although these courses give students a strong foundation for the upper level courses, they are not requirements. The topics of diversity and technology will be infused into the curriculum in the baccalaureate program.

Program of Study

Associate of Arts Degree				Credits	
General Education Requirements				36	
Electives from AA Degree				24	
Associate in Arts degree minimum				60	
<ul style="list-style-type: none"> • Required: EDF 1005 – Introduction to the Teaching Profession (3 credits) • Required: Verification of passing score on the General Knowledge Exam (FTCE) • Required: 2.5 GPA or higher on Associate’s degree • Recommended: EDF 2085 – Introduction to Diversity for Educators (3 credits) • Recommended: EME 2040 – Introduction to Technology for Educators (3 credits) • Recommended: EEX 2010 – Introduction to Exceptional Child Education (3 credits) • Please Note: Foreign language requirement must be satisfied. 					
BS in Elementary Education Degree			Grade	Term/Year	Credits
1	EDE 3223	Integrating Art, Music and Physical Education			3
	EDF 3115	Child Development for Inclusive Education			3
	EEX 3294	Differentiated Instruction			3
	MAE 3310	Teaching Mathematics in Elementary School			3
	RED 3309	Teaching Early and Emergent Literacy			3
Total Semester 1					15
2	SCE 3310	Teaching Science in Elementary School			3
	LAE 3414	Children’s Literature			3
	TSL 3080	Foundations of Teaching ESOL			3
	MAE 3312	How Children Learn Math			3
	SSE 3312	Teaching Social Science in Elementary School			3
Total Semester 2					15
Summer	EDE 4302	Engineering for Elementary Learners			3
Total Summer Semester					3
3	TSL 4081	TESOL Issues and Practice			3
	EDF 4430	Measurement and Evaluation in Education			3
	RED 4311	Teaching Reading in Intermediate Grades			3
	EDF 4603	Critical Issues in Classroom Management, Ethics, Law, and Safety			3
	EDG 4410	Classroom Management			3
Total Semester 3					15
Prior to Internship in Elementary Education <ul style="list-style-type: none"> • Complete BS courses in semesters 1-4 • Provide verification of passing score on FTCE Elementary Education exam (required) • Register for all courses below 					
4	EDE 4936	Senior Seminar in Elementary Education			1
	EDE 4945	Internship in Elementary Education			9
	RED 4940	Internship in Reading			2
Total Semester 4					12
BS in Elementary Education				60	
TOTAL for Bachelor’s Degree in Elementary Education = 120 credit hours (minimum)					

-
- 10.12 Is the program being proposed as a limited access Yes No
program? (If yes, identify admission requirements
and indicate enrollment capacity):

PROGRAM TERMINATION

- 11.1 Plan of action if program must be terminated, including teach-out alternatives for students.

The college will notify SACSCOC at least six months in advance in the unlikely event of the program closure. Florida Gateway College will make every effort to assist affected students, faculty and staff, so that they experience a minimal amount of disruption. If the college makes a decision to discontinue the program, no additional students will be admitted into the program for the upcoming Fall semester. Currently, enrolled students will have two years to complete the requirements for graduation. All campus offices will be notified as soon as the college makes the decision to discontinue the program. All students enrolled in the program will be contacted individually and advised of the steps needed to complete the program at Florida Gateway College or at another accredited partner institution.

Every effort would be made to give students who have completed at least 50% of the program the opportunity to complete the program prior to its discontinuation. Students who have completed less than 50% of the program or are unable to complete the requirements for graduation within a 2 year period, will be advised of similar Elementary Education programs throughout the state. The Registrar, Admission and Advising Office and all other offices will work together to make the transition as easy as possible for all students.

Appendix Table A.1.

INSTRUCTIONS FOR COMPLETING THE DEMAND SECTION OF APPENDIX TABLE A.1: To complete the following table, use the [CIP to Standard Occupational Classification \(SOC\) crosswalk](#) of the U.S. Department of Education to identify the SOC codes for occupations associated with the proposed program’s CIP code. Fill in Table A.1.1 using the employment projections data produced by the Florida Department of Economic Opportunity (DEO), pursuant to Section 445.07, F.S., for the workforce region aligned with the college’s service district for each SOC code associated with the proposed program’s CIP code. The employment projections data may be accessed at <http://www.floridajobs.org/labor-market-information/data-center/statistical-programs/employment-projections>. For proposed programs without a listed SOC linkage, identify the appropriate SOC codes for which the program prepares graduates. Insert additional rows as needed. The total job openings column value shall be divided by eight to reflect total annual job openings. The annualized salary shall be calculated by multiplying the average hourly wage times 40, and then multiplying that value times 52.

DEMAND: FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY (DEO) EMPLOYMENT PROJECTIONS										
A.1.1	Occupation			Number of Jobs			Salary		Education Level	
	Name/Title	SOC Code	County/Region	Base Year	Projected Year	Level Change	Total Job Openings	Avg. Hourly Wage		Annualized Salary
				2018	2026		(divided by 8)			
	<u>Elementary School</u>	<u>Teachers, Ex. Spec. Ed. 252</u>	<u>021 WF 7</u>	<u>478</u>	<u>521</u>	<u>43</u>	<u>40</u>	\$ <u> </u>	\$ <u>*</u>	<u>Bachelor</u>
								\$--,---	\$--,---	
								\$--,---	\$--,---	
								\$--,---	\$--,---	
								\$--,---	\$--,---	
Total							40	\$	\$*	

*The DEO does not provide salary data for the occupation in the workforce 7 region.

DEMAND: OTHER ENTITY INDEPENDENT OF THE COLLEGE – (LIST NAME AND ADDRESS OF OTHER ENTITY HERE)

A.1.1.2	Occupation			Number of Jobs				Salary		Education
	Name/Title	SOC Code	County/Region	Base Year	Projected Year	Level Change	Total Job Openings	Avg. Hourly Wage	Annualized Salary	Level
No data provided by other entities								\$--,-	\$--,-	
								\$--,-	\$--,-	
								\$--,-	\$--,-	
								\$--,-	\$--,-	
								\$--,-	\$--,-	
Total								---	\$--,-	\$--,-

INSTRUCTIONS FOR COMPLETING THE SUPPLY SECTION OF APPENDIX TABLE A.1: To complete the following table, use the Integrated Postsecondary Education Data System of the National Center for Education Statistics to identify the number of degrees awarded by other regionally accredited postsecondary institutions in the college’s service district under the same or related CIP code(s) as the proposed program. The data center is located at <http://nces.ed.gov/ipeds/datacenter/>. Include degrees awarded for the most recent year available and for the four prior years for each program. If the program has not had degrees awarded for five years or more, add the degrees awarded for the years available, and divide by that number of years, for the average.

SUPPLY: NATIONAL CENTER FOR EDUCATION STATISTICS, INTEGRATED POSTSECONDARY EDUCATION DATA SYSTEM

A.1.2	Program	CIP Code	Number of Degrees Awarded					5-year average or average of years available if less than 5 years
			Prior Year 4	Prior Year 3	Prior Year 2	Prior Year 1	Most Recent Year	
There are no public institutions in our service area. Saint Leo University has an education center in the FGC district but they do not provide data disaggregated specifically for the Lake City Education Center.								
Total							---	---

INSTRUCTIONS FOR COMPLETING THE ESTIMATES OF UNMET NEED SECTION OF APPENDIX TABLE A.1: To complete the following table, the total in column A should be derived from the total job openings from Table A.1.1 and the totals in columns B and C should be derived from Table A.1.2. Input the figures in the “Total” row in Table A.1.1 for total job openings and Table A.1.2 for most recent year and 5-year average. The range of estimated unmet need should be derived from 1) subtracting the figure in column B from the figure in column A and 2) subtracting the figure in column C from the figure in column A.

ESTIMATES OF UNMET NEEDS

A.1.3

	DEMAND	SUPPLY		RANGE OF ESTIMATED UNMET NEED	
	(A)	(B)	(C)	(A-B)	(A-C)
	Total Job Openings (divided by 8)	Most Recent Year	5-year average or average of years available if less than 5 years	Difference	Difference
<u>Total</u>	40	0	0	40	40

Appendix Table A.2

INSTRUCTIONS FOR COMPLETING THE PROJECTED BACCALAUREATE PROGRAM ENROLLMENT SECTION OF APPENDIX TABLE A.2:

To complete the following table, enter the projected enrollment information for the first four years of program implementation. Unduplicated headcount enrollment refers to the actual number of students enrolled. Full-time equivalent (FTE) refers to the full-time equivalent of student enrollment.

PROJECTED BACCALAUREATE PROGRAM ENROLLMENT		2020-2021	2021-2022	2022-2023	2023-2024
A.2.1	Unduplicated headcount enrollment:				
A.2.1.1	Admitted Student Enrollment (First-time)	20	20	25	30
A.2.1.2	Total Admitted Student Enrollment	20	38	52	62
A.2.2	FTE Enrollment:				
A.2.2.1	Program Student Credit Hours (Resident)	480	912	1248	1488
A.2.2.2	Program Student Credit Hours (Non-resident)				
A.2.2.3	Total Program Student Credit Hours	480	912	1248	1488
A.2.2.4	Program FTE (30 credits) - (Resident)	16	30.4	41.6	49.6
A.2.2.5	Program FTE (30 credits) - (Non-resident)				
A.2.2.6	Total Program FTE	16	30.4	41.6	49.6

INSTRUCTIONS FOR COMPLETING THE PROJECTED DEGREES AND WORKFORCE OUTCOMES SECTION OF APPENDIX TABLE A.2:

To complete the following table, enter the projected number of degrees awarded, the projected number of graduates employed and the projected average starting salary for program graduates for the first four years of program implementation.

PROJECTED DEGREES AND WORKFORCE OUTCOMES		2020-2021	2021-2022	2022-2023	2023-2024
A.2.3	Degrees	0	0	9	18
A.2.4	Number Employed			8	16
A.2.5	Average Starting Salary	\$	\$	\$35,500	\$36,000

INSTRUCTIONS FOR COMPLETING THE REVENUES AND EXPENDITURES SECTION OF APPENDIX TABLE A.2: To complete the following table, enter the projected program expenditures and revenue sources for the first four years of program implementation.

REVENUES AND EXPENDITURES				
I. PROJECTED PROGRAM EXPENDITURES	Year 1	Year 2	Year 3	Year 4
INSTRUCTIONAL				
1. Faculty Full-Time FTE	1.0	1.0	1.0	1.0
2. Faculty Part-Time FTE	0.0	0.0	0.5	0.5
1. Faculty Full-Time Salaries/Benefits	66,780	68,785	70,849	72,974
2. Faculty Part-Time Salaries/Benefits	0	0	25,000	25,000
3. Faculty Support: Lab Assistants	0	0	0	0
OPERATING EXPENSES				
1. Academic Administration	0	0	0	0
2. Materials/Supplies	25,000	5,000	2,000	1,000
3. Travel	2,000	2,000	2,000	2,000
4. Communication/Technology	0	0	0	0
5. Library Support	0	0	0	0
6. Student Services Support	0	0	0	0
7. Professional Services	1,000	1,000	1,000	1,000
8. Accreditation	0	0	20,000	0
9. Support Services	0	0	0	0

CAPITAL OUTLAY				
1. Library Resources	5,000	1,000	1,000	1,000
2. Information Technology Equipment	30,000	1,000	1,000	1,000
3. Other Equipment	2,000	1,000	1,000	1,000
4. Facilities/Renovation	0	0	0	0

TOTAL PROJECTED PROGRAM EXPENDITURES	\$131,780	\$79,785	\$123,849	\$104,974
II. NATURE OF EXPENDITURES				
1. Recurring	54,000	76,785	103,849	104,974
2. Nonrecurring	77,780	3,000	20,000	0
TOTAL	\$131,780	\$79,785	\$123,849	\$104,974
III. SOURCES OF FUNDS				
A. REVENUE				
1. Special State Nonrecurring	0	0	0	0
2. Upper Level - Resident Student Tuition Only	44,059.20	83,712.48	114,553.92	136,583.52
Upper Level - Nonresident Student Fees Only	0	0	0	0
Upper Level - Other Student Fees	13,699.20	26,028.48	35,617.92	42,467.52
3. Contributions or Matching Grants	0	0	0	0
4. Other Grants or Revenues	0	0	0	0
5. Florida College System Program Funds	74,021.60	0	0	0
6. Unrestricted Fund Balance	0	0	0	0
7. Interest Earnings	0	0	0	0
8. Auxiliary Services	0	0	0	0
9. Federal Funds – Other	0	0	0	0
B. CARRY FORWARD	0	0	29,955.96	56,278.80
TOTAL FUNDS AVAILABLE	\$131,780	\$109,740.96	\$180,127.8	\$235,329.8
TOTAL UNEXPENDED FUNDS (CARRY FORWARD)	\$0	\$29,955.96	\$56,278.80	\$130,355.8

Supplemental Materials B.1

SUPPLEMENTAL MATERIALS

- B.1 Summarize any supporting documents included with the proposal, such as meeting minutes, survey results, letters of support, and other supporting artifacts.

Documents to support the FGC BS in Elementary Education proposal include:

- Letters of Support (pp. 30-35)
- Human Resources Email Survey – Unmet Need (pp. 36-37)
- Fall 2018 School Board Survey – New Hires (p. 38)
- Results from Student Survey Fall 2015 (p. 39)
- Results from Student Survey Fall 2017 (pp. 40-42)
- Executive Council Minutes (pp. 43-50)
- Internal Planning Timeline (pp. 51-55)
- EAC Email (p. 56)
- Board of Trustees Meeting Agenda (pp. 58-59)
- Board of Trustees Meeting Minutes (pp. 60-72)
- External Planning Timeline (pp. 73-78)
- Existing Library Resources (pp. 79-96)
- Projected Library Purchases (pp. 97-111)

-
- B.2 List any objections or alternative proposal received from other postsecondary institutions for this program.

Saint Leo University (SLU) has submitted an alternative proposal stating that they are meeting the needs of the community. Florida Gateway College (FGC) will acknowledge that SLU has offered the Elementary Education Program in our district as a satellite program but as a private institution, which means the costs are prohibitive for many of our students. FGC believes that we can offer local students an exemplary education at a substantially lower cost.

I. Meeting Unmet Need

Florida Gateway College serves 5 counties, Baker, Columbia, Dixie, Gilchrist, and Union. FGC graduates who are seeking a bachelor's degree in education have the option to leave the district to attend a public university or attend the SLU educational center. Although SLU has an educational center in Columbia County, the tuition at the private university costs more than a public university. This cost differential makes staying in district prohibitive for many students. Therefore, graduates from FGC are traveling outside the district to attend a public university. Local school districts are often required to recruit from the surrounding universities to fill teaching positions.

