





TOP-2



## **Turnaround Option Plan—Step 2(TOP-2)**

Reassignment/Closure (RC)

[District] [School Name]

Due: October 1 for Cycle 1 or January 31 for Cycle 2-4

Form Number TOP-2, RC, incorporated in Rule 6A-1.099811, F.A.C., effective August 2018

#### **Turnaround Option Plan—Step 2 (TOP-2)** Reassignment/Closure

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The purpose of this document is to guide districts to develop a plan for implementation of the turnaround option Reassignment/Closure (RC). The district shall provide the Department with this plan for approval by the State Board of Education (SBE).

#### **Directions**

Districts shall complete this Step 2 form for each school for which the district is selecting RC. This completed form must be signed by the superintendent or authorized representative and emailed to BSI@fldoe.org no later

	be signed by the superintendent or authorized representative and emailed to <u>BSI@fldoe.org</u> no later er 1 if this is Cycle 1 or January 31 if Cycle 2-4. The subject line of the email must include district
	ool name and TOP-2(RC).
C. L. al	
School	
In the box b	below, identify the name and MSID number of the school that will be supported through RC.
	School Name/ MSID Number
<b>RC</b> Assura	ances
The dis	trict must agree to ALL of the following assurances by checking the boxes below.
Ass	surance 1: Close and Reassign Students
	The district shall close the school and reassign students to higher-performing schools with a "C" or her in the district. A new school does not qualify since it does not have a record of performance.
Uns	The district shall ensure that students are not assigned to instructional personnel rated as satisfactory or Needs Improvement based on both the three-year aggregated state Value-added Model AM) rating, if applicable, and the district evaluation system.
Descrip	ption of how the district will address Assurance 1: Close and Reassign Students



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Assurance 2: Monitoring Reassigned Students	
☐ The district shall monitor the reassigned students and report their progress to the department for the years on a quarterly basis. Reports shall include attendance, grades and progress monitoring data align to Florida's Standards, record of instructional personnel assignment and three-year aggregated state VAM rating. The district shall provide quarterly reports to the Regional Executive Director (RED).	
Description of how the district will address Assurance 2: Monitoring Reassigned Students	
Assurance 3: Reassignment of Instructional Personnel and Administrators	
☐ The district shall ensure that instructional personnel rated as Unsatisfactory or Needs Improvement based on the three-year aggregated state VAM rating are not reassigned to other Differentiated Accountability (DA) schools within the district.	nt
☐ The district shall ensure that administrators from a school closed through selection of this turnaro option are not reassigned to other DA schools within the district.	und
Description of how the district will address Assurance 3: Reassignment of Unsatisfactory Instructional Personnel and Administrators.	



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# Acknowledgement

heck the box that applies to the district selection of RC.
For Cycle 1, the district acknowledges that the plan is due to the Department by October 1.
For Cycle 2-4, the district acknowledges that the plan is due to the Department by January 31.
Name and title of person responsible for completing and submission of the TOP-2
Contact information: email, phone number
Date submitted to the Bureau of School Improvement
Superintendent Signature (or authorized representative)