As demonstrated by the letters of support attached to this proposal, FGC maintains a

positive relationship with local school districts and the Northeast Florida Educational Consortium. FGC provides ESOL and Reading Endorsement courses for local teachers, as well as supporting teachers who are out of field and need the Educator Preparation Institute to obtain their professional certification. Additionally, FGC partners with school districts offering the Teacher Cadet program in high school. The students in the Teacher Cadet program get college credit for some coursework. Cadet students also participate in some of the FGC Future Teacher Club events. The FGC instructor partnering with the high school instructor take students to the Florida Future Teachers of America conference. The Teacher Cadet program is another way that FGC supports local school systems in “growing their own” teachers. A Bachelor’s Degree in Elementary Education program would be the next crucial step for FGC to continue to meet the needs of the district.

II. Student degree completion in geographic region served by FGC

SLU has maintained a 2+2 articulation agreement with FGC for many years, though currently there is no articulation in force between the two educational institutions. However, with today’s economic climate, students need an option that is financially feasible while allowing them to continue to live in their own community.

III. Saint Leo University’s commitment to offer its Elementary Education program

SLU states that they are committed to continuing their Elementary Education degree at FGC. However, this commitment is contingent on an articulation agreement that is regularly renegotiated. FGC and SLU are having ongoing discussions regarding articulation agreements, though as things currently stand, we would be offering a similar degree at a lower price point for students.

A Bachelor’s of Science in Elementary Education program at FGC will insure that students will be able to continue their education at an institution that is based in their community. FGC has been an integral part of Columbia County since 1947. What began as a Forestry School has developed by responding to the ever-changing needs of the district evolving into a college that now offers baccalaureate degrees. FGC has been, and will remain a strong pillar in the community by providing superior instruction, nurturing individual development, and enriching the community through affordable, quality higher education programs and lifelong learning opportunities.

IV. Collaboration of SLU and FGC for program approval and implementation

FGC has listened to school district personnel and proposed a unique program that will meet the needs of the community. Like the Bachelors of Arts in Elementary Education program at SLU, the proposed FGC program will allow students to obtain a bachelor’s degree in Elementary Education with ESOL and Reading Endorsements. However, the FGC program will differ by including an emphasis on teaching in the STEM areas. This curriculum emphasis is a response to conversations with principals and district personnel who recognized the need for additional instruction that will provide teacher candidates with a strong foundation in STEM and the instructional methods to teach STEM.

V. Comparison of costs between SLU and FGC

The SLU alternative proposal compared the tuition costs between SLU and FGC. SLU clearly articulated that there is a cost differential of \$14,380.20 for the 60 credit hours of the bachelor's degree. They also pointed out that for students who are eligible, there are scholarship opportunities. If a student was eligible for all of the financial aid outlined by SLU, the differential would still be \$6,880.20. The cost of tuition for 60 credit hours in the Bachelor of Science in Elementary Education at FGC is \$7,219.80. As with SLU, FGC students who qualify for financial aid and scholarships can reduce their out of pocket costs, which could make the FGC option even more affordable for many students in the district.

SUPPLEMENTAL MATERIALS



Baker County Public Schools

Sherrie Raulerson, Superintendent of Schools

270 South Boulevard East, Macclenny, Florida 32063

Telephone: (904) 259-6251

www.bakerk12.org

Fax: (904) 259-1387



March 27, 2019

LAWRENCE BARRETT, ED.D., PRESIDENT
FLORIDA GATEWAY COLLEGE
149 SE COLLEGE PLACE
LAKE CITY FL 32025

Dear Dr. Barrett:

As Superintendent of the Baker County School District, I am delighted to support Florida Gateway College in the pursuit to acquire an Elementary Education Baccalaureate program. This program of study would be a tremendous addition to the proactive measures our teachers and counselors enlist to encourage students to continue their education.

As educators, in a rural district, we believe it is critical for students to have local options in the post-secondary educational process. The addition of an Elementary Education Bachelors program at Florida Gateway College would afford our students the opportunity to attend college closer to their homes, rather than travel over an hour to other universities. Also, the high expense of private university tuition, such as St. Leo's, is a barrier for many of our students. In addition, students enrolled in Baker County High School's teacher cadet program could potentially matriculate at Florida Gateway College, which has previously not been an option.

In this time of teacher shortage, which is at a crisis level, the possibility of a student earning a four-year Bachelor's Degree in Education at Florida Gateway College opens a new door for the students of the Baker County School District. We have an excellent longstanding working relationship with Florida Gateway College and we are eager to see what opportunities the future holds for our students.

Sincerely,

A handwritten signature in blue ink that reads 'Sherrie Raulerson'.

Sherrie Raulerson
Superintendent of Schools

SR/ams

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**Columbia County Schools
Office of the Superintendent**

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carswella@columbiak12.com
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KEITH HUDSON
STEVE NELSON
NARRAGANSETT SMITH

April 2, 2019

Dr. Lawrence Barrett, President
Florida Gateway College
149 S. E. College Place
Lake City, FL 32024

RE: Bachelor of Arts Degree in Elementary Education

Dear Dr. Barrett:

As Superintendent of Columbia County Schools, I endorse your efforts to develop a Bachelor of Arts in Elementary Education program at Florida Gateway College. The Columbia County School District will support this program and look forward to working with you through our collaborative educational partnership.

The Bachelor's degree program will help ensure our local students receive affordable educational opportunities and resources that may not have been available to them in the past, while developing the educational expertise of citizens within our own district. The Columbia County School District is currently struggling to find enough quality teachers to fill the current need in classrooms across the district and your efforts will help ensure quality instructors for all our students.

Please let us know how we can further support this effort.

Sincerely,

Alex L. Carswell, Jr.
Superintendent of Schools
Columbia County

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DIXIE DISTRICT SCHOOLS

16077 NE 19 Highway
Cross City, Florida 32628-0890
Phone (352) 498-6131
FAX (352) 498-1308
Mike Thomas, Superintendent
www.dixie.k12.fl.us

Our schools will provide a quality learning environment by providing opportunities through educational planning and community partnerships that ensures student success.

Chairman of Board
Timothy Alexander
Vice Chairman of Board
Paul Gainey



Board Members
Crystal Bush
Lacey Corbin
Chuck Farmer

March 26, 2019

Dr. Lawrence Barrett, President
Florida Gateway College
149 SE College Place
Lake City, Florida 32025

Dear Dr. Barrett:

The Dixie County School District is in support for the development of a Bachelor's of Science Degree in Elementary Education program at Florida Gateway College. This program would provide an opportunity for our students to further their educational and professional pursuits in a timely and economical manner. Dixie County's location makes it difficult for students to attend universities while living in their home county. This program would allow our citizens to remain in their community while obtaining a teaching degree. Dixie County is currently having difficulty filling all of its elementary teaching positions. This program should help reduce the shortage of teachers in our district.

Dixie County School District endorses this project and looks forward to the positive impact it will have for our community. Please contact my office if you need additional information.

Sincerely,

A handwritten signature in cursive script that reads "Mike Thomas".

Mike Thomas, Superintendent
Dixie District Schools

No person shall on the basis of race, color, religion, gender, age, marital status, sexual orientation, disability, political or religious beliefs, national or ethnic origin, or genetic information, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity, or in any employment conditions or practices conducted by the School District, except as provided by law.



310 NW 11th Avenue, Trenton, FL 32693
Phone: 352-463-3200
Fax: 352-463-3276

Superintendent Robert Rankin

GILCHRIST COUNTY SCHOOL DISTRICT

www.gilchristschools.org

Fulfilling Every Student's Potential

Pamela S. Carswell

Executive Director, Center for Excellence in Teaching, Design and Business

Florida Gateway College

149 SE College Place

Lake City, FL 32025

October 24, 2016

Dear Ms. Carswell:

It is my pleasure to write a letter in support of Florida Gateway College's pursuit of adding a Bachelor Degree Program in Elementary Education.

Due to the teacher shortage we are currently experiencing, adequately staffing a public school system has become a challenge. The potential for additional degree programs that produce qualified teachers is of great interest and importance to me.

Florida Gateway College has been a partner with the Gilchrist County School District for decades. Over the course of our partnership, Florida Gateway College has remained steadfast in meeting the needs of our students by providing innovative programs. Expanding to add a bachelor level experience for our students' continues the innovation and is in line with your mission to provide superior instruction, nurture individual development, and enrich the community through quality higher education programs and lifelong learning opportunities.

In conclusion, I fully support the efforts of Florida Gateway College to add a Bachelor Degree Program in Elementary Education to their academic offering. According to Charles Dickens, "A very little key will open a very heavy door." Once this door is opened, I can only imagine the possibilities that will come.

Sincerely,

Robert G. Rankin
Superintendent of Schools
Gilchrist County School District

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THE SCHOOL BOARD OF UNION COUNTY

Carlton Faulk, Superintendent

55 SW 6th Street

Lake Butler, FL 32054

(386) 496-2045

FAX (386) 496-4819

Board Members: Alan Parrish, District 1 Russell B. Gordon, District 2 Curtis Olyatt, District 3 Becky Paulerson, District 4 Terna Johnson, District 5

February 16, 2017

Dr. Lawrence Barrett, President
Florida Gateway College
149 SE College Place
Lake City, FL 32025

Dear Dr. Barrett:

As Superintendent of the Union County School District, I am pleased to offer support to Florida Gateway College as they seek approval to add a Bachelor of Education Degree to their Academic Program.

We currently enjoy a relationship with the Florida Gateway College as is evidenced by our Dual Enrollment Articulation Agreement and Collegiate High School Contract. It will be beneficial for our students who want to become teachers to continue their education at Florida Gateway College as they transition towards their pursuit of a Bachelor of Education Degree.

There is a critical shortage of qualified teachers. Being able to obtain a Bachelor of Education Degree through Florida Gateway College will prepare our students to step into the classroom after completing their degree.

I have strong confidence that if the Bachelor of Education Degree is approved at Florida Gateway College, that it will have a positive impact on our students and district.

Sincerely,



Carlton Faulk
Superintendent

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May 2, 2017

Dr. Lawrence Barrett, President
Florida Gateway College
149 S. E. College Place
Lake City, FL 32025

RE: Bachelor of Arts Degree in Elementary Education

Dear Dr. Barrett,

North East Florida Educational Consortium (NEFEC) and Florida Gateway College (FGC) have had a long standing partnership. We are excited about the prospect of FGC developing a Bachelor of Arts in Elementary Education. NEFEC will support this program and looks forward to the continued tradition of a collaborative educational partnership with Florida Gateway College, the community, and the school districts we serve.

The Bachelor's degree program will ensure rural residents affordable educational opportunities and individual development resources that have not been available to them in the past, cultivating and enriching the lives of our own citizens within the district. The College's dedication to local educational objectives through new programs and curriculum supports quality community education ensuring an affordable baccalaureate degree for students who wish to remain in the area. These highly trained qualified educators and teachers will support and enhance the communities that we serve and the future needs of our districts.

Please accept this letter as a show of support on behalf of the North East Florida Educational Consortium (NEFEC).

Sincerely,

Dr. Patrick J. Wnek
Executive Director

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HUMAN RESOURCES SURVEY 2019- UNMET NEED

Hello,

I realize that this is a busy time for you and I want to express my great appreciation for your assistance in advance. I need to know some information about employment trends in the FGC district. Can you provide the following data on your district?

	2019-2020	2018-2019	2017-2018
Number of elementary education teachers employed in county			
Number of elementary education teachers teaching with a temporary certificate or out of field at the beginning of the school year			
Number of elementary teaching positions not filled on first day of preplanning (include positions filled with long term subs.)			

Your timely response is greatly appreciated!

Best regards,

Pam

RESULTS HUMAN RESOURCES SURVEY 2019- UNMET NEED

	County	2019-2020	2018-2019	2017-2018
Number of elementary education teachers employed in county	Baker	229	204	188
	Columbia	366	361	386
	Dixie	65	63	60
	Gilchrist	74	75	67
	Union	73	72	72
Number of elementary education teachers teaching with a temporary certificate or out of field at the beginning of the school year	Baker	11	12	4
	Columbia	41	35	N/A
	Dixie	7	5	4
	Gilchrist	3	4	1
	Union	10	10	5
Number of elementary teaching positions not filled on first day of preplanning (include positions filled with long term subs.)	Baker	2	1	2
	Columbia	2	6	N/a
	Dixie	7	4	2
	Gilchrist	0	0	0
	Union	0	1	2

FALL 2018 SCHOOL BOARD SURVEY-NEW HIRES

Hello Human Resources Director,

Can you tell me approximately how many elementary education teachers your district hired for the 2018-2019 school year?

Your assistance is greatly appreciated.

Results:

Baker-16

Columbia-39

Dixie-11

Gilchrist-6

Hamilton-10

Suwannee-25

Results from Student Survey Fall 2015

From: Allyson Dees

To: Pamela Carswell

Subject: Survey Results

Date: Monday, November 23, 2015 9:25:30 AM

As of 11/23/15 @ 9:20am

51 students were surveyed in 5 education courses given in Fall 2015. There was a response of 30 students and the results are as follows:

43% (13 students) will stay in Lake City for BS or BA

33% (10 students) will go somewhere else other than Lake City

3% (1 student) will go where parents went/ or want them to go

10% (3 students) will go out of state

10% (3 students) have no clue where they will go.

Colleges:

FSU = 1

UF = 1

FSU or UF = 1

ST LEO = 6

S. EASTERN UNIV. = 1

BOYCE COLLEGE = 1

HOWARD PAYNE = 1

TEXAS WOMEN'S UNIV = 1

UF or SANTA FE = 1

16 students didn't list the college name they were attending.

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The mission of Florida Gateway College is to provide superior instruction, nurture individual development, and enrich the community through quality higher education programs and lifelong learning opportunities.

Interest in Education

Page 1

Q1 w0

[Customize](#)

What area of education are you interested in?

- Answered: 79
- Skipped: 0

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Elementary MiddleHigh

Specialist;

Reading, ESO...

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

Answer Choices –	Responses –
–	65.82%
Elementary	52
–	7.59%
Middle	6
–	16.46%
High	13
–	10.13%
Specialist; Reading, ESOL, ESE, etc...	8
TOTAL	79

Q2 w0

[Customize](#)

If Florida Gateway College had an Bachelor program in Elementary would you want to attend?

- Answered: 78
- Skipped: 1

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YesNoPossibly

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

Answer Choices – Responses –

–	62.82%
Yes	49
–	8.97%
No	7
–	28.21%
Possibly	22
TOTAL	78
Q3 w0	

[Customize](#)

If you don't/didn't attend Florida Gateway College for your Bachelors in Education, where would you go?

- Answered: 79
- Skipped: 0

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Florida Sate
University
University of
Florida
North Florida
University
St. Leo
University
Another
Florida...
Out of State
School
Unknown/Undecid
ed

Answer Choices –	Responses –
–	11.39%
Florida Sate University	9
–	15.19%
University of Florida	12
–	0.00%
North Florida University	0
–	20.25%
St. Leo University	16
–	11.39%
Another Florida University or College	9
–	10.13%
Out of State School	8

–	31.65%
Unknown/Undecided	25
TOTAL	79
Q4 w0	

Add any other comments you would like below:

- Answered: 22
- Skipped: 57

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Executive Council Minutes
January 26, 2016

Present: Larry Barrett, Sharon Best, Linda Croley, Brian Dopson, Tracy Hickman, Mike McKee, Mike Lee and Karyn Congressi

Absent: Stephen Benson

Guests: Rita Dopp from United Way

Welcome- Dr. Barrett welcomed everyone to the meeting and thanked Rita Dopp for coming today and presenting to Executive Council.

United Way - Ms. Dopp began by thanking the college as they are a great partner and supporter of United Way. She shared a short United Way video and then discussed the importance of United Way in our community. She provided a brochure with all of the agencies affiliated with United Way. She discussed how they are working to alleviate homelessness in our communities. She also discussed the reading pal initiative that is providing our kindergarten students with volunteers to help students to overcome deficiencies in literacy. She noted that 99% of the funds remain here in our community. Ms. Dopp and her staff will be here Thursday for the FGC Faculty/Staff vs. Students Basketball game and ready to assist. They will have an informational table during the game. She thanked everyone for allowing her to come and speak today.

Dr. Barrett set a goal to raise \$1000.00 from the event. Dr. Barrett noted the basketball game will be moved to the "Dome" (Conference Center) due to weather. He will send something out by email today.

University of Phoenix Partnership Opportunity-Dr. Hickman was approached by them regarding our BSN program. They would like to partner with us allowing students to finish our BSN and continue with them into an online master's program. They would not maintain an office on campus, but would visit campus at times throughout the year. Executive Council discussed this possible partnership pros and cons. Dr. Barrett discussed part of our strategy moving forward will be about student success and retention. Some concerns were the negative press, debt for students and targeting our students. We may be better to reach out to the public universities as discussed in the past. VP Croley asked, where do most of our students continue their education now? VP Hickman responded that most of our students continue on with UF and FSU. After much discussion, Executive Council would prefer to concentrate on partnerships with the public universities and later look at private entities to fill in gaps.

Following the partnership discussion, Dr. Barrett asked Dr. Hickman to share a recent discussion she had with St. Leo. Dr. Hickman met with the local St. Leo office to share with them that FGC is interested in a Bachelor degree in STEM Education beginning in the fall of 2017. When she met with them, Jessica share their numbers have been declining. They only have four new education students. More students are attending public universities with more degrees coming online.

Dr. Barrett asked Mr. McKee to discuss current legislation. Dr. Barrett advised there is a bill that will keep the performance funding in place. He thinks it is here to stay. Mr. McKee advised the session will continue until March. Competing arguments regarding rapid response monies. Senator Dean would like community colleges included while Governor would like this money only for technical

centers.

Summer Marketing-Mr. McKee announced the marketing theme will be FGC on demand. We will hit advertising hard in February. We will start with tease- Something new coming to Florida Gateway College. On March 1, we will begin promoting express terms. In addition to radio and Comcast ads we will target student email accounts, President's and Vice President's list and PTK student. He provided a list of the express courses that would be available. Mr. McKee will bring marketing concepts forward at future meeting.

Mr. McKee mentioned a student that has taken all his courses here through dual enrollment and will only have one remaining course that he will take at Santa Fe over the summer. With these express courses this could keep a student like this here. Dr. Hickman and Dr. Croley advised he would be a transient student still completing through FGC. It was determined that this could be misunderstood by parents and students.

Grants-Mr. Benson is out sick today, but requested a grant proposal come before Executive Council today. Dr. Barrett just received this request this morning. The deadline for this application is February 17 2016 and would potentially assist in the costs of the chiller. Dr. Hickman advised Daniel is aware of this grant proposal. Mr. Lee advised that water management is a strong initiative in Florida. Executive Council reviewed this Grant Concept and agreed based off information submitted to move forward with the application.

Mr. Lee announced that Antonia Robinson and Daniel Cronrath will switch offices. Swanzetta Battles will continue under Dr. Hickman. We currently have two open grants- H1B and TRIO. We have to grant concepts in the pipeline-Steve's grant and a Tech. Higher that has a March 8th deadline. Dr. Hickman shared that we could apply as a sub-recipient in the Tech. Higher and be a lead in a separate application. She has been contacted earlier this morning about us participating as a sub-recipient.

Mr. Lee shared he has been looking at how to best manage the process. He explained we need to find the need and then seek the grant. In the past, sometimes we have seen a grant, applied and then tried to find the need. Dr. Barrett stressed communication and decision making is key in this process. The Grant form will also need to be updated. Mr. Lee would like to look at an electronic form that could move through the process. Mr. Lee asked about reporting processes such as with the TRIO. Dr. Hickman advised that the department receiving the grant have typically managed it. Mr. Lee discussed making a checklist so that items such as this don't get overlooked. Dr. Hickman recommended writing in someone at the coordinator level who will be designated to manage it. Dr. Hickman advised we have a vacant position that opened when Daniel transitioned into the director position.

Dr. Barrett also mentioned we need to establish a threshold for what grants will need to go for consideration. Dr. Hickman shared that she understood the previous threshold was \$300,000. It was increased from \$50,000 so that grants such as Perkins and other small grants would not all have to come forward. The other thing would that entitlement grants do not need to be brought forward.

Roundtable

Dr. Dopson's updates-

- Dr. Dopson shared the family's appreciation for the outpouring of support by the college during Dwight Payne's brief illness. He mentioned finding a way to recognize and honor him. We discussed doing a brick in front of the library.

Ms. Congressi-

- See me if you need tickets for basketball lunch.

Mr. Lee's updates-

- The family of Louise Witt (Baker County) have asked memorial contributions be sent to the Foundation. She passed away just before Christmas. She was a nurse in Baker County.
- Olustee deed paperwork is in final stages for signature and we will get to Karyn for Board signature.
- Calculated the endowment distributions are \$435,000 and \$125,000 is non-scholarship.

Mr. McKee's updates-

- Science Fair today for elementary schools
- John Piersol sponsored the Lego Expo with the Robotics programs in the schools.
- New Senator Rob Bradley from Orange Park due to redistricting.
- New website is scheduled to roll out during spring break
- Terry Huddleston, LC Bradley and Lex Carswell will all rumored to be running for Columbia County School Superintendents.
- In Dixie County, a school board member has announced they will be running for superintendent.
- Columbia County Schools has had the SACS accreditation team onsite this week. He was asked to speak to them and discussed the dual enrollment success we have with the school system.

Dr. Croley's updates –

- After drop/add we begin reaching out to students that drop, do not register for the next semester, or have a 2.0 or lower GPA.
- Michele Cuadras reaches out to the Dual Enrollment students to keep them on track.

Ms. Best's updates –

- Mr. Rupert has accepted another position and is resigning. Pam Carswell will make sure his classes are covered.
- Nine positions are currently being advertised and four are in committee.
- Approximately 35 applications have come in for the VP position.
- Dr. Barrett has requested Ms. Best work on a more structured application process. Applicant files for positions will be reviewed in Human Resources or in this building moving forward. In the past these files were given to the committee and unavailable until they are returned.

Dr. Hickman's updates-

- Nursing area is currently down six faculty. Three are out on medical leave.
- Career Source of North Florida out of Jacksonville will share our program information on their webpage for Logistics and Engineering Technology as we have a contract with them.

Dr. Barrett's updates-

- We need to discuss Gilchrist and Dixie Centers and traffic to these centers and decide what the best action is with these centers moving forward. Less than 10 minutes from our Gilchrist

center on the border of Levy County, The College of Central Florida is building a brand new multi-million dollar campus. With the small volume of traffic in Gilchrist Center what is best course of action to utilize our resources. Something to think about.

Meeting adjourned by Dr. Barrett at 10:34 am.

Executive Council Minutes
February 2, 2016

Present: Larry Barrett, Stephen Benson, Linda Croley, Brian Dopson, Tracy Hickman, Mike McKee, Mike Lee and Karyn Congressi

Absent: Sharon Best

Guests: None

Welcome- Dr. Barrett welcomed everyone to the meeting

Board of Trustees Meeting/Feb. 9- Dr. Hickman is excused from this meeting due to another event. We may have an addendum item for the meeting. Mr. Benson will follow-up with First Federal to confirm that we need to bring this forward for Board approval. We need to increase the credit card limit and they require FGC Board approval.

Service Awards & Retiree Recognitions- This will be the first time recognizing them at a Board meeting. We have not received any RSVP's yet. Mr. Lee advised he just received his letter yesterday, so perhaps there was a delay in delivery of them.

Gilchrist Chamber Dinner/ Feb. 11- We received an email yesterday afternoon inviting us to sponsor a table at the Gilchrist Chamber Annual Banquet next week on Feb. 11. According to the email they had tried contacting Marilyn Hamm and Dr. Charles Hall. Due to the late request, most of executive council and Mr. Lander from the BOT had prior commitments. It was determined we would not attend this year's event.

Competency Based Education Programs- Dr. Barrett invited Dr. Dopson to report on this topic. This is a way to accelerate students through a program. He shared what other state colleges are currently doing such as Broward and Polk as well as some college outside of the state. Dr. Dopson thinks a water program could be a good program to consider for this. He discussed if we pursue it will involve multiple areas of the college such as financial aid, and marketing. He emailed some information out to Executive Council and provided a link with additional information. The link is www.cbenetwork.org. There are statewide meetings on this topic and we might want to look at sending someone to get more information on.

Dr. Barrett asked Dr. Dopson to also get the list of states we are not approved in. Dr. Dopson will email out the link on the website.

Dr. Hickman shared her knowledge about Dr. Eric Rowe and an Engineering Tech. program that was the first model of competency based education program in Florida. She mentioned possibly looking at CLEP testing for competency. Dr. Barrett has some concerns with the financial impact this could have.

Dr. Barrett then discussed new bill under consideration on Textbook Affordability. SB 984/HB 7019 is currently in Appropriations and we are watching closely as it is continuing to move forward. If it passes it would be effective July 2016. Dr. Dopson shared that the universities are leveraging prices due to volume. Dr. Barrett sees this as an issue with infringement of academic freedom. Also included in this bill if it passes we will have to provide 28 day notice to increase any fee or tuition and why.

Dr. Barrett then shared discussion around the Performance Funding. State is now discussing fees such as Access Fee, Technology, Transportation, Student Activities, Athletic fee. If student does not use service they do not want to pay fee. Dr. Croley said this has been an ongoing conversation regarding fees. Our dual enrollment students and some occupational students don't pay fees as well. Mr. McKee noted this is an election year and we need to watch how this plays out.

Dr. Barrett also shared the Governor met with two of our trustees and he stressed that he did not want tuition increased.

Mr. Benson mentioned at his COBA meeting the Chancellor met with them and discussed the discord between College Presidents around the funding formula. They have been tasked with breaking down the formula model and are revising the model to bring it back in May.

Dr. Barrett advised we need to focus on the students and doing what's right.

Gilchrist & Dixie Centers- Dr. Barrett then discussed the status of each of these centers. He would like us to look at moving out of the Gilchrist Center due to lack of students using it. Perhaps we strengthen Dixie County. Mr. McKee mentioned the 200 foot tower in Gilchrist we don't want to lose. Mr. Benson will review the contracts for each of the centers and what the cancellation clauses involve. Dr. Dopson shared his personal opinion that we should go down and personally talk to the communities so they understand are reasoning for the change. Mr. Lee mentioned some scholarships funds that are for Gilchrist may need to be reconsidered. Dr. Barrett would like breakdown for each of the counties for headcount. He would like to know how many are dual enrollment compared to traditional student. This data will help better determine moving forward. Dixie Center is also keeping a log of current traffic.

Dr. Barrett asked about PECO funding. Mr. Benson advised ours is about \$400,000. Dr. Barrett also mentioned a Private-Public Partnership bill. The Governor is against these partnerships. Dr. Barrett then noted two SGA students came to visit with him before they go to Tallahassee to discuss seven education topics. The students did not always agree with what other colleges agreed with. As Miami Dade students see things different than our students.

Roundtable

Mr. Lee's updates-

- S&S tournament will continue with new owner on Friday, April 22nd.
- Daniel Cronrath has moved over to the Foundation as of yesterday.
- Grants in the pipeline- Trio w/Santa Fe is due Feb. 5th, UNF grant for health program, Water Management with Chiller and Second Chance Pell Grant Application. Discussed with Dr. Hickman, Dr. Dopson and Dr. Barrett and the Tech-Higher grant for water program not moving forward due to timing.

Dr. Barrett mentioned though we are in our United Way campaign he would also like us to look at doing some time of event for fundraising of our Foundation.

Dr. Dopson's updates-

- Convocation Committee time to start looking at next year. Dr. Croley requested we consider staff development training at different time as her areas are so busy during this time.

- He would like to request we have “Ask me” signs, hats or buttons during first day or two of semester to assist new students.
- Performance report submitted for Title III.
- Had Strategic Planning meeting with the chairs.
- Fifth Year report from SACS-COC- Two areas they requested additional information. How are we measuring student outcomes? We have a statement that reads we require a Master’s degree plus 18 graduate hours in course of study for teaching college credit. Example would be cosmetology. They questioned some of our coordinator positions due to this language. We are revising this language to require this Master’s plus 18 graduate hours for college level courses.
- It has been brought forward that UF is telling students they won’t accept our courses. We do not have anything in writing. He experienced this first hand with a recent visit his daughter and her friend had. Dr. Hickman advised perhaps we should address this with the Office of Articulation at UF.

Dr. Croley’s updates –

- She asked Dr. Barrett if he had a chance to see the recommendation for the Admissions Specialist position. He said yes and approved the recommendation.
- CHS has invited FGC Financial Aid to be onsite the 2nd Tuesday of every month and to take part in Career Day at CHS.
- Unisom- Talent Search had a great meeting.
- Dr. Croley asked if okay to put summer dates on Registrars page of the website and let guidance counselors know for dual enrollment Dr. Barrett advised yes it is okay.

Dr. Hickman’s updates-

- No report

Mr. Benson’s updates-

- 19 copiers on campus are leased. We will purchase machines. Cost is \$54,000 to lease annually or \$110,000 to purchase.
- Food Service will be working on meal plans through gift cards. They can be loaded with any amount and purchased in the Bookstore. Would like to try in the summer.
- Facilities- Roof on 27 in process; concrete work done at Conference center; Building 14 still have ventilation problems-working on a new plan of action; PAC- orchestra pit done working on front windows next.
- Operations Manager- four candidates interviewed yesterday.
- Jones Edmunds final report received. He will share copy with Dr. Barrett.
- Safety Committee subcommittee reviewed the draft of the Emergency Response Plan manual.
- LMS to Canvas
- Blackboard to Rave for Emergency Alerts
- P-cards are still in the works
- Capital Projects renovation of Building 9 we are way down on the list. We may need to refocus this as a STEM project which may move us up on list.

Dr. Barrett asked about the ATM. If First Federal won’t provide this request perhaps we need to look elsewhere.

Mr. McKee’s updates-

- Representative Porter is putting our request in for special projects in appropriations. A number of colleges have requests in.

- NEFEC meeting on campus tomorrow.
- Sad news today, Troy Roberts has submitted his resignation letter this morning. He will be leaving for an opportunity at DOT.

Dr. Barrett's updates-

- We are considering not participating with NEFEC. They are competing with the College in many ways. They also compete with us on grants. If we decide not to continue, Dr. Barrett will meet with Dr. Surrency to discuss since he was a long term Board Member.
- He has a meeting with St. Leo regarding our proposed plans to add BS in STEM Education.

Dr. Croley mentioned that we collect data from students when they hit the 30 hour mark as to what major they are seeking. This does not commit them to this, but would give us an idea of what programs students are seeking degrees in.

Dr. Barrett thanked everyone for a good meeting. The meeting adjourned at 11:06 am.

STEM Education Timeline

Date	Internal Meetings, Discussions and Other Activities to Explore BS in STEM Education
Fall 2014	Ms. Dees, AA instructor/coordinator met with ED, Dr. Carswell about developing a BS in Elementary Education. She expressed that she regularly has students' request information concerning a BS but has to tell them that we don't offer one.
Spring 2015	Ms. Dees reported to Dr. Carswell that she is continuing to have regular inquiries about a bachelor's degree in elementary education at FGC.
Summer 2015	Meeting with Dr. Carswell and Ms. Dees met to discuss the possibility of developing a bachelor's degree. Ms. Dees reported that her AA students would prefer to stay at FGC instead of paying the higher tuition at St. Leo University. She is continuing to get phone calls from community leaders requesting information on a BS.
August 24, 2015	Dr. Barrett and Dr. Hickman discussed ideas to grow the college and high demand occupations. One of the areas discussed is a Bachelor's degree in Education. The demand for teachers, particularly STEM teachers is up in the counties that we serve.
October 5, 2015	President Barrett and Vice President Hickman met to discuss exploration of BS degree in Stem Education and modeling after the Polk model approved by the SBDOE. It was noted that three of the five superintendents (Columbia, Dixie and Baker) all expressed a desperate need for teachers particularly in the STEM areas at middle and high school levels. The president charged VP Hickman and Executive Director, Dr. Carswell with exploring the options that may enhance in our district.
October 19, 2015	Dr. Hickman and Dr. Carswell met and discussed at length the President's directive to examine the STEM Education BS degree. Hickman asked Carswell to poll the needs of each of the five counties in the college's service area. Hickman also agreed to review the offerings of the universities in the region.

October 20, 2015	Executive Council- Dr. Barrett, Mr. Benson, Ms. Best, Dr. Croley, Dr. Dopson and Dr. Hickman discussed the need and college considering a Bachelor's degree in Education with a STEM focus. It was noted in the meeting the Superintendents are expressing needs for teachers, particularly with math and science knowledge.
October 1, 2015	Dr. Carswell created phone survey for school district needs.
November 4, 2015	Dr. Carswell submitted school district survey to VP Hickman by email for review before proceeding with feedback. (email communication)
November 23, 2015	Ms. Dees administered student survey to 51 students currently enrolled in an AA education course. They were asked where they planned to transfer to get their Bachelor's in education degree. 43% will stay in Lake City (St. Leo) for BS or BA because they don't want to leave Lake City. 33% will go somewhere else other than Lake City 3% will go where parents went/ or want them to go 10% will go out of state 10% have no clue where they will go. Students have expressed a concern for the cost of St. Leo but if they leave the community, there are additional housing costs.
December 11, 2015	Meeting with Superintendents, Dr. Barrett and Mr. McKee to discuss transportation and collaboration.
December 15, 2015	STEM County Survey Results presented to VP Hickman from Dr. Carswell. The synopsis is that the school district HR personnel expressed that they believe that there is a need for a more cost effective option for teacher preparation available to community members. They stated that it is very hard to find math and science teachers but they only need a few each year. The highly skilled workers are hard to locate because they are choosing other professions outside of teaching.
December 16, 2015	STEM County Survey Results presented to Dr. Barrett by email from VP Hickman.
January 7, 2015	Email correspondence from Dr. Barrett to Dr. Hickman requesting that she move forward with developing the BS in Elementary Education program with STEM.

February 2, 2016	Executive Council Meeting- Dr. Barrett reported he has a meeting scheduled with St. Leo to further discussed proposed plans to pursue BS in STEM Education.
January 26, 2016	Executive Council- Dr. Hickman reported to Dr. Barrett, Ms. Best, Dr. Croley, Dr. Dopson, Mr. McKee, Mr. Lee and Ms. Congressi her recent discussion with St. Leo regarding the college's interest in pursuing a Bachelor Degree in STEM Education.
February 9, 2016	Vice President Hickman reported in the public February Board of Trustees meeting the College is beginning work on a Bachelor's degree in STEM Education.
February 2016	Planning discussions between Dr. Hickman and Dr. Carswell. A tentative timeline was developed with creating the BS during the 16-17 year.
April 13, 2016	Meeting with Dr. Dopson and Dr. Carswell to discuss BS degree in Elementary Education. With recent changes in VP's, the education department will now be reporting to Dr. Dopson. Dr. Carswell and Dr. Dopson discussed the progress of the BS in Elementary Education proposal and outlined next steps.
April 2016	Collaboration between Dr. Carswell and IE department, Ms. Anderson and Ms. Burdick to begin process for Letter of Intent and Proposal.
May 9, 2016	STEM Education Update Meeting with Dr. Barrett, Dr. Dopson and Dr. Carswell to discuss current status. The recent NEFEC job fair advertised 1-2 openings for STEM positions per county; while there were many more elementary education openings available during the same time period. Dr. Barrett reviewed the possible BS programs and the actual job openings and charged Dr. Dopson and Dr. Carswell with moving forward with the Notice of Intent for a BS in elementary education with a STEM emphasis.

July 27, 2016

Leadership meeting: John Jewett, Paula Gavin, Patty Anderson, Melody Corso and Pam Carswell - An agenda item was the progress of the BS in Education Letter of Intent. Pam Carswell reported that the Timeline was the last section to be completed. Dr. Barrett submitted a report of his meetings both internal and external but the information from the former VP's meetings is not available. Pam, Paula and Patty agreed to meet and review the timeline events.

July 28, 2016

Meeting with Dr. Gavin, acting VP; Ms. Anderson, director of Institutional Effectiveness; and Dr. Carswell. Discussion of the district needs and challenges in finding qualified teachers to fill summer openings was first on the agenda. District HR personnel have indicated that they are still seeking elementary education teachers and teachers report in a week. Alachua county, a larger community, was challenged with filling their positions this summer. The rural counties have a harder time attracting teachers from urban settings to move to the community. This enforces the need to have a local option for teacher preparation. Information for the letter of intent was reviewed. It was decided that the information was ready to compile for the APPRiSe system. Contact was made with Dr. Dopson to keep abreast of the progress and next steps. It was agreed that Pam Carswell will submit information for the Letter of Intent to Dr. Gavin in Dr. Dopson's absence. A list of next steps was generated and an adjustment of the timeline was discussed.

December 7, 2018

Dr. Gavin and Dr. Carswell discussed next steps for submitting a proposal to start a ES ELE Ed program. Outcomes from the meeting were Dr. Gavin is submitting notification in APPRiSe. Dr. Carswell is updating the NOI form. A next step meeting will be scheduled with Dr. Barrett and Dr. Dopson.

December 11, 2018

Dr. Barrett, Dr. Dopson, Dr. Gavin, Mr. Peace and Dr. Carswell met to discuss submitting a proposal to begin a BS in Elementary Education to the DOE. Dr. Gavin reported that she entered the intent in the APPRiSe system and UNF responded. The notice of Intent form was discussed. A projected start date for the new program was determined to be Spring 2020. Current employment data has been requested through the Department of Institutional Effectiveness. Next steps were established. Dr. Barrett will be contacting Saint Leo University and North Florida Community College to discuss the proposed program. Dr. Dopson is going to reach out to UNF representatives. Dr. Carswell will complete the NOI form and reach out to superintendents in surrounding public school districts.

December 14, 2018

Several email conversations between Ms. VanHoek, Dr. Barrett, Dr. Dopson, Dr. Gavin, Mr. Peace, Ms. Boatright and Dr. Carswell occurred over the day. The discussion centered around SACSCOC approval process. Ms. VanHoek will confirm if a BS in Elementary Education is considered a substantive change. Dr. Carswell pointed out that an additional approval process may require that the start date be adjusted to Fall 2020.

Dr. Carswell and Ms. Dees met to discuss curriculum for the BS degree. A draft of the plan of study has been developed. Discussion occurred about 4 of the courses. The course standards are going to be reviewed and determination of final plan of study. Ms. Dees is going to begin correlation of courses to ESOL standards.

January 3, 2019

Dr. Carswell and Ms. Dees reviewed the timeline for completing the plan of study. Reading Endorsement and ESOL was also discussed. The projected completion date for curriculum is April 2019.

February 7, 2019

Dr. Carswell and Ms. Van Hoek established the timeline for the completion of SACSCOC substantive change proposal. The projected completion date is December 2019.

February 8, 2019

NOI submitted by Dr. Barrett. Email confirmation was sent to Dr. Carswell through Dr. Gavin.

February 8, 2019

From: Brian Dopson
Sent: Friday, December 02, 2016 2:18 PM
To: Kelly Hardee
Cc: Paula Gavin; Pamela Carswell
Subject: Please send out for a vote to the Educational Affairs Committee

Dear EAC members,

I am requesting that you vote electronically either “yes” or “no” to the proposed plan to offer a Bachelor of Science in Elementary Education at Florida Gateway College beginning in the fall of 2018. This is an approval to move forward with the “concept”, but not an approval of actual elements of the program. Specific information will come to the Educational Affairs Committee at a later date once the program and courses are developed. Your approval will allow us to take the necessary steps to go forward with the initial paperwork on multiple fronts. Please call me with any questions/concerns, or respond to this email.

I’ve included some language below from Pam Carswell regarding a general description of the program in case you’re interested.

The Bachelor of Science (BS) in Elementary Education program at Florida Gateway College is designed as a 2+2 with our existing Associate of Arts (AA) degree. Developed around Florida’s Uniform Core Curricula, the BS degree aligns with Florida standards for initial teacher preparation programs. The focus is to prepare educators to teach children in grades kindergarten through six.

Florida Gateway College (FGC) is located in rural North Florida along the I-75 corridor. The public school system is one of the largest employers of the five counties combined within the FGC district. Local post-secondary students have the option to earn an AA degree at FGC in close proximity to their home. However, students who would like to pursue a career in education must travel to attend a public university and complete a bachelor’s degree; the closest public university is approximately 50 miles. The other option for local students is to attend a private college. The BS in Elementary Education program is designed to provide affordable, public access to a degree that would otherwise not be available in the area.

Public school superintendents in the FGC district have expressed the desire to hire teachers that have a deeper knowledge in the Science, Technology, Engineering and Mathematics (STEM) content. As a result of dialogue and collaboration with personnel in the public school systems, FGC has proposed a BS in Elementary Education that includes a track to respond to the community need. This degree program will prepare elementary education teachers to have deep knowledge, and robust instructional skills, in STEM content. In turn, the teachers will be able to engage and excite elementary age learner about STEM content.

In addition to STEM emphasis, the BS in Elementary Education program will prepare students to demonstrate the required skills and competencies, as outlined in state statute for initial teacher preparation programs, and complete eligibility for Florida elementary teacher certification (K-6). Teacher candidates will develop instructional skills for teaching diverse populations, which includes special-needs learners. Graduates will also be eligible for endorsements in Reading (K-12) and English for Speakers of Other Languages (ESOL, K-12).

Señor

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**FLORIDA GATEWAY COLLEGE DISTRICT
BOARD OF TRUSTEES**

January 10,
2017

**4:00 pm, Board Workshop, Wilson S. Rivers Library, Room 102 5:30 pm,
Regular Meeting, FGC Administration Building, Board Room**

- I. Call to Order
- II. Pledge of Allegiance {SGA Representative}
- III. Introduce Visitors
- IV. Audience of Any Citizen
The FGC Board of Trustees will hear any citizen who wishes to address the Board, on a one time basis, pertaining to a relevant topic. If the Board wishes to hear more about the topic, that topic will be scheduled for a future Board Meeting. Each speaker is limited to three minutes and the time dedicated to this topic will not exceed twenty minutes.
- V. *Approval of Minutes dated November 8, 2016
- VI. President's Report {L. Barrett}
 - A. General Information
 - B. Trustees Report on ACCT Conference
 - C. Foundation Recognitions {M. Lee}
 - D. *Approval of Naming Area {M. Lee}
 - E. *Reinstating Athletics {L. Barrett}
- VII. Student Government Report {SGA Representative}
 - A. General Information
- VIII. *Presentation of Consent Agenda {S. Norris}
The items on the consent agenda are routine business, state directives, and/or compliance items. All items have been reviewed by the Board attorney and have been available to the Board for its examination. Any trustee can request a topic to be removed from the consent agenda and discussed further. Typographical errors will be noted and corrected in the Board Minutes.
 - A. *Personnel Matters
 - B. *Routine Contracts and Agreements
 - C. *Approval of Program Changes
 - D. *Approval to Pursue the Baccaalaureate of Science in Elementary Education
- IX. Instructional, Student Services and Enrollment Management Report {L. Croley, B. Dopson and J. Price}
 - A. General Information Reported by Each Vice President

- X. Business Services Report {S. Benson}
 - A. General Information
 - B. * Performance Contracting Resolution

- XI. Topics for future meetings

- XII. Inspect Warrant Register

- XIII. Set Time for the Next Meeting
 - February 14, 2017
 - 5:00 pm
 - FGC Board Room (Bldg. 001)

*Denotes Board of Trustees' action items

MINUTES
FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES
Regular Board Meeting
January 10, 2017

I. Call to Order

The regular meeting of the District Board of Trustees was called to order January 10, 2017, at 5:36 pm in the Board Room of Florida Gateway College by Chairperson Suzanne Norris. All votes were unanimous unless stated otherwise. Trustees Dr. Miguel Tepedino and Ms. Kathryn McInnis were absent.

II. Pledge of Allegiance

Ms. Suzanne Norris, Board Chairperson, led the Board in the Pledge of Allegiance.

III. Introduce Visitors

Chairperson Norris introduced the visitors for the meeting:

Ms. Grace Rambo, FGC Student
Mr. Taylor Gaines, Lake City Reporter
Mr. Lee Pinchouk, Incoming Executive Director for FGC Foundation
Mrs. Faye Claudine Rhoden, FGC Graduate
Mr. & Mrs. John and Connie McGlew, Mrs. Rhoden's Daughter & Son-in-law
Mr. Justin McGlew & Ms. Kasey Stephenson, Mrs. Rhoden's Grandson & his wife
Ms. Ashley McGlew, Mrs. Rhoden's Granddaughter
Mr. & Mrs. Berry F. Jr. & Kay Rhoden, Mrs. Rhoden's Son & Daughter-in-law
Mrs. Rebecca Rhoden Ogletree, Mrs. Rhoden's Daughter
Mr. Parker Pearce, Mrs. Rhoden's Great-Grandson
Mrs. Athena Gail Brown, Mrs. Rhoden's Sister-in-law
Mr. Steve Jones, Edward Jones Investments
Mr. John Jewett, Director, Public Service Training Programs

IV. Audience of Any Citizen

Board Chair asked if any citizens would like to speak, no citizens chose to speak.

V. Approval of Minutes dated November 8 , 2016

The Board approved minutes from previous meeting on November 8, 2016.

Approved as presented.

Motion by: Ms. Renae Allen

Second by: Dr. Athena Randolph

VI. President's Report

A. President's Report-

Dr. Barrett began his report by thanking the members of the Board who were able to attend the workshop that was held immediately before the board meeting.

Dr. Barrett shared that Trustee McInnis would not be in attendance for tonight's meeting due to having knee surgery.

Dr. Barrett shared that Mr. Eddie Smith, FGC's long-time Security Officer, passed away unexpectedly on January 1, 2017. Dr. Barrett also shared a very touching letter of gratitude from Mr. Smith's family.

Dr. Barrett reported that Chairperson Suzanne Norris has been invited, along with other Board Chairs of Florida colleges, to meet with Governor Rick Scott at the Governor's mansion in Tallahassee on Wednesday, January 11, 2017. This is to discuss the college's progress on affordability and finish-in-four.

Dr. Barrett stated that all Trustees are invited to the FGC Entertainment Series performances of the Golden Dragon Acrobats on Friday, January 13, 2017, Kris Allen on Friday, February 10, 2017 and the Harlem Globetrotters on Tuesday, February 28, 2017. Please let Ms. Karyn Congressi know if you would like tickets.

Next, Dr. Barrett introduced Mr. Mike Lee, Executive Director for FGC Foundation, to present new endowments.

Mr. Mike Lee recognized Mrs. Faye Claudine Rhoden who established an endowment in memory of her late husband, Retired Master Sergeant Berry F. Rhoden. This endowment will provide educational opportunities to Baker County students who attend Florida Gateway College. Also, the Edward Jones Investments Endowed Scholarship was established by generous donations from Mr. Steve Jones and Mr. Robert Woodard from Edward Jones Financial Advisors. Both have been strong supporters of FGC and the college's Foundation. This endowment will provide perpetual support for deserving FGC students.

Mr. Mike Lee then asked the board to consider a vote that will name three different areas at the Public Safety Complex in Olustee. The College requests formal approval to name the following areas:

Area Name: CA Roberts Pavilion

Donor: Mr. Avery Roberts, member of FGC's Foundation Gift Acceptance board and owner of many local companies, made a very generous donation of more than \$40,000 toward the fire tower at the new Olustee Safety Complex.

Location: Public Safety Complex in Olustee

Area Name: The Weyerhaeuser Fire Simulation Area
Donor: Weyerhaeuser Foundation, recently merged with Plum Creek, donated \$10,000 towards the fire simulation area.
Location: Olustee fire simulation area

Area Name: The Suwannee Valley Community Foundation Seating Area
Donor: Suwannee Valley Community Foundation donated \$5,000 toward a seating area for student use at Olustee Safety Complex
Location: Student seating area at Olustee Safety Complex

Approved as presented.

Motion by: Ms. Renae Allen

Second by: Mr. Lindsey Lander

Finally, Mr. Mike Lee wished Mr. Lee Pinchouck the best as he takes over as Executive Director of FGC Foundation.

Dr. Barrett introduced Trustees Allen and Brannan for a presentation on their experiences during the 2016 Association of Community College Trustees Leadership Congress. Trustee Allen began their presentation by thanking the college and the other trustees for allowing herself, Trustee Brannan and Trustee McInnis to attend this important conference. They each gave a brief overview of the conference events and highlighted the individual sessions they each attended, which they chose according to their background and interests.

Dr. Barrett shared that during the Board Workshop, which was held immediately before the board meeting, the Trustees were presented with a proposal to begin a small interscholastic sports program after a nine-year absence. Dr. Barrett proposed a two-year phase-in program with Women's Volleyball and Men's Golf to begin in Fall 2017 followed with Men's Basketball and Women's Cross-Country to begin in Fall 2018. The stipulations to the trustees are that all the students that will form the teams will be from our five local surrounding counties that is serviced by FGC and it will be student-first, athlete-second view.

Approved as presented.

Motion by: Dr. Athena Randolph

Second by: Mr. Lindsey Lander

VII.

Student Government Report

Ms. Grace Rambo, FGC student from Union County and member of the Student Government Association Executive Board introduced herself and stated that she has been nominated to serve as the new SGA President. Ms. Rambo began her report by reading a resignation letter from Ms. Latrice Smith, previous SGA President. Ms. Smith expressed her gratitude for the honor to serve as the SGA President but due to her personal circumstances she must resign.

Ms. Rambo gave a report on the current Student Activities. Spring 2017 Welcome Back was held on January 9 & 10, 2017, students enjoyed pizza and could pick up an activity calendar. The first Legislative Assembly will be held on January 18, 2017. The first Open Gym for all FGC students will be held on January 18 & 19. FGC Student will be able to participate in volleyball, basketball and dodgeball almost every Wednesday and Thursday during the Spring semester in the gym from 1:30 – 5:00 pm. On January 26, 2017, there will be a Time Management Seminar and a Dart Tournament in Student Activities on January 30, 2017. On February 1, 2017 there will be a Black History month festival in the student center, the theme will be “African-American contributions to Science and Industry.” There will be a movie day on February 2, 2017, the movie will be *Fantastic Beasts and Where to Find Them*. On February 7, 2017, there will a Make Your Own Valentine event in the student center. Signups for a Ping-Pong and Billiard Tournament will be begin on February 8, 2017.

VIII. Presentation of Consent Agenda

A. Personnel Matters

Chairperson Norris asked for Item VIII.A., Personnel Matters, be voted on separately. She recused herself from this vote due to having a family member on the list for a vote.

Approved as presented - Trustee Norris recused herself.

Motion by: Mr. Lindsey Lander Second by: Mr. Chuck Brannan

B. Routine Contracts and Agreements

C. Approval of Program Changes

D. Approval to Pursue the Baccalaureate of Science in Elementary Education

Approved as presented.

Motion by: Mr. Lindsey Lander Second by: Mr. Chuck Brannan

IX. Instructional, Student Services & Enrollment Management Report

Dr. Jennifer Price, Vice-President for Enrollment and Lifelong Learning, began her report by stating that Spring 2017 classes began on January 9, 2017. Currently, there is a 6 1/2% percent increase in FTE and headcount.

VP Price celebrated the staff in her area for all of their hard work. The drop for Non-Payment date was January 4, 2017 and the staff worked with 889 students that were on this list. The staff made phone calls and implemented the two part to their communication and only dropped 248 students, which is a 27% decrease from Fall 2016. The recovery plan worked and 72% of the students re-registered.

VP Price reported that the three-week push for late start classes is beginning.

VP Price reported that due to recent staff changes, FGC will take the opportunity to re-organize the Office of Enrollment Management. Preliminary assessments indicated the college's need for more focused efforts in recruitment of future students and communications with prospective and current students. The Department of Recruitment and Communications will be created to lead FGC. In addition, beginning July 2017, a new college-wide call center will launch and handle Tier 1 and enrollment-related questions.

VP Price stated that the first phase of the Strategic Enrollment Plan has been completed. Now the objectives for each goal is being compiled. This plan will match FGC's Strategic Plan.

VP Price shared that an Enrollment Management Council has been created. The EMC will play a huge role in the continued management of the Strategic Enrollment Plan.

VP Price reported that the first Open Enrollment Day was held on December 6, 2017, this was previously known as the Express Registration Day. The attendance surpassed the event that was held in July 2016, with 87 students being serviced. The next Open Enrollment Day will be April 13, 2017 and will focus on Summer 2017 enrollment.

VP Price stated that new software will soon be implemented. The first step will be a customer service relations plan that will allow FGC to talk to students better. It will kick-off an 11-point touch plan that will engage prospective students after initial contact has been made. This software will also allow for document scanning/imaging and indexing of student records to files that can be accessed by anyone and anywhere on campus. Also, the college's enterprise system, Banner, will be brought up to date with the most recent version and will allow many more automated services for students and staff.

Dr. Linda Croley, Vice-President for Student Services, began her report by thanking the staff in registration, advising, disability services and testing for all their hard work to make the beginning of the Spring 2017 semester a great one.

VP Croley shared the good news that FGC's testing center has become part of the National College Testing Association, NCTA.

VP Croley reported that combining TRIO and tutoring in the newly renovated Learning Lab successfully finished their first semester successfully. During the Fall 2016 semester, they had approximately 10,545 visits.

VP Croley reported that with the help of Ms. Terry Auger, she was able to glean the answer to a question that Chairperson Norris had asked during the November 2016 trustee meeting. The Department of Disability Services serves a head count of 151 students, which is 4.75% of FGC's student population. That number can be broken down: 118 students have completed all required documentation, 21 students are in process of documentation completion and 12 students are from local high schools seeking help. If only the 118 students with a completed file are considered, that is 3.71% of head count population that is

ahead of the national percentages. If all the students that sought help from the disability services office are considered that equals 4.75% of head count population, which is still ahead of the national percentages. Of the 151 students being assisted, 28.5% are receiving tutoring and 40.4% receiving time management assistance.

Dr. Brian Dopson, Vice-President of Academic Programs, began his report by thanking Dr. Pam Carswell for all her work on the new Baccalaureate of Science in Elementary Education.

VP Dopson reported that under the leadership of Dr. Sheri Carder, Speech Professor, the college's forensics team recently won four trophies including first place in Reader's Theatre for the third year in a row. The forensics team also joined the Geri-Actors for a presentation at the LifeStyle Enrichment Center where they presented their winning performance for about 75 people.

VP Dopson stated that the college submitted its self-study in December 2016 for the upcoming ACEN accreditation.

VP Dopson shared that three new Nursing Program cohorts have begun with 32 student in the LPN Program, 17 students in the Paramedic-to-RN Program and 45 students in the Practical Nursing Program.

X. Business Services Report

A. General Information

Dr. Stephen Benson, Vice President of Business Services, reviewed handouts with the Board. The first is the Year to Date Financial Report for 2016-17 for month ending November and December 2016, and next he reviewed the Executive Summary for month ending November and December 2016.

VP Benson shared that the P-Card program's procedure was recently changed and approved by the Executive Council and cards will be distributed for use within the week.

VP Benson reported that the college's financial audit is underway. He stated that he hasn't heard much from them.

VP Benson stated that there has been some discussion for some time about how to provide food services to the students at the Olustee center. A system has been now been set-up that provides a limited menu for these employees and students to choose from then the cafeteria prepares the food and delivers.

B. Performance Contracting Resolution

Before action is taken on this resolution, VP Benson wanted to highlight a couple of very minor typographical errors and that throughout the resolution instead of Siemens Industry Inc., they added the words Building Technology Division.

Approved as presented.

Motion by: Mr. Chuck Brannan

Second by: Mr. Lindsey Lander

XI. Other Business

XII. Topics for future meetings

XIII. Inspect Warrant Register

XIV. Set Time for the Next Meeting

The next regular board meeting will be held February 14, 2017 at 5:00pm with the location being the Board Room at Florida Gateway College.

The meeting adjourned at 6:35pm.

Items provided to the Board at this meeting:

- Amended Agenda Item VI.D. Foundation Naming page
- FGC year to date financial report for month ending November and December 2016
- FGC Executive Summary for month ending in November and December 2016
- Various articles from the Lake City Reporter

Ms. Suzanne Norris, Chair

Dr. Lawrence Barrett, Secretary

MINUTES
FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES
Regular Meeting, FGC Board Room (Bldg. 1)
March 8, 2016

VII. Call to Order

The regular meeting of the District Board of Trustees was called to order March 8, 2016, at 5:06 pm in the FGC Board Room by Chairperson Athena Randolph. Trustee Tepedino was absent. All votes were unanimous unless stated otherwise.

VIII. Pledge of Allegiance

Ms. Katelyn Greer, Student Government Association President, led the Board in the Pledge of Allegiance.

IX. Introduce Visitors

Chairperson Randolph introduced the visitor who was in attendance: Michelle Johnson, FGC Student.

X. Approval of Minutes dated February 9, 2016

The Board approved minutes from previous meeting on February 9, 2016.

Approved as presented.

Motion by: Mr. Lindsay Lander

Second by: Ms. Kathryn McInnis

XI. Audience of Any Citizen

Chairperson Randolph asked if any citizens would like to speak, no citizens choose to speak.

XII. President's Report

Dr. Barrett began with stating that FGC Graduation will be May 6, 2016. All trustees need to fill out and return the participation form that has been provided. All trustees also need to see Ms. Karyn Congressi about being measured for graduation regalia that is being ordered soon.

Dr. Barrett reported that FGC raised over \$8,200 for United Way through pledges, the faculty/staff vs. student basketball game and Jeans Fridays. This is a \$2,200 or 24% increase from last year. FGC continues to contribute to its community.

Dr. Barrett was able to visit with Dr. Jim Surrency, former FGC Trustee, and the staff of Northeast Florida Educational Consortium (NEFEC) on Friday, March 4, 2016. Dr. Surrency will be retiring in June 2016.

Vice-President Hickman has begun the process of notifying SACS about FGC's plans to potentially enroll students in a bachelor's degree in Logistics beginning Spring 2017. VP Hickman is also working on a bachelor's degree in STEM Education.

Dr. Barrett reported that there will be five candidates visiting the FGC campus on Wednesday, March 9, 2016 for the position of Vice President of Enrollment Management & Lifelong Learning.

FGC is continuing to market its new summer sessions, FGC On-Demand. This is the first time the college has offered 3-4 week sessions as well as the traditional 2-6 week sessions and 12 week session. Registration for these new sessions is not available yet but interested students can see what will be offered.

Dr. Barrett gave an update on the Olustee project. Budget negotiations are on-going and the legislative request is still under consideration.

Dr. Barrett shared some good news regarding FGC's Building 9 PECO funding. Although FGC wasn't scheduled for PECO funding for building 9 until 2018, in the current proposed budget, FGC is allocated \$1 million. The budget has passed the conference committee and is now in the 72 hours cooling off period.

Dr. Barrett reported that he met with the Foundation Executive Board earlier today to talk about the process of replacing Mike Lee, Foundation Executive Director.

Dr. Barrett will be meeting with both CEOs from the area hospitals to talk about future partnerships ideas.

Dr. Barrett reported that he, Mike McKee, Mr. Chuck Brannan, Dr. Miguel Tepedino and Ms. Kathryn McInnis traveled to Tallahassee, FL on Wednesday, February 10, 2016 to attend the Governor's Florida First for Education Reception that was held at the Governor's Mansion.

Dr. Barrett issued commendations to the Finance department of FGC. The recent audit went well. There was a starting discrepancy of only \$1.65.

It was reported by Dr. Barrett that FGC has re-opened discussions with the City of Lake City to purchase the 14-16 acres. On Monday, March 8, 2016, the airport committee moved to make a motion to have the property surveyed and appraised.

The Distinguished Alumni committee met and made a unanimous decision. Dr. Barrett has notified one recipient, who has accepted. Dr. Barrett is still trying to contact the second recipient.

Dr. Barrett introduced Trustee Randolph to speak about the STARS (Student Trailblazer in Academics, Research and Science) award. Trustee Randolph asked Trustee Allen to present the first STARS award to Michelle Denise Johnson. Ms. Johnson is a dual

FGC Board of Trustees

February 9, 2016

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enrollment student from Lake Butler and will graduate with Outstanding Honors from Union County High School this spring and receive her Associate of Arts degree from FGC on May 6.

VII. Student Government Report

Ms. Katelyn Greer, SGA President, addressed the board. There was a team-building workshop on Thursday, February 19, 2016, this workshop focused on the true team building efforts for students. A festival to celebrate Black History Month was held in The Hall on Wednesday, February 24, 2016 with Explosive Steppers from the University of Florida as guests. The Anime Club hosted Game Night in The Hall on Friday, March 4, 2016. There will be a Conflict Management Workshop on Wednesday, March 9, 2016. On March 23, 2016, there will be a Poetry Slam in The Hall and a Women's Cultural Day on March 24, 2016 and Asian Culture Day will be celebrated on March 29, 2016. Dr. Barrett added that student representatives, Amy Dekle, Mike McKee and Trustee Brannan were able to attend The Rally in Tally on Tuesday, February 11, 2016 and met with Representative Porter.

VIII. Presentation of Consent Agenda

- E. Personnel Matters
- F. Routine Contracts and Agreements
- G. Surplus Property
- H. Approval of Program Deletions
- I. Approval of Program Changes
- J. Approval of New Programs
- K. Approval of New Courses
- L. Approval of Course Changes and Lab Fees
- M. Approval of Annual Course Continuations
- N. Approval of Annual Course Deletions
- O. Amended Scholarship Plan for 2015-2016
- P. 2016-2017 Academic Calendar
- Q. Approval of Grant Request

All items approved as presented.

Motion by: Mr. Chuck Brannan

Second by: Ms. Renae Allen

XI. Instructional and Student Services Report

Dr. Linda Croley, Vice President of Student Services, began her report by asking Pam Carswell, Executive Director for Teaching, Design & Computer Programs to make a presentation to the board. Ms. Carswell spoke about the college's partnership with the Early Learning Coalition of Florida's Gateway. On Saturday, March 5, 2016 there was a full conference held at the college with key note presenters, 27 breakout sessions and lunch. This conference provided continuing education credits to 181 child care providers from around the state of Florida.

Dr. Croley reported that FGC is applying for the next round of the Department of Labor's H1B grant entitled TechHire. FGC's application is titled HealthX – Excellence in HealthCare – Innovative Pathways to Healthcare Careers. It will focus on specialized training in case management, hospice long-term care, emergency department and other high demand areas in hospitals for practicing RNs and BSNs. Another major focus of this application is the development of a cross-walk for military medics to transition into medical programs to receive credit for their knowledge and skills earned while in service. We are calling this portion of the grant Boots to Scrubs. It will include FGC's paramedic and EMT programs to provide an accredited pathway to the RN Program.

It was reported by Dr. Croley that FGC is looking to accelerate the Health Information Associate of Science program and develop a specialized Medical Assistant track to meet emerging health care needs. FGC's partners in this program is Northwest Florida State College and Pensacola State College. If funded, FGC's award would be \$4 million and would begin June 1, 2016, if selected.

An announcement from Ms. Pam Murawski and FGC's water program was given by Dr. Croley. On February 25, 2016, FGC's Water Resource Management hosted Florida Department of Environmental Protection in Florida Rural Water Association annual training event, "Focus on Change". Water treatment professionals attended the day-long conference and earned CEUs. Also, on February 29, 2016, FGC and Suwannee River Water Management hosted the presentation, "Up and Down with the Florida Aquifer" in the Wilson Rivers Library. On March 4, 2016, the Water Resource Management program hosted the event, Envirothon, on Pine Square.

Dr. Croley reported that during February 2016, FGC Professor, Dr. Sean McMahon, attended the Florida Conference of Historians meeting that was held at University of Central Florida. He presented on a panel entitled "Creating a Smoother Transition for Transfer Students through Improved Faculty Communications and Best Teaching Practices".

Dr. Croley updated the Board on FGC's Quiz Bowl team. They finished 9th out of 24 invitees at this year's NAQT Community College National Championship Tournament.

XII.

Business Services Report

Mr. Stephen Benson, Vice President of Business Services, reviewed handouts with the Board. The first is the Year to Date Financial Report for 2015-16 for month ending February 2016, and next he reviewed the Executive Summary for month ending February 2016.

Mr. Benson reported that on March 3, 2016, the exit conference with the auditors was held. No findings were reported from the audit. Mr. Benson issued kudos to Ms. Michelle Holloway and her staff for their work with the audit.

Mr. Benson gave an update on Building 9. Architects evaluated the building and met with VP Benson, VP Dopson and the faculty that teach in the building about building needs.

The architect submitted renderings and met with a small group that will evaluate the renderings vs. the outstanding needs. This small group will then meet with the faculty and get more input before submitting any changes of the renderings to the architects. When thinking of funding for this project, Mr. Benson stated that he has gone back to Siemens and added Building 9 into the RFP. Siemens is evaluating this addition into the RFP.

VP Benson gave an update on the Performance Contract. The RFP for financing has been delayed due to the addition of Building 9 and the grant application that was made. Mr. Benson's plan is to bring some action items to the Board at the May 2016 meeting. The RFP will be put out in the middle of June 2016 and the final contract that has been reviewed by Mr. Feagle will be ready for the August 2016 Board meeting.

Mr. Benson presented the Budget Amendment Number One (1), Restricted Current Fund (Fund 2), Fiscal Year-2016 for review and approval. The College requests approval of *Budget Amendment Number One (1) to the Restricted Current Fund (Fund 2) for Fiscal Year 2015-2016*. This amendment recognizes revised award authorizations and new grants received in the 2015-16 fiscal year.

Approved as presented.

Motion by: Ms. Kathryn McInnis

Second by: Ms. Suzanne Norris

Mr. Benson presented the Revised Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2015-2016 for review and approval. State Board of Education (SBE) Rule 6A-14.0716(4) states that the "...college board of trustees shall adopt a capital outlay budget for capital outlay needs of the college for the entire fiscal year." The capital outlay budget was approved by the college board of trustees on June 9, 2015. Following the close of accounting records for fiscal year 2014-2015 the Fund 7 budget has been revised and reflects accurate beginning fund balances. Additionally, the following report reflects actual revenue, revised budgeted expenditures, actual expenses, and updated projects through February 18, 2016.

Approved as presented.

Motion by: Ms. Renae Allen

Second by: Ms. Suzanne Norris

XIII.

Topics for future meetings

XIV.

Inspect Warrant Register

IX. Set Time for the Next Meeting

The next regular board meeting will be held April 12, 2016 at 5:00 pm with the location being the Florida Gateway College Board Room, in the Administration Bldg. (Bldg. 1). A board reception will be held at 4:30 pm, immediately before the board meeting.

The meeting adjourned at 5:44 pm.

Items provided to the Board at this meeting:

- FGC year to date financial report for month ending February 2016
- FGC Executive Summary for month ending in February 2016
- Program from the Annual Early Childhood Educator Conference that was held at FGC on March 5, 2016
- Thank you letter from Dorothy S. Spradley, District Volunteer/Education Marketing Coordinator for Columbia County School District
- Copies of acknowledgement letters from Jordan Law Firm, PLLC that were mailed to four FGC students. The students had sent the law firm thank you notes for the scholarship awards they received from Jordan Law Firm, PLLC.
- Various articles from the Lake City Reporter

Dr. Athena Randolph, Chair

Dr. Lawrence Barrett, Secretary

STEM Education Timeline	
Date	External Meetings, Discussions and Other Activities to Explore BS in STEM Education
August 5, 2015	Dr. Barrett, Dr. Dopson, and Mr. Benson met with Union County Superintendent Carlton Faulk .
August 12, 2015	Dr. Barrett, Dr. Hickman and Dr. Croley met with Columbia County Superintendent Terry Huddleston.
August 13, 2015	Dr. Barrett, Dr. Croley and Mr. Benson met with Baker County Superintendent Sherrie Raulerson, Alan Murphy, Tom Hill, and Robin Mobley.
August 20, 2015	Dr. Barrett, Dr. Hickman and Dr. Dopson met with Dixie County Superintendent Mark Rains.
September 14, 2015	Meeting with Baker School District- Ms. Raulerson, Ms. Mobley, Ms. Dopson, Ms. Richardson, Ms. Watts, Dr. Barrett, Dr. Dopson and Dr. Hickman. The group expressed to the college the desperate need for qualified teachers especially in math and science.
October 15, 2015	NEFEC Board Meeting at LC Airport Attending: Carlton Faulk, Phyllis Criswell, Robert Edwards, Chad Farnsworth, Robert Hastings, Terry Huddleston, Thomas Moffses, Mark Rains, Sherrie Raulerson, Robert Rankin, Jerry Scarborough, Dr. Surrency, Shay Sterling, Marsha Hill, Tracey Wilkerson, Alice Schmitges, Jennifer Rivera, Ronda Bourn, Amy Lane, Anna Rossano-Arnold, Dr. Shane Fairbairn, John Caven, Bob Cerra, Mike Millikin, Representative Porter, Coby Adams, Robert Roach, Dr. Barrett, Jessica Markham, Judy Boles, Mike Aguilera, Jane Buttermore, Ed Michta, Bill Herschleb. STEM Education and Excelling Educator Leaders in STEM grants for elementary and middle school math or science teachers was the topic of discussion. Dr. Barrett expressed the desire to collaboarate and explore ways that the teacher preparation programs at FGC can meet the needs of the district.

October 20, 2015	Meeting with Superintendents, Dr. Barrett and Dr. Surrency (NEFEC) to discuss dual enrollment and other partnerships that will support the counties served by NEFEC and FGC.
December 11, 2015	Meeting with Superintendents, Dr. Barrett and Mr. McKee to discuss transportation, meeting the needs of the students in the district and collaboration opportunities.
February 4, 2016	NEFEC STEM Advisory Board Meeting. Dr. Paula Gavin attended on behalf of FGC.
February 11, 2016	Meeting with St. Leo to discuss BS in STEM Education. Dr. Barrett met with Ms. Markham to inform her of the intention of FGC to pursue approval to develop a BS in education.
April 13, 2016	Dr. Barrett was asked by Dr. Surrency to visit NEFEC to meet with several department heads.
April 14, 2016	Columbia County Superintendent , Mr. Huddleston reached out to Dr. Barrett about bringing 8th grade students to campus to expose them to STEM careers and tour campus. Mr. Huddleston expressed a desire to increase the students' exposure to STEM areas and the need to improve STEM education.
August 2, 2016	Dr. Carswell and Ms. Carroll met with Ms. Bullard (CCSB) to plan mentor teacher training for the newly hired teachers. 93 teachers were hired in Columbia County for the upcoming 2016-2017 school year. 58 of those positions were in Elementary Education. Ms. Bullard expressed that they were having a hard time filling the positions and were still advertising.
10/18/2016	Dr. Carswell discussed the need of the BS ELE program with Superintendent Huddleston and how it could impact Columbia County. Not all positions have been filled and Columbia County is presently advertising to hire an elementary teacher. Mr. Huddleston expressed his support for a local program.

	<p>Dr. Carswell had a conversation with Mr. Hill, Executive Director of Teaching and Learning about the teacher cadet program at BHS. He expressed that although this program has been successful, he believes that Baker County would greatly benefit from a BS ELE program at Florida Gateway that would allow the Teacher Cadet students to matriculate through the BS degree while continuing to live at home.</p>
	<p>Superintendent Raines from Dixie County Schools called Dr. Carswell. She had the opportunity to talk to him about the need for a BS ELE. He expressed that they are experiencing a shortage in teachers including the elementary area. He believe that if FGC offered a BS ELE program that Dixie county students would take advantage of it and students will choose to enter the teaching profession. He would love to see FGC offer this program.</p>
1/6/2017	<p>Dr. Barrett, Dr. Dopson, Dr. Carswell from FGC met with Dr. Storms, Dr. Lamb, Ms. Markham and Ms. Degner from Saint Leo University. Continued articulations between the two institutions and the alternative proposal submitted by Saint Leo University was discussed. Representatives from St. Leo asked for clarification of the proposed program concerning curriculum and certifications. The 2+2 articulation has been beneficial to the students earning bachelor degrees in a variety of programs. Representatives from both institutions agreed that the articulation will continue as it covers more than the Elementary Education Program.</p>
12/6/2018	<p>Dr. Carswell and Ms. Carroll met with Ms. Jernigan (CCSB) to discuss ways to collaborate to meet the needs of the county specifically in the area of reading endorsement and ESOL endorsement courses. Ms. Jernigan expressed the continuing need to hire highly qualified teachers. On this date, there were two elementary education teacher positions advertised.</p>
12/10/2018	<p>After being notified that UNF had expressed concerns about FGC offering a BS in Ele. Ed., Dr. Dopson reached out to Dr. Kantner via phone. Dr. Kantner was not available; Dr. Dopson left a message.</p>

12/12/2018	Dr. Barrett and President Grosskopf from NFCC discussed the proposed BS in Elementary Education program. President Grosskopf expressed that the counties in his district could benefit from this program. President Grosskopf indicated he would like a formal 2+2 articulation for graduates from NFCC to have a seamless transition to the proposed degree.
12/13/2018	Dr. Carswell surveyed (via email) to the HR departments in 3 public school districts in the FGC district and 2 adjacent counties. The 3 counties in the FGC district responded with the number of newly hired elementary education teachers for the 2018-2019 school year.
12/13/2018	Dr. Carswell Spoke with Ms. Mobley (Baker County Schools) who indicated that they hired 12 new elementary education teachers for the 2018-2019 school year. Ms. Mobley expressed that finding and recruiting teachers is more challenging. They are seeing some results in the HS Teacher Cadet program with attracting high school students to an education career. These students get college credit for their teacher cadet courses that articulate to the AA degree at FGC.
12/13/2018	Ms. Howell (Union County Schools) had a discussion via phone. She revealed that Union County hired 7 new elementary education teachers. Similar to discussion with other districts, Ms. Howell explained that they are having a hard time recruiting teachers. Ms. Howell stated that they find that students who go to Gainesville (UF grads) are not interested in teaching a small town.
12/14/2018	Dr. Dopson reached out to Dr. Kantner (UNF) via email. In the email, he explained that the proposed program at FGC is an effort to meet the needs of place-bound students who find transfer to a university outside of our district an extreme hardship.
12/18/2018	Ms. Chauncey from Suwannee County Schools emailed Dr. Carswell that Suwannee County Schools hired 25 new elementary education teachers for the 18-19 school year.

12/18/2018	In email conversations with Dr. Carswell, Ms. Cooper reported that Hamilton County Schools hired 10 elementary education teachers for the 2018-2019 school year.
12/19/2018	Dr. Dopson further discussed the intent to apply with the Dean of the Education program at UNF, Dr. Diane Yendol-Hoppey. Dr. Dopson clarified that the majority of our students are not within a commutable distance to UNF, and that FGC offers lower tuition and fees, a more accessible opportunity for our students, and a plan to offer face-to-face courses via a hybrid format.
1/7/2019	Dr. Barrett requested a meeting to discuss FGC's intention to develop a BS in Elementary Education Program. Attending the meeting from Saint Leo University (SLU) was Ms. Markham, Area Director and Ms. Ballew, College of Education Instructor and from FGC Dr. Barrett, Dr. Gavin, Dr. Dopson and Dr. Carswell. SLU representatives had clarifying questions which were answered. A discussion of the BS Business degree occurred as well as discussion about upcoming articulation agreements. The meeting ended with Ms. Ballew stating that she would like to discuss our plans with other SLU representative and would request a meeting which would include them in the discussion.
2/13/2018	Mr. Moore from Columbia County School Board emailed Dr. Carswell inquiring about when we will be seeking approval for a BS ELE Ed program and also wanted to know if it would be ESOL and Reading infused.
3/26/2019	Dr. Carswell contacted the superintendents of the 5 public school districts and updated them on the progress of the proposal.
3/26/2019	Superintendent of CCCSD emailed that he will be sending a letter of support for the proposed program.

3/27/2019	<p>Superintendent of BCSD called Dr. Carswell to express that the Administrative team in Baker County is excited about the possibility of having a BS in Elementary Education program at FGC. She expressed that Baker County students have to drive over an hour to reach a university and FGC is only a 30 minute drive from Baker. She also spoke of the cost of the private school option and believes that it is prohibitive for many students. Ms. Raulerson will be sending a letter of support from BCSD.</p>
3/27/2019	<p>Mr. Davis from BCSD sent a letter of support from Ms. Raulerson.</p>

BS Elementary Education
Florida Gateway College Library Resources

9.1 Existing Library and Media Resources

Library Databases Online

Academic Source Complete
Education Source
Educators Reference Complete
ERIC
InfoTrac Professional Collection
JSTOR
Sage Journals
Teacher Reference Center

Full Text Journals Online

Academy of Educational Leadership Journal
Action in Teacher Education
Children's Technology and Engineering: A Journal for Elementary School Technology and Engineering Education
Computers in Schools
Education
The Education Digest
Education, Citizenship, and Social Justice
Education Economics
Education and Information Technologies
Education for Information
Education Journal
Education Libraries
Education Links
Education Quarterly Review
Education Research and Perspectives
Education Review
Education Statistics Quarterly
Education and Training in Autism and Developmental Disabilities
Education and Treatment of Children
Education as Change
Education Today
Education Update
Education Week
Educational Action Research
Educational Administration Quarterly
Educational and Child Psychology
Educational Assessment
Educational Assessment, Evaluation, and Accountability
Educational Considerations
Education Evaluation and Policy Analysis
Educational Measurement

Education Philosophy and Theory
Educational Planning
Educational Policy
Educational Psychologist
Educational Psychology in Practice
Educational Psychology Review
Educational Research for Policy and Practice
Educational Research Quarterly
Educational Researcher
Educational Review
Educational Studies
Educational Studies in Mathematics
Educational Technology, Research and Development
Educational Theory
The Electronic Journal of Science Education
Ethics and Education
Ethnography and Education
Florida Journal of Educational and Administration Policy
Gender and Education
Geographical Education
Gifted Education International
Gist: Education and Learning Research Journal
Global Education Journal
History of Education
History of Education Quarterly
History of Education Review
IAFOR Journal of Education
Innovations in Education and Training International
International Education
International Education Journal
International Electronic Journal of Elementary Education
International Journal about Parents in Education
International Journal for Education Law and Policy
International Journal for Technology in Mathematics Education
International Journal of Applied Educational Studies
International Journal of Arts Education
International Journal of Distance Education Technologies
The International Journal of Diversity in Education
International Journal of e-learning and Distance Education
International Journal of Education and Development using Information and Communication
Technology
International Journal of Education Research
International Journal of Educational Advancement
The International Journal of Educational Organization and Leadership
The International Journal of Education Policy, Research, and Practice
International Journal of Educational Psychology
International Journal of Educational Reform
International Journal of Educational Telecommunications

International Journal of Multicultural Education
International Journal of Science and Mathematics Education
International Journal of Special Education
International Journal on New Trends in Education and Their Implications
International Online Journal of Education and Teaching
International Journal of Educational Sciences
International Review of Education
Issues in Education
Issues in Educational Research
Issues in Teacher Education
JEP: eJournal of Education Policy
Journal for Critical Education Policy Studies
Journal for Educational Research Online
Journal for the Education of the Gifted
Journal of Computing in Childhood Education
Journal of Computing in Teacher Education
Journal of Distance Education
Journal of Education Faculty
Journal of Education, Informatics, and Cybernetics
Journal of Education Research
Journal of Educational Change
Journal of Educational Foundation
Journal of Educational Measurement
Journal of Educational Media, Memory, and Society
Journal of Educational Psychology
Journal of Educational Public Relations
Journal of Educational Research
Journal of Educational Review
The Journal of Education Statistics
Journal of Educational Technology
Journal of Educational Technology and Society
Journal of Educational Technology Systems
The Journal of Educational Thought
Journal of Elementary Science Education
Journal of Experiential Education
Journal of Experimental Education
The Journal of General Education
Journal of Gifted Education Research
Journal of Interactive Media in Education
Journal of Language and Literacy Education
Journal of Latinos and Education
Journal of Media Literacy
Journal of New Approaches in Educational Research
Journal of Nonprofit Education and Leadership
Journal of Reading Education
Journal of Research in Childhood Education
Journal of Research in Educational Sciences
Journal of Research in International Education

Journal of Research in Music Education
Journal of Research in Rural Education
Journal of Research in Special Educational Needs
Journal of Research on Computing in Education
Journal of Research on Educational Effectiveness
Journal of Research on Leadership Education
Journal of Research on Technology in Education
Journal of Research & Reflections in Education (JRRE)
Journal of Science Education and Technology
Journal of Science Teacher Education
The Journal of Secondary Gifted Education
The Journal of Special Education
The Journal of Special Education and Rehabilitation
Journal of Special Education Leadership
Journal of STEM Education: Innovations and Research
Journal of STEM Teacher Education
Journal of Teacher Education
Journal of Technologies in Education
Journal of Technology and Teacher Education
Journal of the International Association of Special Education
Journal of the International Association for Teacher Education
Journal of Theory and Practice in Education
Journal of Transformative Education
Management in Education
McGill Journal of Education
National Forum of Teacher Education Journal
The New Educational Review
Nonpartisan Education Review
Oxford Review of Education
Penn GSE Perspectives on Urban Education
Perspectives in Education
Philosophy of Education
Policy Futures in Education
Preventing School Failure
Problems of Education in the 21st Century
Psychology, Society, and Education
Qualitative Research in Education
Research for Educational Reform
Research in Education
Resonance
Review of Educational Research
Review of Research in Education
Roeper Review
Rural Special Education Quarterly
School Arts
Schools: Studies in Education
Sex Education
Social Education

Social & Education History
Sociology of Education
Southeastern Teacher Education Journal
Special Education
Special Education Technology Practice
Studies in Media & Information Literacy Education
Studying Teacher Education
T.H.E. Journal
Taboo: The Journal of Education and Culture
Teacher Education and Special Education
Teacher Education & Practice
Teacher Education Quarterly
Tech Directions
Tech and Learning
Theory and Research in Education
Thresholds in Education
Thrust for Educational Leadership
Transactions on Education
Urban Education
Values and Ethics in Educational Administration
World Education News & Reviews
ZDM: The International Journal on Mathematics Education

Ebooks in Collection

What really works in elementary education
Wendy W. Murawski, Kathy Lynn Scott, editors.
Published: Thousand Oaks, California : Corwin, [2015]

I compagni : understanding children's transition from preschool to elementary school
William A. Corsaro, Luisa Molinari ; Carolyn Pope Edwards foreword.
Author: Corsaro, William A.
Published: New York : Teacher College Press, c2005.

Promoting learning for bilingual pupils 3-11 : opening doors to success
edited by Jean Conteh.
Published: London : Paul Chapman, 2006.

The practical guide to special education needs in inclusive primary classrooms
Richard Rose and Marie Howley.
Author: Rose, Richard 1953-
Published: London : Paul Chapman, 2007.

Play-based learning in the primary school
Mary Briggs, Alice Hansen.
Author: Briggs, Mary (Mary J.)
Published: Los Angeles, [Calif.] ; London : SAGE, 2012.

Children's experiences of classrooms : talking about being pupils in the classroom
Eleanore Hargreaves.

Author: Hargreaves, Eleanore 1961-

Published: London : SAGE Publications Ltd, 2017.

Issues in K-12 education : selections from CQ researcher.

Published: Los Angeles, Calif. ; London : SAGE, 2010.

Ethics and politics in early childhood education

Gunilla Dahlberg and Peter Moss.

Author: Dahlberg, Gunilla 1945-

Published: London ; New York : RoutledgeFalmer, 2005.

Teaching gifted and talented pupils in the primary school : a practical guide

Chris Smith.

Author: Smith, Chris 1960-

Published: Thousand Oaks, Calif. ; London : Paul Chapman, 2005.

Work-based research in the early years

[edited by] Sue Callan and Michael Reed.

Published: London : SAGE, 2011.

Early Childhood Education : History, Philosophy and Experience.

Author: Nutbrown, Cathy

Published: SAGE Publications Ltd, 2014.

Simple strategies for teaching children at risk. K-5

Melissa Stormont, Cathy Newman Thomas.

Author: Stormont, Melissa

Published: Thousand Oaks : Corwin, [2014]

Music and circle time : using music, rhythm, rhyme and song

Margaret Collins and Claire Wilkinson.

Author: Collins, Margaret 1934-

Published: London : Paul Chapman, 2006.

Young children and families in the information age : applications of technology in early childhood
edited by Kelly L. Heider, Mary Renck Jalongo.

Published: Berlin : Springer, [2014]

Collaborative teaching in elementary schools : making the co-teaching marriage work!

Wendy W. Murawski.

Author: Murawski, Wendy W.

Published: Thousand Oaks, Calif. : Corwin ; London : SAGE, c2010.

Purposeful co-teaching : real cases and effective strategies

Greg Conderman, Val Bresnahan, Theresa Pedersen.

Author: Conderman, Greg

Published: Thousand Oaks, Calif. : Corwin ; London : SAGE, c2009.

The dyslexia-friendly primary school : a practical guide for teachers

Barbara Pavey.

Author: Pavey, Barbara

Published: London : Paul Chapman, 2007.

Getting started with English language learners : how educators can meet the challenge

Judie Haynes.

Author: Haynes, Judie

Published: Alexandria, Va. : Association for Supervision and Curriculum Development, ©2007.

The family context of parenting in children's adaptation to elementary school

edited by Philip A. Cowan ... [et al.].

Published: Mahwah, N.J. : L. Erlbaum Associates, 2005.

Cross-curricular approaches to teaching and learning

edited by Chris Rowley and Hilary Cooper.

Published: Los Angeles, [Calif.] ; London : SAGE, 2009.

Case studies in elementary and secondary curriculum

Marius Boboc, R.D. Nordgren.

Author: Boboc, Marius

Published: London : SAGE, c2010.

Reinventing curriculum : a complex perspective on literacy and writing

Linda Laidlaw.

Author: Laidlaw, Linda

Published: Mahwah, N.J. : L. Erlbaum Associates, 2005.

Poverty is not a learning disability : equalizing opportunities for low SES children

Tish Howard, Sandy Grogan Dresser ; with Dennis R. Dunklee.

Author: Howard, Tish

Published: Thousand Oaks, Calif. : Corwin ; London : SAGE, c2009.

Stories on the move : integrating literature and movement with children, from infants to age 14

Arlene Cohen ; illustrations by Andrea Fitcha McAllister.

Author: Cohen, Arlene

Published: Westport, Conn. : Libraries Unlimited, 2007.

The primary ICT and e-learning co-ordinator's manual. Book 2, A guide for experienced leaders and managers

James Wright.

Author: Wright, James (James Duncan)

Published: Los Angeles, [Calif.] ; London : SAGE, 2008.

Life lessons through storytelling : children's exploration of ethics

Donna Eder with Regina Holyan ; foreword by Gregory Cajete.

Published: Bloomington : Indiana University Press, ©2010.

The primary ICT and e-learning co-ordinator's manual. Book 1, A guide for new subject leaders
James Wright.

Author: Wright, James (James Duncan)

Published: London : Paul Chapman, 2007.

Differentiating science instruction and assessment for learners with special needs, K-8

Kevin D. Finson, Christine K. Ormsbee, Mary M. Jensen.

Author: Finson, Kevin D.

Published: Thousand Oaks, Calif. : Corwin, c2011.

Teaching language and literature in elementary classrooms : a resource book for professional
development

Marcia S. Popp.

Author: Popp, Marcia S.

Published: Mahwah, N.J. : L. Erlbaum Associates, 2005.

E-literature for children : enhancing digital literacy learning

Len Unsworth.

Author: Unsworth, Len

Published: London ; New York : Routledge, 2006.

Knowing and teaching elementary mathematics : teachers' understanding of fundamental mathematics
in China and the United States

Liping Ma.

Author: Ma, Liping

Published: New York : Routledge, 2010.

Linking reading assessment to instruction : an application worktext for elementary classroom teachers

Arleen Shearer Mariotti, Susan P. Homan.

Author: Mariotti, Arleen Shearer

Published: Mahwah, N.J. : L. Erlbaum Associates, c2005.

Using thinking skills in the primary classroom

Peter Kelly.

Author: Kelly, Peter 1929-

Published: London : Paul Chapman, 2005.

Tell the world : storytelling across language barriers

compiled and edited by Margaret Read MacDonald.

Published: Westport, Conn. : Libraries Unlimited, 2008.

Multiple intelligences in the elementary classroom : a teacher's toolkit

Susan Baum, Julie Viens, and Barbara Slatin ; in consultation with Howard Gardner.

Author: Baum, Susan

Published: New York ; London : Teachers College Press, c2005.

Thinking and learning through drawing : in primary classrooms

Gill Hope.
Author: Hope, Gill
Published: Los Angeles, [Calif.] ; London : SAGE, c2008.

Creative maths activities for able students : ideas for working with children aged 11-14
Anne Price.
Author: Price, Anne M.A
Published: London : Paul Chapman, 2006.

Visual approaches to teaching writing
Eve Bearne, Helen Wolstencroft.
Author: Bearne, Eve 1943-
Published: London : Paul Chapman, 2007.

Learning and teaching with interactive whiteboards : primary and early years
David Barber, Linda Cooper, Graham Meeson.
Author: Barber, David 1972-
Published: Exeter : Learning Matters, 2007.

Active learning through drama, podcasting and puppetry
Kristin Fontichiaro.
Author: Fontichiaro, Kristin
Published: Westport, Conn. : Libraries Unlimited, 2007.

Problem postcards : social, emotional and behavioural skills training for disaffected and difficult children aged 7 to 11
Janine Koeries, Brian Marris and Tina Rae ; illustrated by Mark Cripps.
Author: Koeries, Janine
Published: London : Paul Chapman, c2005.

The best-kept teaching secret : how written conversations engage kids, activate learning, and grow fluent writers, K-12
Harvey "Smokey" Daniels & Elaine Daniels.
Author: Daniels, Harvey 1947-
Published: Thousand Oaks, California : Corwin, [2013]

Once upon a time : using storytelling, creative drama, and reader's theater with children in grades preK-6
Judy Freeman.
Author: Freeman, Judy
Published: Westport, Conn. : Libraries Unlimited, [2007].

How students come to be, know, and do : a case for a broad view of learning
Leslie Rupert Herrenkohl, Véronique Mertl.
Author: Herrenkohl, Leslie Rupert 1966-
Published: New York : Cambridge University Press, 2010.

Much more social studies through children's literature : a collaborative approach

Anthony D. Fredericks ; illustrated by Judy Grupp.
Author: Fredericks, Anthony D.
Published: Westport, Conn. : Teacher Ideas Press, 2007.

Creating drama with 7-11 year olds : lesson ideas to integrate drama into the primary curriculum
Miles Tandy and Jo Howell.
Author: Tandy, Miles
Published: London ; New York : Routledge, 2009.

Teaching primary physical education
Julia Lawrence.
Author: Lawrence, Julia Clare
Published: London : SAGE, 2012.

Teaching and learning vocabulary : bringing research to practice
edited by Elfrieda H. Hiebert, Michael L. Kamil.
Published: Mahwah, N.J. : L. Erlbaum Associates, 2005.

Education for thinking
Deanna Kuhn.
Author: Kuhn, Deanna
Published: Cambridge, Mass. : Harvard University Press, 2008.

Story proof : the science behind the startling power of story
Kendall Haven.
Author: Haven, Kendall F.
Published: Westport, Conn. : Libraries Unlimited, 2007.

Everyday matters in science and mathematics : studies of complex classroom events
edited by Ricardo Nemirovsky ... [et al.].
Published: Mahwah, N.J. : Lawrence Erlbaum Associates, 2005.

Thinking it through : linking language skills, thinking skills and drama
Gill Thompson and Huw Evans.
Author: Thompson, Gill
Published: London : David Fulton Publishers, 2005.

Doing history : investigating with children in elementary and middle schools
Linda S. Levstik, Keith C. Barton.
Author: Levstik, Linda S.
Published: Mahwah, N.J. : L. Erlbaum Associates, ©2005.

Teach terrific writing
Gary R. Muschla.
Author: Muschla, Gary Robert
Published: New York : McGraw-Hill, c2006.

Mathematics content for elementary teachers

Douglas K. Brumbaugh, Peggy L. Moch, Mary E. Wilkinson.
Author: Brumbaugh, Douglas K. 1939-
Published: Mahwah, N.J. : Lawrence Erlbaum Associates, 2005.

Mother Goose readers theatre for beginning readers
Anthony D. Fredericks.
Author: Fredericks, Anthony D.
Published: Westport, Conn. : Teacher Ideas Press, 2007.

First steps to emotional literacy : a programme for children in the Foundation Stage and Key Stage 1 and for older children who have language and/or social com...
Kate Ripley, Elspeth Simpson.
Author: Ripley, Kate
Published: London ; New York : Routledge, 2007.

Understanding assessment and evaluation in early childhood education
Dominic F. Gullo.
Author: Gullo, Dominic F.
Published: New York : Teachers College Press, c2005.

Strategy instruction for middle and secondary students with mild disabilities : creating independent learners
Greg Conderman, Laura Hedin, Val Bresnahan.
Author: Conderman, Greg
Published: Thousand Oaks, Calif. : Corwin, [2013]

Classroom strategies for helping at-risk students
David Snow with Zoe A Barley [and others].
Author: Snow, David 1961-
Published: Alexandria, VA : Association for Supervision and Curriculum Development, ©2005.

Leading the curriculum in the primary school
Neil Burton and Mark Brundrett.
Author: Burton, Neil 1960-
Published: London : Paul Chapman, 2005.

Student-centered coaching : a guide for K-8 coaches and principals
Diane Sweeney.
Author: Sweeney, Diane
Published: Thousand Oaks, Calif. : Corwin ; London : SAGE, c2011.

How do we know they're getting better? : assessment for 21st-century minds, K-8
John Barell.
Author: Barell, John
Published: Thousand Oaks, Calif. : Corwin, c2012.

Managing special educational needs : a practical guide for primary and secondary schools
Suanne Gibson and Sonia Blandford.

Author: Gibson, Suanne
Published: London : Paul Chapman, 2005.

Getting ready to read with readers theatre
Suzanne I. Barchers and Charla R. Pfeffinger.
Author: Barchers, Suzanne I.
Published: Westport, Conn. : Teacher Ideas Press, 2007.

Creativity in primary education
edited by Anthony Wilson.
Published: Los Angeles : SAGE/LearningMatters, [2015]

Circle time : a resource book for primary and secondary schools
Teresa Bliss and Jo Tetley.
Author: Bliss, Teresa
Published: London : Paul Chapman, 2006.

Language in the schools : integrating linguistic knowledge into K-12 teaching
edited by Kristin Denham, Anne Lobeck.
Published: Mahwah, N.J. : L. Erlbaum Associates, 2005.

Linking science & literacy in the K-8 classroom
edited by Rowena Douglas ... [et al.].
Published: Arlington, VA : NSTA Press, c2006.

Teaching the dimensions of literacy
Stephen B. Kucer, Cecilia Silva.
Author: Kucer, Stephen B. 1950-
Published: Mahwah, N.J. : L. Erlbaum Associates, c2006.

Jumpstart RTI : using RTI in your elementary school right now
Susan L. Hall.
Author: Hall, Susan L. (Susan Long)
Published: Thousand Oaks, Calif. : Corwin, c2011.

Response to intervention in math
Paul J. Riccomini, Bradley S. Witzel.
Author: Riccomini, Paul J.
Published: Thousand Oaks, Calif. : Corwin ; London : SAGE [distributor], c2010.

Priorities in practice : the essentials of science, grades K-6 : effective curriculum, instruction, and assessment
Rick Allen.
Author: Allen, Rick 1959-
Published: Alexandria, Va. : Association for Supervision and Curriculum Development, c2006.

The essentials of social studies, grades K-8 : effective curriculum, instruction, and assessment
Kathy Checkley.

Author: Checkley, Kathy

Published: Alexandria, Va. : Association for Supervision and Curriculum Development, ©2008.

The social studies curriculum : purposes, problems, and possibilities

edited by E. Wayne Ross.

Published: Albany : State University of New York Press, c2006.

Improving literacy in America : guidelines from research

Frederick J. Morrison, Heather J. Bachman, and Carol McDonald Connor.

Author: Morrison, Frederick J.

Published: New Haven : Yale University Press, c2005.

School principal : managing in public

Dan C. Lortie.

Author: Lortie, Dan C. (Dan Clement) 1926-

Published: Chicago : University of Chicago Press, ©2009.

Preparing mathematics and science teachers for diverse classrooms : promising strategies for transformative pedagogy

edited by Alberto J. Rodriguez, Richard S. Kitchen.

Published: Mahwah, N.J. : Lawrence Erlbaum Associates, Publishers, 2005.

The new elementary teacher's handbook : flourishing in your first year

Kathleen Jonson, Nancy Cappelloni, and Mary Niesyn.

Author: Jonson, Kathleen Feeney

Published: Thousand Oaks, Calif. : Corwin, 2011.

Preparing for inclusive teaching : meeting the challenges of teacher education reform

edited by Elizabeth Bondy and Dorene D. Ross.

Published: Albany, NY : State University of New York Press, c2005.

Successful teaching placement in Scotland : primary and early years

Jane Medwell and Frances Simpson.

Author: Medwell, Jane 1962-

Published: Exeter : Learning Matters, 2008.

How very effective primary schools work

Chris James ... [et al.].

Published: London : Paul Chapman, 2006.

Creativity in the primary classroom

Juliet Desailly.

Author: Desailly, Juliet

Published: London : SAGE, 2012.

Innovative teaching and learning in primary schools

Des Hewitt and Susan Tarrant.

Author: Hewitt, Des

Published: Los Angeles : SAGE, 2015.

RTI : a practitioner's guide to implementing response to intervention

Daryl F. Mellard, Evelyn Johnson.

Author: Mellard, Daryl F. (Daryl Francis) 1950-

Published: Thousand Oaks, CA ; London : Corwin, c2008.

Getting children writing : story ideas for children aged 3-11

Simon Brownhill.

Author: Brownhill, Simon

Published: Los Angeles : SAGE, 2013.

American Indians, the Irish, and government schooling : a comparative study

Michael C. Coleman.

Author: Coleman, Michael C.

Published: Lincoln : University of Nebraska Press, c2007.

The test : why our schools are obsessed with standardized testing-- but you don't have to be

Anya Kamenetz.

Author: Kamenetz, Anya 1980-

Published: New York, NY : PublicAffairs, [2015]

What is it about me you can't teach? : culturally responsive instruction in deeper learning classrooms

Eleanor Renee Rodriguez, James Bellanca, Deborah Rosalia Esparza.

Author: Rodriguez, Eleanor Renee

Published: Thousand Oaks : Corwin, 2017.

PEB compendium of exemplary educational facilities

Published: [Paris] : OECD, [c2006]

Beyond Cartesian dualism : encountering affect in the teaching and learning of science

edited by Steve Alsop.

Published: Dordrecht : Springer, ©2005.

Careers in focus. Education

Published: New York : Ferguson, c2009.

Cora Wilson Stewart and Kentucky's moonlight schools : fighting for literacy in America

Yvonne Honeycutt Baldwin.

Author: Baldwin, Yvonne Honeycutt 1947-

Published: Lexington : University Press of Kentucky, ©2006.

The pendulum : scientific, historical, philosophical and educational perspectives

edited by Michael R. Matthews, Colin F. Gauld, and Arthur Stinner.

Published: Dordrecht, the Netherlands : Springer, ©2005.

The best schools : how human development research should inform educational practice

Thomas Armstrong ; foreword by David Elkind.

Author: Armstrong, Thomas
Published: Alexandria, Va. : Association for Supervision and Curriculum Development, ©2006.

Activating the desire to learn
Bob Sullo.

Author: Sullo, Robert A. 1951-
Published: Alexandria, Va. : Association for Supervision and Curriculum Development, 2007.

Activity and sign : grounding mathematics education
Michael H.G. Hoffmann, Johannes Lenhard, Falk Seeger (editors).
Published: New York : Springer, ©2005.

Organizing schools for improvement : lessons from Chicago
Anthony S. Bryk [and others].
Published: Chicago ; London : University of Chicago Press, ©2010.

Asperger's syndrome : intervening in schools, clinics, and communities
edited by Linda J. Baker, Lawrence A. Welkowitz.
Published: Mahwah, N.J. : Lawrence Erlbaum Associates, 2005.

Violence and security on campus : from preschool through college
James Alan Fox and Harvey Burstein.
Author: Fox, James Alan
Published: Santa Barbara, Calif. : Praeger, ©2010.

Children's thinking about cultural universals
Jere Brophy, Janet Alleman.
Author: Brophy, Jere E.
Published: Mahwah, N.J. : Lawrence Erlbaum Associates, Publishers, 2006.

Handbook of conversation design for instructional applications
Rocci Luppigini [editor].
Published: Hershey, PA : Information Science Reference, c2008.

The problems of disadvantaged youth : an economic perspective
edited by Jonathan Gruber.
Published: Chicago : University of Chicago Press, ©2009.

How students learn : history, mathematics, and science in the classroom
Committee on How People Learn, A Targeted Report for Teachers ; M. Suzanne Donovan and John D. Bransford, editors.
Author: National Research Council (U.S.) Committee on How People Learn, A Targeted Report for Teachers
Published: Washington, D.C. : National Academies Press, c2005.

Print Books in collection:

Rubrics for elementary assessment
Author: Osborne, Nancy

Published: Livonia, MI : Osborne Press, c2001.

Let them show us the way : fostering independent learning in the elementary classroom

Author: Green, Anne E. 1936-

Published: Winnipeg, Canada : Peguis, c1995.

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Author: Martin, David Jerner

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Common Core Standards for Elementary Grades 3-5 Math & English Language Arts a Quick-start Guide	Evenson, Amber.	ASCD	2013
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Comprehensive Curriculum of Basic Skills	Thinking Kids	Carson-Dellosa Publishing	2016
Comprehensive Curriculum of Basic Skills	Thinking Kids	Carson-Dellosa Publishing	2016
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The Visual Guide to Kindergarten	Thinking Kids (Firm)	Carson-Dellosa Publishing	2016
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